

**Cobb County Board of Education
Board Meeting Agenda
Thursday, July 17, 2025**

WORK SESSION – 2:00 p.m.

1. Call to Order & Pledge of Allegiance

2. Public Comment

3. Approval of Minutes

- Thursday, June 12, 2025, Board Meeting
- Thursday, July 10, 2025, 1st & 2nd Tax Digest Hearings

4. Superintendent's Report

- Monthly Board Financial Status Update

5. BOARD AGENDA ITEMS

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

AGENDA ITEM #2 – Recommendation to Amend the Lease Agreement with Comcast Cable Communications, LLC at Still Elementary School

AGENDA ITEM #3 – Recommendation to Amend the Lease Agreements with Crown Castle Towers LLC, for Cell Towers at Lassiter High School, Murdock Elementary School, Sprayberry High School, and Wheeler High School

AGENDA ITEM #4 – Recommendation for Approval of Final Guaranteed Maximum Price (GMP) for the Bells Ferry Elementary School Addition & Renovations

AGENDA ITEM #5 – Recommendation for Approval to Award a Contract for Tennis Court Resurfacing at Allatoona High School, Campbell High School, Hillgrove High School, Kell High School, Osborne High School, and South Cobb High School

AGENDA ITEM #6 – Recommendation for Approval of Revisions to Board Policy AEA (School Calendar), Board Policy BC (Board Meetings), Board Policy BCBI (Public Participation in Board Meetings), Form BCBI-1 (Rules of Attendee Conduct for Public Meetings), Board Policy BD (Policy Development), Board Policy KA (Treatment of Consumers), and Board Policy LEBA (Parental Involvement in Education) of the Cobb County Board of Education's Policy Manual

AGENDA ITEM #7 – Recommendation for Approval of Loan for Band Uniforms for Wheeler High School

AGENDA ITEM #8 – Adopt Resolution Establishing Millage

6. Administrative Rule Modifications

INDEX	ADMINISTRATIVE RULE TITLE
GARH-R	Leaves and Absences
GARK-R	Vacations
GBRIG-R	Federal Family & Medical Leave Act
GBRL-R	Employee Dress Code
IFAA-R	Instructional Resources Selection & Acquisition
JC(1)-R	Non-Enrolling Parent
JGFC-R	Dismissal Precautions
JGFF-R	Automobile Use
JGJA-R	Suicide Prevention
KM-R	Visitors to School
LEC-R	Booster Organizations

7. Board Business

- Amendment to the Cobb Schools Foundation Bylaws (For Potential Action) – Mr. Chastain

8. Approval of Agenda

9. Recess to Executive Session

**Cobb County Board of Education
Board Meeting Agenda
Thursday, July 17, 2025**

7:00 p.m. VOTING SESSION

- 1. Reconvene**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Items Requiring Action following Executive Session (if any)**
 - Personnel Matters
 - Land
 - Legal

5. Superintendent's Remarks

6. ACTION AGENDA ITEMS

The following Action Agenda Items will be presented for a vote at the Thursday, July 17, 2025, Board Meeting:

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

ACTION AGENDA ITEM #2 – Recommendation to Amend the Lease Agreement with Comcast Cable Communications, LLC at Still Elementary School

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ACTION AGENDA ITEM #6 – Recommendation for Approval of Revisions to Board Policy AEA (School Calendar), Board Policy BC (Board Meetings), Board Policy BCBI (Public Participation in Board Meetings), Form BCBI-1 (Rules of Attendee Conduct for Public Meetings), Board Policy BD (Policy Development), Board Policy KA (Treatment of Consumers), and Board Policy LEBA (Parental Involvement in Education) of the Cobb County Board of Education's Policy Manual

ACTION AGENDA ITEM #7 – Recommendation for Approval of Loan for Band Uniforms for Wheeler High School

ACTION AGENDA ITEM #8 – Adopt Resolution Establishing Millage

7. Adjourn

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UNTIL APPROVED BY THE BOARD OF
EDUCATION AND SIGNED BY THE
CHAIRMAN AND EXECUTIVE SECRETARY**

BOARD MEETING

THURSDAY, JUNE 12, 2025

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: www.cobbk12.org

BOARD MEETING

The Cobb County Board of Education convened for a regularly scheduled Board Meeting on Thursday, June 12, 2025, at 3:00 p.m., at 514 Glover Street, with the following members present: Messrs. Chastain, Cristadoro, Hutchins, Scamihorn, Wheeler, Ms. Davis, Ms. Sayler, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Board Attorneys.

CALL TO ORDER

Mr. Chastain, Board Chair, called the meeting to order at 3:01 p.m.

PLEDGE OF ALLEGIANCE

Mr. Chastain, Board Chair, led the group in the Pledge of Allegiance.

PUBLIC COMMENT

There were three (3) public commenters.

APPROVAL OF MINUTES

Without objection, the Board approved the following meeting minutes:

- Thursday, May 15, 2025, Board Meeting

SUPERINTENDENT'S REPORT

- Monthly Board Financial Status Updates
 - Chief Financial Officer Mr. David Baker presented the monthly school district financial status update to the Board. Each Board Member received a copy of the report.
- Annual SPLOST Performance Audit
 - Chief Financial Officer Mr. David Baker introduced Mr. Christopher McKellar of Mauldin & Jenkins, Certified Public Accountants & Advisors, who presented the performance audit of the Cobb County School District's SPLOST Program as of December 31, 2024. The primary objective of a performance audit of educational sales tax expenditures is to determine that sales tax dollars are being disbursed efficiently and economically, ensuring the school district receiving the funds is obtaining the maximum benefit possible from the tax dollars collected. Based on the results of the auditor's procedures, the auditor determined that the Cobb County School District's SPLOST Program operated within the guidelines set forth by the State of Georgia, as well as the local resolution passed by voters and approved by the School Board. The independent audit was a "clean" audit with no audit findings. A copy of the audit report was distributed to each Board Member.

BOARD AGENDA ITEMS

The Board discussed the Agenda Items listed below. These items will be brought forth for a vote during the Voting Session of the Thursday, June 12, 2025, Board Meeting:

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R.

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, June 12, 2025, Board Meeting.

AGENDA ITEM #2 – Recommendation for Approval of a Temporary Overhead Utility Easement with Georgia Power Company at Tapp Middle School

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, June 12, 2025, Board Meeting.

AGENDA ITEM #3 – Recommendation for Approval of a Permanent Utility Easement with Georgia Power Company at Sprayberry High School

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, June 12, 2025, Board Meeting.

BOARD BUSINESS

- Facilities & Technology Citizens Oversight Committee Report – Ms. Davis
 - Ms. Davis informed the Board that the F&T Committee was scheduled to meet on Tuesday, May 20, 2025, but due to a lack of a quorum a meeting was not conducted.
- Amendment to the Cobb Schools Foundation Bylaws (For Potential Action) – Mr. Chastain
 - A motion was made by Mr. Chastain, seconded by Mr. Scamihorn, to accept the proposed changes to the Cobb Schools Foundation bylaws as shared with each Board Member. Following discussion, Mr. Chastain withdrew his motion to accept the amended bylaws as presented.

APPROVAL OF AGENDA

Without objection, the Board approved the agenda as presented.

RECESS TO EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Mr. Wheeler, and unanimously approved by the Board at 3:48 p.m. to convene to Executive Session to discuss land, legal, student, and personnel matters following a 10-minute break. Motion carried 7-0.

VOTING SESSION

The Cobb County Board of Education met for a regularly scheduled Board Meeting on Thursday, June 12, 2025, with the following members present: Messrs. Chastain, Cristadoro, Hutchins, Scamihorn, Wheeler, Ms. Davis, Ms. Sayler, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Board Attorneys.

RECONVENE

Without objection, the Board reconvened at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Mr. Chastain, Board Chair, led the group in the Pledge of Allegiance.

BOARD RECOGNITIONS

- Association of School Business Officials International 2024 – 2025 Meritorious Budget Award – Financial Services Division, Financial Planning & Analysis Department

- Association of School Business Officials International 2024 – 2025 Certificate of Excellence in Financial Reporting – Financial Services Division, Accounting Department
- Georgia School Public Relations Association 2024 – 2025 Awards: 10 Gold & 2 Best in Category – Strategy & Accountability Division, Communications Department
- MarCom 2024 – 2025 Awards: 3 Platinum & 6 Gold – Strategy & Accountability Division, Communications Department

PUBLIC COMMENT

- There were four (4) public commenters.

ITEMS REQUIRING ACTION FOLLOWING EXECUTIVE SESSION

Personnel Matters

Administration recommended approval of the identified employment actions of the individuals listed on the Personnel Action Report as discussed in Executive Session.

Section I – Principal Level and Higher Position Recommendation

- Shannon, Amy appointment to Principal, McClure Middle School from Assistant Principal, Lost Mountain Middle School effective July 1, 2025.

Section II – Position Recommendations Below Principal

Elementary School

- Burger, Sarah employment as Assistant Principal, Frey Elementary School from Director of Curriculum and Instructional Support, Paulding County School District, effective July 10, 2025.
- Sutton, Jessica appointment to Assistant Principal, Vaughan Elementary School from Teacher, Mountain View Elementary School effective July 10, 2025.
- Taylor, Ashley appointment to Assistant Principal, Addison Elementary School from Teacher, Baker Elementary School effective July 10, 2025.

Middle School

- Williams, Michael, Assistant Principal, McCleskey Middle School, resignation effective June 9, 2025.

High School

- Beemon, Natasha appointment to Assistant Principal, Lassiter High School from Teacher, Sprayberry High School effective July 10, 2025.
- Case, James appointment to Assistant Principal, Walton High School from Teacher, Harrison High School effective July 10, 2025.
- Cobb, Dr. Tony appointment to Assistant Principal, Campbell High School from Teacher, ASPIRE effective July 10, 2025.
- Howard, Phillip rehire as Assistant Principal, Campbell High School from Assistant Principal, Lithia Springs High School, Douglasville, GA, effective July 10, 2025.
- Monreal, Martha appointment to Assistant Principal, Osborne High School from Instructional Coach, Tapp Middle School effective July 10, 2025.
- Munlin, Deanna, Assistant Principal, Wheeler High School, retirement effective July 1, 2025.
- Nemeck, Ann reassignment to Assistant Principal, Wheeler High School from Assistant Principal, Sprayberry High School effective July 10, 2025.

- A motion was made by Mr. Wheeler, seconded by Mr. Hutchins, and unanimously approved by the Board to accept the Personnel Action Report as read and presented in Executive Session. Motion carried 7-0.

Student Matter

- SY25-Appeal #19
 - A motion was made by Ms. Sayler, seconded by Mr. Wheeler, and approved by the Board to affirm in part and revise in part the determination of the student disciplinary tribunal as discussed in Executive Session. Motion carried 6-1, with Ms. Davis voting “Nay.”

SUPERINTENDENT’S REMARKS

The Superintendent commented on various items occurring throughout the Cobb County School District.

ACTION AGENDA ITEMS

CONSENT AGENDA

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

ACTION AGENDA ITEM #2 – Recommendation for Approval of a Temporary Overhead Utility Easement with Georgia Power Company at Tapp Middle School

ACTION AGENDA ITEM #3 – Recommendation for Approval of a Permanent Utility Easement with Georgia Power Company at Sprayberry High School

- Without objection, the Board approved the **Consent Agenda Items** as presented.

ADJOURN

Without objection, the Board adjourned at 7:31 p.m.

CHAIRMAN

EXECUTIVE SECRETARY

PENDING BOARD APPROVAL

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**FIRST PUBLIC HEARING FOR TAX DIGEST
THURSDAY, JULY 10, 2025**

The Cobb County Board of Education met for a Tax Digest Public Hearing on Thursday, July 10, 2025, at 11:30 a.m. with the following members present: Messrs. Chastain, Hutchins, Scamihorn, Wheeler, Ms. Sayler, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Board Attorneys. Mr. Cristadoro and Ms. Davis were not present for the public hearing.

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: www.cobbk12.org

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Chastain, Board Chair, called the meeting to order at 11:30 a.m. and led the group in the Pledge of Allegiance.

TAX DIGEST PRESENTATION

Chief Financial Officer Mr. David Baker shared the Tax Digest Presentation with the Board.

It is important to note that a separate entity (Cobb County Tax Assessor) assesses property values annually in Cobb County. If the Tax Assessor lowers the value of a Cobb Citizen's home, the district's millage rate will be applied to the lower value and that property owner will pay less property tax. If the Tax Assessor increases the value of a Cobb Citizen's home, the district's millage rate will be applied to the higher property value and that property owner will pay more property tax.

Mr. Baker shared that this is the first tax digest hearing and is based upon the balanced FY2026 Budget that was approved by the Board on May 15, 2025, with the continuance of the same millage rate as the previous year of 18.7 Mills.

Georgia Law currently contains a provision which was originally called the Georgia Taxpayers Bill of Rights, which states that in a year when the property value digest increases, school districts must hold three public hearings for citizen input due to the fact that even if the district's millage rate remains the same, the school district will receive additional property tax revenue because of the increased property values assessed by the Cobb County Tax Assessor.

The district is scheduled to conduct three (3) public hearings on this matter. The public hearing schedule is as follows:

- Hearing #1 – Thursday, July 10, 2025, at 11:30 a.m.
- Hearing #2 – Thursday July 10, 2025, at 6:05 p.m.
- Hearing #3 – Thursday, July 17, 2025, at 6:30 p.m.

The district is scheduled to establish the General Fund Millage Rate on Thursday, July 17, 2025, during the 7:00 p.m. Voting Session of the Board Meeting.

PUBLIC COMMENT

There were no public commenters. Without objection, the Board agreed to recess to Executive Session to allow additional time for public commenters to arrive.

RECESS TO EXECUTIVE SESSION

A motion was made by Mr. Scamihorn, seconded by Mr. Hutchins, at 11:32 a.m. to recess into Executive Session to discuss personnel matters. Motion carried 5-0, with Mr. Cristadoro and Ms. Davis being absent for the vote.

RECONVENE FROM EXECUTIVE SESSION

Without objection, the Board reconvened at 11:42 a.m.

ITEMS REQUIRING ACTION FOLLOWING EXECUTIVE SESSION

- Personnel

Elementary School

- Lake, Sandra appointment to Assistant Principal, Ford Elementary School from Teacher, Brumby Elementary School effective July 11, 2025.

Middle School

- Peterson, Crecy appointment to Assistant Principal, Lost Mountain Middle School from Teacher, Durham Middle School effective July 11, 2025.

High School

- Garlin, Amber employment as Assistant Principal, Sprayberry High School from Associate Principal, Rome Middle School effective July 15, 2025.
- Whittington, Christopher appointment to Assistant Principal, Walton High School from Teacher, Dodgen Middle School effective July 11, 2025.

- A motion was made by Mr. Scamihorn, seconded by Mr. Hutchins, to approve the personnel items as discussed in Executive Session. Motion carried 5-0, with Mr. Cristadoro and Ms. Davis being absent for the vote.

PUBLIC COMMENT (cont.)

There were no public commenters.

ADJOURN – Without objection, the hearing adjourned at 11:44 a.m.

CHAIRMAN

EXECUTIVE SECRETARY

PENDING BOARD APPROVAL

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**SECOND PUBLIC HEARING FOR TAX DIGEST
THURSDAY, JULY 10, 2025**

The Cobb County Board of Education met for a Tax Digest Public Hearing on Thursday, July 10, 2025, at 6:05 p.m. with the following members present: Messrs. Chastain, Hutchins, Scamihorn, Wheeler, Ms. Saylor, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Board Attorneys. Mr. Cristadoro and Ms. Davis were not present for the public hearing.

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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Chastain, Board Chair, called the meeting to order at 6:05 p.m. and led the group in the Pledge of Allegiance.

TAX DIGEST PRESENTATION

Chief Financial Officer Mr. David Baker shared the Tax Digest Presentation with the Board.

It is important to note that a separate entity (Cobb County Tax Assessor) assesses property values annually in Cobb County. If the Tax Assessor lowers the value of a Cobb Citizen's home, the district's millage rate will be applied to the lower value and that property owner will pay less property tax. If the Tax Assessor increases the value of a Cobb Citizen's home, the district's millage rate will be applied to the higher property value and that property owner will pay more property tax.

Mr. Baker shared that this is the second tax digest hearing and is based upon the balanced FY2026 Budget that was approved by the Board on May 15, 2025, with the continuance of the same millage rate as the previous year of 18.7 Mills.

Georgia Law currently contains a provision which was originally called the Georgia Taxpayers Bill of Rights, which states that in a year when the property value digest increases, school districts must hold three public hearings for citizen input due to the fact that even if the district's millage rate remains the same, the school district will receive additional property tax revenue because of the increased property values assessed by the Cobb County Tax Assessor.

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The district is scheduled to establish the General Fund Millage Rate on Thursday, July 17, 2025, during the 7:00 p.m. Voting Session of the Board Meeting.

PUBLIC COMMENT

There were no public commenters. Without objection, the Board agreed to recess to Executive Session to allow additional time for public commenters to arrive.

ADJOURN – Without objection, the hearing adjourned at 6:07 p.m.

CHAIRMAN

EXECUTIVE SECRETARY

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #1 – Recommendation for Approval of School Properties Disposal per District Administrative Rule DO-R

BACKGROUND/RATIONALE:

Through normal operations, the district generates surplus property and equipment due to damage and obsolescence on a regular basis. Items that are no longer needed by a school or department but are still in good condition and re-usable are made available to other schools and departments at no charge. Items that are no longer usable in the District are declared surplus. **State Law requires School Board approval for District Property to be designated as surplus under §20-2-520 of the Georgia Code of Laws.** The need to dispose of these items in an efficient, cost effective and expeditious manner is imperative to the district. Items are currently stored in the District warehouse that have been deemed surplus. A complete list of current surplus items is on file in the Superintendent's office or on the District's website under Meeting Agenda Items. All items listed are no longer of use by the District.

Methods available to dispose of surplus items include:

Public auction

Sealed bid or private sale

The State of Georgia Department of Administrative Services on-line and public auction services

Sale to other public-school districts at costs equal to previous auction results

Online auctions

Negotiated contracts

Upon Board approval of the attached lists, the Business Services Division will dispose of this surplus in a manner that is the most cost effective and efficient for the district as outlined in Administrative Rule DO-R. Acceptable methods of disposal will be continually reviewed to maximize our return on investment.

SUPERINTENDENT'S RECOMMENDATION:

Approve the recommendation for authorization of School Properties Disposal as detailed in the lists on file in the Superintendent's office.

COST:

The District will receive revenue for the disposal of these items. The revenues received will assist in deferring labor costs for management of the disposal process

Account Charge code: N/A

Budgeted: N/A

DATA SOURCES:

Marc Smith

Jill Vestal

Stephen Cochran

June Inventoried Surplus
Picked Up and Verified 05/21/2025 thru 06/11/2025

TOTAL ASSETS

TECHNOLOGY

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	COMPUTER - DESKTOP	CRDL1R1	CRDL1R1	1/27/2012
1	COMPUTER - DESKTOP	5ZCGMS1	5ZCGMS1	8/2/2012
1	COMPUTER - DESKTOP	GRR8NS1	GRR8NS1	8/15/2012
1	COMPUTER - DESKTOP	JG334V1	JG334V1	8/23/2012
1	COMPUTER - DESKTOP	DPX9NS1	DPX9NS1	9/6/2012
1	COMPUTER - DESKTOP	DPKBNS1	DPKBNS1	9/6/2012
1	COMPUTER - DESKTOP	DQ39NS1	DQ39NS1	9/6/2012
1	COMPUTER - DESKTOP	DQ1FNS1	DQ1FNS1	9/6/2012
1	COMPUTER - DESKTOP	9KRMVV1	9KRMVV1	11/12/2012
1	COMPUTER - DESKTOP	CWZJVV1	CWZJVV1	11/26/2012
1	COMPUTER - DESKTOP	HPF5CX1	HPF5CX1	6/27/2013
1	COMPUTER - DESKTOP	5MNC7Y1	5MNC7Y1	10/17/2013
1	COMPUTER - DESKTOP	9C5C8Z1	9C5C8Z1	12/12/2013
1	COMPUTER - DESKTOP	4XKGCZ1	4XKGCZ1	2/26/2014
1	COMPUTER - DESKTOP	8S48M02	8S48M02	6/10/2014
1	COMPUTER - DESKTOP	8KT7M02	8KT7M02	6/10/2014
1	COMPUTER - DESKTOP	8BP8M02	8BP8M02	6/10/2014
1	COMPUTER - DESKTOP	8KXCM02	8KXCM02	6/10/2014
1	COMPUTER - DESKTOP	8B3CM02	8B3CM02	6/10/2014
1	COMPUTER - DESKTOP	8B5BM02	8B5BM02	6/24/2014
1	COMPUTER - DESKTOP	8CS9M02	8CS9M02	6/25/2014
1	COMPUTER - DESKTOP	46HZM02	46HZM02	6/26/2014
1	COMPUTER - DESKTOP	8DW9M02	8DW9M02	6/30/2014
1	COMPUTER - DESKTOP	8HGFM02	8HGFM02	6/30/2014
1	COMPUTER - DESKTOP	8PT7M02	8PT7M02	7/30/2014
1	COMPUTER - DESKTOP	8FJBM02	8FJBM02	9/8/2014
1	COMPUTER - DESKTOP	88W9M02	88W9M02	9/8/2014
1	COMPUTER - DESKTOP	1937089	D25N915SF8JC	9/29/2014
1	COMPUTER - DESKTOP	1932388	C02N8009F8J2	1/8/2015
1	COMPUTER - DESKTOP	5MFY842	5MFY842	2/9/2015
1	COMPUTER - DESKTOP	309WG42	309WG42	6/1/2015
1	COMPUTER - DESKTOP	4Y8WG42	4Y8WG42	6/1/2015
1	COMPUTER - DESKTOP	82MVD22	82MVD22	6/1/2015
1	COMPUTER - DESKTOP	CYP6F42	CYP6F42	6/30/2015
1	COMPUTER - DESKTOP	7KNXR52	7KNXR52	7/22/2015
1	COMPUTER - DESKTOP	1RPR052	1RPR052	8/4/2015
1	COMPUTER - DESKTOP	5VPR052	5VPR052	8/4/2015
1	COMPUTER - DESKTOP	1D05C62	1D05C62	9/16/2015
1	COMPUTER - DESKTOP	1DG4C62	1DG4C62	9/16/2015
1	COMPUTER - DESKTOP	1CXYB62	1CXYB62	9/16/2015
1	COMPUTER - DESKTOP	1LV5V52	1LV5V52	9/16/2015
1	COMPUTER - DESKTOP	1DCYB62	1DCYB62	9/16/2015
1	COMPUTER - DESKTOP	1CYRP52	1CYRP52	9/16/2015
1	COMPUTER - DESKTOP	1KSYP52	1KSYP52	9/16/2015
1	COMPUTER - DESKTOP	17G2C62	17G2C62	9/16/2015
1	COMPUTER - DESKTOP	1L40C62	1L40C62	9/16/2015
1	COMPUTER - DESKTOP	1DH0Q52	1DH0Q52	9/16/2015

June Inventoried Surplus
Picked Up and Verified 05/21/2025 thru 06/11/2025

TOTAL ASSETS

1	COMPUTER - DESKTOP	1L1VP52	1L1VP52	9/16/2015
1	COMPUTER - DESKTOP	1L7XB62	1L7XB62	9/16/2015
1	COMPUTER - DESKTOP	17D0Q52	17D0Q52	9/16/2015
1	COMPUTER - DESKTOP	17K4C62	17K4C62	9/16/2015
1	COMPUTER - DESKTOP	17J3C62	17J3C62	9/16/2015
1	COMPUTER - DESKTOP	17KYP52	17KYP52	9/16/2015
1	COMPUTER - DESKTOP	17FYP52	17FYP52	9/16/2015
1	COMPUTER - DESKTOP	190ZB62	190ZB62	9/16/2015
1	COMPUTER - DESKTOP	1920Q52	1920Q52	9/16/2015
1	COMPUTER - DESKTOP	1943C62	1943C62	9/16/2015
1	COMPUTER - DESKTOP	17LSP52	17LSP52	9/16/2015
1	COMPUTER - DESKTOP	17JZP52	17JZP52	9/16/2015
1	COMPUTER - DESKTOP	1KY2C62	1KY2C62	9/16/2015
1	COMPUTER - DESKTOP	193P052	193P052	9/16/2015
1	COMPUTER - DESKTOP	192XB62	192XB62	9/16/2015
1	COMPUTER - DESKTOP	1LR8V52	1LR8V52	9/16/2015
1	COMPUTER - DESKTOP	1LW8V52	1LW8V52	9/16/2015
1	COMPUTER - DESKTOP	19K4C62	19K4C62	9/16/2015
1	COMPUTER - DESKTOP	19CZP52	19CZP52	9/16/2015
1	COMPUTER - DESKTOP	19C0C62	19C0C62	9/16/2015
1	COMPUTER - DESKTOP	1DC1Q52	1DC1Q52	9/16/2015
1	COMPUTER - DESKTOP	1LQ7V52	1LQ7V52	9/16/2015
1	COMPUTER - DESKTOP	1M16V52	1M16V52	9/16/2015
1	COMPUTER - DESKTOP	2751C62	2751C62	9/24/2015
1	COMPUTER - DESKTOP	22FZP52	22FZP52	9/24/2015
1	COMPUTER - DESKTOP	22HWP52	22HWP52	9/24/2015
1	COMPUTER - DESKTOP	HQ2S052	HQ2S052	9/28/2015
1	COMPUTER - DESKTOP	H9PP052	H9PP052	11/5/2015
1	COMPUTER - DESKTOP	GDPP052	GDPP052	11/5/2015
1	COMPUTER - DESKTOP	1KPP052	1KPP052	11/5/2015
1	COMPUTER - DESKTOP	58PP052	58PP052	11/5/2015
1	COMPUTER - DESKTOP	93H4V62	93H4V62	1/7/2016
1	COMPUTER - DESKTOP	6HB0Z72	6HB0Z72	2/12/2016
1	COMPUTER - DESKTOP	B54J282	B54J282	2/29/2016
1	COMPUTER - DESKTOP	B55J282	B55J282	2/29/2016
1	COMPUTER - DESKTOP	B56L282	B56L282	2/29/2016
1	COMPUTER - DESKTOP	62FX282	62FX282	3/14/2016
1	COMPUTER - DESKTOP	32KDD92	32KDD92	3/14/2016
1	COMPUTER - DESKTOP	8DB9D92	8DB9D92	3/14/2016
1	COMPUTER - DESKTOP	8FK9D92	8FK9D92	3/14/2016
1	COMPUTER - DESKTOP	8JM6D92	8JM6D92	3/14/2016
1	COMPUTER - DESKTOP	84LCD92	84LCD92	3/14/2016
1	COMPUTER - DESKTOP	36QBD92	36QBD92	3/16/2016
1	COMPUTER - DESKTOP	CCC9482	CCC9482	4/11/2016
1	COMPUTER - DESKTOP	DCS7482	DCS7482	4/13/2016
1	COMPUTER - DESKTOP	27KHBB2	27KHBB2	5/10/2016
1	COMPUTER - DESKTOP	27MPBB2	27MPBB2	5/10/2016
1	COMPUTER - DESKTOP	27PJBB2	27PJBB2	5/10/2016
1	COMPUTER - DESKTOP	277NBB2	277NBB2	5/10/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	7S8ZDB2	7S8ZDB2	5/12/2016
1	COMPUTER - DESKTOP	2N1MBB2	2N1MBB2	6/7/2016
1	COMPUTER - DESKTOP	88VWDB2	88VWDB2	6/16/2016
1	COMPUTER - DESKTOP	DNJF8C2	DNJF8C2	6/28/2016
1	COMPUTER - DESKTOP	FK8JBB2	FK8JBB2	6/28/2016
1	COMPUTER - DESKTOP	F1Y9V62	F1Y9V62	6/30/2016
1	COMPUTER - DESKTOP	417C8C2	417C8C2	6/30/2016
1	COMPUTER - DESKTOP	41BKBB2	41BKBB2	6/30/2016
1	COMPUTER - DESKTOP	3HFZGB2	3HFZGB2	6/30/2016
1	COMPUTER - DESKTOP	FHQ6D92	FHQ6D92	7/5/2016
1	COMPUTER - DESKTOP	F4RWB62	F4RWB62	7/5/2016
1	COMPUTER - DESKTOP	FHC8V62	FHC8V62	7/5/2016
1	COMPUTER - DESKTOP	FHZWB62	FHZWB62	7/5/2016
1	COMPUTER - DESKTOP	F4RYW72	F4RYW72	7/5/2016
1	COMPUTER - DESKTOP	F4RBD92	F4RBD92	7/5/2016
1	COMPUTER - DESKTOP	F4RZY72	F4RZY72	7/5/2016
1	COMPUTER - DESKTOP	FHRHBB2	FHRHBB2	7/5/2016
1	COMPUTER - DESKTOP	FHWP52	FHWP52	7/5/2016
1	COMPUTER - DESKTOP	FHZLBB2	FHZLBB2	7/5/2016
1	COMPUTER - DESKTOP	FH77V62	FH77V62	7/5/2016
1	COMPUTER - DESKTOP	FHBVP52	FHBVP52	7/5/2016
1	COMPUTER - DESKTOP	F4R6M82	F4R6M82	7/5/2016
1	COMPUTER - DESKTOP	F4R1Z72	F4R1Z72	7/5/2016
1	COMPUTER - DESKTOP	F4RPBB2	F4RPBB2	7/5/2016
1	COMPUTER - DESKTOP	FH9XP52	FH9XP52	7/5/2016
1	COMPUTER - DESKTOP	FJ18M82	FJ18M82	7/5/2016
1	COMPUTER - DESKTOP	FJ1YP52	FJ1YP52	7/5/2016
1	COMPUTER - DESKTOP	FHRRP52	FHRRP52	7/5/2016
1	COMPUTER - DESKTOP	FJ09D92	FJ09D92	7/5/2016
1	COMPUTER - DESKTOP	FHQBD92	FHQBD92	7/5/2016
1	COMPUTER - DESKTOP	F4R0Q52	F4R0Q52	7/5/2016
1	COMPUTER - DESKTOP	F4RXP52	F4RXP52	7/5/2016
1	COMPUTER - DESKTOP	FHQ8D92	FHQ8D92	7/5/2016
1	COMPUTER - DESKTOP	FHRXY72	FHRXY72	7/5/2016
1	COMPUTER - DESKTOP	F4QDD92	F4QDD92	7/5/2016
1	COMPUTER - DESKTOP	F4R3Z72	F4R3Z72	7/5/2016
1	COMPUTER - DESKTOP	FHZZY72	FHZZY72	7/5/2016
1	COMPUTER - DESKTOP	FHQ1M82	FHQ1M82	7/5/2016
1	COMPUTER - DESKTOP	FJ0NBB2	FJ0NBB2	7/5/2016
1	COMPUTER - DESKTOP	F4RHBB2	F4RHBB2	7/5/2016
1	COMPUTER - DESKTOP	FHQWP52	FHQWP52	7/5/2016
1	COMPUTER - DESKTOP	FHT0Z72	FHT0Z72	7/5/2016
1	COMPUTER - DESKTOP	FHZYP52	FHZYP52	7/5/2016
1	COMPUTER - DESKTOP	FJ14V62	FJ14V62	7/5/2016
1	COMPUTER - DESKTOP	FJ1CD92	FJ1CD92	7/5/2016
1	COMPUTER - DESKTOP	FH8QBB2	FH8QBB2	7/5/2016
1	COMPUTER - DESKTOP	FJ1RBB2	FJ1RBB2	7/5/2016
1	COMPUTER - DESKTOP	FHC2M82	FHC2M82	7/5/2016
1	COMPUTER - DESKTOP	FH6YP52	FH6YP52	7/5/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	FJ0TP52	FJ0TP52	7/5/2016
1	COMPUTER - DESKTOP	FJ1LBB2	FJ1LBB2	7/5/2016
1	COMPUTER - DESKTOP	FH70Z72	FH70Z72	7/5/2016
1	COMPUTER - DESKTOP	FH7VP52	FH7VP52	7/5/2016
1	COMPUTER - DESKTOP	FJ20Q52	FJ20Q52	7/5/2016
1	COMPUTER - DESKTOP	FHCQBB2	FHCQBB2	7/5/2016
1	COMPUTER - DESKTOP	FHC5M82	FHC5M82	7/5/2016
1	COMPUTER - DESKTOP	FHQZP52	FHQZP52	7/5/2016
1	COMPUTER - DESKTOP	F4QXY72	F4QXY72	7/5/2016
1	COMPUTER - DESKTOP	FH82C62	FH82C62	7/5/2016
1	COMPUTER - DESKTOP	FHPXY72	FHPXY72	7/5/2016
1	COMPUTER - DESKTOP	FHS5Z72	FHS5Z72	7/5/2016
1	COMPUTER - DESKTOP	F4R7V62	F4R7V62	7/5/2016
1	COMPUTER - DESKTOP	FHZRP52	FHZRP52	7/5/2016
1	COMPUTER - DESKTOP	FHR4M82	FHR4M82	7/5/2016
1	COMPUTER - DESKTOP	F4RLBB2	F4RLBB2	7/5/2016
1	COMPUTER - DESKTOP	FJ07D92	FJ07D92	7/5/2016
1	COMPUTER - DESKTOP	FHD4Z72	FHD4Z72	7/5/2016
1	COMPUTER - DESKTOP	FHR2C62	FHR2C62	7/5/2016
1	COMPUTER - DESKTOP	FHS3M82	FHS3M82	7/5/2016
1	COMPUTER - DESKTOP	FJ01Z72	FJ01Z72	7/5/2016
1	COMPUTER - DESKTOP	FH9DD92	FH9DD92	7/5/2016
1	COMPUTER - DESKTOP	FHQMBB2	FHQMBB2	7/5/2016
1	COMPUTER - DESKTOP	FHS0Q52	FHS0Q52	7/5/2016
1	COMPUTER - DESKTOP	2MCB8C2	2MCB8C2	7/25/2016
1	COMPUTER - DESKTOP	42RJ8C2	42RJ8C2	7/25/2016
1	COMPUTER - DESKTOP	42JK8C2	42JK8C2	7/25/2016
1	COMPUTER - DESKTOP	1Q6NBB2	1Q6NBB2	7/25/2016
1	COMPUTER - DESKTOP	43CL8C2	43CL8C2	7/25/2016
1	COMPUTER - DESKTOP	43HB8C2	43HB8C2	7/25/2016
1	COMPUTER - DESKTOP	42TF8C2	42TF8C2	7/25/2016
1	COMPUTER - DESKTOP	1P3JBB2	1P3JBB2	7/25/2016
1	COMPUTER - DESKTOP	42WC8C2	42WC8C2	7/25/2016
1	COMPUTER - DESKTOP	42KG8C2	42KG8C2	7/25/2016
1	COMPUTER - DESKTOP	43FL8C2	43FL8C2	7/25/2016
1	COMPUTER - DESKTOP	FG4PBB2	FG4PBB2	7/25/2016
1	COMPUTER - DESKTOP	1PBLBB2	1PBLBB2	7/25/2016
1	COMPUTER - DESKTOP	439L8C2	439L8C2	7/25/2016
1	COMPUTER - DESKTOP	42QJ8C2	42QJ8C2	7/25/2016
1	COMPUTER - DESKTOP	42ZG8C2	42ZG8C2	7/25/2016
1	COMPUTER - DESKTOP	42PL8C2	42PL8C2	7/25/2016
1	COMPUTER - DESKTOP	FG2CD92	FG2CD92	7/25/2016
1	COMPUTER - DESKTOP	FJQ2C62	FJQ2C62	7/25/2016
1	COMPUTER - DESKTOP	43JB8C2	43JB8C2	7/25/2016
1	COMPUTER - DESKTOP	2MKB8C2	2MKB8C2	7/25/2016
1	COMPUTER - DESKTOP	1Q3QBB2	1Q3QBB2	7/25/2016
1	COMPUTER - DESKTOP	FG50C62	FG50C62	7/25/2016
1	COMPUTER - DESKTOP	43KH8C2	43KH8C2	7/25/2016
1	COMPUTER - DESKTOP	4Y3J8C2	4Y3J8C2	7/25/2016

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1	COMPUTER - DESKTOP	FJQ2V62	FJQ2V62	7/25/2016
1	COMPUTER - DESKTOP	2MSD8C2	2MSD8C2	7/25/2016
1	COMPUTER - DESKTOP	2MXK8C2	2MXK8C2	7/25/2016
1	COMPUTER - DESKTOP	4YHJ8C2	4YHJ8C2	7/25/2016
1	COMPUTER - DESKTOP	FG52C62	FG52C62	7/25/2016
1	COMPUTER - DESKTOP	2MBF8C2	2MBF8C2	7/25/2016
1	COMPUTER - DESKTOP	2MDG8C2	2MDG8C2	7/25/2016
1	COMPUTER - DESKTOP	2MFF8C2	2MFF8C2	7/25/2016
1	COMPUTER - DESKTOP	2MVL8C2	2MVL8C2	7/25/2016
1	COMPUTER - DESKTOP	FG2P052	FG2P052	7/25/2016
1	COMPUTER - DESKTOP	4YKF8C2	4YKF8C2	7/25/2016
1	COMPUTER - DESKTOP	4Y5L8C2	4Y5L8C2	7/25/2016
1	COMPUTER - DESKTOP	4YHB8C2	4YHB8C2	7/25/2016
1	COMPUTER - DESKTOP	FG25V62	FG25V62	7/25/2016
1	COMPUTER - DESKTOP	4YBK8C2	4YBK8C2	7/25/2016
1	COMPUTER - DESKTOP	4Y7C8C2	4Y7C8C2	7/25/2016
1	COMPUTER - DESKTOP	4Y8H8C2	4Y8H8C2	7/25/2016
1	COMPUTER - DESKTOP	4XXD8C2	4XXD8C2	7/25/2016
1	COMPUTER - DESKTOP	2MVD8C2	2MVD8C2	7/25/2016
1	COMPUTER - DESKTOP	2MCL8C2	2MCL8C2	7/25/2016
1	COMPUTER - DESKTOP	42LB8C2	42LB8C2	7/25/2016
1	COMPUTER - DESKTOP	4Y2J8C2	4Y2J8C2	7/25/2016
1	COMPUTER - DESKTOP	2MTG8C2	2MTG8C2	7/25/2016
1	COMPUTER - DESKTOP	FG54C62	FG54C62	7/25/2016
1	COMPUTER - DESKTOP	2MGF8C2	2MGF8C2	7/25/2016
1	COMPUTER - DESKTOP	FG36V62	FG36V62	7/25/2016
1	COMPUTER - DESKTOP	FG55V62	FG55V62	7/25/2016
1	COMPUTER - DESKTOP	4YLF8C2	4YLF8C2	7/25/2016
1	COMPUTER - DESKTOP	FJPXY72	FJPXY72	7/25/2016
1	COMPUTER - DESKTOP	430G8C2	430G8C2	7/25/2016
1	COMPUTER - DESKTOP	2MRJ8C2	2MRJ8C2	7/25/2016
1	COMPUTER - DESKTOP	2MLB8C2	2MLB8C2	7/25/2016
1	COMPUTER - DESKTOP	FG43C62	FG43C62	7/25/2016
1	COMPUTER - DESKTOP	1PDLBB2	1PDLBB2	7/25/2016
1	COMPUTER - DESKTOP	4Y4J8C2	4Y4J8C2	7/25/2016
1	COMPUTER - DESKTOP	FG3ZY72	FG3ZY72	7/25/2016
1	COMPUTER - DESKTOP	2MLK8C2	2MLK8C2	7/25/2016
1	COMPUTER - DESKTOP	4YFJ8C2	4YFJ8C2	7/25/2016
1	COMPUTER - DESKTOP	3RRRDB2	3RRRDB2	7/27/2016
1	COMPUTER - DESKTOP	3KNHBB2	3KNHBB2	7/27/2016
1	COMPUTER - DESKTOP	1KCD8C2	1KCD8C2	7/27/2016
1	COMPUTER - DESKTOP	3JTNBB2	3JTNBB2	7/27/2016
1	COMPUTER - DESKTOP	3KLHBB2	3KLHBB2	7/27/2016
1	COMPUTER - DESKTOP	3KLQBB2	3KLQBB2	7/27/2016
1	COMPUTER - DESKTOP	3PBSD8C2	3PBSD8C2	7/27/2016
1	COMPUTER - DESKTOP	3QNRDB2	3QNRDB2	7/27/2016
1	COMPUTER - DESKTOP	1JPH8C2	1JPH8C2	7/27/2016
1	COMPUTER - DESKTOP	1KDH8C2	1KDH8C2	7/27/2016
1	COMPUTER - DESKTOP	3KKHBB2	3KKHBB2	7/27/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	3RPRDB2	3RPRDB2	7/27/2016
1	COMPUTER - DESKTOP	3K1RBB2	3K1RBB2	7/27/2016
1	COMPUTER - DESKTOP	3RSPDB2	3RSPDB2	7/27/2016
1	COMPUTER - DESKTOP	1J9H8C2	1J9H8C2	7/27/2016
1	COMPUTER - DESKTOP	1K9F8C2	1K9F8C2	7/27/2016
1	COMPUTER - DESKTOP	3K8NBB2	3K8NBB2	7/27/2016
1	COMPUTER - DESKTOP	3KBMBB2	3KBMBB2	7/27/2016
1	COMPUTER - DESKTOP	1J0H8C2	1J0H8C2	7/27/2016
1	COMPUTER - DESKTOP	1J2C8C2	1J2C8C2	7/27/2016
1	COMPUTER - DESKTOP	1K2M8C2	1K2M8C2	7/27/2016
1	COMPUTER - DESKTOP	3JWHBB2	3JWHBB2	7/27/2016
1	COMPUTER - DESKTOP	3K7MBB2	3K7MBB2	7/27/2016
1	COMPUTER - DESKTOP	3KDQBB2	3KDQBB2	7/27/2016
1	COMPUTER - DESKTOP	3QMPDB2	3QMPDB2	7/27/2016
1	COMPUTER - DESKTOP	1J3J8C2	1J3J8C2	7/27/2016
1	COMPUTER - DESKTOP	1JTG8C2	1JTG8C2	7/27/2016
1	COMPUTER - DESKTOP	3QLSDB2	3QLSDB2	7/27/2016
1	COMPUTER - DESKTOP	3R7SDB2	3R7SDB2	7/27/2016
1	COMPUTER - DESKTOP	1HXB8C2	1HXB8C2	7/27/2016
1	COMPUTER - DESKTOP	1K1H8C2	1K1H8C2	7/27/2016
1	COMPUTER - DESKTOP	3K0KBB2	3K0KBB2	7/27/2016
1	COMPUTER - DESKTOP	861KZC2	861KZC2	8/12/2016
1	COMPUTER - DESKTOP	872GZC2	872GZC2	8/12/2016
1	COMPUTER - DESKTOP	FYL4V62	FYL4V62	8/12/2016
1	COMPUTER - DESKTOP	FYQD8C2	FYQD8C2	8/12/2016
1	COMPUTER - DESKTOP	7R1KZC2	7R1KZC2	8/12/2016
1	COMPUTER - DESKTOP	FYQWB62	FYQWB62	8/12/2016
1	COMPUTER - DESKTOP	FYQ5V62	FYQ5V62	8/12/2016
1	COMPUTER - DESKTOP	FYNWP52	FYNWP52	8/12/2016
1	COMPUTER - DESKTOP	41SKZC2	41SKZC2	8/22/2016
1	COMPUTER - DESKTOP	83C2QD2	83C2QD2	8/24/2016
1	COMPUTER - DESKTOP	83BZPD2	83BZPD2	8/24/2016
1	COMPUTER - DESKTOP	83C3QD2	83C3QD2	8/24/2016
1	COMPUTER - DESKTOP	83CYPD2	83CYPD2	8/24/2016
1	COMPUTER - DESKTOP	8391QD2	8391QD2	8/24/2016
1	COMPUTER - DESKTOP	2T6MPD2	2T6MPD2	9/7/2016
1	COMPUTER - DESKTOP	2TCSPD2	2TCSPD2	9/7/2016
1	COMPUTER - DESKTOP	2TKLPD2	2TKLPD2	9/7/2016
1	COMPUTER - DESKTOP	2TBMPD2	2TBMPD2	9/7/2016
1	COMPUTER - DESKTOP	2TJNPD2	2TJNPD2	9/7/2016
1	COMPUTER - DESKTOP	2TBPPD2	2TBPPD2	9/7/2016
1	COMPUTER - DESKTOP	2TGRPD2	2TGRPD2	9/7/2016
1	COMPUTER - DESKTOP	2THRPD2	2THRPD2	9/7/2016
1	COMPUTER - DESKTOP	2TJQPD2	2TJQPD2	9/7/2016
1	COMPUTER - DESKTOP	2T9LPD2	2T9LPD2	9/7/2016
1	COMPUTER - DESKTOP	2TBLPD2	2TBLPD2	9/7/2016
1	COMPUTER - DESKTOP	2T2QPD2	2T2QPD2	9/7/2016
1	COMPUTER - DESKTOP	2TORPD2	2TORPD2	9/7/2016
1	COMPUTER - DESKTOP	2TMRPD2	2TMRPD2	9/7/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	2T1NPD2	2T1NPD2	9/7/2016
1	COMPUTER - DESKTOP	2TMPPD2	2TMPPD2	9/7/2016
1	COMPUTER - DESKTOP	2TFQPD2	2TFQPD2	9/7/2016
1	COMPUTER - DESKTOP	2THSPD2	2THSPD2	9/7/2016
1	COMPUTER - DESKTOP	2TLNPD2	2TLNPD2	9/7/2016
1	COMPUTER - DESKTOP	2TFSPD2	2TFSPD2	9/7/2016
1	COMPUTER - DESKTOP	2TFRPD2	2TFRPD2	9/7/2016
1	COMPUTER - DESKTOP	2TLPD2	2TLPD2	9/7/2016
1	COMPUTER - DESKTOP	2TGNDP2	2TGNDP2	9/7/2016
1	COMPUTER - DESKTOP	2TLRPD2	2TLRPD2	9/7/2016
1	COMPUTER - DESKTOP	2T1QPD2	2T1QPD2	9/7/2016
1	COMPUTER - DESKTOP	2TMMPD2	2TMMPD2	9/7/2016
1	COMPUTER - DESKTOP	2T3QPD2	2T3QPD2	9/7/2016
1	COMPUTER - DESKTOP	2TCQPD2	2TCQPD2	9/7/2016
1	COMPUTER - DESKTOP	2TGQPD2	2TGQPD2	9/7/2016
1	COMPUTER - DESKTOP	2T4SPD2	2T4SPD2	9/7/2016
1	COMPUTER - DESKTOP	2T2SPD2	2T2SPD2	9/7/2016
1	COMPUTER - DESKTOP	2TKPPD2	2TKPPD2	9/7/2016
1	COMPUTER - DESKTOP	2TMLPD2	2TMLPD2	9/7/2016
1	COMPUTER - DESKTOP	2TFNPD2	2TFNPD2	9/7/2016
1	COMPUTER - DESKTOP	2T3RPD2	2T3RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T9SPD2	2T9SPD2	9/7/2016
1	COMPUTER - DESKTOP	2TNNPD2	2TNNPD2	9/7/2016
1	COMPUTER - DESKTOP	2T8RPD2	2T8RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T5NPD2	2T5NPD2	9/7/2016
1	COMPUTER - DESKTOP	2TMQPD2	2TMQPD2	9/7/2016
1	COMPUTER - DESKTOP	2SZQPD2	2SZQPD2	9/7/2016
1	COMPUTER - DESKTOP	2T0NPD2	2T0NPD2	9/7/2016
1	COMPUTER - DESKTOP	2T2PPD2	2T2PPD2	9/7/2016
1	COMPUTER - DESKTOP	2T7MPD2	2T7MPD2	9/7/2016
1	COMPUTER - DESKTOP	2T5RPD2	2T5RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T9NPD2	2T9NPD2	9/7/2016
1	COMPUTER - DESKTOP	2T8QPD2	2T8QPD2	9/7/2016
1	COMPUTER - DESKTOP	2SZMPD2	2SZMPD2	9/7/2016
1	COMPUTER - DESKTOP	2TCLPD2	2TCLPD2	9/7/2016
1	COMPUTER - DESKTOP	2TJPPD2	2TJPPD2	9/7/2016
1	COMPUTER - DESKTOP	2T9MPD2	2T9MPD2	9/7/2016
1	COMPUTER - DESKTOP	2TGSPD2	2TGSPD2	9/7/2016
1	COMPUTER - DESKTOP	2TKRPD2	2TKRPD2	9/7/2016
1	COMPUTER - DESKTOP	2TDNPD2	2TDNPD2	9/7/2016
1	COMPUTER - DESKTOP	2SYRPD2	2SYRPD2	9/7/2016
1	COMPUTER - DESKTOP	2T0SPD2	2T0SPD2	9/7/2016
1	COMPUTER - DESKTOP	2TCNPD2	2TCNPD2	9/7/2016
1	COMPUTER - DESKTOP	2THQPD2	2THQPD2	9/7/2016
1	COMPUTER - DESKTOP	2T4PPD2	2T4PPD2	9/7/2016
1	COMPUTER - DESKTOP	2TBRPD2	2TBRPD2	9/7/2016
1	COMPUTER - DESKTOP	2T8NPD2	2T8NPD2	9/7/2016
1	COMPUTER - DESKTOP	2TCRPD2	2TCRPD2	9/7/2016
1	COMPUTER - DESKTOP	2T7NPD2	2T7NPD2	9/7/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	2THNPD2	2THNPD2	9/7/2016
1	COMPUTER - DESKTOP	2DLPD2	2DLPD2	9/7/2016
1	COMPUTER - DESKTOP	2T1PPD2	2T1PPD2	9/7/2016
1	COMPUTER - DESKTOP	2T7PPD2	2T7PPD2	9/7/2016
1	COMPUTER - DESKTOP	2TFMPD2	2TFMPD2	9/7/2016
1	COMPUTER - DESKTOP	2T7RPD2	2T7RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T1RPD2	2T1RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T8MPD2	2T8MPD2	9/7/2016
1	COMPUTER - DESKTOP	2T6SPD2	2T6SPD2	9/7/2016
1	COMPUTER - DESKTOP	2THPPD2	2THPPD2	9/7/2016
1	COMPUTER - DESKTOP	2T5QPD2	2T5QPD2	9/7/2016
1	COMPUTER - DESKTOP	2SZNPD2	2SZNPD2	9/7/2016
1	COMPUTER - DESKTOP	2T3NPD2	2T3NPD2	9/7/2016
1	COMPUTER - DESKTOP	2TDQPD2	2TDQPD2	9/7/2016
1	COMPUTER - DESKTOP	2T8SPD2	2T8SPD2	9/7/2016
1	COMPUTER - DESKTOP	2T3SPD2	2T3SPD2	9/7/2016
1	COMPUTER - DESKTOP	2T0PPD2	2T0PPD2	9/7/2016
1	COMPUTER - DESKTOP	2TJRPD2	2TJRPD2	9/7/2016
1	COMPUTER - DESKTOP	2SZLPD2	2SZLPD2	9/7/2016
1	COMPUTER - DESKTOP	2T0MPD2	2T0MPD2	9/7/2016
1	COMPUTER - DESKTOP	2T1SPD2	2T1SPD2	9/7/2016
1	COMPUTER - DESKTOP	2T6RPD2	2T6RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T9PPD2	2T9PPD2	9/7/2016
1	COMPUTER - DESKTOP	2TMNPD2	2TMNPD2	9/7/2016
1	COMPUTER - DESKTOP	2TBSPD2	2TBSPD2	9/7/2016
1	COMPUTER - DESKTOP	2T7QPD2	2T7QPD2	9/7/2016
1	COMPUTER - DESKTOP	2T1MPD2	2T1MPD2	9/7/2016
1	COMPUTER - DESKTOP	2TGPPD2	2TGPPD2	9/7/2016
1	COMPUTER - DESKTOP	2TLQPD2	2TLQPD2	9/7/2016
1	COMPUTER - DESKTOP	2T4RPD2	2T4RPD2	9/7/2016
1	COMPUTER - DESKTOP	2T2MPD2	2T2MPD2	9/7/2016
1	COMPUTER - DESKTOP	2T5MPD2	2T5MPD2	9/7/2016
1	COMPUTER - DESKTOP	2TLPPD2	2TLPPD2	9/7/2016
1	COMPUTER - DESKTOP	2THMPD2	2THMPD2	9/7/2016
1	COMPUTER - DESKTOP	2TBNPD2	2TBNPD2	9/7/2016
1	COMPUTER - DESKTOP	2T7SPD2	2T7SPD2	9/7/2016
1	COMPUTER - DESKTOP	2TDRPD2	2TDRPD2	9/7/2016
1	COMPUTER - DESKTOP	2T9QPD2	2T9QPD2	9/7/2016
1	COMPUTER - DESKTOP	2TLMPD2	2TLMPD2	9/7/2016
1	COMPUTER - DESKTOP	2T6QPD2	2T6QPD2	9/7/2016
1	COMPUTER - DESKTOP	2TKNPD2	2TKNPD2	9/7/2016
1	COMPUTER - DESKTOP	2TFLPD2	2TFLPD2	9/7/2016
1	COMPUTER - DESKTOP	D4MKZC2	D4MKZC2	9/27/2016
1	COMPUTER - DESKTOP	D4PDZC2	D4PDZC2	9/27/2016
1	COMPUTER - DESKTOP	D4XKZC2	D4XKZC2	9/27/2016
1	COMPUTER - DESKTOP	D4VHZC2	D4VHZC2	9/27/2016
1	COMPUTER - DESKTOP	D3YFZC2	D3YFZC2	9/27/2016
1	COMPUTER - DESKTOP	D50FZC2	D50FZC2	9/27/2016
1	COMPUTER - DESKTOP	D4YGZC2	D4YGZC2	9/27/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	D4GMZC2	D4GMZC2	9/27/2016
1	COMPUTER - DESKTOP	D4BGZC2	D4BGZC2	9/27/2016
1	COMPUTER - DESKTOP	6J9MZC2	6J9MZC2	9/27/2016
1	COMPUTER - DESKTOP	D48DZC2	D48DZC2	9/27/2016
1	COMPUTER - DESKTOP	D42GZC2	D42GZC2	9/27/2016
1	COMPUTER - DESKTOP	866DZC2	866DZC2	9/27/2016
1	COMPUTER - DESKTOP	6J4FZC2	6J4FZC2	9/27/2016
1	COMPUTER - DESKTOP	6J6HZC2	6J6HZC2	9/27/2016
1	COMPUTER - DESKTOP	86WDZC2	86WDZC2	9/27/2016
1	COMPUTER - DESKTOP	D4LDZC2	D4LDZC2	9/27/2016
1	COMPUTER - DESKTOP	859DZC2	859DZC2	9/27/2016
1	COMPUTER - DESKTOP	D40NZC2	D40NZC2	9/27/2016
1	COMPUTER - DESKTOP	D4FHZC2	D4FHZC2	9/27/2016
1	COMPUTER - DESKTOP	6HZHZC2	6HZHZC2	9/27/2016
1	COMPUTER - DESKTOP	D4JJZC2	D4JJZC2	9/27/2016
1	COMPUTER - DESKTOP	D4SCZC2	D4SCZC2	9/27/2016
1	COMPUTER - DESKTOP	D46FZC2	D46FZC2	9/27/2016
1	COMPUTER - DESKTOP	D4QFZC2	D4QFZC2	9/27/2016
1	COMPUTER - DESKTOP	D4ZCZC2	D4ZCZC2	9/27/2016
1	COMPUTER - DESKTOP	D4DDZC2	D4DDZC2	9/27/2016
1	COMPUTER - DESKTOP	6J2MZC2	6J2MZC2	9/27/2016
1	COMPUTER - DESKTOP	86SMZC2	86SMZC2	9/27/2016
1	COMPUTER - DESKTOP	85DGZC2	85DGZC2	9/27/2016
1	COMPUTER - DESKTOP	85SMZC2	85SMZC2	9/27/2016
1	COMPUTER - DESKTOP	6HRMZC2	6HRMZC2	9/27/2016
1	COMPUTER - DESKTOP	6HTCZC2	6HTCZC2	9/27/2016
1	COMPUTER - DESKTOP	6HPGZC2	6HPGZC2	9/27/2016
1	COMPUTER - DESKTOP	6HMLZC2	6HMLZC2	9/27/2016
1	COMPUTER - DESKTOP	6HHKZC2	6HHKZC2	9/27/2016
1	COMPUTER - DESKTOP	CQT7XD2	CQT7XD2	11/15/2016
1	COMPUTER - DESKTOP	4164DD2	4164DD2	11/15/2016
1	COMPUTER - DESKTOP	8RZFXD2	8RZFXD2	11/15/2016
1	COMPUTER - DESKTOP	8SZCXD2	8SZCXD2	11/15/2016
1	COMPUTER - DESKTOP	8T39XD2	8T39XD2	11/15/2016
1	COMPUTER - DESKTOP	CQWCXD2	CQWCXD2	11/15/2016
1	COMPUTER - DESKTOP	CR5BXD2	CR5BXD2	11/15/2016
1	COMPUTER - DESKTOP	41Z1DD2	41Z1DD2	11/15/2016
1	COMPUTER - DESKTOP	41B0DD2	41B0DD2	11/15/2016
1	COMPUTER - DESKTOP	8TSBXD2	8TSBXD2	11/15/2016
1	COMPUTER - DESKTOP	52M5DD2	52M5DD2	11/15/2016
1	COMPUTER - DESKTOP	41R1DD2	41R1DD2	11/15/2016
1	COMPUTER - DESKTOP	CQW9XD2	CQW9XD2	11/15/2016
1	COMPUTER - DESKTOP	CQWBXD2	CQWBXD2	11/15/2016
1	COMPUTER - DESKTOP	CQWFXD2	CQWFXD2	11/15/2016
1	COMPUTER - DESKTOP	5243DD2	5243DD2	11/15/2016
1	COMPUTER - DESKTOP	CQWDXD2	CQWDXD2	11/15/2016
1	COMPUTER - DESKTOP	CQVGXD2	CQVGXD2	11/15/2016
1	COMPUTER - DESKTOP	4245DD2	4245DD2	11/15/2016
1	COMPUTER - DESKTOP	8TQGXD2	8TQGXD2	11/15/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	CR3CXD2	CR3CXD2	11/15/2016
1	COMPUTER - DESKTOP	CQWGX2	CQWGX2	11/15/2016
1	COMPUTER - DESKTOP	CQTD2	CQTD2	11/15/2016
1	COMPUTER - DESKTOP	CQV7XD2	CQV7XD2	11/15/2016
1	COMPUTER - DESKTOP	CQTGX2	CQTGX2	11/15/2016
1	COMPUTER - DESKTOP	CQW7XD2	CQW7XD2	11/15/2016
1	COMPUTER - DESKTOP	CQTCXD2	CQTCXD2	11/15/2016
1	COMPUTER - DESKTOP	8YBRMD2	8YBRMD2	11/16/2016
1	COMPUTER - DESKTOP	9XXFPD2	9XXFPD2	2/14/2017
1	COMPUTER - DESKTOP	1D92CH2	1D92CH2	5/4/2017
1	COMPUTER - DESKTOP	1DB6CH2	1DB6CH2	5/4/2017
1	COMPUTER - DESKTOP	B20DHH2	B20DHH2	5/31/2017
1	COMPUTER - DESKTOP	B17JHH2	B17JHH2	5/31/2017
1	COMPUTER - DESKTOP	B1WJHH2	B1WJHH2	5/31/2017
1	COMPUTER - DESKTOP	B22JHH2	B22JHH2	5/31/2017
1	COMPUTER - DESKTOP	B1VHHH2	B1VHHH2	5/31/2017
1	COMPUTER - DESKTOP	B1VFKH2	B1VFKH2	5/31/2017
1	COMPUTER - DESKTOP	B11HHH2	B11HHH2	5/31/2017
1	COMPUTER - DESKTOP	B17HHH2	B17HHH2	5/31/2017
1	COMPUTER - DESKTOP	B1WGH2	B1WGH2	5/31/2017
1	COMPUTER - DESKTOP	B1YJHH2	B1YJHH2	5/31/2017
1	COMPUTER - DESKTOP	B22FHH2	B22FHH2	5/31/2017
1	COMPUTER - DESKTOP	B1YHHH2	B1YHHH2	5/31/2017
1	COMPUTER - DESKTOP	B21GKH2	B21GKH2	5/31/2017
1	COMPUTER - DESKTOP	B1TFHH2	B1TFHH2	5/31/2017
1	COMPUTER - DESKTOP	B1WCHH2	B1WCHH2	5/31/2017
1	COMPUTER - DESKTOP	B1ZHHH2	B1ZHHH2	5/31/2017
1	COMPUTER - DESKTOP	B1THHH2	B1THHH2	5/31/2017
1	COMPUTER - DESKTOP	B23FHH2	B23FHH2	5/31/2017
1	COMPUTER - DESKTOP	B1YDKH2	B1YDKH2	5/31/2017
1	COMPUTER - DESKTOP	B1FHHH2	B1FHHH2	5/31/2017
1	COMPUTER - DESKTOP	B10GKH2	B10GKH2	5/31/2017
1	COMPUTER - DESKTOP	B24FKH2	B24FKH2	5/31/2017
1	COMPUTER - DESKTOP	B0XFKH2	B0XFKH2	5/31/2017
1	COMPUTER - DESKTOP	B1CHHH2	B1CHHH2	5/31/2017
1	COMPUTER - DESKTOP	7R37JH2	7R37JH2	6/6/2017
1	COMPUTER - DESKTOP	DTP3KH2	DTP3KH2	6/12/2017
1	COMPUTER - DESKTOP	FZW9KH2	FZW9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZW7KH2	FZW7KH2	6/14/2017
1	COMPUTER - DESKTOP	FZZ7KH2	FZZ7KH2	6/14/2017
1	COMPUTER - DESKTOP	FZWBKH2	FZWBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZTBKH2	FZTBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZY9KH2	FZY9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZQ9KH2	FZQ9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZV7KH2	FZV7KH2	6/14/2017
1	COMPUTER - DESKTOP	FZR8KH2	FZR8KH2	6/14/2017
1	COMPUTER - DESKTOP	FZP9KH2	FZP9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZV8KH2	FZV8KH2	6/14/2017
1	COMPUTER - DESKTOP	FZY8KH2	FZY8KH2	6/14/2017

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TOTAL ASSETS

1	COMPUTER - DESKTOP	FZX9KH2	FZX9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZS9KH2	FZS9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZV9KH2	FZV9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZPBKH2	FZPBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZQBKH2	FZQBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZX7KH2	FZX7KH2	6/14/2017
1	COMPUTER - DESKTOP	FZY7KH2	FZY7KH2	6/14/2017
1	COMPUTER - DESKTOP	50PLJH2	50PLJH2	6/14/2017
1	COMPUTER - DESKTOP	FZW8KH2	FZW8KH2	6/14/2017
1	COMPUTER - DESKTOP	FZX8KH2	FZX8KH2	6/14/2017
1	COMPUTER - DESKTOP	FZVBKH2	FZVBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZT8KH2	FZT8KH2	6/14/2017
1	COMPUTER - DESKTOP	50PKJH2	50PKJH2	6/14/2017
1	COMPUTER - DESKTOP	FZYBKH2	FZYBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZRBKH2	FZRBKH2	6/14/2017
1	COMPUTER - DESKTOP	FZT9KH2	FZT9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZR9KH2	FZR9KH2	6/14/2017
1	COMPUTER - DESKTOP	FZQ8KH2	FZQ8KH2	6/14/2017
1	COMPUTER - DESKTOP	B1XGHH2	B1XGHH2	6/19/2017
1	COMPUTER - DESKTOP	2ZS6KH2	2ZS6KH2	6/20/2017
1	COMPUTER - DESKTOP	2YZ2KH2	2YZ2KH2	6/20/2017
1	COMPUTER - DESKTOP	2Z45KH2	2Z45KH2	6/20/2017
1	COMPUTER - DESKTOP	2YP7KH2	2YP7KH2	6/20/2017
1	COMPUTER - DESKTOP	2Z22KH2	2Z22KH2	6/20/2017
1	COMPUTER - DESKTOP	8T7DHH2	8T7DHH2	6/23/2017
1	COMPUTER - DESKTOP	8TCFHH2	8TCFHH2	6/23/2017
1	COMPUTER - DESKTOP	8TCDKH2	8TCDKH2	6/28/2017
1	COMPUTER - DESKTOP	8TBHHH2	8TBHHH2	6/28/2017
1	COMPUTER - DESKTOP	8TDCKH2	8TDCKH2	6/28/2017
1	COMPUTER - DESKTOP	8TCCKH2	8TCCKH2	6/28/2017
1	COMPUTER - DESKTOP	8T1FKH2	8T1FKH2	6/28/2017
1	COMPUTER - DESKTOP	8T7HHH2	8T7HHH2	6/28/2017
1	COMPUTER - DESKTOP	35X1KH2	35X1KH2	6/30/2017
1	COMPUTER - DESKTOP	2ZT3KH2	2ZT3KH2	6/30/2017
1	COMPUTER - DESKTOP	28HCKH2	28HCKH2	6/30/2017
1	COMPUTER - DESKTOP	G417KH2	G417KH2	7/25/2017
1	COMPUTER - DESKTOP	C5Q0GK2	C5Q0GK2	7/25/2017
1	COMPUTER - DESKTOP	C5P0GK2	C5P0GK2	7/25/2017
1	COMPUTER - DESKTOP	C5DZFK2	C5DZFK2	7/25/2017
1	COMPUTER - DESKTOP	C5H4GK2	C5H4GK2	7/25/2017
1	COMPUTER - DESKTOP	CFP2GK2	CFP2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5J3GK2	C5J3GK2	7/25/2017
1	COMPUTER - DESKTOP	C635GK2	C635GK2	7/25/2017
1	COMPUTER - DESKTOP	C5S3GK2	C5S3GK2	7/25/2017
1	COMPUTER - DESKTOP	C5V1GK2	C5V1GK2	7/25/2017
1	COMPUTER - DESKTOP	CFR2GK2	CFR2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5V2GK2	C5V2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5FZFK2	C5FZFK2	7/25/2017
1	COMPUTER - DESKTOP	C5G0GK2	C5G0GK2	7/25/2017

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TOTAL ASSETS

1	COMPUTER - DESKTOP	C5N4GK2	C5N4GK2	7/25/2017
1	COMPUTER - DESKTOP	C5LZFK2	C5LZFK2	7/25/2017
1	COMPUTER - DESKTOP	C5K3GK2	C5K3GK2	7/25/2017
1	COMPUTER - DESKTOP	C62ZFK2	C62ZFK2	7/25/2017
1	COMPUTER - DESKTOP	CG14GK2	CG14GK2	7/25/2017
1	COMPUTER - DESKTOP	CFY3GK2	CFY3GK2	7/25/2017
1	COMPUTER - DESKTOP	C5WZFK2	C5WZFK2	7/25/2017
1	COMPUTER - DESKTOP	C5NZFK2	C5NZFK2	7/25/2017
1	COMPUTER - DESKTOP	C630GK2	C630GK2	7/25/2017
1	COMPUTER - DESKTOP	C5Y4GK2	C5Y4GK2	7/25/2017
1	COMPUTER - DESKTOP	C5T1GK2	C5T1GK2	7/25/2017
1	COMPUTER - DESKTOP	C5Q1GK2	C5Q1GK2	7/25/2017
1	COMPUTER - DESKTOP	C5Z2GK2	C5Z2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5Q3GK2	C5Q3GK2	7/25/2017
1	COMPUTER - DESKTOP	C5D5GK2	C5D5GK2	7/25/2017
1	COMPUTER - DESKTOP	C5N3GK2	C5N3GK2	7/25/2017
1	COMPUTER - DESKTOP	C5L2GK2	C5L2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5V3GK2	C5V3GK2	7/25/2017
1	COMPUTER - DESKTOP	CFVZFK2	CFVZFK2	7/25/2017
1	COMPUTER - DESKTOP	CFX0GK2	CFX0GK2	7/25/2017
1	COMPUTER - DESKTOP	CG4ZFK2	CG4ZFK2	7/25/2017
1	COMPUTER - DESKTOP	CG24GK2	CG24GK2	7/25/2017
1	COMPUTER - DESKTOP	CFZ4GK2	CFZ4GK2	7/25/2017
1	COMPUTER - DESKTOP	CFWZFK2	CFWZFK2	7/25/2017
1	COMPUTER - DESKTOP	C5X0GK2	C5X0GK2	7/25/2017
1	COMPUTER - DESKTOP	CFR3GK2	CFR3GK2	7/25/2017
1	COMPUTER - DESKTOP	CG25GK2	CG25GK2	7/25/2017
1	COMPUTER - DESKTOP	CG33GK2	CG33GK2	7/25/2017
1	COMPUTER - DESKTOP	C611GK2	C611GK2	7/25/2017
1	COMPUTER - DESKTOP	C634GK2	C634GK2	7/25/2017
1	COMPUTER - DESKTOP	C5X2GK2	C5X2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5S2GK2	C5S2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5G3GK2	C5G3GK2	7/25/2017
1	COMPUTER - DESKTOP	C5K2GK2	C5K2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5P1GK2	C5P1GK2	7/25/2017
1	COMPUTER - DESKTOP	C604GK2	C604GK2	7/25/2017
1	COMPUTER - DESKTOP	C5D2GK2	C5D2GK2	7/25/2017
1	COMPUTER - DESKTOP	C620GK2	C620GK2	7/25/2017
1	COMPUTER - DESKTOP	C5W2GK2	C5W2GK2	7/25/2017
1	COMPUTER - DESKTOP	C631GK2	C631GK2	7/25/2017
1	COMPUTER - DESKTOP	C5Z3GK2	C5Z3GK2	7/25/2017
1	COMPUTER - DESKTOP	C602GK2	C602GK2	7/25/2017
1	COMPUTER - DESKTOP	C5P3GK2	C5P3GK2	7/25/2017
1	COMPUTER - DESKTOP	C613GK2	C613GK2	7/25/2017
1	COMPUTER - DESKTOP	C614GK2	C614GK2	7/25/2017
1	COMPUTER - DESKTOP	CFQ0GK2	CFQ0GK2	7/25/2017
1	COMPUTER - DESKTOP	C5J2GK2	C5J2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5T2GK2	C5T2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5R4GK2	C5R4GK2	7/25/2017

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TOTAL ASSETS

1	COMPUTER - DESKTOP	C5G1GK2	C5G1GK2	7/25/2017
1	COMPUTER - DESKTOP	C5L3GK2	C5L3GK2	7/25/2017
1	COMPUTER - DESKTOP	CFQ2GK2	CFQ2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5V0GK2	C5V0GK2	7/25/2017
1	COMPUTER - DESKTOP	CFQ3GK2	CFQ3GK2	7/25/2017
1	COMPUTER - DESKTOP	CFV0GK2	CFV0GK2	7/25/2017
1	COMPUTER - DESKTOP	C5L4GK2	C5L4GK2	7/25/2017
1	COMPUTER - DESKTOP	CFRZFK2	CFRZFK2	7/25/2017
1	COMPUTER - DESKTOP	CG23GK2	CG23GK2	7/25/2017
1	COMPUTER - DESKTOP	C5D4GK2	C5D4GK2	7/25/2017
1	COMPUTER - DESKTOP	CG21GK2	CG21GK2	7/25/2017
1	COMPUTER - DESKTOP	CFS3GK2	CFS3GK2	7/25/2017
1	COMPUTER - DESKTOP	CG15GK2	CG15GK2	7/25/2017
1	COMPUTER - DESKTOP	CFQ1GK2	CFQ1GK2	7/25/2017
1	COMPUTER - DESKTOP	CG03GK2	CG03GK2	7/25/2017
1	COMPUTER - DESKTOP	C5G2GK2	C5G2GK2	7/25/2017
1	COMPUTER - DESKTOP	C5L0GK2	C5L0GK2	7/25/2017
1	COMPUTER - DESKTOP	CFV4GK2	CFV4GK2	7/25/2017
1	COMPUTER - DESKTOP	CG30GK2	CG30GK2	7/25/2017
1	COMPUTER - DESKTOP	C601GK2	C601GK2	7/25/2017
1	COMPUTER - DESKTOP	CG20GK2	CG20GK2	7/25/2017
1	COMPUTER - DESKTOP	C5F0GK2	C5F0GK2	7/25/2017
1	COMPUTER - DESKTOP	C5F1GK2	C5F1GK2	7/25/2017
1	COMPUTER - DESKTOP	4B74KH2	4B74KH2	7/25/2017
1	COMPUTER - DESKTOP	4B77KH2	4B77KH2	7/25/2017
1	COMPUTER - DESKTOP	6WQGHK2	6WQGHK2	8/29/2017
1	COMPUTER - DESKTOP	3PRGXK2	3PRGXK2	10/26/2017
1	COMPUTER - DESKTOP	GYRS7M2	GYRS7M2	12/18/2017
1	COMPUTER - DESKTOP	GYSM7M2	GYSM7M2	12/18/2017
1	COMPUTER - DESKTOP	GYVP7M2	GYVP7M2	12/18/2017
1	COMPUTER - DESKTOP	GYSS7M2	GYSS7M2	12/18/2017
1	COMPUTER - DESKTOP	GYTP7M2	GYTP7M2	12/18/2017
1	COMPUTER - DESKTOP	GYTT7M2	GYTT7M2	12/18/2017
1	COMPUTER - DESKTOP	GYTS7M2	GYTS7M2	12/18/2017
1	COMPUTER - DESKTOP	2K000M2	2K000M2	1/10/2018
1	COMPUTER - DESKTOP	29MBJL2	29MBJL2	1/10/2018
1	COMPUTER - DESKTOP	29JYZL2	29JYZL2	1/10/2018
1	COMPUTER - DESKTOP	29KBJL2	29KBJL2	1/10/2018
1	COMPUTER - DESKTOP	29H00M2	29H00M2	1/10/2018
1	COMPUTER - DESKTOP	29HCJL2	29HCJL2	1/10/2018
1	COMPUTER - DESKTOP	29JCJL2	29JCJL2	1/10/2018
1	COMPUTER - DESKTOP	29KZZL2	29KZZL2	1/10/2018
1	COMPUTER - DESKTOP	29KXZL2	29KXZL2	1/10/2018
1	COMPUTER - DESKTOP	29J00M2	29J00M2	1/10/2018
1	COMPUTER - DESKTOP	29J9JL2	29J9JL2	1/10/2018
1	COMPUTER - DESKTOP	29MCJL2	29MCJL2	1/10/2018
1	COMPUTER - DESKTOP	29LBJL2	29LBJL2	1/10/2018
1	COMPUTER - DESKTOP	29G9JL2	29G9JL2	1/10/2018
1	COMPUTER - DESKTOP	29MYZL2	29MYZL2	1/10/2018

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TOTAL ASSETS

1	COMPUTER - DESKTOP	6LJSBM2	6LJSBM2	1/16/2018
1	COMPUTER - DESKTOP	6LSSBM2	6LSSBM2	1/16/2018
1	COMPUTER - DESKTOP	6LTMBM2	6LTMBM2	1/16/2018
1	COMPUTER - DESKTOP	6LNSBM2	6LNSBM2	1/16/2018
1	COMPUTER - DESKTOP	6LGSBM2	6LGSBM2	1/16/2018
1	COMPUTER - DESKTOP	6LYRBM2	6LYRBM2	1/16/2018
1	COMPUTER - DESKTOP	6LYQBM2	6LYQBM2	1/16/2018
1	COMPUTER - DESKTOP	6LVQBM2	6LVQBM2	1/16/2018
1	COMPUTER - DESKTOP	6LKPBM2	6LKPBM2	1/16/2018
1	COMPUTER - DESKTOP	6LHMBM2	6LHMBM2	1/16/2018
1	COMPUTER - DESKTOP	6LXLBM2	6LXLBM2	1/16/2018
1	COMPUTER - DESKTOP	6LYSBM2	6LYSBM2	1/16/2018
1	COMPUTER - DESKTOP	6LWPBM2	6LWPBM2	1/16/2018
1	COMPUTER - DESKTOP	6LKQBM2	6LKQBM2	1/16/2018
1	COMPUTER - DESKTOP	6LTLBM2	6LTLBM2	1/16/2018
1	COMPUTER - DESKTOP	6LYPBM2	6LYPBM2	1/16/2018
1	COMPUTER - DESKTOP	6LXNBM2	6LXNBM2	1/16/2018
1	COMPUTER - DESKTOP	6LHNB2M2	6LHNB2M2	1/16/2018
1	COMPUTER - DESKTOP	6LSPBM2	6LSPBM2	1/16/2018
1	COMPUTER - DESKTOP	6LWLBM2	6LWLBM2	1/16/2018
1	COMPUTER - DESKTOP	6LLMBM2	6LLMBM2	1/16/2018
1	COMPUTER - DESKTOP	6LHRBM2	6LHRBM2	1/16/2018
1	COMPUTER - DESKTOP	6LTNBM2	6LTNBM2	1/16/2018
1	COMPUTER - DESKTOP	6LYNBM2	6LYNBM2	1/16/2018
1	COMPUTER - DESKTOP	6LHPBM2	6LHPBM2	1/16/2018
1	COMPUTER - DESKTOP	6LSMBM2	6LSMBM2	1/16/2018
1	COMPUTER - DESKTOP	6LRNBM2	6LRNBM2	1/16/2018
1	COMPUTER - DESKTOP	6LLNBM2	6LLNBM2	1/16/2018
1	COMPUTER - DESKTOP	6LLRBM2	6LLRBM2	1/16/2018
1	COMPUTER - DESKTOP	6LXQBM2	6LXQBM2	1/16/2018
1	COMPUTER - DESKTOP	6LKNBM2	6LKNBM2	1/16/2018
1	COMPUTER - DESKTOP	6LVMBM2	6LVMBM2	1/16/2018
1	COMPUTER - DESKTOP	6LZMBM2	6LZMBM2	1/16/2018
1	COMPUTER - DESKTOP	6LXSBM2	6LXSBM2	1/16/2018
1	COMPUTER - DESKTOP	6LQPBM2	6LQPBM2	1/16/2018
1	COMPUTER - DESKTOP	6LLQBM2	6LLQBM2	1/16/2018
1	COMPUTER - DESKTOP	JPXRHL2	JPXRHL2	2/1/2018
1	COMPUTER - DESKTOP	1960583	GLDJ9N2	4/10/2018
1	COMPUTER - DESKTOP	1960557	662LMN2	4/19/2018
1	COMPUTER - DESKTOP	1959844	BWGFMN2	4/23/2018
1	COMPUTER - DESKTOP	1959587	6666MN2	4/23/2018
1	COMPUTER - DESKTOP	G6Q0MN2	G6Q0MN2	5/9/2018
1	COMPUTER - DESKTOP	6NST0Q2	6NST0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NTW0Q2	6NTW0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NVV0Q2	6NVV0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NRV0Q2	6NRV0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NRY0Q2	6NRY0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NRW0Q2	6NRW0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NWX0Q2	6NWX0Q2	8/30/2018

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TOTAL ASSETS

1	COMPUTER - DESKTOP	6NRX0Q2	6NRX0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NPV0Q2	6NPV0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NQY0Q2	6NQY0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NQX0Q2	6NQX0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NWW0Q2	6NWW0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NVY0Q2	6NVY0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NVX0Q2	6NVX0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NWS0Q2	6NWS0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NSS0Q2	6NSS0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NWW0Q2	6NWW0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NVT0Q2	6NVT0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NQW0Q2	6NQW0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NSV0Q2	6NSV0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NWT0Q2	6NWT0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NPX0Q2	6NPX0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NSY0Q2	6NSY0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NQS0Q2	6NQS0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NXT0Q2	6NXT0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NQV0Q2	6NQV0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NSX0Q2	6NSX0Q2	8/30/2018
1	COMPUTER - DESKTOP	6NVW0Q2	6NVW0Q2	8/30/2018
1	COMPUTER - DESKTOP	3CT3MR2	3CT3MR2	10/12/2018
1	COMPUTER - DESKTOP	3CV3MR2	3CV3MR2	10/12/2018
1	COMPUTER - DESKTOP	3CVZLR2	3CVZLR2	10/12/2018
1	COMPUTER - DESKTOP	3CRZLR2	3CRZLR2	10/12/2018
1	COMPUTER - DESKTOP	3CV4MR2	3CV4MR2	10/12/2018
1	COMPUTER - DESKTOP	3CS3MR2	3CS3MR2	10/12/2018
1	COMPUTER - DESKTOP	3CW3MR2	3CW3MR2	10/12/2018
1	COMPUTER - DESKTOP	3CW2MR2	3CW2MR2	10/12/2018
1	COMPUTER - DESKTOP	3CR2MR2	3CR2MR2	10/12/2018
1	COMPUTER - DESKTOP	3CSZLR2	3CSZLR2	10/12/2018
1	COMPUTER - DESKTOP	3CW1MR2	3CW1MR2	10/12/2018
1	COMPUTER - DESKTOP	3CT0MR2	3CT0MR2	10/12/2018
1	COMPUTER - DESKTOP	3CS0MR2	3CS0MR2	10/12/2018
1	COMPUTER - DESKTOP	3CV1MR2	3CV1MR2	10/12/2018
1	COMPUTER - DESKTOP	451GZV2	451GZV2	4/15/2019
1	COMPUTER - DESKTOP	453GZV2	453GZV2	4/15/2019
1	COMPUTER - DESKTOP	6YMDDW2	6YMDDW2	7/8/2019
1	COMPUTER - DESKTOP	HRFMFX2	HRFMFX2	8/20/2019
1	COMPUTER - DESKTOP	HRG6FX2	HRG6FX2	8/20/2019
1	COMPUTER - DESKTOP	6DYJR33	6DYJR33	5/27/2020
1	COMPUTER - DESKTOP	1Z1HR33	1Z1HR33	6/8/2020
1	COMPUTER - DESKTOP	33WW7B3	33WW7B3	3/17/2021
1	COMPUTER - DESKTOP	6HY7QR3	6HY7QR3	12/12/2022
1	COMPUTER - LAPTOP	14SQKQ1	14SQKQ1	6/9/2011
1	COMPUTER - LAPTOP	2CV0LQ1	2CV0LQ1	6/30/2011
1	COMPUTER - LAPTOP	6WXWKQ1	6WXWKQ1	7/18/2011
1	COMPUTER - LAPTOP	14VRKQ1	14VRKQ1	7/26/2011
1	COMPUTER - LAPTOP	BC1BLQ1	BC1BLQ1	8/16/2011

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TOTAL ASSETS

1	COMPUTER - LAPTOP	1901391	D92GC80ZDRJ7	10/13/2011
1	COMPUTER - LAPTOP	4WKGYZ1	4WKGYZ1	5/22/2014
1	COMPUTER - LAPTOP	6X17J12	6X17J12	9/9/2014
1	COMPUTER - LAPTOP	FC8BL32	FC8BL32	3/5/2015
1	COMPUTER - LAPTOP	6JM3DM32	6JM3DM32	5/26/2015
1	COMPUTER - LAPTOP	39FBM32	39FBM32	5/28/2015
1	COMPUTER - LAPTOP	6Y2VM32	6Y2VM32	5/28/2015
1	COMPUTER - LAPTOP	GNVMM32	GNVMM32	5/28/2015
1	COMPUTER - LAPTOP	9QM6M32	9QM6M32	5/29/2015
1	COMPUTER - LAPTOP	CP57M32	CP57M32	5/29/2015
1	COMPUTER - LAPTOP	DS09M32	DS09M32	5/29/2015
1	COMPUTER - LAPTOP	95BCM32	95BCM32	5/29/2015
1	COMPUTER - LAPTOP	76B9M32	76B9M32	5/29/2015
1	COMPUTER - LAPTOP	9K3KM32	9K3KM32	5/29/2015
1	COMPUTER - LAPTOP	J58DM32	J58DM32	5/29/2015
1	COMPUTER - LAPTOP	HYQ7M32	HYQ7M32	6/1/2015
1	COMPUTER - LAPTOP	HPQ7M32	HPQ7M32	6/1/2015
1	COMPUTER - LAPTOP	32B4M32	32B4M32	6/1/2015
1	COMPUTER - LAPTOP	GX3DB32	GX3DB32	6/1/2015
1	COMPUTER - LAPTOP	9Y3DB32	9Y3DB32	6/1/2015
1	COMPUTER - LAPTOP	1Y3DB32	1Y3DB32	6/1/2015
1	COMPUTER - LAPTOP	534DB32	534DB32	6/1/2015
1	COMPUTER - LAPTOP	CXW9M32	CXW9M32	6/2/2015
1	COMPUTER - LAPTOP	J6HMM32	J6HMM32	6/2/2015
1	COMPUTER - LAPTOP	HXWGM32	HXWGM32	6/2/2015
1	COMPUTER - LAPTOP	DFXJM32	DFXJM32	6/3/2015
1	COMPUTER - LAPTOP	7207M32	7207M32	6/4/2015
1	COMPUTER - LAPTOP	636GN32	636GN32	6/15/2015
1	COMPUTER - LAPTOP	1RR9N32	1RR9N32	6/15/2015
1	COMPUTER - LAPTOP	622HN32	622HN32	6/15/2015
1	COMPUTER - LAPTOP	G83KM32	G83KM32	6/15/2015
1	COMPUTER - LAPTOP	8KK7R32	8KK7R32	6/15/2015
1	COMPUTER - LAPTOP	50V6R32	50V6R32	6/15/2015
1	COMPUTER - LAPTOP	3X5FR32	3X5FR32	6/15/2015
1	COMPUTER - LAPTOP	DTT6R32	DTT6R32	6/15/2015
1	COMPUTER - LAPTOP	7636R32	7636R32	6/15/2015
1	COMPUTER - LAPTOP	FWY9R32	FWY9R32	6/15/2015
1	COMPUTER - LAPTOP	36H9R32	36H9R32	6/15/2015
1	COMPUTER - LAPTOP	1ZYDR32	1ZYDR32	6/15/2015
1	COMPUTER - LAPTOP	28B9R32	28B9R32	6/15/2015
1	COMPUTER - LAPTOP	DJGVM32	DJGVM32	6/15/2015
1	COMPUTER - LAPTOP	57C5R32	57C5R32	6/16/2015
1	COMPUTER - LAPTOP	3X74R32	3X74R32	6/16/2015
1	COMPUTER - LAPTOP	41B3R32	41B3R32	6/16/2015
1	COMPUTER - LAPTOP	37RJM32	37RJM32	6/16/2015
1	COMPUTER - LAPTOP	2YF4R32	2YF4R32	6/16/2015
1	COMPUTER - LAPTOP	J0N7R32	J0N7R32	6/16/2015
1	COMPUTER - LAPTOP	5KXJM32	5KXJM32	6/22/2015
1	COMPUTER - LAPTOP	8QLFR32	8QLFR32	6/22/2015

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TOTAL ASSETS

1	COMPUTER - LAPTOP	BXHGR32	BXHGR32	6/23/2015
1	COMPUTER - LAPTOP	9SHGR32	9SHGR32	6/23/2015
1	COMPUTER - LAPTOP	GX1HR32	GX1HR32	6/23/2015
1	COMPUTER - LAPTOP	D6XKR32	D6XKR32	6/24/2015
1	COMPUTER - LAPTOP	71N7R32	71N7R32	6/25/2015
1	COMPUTER - LAPTOP	41FFR32	41FFR32	6/29/2015
1	COMPUTER - LAPTOP	6FLLR32	6FLLR32	6/29/2015
1	COMPUTER - LAPTOP	1939489	FPQ0S32	6/29/2015
1	COMPUTER - LAPTOP	1939555	51PXR32	6/29/2015
1	COMPUTER - LAPTOP	3L0ZQ32	3L0ZQ32	6/30/2015
1	COMPUTER - LAPTOP	6QSFR32	6QSFR32	6/30/2015
1	COMPUTER - LAPTOP	3S58R32	3S58R32	6/30/2015
1	COMPUTER - LAPTOP	5C8FR32	5C8FR32	6/30/2015
1	COMPUTER - LAPTOP	7J9HR32	7J9HR32	6/30/2015
1	COMPUTER - LAPTOP	738HR32	738HR32	6/30/2015
1	COMPUTER - LAPTOP	BZ4GR32	BZ4GR32	6/30/2015
1	COMPUTER - LAPTOP	4BSFR32	4BSFR32	6/30/2015
1	COMPUTER - LAPTOP	1D78R32	1D78R32	6/30/2015
1	COMPUTER - LAPTOP	15PFY52	15PFY52	9/4/2015
1	COMPUTER - LAPTOP	3LVRK52	3LVRK52	9/10/2015
1	COMPUTER - LAPTOP	955MP52	955MP52	12/3/2015
1	COMPUTER - LAPTOP	30BQP52	30BQP52	12/14/2015
1	COMPUTER - LAPTOP	2WMN582	2WMN582	1/5/2016
1	COMPUTER - LAPTOP	2HG3B82	2HG3B82	3/8/2016
1	COMPUTER - LAPTOP	6MV8DC2	6MV8DC2	6/8/2016
1	COMPUTER - LAPTOP	8MNCGC2	8MNCGC2	6/30/2016
1	COMPUTER - LAPTOP	5XR5VB2	5XR5VB2	6/30/2016
1	COMPUTER - LAPTOP	JXR5VB2	JXR5VB2	6/30/2016
1	COMPUTER - LAPTOP	9KH4VB2	9KH4VB2	6/30/2016
1	COMPUTER - LAPTOP	DLH4VB2	DLH4VB2	6/30/2016
1	COMPUTER - LAPTOP	JMH4VB2	JMH4VB2	6/30/2016
1	COMPUTER - LAPTOP	CKH4VB2	CKH4VB2	6/30/2016
1	COMPUTER - LAPTOP	FLH4VB2	FLH4VB2	6/30/2016
1	COMPUTER - LAPTOP	3LG4F82	3LG4F82	6/30/2016
1	COMPUTER - LAPTOP	91YDXB2	91YDXB2	8/12/2016
1	COMPUTER - LAPTOP	H0YDXB2	H0YDXB2	8/12/2016
1	COMPUTER - LAPTOP	20YDXB2	20YDXB2	8/12/2016
1	COMPUTER - LAPTOP	40YDXB2	40YDXB2	8/12/2016
1	COMPUTER - LAPTOP	GZXDxB2	GZXDxB2	8/12/2016
1	COMPUTER - LAPTOP	15N8XB2	15N8XB2	8/12/2016
1	COMPUTER - LAPTOP	2CN8XB2	2CN8XB2	8/12/2016
1	COMPUTER - LAPTOP	D6N8XB2	D6N8XB2	8/12/2016
1	COMPUTER - LAPTOP	26N8XB2	26N8XB2	8/12/2016
1	COMPUTER - LAPTOP	F9N8XB2	F9N8XB2	8/12/2016
1	COMPUTER - LAPTOP	H9N8XB2	H9N8XB2	8/12/2016
1	COMPUTER - LAPTOP	B6N8XB2	B6N8XB2	8/12/2016
1	COMPUTER - LAPTOP	67N8XB2	67N8XB2	8/12/2016
1	COMPUTER - LAPTOP	1BN8XB2	1BN8XB2	8/12/2016
1	COMPUTER - LAPTOP	G7N8XB2	G7N8XB2	8/12/2016

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TOTAL ASSETS

1	COMPUTER - LAPTOP	47N8XB2	47N8XB2	8/12/2016
1	COMPUTER - LAPTOP	25N8XB2	25N8XB2	8/12/2016
1	COMPUTER - LAPTOP	GRKKXB2	GRKKXB2	8/18/2016
1	COMPUTER - LAPTOP	5Z1J4C2	5Z1J4C2	11/15/2016
1	COMPUTER - LAPTOP	C02J4C2	C02J4C2	11/15/2016
1	COMPUTER - LAPTOP	FFF13C2	FFF13C2	11/15/2016
1	COMPUTER - LAPTOP	HXD13C2	HXD13C2	11/15/2016
1	COMPUTER - LAPTOP	CXD13C2	CXD13C2	11/15/2016
1	COMPUTER - LAPTOP	32QW4C2	32QW4C2	12/1/2016
1	COMPUTER - LAPTOP	B3QW4C2	B3QW4C2	12/1/2016
1	COMPUTER - LAPTOP	G2QW4C2	G2QW4C2	12/1/2016
1	COMPUTER - LAPTOP	C2QW4C2	C2QW4C2	12/1/2016
1	COMPUTER - LAPTOP	G6JJZD2	G6JJZD2	2/14/2017
1	COMPUTER - LAPTOP	H31JRF2	H31JRF2	2/14/2017
1	COMPUTER - LAPTOP	JQX7RF2	JQX7RF2	2/14/2017
1	COMPUTER - LAPTOP	819X1F2	819X1F2	3/6/2017
1	COMPUTER - LAPTOP	6YSY1F2	6YSY1F2	3/21/2017
1	COMPUTER - LAPTOP	C79X1F2	C79X1F2	4/11/2017
1	COMPUTER - LAPTOP	G09X1F2	G09X1F2	4/11/2017
1	COMPUTER - LAPTOP	759X1F2	759X1F2	4/11/2017
1	COMPUTER - LAPTOP	7Z8X1F2	7Z8X1F2	4/11/2017
1	COMPUTER - LAPTOP	9S9X1F2	9S9X1F2	4/12/2017
1	COMPUTER - LAPTOP	JK9X1F2	JK9X1F2	4/12/2017
1	COMPUTER - LAPTOP	4T8X1F2	4T8X1F2	4/14/2017
1	COMPUTER - LAPTOP	HW9X1F2	HW9X1F2	4/17/2017
1	COMPUTER - LAPTOP	BJ063F2	BJ063F2	4/21/2017
1	COMPUTER - LAPTOP	8QMN4F2	8QMN4F2	4/24/2017
1	COMPUTER - LAPTOP	3RMN4F2	3RMN4F2	5/8/2017
1	COMPUTER - LAPTOP	3WT16F2	3WT16F2	5/23/2017
1	COMPUTER - LAPTOP	1952980	6KKS2H2	5/31/2017
1	COMPUTER - LAPTOP	HV7H5F2	HV7H5F2	6/13/2017
1	COMPUTER - LAPTOP	8N7H5F2	8N7H5F2	6/13/2017
1	COMPUTER - LAPTOP	BW7H5F2	BW7H5F2	6/13/2017
1	COMPUTER - LAPTOP	4Q7H5F2	4Q7H5F2	6/13/2017
1	COMPUTER - LAPTOP	C6V16F2	C6V16F2	6/28/2017
1	COMPUTER - LAPTOP	4X7H5F2	4X7H5F2	7/25/2017
1	COMPUTER - LAPTOP	CCDJBH2	CCDJBH2	8/22/2017
1	COMPUTER - LAPTOP	2HWM MJ2	2HWM MJ2	8/29/2017
1	COMPUTER - LAPTOP	5WVKLJ2	5WVKLJ2	9/19/2017
1	COMPUTER - LAPTOP	JVVKLJ2	JVVKLJ2	9/19/2017
1	COMPUTER - LAPTOP	5VVKLJ2	5VVKLJ2	9/19/2017
1	COMPUTER - LAPTOP	1955722	3ZX9NJ2	9/19/2017
1	COMPUTER - LAPTOP	H65TSJ2	H65TSJ2	10/31/2017
1	COMPUTER - LAPTOP	4QL7SJ2	4QL7SJ2	11/30/2017
1	COMPUTER - LAPTOP	60MQTJ2	60MQTJ2	12/13/2017
1	COMPUTER - LAPTOP	7SDXSJ2	7SDXSJ2	1/10/2018
1	COMPUTER - LAPTOP	9SDXSJ2	9SDXSJ2	1/10/2018
1	COMPUTER - LAPTOP	CSDXSJ2	CSDXSJ2	1/10/2018
1	COMPUTER - LAPTOP	DSDXSJ2	DSDXSJ2	1/10/2018

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1	COMPUTER - LAPTOP	C57C5M2	C57C5M2	1/16/2018
1	COMPUTER - LAPTOP	127C5M2	127C5M2	1/16/2018
1	COMPUTER - LAPTOP	FVRT3L2	FVRT3L2	3/8/2018
1	COMPUTER - LAPTOP	925L9H2	925L9H2	3/12/2018
1	COMPUTER - LAPTOP	JRVJ9H2	JRVJ9H2	3/12/2018
1	COMPUTER - LAPTOP	F81K9H2	F81K9H2	3/12/2018
1	COMPUTER - LAPTOP	2VK85L2	2VK85L2	3/12/2018
1	COMPUTER - LAPTOP	6WK85L2	6WK85L2	4/16/2018
1	COMPUTER - LAPTOP	JGLFNN2	JGLFNN2	4/17/2018
1	COMPUTER - LAPTOP	3KM97L2	3KM97L2	4/30/2018
1	COMPUTER - LAPTOP	11N8RN2	11N8RN2	5/16/2018
1	COMPUTER - LAPTOP	JQQ7RN2	JQQ7RN2	5/16/2018
1	COMPUTER - LAPTOP	GR05VN2	GR05VN2	6/4/2018
1	COMPUTER - LAPTOP	74G5BL2	74G5BL2	6/13/2018
1	COMPUTER - LAPTOP	1961607	1053TG2	8/16/2018
1	COMPUTER - LAPTOP	1961653	JK29RQ2	8/30/2018
1	COMPUTER - LAPTOP	8PXBYN2	8PXBYN2	9/4/2018
1	COMPUTER - LAPTOP	4FTPYN2	4FTPYN2	9/6/2018
1	COMPUTER - LAPTOP	99NWYN2	99NWYN2	9/6/2018
1	COMPUTER - LAPTOP	2YYWXN2	2YYWXN2	9/19/2018
1	COMPUTER - LAPTOP	4YYWXN2	4YYWXN2	9/19/2018
1	COMPUTER - LAPTOP	6YYWXN2	6YYWXN2	9/19/2018
1	COMPUTER - LAPTOP	FXYWXN2	FXYWXN2	9/19/2018
1	COMPUTER - LAPTOP	9YYWXN2	9YYWXN2	9/19/2018
1	COMPUTER - LAPTOP	3YYWXN2	3YYWXN2	9/19/2018
1	COMPUTER - LAPTOP	7YYWXN2	7YYWXN2	9/19/2018
1	COMPUTER - LAPTOP	HXYWXN2	HXYWXN2	9/19/2018
1	COMPUTER - LAPTOP	7XYWXN2	7XYWXN2	9/19/2018
1	COMPUTER - LAPTOP	BYYWXN2	BYYWXN2	9/19/2018
1	COMPUTER - LAPTOP	GXYWXN2	GXYWXN2	9/19/2018
1	COMPUTER - LAPTOP	DXYWXN2	DXYWXN2	9/19/2018
1	COMPUTER - LAPTOP	JXYWXN2	JXYWXN2	9/19/2018
1	COMPUTER - LAPTOP	20KHSQ2	20KHSQ2	11/7/2018
1	COMPUTER - LAPTOP	1KFJSQ2	1KFJSQ2	11/7/2018
1	COMPUTER - LAPTOP	10T94P2	10T94P2	1/11/2019
1	COMPUTER - LAPTOP	71T94P2	71T94P2	1/15/2019
1	COMPUTER - LAPTOP	HXS94P2	HXS94P2	1/15/2019
1	COMPUTER - LAPTOP	F1T94P2	F1T94P2	1/15/2019
1	COMPUTER - LAPTOP	DWS94P2	DWS94P2	1/15/2019
1	COMPUTER - LAPTOP	30T94P2	30T94P2	1/15/2019
1	COMPUTER - LAPTOP	G2TT4P2	G2TT4P2	2/4/2019
1	COMPUTER - LAPTOP	HZYT4P2	HZYT4P2	2/4/2019
1	COMPUTER - LAPTOP	GXYT4P2	GXYT4P2	2/4/2019
1	COMPUTER - LAPTOP	5DM55P2	5DM55P2	2/7/2019
1	COMPUTER - LAPTOP	8CZB5P2	8CZB5P2	2/25/2019
1	COMPUTER - LAPTOP	9YZB5P2	9YZB5P2	2/25/2019
1	COMPUTER - LAPTOP	DSZB5P2	DSZB5P2	2/25/2019
1	COMPUTER - LAPTOP	B10C5P2	B10C5P2	2/25/2019
1	COMPUTER - LAPTOP	4FZB5P2	4FZB5P2	2/25/2019

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TOTAL ASSETS

1	COMPUTER - LAPTOP	5CZB5P2	5CZB5P2	2/25/2019
1	COMPUTER - LAPTOP	FBZB5P2	FBZB5P2	2/25/2019
1	COMPUTER - LAPTOP	FRZB5P2	FRZB5P2	2/25/2019
1	COMPUTER - LAPTOP	CBZB5P2	CBZB5P2	2/25/2019
1	COMPUTER - LAPTOP	431W5P2	431W5P2	2/26/2019
1	COMPUTER - LAPTOP	J21W5P2	J21W5P2	2/26/2019
1	COMPUTER - LAPTOP	631W5P2	631W5P2	2/26/2019
1	COMPUTER - LAPTOP	821W5P2	821W5P2	2/26/2019
1	COMPUTER - LAPTOP	BKX46P2	BKX46P2	3/1/2019
1	COMPUTER - LAPTOP	4L4F6P2	4L4F6P2	3/6/2019
1	COMPUTER - LAPTOP	B74F6P2	B74F6P2	3/6/2019
1	COMPUTER - LAPTOP	184F6P2	184F6P2	3/6/2019
1	COMPUTER - LAPTOP	D74F6P2	D74F6P2	3/6/2019
1	COMPUTER - LAPTOP	C74F6P2	C74F6P2	3/6/2019
1	COMPUTER - LAPTOP	374F6P2	374F6P2	3/6/2019
1	COMPUTER - LAPTOP	G74F6P2	G74F6P2	3/6/2019
1	COMPUTER - LAPTOP	174F6P2	174F6P2	3/6/2019
1	COMPUTER - LAPTOP	774F6P2	774F6P2	3/6/2019
1	COMPUTER - LAPTOP	J64F6P2	J64F6P2	3/6/2019
1	COMPUTER - LAPTOP	384F6P2	384F6P2	3/6/2019
1	COMPUTER - LAPTOP	F74F6P2	F74F6P2	3/6/2019
1	COMPUTER - LAPTOP	274F6P2	274F6P2	3/6/2019
1	COMPUTER - LAPTOP	574F6P2	574F6P2	3/6/2019
1	COMPUTER - LAPTOP	284F6P2	284F6P2	3/6/2019
1	COMPUTER - LAPTOP	H74F6P2	H74F6P2	3/6/2019
1	COMPUTER - LAPTOP	J74F6P2	J74F6P2	3/6/2019
1	COMPUTER - LAPTOP	1TD66P2	1TD66P2	3/7/2019
1	COMPUTER - LAPTOP	BVT26P2	BVT26P2	3/12/2019
1	COMPUTER - LAPTOP	8MQHDT2	8MQHDT2	4/9/2019
1	COMPUTER - LAPTOP	DQ86FT2	DQ86FT2	4/15/2019
1	COMPUTER - LAPTOP	6D56FT2	6D56FT2	4/15/2019
1	COMPUTER - LAPTOP	BP86FT2	BP86FT2	4/15/2019
1	COMPUTER - LAPTOP	3P86FT2	3P86FT2	4/15/2019
1	COMPUTER - LAPTOP	J226PV2	J226PV2	5/14/2019
1	COMPUTER - LAPTOP	B105PV2	B105PV2	5/16/2019
1	COMPUTER - LAPTOP	C2JSGT2	C2JSGT2	5/21/2019
1	COMPUTER - LAPTOP	D2JSGT2	D2JSGT2	5/21/2019
1	COMPUTER - LAPTOP	91JSGT2	91JSGT2	5/21/2019
1	COMPUTER - LAPTOP	12JSGT2	12JSGT2	5/21/2019
1	COMPUTER - LAPTOP	3046PV2	3046PV2	6/6/2019
1	COMPUTER - LAPTOP	6FCJMV2	6FCJMV2	6/10/2019
1	COMPUTER - LAPTOP	DWXKMOV2	DWXKMOV2	6/10/2019
1	COMPUTER - LAPTOP	55GNMV2	55GNMV2	6/10/2019
1	COMPUTER - LAPTOP	HKVLMV2	HKVLMV2	6/10/2019
1	COMPUTER - LAPTOP	H9C8PV2	H9C8PV2	6/10/2019
1	COMPUTER - LAPTOP	6CX3PV2	6CX3PV2	6/10/2019
1	COMPUTER - LAPTOP	FJZ0PV2	FJZ0PV2	6/10/2019
1	COMPUTER - LAPTOP	CXXJPV2	CXXJPV2	6/10/2019
1	COMPUTER - LAPTOP	1P03PV2	1P03PV2	6/10/2019

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TOTAL ASSETS

1	COMPUTER - LAPTOP	16GNGW2	16GNGW2	12/13/2019
1	COMPUTER - LAPTOP	55GNGW2	55GNGW2	12/13/2019
1	COMPUTER - LAPTOP	G6GNGW2		12/13/2019
1	COMPUTER - LAPTOP	96GNGW2	96GNGW2	12/13/2019
1	COMPUTER - LAPTOP	85GNGW2	85GNGW2	12/13/2019
1	COMPUTER - LAPTOP	J6GNGW2	J6GNGW2	12/13/2019
1	COMPUTER - LAPTOP	C4GNGW2	C4GNGW2	12/13/2019
1	COMPUTER - LAPTOP	H5GNGW2	H5GNGW2	12/13/2019
1	COMPUTER - LAPTOP	94GNGW2	94GNGW2	12/13/2019
1	COMPUTER - LAPTOP	H6GNGW2	H6GNGW2	12/13/2019
1	COMPUTER - LAPTOP	F5GNGW2	F5GNGW2	12/13/2019
1	COMPUTER - LAPTOP	G5GNGW2	G5GNGW2	12/13/2019
1	COMPUTER - LAPTOP	86GNGW2	86GNGW2	12/13/2019
1	COMPUTER - LAPTOP	66GNGW2	66GNGW2	12/13/2019
1	COMPUTER - LAPTOP	D6GNGW2	D6GNGW2	12/13/2019
1	COMPUTER - LAPTOP	H4GNGW2	H4GNGW2	12/13/2019
1	COMPUTER - LAPTOP	84GNGW2	84GNGW2	12/13/2019
1	COMPUTER - LAPTOP	95GNGW2	95GNGW2	12/13/2019
1	COMPUTER - LAPTOP	H7DNGW2	H7DNGW2	12/13/2019
1	COMPUTER - LAPTOP	B5GNGW2	B5GNGW2	12/13/2019
1	COMPUTER - LAPTOP	F4GNGW2	F4GNGW2	12/13/2019
1	COMPUTER - LAPTOP	CBDNGW2	CBDNGW2	12/13/2019
1	COMPUTER - LAPTOP	95QRHW2	95QRHW2	1/29/2020
1	COMPUTER - LAPTOP	35QRHW2	35QRHW2	1/29/2020
1	COMPUTER - LAPTOP	F6QRHW2	F6QRHW2	1/29/2020
1	COMPUTER - LAPTOP	CZ7GK13	CZ7GK13	2/26/2020
1	COMPUTER - LAPTOP	15F2P13	15F2P13	3/5/2020
1	COMPUTER - LAPTOP	FNLKLW2	FNLKLW2	3/13/2020
1	COMPUTER - LAPTOP	6NLKLW2	6NLKLW2	3/13/2020
1	COMPUTER - LAPTOP	FPLKLW2	FPLKLW2	3/13/2020
1	COMPUTER - LAPTOP	BNLKLW2	BNLKLW2	3/13/2020
1	COMPUTER - LAPTOP	3NLKLW2	3NLKLW2	3/13/2020
1	COMPUTER - LAPTOP	25KVNW2	25KVNW2	5/19/2020
1	COMPUTER - LAPTOP	74KVNW2	74KVNW2	5/19/2020
1	COMPUTER - LAPTOP	95KVNW2	95KVNW2	5/19/2020
1	COMPUTER - LAPTOP	4VLVNW2	4VLVNW2	5/19/2020
1	COMPUTER - LAPTOP	FRLVNW2	FRLVNW2	5/19/2020
1	COMPUTER - LAPTOP	1TLVNW2	1TLVNW2	5/19/2020
1	COMPUTER - LAPTOP	JTLVNW2	JTLVNW2	5/19/2020
1	COMPUTER - LAPTOP	15KVNW2	15KVNW2	5/19/2020
1	COMPUTER - LAPTOP	7TLVNW2	7TLVNW2	5/19/2020
1	COMPUTER - LAPTOP	4SLVNW2	4SLVNW2	5/19/2020
1	COMPUTER - LAPTOP	CTLVNW2	CTLVNW2	5/19/2020
1	COMPUTER - LAPTOP	86KVNW2	86KVNW2	5/19/2020
1	COMPUTER - LAPTOP	46KVNW2	46KVNW2	5/19/2020
1	COMPUTER - LAPTOP	36KVNW2	36KVNW2	5/19/2020
1	COMPUTER - LAPTOP	45KVNW2	45KVNW2	5/19/2020
1	COMPUTER - LAPTOP	H6KVNW2	H6KVNW2	5/19/2020
1	COMPUTER - LAPTOP	J4KVNW2	J4KVNW2	5/19/2020

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TOTAL ASSETS

1	COMPUTER - LAPTOP	JJ3MMW2	JJ3MMW2	5/20/2020
1	COMPUTER - LAPTOP	7J3MMW2	7J3MMW2	5/20/2020
1	COMPUTER - LAPTOP	DK3MMW2	DK3MMW2	5/20/2020
1	COMPUTER - LAPTOP	5K3MMW2	5K3MMW2	5/20/2020
1	COMPUTER - LAPTOP	9LMFMW2	9LMFMW2	6/15/2020
1	COMPUTER - LAPTOP	5NF7XZ2	5NF7XZ2	7/1/2020
1	COMPUTER - LAPTOP	95DWWZ2	95DWWZ2	7/14/2020
1	COMPUTER - LAPTOP	BW37PW2	BW37PW2	7/23/2020
1	COMPUTER - LAPTOP	6R4GZZ2	6R4GZZ2	7/29/2020
1	COMPUTER - LAPTOP	HJY0XZ2	HJY0XZ2	7/30/2020
1	COMPUTER - LAPTOP	1979659	3VVK9FCN903390	10/1/2020
1	COMPUTER - LAPTOP	1979274	3VVK9FCN900682	10/1/2020
1	COMPUTER - LAPTOP	1983217	H62AA011915019536600	4/19/2021
1	COMPUTER - LAPTOP	JL91DL2	JL91DL2	4/30/2021
1	COMPUTER - LAPTOP	2P5H8C3	2P5H8C3	6/30/2021
1	COMPUTER - LAPTOP	J12F7C3	J12F7C3	6/30/2021
1	COMPUTER - LAPTOP	J3V58C3	J3V58C3	6/30/2021
1	COMPUTER - LAPTOP	1F978C3	1F978C3	6/30/2021
1	COMPUTER - LAPTOP	HNQR9C3	HNQR9C3	6/30/2021
1	COMPUTER - LAPTOP	7391ZD3	7391ZD3	6/30/2021
1	COMPUTER - LAPTOP	FCD0ZD3	FCD0ZD3	6/30/2021
1	COMPUTER - LAPTOP	HNZ04F3	HNZ04F3	6/30/2021
1	COMPUTER - LAPTOP	7PT04F3	7PT04F3	6/30/2021
1	COMPUTER - LAPTOP	DRYN1F3	DRYN1F3	6/30/2021
1	COMPUTER - LAPTOP	FFM88C3	FFM88C3	6/30/2021
1	COMPUTER - LAPTOP	H4R1BC3	H4R1BC3	6/30/2021
1	COMPUTER - LAPTOP	DTCZ3F3	DTCZ3F3	6/30/2021
1	COMPUTER - LAPTOP	JPH0BC3	JPH0BC3	6/30/2021
1	COMPUTER - LAPTOP	3X7L6D3	3X7L6D3	6/30/2021
1	COMPUTER - LAPTOP	C0WNZD3	C0WNZD3	6/30/2021
1	COMPUTER - LAPTOP	CVQN0F3	CVQN0F3	6/30/2021
1	COMPUTER - LAPTOP	B45Y3D3	B45Y3D3	6/30/2021
1	COMPUTER - LAPTOP	GQJ53D3	GQJ53D3	6/30/2021
1	COMPUTER - LAPTOP	4VRL0F3	4VRL0F3	6/30/2021
1	COMPUTER - LAPTOP	FZ4F7C3	FZ4F7C3	6/30/2021
1	COMPUTER - LAPTOP	8M512F3	8M512F3	6/30/2021
1	COMPUTER - LAPTOP	8ZCZ1F3	8ZCZ1F3	6/30/2021
1	COMPUTER - LAPTOP	DN9D1F3	DN9D1F3	6/30/2021
1	COMPUTER - LAPTOP	DHNQZD3	DHNQZD3	6/30/2021
1	COMPUTER - LAPTOP	D064ZD3	D064ZD3	6/30/2021
1	COMPUTER - LAPTOP	FPWB7C3	FPWB7C3	6/30/2021
1	COMPUTER - LAPTOP	J7CK6D3	J7CK6D3	6/30/2021
1	COMPUTER - LAPTOP	CSXS0F3	CSXS0F3	6/30/2021
1	COMPUTER - LAPTOP	29H83D3	29H83D3	6/30/2021
1	COMPUTER - LAPTOP	5JXR9C3	5JXR9C3	6/30/2021
1	COMPUTER - LAPTOP	4LV78C3	4LV78C3	6/30/2021
1	COMPUTER - LAPTOP	D1KR9C3	D1KR9C3	6/30/2021
1	COMPUTER - LAPTOP	4N20BC3	4N20BC3	6/30/2021
1	COMPUTER - LAPTOP	FHYD043	FHYD043	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	F67R353	F67R353	6/30/2021
1	COMPUTER - LAPTOP	9YQS353	9YQS353	6/30/2021
1	COMPUTER - LAPTOP	2KVQ7C3	2KVQ7C3	6/30/2021
1	COMPUTER - LAPTOP	54LD043	54LD043	6/30/2021
1	COMPUTER - LAPTOP	HGS5043	HGS5043	6/30/2021
1	COMPUTER - LAPTOP	889G8C3	889G8C3	6/30/2021
1	COMPUTER - LAPTOP	BZ0H8C3	BZ0H8C3	6/30/2021
1	COMPUTER - LAPTOP	GG9F8C3	GG9F8C3	6/30/2021
1	COMPUTER - LAPTOP	14VD8C3	14VD8C3	6/30/2021
1	COMPUTER - LAPTOP	276G8C3	276G8C3	6/30/2021
1	COMPUTER - LAPTOP	4DBF8C3	4DBF8C3	6/30/2021
1	COMPUTER - LAPTOP	G0RF8C3	G0RF8C3	6/30/2021
1	COMPUTER - LAPTOP	4HLF8C3	4HLF8C3	6/30/2021
1	COMPUTER - LAPTOP	1R0F8C3	1R0F8C3	6/30/2021
1	COMPUTER - LAPTOP	H8DH8C3	H8DH8C3	6/30/2021
1	COMPUTER - LAPTOP	9YTD8C3	9YTD8C3	6/30/2021
1	COMPUTER - LAPTOP	BS10793	BS10793	6/30/2021
1	COMPUTER - LAPTOP	7CYG8C3	7CYG8C3	6/30/2021
1	COMPUTER - LAPTOP	1JX43D3	1JX43D3	6/30/2021
1	COMPUTER - LAPTOP	JCSD1F3	JCSD1F3	6/30/2021
1	COMPUTER - LAPTOP	7Y4X3F3	7Y4X3F3	6/30/2021
1	COMPUTER - LAPTOP	FPCS3F3	FPCS3F3	6/30/2021
1	COMPUTER - LAPTOP	5SYW3F3	5SYW3F3	6/30/2021
1	COMPUTER - LAPTOP	6RG83D3	6RG83D3	6/30/2021
1	COMPUTER - LAPTOP	CQ3C043	CQ3C043	6/30/2021
1	COMPUTER - LAPTOP	GFP8043	GFP8043	6/30/2021
1	COMPUTER - LAPTOP	DFTG6D3	DFTG6D3	6/30/2021
1	COMPUTER - LAPTOP	46HY1F3	46HY1F3	6/30/2021
1	COMPUTER - LAPTOP	53LF0F3	53LF0F3	6/30/2021
1	COMPUTER - LAPTOP	G3K93D3	G3K93D3	6/30/2021
1	COMPUTER - LAPTOP	8RMH6D3	8RMH6D3	6/30/2021
1	COMPUTER - LAPTOP	8Y263D3	8Y263D3	6/30/2021
1	COMPUTER - LAPTOP	BHZ30F3	BHZ30F3	6/30/2021
1	COMPUTER - LAPTOP	29C83D3	29C83D3	6/30/2021
1	COMPUTER - LAPTOP	DG1D0F3	DG1D0F3	6/30/2021
1	COMPUTER - LAPTOP	G36S3F3	G36S3F3	6/30/2021
1	COMPUTER - LAPTOP	BW583D3	BW583D3	6/30/2021
1	COMPUTER - LAPTOP	79K4ZD3	79K4ZD3	6/30/2021
1	COMPUTER - LAPTOP	6BS63D3	6BS63D3	6/30/2021
1	COMPUTER - LAPTOP	3CNF6D3	3CNF6D3	6/30/2021
1	COMPUTER - LAPTOP	6GMF6D3	6GMF6D3	6/30/2021
1	COMPUTER - LAPTOP	8R1F6D3	8R1F6D3	6/30/2021
1	COMPUTER - LAPTOP	CBFG6D3	CBFG6D3	6/30/2021
1	COMPUTER - LAPTOP	C8T5043	C8T5043	6/30/2021
1	COMPUTER - LAPTOP	424C043	424C043	6/30/2021
1	COMPUTER - LAPTOP	FX0R6D3	FX0R6D3	6/30/2021
1	COMPUTER - LAPTOP	5ZFF7C3	5ZFF7C3	6/30/2021
1	COMPUTER - LAPTOP	C2FD8C3	C2FD8C3	6/30/2021
1	COMPUTER - LAPTOP	3WWM1F3	3WWM1F3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	4NT68C3	4NT68C3	6/30/2021
1	COMPUTER - LAPTOP	3S3R353	3S3R353	6/30/2021
1	COMPUTER - LAPTOP	3KW78C3	3KW78C3	6/30/2021
1	COMPUTER - LAPTOP	85LR9C3	85LR9C3	6/30/2021
1	COMPUTER - LAPTOP	G46Z3F3	G46Z3F3	6/30/2021
1	COMPUTER - LAPTOP	3VR46D3	3VR46D3	6/30/2021
1	COMPUTER - LAPTOP	9H23ZD3	9H23ZD3	6/30/2021
1	COMPUTER - LAPTOP	DJ3Y3F3	DJ3Y3F3	6/30/2021
1	COMPUTER - LAPTOP	3Z54ZD3	3Z54ZD3	6/30/2021
1	COMPUTER - LAPTOP	19368C3	19368C3	6/30/2021
1	COMPUTER - LAPTOP	33V58C3	33V58C3	6/30/2021
1	COMPUTER - LAPTOP	GXYD7C3	GXYD7C3	6/30/2021
1	COMPUTER - LAPTOP	50GZ9C3	50GZ9C3	6/30/2021
1	COMPUTER - LAPTOP	C2V58C3	C2V58C3	6/30/2021
1	COMPUTER - LAPTOP	D3W88C3	D3W88C3	6/30/2021
1	COMPUTER - LAPTOP	362S9C3	362S9C3	6/30/2021
1	COMPUTER - LAPTOP	8FBH8C3	8FBH8C3	6/30/2021
1	COMPUTER - LAPTOP	BL6C7C3	BL6C7C3	6/30/2021
1	COMPUTER - LAPTOP	3T8C7C3	3T8C7C3	6/30/2021
1	COMPUTER - LAPTOP	D7WF7C3	D7WF7C3	6/30/2021
1	COMPUTER - LAPTOP	31KR9C3	31KR9C3	6/30/2021
1	COMPUTER - LAPTOP	DB9F8C3	DB9F8C3	6/30/2021
1	COMPUTER - LAPTOP	JKSD8C3	JKSD8C3	6/30/2021
1	COMPUTER - LAPTOP	D24C043	D24C043	6/30/2021
1	COMPUTER - LAPTOP	12GF7C3	12GF7C3	6/30/2021
1	COMPUTER - LAPTOP	C79H8C3	C79H8C3	6/30/2021
1	COMPUTER - LAPTOP	6TW78C3	6TW78C3	6/30/2021
1	COMPUTER - LAPTOP	3NYG8C3	3NYG8C3	6/30/2021
1	COMPUTER - LAPTOP	BY2R7C3	BY2R7C3	6/30/2021
1	COMPUTER - LAPTOP	8BCF8C3	8BCF8C3	6/30/2021
1	COMPUTER - LAPTOP	1NRW493	1NRW493	6/30/2021
1	COMPUTER - LAPTOP	J2RF8C3	J2RF8C3	6/30/2021
1	COMPUTER - LAPTOP	GC9R7C3	GC9R7C3	6/30/2021
1	COMPUTER - LAPTOP	JTPV493	JTPV493	6/30/2021
1	COMPUTER - LAPTOP	1GJ4593	1GJ4593	6/30/2021
1	COMPUTER - LAPTOP	9HPT7C3	9HPT7C3	6/30/2021
1	COMPUTER - LAPTOP	8RG89C3	8RG89C3	10/29/2021
1	COMPUTER - LAPTOP	HPX79C3	HPX79C3	10/29/2021
1	COMPUTER - LAPTOP	4G6B9C3	4G6B9C3	10/29/2021
1	COMPUTER - LAPTOP	1P859C3	1P859C3	10/29/2021
1	COMPUTER - LAPTOP	DXLGBC3	DXLGBC3	10/29/2021
1	COMPUTER - LAPTOP	DLN49C3	DLN49C3	10/29/2021
1	COMPUTER - LAPTOP	26W99C3	26W99C3	10/29/2021
1	COMPUTER - LAPTOP	93MY7C3	93MY7C3	10/29/2021
1	COMPUTER - LAPTOP	6PBC8C3	6PBC8C3	10/29/2021
1	COMPUTER - LAPTOP	GBL59C3	GBL59C3	10/29/2021
1	COMPUTER - LAPTOP	1TY59C3	1TY59C3	10/29/2021
1	COMPUTER - LAPTOP	9T0R9C3	9T0R9C3	10/29/2021
1	COMPUTER - LAPTOP	8M9R9C3	8M9R9C3	10/29/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	8DHC8C3	8DHC8C3	10/29/2021
1	COMPUTER - LAPTOP	1S1Y7C3	1S1Y7C3	10/29/2021
1	COMPUTER - LAPTOP	2YNQ9C3	2YNQ9C3	10/29/2021
1	COMPUTER - LAPTOP	7G749C3	7G749C3	10/29/2021
1	COMPUTER - LAPTOP	HT4T9C3	HT4T9C3	10/29/2021
1	COMPUTER - LAPTOP	6Q249C3	6Q249C3	11/30/2021
1	COMPUTER - LAPTOP	6XMV8C3	6XMV8C3	11/30/2021
1	COMPUTER - LAPTOP	7G4X9C3	7G4X9C3	11/30/2021
1	COMPUTER - LAPTOP	4RJ09C3	4RJ09C3	11/30/2021
1	COMPUTER - LAPTOP	3NBY8C3	3NBY8C3	11/30/2021
1	COMPUTER - LAPTOP	70138C3	70138C3	11/30/2021
1	COMPUTER - LAPTOP	D2P7BC3	D2P7BC3	11/30/2021
1	COMPUTER - LAPTOP	BHDM8C3	BHDM8C3	11/30/2021
1	COMPUTER - LAPTOP	8PTL8C3	8PTL8C3	11/30/2021
1	COMPUTER - LAPTOP	337X9C3	337X9C3	11/30/2021
1	COMPUTER - LAPTOP	6STT9C3	6STT9C3	11/30/2021
1	COMPUTER - LAPTOP	13GP8C3	13GP8C3	11/30/2021
1	COMPUTER - LAPTOP	GRQ89C3	GRQ89C3	11/30/2021
1	COMPUTER - LAPTOP	BWW59C3	BWW59C3	11/30/2021
1	COMPUTER - LAPTOP	HSW59C3	HSW59C3	11/30/2021
1	COMPUTER - LAPTOP	FW5M8C3	FW5M8C3	11/30/2021
1	COMPUTER - LAPTOP	D99N8C3	D99N8C3	11/30/2021
1	COMPUTER - LAPTOP	9NVN8C3	9NVN8C3	11/30/2021
1	COMPUTER - LAPTOP	GLQQ9C3	GLQQ9C3	11/30/2021
1	COMPUTER - LAPTOP	5NC49C3	5NC49C3	11/30/2021
1	COMPUTER - LAPTOP	8LQW8C3	8LQW8C3	11/30/2021
1	COMPUTER - LAPTOP	4MRY8C3	4MRY8C3	11/30/2021
1	COMPUTER - LAPTOP	9SDY8C3	9SDY8C3	11/30/2021
1	COMPUTER - LAPTOP	B1H49C3	B1H49C3	11/30/2021
1	COMPUTER - LAPTOP	DFN99C3	DFN99C3	11/30/2021
1	COMPUTER - LAPTOP	65V19C3	65V19C3	11/30/2021
1	COMPUTER - LAPTOP	9T5P8C3	9T5P8C3	11/30/2021
1	COMPUTER - LAPTOP	36N89C3	36N89C3	11/30/2021
1	COMPUTER - LAPTOP	GJJY8C3	GJJY8C3	11/30/2021
1	COMPUTER - LAPTOP	80FJ7C3	80FJ7C3	11/30/2021
1	COMPUTER - LAPTOP	7NDV9C3	7NDV9C3	11/30/2021
1	COMPUTER - LAPTOP	HLMW9C3	HLMW9C3	11/30/2021
1	COMPUTER - LAPTOP	D2TM8C3	D2TM8C3	11/30/2021
1	COMPUTER - LAPTOP	CPNZ8C3	CPNZ8C3	11/30/2021
1	COMPUTER - LAPTOP	BXJ99C3	BXJ99C3	11/30/2021
1	COMPUTER - LAPTOP	22Q99C3	22Q99C3	11/30/2021
1	COMPUTER - LAPTOP	6T7P9C3	6T7P9C3	11/30/2021
1	COMPUTER - LAPTOP	DR6Y8C3	DR6Y8C3	12/17/2021
1	COMPUTER - LAPTOP	H7V59C3	H7V59C3	12/17/2021
1	COMPUTER - LAPTOP	C2Y79C3	C2Y79C3	12/17/2021
1	COMPUTER - LAPTOP	FHY8C3	FHY8C3	12/17/2021
1	COMPUTER - LAPTOP	223W7C3	223W7C3	12/17/2021
1	COMPUTER - LAPTOP	G3FV7G3	G3FV7G3	12/17/2021
1	COMPUTER - LAPTOP	DV349C3	DV349C3	12/17/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	5QHZ8C3	5QHZ8C3	12/17/2021
1	COMPUTER - LAPTOP	5RFB8G3	5RFB8G3	12/17/2021
1	COMPUTER - LAPTOP	FYLS8C3	FYLS8C3	12/17/2021
1	COMPUTER - LAPTOP	B58B8G3	B58B8G3	12/17/2021
1	COMPUTER - LAPTOP	2JHB8G3	2JHB8G3	12/17/2021
1	COMPUTER - LAPTOP	G4LS7G3	G4LS7G3	12/17/2021
1	COMPUTER - LAPTOP	31RD8G3	31RD8G3	12/17/2021
1	COMPUTER - LAPTOP	10MV7G3	10MV7G3	12/17/2021
1	COMPUTER - LAPTOP	4LX09C3	4LX09C3	12/17/2021
1	COMPUTER - LAPTOP	78ND8G3	78ND8G3	12/17/2021
1	COMPUTER - LAPTOP	9KFS8C3	9KFS8C3	12/17/2021
1	COMPUTER - LAPTOP	9VPN8C3	9VPN8C3	12/17/2021
1	COMPUTER - LAPTOP	7C9S9C3	7C9S9C3	12/17/2021
1	COMPUTER - LAPTOP	53FD8G3	53FD8G3	12/17/2021
1	COMPUTER - LAPTOP	87TL8C3	87TL8C3	12/17/2021
1	COMPUTER - LAPTOP	B6GM8C3	B6GM8C3	12/17/2021
1	COMPUTER - LAPTOP	88XM8C3	88XM8C3	12/17/2021
1	COMPUTER - LAPTOP	3FVL8C3	3FVL8C3	12/17/2021
1	COMPUTER - LAPTOP	G5KC8G3	G5KC8G3	12/17/2021
1	COMPUTER - LAPTOP	HT6S8C3	HT6S8C3	12/17/2021
1	COMPUTER - LAPTOP	8DG59C3	8DG59C3	12/17/2021
1	COMPUTER - LAPTOP	GB1FBC3	GB1FBC3	12/17/2021
1	COMPUTER - LAPTOP	843M8C3	843M8C3	12/17/2021
1	COMPUTER - LAPTOP	G5PR8C3	G5PR8C3	12/17/2021
1	COMPUTER - LAPTOP	1GW39C3	1GW39C3	12/17/2021
1	COMPUTER - LAPTOP	29469C3	29469C3	12/17/2021
1	COMPUTER - LAPTOP	2HK99C3	2HK99C3	12/17/2021
1	COMPUTER - LAPTOP	B67X9C3	B67X9C3	12/17/2021
1	COMPUTER - LAPTOP	CMRT9C3	CMRT9C3	12/17/2021
1	COMPUTER - LAPTOP	BK4X8C3	BK4X8C3	12/17/2021
1	COMPUTER - LAPTOP	CQGP8C3	CQGP8C3	12/17/2021
1	COMPUTER - LAPTOP	1XPM8C3	1XPM8C3	12/17/2021
1	COMPUTER - LAPTOP	2R3M8C3	2R3M8C3	12/17/2021
1	COMPUTER - LAPTOP	2SLP8C3	2SLP8C3	12/17/2021
1	COMPUTER - LAPTOP	6DKN8C3	6DKN8C3	12/17/2021
1	COMPUTER - LAPTOP	5CJ59C3	5CJ59C3	12/17/2021
1	COMPUTER - LAPTOP	71C99C3	71C99C3	12/17/2021
1	COMPUTER - LAPTOP	3RS89C3	3RS89C3	12/17/2021
1	COMPUTER - LAPTOP	84KX8C3	84KX8C3	12/17/2021
1	COMPUTER - LAPTOP	82679C3	82679C3	12/17/2021
1	COMPUTER - LAPTOP	57GR1J3	57GR1J3	12/17/2021
1	COMPUTER - LAPTOP	CQWX7C3	CQWX7C3	12/17/2021
1	COMPUTER - LAPTOP	5L6B8G3	5L6B8G3	12/17/2021
1	COMPUTER - LAPTOP	J5RD8G3	J5RD8G3	12/17/2021
1	COMPUTER - LAPTOP	7PHB9C3	7PHB9C3	12/17/2021
1	COMPUTER - LAPTOP	1WKD8G3	1WKD8G3	1/31/2022
1	COMPUTER - LAPTOP	C34R8C3	C34R8C3	1/31/2022
1	COMPUTER - LAPTOP	48QW8C3	48QW8C3	1/31/2022
1	COMPUTER - LAPTOP	H3738C3	H3738C3	3/31/2022

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TOTAL ASSETS

1	COMPUTER - LAPTOP	F7Y09C3	F7Y09C3	3/31/2022
1	COMPUTER - LAPTOP	HFDP9C3	HFDP9C3	3/31/2022
1	COMPUTER - LAPTOP	GZ8W9C3	GZ8W9C3	3/31/2022
1	COMPUTER - LAPTOP	620T9C3	620T9C3	3/31/2022
1	COMPUTER - LAPTOP	4YNT9C3	4YNT9C3	3/31/2022
1	COMPUTER - LAPTOP	43959C3	43959C3	3/31/2022
1	COMPUTER - LAPTOP	CYKY8C3	CYKY8C3	3/31/2022
1	COMPUTER - LAPTOP	FYN89C3	FYN89C3	3/31/2022
1	COMPUTER - LAPTOP	JQD69C3	JQD69C3	3/31/2022
1	COMPUTER - LAPTOP	93BP8G3	93BP8G3	3/31/2022
1	COMPUTER - LAPTOP	BKR99C3	BKR99C3	3/31/2022
1	COMPUTER - LAPTOP	BBVX8C3	BBVX8C3	3/31/2022
1	COMPUTER - LAPTOP	C2NW7C3	C2NW7C3	3/31/2022
1	COMPUTER - LAPTOP	8Q5T7G3	8Q5T7G3	3/31/2022
1	COMPUTER - LAPTOP	8M3B8G3	8M3B8G3	3/31/2022
1	COMPUTER - LAPTOP	FK6C8G3	FK6C8G3	3/31/2022
1	COMPUTER - LAPTOP	J74D8G3	J74D8G3	3/31/2022
1	COMPUTER - LAPTOP	F4C09C3	F4C09C3	3/31/2022
1	COMPUTER - LAPTOP	8W8P8C3	8W8P8C3	3/31/2022
1	COMPUTER - LAPTOP	FJC69C3	FJC69C3	3/31/2022
1	COMPUTER - LAPTOP	HQ2M8C3	HQ2M8C3	3/31/2022
1	COMPUTER - LAPTOP	1QSD8G3	1QSD8G3	3/31/2022
1	COMPUTER - LAPTOP	5VDT9C3	5VDT9C3	3/31/2022
1	COMPUTER - LAPTOP	G41Z2D3	G41Z2D3	6/7/2022
1	COMPUTER - LAPTOP	GG517D3	GG517D3	6/7/2022
1	COMPUTER - LAPTOP	JLHY5M3	JLHY5M3	9/14/2022
1	COMPUTER - LAPTOP	FDCY5M3	FDCY5M3	9/14/2022
1	COMPUTER - LAPTOP	1F9Z5M3	1F9Z5M3	1/9/2023
1	COMPUTER - LAPTOP	HV5D7S3	HV5D7S3	1/17/2023
1	COMPUTER - SERVER	1974002	CGLH4Z2	10/1/2019
1	COMPUTER - TABLET	1901691	DMPFP701DFHW	5/26/2011
1	COMPUTER - TABLET	1900785	DN6G5HLNDFJ0	8/26/2011
1	COMPUTER - TABLET	1901083	DLXGG03VDFHY	10/27/2011
1	COMPUTER - TABLET	1901084	DLXGG0HNDFFHY	10/27/2011
1	COMPUTER - TABLET	1901086	DLXGFN4HDFHY	10/27/2011
1	COMPUTER - TABLET	1901089	DLXGG0AUDFFHY	10/27/2011
1	COMPUTER - TABLET	1903800	D3142041Z39	5/7/2012
1	COMPUTER - TABLET	1909471	DMTJ9DTBDFHW	11/15/2012
1	COMPUTER - TABLET	1909614	DMQK134KF183	1/23/2013
1	COMPUTER - TABLET	1911976	DMQJMC3EF187	3/19/2013
1	COMPUTER - TABLET	1913705	DMPKWQ56F183	7/24/2013
1	COMPUTER - TABLET	1913720	DMPKWLOJF183	7/24/2013
1	COMPUTER - TABLET	1913723	DMPKWQYBF183	7/24/2013
1	COMPUTER - TABLET	1918176	DQTLRJEGFCM5	12/16/2013
1	COMPUTER - TABLET	1918177	DQTLR7RNFCM5	12/16/2013
1	COMPUTER - TABLET	1918179	DQTRL7RLFCM5	12/16/2013
1	COMPUTER - TABLET	1918183	DQTLR87PFCM5	12/16/2013
1	COMPUTER - TABLET	1918184	DQTLRCDZFCM5	12/16/2013
1	COMPUTER - TABLET	1918187	DQTLRF7GFCM5	12/16/2013

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TOTAL ASSETS

1	COMPUTER - TABLET	1916096	DVQHL0V1DKPH	1/8/2014
1	COMPUTER - TABLET	1918552	DMPMJLAUF182	4/25/2014
1	COMPUTER - TABLET	1918554	DMPMJRXF182	4/25/2014
1	COMPUTER - TABLET	1918556	DMQMH8E7F182	4/25/2014
1	COMPUTER - TABLET	1918576	DMQMJ9UDF182	4/25/2014
1	COMPUTER - TABLET	1918586	DMPMJL1BF182	4/25/2014
1	COMPUTER - TABLET	1918589	DMQMH9TKF182	4/25/2014
1	COMPUTER - TABLET	1918595	DMPMJQBQF182	4/25/2014
1	COMPUTER - TABLET	1919884	DMPN1FMC182	7/24/2014
1	COMPUTER - TABLET	1919886	DMPN1LXH182	7/24/2014
1	COMPUTER - TABLET	1919889	DMPN1KWYF182	7/24/2014
1	COMPUTER - TABLET	1919893	DMPN1FQSF182	7/24/2014
1	COMPUTER - TABLET	1919953	DLXMXNDYFK11	8/8/2014
1	COMPUTER - TABLET	1928206	DLXN4MNKFK10	10/15/2014
1	COMPUTER - TABLET	1930247	DMPMJ8BMFK10	12/3/2014
1	COMPUTER - TABLET	1931015	DMRMRMS2FK10	12/3/2014
1	COMPUTER - TABLET	1931033	DMRMRN0FFK10	12/3/2014
1	COMPUTER - TABLET	1931061	DMRMRK9UFK10	12/3/2014
1	COMPUTER - TABLET	1931062	DMRMRMSKFK10	12/3/2014
1	COMPUTER - TABLET	1931072	DMPMTCYKFK10	12/3/2014
1	COMPUTER - TABLET	1931025	DMRMRJRCFK10	12/3/2014
1	COMPUTER - TABLET	1931027	DMRMRN00FK10	12/3/2014
1	COMPUTER - TABLET	1931081	DMRMRLE4FK10	12/3/2014
1	COMPUTER - TABLET	1931090	DMRMRKK0FK10	12/3/2014
1	COMPUTER - TABLET	1932010	DMPN1704FK11	12/16/2014
1	COMPUTER - TABLET	1932011	DMPN1AR6FK11	12/16/2014
1	COMPUTER - TABLET	1932012	DMPN106CFK11	12/16/2014
1	COMPUTER - TABLET	1932013	DMPN1ARKFK11	12/16/2014
1	COMPUTER - TABLET	1932014	DMPN15TNFK11	12/16/2014
1	COMPUTER - TABLET	1932015	DMPN1M25FK11	12/16/2014
1	COMPUTER - TABLET	1932016	DMPN16TMFK11	12/16/2014
1	COMPUTER - TABLET	1932017	DMPN154KFK11	12/16/2014
1	COMPUTER - TABLET	1932018	DMPN10KTFK11	12/16/2014
1	COMPUTER - TABLET	1932019	DMPN16N7FK11	12/16/2014
1	COMPUTER - TABLET	1932020	DMPN16LZFK11	12/16/2014
1	COMPUTER - TABLET	1932021	DMPN1044FK11	12/16/2014
1	COMPUTER - TABLET	1932022	DMPN10WNFK11	12/16/2014
1	COMPUTER - TABLET	1932023	DMPN16GUFK11	12/16/2014
1	COMPUTER - TABLET	1932024	DMPN10JSFK11	12/16/2014
1	COMPUTER - TABLET	1932025	DMPN113JFK11	12/16/2014
1	COMPUTER - TABLET	1932026	DMPN16N6FK11	12/16/2014
1	COMPUTER - TABLET	1932027	DMPN113SFK11	12/16/2014
1	COMPUTER - TABLET	1932028	DMPN1BKDFK11	12/16/2014
1	COMPUTER - TABLET	1932029	DMPN10E6FK11	12/16/2014
1	COMPUTER - TABLET	1932030	DMPN16XPFK11	12/16/2014
1	COMPUTER - TABLET	1932031	DMPN13LDFK11	12/16/2014
1	COMPUTER - TABLET	1932032	DMPN16HKFK11	12/16/2014
1	COMPUTER - TABLET	1932033	DMPN1ASHFK11	12/16/2014
1	COMPUTER - TABLET	1932034	DMPN11B9FK11	12/16/2014

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TOTAL ASSETS

1	COMPUTER - TABLET	1932035	DMPN1BK9FK11	12/16/2014
1	COMPUTER - TABLET	1932036	DMPN10VEFK11	12/16/2014
1	COMPUTER - TABLET	1932037	DMPN1ATVFK11	12/16/2014
1	COMPUTER - TABLET	1932038	DMPN1AWYFK11	12/16/2014
1	COMPUTER - TABLET	1932039	DMPN10NKFK11	12/16/2014
1	COMPUTER - TABLET	1932051	DMQN72M8FK11	1/8/2015
1	COMPUTER - TABLET	1932053	DMQN72LWFK11	1/8/2015
1	COMPUTER - TABLET	1932054	DMPN7YRMFK11	1/8/2015
1	COMPUTER - TABLET	1932055	DMQN72NYFK11	1/8/2015
1	COMPUTER - TABLET	1932056	DMPN7Z3AFK11	1/8/2015
1	COMPUTER - TABLET	1932057	DMQN71P4FK11	1/8/2015
1	COMPUTER - TABLET	1932058	DMQN70U4FK11	1/8/2015
1	COMPUTER - TABLET	1932059	DMQN7189FK11	1/8/2015
1	COMPUTER - TABLET	1932060	DMQN72QSFK11	1/8/2015
1	COMPUTER - TABLET	1932061	DMQN70RJFK11	1/8/2015
1	COMPUTER - TABLET	1932062	DMQN7235FK11	1/8/2015
1	COMPUTER - TABLET	1932063	DMQN72JPJFK11	1/8/2015
1	COMPUTER - TABLET	1932064	DMQN71WGFK11	1/8/2015
1	COMPUTER - TABLET	1932065	DMQN72RHFK11	1/8/2015
1	COMPUTER - TABLET	1932066	DMPN7YPTFK11	1/8/2015
1	COMPUTER - TABLET	1932067	DMQN71JGFK11	1/8/2015
1	COMPUTER - TABLET	1932068	DMQN7286FK11	1/8/2015
1	COMPUTER - TABLET	1932069	DMPN7YHAFK11	1/8/2015
1	COMPUTER - TABLET	1932070	DMPN7Z2LFK11	1/8/2015
1	COMPUTER - TABLET	1932071	DMQN719SFK11	1/8/2015
1	COMPUTER - TABLET	1932072	DMQN72HVF11	1/8/2015
1	COMPUTER - TABLET	1932073	DMQN70YQFK11	1/8/2015
1	COMPUTER - TABLET	1932074	DMQN72GBFK11	1/8/2015
1	COMPUTER - TABLET	1932075	DMQN71P0FK11	1/8/2015
1	COMPUTER - TABLET	1932076	DMQN71L4FK11	1/8/2015
1	COMPUTER - TABLET	1932078	DMQN70LWFK11	1/8/2015
1	COMPUTER - TABLET	1932079	DMQN70XYFK11	1/8/2015
1	COMPUTER - TABLET	1932080	DMPN7YPHFK11	1/8/2015
1	COMPUTER - TABLET	1932052	DMPN7YJ2FK11	1/8/2015
1	COMPUTER - TABLET	1932246	DMQN72ATFK11	1/8/2015
1	COMPUTER - TABLET	1932315	DMPN7QZNFK11	1/8/2015
1	COMPUTER - TABLET	1934154	DMPMTNE3FK10	1/12/2015
1	COMPUTER - TABLET	1938041	DMPPL6JEFK11	5/21/2015
1	COMPUTER - TABLET	1939058	DLXPQ4HSG5VW	6/30/2015
1	COMPUTER - TABLET	1939062	DLXPP5T2G5VW	6/30/2015
1	COMPUTER - TABLET	1939106	DLXPQ4FMG5VW	6/30/2015
1	COMPUTER - TABLET	1943504	DLXQ415ZG5W1	8/18/2015
1	COMPUTER - TABLET	1944577	DMPPTG1ZFK11	9/4/2015
1	COMPUTER - TABLET	1944672	DMQPJRBSFK10	9/10/2015
1	COMPUTER - TABLET	1944928	DMQQ478JFK10	10/12/2015
1	COMPUTER - TABLET	1944929	DMQQ47KJFK10	10/12/2015
1	COMPUTER - TABLET	1944930	DMQQ4AQXFK10	10/12/2015
1	COMPUTER - TABLET	1944931	DMQQ4AQBFK10	10/12/2015
1	COMPUTER - TABLET	1944932	DMQQ47JGFK10	10/12/2015

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TOTAL ASSETS

1	COMPUTER - TABLET	1944933	DMPPNERQFK10	10/12/2015
1	COMPUTER - TABLET	1944935	DMPPNJD3FK10	10/12/2015
1	COMPUTER - TABLET	1944936	DMPPNL4EFK10	10/12/2015
1	COMPUTER - TABLET	1946164	DLXQ60T2G5VW	11/19/2015
1	COMPUTER - TABLET	1946248	DMPQ3RS8FK10	1/5/2016
1	COMPUTER - TABLET	1946249	DMPQ3SHFFK10	1/5/2016
1	COMPUTER - TABLET	1946257	DMPQQF55HFK10	1/7/2016
1	COMPUTER - TABLET	1946970	F9FR40NGFCM6	2/25/2016
1	COMPUTER - TABLET	1946971	F9FR40JSFCM6	2/25/2016
1	COMPUTER - TABLET	1946972	F9FR412DFCM6	2/25/2016
1	COMPUTER - TABLET	1946973	F9FR3268FCM6	2/25/2016
1	COMPUTER - TABLET	1946974	F9FR400ZFCM6	2/25/2016
1	COMPUTER - TABLET	1946975	F9FR328YFCM6	2/25/2016
1	COMPUTER - TABLET	1946976	F9FR325QFCM6	2/25/2016
1	COMPUTER - TABLET	1946977	F9FR3301FCM6	2/25/2016
1	COMPUTER - TABLET	1946979	F9FR32K3FCM6	2/25/2016
1	COMPUTER - TABLET	1947186	DMPRF5HZG5VW	3/29/2016
1	COMPUTER - TABLET	1947634	F9FR3CPSFCM5	4/29/2016
1	COMPUTER - TABLET	1948923	DMQS50NHG5VW	8/8/2016
1	COMPUTER - TABLET	1948924	DMQS514NG5VW	8/8/2016
1	COMPUTER - TABLET	1948925	DMQS51M4G5VW	8/8/2016
1	COMPUTER - TABLET	1948926	DMQS515QG5VW	8/8/2016
1	COMPUTER - TABLET	1948927	DMQS516WG5VW	8/8/2016
1	COMPUTER - TABLET	1948928	DMQS51VKG5VW	8/8/2016
1	COMPUTER - TABLET	1948929	DMP55VNMG5VW	8/8/2016
1	COMPUTER - TABLET	1948930	DMQS51DRG5VW	8/8/2016
1	COMPUTER - TABLET	1948931	DMQS510HG5VW	8/8/2016
1	COMPUTER - TABLET	1948932	DMQS50K1G5VW	8/8/2016
1	COMPUTER - TABLET	1948933	DMP55VKJG5VW	8/8/2016
1	COMPUTER - TABLET	1948934	DMQS50JWG5VW	8/8/2016
1	COMPUTER - TABLET	1948935	DMP55VNBG5VW	8/8/2016
1	COMPUTER - TABLET	1948936	DMQS50FKG5VW	8/8/2016
1	COMPUTER - TABLET	1948937	DMP55VH6G5VW	8/8/2016
1	COMPUTER - TABLET	1948939	DMQS516GG5VW	8/8/2016
1	COMPUTER - TABLET	1948940	DMQS51XJG5VW	8/8/2016
1	COMPUTER - TABLET	1948941	DMQS517CG5VW	8/8/2016
1	COMPUTER - TABLET	1948943	DMQS51QZG5VW	8/8/2016
1	COMPUTER - TABLET	1948944	DMQS519RG5VW	8/8/2016
1	COMPUTER - TABLET	1948945	DMQS51ARG5VW	8/8/2016
1	COMPUTER - TABLET	1948946	DMQS50R9G5VW	8/8/2016
1	COMPUTER - TABLET	1948947	DMQS51Z4G5VW	8/8/2016
1	COMPUTER - TABLET	1948948	DMQS50GVG5VW	8/8/2016
1	COMPUTER - TABLET	1948949	DMQS50N9G5VW	8/8/2016
1	COMPUTER - TABLET	1948950	DMQS51P5G5VW	8/8/2016
1	COMPUTER - TABLET	1949651	DMQS51QAG5VW	8/8/2016
1	COMPUTER - TABLET	1949797	DMQS5PCWG5VW	8/12/2016
1	COMPUTER - TABLET	1948590	DMP58KJRG5VW	9/1/2016
1	COMPUTER - TABLET	1950500	DMQS3RURG5VW	9/7/2016
1	COMPUTER - TABLET	1950521	DMQS3V3ZG5VW	9/7/2016

June Inventoried Surplus
Picked Up and Verified 05/21/2025 thru 06/11/2025

TOTAL ASSETS

1	COMPUTER - TABLET	1950522	DMQS3VPKG5VW	9/7/2016
1	COMPUTER - TABLET	1950529	DMQS3V8XG5VW	9/7/2016
1	COMPUTER - TABLET	1950532	DMQS3VFGG5VW	9/7/2016
1	COMPUTER - TABLET	1950604	DMPSC23TG5W1	9/22/2016
1	COMPUTER - TABLET	1950952	F9FS4U4NFCM6	11/15/2016
1	COMPUTER - TABLET	1951342	DMPSC47H3H1MJ	12/12/2016
1	COMPUTER - TABLET	1951521	DMPSCJTJG5W1	12/15/2016
1	COMPUTER - TABLET	1951522	DMPSCM1QG5W1	12/15/2016
1	COMPUTER - TABLET	1951527	DMPSCENC5W1	12/15/2016
1	COMPUTER - TABLET	1951529	DMPSC8JG5W1	12/15/2016
1	COMPUTER - TABLET	1951543	DMPSC8MG5W1	12/15/2016
1	COMPUTER - TABLET	1951545	DMPSCCLXYG5W1	12/15/2016
1	COMPUTER - TABLET	1951820	DMPSY3WHG5W1	2/10/2017
1	COMPUTER - TABLET	1954388	F9FTKFB4GHKJ	5/3/2017
1	COMPUTER - TABLET	1960013	F9FTL1Y9HLFD	5/9/2017
1	COMPUTER - TABLET	1954392	F9FTKB54GHKJ	5/17/2017
1	COMPUTER - TABLET	1954396	F9FTKB45GHKJ	5/17/2017
1	COMPUTER - TABLET	1956443	GCTV75E5HLFD	8/23/2017
1	COMPUTER - TABLET	1956444	GCTV75K6HLFD	8/23/2017
1	COMPUTER - TABLET	1956610	GCTV7BR0HLFD	10/16/2017
1	COMPUTER - TABLET	1957494	GCTV79ZQHLFD	10/23/2017
1	COMPUTER - TABLET	1957495	GCTV7T3AHLFD	10/23/2017
1	COMPUTER - TABLET	1957496	GCTV7HKYHLFD	10/23/2017
1	COMPUTER - TABLET	1957498	GCTV7FAMHLFD	10/23/2017
1	COMPUTER - TABLET	1957499	GCTV7LU2HLFD	10/23/2017
1	COMPUTER - TABLET	1957500	GCTV7EPKHLFD	10/23/2017
1	COMPUTER - TABLET	1957501	GCTV7L6JHLFD	10/23/2017
1	COMPUTER - TABLET	1957502	GCTV7BNWHLFD	10/23/2017
1	COMPUTER - TABLET	1957507	GCTV7HMJHLFD	10/23/2017
1	COMPUTER - TABLET	1957508	GCTV7FPXHLFD	10/23/2017
1	COMPUTER - TABLET	1957509	GCTV7QHDHLFD	10/23/2017
1	COMPUTER - TABLET	1957510	GCTV7HL5HLFD	10/23/2017
1	COMPUTER - TABLET	1957513	GCTV7TEZHLFD	10/23/2017
1	COMPUTER - TABLET	1957516	GCTV7CNPHLFD	10/23/2017
1	COMPUTER - TABLET	1957517	GCTV7QPAHLFD	10/23/2017
1	COMPUTER - TABLET	1957518	GCTV7FMHHLFD	10/23/2017
1	COMPUTER - TABLET	1957520	GCTV75SPHLFD	10/23/2017
1	COMPUTER - TABLET	1957521	GCTV7ENPHLFD	10/23/2017
1	COMPUTER - TABLET	1957522	GCTV7HMMWHLFD	10/23/2017
1	COMPUTER - TABLET	1957523	GCTV7ELPHLFD	10/23/2017
1	COMPUTER - TABLET	1957524	GCTV7QEKHLFD	10/23/2017
1	COMPUTER - TABLET	1957525	GCTV7B2RHLFD	10/23/2017
1	COMPUTER - TABLET	1957526	GCTV7AXQHLFD	10/23/2017
1	COMPUTER - TABLET	1957527	GCTV7CVAHLFD	10/23/2017
1	COMPUTER - TABLET	1957528	GCTV7BG6HLFD	10/23/2017
1	COMPUTER - TABLET	1957530	GCTV7QMVHLFD	10/23/2017
1	COMPUTER - TABLET	1957531	GCTV7GC8HLFD	10/23/2017
1	COMPUTER - TABLET	1957532	GCTV7DUDHLFD	10/23/2017
1	COMPUTER - TABLET	1957533	GCTV7BDYHLFD	10/23/2017

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TOTAL ASSETS

1	COMPUTER - TABLET	1957534	GCTV7U0BHLFD	10/23/2017
1	COMPUTER - TABLET	1957535	GCTV7AJRHLFD	10/23/2017
1	COMPUTER - TABLET	1957536	GCTV7J4WHLFD	10/23/2017
1	COMPUTER - TABLET	1957537	GCTV74KXHLFD	10/23/2017
1	COMPUTER - TABLET	1957538	GCTV7F16HLFD	10/23/2017
1	COMPUTER - TABLET	1957539	GCTV7BPLHLFD	10/23/2017
1	COMPUTER - TABLET	1957541	GCTV7F5AHLFD	10/23/2017
1	COMPUTER - TABLET	1957542	GCTV7C8HHLFD	10/23/2017
1	COMPUTER - TABLET	1957543	GCTV7ACRHLFD	10/23/2017
1	COMPUTER - TABLET	1957544	GCTV7KKNHLFD	10/23/2017
1	COMPUTER - TABLET	1957545	GCTV7SDSHLFD	10/23/2017
1	COMPUTER - TABLET	1957546	GCTV7KKXHLFD	10/23/2017
1	COMPUTER - TABLET	1957547	GCTV7KP3HLFD	10/23/2017
1	COMPUTER - TABLET	1957548	GCTV7DKPHLFD	10/23/2017
1	COMPUTER - TABLET	1957549	GCTV7UGBHLFD	10/23/2017
1	COMPUTER - TABLET	1957550	GCTV7BAAHLFD	10/23/2017
1	COMPUTER - TABLET	1957551	GCTV7BE1HLFD	10/23/2017
1	COMPUTER - TABLET	1957552	GCTV7AZ9HLFD	10/23/2017
1	COMPUTER - TABLET	1957153	GG7VM2NXHLFD	1/10/2018
1	COMPUTER - TABLET	1959393	GG7W32CGHLFD	2/26/2018
1	COMPUTER - TABLET	1956779	GCGW50GKHLFD	3/7/2018
1	COMPUTER - TABLET	1956780	GCGW4ADSHLFD	3/7/2018
1	COMPUTER - TABLET	1956781	GCGW48BSHLFD	3/7/2018
1	COMPUTER - TABLET	1956782	GCGW45AVHLFD	3/7/2018
1	COMPUTER - TABLET	1961150	DMPX7S1KJF8M	9/19/2018
1	COMPUTER - TABLET	1963062	F9FX64XFGHKJ	10/10/2018
1	COMPUTER - TABLET	1963688	GG7XQ3RQJMV	1/18/2019
1	COMPUTER - TABLET	1963689	GG7XQ9TFJMV	1/18/2019
1	COMPUTER - TABLET	1962242	F9FY758TGHKJ	3/7/2019
1	COMPUTER - TABLET	1967397	GG8YMJC4JF8J	5/15/2019
1	COMPUTER - TABLET	1968077	GG7Z8254JF8J	8/23/2019
1	COMPUTER - TABLET	1968079	GG7Z82J6JF8J	8/23/2019
1	COMPUTER - TABLET	1968451	GG7Z1HL8JF8J	9/3/2019
1	COMPUTER - TABLET	1968452	GG7Z1J87JF8J	9/3/2019
1	COMPUTER - TABLET	1968453	GG7Z1J3GJF8J	9/3/2019
1	COMPUTER - TABLET	1968455	GG7Z1HM8JF8J	9/3/2019
1	COMPUTER - TABLET	1968456	GG7Z14TCJF8J	9/3/2019
1	COMPUTER - TABLET	1968457	GG7Z1DS9JF8J	9/3/2019
1	COMPUTER - TABLET	1970894	DMPZT72VMF3Q	12/19/2019
1	COMPUTER - TABLET	1971531	DMVZLFXCMF3M	4/16/2020
1	COMPUTER - TABLET	1976226	F9FCQF3FMF3Q	6/8/2020
1	COMPUTER - TABLET	1986867	HFQQ7W4HT4	4/27/2022
1	COMPUTER - TABLET	1992770	CQ5NW0YQMV	6/27/2023
	TOTAL TECHNOLOGY - 1,560			

MISC. INSTRUCTIONAL TECHNOLOGY

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	COPIER	1897318	CQL033114	3/8/2011
1	COPIER	1945095	CEGE29188	10/6/2015

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TOTAL ASSETS

1	COPIER	1951063	CIHF10922	9/8/2016
1	COPIER	1954141	CGAG53456	3/6/2017
1	COPIER	1960146	CICG17143	5/25/2017
1	COPIER	1956528	CGGG21352	9/7/2017
1	COPIER	1957362	CGGG23755	9/26/2017
1	COPIER	1959589	CBGH57799	4/17/2018
1	COPIER	1959983		6/26/2018
1	COPIER	1969183	C2HJ18879	10/3/2019
1	COPIER	1973374	C2LJ22827	6/8/2020
1	COPIER	1983223	CZAL69673	4/20/2021
1	DUPLICATOR	1950906	D266Z700244	11/7/2016
1	INTERACTIVE WHITEBOARD	1888822	SB680-R2-947956	5/14/2010
1	INTERACTIVE WHITEBOARD	1890714	SB680-R2-987846	7/28/2010
1	INTERACTIVE WHITEBOARD	1954982	ST-750U-005167	5/19/2017
1	INTERACTIVE WHITEBOARD	1954941	ST-750U-005185	5/19/2017
1	INTERACTIVE WHITEBOARD	1957847	ST-750UZ-005695	11/27/2017
1	INTERACTIVE WHITEBOARD	1961234	ST-750UZ-006908	8/23/2018
1	INTERACTIVE WHITEBOARD	1963598	ST-650UT-005109	11/5/2018
1	INTERACTIVE WHITEBOARD	1963454	ST-650UT-005108	11/29/2018
1	INTERACTIVE WHITEBOARD	1962275	ST-650UT-005120	2/4/2019
1	INTERACTIVE WHITEBOARD	1972894	ST-750UZ-010572	10/4/2019
1	INTERACTIVE WHITEBOARD	1970046	ST-750UZ-011443	12/12/2019
1	INTERACTIVE WHITEBOARD	1972490	ST-750UZ-012135	1/23/2020
1	INTERACTIVE WHITEBOARD	1976016	ST-750UZ-012238	1/23/2020
1	INTERACTIVE WHITEBOARD	1970390	ST-750UZ-012068	1/27/2020
1	INTERACTIVE WHITEBOARD	1972567	ST-750UZ-012209	1/31/2020
1	INTERACTIVE WHITEBOARD	1972379	ST-750UZ-013417	2/24/2020
1	INTERACTIVE WHITEBOARD	1973628	ST-650UZ-005311	8/25/2020
1	MASTER DUPLICATOR- ELECTRIC	1943905	D265Z3000007	6/30/2015
1	PROJECTOR	1912564		2/22/2013
1	PROJECTOR- VIDEO	1960125	PDW3E03512000	10/1/2014
1	PROJECTOR- VIDEO	1925855	PDJ9E02224000	1/23/2015
1	PROJECTOR- VIDEO	1935500	PDW1F0037901L	5/8/2015
1	STUDENT RESPONSE SYSTEM	1919330		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919337		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919346		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919347		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919354		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919361		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919363		5/29/2014
1	STUDENT RESPONSE SYSTEM	1919379		5/29/2014
1	STUDENT RESPONSE SYSTEM	1920097		8/4/2014
1	STUDENT RESPONSE SYSTEM	1925920		12/2/2014
1	STUDENT RESPONSE SYSTEM	1925952		12/2/2014
1	STUDENT RESPONSE SYSTEM	1926443		12/9/2014
1	STUDENT RESPONSE SYSTEM	1939016		6/11/2015
1	STUDENT RESPONSE SYSTEM	1939036		6/11/2015
1	STUDENT RESPONSE SYSTEM	1927870		6/11/2015
1	STUDENT RESPONSE SYSTEM	1939454		6/15/2015

June Inventoried Surplus
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TOTAL ASSETS

1	STUDENT RESPONSE SYSTEM	1939247		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939262		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939266		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939267		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939268		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939269		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939765		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939766		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939767		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939768		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939769		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939770		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939771		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939772		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939774		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939776		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939778		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939780		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939782		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939785		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939786		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939787		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939789		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939791		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939794		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939795		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939796		6/15/2015
1	STUDENT RESPONSE SYSTEM	1939798		6/15/2015
1	STUDENT RESPONSE SYSTEM	1940302		6/25/2015
1	STUDENT RESPONSE SYSTEM	1940490		6/25/2015
1	STUDENT RESPONSE SYSTEM	1940254		6/29/2015
1	STUDENT RESPONSE SYSTEM	1940258		6/29/2015
1	STUDENT RESPONSE SYSTEM	1943506		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943508		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943509		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943510		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943511		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943514		8/27/2015
1	STUDENT RESPONSE SYSTEM	1945027		8/27/2015
1	STUDENT RESPONSE SYSTEM	1948228		6/15/2016
1	STUDENT RESPONSE SYSTEM	1948200		6/15/2016
1	STUDENT RESPONSE SYSTEM	1948789		6/15/2016
1	STUDENT RESPONSE SYSTEM	1948713		6/16/2016
1	0710-INST-GENERAL INSTRUCTION	1894564	IWBRD09227752138	7/29/2010
TOTAL MISC. INST. TECH. - 95				

TRANSPORTATION/FLEET

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	BUS- 72 PASSENGER	GV13888	1T7YN4B2341136569	6/10/2003

June Inventoried Surplus
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TOTAL ASSETS

1	BUS- 72 PASSENGER	GV84301	1T7YN4B2341136538	6/10/2003
1	BUS- 72 PASSENGER	GV81578	1T7YN4B2441136547	6/10/2003
1	BUS- 72 PASSENGER	GV81580	1T7YN4B2041136531	6/10/2003
1	BUS- 72 PASSENGER	GV81581	1T7YN4B2341136541	6/10/2003
1	BUS- 72 PASSENGER	GV81582	1T7YN4B2541136556	6/10/2003
1	BUS- 72 PASSENGER	GV81583	1T7YN4B2X41136522	6/10/2003
1	BUS- 72 PASSENGER	GV84306	1T7YN4B2241136529	6/10/2003
1	BUS- 72 PASSENGER	GV84313	1T7YN4B2X41136536	6/10/2003
1	BUS- 72 PASSENGER	GV84309	1T7YN4B2941136558	6/10/2003
1	BUS- 72 PASSENGER	GV81575	1T7YN4B2441136533	6/10/2003
1	BUS- 72 PASSENGER	GV13677	1T7YN4B2141136537	6/10/2003
1	BUS- 72 PASSENGER	GV81577	1T7YN4B2041136562	6/10/2003
1	BUS- 72 PASSENGER	GV35712	1T7YN4B2241136563	6/10/2003
1	BUS- 72 PASSENGER	GV84319	1T7YN4B2641144133	12/2/2003
1	BUS- 72 PASSENGER	GV81603	1T7YN4B2441144129	12/2/2003
1	BUS- 72 PASSENGER	GV13660	1T7YN4B2041144130	12/2/2003
1	BUS- 72 PASSENGER	GV81604	1T7YN4B2241144131	12/2/2003
1	BUS- 72 PASSENGER	GV81607	1T7YN4B2541144138	12/2/2003
1	BUS- 72 PASSENGER	GV35727	1T7YN4B2441144146	12/2/2003
1	BUS- 72 PASSENGER	GV81618	1T7YN4B2X41144152	12/2/2003
1	BUS-35/36 PASSENGER	GV35735	1HVBBABN8YH293591	12/1/1999
	TOTAL TRANSPORTATION/FLEET - 22			

MAINTENANCE

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	BURNISHER- RIDING	1811158	1937045	9/19/2006
	TOTAL MAINTENANCE - 1			

FY 2025 YTD Surplus Sales/Recycling Revenue

Check Date	Item/GovDeals.com	Gross Sales Price	Net Revenue
6/28/2024	ID 1588 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1589 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1590 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1591 - Proofer	\$250.00	\$243.75
6/28/2024	ID 1592 - Proofer	\$430.00	\$419.25
6/28/2024	ID 1597 - 60qt Mixer	\$1,684.00	\$1,641.90
6/28/2024	ID 1608 - 60qt Mixer	\$1,825.00	\$1,779.38
6/28/2024	ID 1618 - 60qt Mixer	\$1,600.00	\$1,560.00
7/5/2024	ID 1599 - 60qt Mixer	\$2,825.00	\$2,754.38
7/5/2024	ID 1603 - 60qt Mixer	\$2,725.00	\$2,656.88
7/5/2024	ID 1604 - 60qt Mixer	\$2,425.00	\$2,364.38
7/5/2024	ID 1605 - 60qt Mixer	\$2,776.00	\$2,706.60
7/5/2024	ID 1607 - 60qt Mixer	\$1,725.00	\$1,681.88
7/5/2024	ID 1611 - 60qt Mixer	\$2,225.00	\$2,169.38
7/5/2024	ID 1615 - 60qt Mixer	\$2,725.00	\$2,656.88
7/5/2024	ID 1616 - 60qt Mixer	\$4,225.00	\$4,119.38
7/5/2024	ID 1620 - 60qt Mixer	\$1,751.00	\$1,707.23
7/5/2024	ID 1621 - 60qt Mixer	\$1,702.00	\$1,659.45
7/5/2024	ID 1622 - 60qt Mixer	\$1,225.00	\$1,194.38
7/5/2024	ID 1623 - Mixer Accessories	\$365.00	\$355.88
7/5/2024	ID 1624 - Mixer Accessories	\$52.00	\$50.70
7/5/2024	ID 1625 - Mixer Accessories	\$137.00	\$133.58
7/5/2024	ID 1626 - Mixer Accessories	\$275.00	\$268.13
7/5/2024	ID 1637 - Exercise Equipment	\$50.00	\$48.75
7/5/2024	ID 1648 - Transmission Jack	\$220.00	\$214.50
7/5/2024	ID 1651 - Misc. Shop Equipment	\$121.00	\$117.98
7/5/2024	ID 1655 - Pressure Washers	\$630.00	\$614.25
7/5/2024	ID 1657 - Trash Pump	\$330.00	\$321.75
7/5/2024	ID 1658 - Electric Kiln	\$27.00	\$26.33
7/5/2024	ID 1660 - Exercise Equipment	\$27.00	\$26.33
7/5/2024	ID 1664 - Ice Machine	\$25.00	\$24.38
7/12/2024	ID 1630 - Copiers	\$825.00	\$804.38
7/12/2024	ID 1636 - Exercise Machine	\$50.00	\$48.75
7/12/2024	ID 1638 - Leg Press	\$102.00	\$99.45
7/12/2024	ID 1639 - Elpitical	\$27.00	\$26.33
7/12/2024	ID 1640 - Treadmill	\$27.00	\$26.33
7/12/2024	ID 1645 - Floor Scrubber	\$25.00	\$24.38
7/12/2024	ID 1649 - Shop Equipment	\$260.00	\$253.50
7/12/2024	ID 1656 - System Analyzers	\$560.00	\$546.00
7/12/2024	ID 1659 - Recumbant Bike	\$31.00	\$30.23
7/12/2024	ID 1661 - Speakers	\$600.00	\$585.00
7/12/2024	ID 1613 - Mixer	\$500.00	\$487.50
7/19/2024	ID 1614 - 60qt Mixer	\$1,675.00	\$1,633.13
7/19/2024	ID 1617 - 60qt Mixer	\$1,526.00	\$1,487.85
7/19/2024	ID 1631 - Particulate Filter Cleaner	\$3,125.00	\$3,046.88

7/19/2024	ID 1632 - FP Lateral File	\$465.00	\$453.38
7/19/2024	ID 1633 - FP Lateral File	\$82.00	\$79.95
7/19/2024	ID 1641 - Floor Scrubber	\$352.00	\$343.20
7/19/2024	ID 1643 - Floor Scrubber	\$25.00	\$24.38
7/19/2024	ID 1652 - Shop Jacks	\$250.00	\$243.75
7/19/2024	ID 1653 - Shop Jack	\$52.99	\$51.67
7/19/2024	ID 1654 - Transmission Jack	\$76.00	\$74.10
7/26/2024	ID 1629 - Copiers	\$500.00	\$487.50
7/26/2024	ID 1634 - Shoulder Press	\$126.00	\$122.85
7/26/2024	ID 1662 - Speakers	\$290.00	\$282.75
7/26/2024	ID 1663 - Speakers, Subwoofers	\$475.00	\$463.13
7/26/2024	ID 1598 - 60qt Mixer	\$1,675.00	\$1,633.13
7/26/2024	ID 1600 - 60qt Mixer	\$1,476.00	\$1,439.10
7/26/2024	ID 1601 - 60qt Mixer	\$1,526.00	\$1,487.85
7/26/2024	ID 1602 - 60qt Mixer	\$1,876.00	\$1,829.10
7/26/2024	ID 1606 - 60qt Mixer	\$2,400.00	\$2,340.00
7/26/2024	ID 1609 - 60qt Mixer	\$2,776.00	\$2,706.60
7/26/2024	ID 1610 - 60qt Mixer	\$2,776.00	\$2,706.60
7/26/2024	ID 1612 - 60qt Mixer	\$2,026.00	\$1,975.35
7/26/2024	ID 1619 - 60qt Mixer	\$2,026.00	\$1,975.35
8/16/2024	ID 1665 - 60qt Mixer	\$2,000.00	\$1,950.00
8/16/2024	ID 1666 - 60qt Mixer	\$1,925.00	\$1,876.88
8/16/2024	ID 1667 - 80qt Mixer	\$2,025.00	\$1,974.38
8/16/2024	ID 1669 - 60qt Mixer	\$1,625.00	\$1,584.38
8/16/2024	ID 1670 - 60qt Mixer	\$1,580.00	\$1,540.50
8/16/2024	ID 1671 - 60qt Mixer	\$2,125.00	\$2,071.88
8/16/2024	ID 1672 - 60qt Mixer	\$2,100.00	\$2,047.50
8/16/2024	ID 1642 - Riding Scrubber	\$510.00	\$497.25
8/23/2024	ID 1668 - 60qt Mixer	\$1,725.00	\$1,681.88
8/23/2024	ID 1673 - Serving Line	\$261.00	\$254.48
8/30/2024	ID 1680 - 60qt Mixer	\$1,525.00	\$1,486.88
9/6/2024	ID 1674 - Serving Line	\$271.00	\$264.23
9/6/2024	ID 1635 - Exercise Equipment	\$52.00	\$50.70
9/13/2024	ID 1675 - Warmer	\$41.00	\$39.98
9/13/2024	ID 1676 - Cooler	\$25.00	\$24.38
9/13/2024	ID 1677 - Cooler	\$15.00	\$14.63
9/13/2024	ID 1678 - Warmer	\$25.00	\$24.38
9/13/2024	ID 1679 - Cooler	\$52.00	\$50.70
9/20/2024	ID 1707 - 3D Printer	\$77.00	\$75.08
9/20/2024	ID 1708 - 3D Printer	\$115.15	\$112.27
9/27/2024	ID 1689 - Floor Cleaner	\$195.00	\$190.13
9/27/2024	ID 1690 - Floor Scrubber	\$25.00	\$24.38
9/27/2024	ID 1692 - Floor Scrubber	\$25.00	\$24.38
9/27/2024	ID 1693 - Tennant T5	\$117.00	\$114.08
9/27/2024	ID 1694 - Floor Scrubber	\$68.00	\$66.30
9/27/2024	ID 1696 - Vacuum Cleaners	\$64.00	\$62.40
9/27/2024	ID 1697 - Vacuum Cleaners	\$25.00	\$24.38
9/27/2024	ID 1699 - Vacuum Cleaners	\$220.00	\$214.50

9/27/2024	ID 1700 - Vacuum Cleaners	\$68.00	\$66.30
9/27/2024	ID 1705 - Roller Cutter	\$27.00	\$26.33
9/27/2024	ID 1709 - Printer Parts	\$10.00	\$9.75
9/27/2024	ID 1710 - Balances	\$135.00	\$131.63
9/27/2024	ID 1712 - Copiers	\$650.00	\$633.75
9/27/2024	ID 1713 - Vacuum	\$370.00	\$360.75
10/4/2024	ID 1688 - Floor Scrubber	\$25.00	\$24.38
10/4/2024	ID 1703 - Printer	\$79.00	\$77.03
10/4/2024	ID 1711 - Press Sealer	\$25.00	\$24.38
10/4/2024	ID 1714 - Seats and Accssories	\$1,075.00	\$1,048.13
10/4/2024	ID 1717 - Broken Instruments	\$775.00	\$755.63
10/4/2024	ID 1718 - Gator	\$1,528.00	\$1,489.80
10/11/2024	ID 1720 - Pressure Washer & Blowers	\$57.00	\$55.58
10/18/2024	ID 1701 - Printer	\$100.00	\$97.50
10/25/2024	ID 1687 - Floor Scrubber	\$27.00	\$26.33
10/25/2024	ID 1695 - Vacuum Cleaners	\$94.00	\$91.65
10/25/2024	ID 1702 - Printer	\$102.00	\$99.45
10/25/2024	ID 1721 - Audio Equipment	\$433.99	\$423.14
10/25/2024	ID 1728 - Mixer & Power Amps	\$200.00	\$195.00
10/25/2024	ID 1730 - Acoustic Shells	\$1,675.00	\$1,633.15
11/1/2024	ID 1681 - Riding Scrubber	\$1,150.00	\$1,121.25
11/1/2024	ID 1684 - Floor Scrubber	\$73.00	\$71.18
11/1/2024	ID 1686 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1722 - Audio Equipment	\$212.00	\$206.70
11/1/2024	ID 1723 - Audio Equipment	\$412.00	\$401.70
11/1/2024	ID 1724 - Audio Equipment	\$1,025.00	\$999.38
11/1/2024	ID 1725 - Audio Equipment	\$211.00	\$205.73
11/1/2024	ID 1732 - Digital Piano	\$52.00	\$50.70
11/1/2024	ID 1740 - Ice Machine	\$404.00	\$393.90
11/1/2024	ID 1741 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1742 - Floor Scrubber	\$583.00	\$568.43
11/1/2024	ID 1743 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1744 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1745 - Vacuum Cleaners	\$27.00	\$26.33
11/1/2024	ID 1747 - Wood Chairs	\$25.00	\$24.38
11/1/2024	ID 1748 - Wood Chairs	\$25.00	\$24.38
11/8/2024	ID 1682 - Floor Scrubber	\$189.00	\$184.28
11/8/2024	ID 1683 - Floor Scrubber	\$189.00	\$184.28
11/8/2024	ID 1719 - Laminators	\$574.00	\$559.65
11/8/2024	ID 1731 - Instrument Stands	\$25.00	\$24.38
11/8/2024	ID 1733 - Laminators	\$62.00	\$60.45
11/8/2024	ID 1734 - Kiln	\$52.00	\$50.70
11/8/2024	ID 1735 - Kiln	\$32.00	\$31.20
11/8/2024	ID 1736 - Kiln	\$122.00	\$118.95
11/8/2024	ID 1737 - Kiln	\$140.00	\$136.50
11/15/2024	ID 1738 - Wood Tables	\$25.00	\$24.38
11/15/2024	ID 1739 - Wood Tables	\$27.00	\$26.33
11/22/2024	ID 1756 - Broken Instruments	\$4,450.00	\$4,338.75

11/22/2024	ID 1761 - Wood Chairs	\$27.00	\$26.33
11/22/2024	ID 1762 - Wood Chairs	\$25.00	\$24.38
11/22/2024	ID 1766 - Electronic Pianos	\$400.00	\$390.00
11/22/2024	ID 1768 - Audio Equipmant	\$72.00	\$70.20
11/22/2024	ID 1772 - Filing Cabinet	\$27.00	\$26.33
11/22/2024	ID 1773 - Floor Scrubber	\$124.00	\$120.90
11/22/2024	ID 1775 - Floor Scrubber	\$3,025.00	\$2,949.38
11/22/2024	ID 1776 - Cellular Hot Spots	\$399.00	\$389.03
11/29/2024	ID 1781 - Serving Line	\$575.00	\$560.63
11/29/2024	ID 1782 - Serving Line	\$824.00	\$803.40
11/29/2024	ID 1751 - Kiln	\$27.00	\$26.33
11/29/2024	ID 1752 - Kiln	\$180.00	\$175.50
11/29/2024	ID 1753 - Kiln	\$150.00	\$146.25
11/29/2024	ID 1755 - Tripod	\$200.00	\$195.00
11/29/2024	ID 1757 - Carpet Scrubber	\$25.00	\$24.38
11/29/2024	ID 1758 - Horizontal Bandsaw	\$1,225.00	\$1,194.38
11/29/2024	ID 1759 - Bandsaw	\$195.50	\$190.61
11/29/2024	ID 1764 - Speakers	\$51.99	\$50.69
11/29/2024	ID 1769 - Musical Instruments	\$121.99	\$118.94
11/29/2024	ID 1770 - Road Cases	\$81.00	\$78.98
11/29/2024	ID 1774 - Vacuum Cleaners	\$27.00	\$26.33
12/6/2024	ID 1746 - Copiers	\$1,225.00	\$1,194.38
12/6/2024	ID 1749 - Floor Scrubber	\$15.00	\$14.63
12/6/2024	ID 1750 - Floor Scrubber	\$15.00	\$14.63
12/6/2024	ID 1754 - Mixers	\$160.00	\$156.00
12/6/2024	ID 1760 - Floor Cleaners	\$260.00	\$253.50
12/6/2024	ID 1765 - USB Keyboards	\$180.00	\$175.50
12/6/2024	ID 1767 - Xylophones	\$86.00	\$83.85
12/6/2024	ID 1779 - Serving Line	\$825.00	\$804.38
12/6/2024	ID 1780 - Serving Line	\$925.00	\$901.88
12/6/2024	ID 1783 - Serving Line	\$108.77	\$106.05
12/13/2024	ID 1763 - Digital Pianos	\$1,050.00	\$1,023.75
12/13/2024	ID 1778 - Lab-Volt Simulator	\$102.00	\$99.45
12/13/2024	ID 1784 - Two Door Cooler	\$221.00	\$215.48
12/13/2024	ID 1785 - Two Door Cooler	\$221.00	\$215.48
12/13/2024	ID 1786 - Two Door Cooler	\$221.00	\$215.48
12/13/2024	ID 1787 - Dish Washing Machine	\$25.00	\$24.38
12/13/2024	ID 1789 - Two Door Proofer	\$211.00	\$205.73
1/3/2025	ID 1791 - Ice Cream Cart	\$29.00	\$28.28
1/3/2025	ID 1792 - Ice Machine	\$343.00	\$334.43
1/3/2025	ID 1793 - Ice Machine	\$386.00	\$376.35
1/3/2025	ID 1802 - Proofer	\$27.00	\$26.33
1/3/2025	ID 1805 - Proofer	\$130.00	\$126.75
1/3/2025	ID 1807 - Serving Line	\$676.00	\$659.10
1/3/2025	ID 1811 - Prep Table	\$337.00	\$328.58
1/10/2025	ID 1790 - Cambro Carts	\$410.00	\$399.75
1/10/2025	ID 1798 - Pass Thru Cooler	\$130.00	\$126.75
1/10/2025	ID 1799 - Pass Thru Cooler	\$143.00	\$139.43

1/10/2025	ID 1800 - Pass Thru Cooler	\$130.00	\$126.75
1/10/2025	ID 1801 - Pass Thru Heated	\$25.00	\$24.38
1/10/2025	ID 1803 - Proofer	\$291.11	\$283.83
1/10/2025	ID 1804 - Proofer	\$330.00	\$321.75
1/10/2025	ID 1806 - Proofer	\$333.00	\$324.68
1/10/2025	ID 1808 - Prep Table	\$245.00	\$238.88
1/10/2025	ID 1809 - Prep Table	\$340.00	\$331.50
1/10/2025	ID 1810 - Prep Table	\$422.66	\$412.09
1/10/2025	ID 1812 - Prep Table	\$275.00	\$268.13
1/10/2025	ID 1813 - Prep Table	\$432.00	\$421.20
1/10/2025	ID 1814 - Prep Table	\$175.00	\$170.63
1/10/2025	ID 1816 - Stand up Freezer	\$364.00	\$354.90
1/10/2025	ID 1817 - Two Door Cooler	\$295.00	\$287.63
1/10/2025	ID 1818 - Two Door Freezer	\$155.00	\$151.13
1/31/2025	ID 1815 - Freezer	\$190.00	\$185.25
1/31/2025	ID 1777 - Vision Tester	\$25.00	\$24.38
2/7/2025	ID 1822 - Floor Scrubber	\$260.00	\$253.50
2/7/2025	ID 1823 - Drums	\$360.00	\$351.00
2/7/2025	ID 1828 - Instrument Stands	\$25.00	\$24.38
2/7/2025	ID 1829 - Wet Dry Vacuums	\$230.00	\$224.25
2/7/2025	ID 1830 - Wet Dry Vacuums	\$114.00	\$111.15
2/7/2025	ID 1832 - Riding Floor Scrubber	\$180.00	\$175.50
2/7/2025	ID 1833 - Riding Floor Scrubber	\$70.00	\$68.25
2/7/2025	ID 1834 - Riding Floor Scrubber	\$32.00	\$31.20
2/7/2025	ID 1835 - Riding Floor Scrubber	\$38.00	\$37.05
2/7/2025	ID 1838 - Portable Stage	\$87.00	\$84.83
2/7/2025	ID 1841 - Wood Chairs	\$111.11	\$108.33
2/7/2025	ID 1842 - Wood Chairs	\$111.11	\$108.33
2/7/2025	ID 1843 - Wood Chairs	\$37.00	\$36.08
2/7/2025	ID 1844 - Wood Chairs	\$77.77	\$75.83
2/14/2025	ID 1824 - Copiers	\$500.00	\$487.50
2/14/2025	ID 1826 - Large Format Printer	\$111.00	\$108.23
2/14/2025	ID 1837 - Platform System	\$5,001.00	\$4,875.98
2/14/2025	ID 1845 - Copiers	\$925.00	\$901.88
2/14/2025	ID 1849 - Vacuum Cleaners	\$260.00	\$253.50
2/14/2025	ID 1857 - Rack Cases	\$58.00	\$56.55
2/14/2025	ID 1862 - Cutting System	\$70.00	\$68.25
2/21/2025	ID 1825 - Floor Burnishers	\$410.00	\$399.75
2/21/2025	ID 1836 - Choral Risers	\$371.00	\$361.73
2/21/2025	ID 1848 - Choral Risers	\$1,876.00	\$1,829.10
2/21/2025	ID 1850 - Spotlights	\$160.00	\$156.00
2/21/2025	ID 1851 - Kindergarten Furinture	\$25.00	\$24.38
2/21/2025	ID 1852 - Kindergarten Furinture	\$25.00	\$24.38
2/21/2025	ID 1853 - Kindergarten Furinture	\$25.00	\$24.38
2/21/2025	ID 1854 - Kindergarten Furinture	\$25.00	\$24.38
2/21/2025	ID 1855 - Kindergarten Furinture	\$25.00	\$24.38
2/21/2025	ID 1856 - Kindergarten Furinture	\$25.00	\$24.38
2/21/2025	ID 1859 - Audion Equipment	\$361.00	\$351.98

2/28/2025	ID 1827 - Large Format Printer	\$36.00	\$35.10
2/28/2025	ID 1839 - Floor Scruber	\$42.00	\$40.95
2/28/2025	ID 1846 - Access Points	\$100.00	\$97.50
2/28/2025	ID 1847 - Access Points	\$100.00	\$97.50
2/25/2025	ID 1819 - Clamshell Grill	\$405.00	\$394.88
3/7/2025	ID 1788 - Proofer	\$37.00	\$36.08
3/7/2025	ID 1840 - Floor Scrubber	\$260.00	\$253.50
3/7/2025	ID 1858 - Audio Mixer	\$282.00	\$274.95
3/7/2025	ID 1864 - Access Points	\$77.00	\$75.08
3/7/2025	ID 1865 - Access Points	\$77.00	\$75.08
3/7/2025	ID 1866 - Access Points	\$144.00	\$140.40
3/7/2025	ID 1867 - Access Points	\$77.00	\$75.08
3/28/2025	ID 1860 - Audio Equipment	\$310.00	\$302.25
3/28/2025	ID 1861 - Audion Equipment	\$285.00	\$277.88
3/28/2025	ID 1863 - Laminators	\$200.00	\$195.00
3/28/2025	ID 1898 - Ice Machine	\$360.00	\$351.00
3/28/2025	ID 1821 - Three Door Cooler	\$111.00	\$108.23
3/28/2025	ID 1873 - Hobart Mixer	\$4,050.00	\$3,948.75
3/28/2025	ID 1878 - Freezer	\$25.00	\$24.38
3/28/2025	ID 1879 - Ice Machine	\$581.00	\$566.48
3/28/2025	ID 1880 - Ice Machine	\$320.00	\$312.00
3/28/2025	ID 1881 - Ice Machine	\$550.00	\$536.25
3/28/2025	ID 1885 - Metal Cabinet	\$73.03	\$71.20
3/28/2025	ID 1888 - Pass Thru Hot	\$200.00	\$195.00
3/28/2025	ID 1889 - Pass Thru Warmer	\$250.00	\$243.75
3/28/2025	ID 1893 - Serving Line Red	\$373.01	\$363.68
3/28/2025	ID 1894 - Stainless Steel Table	\$77.00	\$75.08
3/28/2025	ID 1895 - Stainless Steel Table	\$46.01	\$44.86
4/4/2025	ID 1899 - Weight Benches	\$185.00	\$180.38
4/4/2025	ID 1900 - Access Points	\$47.00	\$45.83
4/4/2025	ID 1901 - Access Points	\$52.00	\$50.70
4/4/2025	ID 1902 - Access Points	\$42.00	\$40.95
4/4/2025	ID 1903 - Access Points	\$27.25	\$26.57
4/4/2025	ID 1904 - Access Points	\$47.00	\$45.83
4/4/2025	ID 1869 - Prep Carts	\$315.00	\$307.13
4/4/2025	ID 1871 - Hobart Mixer	\$3,548.00	\$3,459.30
4/4/2025	ID 1872 - Hobart Mixer	\$3,400.00	\$3,315.00
4/4/2025	ID 1874 - Hobart Mixer	\$3,900.00	\$3,802.50
4/4/2025	ID 1886 - Metal Cabinet	\$36.00	\$35.10
4/4/2025	ID 1887 - Metal Cabinet	\$36.00	\$35.10
4/4/2025	ID 1891 - Retherm Oven	\$110.00	\$107.25
4/4/2025	ID 1896 - Vending Machines	\$39.02	\$38.04
4/11/2025	ID 1897 - Freezer	\$160.00	\$156.00
4/11/2025	ID 1820 - Pass Thru Cooler	\$29.01	\$28.28
4/11/2025	ID 1868 - Slicer	\$265.00	\$258.38
4/11/2025	ID 1882 - Kitchen Equipment	\$325.00	\$316.88
4/11/2025	ID 1883 - Milk Cooler	\$25.00	\$24.38
4/11/2025	ID 1884 - Milk Cooler	\$25.00	\$24.38

4/11/2025	ID 1890 - Cooler	\$177.03	\$172.60
4/11/2025	ID 1892 - Serving Carts	\$25.00	\$24.38
4/18/2025	ID 1870 - Hobart Mixer	\$1,150.00	\$1,121.25
4/18/2025	ID 1875 - Buffalo Chopper	\$1,780.00	\$1,735.50
4/18/2025	ID 1876 - Buffalo Chopper	\$995.00	\$970.13
4/18/2025	ID 1877 - Buffalo Chopper	\$2,100.00	\$2,047.50
5/23/2025	ID 1906 - Pass Thru Warmer	\$51.00	\$49.73
5/23/2025	ID 1910 - Vertical Cutter/Mixer	\$1,782.00	\$1,737.45
5/23/2025	ID 1912 - Hobart Mixer	\$3,800.00	\$3,705.00
5/23/2025	ID 1913 - Miscellaneous Parts	\$775.00	\$755.63
5/23/2025	ID 1914 - Mixing Bowl	\$42.00	\$40.95
5/30/2025	ID 1907 - Two Door Cooler	\$31.00	\$30.23
5/30/2025	ID 1908 - Two Door Freezer	\$381.00	\$371.48
5/30/2025	ID 1909 - Steamer	\$135.00	\$131.63
5/30/2025	ID 1911 - Hobart Mixer	\$1,900.00	\$1,852.50
5/30/2025	ID 1917 - Kivac	\$335.00	\$326.63
5/30/2025	ID 1919 - Floor Scrubber	\$2,500.00	\$2,437.50
5/30/2025	ID 1921 - Floor Scrubber	\$25.00	\$24.38
5/30/2025	ID 1923 - Floor Scrubber	\$526.00	\$512.82
6/6/2025	ID 1905 - Milk Cooler	\$25.00	\$24.38
6/6/2025	ID 1916 - Vacuum Cleaners	\$25.00	\$24.38
6/6/2025	ID 1922 - Floor Scrubber	\$25.00	\$24.38
6/6/2025	ID 1924 - Copiers	\$500.00	\$487.50
6/6/2025	ID 1925 - Copiers	\$600.00	\$585.00
6/6/2025	ID 1926 - Copiers	\$400.00	\$390.00
6/6/2025	ID 1928 - Kiln	\$162.00	\$157.95
6/6/2025	ID 1929 - Kiln	\$150.00	\$146.25
6/6/2025	ID 1934 - Wood Chairs	\$25.00	\$24.38
6/6/2025	ID 1937 - Kindergarten Furniture	\$25.00	\$24.38
6/6/2025	ID 1939 - Kindergarten Furniture	\$25.00	\$24.38
6/6/2025	ID 1950 - Drums	\$2,125.00	\$2,071.88
Subtotal GovDeals Sales		\$180,312.50	\$175,805.42

Check Date	Recycling/Miscellaneous Surplus	Gross Sales Price	Net Revenue
6/16/2024	William A. B. Solomon	\$500.00	\$500.00
6/27/2024	SA Recycling	\$222.60	\$222.60
7/1/2024	SA Recycling	\$241.80	\$241.80
7/1/2024	J. Garcia	\$20.00	\$20.00
7/9/2024	A. Wiznor	\$50.00	\$50.00
7/12/2024	SA Recycling	\$471.60	\$471.60
7/15/2024	SA Recycling	\$160.20	\$160.20
7/18/2024	SA Recycling	\$651.90	\$651.90
7/23/2024	SA Recycling	\$1,390.20	\$1,390.20
7/24/2024	Premier Surplus, Inc.	\$1,941.05	\$1,941.05
8/14/2024	Premier Surplus, Inc.	\$810.02	\$810.02
8/14/2024	SA Recycling	\$206.40	\$206.40

8/19/2024	SA Recycling	\$400.80	\$400.80
8/26/2024	C.W. Austin	\$93.95	\$93.95
8/27/2024	SA Recycling	\$567.00	\$567.00
9/6/2024	SA Recycling	\$585.20	\$585.20
9/10/2024	Premier Surplus, Inc.	\$10,709.80	\$10,709.80
9/12/2024	Copart (RM)	\$236.00	\$236.00
9/13/2024	Premier Surplus, Inc.	\$5,172.65	\$5,172.65
8/18/2024	SA Recycling	\$459.90	\$459.90
9/20/2024	S. Garmen	\$85.00	\$85.00
9/20/2024	SA Recycling	\$336.00	\$336.00
9/24/2024	KC Wasman LLC	\$25.00	\$25.00
9/24/2024	SA Recycling	\$315.00	\$315.00
9/25/2024	D. Banks	\$25.00	\$25.00
9/26/2024	SA Recycling	\$275.10	\$275.10
9/30/2024	C.W. Austin	\$44.65	\$44.65
10/4/2024	SA Recycling	\$700.70	\$700.70
10/8/2024	SA Recycling	\$1,293.60	\$1,293.60
10/10/2024	SA Recycling	\$225.40	\$225.40
10/10/2024	Premier Surplus, Inc.	\$8,469.55	\$8,469.55
10/11/2024	Premier Surplus, Inc.	\$26,375.80	\$26,375.80
10/15/2024	City of White	\$4.00	\$4.00
10/15/2024	KC Wasman LLC	\$80.00	\$80.00
10/15/2024	Premier Surplus, Inc.	\$10,321.75	\$10,321.75
10/16/2024	J.Reyes	\$10.00	\$10.00
10/18/2024	SA Recycling	\$191.80	\$191.80
10/18/2024	J. Garcia	\$50.00	\$50.00
10/22/2024	City of Kingston	\$4.00	\$4.00
10/26/2024	SA Recycling	\$640.50	\$640.50
10/28/2024	T. Givens	\$10.00	\$10.00
10/31/2024	Copart (RM)	\$161.00	\$161.00
11/1/2024	SA Recycling	\$233.10	\$233.10
11/6/2024	SA Recycling	\$215.60	\$215.60
11/7/2024	J. Griffin	\$5.00	\$5.00
11/7/2024	Premier Surplus, Inc.	\$398.00	\$398.00
11/13/2024	NBC Universal	\$230.00	\$230.00
11/15/2024	Premier Surplus, Inc.	\$35,136.40	\$35,136.40
11/15/2024	SA Recycling	\$127.30	\$127.30
11/19/2024	SA Recycling	\$217.70	\$217.70
11/22/2024	SA Recycling	\$662.30	\$662.30
11/25/2024	C.W. Austin	\$39.75	\$39.75
12/4/2024	SA Recycling	\$275.10	\$275.10
12/3/2024	NBC Universal	\$130.00	\$130.00
12/6/2024	D.Banks	\$5.00	\$5.00
12/9/2024	KC Wasman LLC	\$20.00	\$20.00
12/10/2024	SA Recycling	\$843.40	\$843.40
12/16/2024	Premier Surplus, Inc.	\$52,270.15	\$52,270.15

1/7/2025	SA Recycling	\$144.80	\$144.80
1/14/2025	SA Recycling	\$165.90	\$165.90
1/17/2025	T. Givens	\$30.00	\$30.00
1/23/2025	SA Recycling	\$327.60	\$327.60
1/27/2025	SA Recycling	\$793.00	\$793.00
1/28/2025	C. Cornett	\$5.00	\$5.00
1/31/2025	SA Recycling	\$251.30	\$251.30
2/1/2025	Premier Surplus, Inc.	\$24,293.00	\$24,293.00
2/5/2025	SA Recycling	\$251.30	\$251.30
2/5/2025	C.W. Austin	\$18.87	\$18.87
2/14/2025	Copart (RM)	\$3,087.00	\$3,087.00
2/17/2025	Premier Surplus, Inc.	\$53,919.00	\$53,919.00
2/19/2025	SA Recycling	\$612.30	\$612.30
2/20/2025	SA Recycling	\$257.60	\$257.60
2/25/2025	C.W. Austin	\$158.03	\$158.03
2/25/2025	SA Recycling	\$274.40	\$274.40
3/5/2025	SA Recycling	\$216.80	\$216.80
3/14/2025	A. Wiznor	\$125.00	\$125.00
3/11/2025	Premier Surplus, Inc.	\$6,930.00	\$6,930.00
3/13/2025	Premier Surplus, Inc.	\$5,789.50	\$5,789.50
3/14/2025	SA Recycling	\$373.60	\$373.60
3/21/2025	Premier Surplus, Inc.	\$2,680.50	\$2,680.50
3/26/2025	Premier Surplus, Inc.	\$1,363.50	\$1,363.50
4/3/2025	SA Recycling	\$1,141.00	\$1,141.00
4/9/2025	SA Recycling	\$358.40	\$358.40
4/18/2025	SA Recycling	\$247.80	\$247.80
5/5/2025	SA Recycling	\$310.80	\$310.80
5/16/2025	SA Recycling	\$243.60	\$243.60
5/7/2025	C.W. Austin	\$48.51	\$48.51
5/23/2025	SA Recycling	\$582.30	\$582.30
5/23/2025	Premier Surplus, Inc.	\$330.80	\$330.80
Subtotal Recycling/Miscellaneous Surplus		\$270,174.93	\$270,174.93

Grand Total Surplus Sales	\$450,487.43	\$445,980.35
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Total FNS Surplus Sales	\$117,589.65	\$114,650.20
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**Surplus Furniture and Equipment for Auction or Disposal
as of 06/11/2025**

#	Description	Qty	Unit	Explanation
1	Misc Furniture	1,800	Each	Damaged/Obsolete - reviewed by Warehouse Staff
2	Non-Inventoried Misc Equipment	45	Pallets	Damaged/Obsolete - reviewed by Warehouse Staff
3	Non-Inventoried FNS Equipment	15	Pallets	Damaged/Obsolete - reviewed by FNS
4	Inventoried Technology**	1,560	Each	Damaged/Obsolete - reviewed by Technology Dept
5	Inventoried Maintenance**	1	Each	Damaged/Obsolete - reviewed by Maintenance
6	Inventoried Athletics	0	Each	Damaged/Obsolete - reviewed by Athletics
7	Inventoried Food and Nutrition**	0	Each	Damaged/Obsolete - reviewed by FNS
8	Textbooks/Media Center Books	7	Pallets	Off Adoption/Obsolete - reviewed by T&L
9	Misc Instructional Tech	95	Each	Damaged/Obsolete - reviewed by Technology Dept
10	Transportation/Fleet	22	Each	Damaged/Obsolete - reviewed by Fleet Maintenance
11	Portable Classrooms	0	Each	Damaged/Obsolete - Reviewed by SPLOST

** Detail on file in the Superintendent's office

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #2 – Recommendation to Amend the Lease Agreement with Comcast Cable Communications, LLC at Still Elementary School

BACKGROUND/RATIONALE:

Cobb County School District and Comcast Cable Communications, LLC entered into an internet data hut lease agreement as noted below and will expire as listed. The lease agreement will be extended for three (3) five-year (5) terms with new rental amounts. The rental revenue will increase by 15% for each successive five-year term.

	<u>Entered</u>	<u>Expires</u>
Still Elementary School	December 1996	December 2026

SUPERINTENDENT’S RECOMMENDATION:

Approve the amendment to the lease agreement with Comcast Cable Communications, LLC for the Comcast hut at Still Elementary School.

COST:

No cost

DATA SOURCE:

Marc Smith
James Wilson

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #3 – Recommendation to Amend the Lease Agreements with Crown Castle Towers LLC, for Cell Towers at Lassiter High School, Murdock Elementary School, Sprayberry High School, and Wheeler High School

BACKGROUND/RATIONALE:

Cobb County School District and Crown Castle Towers LLC, entered into cell tower lease agreements as noted below. These lease agreements will expire as listed. Lease agreements for these four sites will be extended for three (3), five-year (5) terms with new revenue terms. The new revenue will increase by 15% for each successive five-year term.

	<u>Entered</u>	<u>Expires</u>
Lassiter High School	August 2012	August 2027
Murdock Elementary School	September 2012	August 2027
Sprayberry High School	August 2012	August 2027
Wheeler High School	November 2012	October 2027

SUPERINTENDENT’S RECOMMENDATION:

Approve the amendments to lease agreements with Crown Castle Towers LLC, for the Cell Towers at Lassiter High School, Murdock Elementary School, Sprayberry High School, and Wheeler High School.

COST:

No cost

DATA SOURCE:

Marc Smith
James Wilson

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #4 – Recommendation for Approval of Final Guaranteed Maximum Price (GMP) for the Bells Ferry Elementary School Addition & Renovations

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Bells Ferry Elementary School is scheduled for an addition and renovation project. The Board previously approved Winter Construction as the Construction Manager at Risk (CM @ Risk) for this project. Approval of this Guaranteed Maximum Price (GMP) will allow the CM @ Risk Contractor to move forward in accordance with the planned schedule and with a Substantial Completion date of July 2027.

SUPERINTENDENT'S RECOMMENDATION:

Approve Final GMP to Winter Construction (Atlanta, GA) and authorize the Superintendent to execute the contract amendment.

COST:

The cost to be:	\$29,923,371.00
Account Charge Code:	S6B003BLFE-245BLDG-BUILDCONST-1BELLSFERR
Budgeted:	<u>Yes</u> – SPLOST VI

DATA SOURCES

Marc Smith
James Wilson

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #5 – Recommendation for Approval to Award a Contract for Tennis Court Resurfacing at Allatoona High School, Campbell High School, Hillgrove High School, Kell High School, Osborne High School, and South Cobb High School

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Allatoona High School, Campbell High School, Hillgrove High School, Kell High School, Osborne High School, and South Cobb High School are scheduled to receive a Tennis Court Resurfacing. Award of a contract at this time will allow the projects to remain on schedule, with a Substantial Completion date of September 2025.

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to Signature Tennis Courts, Inc. (Woodstock, GA) and authorize the Superintendent to execute the contract.

COST:

The Cost to be:

\$976,000.00

Account Charge Codes:

S6K459CAMH-245SITE-STEIMDEPR-3CAMPBELLH
S6K460HILH-245SITE-STEIMDEPR-3HILLGROVE
S6K461KELH-245SITE-STEIMDEPR-3KELLHIGHS
S6K458ALAH-245SITE-STEIMDEPR-3ALLATOONA
S6K463OSRH-245SITE-STEIMDEPR-3OSBORNRL
S6K465SOCH-245SITE-STEIMDEPR-3SOUTHCobb

Budgeted:

Yes – SPLOST VI

DATA SOURCES:

Marc Smith

James Wilson

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #6 – Recommendation for Approval of Revisions to Board Policy AEA (School Calendar), Board Policy BC (Board Meetings), Board Policy BCBI (Public Participation in Board Meetings), Form BCBI-1 (Rules of Attendee Conduct for Public Meetings), Board Policy BD (Policy Development), Board Policy KA (Treatment of Consumers), and Board Policy LEBA (Parental Involvement in Education) of the Cobb County Board of Education’s Policy Manual

BACKGROUND/RATIONALE:

In accordance with Administrative Rule CMA-R and Board Policy BD, administrative rules and board policies are to be reviewed on a regular basis.

During the current comprehensive review of Sections A, B, K, and L of the Cobb County Board of Education’s policy manual, various divisions have recommended changes regarding Board Policy AEA (School Calendar), Board Policy BC (Board Meetings), Board Policy BCBI (Public Participation in Board Meetings), Form BCBI-1 (Rules of Attendee Conduct for Public Meetings), Board Policy BD (Policy Development), Board Policy KA (Treatment of Consumers), and Board Policy LEBA (Parental Involvement in Education).

SUPERINTENDENT'S RECOMMENDATION:

Approve the proposed changes to Board Policy AEA (School Calendar), Board Policy BC (Board Meetings), Board Policy BCBI (Public Participation in Board Meetings), Form BCBI-1 (Rules of Attendee Conduct for Public Meetings), Board Policy BD (Policy Development), Board Policy KA (Treatment of Consumers), and Board Policy LEBA (Parental Involvement in Education).

COST:

N/A

DATA SOURCES:

Sherri Hill
Dr. Jasmine Kullar
Dr. Catherine Mallanda
Darryl York
Parker Poe

GREEN highlights indicate content conforming with the 10/26/17 Board action regarding a calendar template

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



BOARD OF EDUCATION POLICY

AEA School Calendar

~~1/31/14~~ **x/x/25**

The Cobb County Board of Education (Board) shall adopt a **two-year** school year calendar, specifying the opening and closing of school, holidays, teacher workdays, and other dates deemed important to the operation of the Cobb County School District (District). The District school year calendar shall be developed to comply with state law, State Board of Education policy, and accreditation requirements. Within these legal requirements, the calendar shall be designed to first meet the educational needs of students and secondly the planning and training requirements of teachers, while taking into consideration, to the extent possible, other concerns of the community.

A. DEVELOPMENT

The District's ~~two-year~~ school calendar shall be ~~approved by the Board on the recommendation of the Superintendent~~ **developed based on the Board-approved calendar template**. This recommendation will follow the completion of calendar development procedures established by the Superintendent and his staff and will be presented to the Board by the October Work Session prior to the start of each two-year cycle.

B. SCHOOL YEAR LENGTH

The length of the school year shall be as follows:

1. The District's school year shall consist of a minimum of 180 days or its equivalent for students exclusive of holidays;
2. Teachers shall work **in** accordance with the provisions of Administrative Rule GCL (Work Day/Work Week) and in accordance with the specified days in their contract;
3. Certificated professional personnel new to the District ~~will~~ **may** be required to attend New Teacher Orientation in accordance with Administrative Rule ~~GBC (Staff Compensation)~~ **GBA-R (Compensation Guides and Contracts)**.

C. HOLIDAYS

1. Holidays shall be declared by the Board and designated when the District's school year calendar is ~~adopted~~ **developed**;
2. Holidays shall consist of the following as a minimum:
 - a. Labor Day;
 - b. Wednesday through Friday of Thanksgiving week;
 - c. Winter holidays to include Christmas and New Year;
 - d. Martin Luther King, Jr. Day;
 - e. **Fall break, Winter break and Spring break** holidays, which shall be scheduled to coincide with other metropolitan Atlanta school districts; and
 - f. Memorial Day.

Adopted: 9/23/04

Revised: 2/13/08

Revised and Re-coded: 5/17/12 (previously coded as Administrative Rule ICA)

Revised: 1/31/14; **x/x/25**

Legal Reference

O.C.G.A. 20-2-168

Rule 160-5-1-.02

Distribution of federal funds; summer school programs; year-round operation

School Day and School Year for Students and Employees



BOARD OF EDUCATION POLICY

BC Board Meetings

~~11/19/20~~ **x/x/25**

A. AGENDA:

A proposed agenda for the meetings of the Cobb County Board of Education (Board) will be prepared by the Superintendent with input and approval of the Board Chair and will be delivered via email to the Board at least four business days prior to its agenda work session. In addition, the agenda will be placed at the School District Central Office for pick up by Board members. Items may be placed on the work session agenda by the Superintendent, the Board Chair, any Board member with approval of the Chair, or through a request by any four Board members. To submit a work session agenda item, a Board member should first make reasonable efforts to contact the Chair or Superintendent orally, after which the Board member submitting the agenda item shall confirm the request via email to the Chair and Superintendent including a brief description of what the agenda item entails, with a copy to all Board members.

The work session agenda shall be closed to Board members three business days preceding chairman agenda prep unless the addition of a late item is approved by the Chair or four Board members. Any items which are changed or added within two business days before chairman agenda prep will be accompanied by an explanation for the change or addition. A final agenda shall be set by the Board during its agenda work session. Prior to placement on the regular voting session agenda, a Board member-initiated item must be approved for placement on the agenda by the Chair, or by the agreement of four Board members.

A consent agenda may be created for consideration of routine items not in need of further discussion. The consent agenda may then be approved with one vote by the Board without discussion at the next regularly scheduled voting session.

If any member objects to an item being placed on the consent agenda, that item shall be handled as a discussion item during the next regularly scheduled voting session.

B. MEETINGS:

1. Regular Meetings:

Regularly scheduled meetings are typically held on the third Thursday of each month.

a. Agenda Work Session:

Agenda work session (work session) business includes, but is not limited to, setting consent and discussion agenda items for the voting session, discussing district business, and reviewing Administrative Rule changes. If action is needed on an emergency or time-sensitive item, specific action may be taken.

b. Executive Session:

In accordance with State law, the Board shall conduct the following matters in Executive Session:

- (1) Personnel;
- (2) Land/Real Estate;
- (3) Litigation;
- (4) Student Discipline; or
- (5) Other matters allowed by law.

c. Voting Session:

Voting sessions (evening meetings) are designed to allow the Board to conduct district business.

48
49
50
51 **2. Called and Emergency Meetings:**

- 52 a. A called meeting for any purpose or purposes may be convened by the Chair of the
53 Board or by Board members who constitute a majority of the total number of positions
54 on the Board as specified by Georgia law (i.e., four of seven).
55 b. Notice of a called meeting shall be delivered to each (i.e., all seven) Board member at
56 least twenty-four hours prior to the called meeting. Notice to Board members of called
57 meetings shall state clearly the place, date, hour and the purpose of such meeting.
58 Notice shall be considered properly served if:
59 (1) Delivered in person by the Chair, Executive Secretary, or their designee;
60 (2) Contact is made with the members by phone at the direction of the Chair or
61 Executive Secretary; or
62 (3) Written notice is sent (via first-class mail or e-mail) at least four days and not more
63 than eight days prior to the called meeting.
64 c. In the event of an emergency or when time is of an essence, an emergency meeting
65 may be called by the Chair, and the members notified by telephone not less than four
66 hours prior to such meeting.
67 d. Where practicable, the requirements set forth in Section A of this policy regarding
68 agendas shall apply to called meetings; the agenda requirements shall not apply to
69 emergency meetings.
70 e. An executive session may be convened at any time as needed and in accordance with
71 law.

72 **3. January Meeting:**

- 73 a. A special meeting, typically scheduled during the first week of January following Winter
74 Break, shall be held in order to elect new Board officers and to set the meeting
75 schedule for the following twelve months (February through the following January).
76 b. Where practicable, the requirements set forth elsewhere in this policy regarding
77 agendas shall apply to the January meeting.
78 c. An executive session may be convened at any time as needed and in accordance with
79 law.
80 4. Agenda work sessions and voting sessions of the Board, where official action is taken or
81 discussed, shall be open to the public as prescribed by law. All Board meetings, including
82 excluding public comments, shall be broadcast live if practical.
83

84 **C. MINUTES OF MEETINGS:**

85 The Executive Secretary shall keep and maintain complete written records (minutes) of all
86 meetings of the Board. These minutes shall include:

- 87 1. A record of all actions taken by the Board, with the names of members casting affirmative
88 and negative votes and abstentions recorded except in cases of unanimous votes;
89 2. Resolutions and motions in full involving the names of members making and seconding
90 them; reports and documents relating to formal motion may be omitted if they are
91 referred to and identified by title and date;
92 3. A record of the disposition of all matters on which the Board considered but did not take
93 action.
94

95 Copies of the minutes shall be made available to all Board members before the meeting at
96 which the minutes are to be approved. The minutes shall become permanent records of
97 the Board and shall be in the custody of the Executive Secretary.
98

99 **D. RULES OF ORDER:**

100 **1. Parliamentary Procedure:**

101 All meetings of the Cobb County Board of Education (Board) shall be conducted according
102 to parliamentary procedure as stated in Robert's Rules of Order Newly Revised, with the
103 exceptions set forth in these policies. Robert's Rules of Order Newly Revised shall govern
104 only matters pertaining to parliamentary procedure and any conflicts between Robert's
105 Rules of Order Newly Revised and state law or these policies shall be resolved in favor of
106 state law or these policies as the case may be.

107 2. **Proxies:**

108 There shall be no representation by proxy of any member of the Board at any meeting.

109 3. **Quorum:**

110 A majority of the total positions on the Board, as provided by Georgia law (i.e., four of
111 seven), shall be considered a quorum for the transaction of business.

112
113
114 **E. VOTING:**

115 The votes of a majority of the Board members present shall be necessary for the transaction
116 of any business or discharge of any duties, provided that there is a quorum present.

117
118
119 Approved: 9/10/69

120 Revised: 12/14/83; 1/26/84; 8/8/84; 1/10/90; 6/25/92; 7/22/93; 10/13/93; 5/23/96

121 Confirmed: 5/9/07

122 Revised: 2/17/11; 1/26/12

123 Revised and Re-coded: 5/12/12 (previously coded as Board Policy BE)

124 Revised: 3/11/13; 2/15/18; 11/19/20; **x/x/25**

125
126 Legal Reference

127 O.C.G.A. 50-14-2

Privileges

128 O.C.G.A. 50-14-3

Excluded proceedings

129 O.C.G.A. 50-14-5

Jurisdiction

130 O.C.G.A. 50-14-4

Closed meeting procedures

131 O.C.G.A. 20-2-58

Regular monthly meetings; notice

132 O.C.G.A. 50-14-1

Open Meetings Law

133 O.C.G.A. 20-2-57

Organization of LBOEs; chairperson and secretary; quorum; record of proceedings

134 O.C.G.A. 20-2-757

Applicability of public inspection and open meeting laws

135 O.C.G.A. 50-18-70

Inspection of public records

136 20 USC 1232g

Family Educational Rights and Privacy Act of 1974 (FERPA)



BOARD OF EDUCATION POLICY

BCBI Public Participation in Board Meetings

~~1/20/22~~ x/x/25

A. GENERAL PROVISION:

1. Meetings of the Cobb County Board of Education (Board) are held to conduct the affairs and business of the school system. The public is invited to attend all meetings, with the exception of executive sessions, and citizens are invited to address the Board at appropriate times and in accordance with this policy.
2. Public comment opportunities are available for the Board to hear from interested members of the community. Board members do not provide responses or engage in direct conversation during public comment. If speakers wish to receive an answer to a specific question, inquiries should be directed to the appropriate district office.
3. Before addressing the Board, individuals are urged to seek a solution to their concerns through the proper staff and administrative channels.

B. SPEAKER ELIGIBILITY:

The Board will hear public commentary from any interested resident of Cobb County outside the City of Marietta; Cobb County School District (District) student or parent/guardian of a District student; non-resident owner of property within the geographic boundaries of the District; and/or employee of the District pursuant to the guidelines outlined in this Policy. Students under the age of 18 must be accompanied by the student's parent/guardian.

C. PUBLIC COMMENT:

The Board provides a 30-minute public comment session at each work session and voting session of monthly Board meetings to allow individuals, as identified in Section B of this Policy, an opportunity to address the Board.

D. SCHEDULING:

1. Speakers will have an allotted time of two minutes with the Chair having the discretion to limit the number of speakers speaking for or against an individual matter, with a maximum of 15 speakers.
2. Individuals desiring to appear before the Board must first complete a sign-in sheet which should be available 30 minutes prior to the convening of the Board meeting.
3. To allow the Board to receive input from as many stakeholders as possible, individuals may only address the board at either the work session or voting session of the monthly Board meeting.
4. Speaker information must contain:
 - a. Name;
 - b. Full physical address and no Post Office boxes. Cobb County property owners not residing in Cobb County must provide both their Cobb County property address as well as their mailing address;
 - c. Telephone number;
 - d. E-Mail address;
 - e. Discussion topic and which, if any, Board agenda item is related to their topic;
 - f. Whether they are a resident of Cobb County outside the City of Marietta; a District student or parent/guardian of a District student; a non-resident owner of property within the geographic boundaries of the District; and/or an employee of the District; and
 - g. Whether or not they have materials to submit to the Board.

- 47 5. Speakers must present any materials brought for the Board, i.e., letters, photos, petitions,
48 written comments, or other documentation, etc., to the designated District representative.
49 Speakers are asked to provide ten (10) copies of these materials. The District
50 representative shall provide a copy of these materials to each of the following:
51 a. Each Board Member;
52 b. Superintendent;
53 c. Board attorney; and
54 d. The District's records representative.
55

56 **E. SPEAKING:**

- 57 1. Speakers will be scheduled on a first come, first served basis. However, the Chair may
58 give priority to those discussing Board agenda items being considered during the Board
59 meeting.
60 2. Speakers may not gain an additional opportunity to speak by reserving or dividing their
61 allotted time for another speaking occasion and may not pass their allotted time to other
62 speakers.
63 3. An organization may sign up to speak by designating a duly authorized spokesperson and
64 one alternate, who may speak only if the primary spokesperson is unable to attend. By
65 signing up and by addressing the Board on behalf of an organization, a speaker is
66 representing that he or she has been duly authorized by that organization to make the
67 comments presented.
68

69 **F. CONTENT:**

- 70 1. Speakers must:
71 a. State their name to the Board prior to beginning public commentary;
72 b. End their remarks when their allotted time expires; and
73 c. Direct public commentary to the Board as a body and not to an individual Board
74 Member.
75 2. Individuals will not be denied the opportunity to address the Board on the basis of their
76 viewpoint.
77 3. Speakers should be courteous and professional. The Board will not allow abusive language,
78 threats, comments, jeers, applause, or shouts from the floor. Disruptive persons will be
79 asked to leave the meeting room. The presiding Board officer may terminate public
80 comments that are obscene, threatening, slanderous, profane, vulgar, or defamatory.
81 4. Speakers may comment on issues scheduled for consideration at the Board meeting or
82 other concerns pertinent to the operation of a school or the District. In addition to the
83 guidelines in this Policy, public commentary will not be permitted if:
84 a. The topic is excluded by the Open Meetings Act (O.C.G.A. §§ 50-14-1 et seq.). (This
85 includes, but may not be limited to, certain land, legal or personnel items);
86 b. The speaker makes obscene, profane, vulgar, defamatory, slanderous, or threatening
87 gestures/remarks during his/her public commentary;
88 c. The speaker discusses a student by name, or shares other information that could lead
89 to the personal identification of a student (See, for example, Family and Educational
90 Rights Privacy Act, 20 U.S.C. § 1232g);
91 d. The speaker makes ~~untrue~~ **tortious**, slanderous, or defamatory comments ~~or other~~
92 ~~unsubstantiated claims~~ about an identified or identifiable employee (~~While general~~
93 ~~comments are appropriate for the public comment session,~~ **C**oncerns about specific
94 individuals should be addressed privately with the appropriate District administrator.);
95 or
96 e. The speaker disrupts or attempts to disrupt the Board meeting (~~see, for example,~~
97 ~~O.C.G.A. § 16-11-34~~).
98

99 **G. BROADCAST:**

100 Speakers should be aware that their public commentary may be ~~broadcast live,~~ filmed,
101 photographed, or recorded by the District or other ~~non-District media sources.~~ The District
102 ~~may rebroadcast public commentary on COBB edTV or on the District or school websites.~~ Any
103 ~~portion of the public commentary that is not in compliance with this Policy (such as prohibited~~
104 ~~in Section F. above) and/or applicable broadcast authority may be edited prior to broadcast.~~

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H. LIMITATIONS:

Any person who willfully violates these guidelines may forfeit the remainder of their speaking time and the Board may, in consultation with the Board Attorney, issue a written notice prohibiting the speaker from appearing before the Board for ~~up to sixty (60) days~~ **a specific period of time as allowed by law.**

Approved: 10/11/78
Revised: 1/26/84; 8/8/84; 1/24/85; 4/28/88; 7/12/89; 7/8/92; 2/25/93; 9/13/95; 05/23/96; 8/22/96; 11/12/03
Re-Adopted: 4/11/07
Confirmed: 5/9/07
Revised: 7/23/09
Revised and Re-coded: 5/17/12 (previously coded as Board Policy BEDH)
Revised: 2/15/18; 6/10/21; 1/20/22; **x/x/25**

Legal Reference	
O.C.G.A. 16-11-34	Preventing or disrupting a meeting of General Assembly or other meetings of members
O.C.G.A. 16-11-35	Removal from campus or facility of unit of university system or school; failure to leave
O.C.G.A. 20-2-58	Public Comment Period
O.C.G.A. 50-14-1	Open Meetings Law



RULES OF ATTENDEE CONDUCT FOR PUBLIC MEETINGS

Pursuant to O.C.G.A. 20-2-58, these Rules of Attendee Conduct for Public Meetings are adopted by the Board in compliance with law to specifically address expectations for public conduct at Board meetings and to set forth consequences for failure to adhere to such expectations. In addition to the below, *see Board Policy BCBI for information generally addressing public participation in Board Meetings.*

Expectations

The requirement that all meetings of the Board “shall be open to the public” does not prevent governing bodies from maintaining order at meetings. The Board Chairman has inherent authority to keep order and to impose reasonable restrictions for the efficient and orderly conduct of a meeting.

Members of the public will strive to conduct themselves in ways that demonstrate mutual respect, fair play, and orderly decorum. In particular, the District expects attendees will treat the Board, Cobb County School District employees, and other citizens with respect and courtesy, even when expressing disagreement, concern, or criticism about any issue or incident. As children have access to meetings and meeting broadcasts/recordings, the public is advised that the content of these meetings should be appropriate for all ages.

The Board does not allow:

- Use or display of language or gestures that are abusive, obscene, profane, vulgar, defamatory, or slanderous
- Blocking ingress or egress of any person
- Threats
- Jeers, shouting, other disruptive noises, or any other means an attendee may use to disrupt the meeting

Attendees and/or attendee(s) disrupting or attempting to disrupt the meeting in any manner will be addressed. No attendee shall endanger others by acts of violence or abusive conduct. No attendee shall cause, provoke, or engage in any physical confrontation, fight, brawl, or riotous conduct so as to endanger the life, limb, health, or property of another. Attendee(s) with signage that blocks or may block the view of others will be addressed.

Remedial Action

Should any member of the public fail to abide by these Rules, the Board Chair or presiding Board member may take any of the following actions:

1. Remind the offender of the expectations.
2. Issue a verbal warning or direction.
3. Recess or adjourn the meeting for a period until order may be restored.
4. If a public attendee willfully and actually disrupts the meeting so as to render the orderly conduct of the meeting unfeasible, such person shall be subject to removal. In such case, the Board may, in consultation with the Board Attorney, issue a written notice prohibiting the attendee from

defined actions, such as meeting attendance, for ~~up to sixty (60) days~~ **a specific period of time as allowed by law.**

5. Involve law enforcement in any potential violation of law, including but not limited to state and local laws addressing disorderly conduct.
6. Remove the Board to another location to complete the meeting or a portion of the meeting, while projecting the image and audio of the Board meeting to the public. As a general rule, the Board will attempt another method or methods to resolve the issue prior to employing this action.
7. Any other action in compliance with law to ensure the orderly conduct of school business during Board meetings.

Depending on the circumstances, the Board may take the above action in any order and is not bound to follow each step chronologically.



BOARD OF EDUCATION POLICY

BD Policy Development

~~11/10/22~~ **x/x/25**

Proposed or revised policies shall be drafted and presented by the Cobb County Board of Education (Board) or the Superintendent in the same manner as other agenda items as specified in Board Policy BC (Board Meetings).

Policies and amendments approved by the Board shall be attached to and made a part of the minutes of the meeting at which they are adopted and shall also be included in the policy manual of the Cobb County School District (District).

Adoption by the Board of a new or revised policy officially repeals other policies, regulations or parts thereof which are inconsistent with the most recently adopted policy. Changes in conflicting policies shall be made by the administration after Board members are notified and no objections are raised. In the event the Board takes official action which is in conflict with an existing policy, the official action of the Board shall be deemed to have repealed the policy as relates to that particular action taken, unless the existing policy ~~re~~ **is** required by law.

Changes in wording of a conforming or editorial nature such as the correction of scrivener errors, changes of personnel titles, wording clarifications, legal references, etc., which do not alter the intent or provisions of the policy may be made by administration but only published after such changes have been communicated to the Board. **Changes required as a result of new or revised federal or state law, including State Board of Education rules are also considered conforming changes.**

Each administrative division will review policies affecting that division on a regular basis.

True and complete copies of all District policies are maintained by the Superintendent and posted on the District Web site and are available for inspection and review by employees or members of the public. All employees are expected to be familiar with policies pertaining to them.

Approved: 9/10/69

Revised: 1/26/84; 8/8/84; 6/12/91; 6/25/92; 1/28/93; 8/9/95; 2/25/99; 4/22/04

Confirmed: 5/9/07

Revised and Re-coded: 5/17/12 (previously coded as Board Policy BG)

Revised: 2/15/18; 11/10/22; **x/x/25**

Legal Reference

O.C.G.A. 20-02-0050 County school districts; county board for each county

O.C.G.A. 20-02-0059 LBOE rule-making authority

GREEN highlights indicate content recommended by School Leadership

YELLOW highlights indicate content relocated within the Policy

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



BOARD OF EDUCATION POLICY

KA Treatment of ~~Consumers~~ Stakeholders

~~10/25/12~~ **x/x/25**

GSBA Reference: KA (Public Relations Goals and Objectives)

With respect to ~~consumers or those applying to be consumers~~ **stakeholders of the Cobb County School District (District)**, the Cobb County Board of Education expects the Superintendent to establish the expectation that employees and approved volunteers will treat this group with dignity and respect and that contact with ~~consumers~~ **stakeholders** reflects a "customer friendly" approach.

Further, without limiting the above, the Superintendent shall establish the following expectations:

A. FACILITIES AND EQUIPMENT:

1. Facilities are clean, safe, and properly maintained.
2. Equipment, furnishings, and technology are in working order.
3. Facilities signage is clear and visible as to the location of administrative offices and visitor parking.
4. Buses and other District vehicles should be clean and in safe working order.

B. COMMUNICATION:

1. ~~Consumers~~ **Stakeholders** should be clearly informed of matters relevant to their association with the ~~Cobb County School District (District)~~. District communications should be courteous and responsive.
2. Responses to telephonic **and electronic** requests should be made within ~~48 hours except for weekends and holidays~~ **two business days**.
3. ~~Responses to electronic requests should be given in a timely manner.~~
4. All information collected, reviewed, stored, or transmitted should be accomplished in a way that properly protects the privacy of the information, **as permitted by state and federal law**.

Adopted: 5/9/07

Revised and re-coded: 10/25/12 (Previously coded as Board Policy SD-3)

Revised: x/x/25

GREEN highlights indicate content recommended by School Leadership

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



BOARD OF EDUCATION POLICY

LEBA Parental Involvement in Education

4/28/16 **x/x/25**

The Cobb County Board of Education (Board) believes family and community engagement is critical to student and district success. ~~Through each respective School Strategic Plan, all~~ **All** schools shall establish programs and practices that enhance parental involvement and reflect the needs of the students and their families.

Additionally, the Board recognizes the importance and legal requirements for implementing programs, activities, and procedures for the involvement of parents in the Title I program. In compliance with the parental involvement provisions of Section **1**118 of the Elementary and Secondary Education Act of 1965 (ESEA), the Cobb County School District and all Title I schools shall jointly develop with, and distribute to, parents of participating students, a written parental involvement policy.

Adopted: 1/7/13

Revised: 4/28/16; **x/x/25**

Legal Reference

O.C.G.A. 20-2-2130	Public School Choice - Definitions
O.C.G.A. 20-2-2131	Public School Choice
O.C.G.A. 20-2-736	Student codes of conduct; distribution
Rule 160-4-5-.03	Supplemental Educational Services (SES) in Title I Schools
Rule 160-4-7-.09	Procedural Safeguards/Parent Rights
20 USC 6318	Parental Involvement

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #7 – Recommendation for Approval of Loan for Band Uniforms for Wheeler High School

BACKGROUND/RATIONALE:

In accordance with Board Policy DI, Accounting and Reporting, a program is available for assisting high schools with the purchase of band uniforms. Wheeler High School has requested a \$50,000 loan to be repaid over the next five school years.

SUPERINTENDENT'S RECOMMENDATION:

Approve the loan as requested for Wheeler High School band uniforms.

COST:

The Cost to be:	\$50,000.00
Account Charge Code:	0100-0000-0000-0000-00000-00-101600-00000
Budgeted:	N/A

DATA SOURCES:

David Baker
Jasmine Kullar
Matthew Moody
Sara Fetterman

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
July 17, 2025

TOPIC:

AGENDA ITEM #8 – Adopt Resolution Establishing Millage

BACKGROUND/RATIONALE:

The 2025 School Tax Digest has been received from the Cobb County Tax Commissioners. Cobb County School District must establish the annual millage rate to fund the FY2026 Budget. The Maintenance and Operation (General Fund) Budget was approved by the School Board on May 15, 2025. The FY2026 General Fund revenue budget is being developed with the assumptions that the district would experience digest growth and maintain a General Fund Millage Rate of 18.70 Mills.

The school district held three (3) public hearings in order to maintain the revenue generated by property digest growth and reassessments. The first and second public hearings were held on July 10, 2025 at 11:30 AM and 6:05 PM. The third public hearing was held on July 17, 2025 at 6:30 PM.

SUPERINTENDENT'S RECOMMENDATION:

Authorize the resolution to establish the required net 18.70 millage rate to meet the FY2026 Maintenance and Operation Budget.

COST:

N/A

DATA SOURCES:

Chris Ragsdale
David Baker
Board Attorney

GREEN highlight indicates content Recommended by Human Resources

BLUE highlight indicates content from HB 235

ORANGE highlight indicates content recommended by ParkerPoe

TAN highlight indicates conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

GARH-R Leaves and Absences

~~12/5/24~~ **x/x/25**

RATIONALE/OBJECTIVE:

On occasion, Cobb County School District (District) employees will need to be absent from work due to legitimate reasons. This rule is established to guide employees in the proper actions necessary when absent.

GENERAL PROVISIONS:

1. Daily attendance and punctuality are performance expectations for all employees and are included in each job description as a primary responsibility.
2. In the event that absence is necessary, employees are responsible for contacting their **location secretary**/supervisor prior to the start of the workday. The specific call-in protocol for each school or department will be discussed and provided in writing to all employees.
3. Employees are expected to call in for each day of absence unless they are otherwise notified by their **location secretary**/supervisor, or unless they are placed on an approved leave of absence.
4. Sick Leave is provided under state law to provide pay during absences related to medical issues for the employee or immediate family member, as well as for certain other absences.
5. Leave under this Rule may be approved for extended periods of absence that are required for medical or certain other reasons.

I. AVAILABLE LEAVE

A. SICK LEAVE:

1. Accrual and Use of Sick Leave:

- a. Sick Leave is accrued at 1¼ days per working month, provided that at least half the scheduled workdays of the month are worked.
- b. New employees who do not transfer any Sick Leave time to the District will be advanced five (5) days of leave. Due to this advance, the new employee earns no additional leave until the end of the fourth month of service.
- c. Any new employee who has previously worked at another Georgia school district may transfer up to 45 days of unused Sick Leave to the District with verified documentation from the previous district. Such documentation must be provided within the first 90 days of employment with the District.
- d. Terminated employees do not earn Sick Leave for the final month unless they work all the scheduled days of the month.
- e. The maximum accrual is 120 days of Sick Leave.
- f. Employees are not paid for unused Sick Leave when they separate from employment.
- g. Unused Sick Leave will lapse when an employee separates from employment with the District unless the employee is re-employed within 12 months. However, if the employee's work schedule was less than 12 months, s/he will regain the Sick Leave if s/he returns to employment by the beginning of the work calendar following 12 months.
- h. Employees must take Sick Leave in ¼-day increments.

- i. The Report of Absence form (FS 348) should be used to report absences due to personal or family illness or injury. This form should be completed and submitted to the employee's **location secretary**/supervisor as soon as the absence is anticipated, or as soon as practical in the case of an unforeseen emergency.
- j. During FMLA **any** approved leave **provided under Federal Law**, employees will use accrued leave and Paid Parental Leave, when applicable, in order to be paid for absences. The remaining FMLA **approved leave** weeks will be unpaid.
- k. Employees who have additional available Sick Leave upon expiration of FMLA **any** approved leave **provided under Federal Law** may remain out using Sick Leave until all such leave has been exhausted, with supporting physician documentation.
2. **Use of Sick Leave for Personal or Family Illness:**
- a. Personal illness is defined as an illness or injury of the employee or exposure of the employee to a contagious disease which would endanger other people if the employee were on the job.
- b. Family illness is defined as an illness or injury of any member of the employee's immediate family.
- c. For purposes of this section, "immediate family" includes the employee's spouse, child, grandchild, grandparent, **or parent, the in-law and step equivalents of same, or any dependents as shown in the employee's most recent tax return.**
- d. **Provisions:**
- (1) The employee is responsible for notifying the **principal location secretary**/supervisor immediately and for each successive day of absence as required by the principal/supervisor.
- (2) Employees whose jobs require a substitute must take appropriate action to secure a substitute through the District's automated contact system.
- (3) For absences which continue beyond ten (10) or more consecutive workdays it is the employee's responsibility to contact Human Resources/Benefits/**Leaves** for further direction and/or approval.
- (4) Employees are expected to return to work on the first workday after the physician determines that no medical disability exists.
3. **Required Documentation for the Use of Sick Leave:**
- The District may require a physician's statement attesting that the employee was absent due to illness if the employee is absent:
- a. Five (5) or more consecutive work days within a school year;
- b. Seven (7) or more non-consecutive workdays within a school year; or
- c. On a series of workdays that appear to occur in a pattern, such as a series of Monday and/or Friday absences; or
- d. Other such circumstances as the District believes necessitates a physician's statement.
- When non-FMLA leave is taken, the District reserves the right to designate a physician, at the District's expense, to confirm the reason for an absence. The employee will have the right to participate in the selection of this physician to the extent that the employee can choose from a list of District approved physicians given to the employee. In the event of unusual circumstances, the employee may utilize the services of a mutually agreed upon physician approved by Human Resources.
4. **Donation of Sick Leave to Spouse (while out on an approved leave):**
- Under specific circumstances, a District employee may donate up to **a maximum of** ten (10) Sick Leave days to his/her spouse **when if** that spouse is also a District employee. No other donations of Sick Leave are allowed by the District.
- a. Both spouses must be District employees and both must participate in the Catastrophic Illness Leave Bank.
- b. The receiving spouse must have exhausted all available leave options before being eligible for the donation from his/her spouse.
- c. The receiving spouse must be able to provide medical certification or other appropriate documentation of the need if required.
5. **Absence Due to Physical Violence:**
- Employees absent due to an injury resulting from physical violence by a student while the employee is engaged in the performance of his/her duties shall not be charged with Sick Leave for the first seven (7) workdays of absence resulting from a single injury.

107 **B. PERSONAL LEAVE:**

- 108 1. Employees have Personal Leave which allows them to be absent with pay for up to three
109 (3) days per school year for any reason. The District allows employees with 15 or more
110 years of service to be absent four (4) days per school year.
111 2. Personal Leave is deducted from available Sick Leave. If no Sick Leave is available,
112 Personal Leave may not be taken.
113 3. Employees are required to give as much advance notice as possible for Personal Leave.
114 4. Requests for Personal Leave will be approved unless the day requested is considered a
115 "critical needs" day at the school or work site and, therefore, attendance is crucial for
116 effective operations. These days normally include pre- and post-planning, the initial and
117 final work days of the semester, days immediately before and after a holiday break, and
118 standardized testing dates. The Leadership and Learning Division will declare which days
119 are District-wide Critical Days.
120 a. Principals may declare school-specific Critical Days when faculty/staff attendance is
121 deemed critical for the well-being of students, the academic success of the school, or in
122 response to emergencies. Examples include, but are not limited, to:
123 (1) Special events which create unstructured days for students (such as field days)
124 and/or bring large numbers of parents/guardians or other non-employees into the
125 building;
126 (2) State or District mandated testing; and
127 (3) School, regional, or national disasters.
128 b. Principals/Supervisors may differentiate Critical Days for various employee groups such
129 as certificated or classified.
130 c. School-specific Critical Days may not be declared in an effort to reduce the number of
131 employee absences on days routinely characterized by high absenteeism, such as
132 Mondays or Fridays.
133 d. Principals are to submit their non-emergency school-specific Critical Days to the
134 appropriate Level Assistant Superintendent for approval. These days should be part of
135 the annual plan for covering classes when substitutes are not available.
136 e. In emergency situations, Principals should confer with the appropriate Level Assistant
137 Superintendent prior to declaring a school-specific Critical Day.
138 f. When emergency situations arise which necessitate an employee's absence for
139 personal/professional reasons on District-wide or school-specific Critical Days, the
140 Principal/Supervisor will approve or deny the request.
141 g. The Superintendent/Principal/Supervisor or designee may deny all requests for
142 Personal Leave at any time that the actual or anticipated absences of a specific
143 school/department/division on a given date reach 10% of the total staff.
144 5. Requests for Personal Leave cannot be denied due to failure to disclose the reason for the
145 absence.
146

147 **C. PARENTAL LEAVE:**

148 It is the employee's responsibility to check with Human Resources/Benefits /Leaves to
149 determine individual eligibility for Maternity/Paternity/Adoptive/Foster leave (Parental Leave),
150 based on the criteria set forth below.

151 **1. Family and Medical Leave Act for Child Bonding:**

152 Eligible employees are allowed up to 12 weeks of unpaid leave under the Family Medical
153 Leave Act (FMLA) for the birth and care of a newborn or the legal placement of a child with
154 the employee for adoption or foster care ("child bonding") in accordance with Board Policy
155 GBRIG and GBRIG-R.

- 156 a. Use of Accrued Leave/Paid Parental Leave (PPL):
157 Delivering, non-delivering, adoptive, and foster parents must use accrued leave and
158 Paid Parental Leave (PPL), when applicable, in order to be paid for absences related
159 to parental/adoption/foster care. The remaining FMLA approved weeks will be unpaid.
160 b. As provided by law, the District requires that FMLA any leave provided under
161 Federal Law for child bonding be taken in a continuous block. If a delivering, non-
162 delivering, adoptive, or foster parent chooses not to utilize the entire FMLA child
163 bonding leave in a 12-week continuous block, s/he forfeits any remaining FMLA leave
164 for child bonding. S/he does not forfeit any remaining FMLA leave for another
165 qualifying event.

- c. When both spouses are employed by the school system, the combined total amount of leave that may be taken because of the birth, adoption or foster care placement of a child and bonding with the child may not exceed 12 weeks during a 12-month period. This restriction does not apply to leaves of absence occasioned by either spouse's own serious health condition or that of their child.

2. Paid Parental Leave:

- a. Eligible full-time employees of the District are eligible to request PPL in accordance with O.C.G.A. § 45-20-17 and applicable guidelines implemented by the District for the following qualifying events:
- (1) The birth of a child;
 - (2) The placement of a minor child for adoption; and
 - (3) The placement of a minor child for foster care.
- b. PPL shall run concurrently with any other leave provided under Federal Law. However, employees who meet eligibility requirements may qualify for PPL regardless of whether the employee is eligible for paid or unpaid leave under the FMLA **any other leave provided under Federal Law.**
- c. Employees who are eligible for PPL but not other leave provided under Federal Law may take PPL intermittently. If the employee is eligible for PPL and **any** other leave provided under Federal Law, PPL must be taken concurrently with such leave.
- d. The maximum amount of PPL that may be taken by any eligible employee during any rolling 365-day period is 240 hours, regardless of the number of qualifying events that occur within such period.
- e. Documentation shall be required to establish the existence of a qualifying event in accordance with applicable guidelines implemented by the District.
- f. No portion of any such leave that remains 365 days after the qualifying life event shall carry over for future use.
- g. Unused PPL shall have no cash value upon separation of employment.
- h. Requests for PPL shall be made to Human Resources/Benefits/**Leaves**.

D. BEREAVEMENT LEAVE:

In the event of the death of a family member, employees may be absent up to five (5) days. Any available Sick Leave must be used for purposes related to the bereavement.

1. For purposes of this section, "family member" includes the employee's spouse, children, mother, father, brother, sister, grandmother, grandfather, grandchildren, the in-law and step equivalents of same, and also any other relative living in the household of the employee for whom the employee is legally responsible.
2. While the District is sensitive to these situations, employees are requested to take no more time off than is necessary for travel, funeral services, and related activities.
3. If more than five (5) days of absence is necessary due to the death of a family member – such as for extended travel or estate duties – extended bereavement may be requested for up to a total of 20 days. Employees should contact Human Resources/Benefits/**Leaves** for further direction. If days are not consecutive, the employee must make reasonable attempts to schedule the days to minimize the impact on **the** work **place** and to avoid being absent on Critical Days.
4. In the event of a death of someone outside the family members defined above, the employee may use up to one (1) day of Sick Leave for purposes related to the bereavement as well as any remaining Personal Leave.
5. If no Sick Leave is available, the absence is unpaid.

E. MEDICAL DONOR LEAVE:

1. **In accordance with state law (O.C.G.A. §20-1-12), eligible employees shall be entitled to receive the following paid leave:**
 - a. **Bone Marrow Donation:**
 - (1) **Eligible employees shall be granted up to seven (7) days of leave for the purpose of bone marrow donation.**
 - (2) **Approved leave shall not be charged against or deducted from any annual or sick leave accrued.**
 - b. **Organ Donation:**
 - (1) **Eligible employees shall be granted up to thirty (30) days of leave for the purpose of organ donation for transplantation.**

(2) Approved leave shall not be charged against or deducted from any annual or sick leave accrued.

2. **Documentation:**

- a. Medical donor leave shall only apply to an employee who actually donates an organ or bone marrow and who presents a statement from the licensed medical practitioner who is to perform such transplantation procedure or from a hospital administrator where such procedure is to be performed that the employee is making a bone marrow or organ donation.
- b. Such statement must be furnished to the Human Resources/Benefits/Leaves office no less than seven business days prior to any leave of absence to be scheduled.
- c. Organ and marrow donation leave may qualify as a serious health condition under FMLA. If FMLA applies to the absence, the leave must run concurrently with FMLA.

F. ~~E.~~ OTHER ABSENCES:

1. **Jury or Legal Service Duty:**

- a. Employees will receive regular pay when absent due to a jury duty summons.
- b. Employees who are subpoenaed in a case arising out of their duties as a teacher will be allowed to be absent and will receive regular pay.
- c. Absences for jury or legal service duty will be excused and will not be used in any disciplinary process.

2. **Administrative Leave:**

- a. During investigations or other situations, the District may direct that an employee remains off work. This administratively required leave will be paid at the employee's regular rate of pay.
- b. State law must be followed concerning administrative leave for certificated employees.

3. **Professional Leave:**

- a. Employees may attend work-related conferences, seminars, or training sessions at the direction of their supervisor. Time away from the workplace to attend these events is considered professional leave and is paid as regular work time.
- b. Employees who wish to attend conferences of their own choice would use Personal Leave as noted above.

4. **Short-term Military Leave:**

- a. District employees are extended the right to short-term military leave of absence upon receipt of official notification of a call to active duty (includes National Guard, Reserve, and Georgia State Defense Force). This leave is not a part of the employee's sick leave accrual. Please contact Human Resources/Benefits/Leaves for further direction.
- b. Upon receipt of official documentation, the employee shall be approved and granted paid leave in accordance with O.C.G.A § 38-2-279. The employee will provide written documentation as to the duty being required to Human Resources/Benefits/Leaves, and the required dates of duty should be submitted via submission of a completed Report of Absence Form. (FS 348).

5. **Family Medical Leave:**

See Administrative Rule GBRIG-R (Federal Family and Medical Leave Act).

II. OTHER ISSUES RELATED TO ABSENCES

A. MEDICAL DOCUMENTATION TO PERFORM (FITNESS FOR DUTY):

To ensure the safety of students, employees and co-workers, the District may require an employee returning from extended leave to gain a physician's confirmation that s/he is physically and mentally able to perform essential functions of the employee's job as noted in the job description and further explained by the employee.

1. The District may designate a physician to confirm the employee's ability to perform the job. This evaluation would be performed at District expense. The District will follow the determination of this physician.
2. At the District's discretion, employees may be required to remain off work until the results of the evaluation are available. In such event, the employee may use available leave to pay for the time off work.

3. If the employee is determined to be "unfit for duty," the employee must present a full duty medical release from the treating physician for the condition causing that determination before he/she returns to work.

B. PERFORMANCE EXPECTATIONS:

Employees who had been placed on a Remediation Plan or other type of performance improvement plan prior to their leave of absence will continue under the requirements of that plan following the leave of absence, even if in a new position and/or at a different school or department.

III. PERFORMANCE DOCUMENTATION GUIDELINES:

A. GENERAL PROVISIONS:

District supervisors are expected to monitor attendance and promote high attendance standards among their staff. Recognizing the health and welfare needs of our employees and their families and in conformance with applicable state and federal laws, the District provides designated categories of leave for which employees may seek approval when circumstances dictate:

1. Administrative Rule GBRIG-R (Federal Family and Medical Leave Act)
2. Administrative Rule GARH-R (Leaves and Absences)
3. Administrative Rule GARK-R (Vacations)

B. IMPLEMENTATION:

Supervisors are expected to implement and enforce the District attendance rules in accordance with the following provisions:

1. Ethics:

Leave approved for a designated purpose may not be used for any other purpose (Standard 4, Georgia Professional Standards Commission Code of Ethics). (See Administrative Rule GAGC-R [Employee Ethics])

2. Approved Absences:

The following types of approved absences will not be counted against an employee's annual attendance evaluation:

- a. Administrative leave (see Part I, Section E.2. above).
- b. Bereavement leave (see Part I, Section D. above);
- c. FMLA: Leave granted under the Family Medical Leave Act (see Administrative Rule GBRIG-R Federal Family and Medical Leave Act) (see also Part I, Section C.1. above);
- d. Jury duty (see Part I, Section E.1. above);
- e. Military leave (see Part I, Section E.4. above);
- f. Paid Parental Leave (see Part I, Section C.2. above);
- g. Professional leave (see Part I, Section E.3. above);
- h. Vacation leave (Administrative Rule GARK-R [Vacations]);
- i. Worker's Compensation leave (Administrative Rule EGAA-R [Workers' Compensation]).

3. Acceptable Absences:

Other than and in addition to the absences listed in Part III, Paragraph B.2. above, the following chart defines what may be considered a reasonable level of absence from the job when addressing an unacceptable pattern of absences:

Employee's Annual Work Calendar	Number of Workdays*
178-187 days	6½
188-192 days	7
193-207 days	7½
208-237 days	8
Annual Administrative and Operational	9

*Supervisors of hourly employees shall convert the above number of workdays to equivalent work hours.

4. Unauthorized Absences:

- a. Any absence not listed under Approved Absences, including but not limited to:

- (1) Absences without proper notification to management.
(2) Absences after time has been denied.
(3) Absences after approved leave has expired
may be considered a violation of this Rule unless the absences are approved in
advance by the Superintendent or designee.
- b. Unauthorized absences may result in the deduction from the employee's pay of a full
working day's pay for each day absent.
- c. The District may require acceptable proof of the reason for an employee's absence
when there is a question as to whether the absence is acceptable.
- d. As permitted by federal and Georgia law, unauthorized absences may be deemed job
abandonment. For all employees, unauthorized absences and/or absences without
notification which last three or more consecutive workdays are deemed to be job
abandonment and shall be considered grounds for termination pursuant to
Administrative Rule GBK-R (Discipline, Suspension, and Dismissal of Staff).

C. GUIDELINES:

1. Refer to Part I, (Available Leave) above for specific requirements regarding requesting,
approval and required documentation of leave.
2. **Leave Category:**
Employees may not change an absence to a different leave category after the absence has
occurred unless approved by authorizing supervisor within the same pay period.
3. **Discipline:**
 - a. **Excessive Absences:**
Absences in excess of the number of days identified in the above table within a fiscal
year may result in corrective action consistent with progressive discipline (see
Administrative Rule GBK-R). Supervisors should exercise discretion in the assignment
of progressive discipline.
 - b. **Tardiness:**
Unexcused tardiness may also result in corrective action consistent with progressive
discipline (Administrative Rule GBK-R [Professional Personnel Suspension]).
Supervisors should exercise discretion in the assignment of progressive discipline.

Revision Timeline*:

Adopted: 8/10/77

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Reclassified an Administrative Rule: 9/1/04

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x/x/25

**Administrative Rules and Board Policies are reviewed on a regular basis. Dates indicate when revisions were made, not
the dates of document review.*

Division: Human Resources

Legal Reference:

O.C.G.A. 20-2-853	Accumulation of and payment for unused sick leave
O.C.G.A. 20-2-182	Program weights to reflect funds for payment of salaries and benefits
O.C.G.A. 20-2-850	Sick leave for teachers and other personnel
O.C.G.A. 20-2-852	Maternity leave
O.C.G.A. 20-2-870	Right to leave for jury duty or when subpoenaed
O.C.G.A. 21-2-404	Affording employees time off to vote
O.C.G.A. 34-1-3	Discrimination against employee for attending judicial proceeding in response to subpoena prohibited
O.C.G.A. 38-2-279	Rights of public officers and employees absent on military duty
O.C.G.A. 45-20-30	Leave of absence for blood donation
O.C.G.A. 47-3-92	Absence from employment due to sick leave; TRS creditable service
O.C.G.A. 45-20-17	Paid Parental Leave
29 CFR Part 825	The Family and Medical Leave Act of 1993 - Regulations
29 USC 2601	Family and Medical Leave Act



DISTRICT ADMINISTRATIVE RULE

GARK-R Vacations

~~6/23/23~~ x/x/25

RATIONALE/OBJECTIVE:

The Cobb County School District (District) is aware that time away from one's job rejuvenates employees physically and attitudinally, resulting in a positive impact on productivity and quality of work. In acknowledgement of this awareness, District employees who work an annual employment year are eligible to earn vacation leave.

RULE:

A. VACATION:

1. Out-of-District Service:

Employees who have job related experience outside of the District will be granted credit for up to five (5) years of service towards vacation accrual (see * in table below).

2. Vacation Leave Accrual:

- a. The rate of accrual of vacation leave is credited on the anniversary date of employment.
- b. An employee's vacation leave accrual rate is determined by a combination of his/her years of employment in both education (or a related field) and the District in accordance with applicable Human Resources guidelines. Employees who have been employed in education (or a related field) or the District:
 - (1) Fewer than ten (10) years earn vacation leave at the rate of $\frac{5}{6}$ day per complete month of service up to an annual maximum of ten (10) vacation days per year (see ** in table below);
 - (2) Ten (10) years with a minimum of five (5) years in the District earn vacation leave at the rate of 1 and $\frac{1}{4}$ days per complete month of service up to an annual maximum of fifteen (15) vacation days per year;
 - (3) Twenty (20) years of service with a minimum of fifteen (15) years in the District will earn vacation leave at the rate of 1 and $\frac{2}{3}$ days per complete month of service up to an annual maximum of twenty (20) days of vacation leave *** in table below).

VACATION LEAVE ACCRUAL			
COBB EXPERIENCE (5 years minimum for prior years to count) +	PRIOR JOB RELATED EXPERIENCE (5 years maximum) =	TOTAL EXPERIENCE (20 years maximum) =	ACCRUAL RATE PER MONTH
$\frac{5}{6}$ of Day Per Month Accrual Rate			
1 year	N/A	1 year	$\frac{5}{6}$ of day
2 years	N/A	2 years	$\frac{5}{6}$ of day
3 years	N/A	3 years	$\frac{5}{6}$ of day
4 years	N/A	4 years	$\frac{5}{6}$ of day
*5 years	0	5 years	$\frac{5}{6}$ of day
5 years	1 year	6 years	$\frac{5}{6}$ of day

5 years	2 years	7 years	$\frac{5}{6}$ of day
5 years	3 years	8 years	$\frac{5}{6}$ of day
5 years	4 years	9 years	$\frac{5}{6}$ of day
1¼ Days Per Month Accrual Rate			
5 years	5 years	10 years	1¼ days
6 years	5 years	11 years	1¼ days
7 years	5 years	12 years	1¼ days
8 years	5 years	13 years	1¼ days
9 years	5 years	14 years	1¼ days
**10 years	N/A	10 years	1¼ days
10 years	5 years	15 years	1¼ days
11 years	5 years	16 years	1¼ days
12 years	5 years	17 years	1¼ days
13 years	5 years	18 years	1¼ days
14 years	5 years	19 years	1¼ days
1⅔ Days Per Month Accrual Rate			
15 years	5 years	20 years	1⅔ days
16 years	5 years	21 years	1⅔ days
17 years	5 years	22 years	1⅔ days
18 years	5 years	23 years	1⅔ days
19 years	5 years	24 years	1⅔ days
***20 years	N/A	20 years	1⅔ days

3. **Accumulation:**

a. **Maximum Accumulation:**

An employee may accumulate up to four (4) times the amount of vacation leave he/she earns annually.

b. **Excess Accumulation:**

- (1) Employee vacation leave accounts will be evaluated at the end of the fiscal year;
- (2) Employees will be notified if their vacation leave account exceeds the maximum accumulation allowed; and
- (3) Any excess days not used by September 30 will be deducted from the employee's vacation leave account.

4. **Use:**

An employee may take accumulated vacation days at any time subject to the following guidelines and with the approval of his/her supervisor or the Superintendent or designee.

a. **Minimum Use Requirements:**

- (1) Each employee is expected to use half ($\frac{1}{2}$) of the number of vacation leave days earned each year, following this guideline. Employees earning:
 - (a) 10 vacation days per year must use a minimum of 5 of those days within the fiscal year in which they are earned;
 - (b) 15 vacation days per year must use a minimum of 7 of those days within the fiscal year in which they are earned; and
 - (c) 20 vacation days per year must use a minimum of 10 of those days within the fiscal year in which they are earned.
- (2) If an employee does not fulfill the above minimum use requirement, the appropriate number of days will be deducted from his/her vacation leave account to equal the required minimum. Such deduction from the employee's vacation leave account will be reflected in the employee's July paycheck.
- (3) Employees who have not been in a position earning vacation for one full fiscal year (July 1 through June 30) will not have their vacation leave account reduced for failure to fulfill the minimum use requirement.

b. **Maximum Use Limitation:**

An employee may not:

- (1) Exceed the number of vacation days accumulated in their vacation leave account;
(2) Use more vacation days in a fiscal year than he/she earns in the same fiscal year, unless he/she makes prior arrangements with his/her supervisor and the Superintendent to use additional days accumulated in the employee's vacation leave account; nor
(3) Combine two years' vacation maximum uses with the first scheduled at the end of one fiscal year and the second at the beginning of another fiscal year without the prior approval of the Superintendent.

c. **Critical Days:**

Approval for an employee to take vacation leave can be withheld for those days identified as critical days (Administrative Rule GARH-R [Leaves and Absences]), except with the advance approval of the immediate supervisor and the Superintendent or designee.

5. **Reimbursement:**

a. **Unused Vacation Leave:**

An employee who resigns, retires, or changes from annual administrative or annual operational employment to less-than-annual employment, will be reimbursed for accumulated vacation leave at the employee's current daily rate for each day of vacation accumulated up to the maximum described above.

b. **Re-employment:**

A District employee who:

- (1) Was previously compensated for accumulated, unused vacation leave days at the time of a voluntary interruption of service; and
(2) Has returned to annual service in the District;

may again earn and accumulate vacation leave days as provided in this Rule.

B. HOLIDAYS:

1. Holidays are identified on the appropriate District calendar (Board Policy AEA [School Calendar]).
2. ~~258-day annual~~ **Annual operational** employees receive ~~fourteen (14)~~ **twenty (20)** paid holidays per year as indicated on the District holiday schedule/calendar.

Approved: 2/14/73

Revised: 5/84/74; Reviewed: 7/74

Revised: 5/13/75; Reviewed: 7/28/77

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GREEN highlight indicates content recommended by Human Resources

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlight indicates conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

GBRIG-R Federal Family and Medical Leave Act

8/6/18 x/x/25

RATIONALE/OBJECTIVE:

The Cobb County School District (District) provides eligible employees limited unpaid leave for designated qualifying events in accordance with the Family and Medical Leave Act (FMLA).

RULE:

A. APPLYING FOR FAMILY AND MEDICAL LEAVE:

1. Employees who desire to apply for Family Medical Leave should contact the District Benefits/Leaves Office for information and the appropriate paperwork, Request for Leave Under the Family and Medical Leave Act (Form GARH-1):
 - a. The application should be submitted at least thirty days prior to the beginning of the leave when reasonable advance planning is possible;
 - b. Family Medical Leave begins the first day that the employee is absent from work due to the qualifying event;
 - c. If 30-day notification is not provided for a foreseeable leave, the District may delay the start of the leave.
2. The FMLA provides that an employer may require an employee seeking leave under the FMLA to provide sufficient facts to support the request for leave. The Benefits/Leaves Office will provide the employee requesting leave with designated documents which must be completed and received back in the Benefits/Leaves Office BEFORE the employee may retain the benefit of FMLA-protected leave. Failure to do so may result in a denial of the employee's FMLA request. FMLA applicants have fifteen calendar days to return forms to the District. Employees will receive written FMLA approval confirmation from the Benefits/Leaves Office.

B. BASIC LEAVE ENTITLEMENT:

1. **Qualifying Reasons for 12 Workweeks of FMLA Unpaid Leave:** An eligible employee (See Section H. Glossary) is entitled to a combined total of 12 workweeks of unpaid leave during a 12 month period (See Section H. Glossary) for the following reasons:
 - a. For incapacity due to pregnancy, prenatal medical care, or childbirth;
 - b. To care for the employee's child after birth, or placement for adoption or foster care; entitlement to leave for a birth or placement of a child expires at the end of the 12 month period beginning on the date of the birth or placement;
 - c. To care for the employee's spouse, child, or parent who has a serious health condition; and
 - d. For a serious health condition that makes the employee unable to perform the functions of his/her job.
 - e. For a qualifying exigency leave arising out of the fact that the eligible employee's spouse, child, or parent is a on covered military member on active duty or call to active duty status (See Section H. Glossary) in the National Guard or Reserves in support of a contingency operation. (An employee whose family member is on active duty or call to active duty status in support of a contingency operation as a member of the Regular Armed Forces is not eligible to take leave because of a qualifying exigency.) active duty, including when the military member is called to covered active duty status or has been notified on an impending call or order to

covered active duty (See Section H. Glossary). One or more of the following are qualifying exigencies:

(1) **Short-notice Deployment:**

Leave may be used for up to seven (7) calendar days beginning on the date the covered military member is notified of the impending call to active duty if the notification is seven (7) or less calendar days prior to the date of deployment.

(2) **Military Events and Related Activities:**

Leave may be used to attend any official military ceremony, program, or event related to the active duty or call to active duty status or to attend certain family support or assistance programs and informational briefings.

(3) **Childcare and School Activities:**

Leave may be used ~~to~~ **for certain childcare and related activities arising from the military member's covered active duty, including:**

- (a) Arrange for alternative childcare under certain circumstances;
- (b) Provide childcare on an urgent, immediate need basis;
- (c) Enroll in or transfer to a new school or daycare facility when necessary; or
- (d) Attend meetings with staff at a school or daycare facility when necessary.

(4) **Care of the Military Member's Parent:**

Leave may be taken to cover certain activities arising from the military member's covered active duty related to care of the military member's parent who is incapable of self-care.

(5) ~~(4)~~ **Financial and Legal Arrangements:**

Leave may be taken to make or update various financial or legal arrangements to address the covered military member's absence while on active duty; or to act as the covered military member's representative before a federal, state, or local agency in connection with military service benefits.

(6) ~~(5)~~ **Counseling:**

Leave may be taken to attend counseling (by someone other than a health care provider) for the employee, for the covered military member, or for a child or a dependent of the covered military member when necessary as a result of the active duty or call to active duty status.

(7) ~~(6)~~ **Rest and Recuperation:**

Leave **Up to 15 calendar days of leave** may be used to spend time with a covered military member who is on short-term, temporary, rest-and-recuperation leave during the period of deployment. ~~Eligible employees may take up to five days of leave for each instance of rest and recuperation.~~

(8) ~~(7)~~ **Post-Deployment Activities:**

Leave may be taken to attend arrival ceremonies, reintegration briefings and events, and any other official ceremony or program sponsored by the military for a period of 90 days following the termination of the covered military member's active duty status. This leave also addresses issues that arise from the death of a covered military member while on active duty status.

(9) ~~(8)~~ **Additional Activities:**

Leave may be taken to address other events arising from the military duty provided that the District and employee agree that such leave shall qualify as an exigency and agree to the timing and duration of such leave.

2. **Military Caregiver Leave:**

An eligible employee (See Section H. Glossary) is entitled to 26 workweeks of leave during a single 12-month period (See Section H. Glossary) to care for a family member with a serious injury or illness (See Section H. Glossary) related to certain types of military service. The family member must be a covered servicemember (See Section H. Glossary). The employee must be the spouse, son, daughter, parent, or "next of kin" (See Section H. Glossary) of the covered service member. Service members may specifically designate in writing another blood relative as their nearest blood relative for purposes of this leave. (U.S. Department of Labor Form WH-385-V)

- a. If the employee does not take all of their 26 workweeks of leave entitlement to care for a covered servicemember during the single 12-month period, the remaining part of his/her 26 workweeks of leave entitlement to care for the covered servicemember is forfeited.

- b. An eligible employee may be entitled to take more than one period of 26 workweeks of leave if the leave is to care for different covered servicemembers or to care for the same servicemember with a subsequent serious injury or illness. However, no more than 26 workweeks of leave may be taken within any single 12-month period.
- c. Employees are not entitled to take leave to care for former members of the Armed Forces, former members of the National Guard or Reserves, or servicemembers on the permanent disability retired list.

3. **Multiple Leave Qualifications within the Single 12-Month Period:**

- a. An eligible employee is entitled to a combined total of 26 workweeks of leave for any FMLA-qualifying reasons during the single 12 month period, but the employee is entitled in that period to no more than 12 weeks of leave for any other types of FMLA leave (i.e., birth of a child, placement of a child, serious health condition of the employee or family member, or qualifying exigency). For example, an employee may, during the single 12-month period, take 16 weeks of FMLA leave to care for a covered servicemember and 10 weeks of FMLA leave to care for a newborn child.
- b. If a leave qualifies as both leave to care for a covered servicemember and leave to care for a family member with a serious health condition during a single 12-month period, the District must designate such leave as leave to care for the covered servicemember in the first instance. Such leave shall not be designated and counted as both leave to care for a covered servicemember and leave to care for a family member with a serious health condition.

C. REQUIRED CERTIFICATION:

1. **General Provisions:**

An employee requesting FMLA leave for the care of a spouse, parent, or child with a serious health condition for the employee's own serious health condition, or for the care of a family member who is a covered servicemember with a serious illness or injury shall support the leave requested by a certification issued by the health care provider of the employee; of the child, spouse, or parent of the employee; or of the covered servicemember. To meet this obligation, the health care provider shall complete the appropriate District certification form, which requests only information permitted by FMLA. (Form GARH-1 [Request for Leave Under the FMLA]; U.S. Department of Labor Form WH-380-E; U.S. Department of Labor Form WH-380-F; U.S. Department of Labor Form WH-385)

2. **Exigency:**

- a. The first time an employee requests leave due to a qualifying exigency arising out of active duty or call to active duty status of a covered military member, the employee shall provide a copy of the covered military member's active duty or other military documentation which indicates the appropriate military status, the dates of the active duty status, and certification that provides details of the leave. (Form GARH-1 [Request for Leave Under the Family & Medical Leave Act]; U.S. Department of Labor Form WH-384)
- b. If the need for exigency leave arises out of a different active duty or call to active duty status of the same or different covered military member, a copy of new active duty orders or other documentation issued by the military will be required, and the employee shall provide certification regarding the leave. (Form GARH-1 [Request for Leave Under the Family & Medical Leave Act]; U.S. Department of Labor Form WH-384)

- 3. The employee must provide complete and sufficient certifications to the District. The District shall notify the employee in writing if it finds a certification to be incomplete or insufficient, and the written notification shall state what additional information is necessary. The employee shall have seven (7) calendar days to cure the deficiencies identified. If the resubmitted certification does not cure the deficiencies, the District may deny the taking of FMLA any leave provided under Federal Law.
- 4. After providing the employee the opportunity to cure any deficiencies in the certifications for leave requested for the employee's own serious health condition or the serious health condition of a family member, the District may directly contact the health care provider to authenticate and/or clarify the certification. Authentication is limited to providing the health care provider with a copy of the certification and requesting verification that the

certification form was completed and/or authorized by the health care provider who signed the document. Clarification means contacting the health care provider to understand the handwriting on the certification or to understand the meaning of the response.

a. Only the District's health care provider, Human Resources professional, leave administrator (including a third-party administrator), or management official shall make the contact with the employee's health care provider. An employee's direct supervisor shall not make these inquiries.

b. ~~Prior to contacting the employee's health care provider to clarify the certification, the District shall obtain a valid HIPAA Privacy Rule authorization from the employee. If the employee chooses not to provide the authorization to the District and does not otherwise clarify the certification, the District may deny the taking of the FMLA leave if the certification is unclear.~~

5. Second and Third Opinions:

a. The District reserves the right, at its own expense, to designate a second health care provider who is not District employee or who is not regularly utilized by the District to provide a second opinion concerning any information in the certification;

b. If the second opinion differs from the opinion in the original certification, the District may require, at its own expense, a third opinion from a health care provider approved jointly by the District and the employee;

c. A third opinion, should it be necessary, shall be final and binding.

6. Return to Work:

a. Prior to the employee's return to work from leave for his/her own serious health condition, the District shall require the employee to provide certification by his/her health care provider that the employee is able to resume work by submitting a completed Form GARH-8 (Release to Return to Work Form);

b. The employee shall not return to the worksite until the Benefits /Leaves Office has:
(1) Received the employee's completed Form GARH-8; and
(2) Contacted the employee, advising him/her to return to work.

D. IMPACT ON EMPLOYEE BENEFITS:

Employment benefits accrued by the employee before leave is taken will not be altered by the employee's absence under this Rule.

1. Benefits:

a. Health:

The employee is entitled to continuation of group health benefits during the leave period:

(1) Once it is confirmed that an employee will not receive a District paycheck, the Benefits Office will bill the employee directly for all benefit coverage for which he/she is currently enrolled, at the applicable rate;

(2) While the employee is covered by FMLA, once billed, the employee's health portion is forwarded to the State Health Benefit Plan (SHBP);

(3) Once ~~Family and Medical Leave~~ **FMLA** expires, the employee will be billed at non-FMLA rates;

(4) The District facilitates initial billings for SHBP;

(5) If an employee fails to return to work after the leave period has ~~expired~~ **ended**, the District may recover the health benefits premium expenditures it expended on behalf of the employee during the unpaid leave period, except if the reason is the continuation, recurrence, or onset of either a serious health condition of the employee or the employee's spouse, parent or child; or a serious injury or illness of a covered servicemember; or other circumstances beyond the employee's control.

b. Others:

The Benefits Office will also bill the employee for all local benefits (for example, ~~optional~~ **voluntary** life, dental, and vision insurance). Employees should send all remittances for health (SHBP) and local benefits directly to the Benefits Office.

2. Return to Work:

Upon return **from FMLA leave**, the employee is entitled to restoration to the same position or to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

3. Non-Accrual/Non-Accumulation:

An employee will not accrue/accumulate employment benefits such as step credit, **sick or** vacation days, ~~or short-term leave~~ during any unpaid period of leave.

E. OTHER LEAVE PROVISIONS:

1. Paid Leave:

An eligible employee's accrued ~~paid short-term~~ **sick** and/or vacation leave will be used in accordance with the requirements of and as provided by existing District Rules and regulations in conjunction with all or any part of the relevant workweeks of unpaid leave provided by this Rule. The use of paid leave (~~short-term~~ **sick** and/or vacation leave) shall be consistent with District Rules and Regulations.

2. Intermittent ~~or Reduced~~ Leave:

Leave taken for the serious health condition of an eligible employee's spouse, child, or parent, for the employee's own serious health condition, or illness of a covered servicemember may be taken intermittently or on a reduced leave schedule (See Section H. Glossary) when medically necessary. Leave due to a qualifying exigency may also be taken on an intermittent or reduced leave schedule.

a. Scheduling:

If an employee needs leave intermittently ~~or on a reduced leave schedule for planned medical treatment~~, the employee shall make a reasonable effort to schedule the treatment so as not to disrupt unduly the operations of the District, subject to approval of the employee's, family member's, or covered servicemember's health care provider.

b. Possible Reassignment:

If the employee requests intermittent leave ~~or leave on a reduced leave schedule~~ that is foreseeable based on a planned medical treatment for the employee, a family member, or a covered servicemember, the District may reassign the employee temporarily to an available alternative position for which the employee is qualified with equivalent pay and benefits and which better accommodates recurring periods of leave than does the employee's regular position.

c. Instructional Employees:

If an eligible instructional employee (See Section H. Glossary) requests intermittent leave ~~or leave on a reduced leave schedule~~ that is foreseeable based on a planned medical treatment for the employee's serious health condition, for a family member with a serious health condition, or for a covered servicemember and the employee would be on leave for more than 20 percent of the total number of working days over the period the leave would extend, the District may:

- (1) Require the instructional employee to take full-day leave for a period or periods of a particular duration that is not greater than the duration of the planned treatment;
- or
- (2) Temporarily reassign the employee to an alternative position as described in the preceding paragraph.

F. INSTRUCTIONAL EMPLOYEES:

1. An eligible instructional employee may be required to continue his/her leave until the end of a semester when the employee begins the leave:

- a. More than five weeks before the end of the semester, the leave will last at least three weeks, and the employee would return to work during the three week period before the end of the semester.

- b. For a purpose other than the employee's own serious health condition:

- (1) During the five-week period before the end of a semester, the leave will last more than two weeks, and the employee would return to work during the two week period before the end of the semester;

- (2) During the three week period before the end of a semester and the leave will last more than five workdays.

2. If an eligible employee is required to take leave until the end of the semester, only the period of leave until the employee is ready and able to return to work shall be charged against the employee's FMLA leave entitlement.

G. SPECIAL PROVISIONS:

1. The District may deny restoration under this Rule to an employee whose salary is in the highest 10% of the employees employed by the District if such denial is necessary to prevent substantial and grievous economic injury to the District's operations.
2. In cases where both spouses **are both FMLA eligible and** are employed by the District, the combined amount of unpaid leave for childbirth, adoption or foster placement of a child, the care for the child after birth or placement, or serious health condition of a parent is limited to twelve (12) **FMLA** workweeks.
3. **Record Keeping:**
The Benefits/**Leaves** Office shall make, keep, and preserve records showing compliance with the Family and Medical Leave Act of 1993 and in accordance with the Fair Labor Standards Act of 1938 and FMLA federal regulations.

H. GLOSSARY:

1. **Active Duty or Call to Active-Duty Status:**

Duty under a call or order to active duty in support of a contingency operation of retired members of the Regular Armed Forces, certain members of the Retired Reserve, and various other Reserve members including the Ready Reserve, the Selected Reserve, the Individual Ready Reserve, the National Guard, state military, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard, Air Force Reserve, and Coast Guard Reserve. A call to active duty is a federal call to active duty; state calls to active duty are not covered unless under order of the President of the United States pursuant to one of the laws cited in the FMLA regulations. **For members of the Regular Armed Forces, covered active duty is duty during deployment of the member with the Armed Forces in a foreign country. For members of the National Guard and Reserves, covered active duty is duty during deployment of the member with the Armed Forces to a foreign country under a call or order to activate duty in a contingency operation. Deployment to a foreign country means deployment to areas outside of the United States, the District of Columbia, or any Territory or possession of the United States. It includes deployment to international waters.**

2. **Child:**

A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is:

- a. Under 18 years of age; or
- b. 18 years of age or older and incapable of self-care because of a mental or physical disability.

3. **Covered Servicemember:**

A current member or covered veteran of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness, including a current member of the Armed Forces or National Guard or Reserves who is otherwise in outpatient status or on the temporary disability retired list for serious injury or illness. An eligible employee must commence leave to care for a covered veteran within five years of the veteran's active duty service, but the single 12-month period may extend beyond the five-year period.

4. **Eligible Employee:**

An employee who has been employed by the District for at least 12 months on the date on which FMLA leave is to commence. The employee must have worked at least 1,250 hours during the 12 months prior to the start of FMLA leave.

5. **Employment Benefits:**

All benefits provided or made available to employees by the District, including but not limited to group life insurance, health insurance, disability insurance, sick leave, personal leave, and pensions.

6. **Exigency:**

A pressing need; a situation calling for immediate action or attention

7. **Health Care Provider:**

A doctor of medicine or osteopathy, podiatrist, dentist, clinical psychologist, optometrist, chiropractor, nurse practitioner, nurse midwives, clinical social workers, and physician assistants who are authorized to practice in by the State in which he/she practices and who are performing within the scope of their practice as defined under State law or who practice in a country other than the United States, are authorized to practice in accordance

with the laws of that country, and who are performing within the scope of his/her practice as defined under that country's law. Health care provider also includes Christian Science practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts and any health care provider from whom the District or the District's group health plan's benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits.

8. **Instructional Employees:**

Employees whose principal function is to teach and instruct students in a class, a small group, or an individual setting.

9. **Intermittent Leave:**

Leave taken in separate blocks of time due to a single illness or injury, rather than for one continuous period of time, and may include leave periods from an hour or more to several weeks.

10. **Next of Kin:**

Next of kin designation applies only to Military Caregiver Leave and means the nearest blood relative of the servicemember, other than the service member's spouse, parent, son, or daughter. The order of priority is: blood relatives who have been granted legal custody of the servicemember by court decree or statutory provisions; siblings; grandparents; aunts and uncles; and first cousins, unless the servicemember has specifically designated in writing another blood relative as his/her nearest relative for purposes of Military Caregiver Leave (Form GBRIG-5 [Next of Kin Verification Form]).

11. **Parent:**

The biological, adoptive, step, or foster father or mother of an employee or an individual who stood in loco parentis to an employee when the employee was a child.

~~12. **Reduced Leave Schedule:**~~

~~A leave schedule that reduces the usual number of hours per workweek, or hours per workday, of an employee.~~

13. **Serious Health Condition:**

An illness, injury, impairment, or physical or mental condition that involves:

- a. An overnight stay in a medical care facility; or
- b. Continuing treatment by a health care provider for a condition that either prevents the individual from performing the functions of his/her job or other regular daily activities or from attending school. Subject to certain conditions, the continuing treatment of a serious health condition requirement may be met by:
 - (1) A period of incapacity of more than **three (3)** consecutive, full calendar days combined with at least two **(2)** visits to a health care provider within 30 days of the first day of the incapacity or one **(1)** visit and a regimen of continuing treatment. The first visit must occur within **seven (7)** days of the start of the incapacity;
 - (2) Incapacity due to pregnancy or for prenatal care;
 - (3) Incapacity due to a chronic condition;
 - (4) A period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective;
 - (5) Conditions requiring multiple treatments.

14. **Serious injury or illness:**

An injury or illness incurred by the covered servicemember in the line of duty on active duty that may render the servicemember medically unfit to perform the duties of the member's office, grade, rank, or rating.

15. **Single 12-Month Period:**

The single 12-month period begins on the first day the eligible employee takes FMLA leave to care for a covered servicemember and ends 12 months after that date.

16. **Spouse:**

A husband or wife, as defined by the Family and Medical Leave **Act** and its regulations.

17. **Twelve Month Period:**

The 12 month period in which the 12 workweeks of leave entitlement occurs is a "rolling" 12 month period measured backward from the date an employee uses any leave granted by this Rule, except Military Caregiver Leave which is governed by the single 12-month period definition.

400 Adopted: 7/22/93; 9/13/95
401 Revised: 2/22/01
402 Reclassified an Administrative Rule: 9/1/04
403 Revised: 8/12/09
404 Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GCCAC)
405 Revised: 9/23/16; 10/11/17; 8/6/18; **x/x/25**
406
407 Legal Reference
408 O.C.G.A. 20-2-852 Maternity leave
409 29 CFR Part 825 The Family and Medical Leave Act of 1993 - Regulations
410 29 CFR 1604.10 Employment policies relating to pregnancy and childbirth
411 29 USC 2601 Family and Medical Leave Act

GREEN highlights indicate content recommended by Human Resources
YELLOW highlights indicate content re-located/re-worded based on input from ParkerPoe and District Leadership
ORANGE highlights indicate content recommended by ParkerPoe
TAN highlight indicates conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

GBRL-R Employee Dress Code

2/11/19 x/x/24

RATIONALE/OBJECTIVE:

The Cobb County School District (District) recognizes that professional attire helps set the tone of an educational system. Our professional appearance helps reflect the finest traditions of the teaching profession by establishing a sense of trust and confidence within our community. Our professional appearance should be one that enhances our primary goal of student learning and achievement. Employees' attire should at all times be distinguishable from students' attire.

RULE:

All employees should exhibit a professional appearance in a manner and style in accordance with the following guidelines set forth by the District.

A. GENERAL EXPECTATIONS:

Employees of the District shall:

1. Maintain a level of personal hygiene necessary to:
 - a. Ensure an appropriate educational environment and to refrain from any mode of dress which is not exemplary for students.
 - b. Ensure a healthy school or work environment.
2. Adhere to administrative regulations related to appropriate dress/equipment for safety purposes.
3. Observe a standard of grooming and appearance consistent with the level of formality of the school or work situation.

B. MINIMUM STANDARDS:

The minimum standards of professional appearance for employees shall be as follows:

1. During the workday and anytime employees attend work-related activities, employees shall exhibit a professional appearance. Examples of clothing fostering a professional appearance include: collared shirts; dress slacks; dress coordinates, suits, dresses, ties and sports coats. Exceptions would include those positions which have specified separate dress expectations, such as School Food Service, Transportation, and Maintenance.
2. a. ~~Body alteration or modification is prohibited if it is intentional and results in a visible, physical effect that detracts from a professional image.~~ Tattoos, **body alterations and modifications**, and brands anywhere on the body that are obscene, ~~advocate sexual sexually explicit~~, **racially, ethnically, or religiously discriminatory** ~~discrimination or that are of a nature that tends to bring discredit to the District~~, **or pose a conflict with the employee's job or work environment** are prohibited. Prohibited alterations, modifications, tattoos or brands must be covered with articles of clothing, or other appropriate material if the tattoo is small, so they are not visible to students or other employees.
- b. ~~Employees are prohibited from attaching, affixing or displaying objects, articles, jewelry or ornamentation to or through the nose, tongue or any exposed body part except for earrings worn only on the ear(s).~~

3. ~~2.~~ Some work sites and schools have certain designated days throughout the year commonly referred to as "Casual Friday" or "Spirit Day". Clothing considered acceptable for these designated days includes the following: jeans; wind suits; non-collared shirts with the district/school logo or school colors; high school or college spirit wear; athletic shoes; other items deemed appropriate by the local school administration. Clothing considered acceptable for those locations which recognize "Spirit Day" include those items which are appropriate for "Casual Friday" if that dress supports the theme of the specific spirit day as deemed appropriate by the local school administration.
4. ~~3.~~ Some school-sponsored activities, such as laboratory experiences and field trips, necessitate dress other than that appropriate for a normal workday. Employees who have questions regarding acceptable dress for these activities should consult their supervisor or local administrator.
5. ~~4.~~ Some job assignments, such as working with students who have disabilities in the severe and profound range who lack the ability to care for themselves, require interactions with students that warrant dress different than that appropriate for a normal work assignment. Employees who have questions regarding acceptable dress resulting from their job assignment should consult their supervisors or local administrators.
6. ~~5.~~ The minimum standards of employees regarding dress and grooming will exceed those standards required of students in Administrative Rule JCDB-R (Student Dress Code).

C. ENFORCEMENT OF THE STANDARDS OF PROFESSIONAL APPEARANCE:

1. **Schools:**

The principal shall be responsible for enforcing the standards of professional appearance based on his/her evaluation of the impact an individual's appearance has upon the school climate, educational process, or the school's **professional** image in the community. The principal shall be the final judge as to the appropriateness of wearing apparel.

2. **Work Sites Other Than Local Schools:**

The work site supervisor shall be responsible for enforcing the standards of professional appearance based on his/her evaluation of the impact an individual's appearance has upon the site's climate, work process, or the site's **professional** image in the District and/or community. The supervisor shall be the final judge as to the appropriateness of wearing apparel.

D. CULTURALLY OR ETHNICALLY BASED ATTIRE:

The District values the racial, ethnic, and cultural diversity of its employee base and demonstrates sensitivity to it by establishing as the District's goal that employees of all backgrounds feel welcome.

~~1. Supervisors and principals are authorized to approve, on a case-by-case basis, exceptions to the code for employees who want to occasionally wear culturally or ethnically based clothing. Exceptions must be requested and granted prior to the employee's wearing the clothing to their work site. If a supervisor or principal is approached by an employee requesting permission to wear cultural or ethnic based clothing, he/she should observe the following guidelines:~~

- ~~a. Ask the employee to put his/her request in writing to you, specifying what he/she wants to wear, why and when he/she wants to wear it.~~
- ~~b. If the request is appropriate, will not present a health or safety hazard and will maintain the professional image of the school or work site, it should be approved.~~
 - ~~(1) Approval should be documented in writing to the employee.~~
 - ~~(2) A copy of the written approval should be retained in local/site files.~~
- ~~c. If the supervisor/principal believes the request should be denied:~~
 - ~~(1) The request and the supervisor/principal's rationale for the denial should be forwarded to the site's Division Head or the school's designated assistant superintendent.~~
 - ~~(2) The Division Head or designated assistant superintendent shall send his/her comment and recommendation to the Chief Human Resources Officer who, in consultation with the District's attorney, will make a final determination.~~

If an employee wishes to wear culturally or ethnically based clothing that would require an exception to the above-noted dress code, such requests must be made in

writing to the employee's supervisor prior to the employee wearing the clothing. The supervisor consult with the site's Division Head or designated assistant superintendent prior to approving or denying the request.

E. UNCERTAINTY:

Employees who have specific questions about a garment's acceptability should consult their supervisors or local administrators.

Reclassified an Administrative Rule: 9/1/04

Revised: 5/26/05; 11/14/07

Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GBABA)

Revised: 2/11/19; ~~x/x/24~~



DISTRICT ADMINISTRATIVE RULE

IFAA-R Instructional Resources Selection and Acquisition

~~1/16/25~~ **x/x/25**

GSBA Reference: IFAA (Textbook Selection and Adoption)

RATIONALE/OBJECTIVE:

In the Cobb County School District (District), identifying effective learning resources is a systematic, data-driven process in which teaching & learning supervisors, District leaders, teachers, and community members carefully review and evaluate learning resources. The review process is vital for gathering feedback and data to inform the recommendation of resources to the Board of Education.

RULE:

Teachers and students need access to a comprehensive collection of learning resources customized to meet students' diverse learning needs and provide teachers with the necessary tools to teach the Cobb Teaching and Learning Standards effectively.

Instructional resources shall be approved based on the extent to which they are aligned with the Cobb Teaching and Learning Standards and District goals.

If requested, curriculum and instructional resource vendors shall be required to certify that all curriculum and resources provided to the District comply with applicable state law and district policies and rules.

A. SOURCES OF CONTENT:

1. Locally Developed Resources (LDR) are resources created by the District's local school educators. They include, but are not limited to, multimedia resources, problem-based activities, unit and lesson plans, and assessments.
2. Open Educational Resources (OER) are any print or non-print resources available at little or no cost that can be used to support teaching and learning. The content can include, but is not limited to, textbooks, course readings, multimedia resources, simulations, games, quizzes, assessment tools, and related content that can be used for educational purposes.
3. Publisher-Produced Resources (PPR) are purchased content in print and/or non-print formats that could include, but are not limited to, textbooks, full courses, content cartridges, multimedia resources and professional learning services.
4. Custom Content Development (CCD) are resources and educational materials created or adapted to meet specific District needs, ensuring alignment with Cobb Teaching and Learning Standards and District goals. Formats can include but are not limited to multimedia resources, lesson plans, work text, digital content, and assessments.

PART I

A. CORE LEARNING RESOURCES:

Core learning resources are the primary instructional materials for state-funded courses, excluding supplementary or ancillary content (See Part II below). These resources may include print or non-print materials, and custom-developed content, provided for use by entire classes or specific courses and aligned with the Cobb Teaching and Learning Standards.

B. CORE LEARNING RESOURCES NEEDS ASSESSMENT:

1. Before selecting core learning resources, an evaluation of current resources by course/subject will be conducted to determine and address learning resource needs.
2. The Learning Resources department and respective Teaching and Learning supervisor will analyze the needs assessment. The data gathered from the needs assessment will help determine the content for the Core Learning Resources Review Committee.

C. CORE LEARNING RESOURCES REVIEW COMMITTEE:

If the District identifies the need to purchase publisher content, the Learning Resource Department and the Teaching and Learning Supervisor will collaborate to form a Content Review Committee. Educators will be selected based on recommendations from local school principals.

1. Committee members will have unlimited access to all materials, including print and non-print materials, to evaluate the resources' alignment with the Cobb Teaching and Learning Standards.
2. All communication with the learning resource provider will be made through the Learning Resource department.

D. CUSTOM-CREATED CONTENT REVIEW COMMITTEE:

If the District identifies the need to create custom content based on the needs assessment, a Custom Content Development Committee will be established to oversee the development and review of all materials. The review committee will be created jointly by Learning Resources, Teaching and Learning, Accountability, and representatives from the relevant subject areas and schools.

1. Committee members will have unlimited access to all materials, including print and digital, to evaluate the resources' alignment with the Cobb Teaching and Learning Standards.
2. All communication with the publisher will be through the Learning Resource Department.

E. DISTRICT-WIDE REVIEW OF CORE LEARNING RESOURCES:

1. After the review committee(s) have evaluated the materials, the recommended resources will be made available at all schools for content/subject area teachers to review over 30 days. During this time, teachers can assess the print, non-print, and/or custom-developed content through hands-on, daily interactions.
2. The subject/content teachers will evaluate the resources on the following general criteria:
 - a. Resources shall support and be consistent with the District's mission, vision, and goals.
 - b. Resources shall directly support the Cobb Teaching and Learning Standards.
 - c. Resources shall include digital learning resources that are device agnostic can be integrated into the Cobb Teaching and Learning System (CTLS).
 - d. Resources shall promote the integration of higher-level thinking skills.
 - e. Resources shall meet high standards of quality in factual content and presentation.
 - f. Resources shall be appropriate for the course/subject area.
 - g. Resources shall be appropriate for the student's age and emotional and social development.
 - h. Resources shall enhance the user's experience and have aesthetic and literary value.
 - i. Resources shall avoid bias and adhere to standards of sensitivity relative to student race, gender, religion, culture, ethnicity, disability, and socioeconomic status in compliance with applicable state and federal law and district policies and rules.

F. COMMUNITY REVIEW OF CORE LEARNING RESOURCES:

1. The resources under review will be available district wide and to the public throughout the review period. All print, non-print, and digital resources will be available for review at a central location during regular business hours for a minimum of ten (10) working days. District staff and community members who wish to review suggested resources will be asked to provide feedback, and this data will be used to inform the decision-making process.

2. Any materials identified as possibly inappropriate shall be brought to the Superintendent's or designee's attention.
3. Material determined to be inappropriate to the general population of Cobb County shall be returned to the review committee for reconsideration.

G. RECOMMENDATION FOR ACQUISITION OF CORE LEARNING RESOURCES:

1. The learning resources committee will collect and analyze all data gathered during the review period regarding:
 - a. Cobb Teaching and Learning Standards alignment;
 - b. General criteria;
 - c. Specific subject area and course criteria;
 - d. Digital resources and ease of use;
 - e. Student and teacher feedback; and/or
 - f. District wide and public feedback.
2. Technology Services will conduct a technical review of all recommended resources to ensure compatibility with CCSD hardware and networks.
3. Based on the data **and technical review, the learning resources committee will make a recommendation** to the Superintendent.
4. The Superintendent or designee will present a full report and recommendation to the Board.
5. The criteria for acquiring supplementary resources should be consistent with the general criteria for selecting core learning resources.
6. If the need arises for a limited review of core learning resources, such as for a newly developed course, an ad hoc committee must be formed to review proposed material. Ad hoc committees must have a minimum of three members familiar with the course's standards. The criteria for the acquisition of core learning resources for a newly developed course should be consistent with the general criteria.

PART II

A. SUPPLEMENTAL LEARNING RESOURCES:

1. Supplemental learning resources are resources in any medium, print or non-print, designed to supplement the core learning resources purchased at the District or local school level. These materials include, but are not limited to, articles, online simulations, worksheets, novels, biographies, speeches, videos, music, and similar resources in any medium, including both physical or digital.
2. Local schools have the flexibility to acquire supplemental learning resources to support the District-provided core learning resources.
 - a. In no instance shall a school purchase instructional resources which supplant the Board approved core learning resources without following the procedure for pilot projects as outlined in Administrative Rule ICD-R (Pilot Projects).
3. **Non-School Materials/Outside Presenters:**

All non-school print and non-print materials utilized in the instructional program by teachers, students, and guest presenters shall be supportive of the adopted curriculum for the course being taught and appropriate for the targeted audience. It is the responsibility of the teacher to preview non-school materials prior to use and to inquire of a guest presenter information regarding his/her objectives and the contents of his/her presentation prior to the presentation.
4. **Materials Provided by Businesses and Commercial Entities:**
 - a. The intent of the business or commercial entity contributing the material must be judged to be of a community service nature rather than a matter of commercialism or profit.
 - b. The use of instructional materials provided by businesses and commercial entities must be in keeping with District procedures intended to protect students from commercial exploitation and to preserve instructional time from non-educational interference. The

District's procedures are detailed in Administrative Rule JHA-R (Student Activities Fund Raising) and Administrative Rule KJ-R (Advertising in the Schools).

5. **Any materials generated through AI are considered supplemental materials and are subject to District policies and rules, including those contained within this rule.**

B. SELECTION OF SUPPLEMENTAL LEARNING RESOURCES

Supplemental learning resources should be considered on the basis of the following:

1. The author or producer should be qualified as a subject specialist;
2. Concepts, content, and vocabulary should be appropriate for the potential user;
 - a. Content harmful to minors shall be prohibited. As defined in O.C.G.A. §20-2-324.6, "harmful to minors" means that quality or description or representation, in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:
 - (1) Taken as a whole, predominantly appeals to the prurient, shameful, or morbid interest of minors;
 - (2) Is patently offensive to prevailing standard in the adult community as a whole with response to what is suitable material for minors; and
 - (3) Is, when taken as a whole, lacking in serious literary, artistic, political, or scientific value for minors.
 - b. Content that advocates for divisive concepts shall be prohibited. As defined in O.C.G.A. §20-1-11, "divisive concepts" means any of the following concepts, including views espousing such concepts:
 - (1) One race is inherently superior to another race;
 - (2) The United States of America is fundamentally racist;
 - (3) An individual, by virtue of his or her race, is inherently or consciously racist or oppressive toward individuals of other races;
 - (4) An individual should be discriminated against or receive adverse treatment solely or partly because of his or her race;
 - (5) An individual's moral character is inherently determined by his or her race;
 - (6) An individual, solely by virtue of his or her race, bears individual responsibility for actions committed in the past by other individuals of the same race;
 - (7) An individual, solely by virtue of his or her race, should feel anguish, guilt, or any other form of psychological distress;
 - (8) Performance-based advancement or the recognition and appreciation of character traits such as a hard work ethic are racist or have been advocated for by individuals of a particular race to oppress individuals of another race; or
 - (9) Any other form of race scapegoating or race stereotyping.
 - (a) As defined in O.C.G.A. §20-1-11, "race scapegoating" means assigning fault or blame to a race, or to an individual of a particular race because of his or her race. Such term includes, but is not limited to, any claim that an individual of a particular race, consciously and by the virtue of his or her race, is inherently racist or is inherently inclined to oppress individuals of other races.
 - (b) As defined in O.C.G.A. §20-1-11, "race stereotyping" means ascribing character traits, values, moral or ethical codes, status, or beliefs to an individual because of his or her race.
3. Facts presented should be accurate and up to date;
4. Information should be logically arranged;
5. Subject matter should hold the attention of the student;
6. Format of the material should be attractive and durable;
7. Illustrations should be pertinent and well executed;
8. Items should meet a real or potential need;
9. Evaluations from standard selection aids should be given consideration;
10. Topics of a sensitive nature (i.e. social, political, religious) should be given a balanced treatment, with both pros and cons represented; and

11. Equipment for purchase shall be considered on the basis of the following:

- a. Quality;
- b. Durability;
- c. Ease of use;
- d. Ease of maintenance and serviceability;
- e. Functionality;
- f. Safety; and
- g. Cost.

C. SUPPLEMENTAL LEARNING RESOURCES PREVIEW/PERMISSION:

1. Preview:

Teachers are responsible for completely previewing all supplemental materials (regardless of their source) before using them for whole-class instruction.

2. Permission:

The Teacher **or** Principal/designee of a school may require written permission (Form IFAA-1 [Parent/Guardian Permission Form for Supplementary Materials]) of parents/guardians prior to the reading/viewing of supplementary materials if in his/her opinion the content may be of a sensitive nature within the school's community or the age group served by the school.

D. ALTERNATIVE ASSIGNMENTS:

Professional discretion of the Principal or designee and staff must be used in the use of supplementary materials which might include topics of a sensitive nature as perceived by the community served. Parents/guardians of a student always have the option of requesting alternative assignments.

PART III

A. SPECIAL EDUCATION:

Due to the unique needs of students in special education programs, teachers and administrators are authorized to select instructional resources to be consistent with the Individualized Education Program (IEP) of each student. While separate adoption is not required for special education programs and courses, special education students must be provided, free of charge, appropriate instructional materials as dictated by their IEP's or other program planning conducted for each student.

Revision Timeline*:

Adopted: 7/26/79

Revised: 4/28/83; 8/8/84; 6/7/91; 6/25/92, 1/13/93; 7/26/93; 7/28/94; 8/9/95; 11/10/99

Reclassified an Administrative Rule: 9/1/04

Revised: 1/13/10

Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IJJ)

Revised: 2/25/16; 7/1/22; 1/16/25; **x/x/25**

**Administrative Rules and Board Policies are reviewed on a regular basis. Dates indicate when revisions were made, not the dates of document review.*

Division: Academics (Teaching & Learning)

Legal Reference

O.C.G.A. 20-1-11 Protecting Students First Act

O.C.G.A. 20-2-1010 SBOE prescribes textbooks

O.C.G.A. 20-2-168 Distribution of federal funds; summer school programs; year-round operation

O.C.G.A. 20-2-324.6 Content Harmful to Minors

O.C.G.A. 20-2-786 Parent Bill of Rights

Rule 160-4-4-.10 Textbook/Instructional Materials Selection and Recommendation

Rule 160-4-4-.20 Learning Resources Advisory Committee

GREEN highlights indicate content recommended by Student Support
BLUE highlights indicate content recommended by Policy and Planning
ORANGE highlights indicate content recommended by ParkerPoe
TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

JC(1)-R Non-Enrolling Parent

7/17/20 x/x/24

GSBA Reference: JC(1)-R (Non-Custodial Parent Rights)

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) recognizes the important role that parents play in the
4 education of their children.

5 6 RULE:

7 8 A. GENERAL PROVISIONS:

9 This administrative rule specifically addresses the District's relationship with non-enrolling
10 parents and its responsibilities to the enrolling parent unless modified or restricted by court
11 order or **other** legally binding document.

- 12 1. In instances where a court order or legally binding document exists, it shall be the
13 responsibility of the parent to provide a bona fide copy of the order or document to the
14 Principal or designee.
- 15 2. The District reserves the right to request and review copies of custodial documents should
16 a dispute arise.

17 18 B. DEFINITION OF ENROLLING PARENT:

19 This rule defines an enrolling parent as the parent with whom the student resides and who
20 enrolled the student.

21 22 C. NON-ENROLLING PARENT:

23 The non-enrolling parent, shall be afforded the following:

24 1. STUDENT RECORDS:

25 a. A non-enrolling parent may request a copy of the school records for his/her child in
26 accordance with the Family Educational Rights and Privacy Act (FERPA) **and §20-2-786**
27 **(see Administrative Rule JR-R)**. This request: ~~(1) Must~~ **must** be placed in writing to
28 the Principal and notarized (Form JR-3 [Parent/Guardian Request for Education Records]
29 may be used for this purpose).

30 ~~(2) Shall be honored within forty five (45) calendar days, unless prohibited by a court~~
31 ~~order or other legally binding document.~~

32 b. ~~The right to request a copy of the school records includes the right to a response from~~
33 ~~the school to reasonable requests for clarification and interpretations of records.~~

34 2. TEACHER CONFERENCES:

35 a. The non-enrolling parent, absent a court order or other legally binding document which
36 provides otherwise, is encouraged to attend joint conferences for the purpose of
37 clarification and interpretation of student records with the enrolling parent during the
38 regularly scheduled conference weeks in grades K-8 and during the regularly scheduled
39 advisement appointments in grades 9-12.

40 b. If either the non-enrolling or enrolling parent objects to attending a joint conference,
41 either parent may request that the non-enrolling parent be provided a separate time
42 for clarification and interpretation with a staff member. This request for a separate
43 conference shall be made by a notarized letter to the Principal or designee.

44 3. SCHOOL ACTIVITIES:

- a. Absent a court order or other legally binding document which specifically provides otherwise, the non-enrolling parent may:
- (1) At the beginning of the school term, request copies of school information given to parents at that time. The request should be in the form of a notarized letter to the Principal or designee.
- (2) Attend any public or spectator activity involving his/her child. These may include classroom activities to which all parents/guardians are invited.
- b. Activities such as lunchroom visits and classroom visits are not considered public or spectator activities and are addressed in Administrative Rule KM-R (Visitors to School).

4. **CHECK-OUT OR PICK-UP:**

- a. Pursuant to State law, and absent a court order or other legally binding document which specifically provides otherwise, the non-enrolling parent will not be permitted to check-out or pick-up students unless proper authorization from the enrolling parent is on file with the school.
- b. **Exception:** The enrolling parent may provide a written statement to the school **or use the District's electronic parent portal (e.g., ParentVUE)** giving permission to the non-enrolling parent to check-out or pick-up the student. This document must be maintained at the school and must be specific as to the permission granted.

Adopted: 1/11/89

Revised: 5/23/91; 5/28/92; 6/26/03; 8/11/04

Reclassified an Administrative Rule: 9/1/04

Revised: 8/10/05

Revised and re-coded: 10/25/12 (Previously coded as Administrative Rule KBBA)

Revised: 7/20/16; 7/1/18; 7/17/20; **x/x/24**

Legal Reference

O.C.G.A. 20-2-720

Inspection of student's records by parents

O.C.G.A. 20-2-780

Change of custody of minor child by removing child from school premises is prohibited

GREEN highlights indicate content recommended by Student Support

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

JGFC-R Dismissal Precautions

1/7/13 x/x/24

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District recognizes concerns for the welfare of students from their entry
4 on a school bus or school property to their return to the bus stop or when they leave school
5 property. Part of that responsibility is to assure that students are not removed from school by an
6 unauthorized person.
7

8 RULE:

9 A. DISMISSAL PRIOR TO THE END OF THE SCHOOL DAY:

10 A student shall be dismissed from school prior to the end of the school day only by one of the
11 following methods:

- 12 1. The parent(s)/guardian(s) enrolling adult shall appear in person and request that the
13 principal release the student; or
- 14 2. The parent(s)/guardian(s) enrolling adult shall make the request in writing, explaining
15 the reason for requesting early dismissal and identifying and designating the person, if
16 any, to pick up the student; or
- 17 3. The parent(s)/guardian(s) enrolling adult shall make the request by telephone to a local
18 school staff member designated by the principal; however, the school reserves the right to
19 require a written request or personal appearance by the parent(s)/guardian(s) before
20 dismissing the student to the parent or into the custody of the person identified or
21 designated by the parent; or
- 22 4. The adult requesting the student's release shall be someone whom the student's
23 parent(s)/guardian(s) enrolling adult has indicated on the student's registration form or
24 emergency card through the District's electronic parent portal (e.g., ParentVUE) as
25 having permission to check out the student; or
- 26 5. If a student is placed under arrest or taken into protective custody by law enforcement,
27 the Division of Family and Children Services (DFCS), or other governmental investigating
28 agency, that student may be dismissed from school prior to the end of the school day. A
29 Police Interviews and Investigations Form shall be completed, if applicable, and placed in a
30 confidential school file when an interview occurs or when the student is released in the
31 custody of governmental/law enforcement agencies. (See Form JCAB-1)
32

33 B. IDENTIFICATION:

34 The school reserves the right to require picture identification before releasing a student.
35

36 C. PERMISSION:

37 Students shall not leave the school grounds while school is in session without permission from
38 the principal or designee.
39

40 D. VERIFICATION OF CUSTODY:

41 The principal or designee may require verification of right of custody from anyone requesting
42 early dismissal of a student.
43
44
45

47 Revised: 4/13/83; 8/8/84; 5/27/93
48 Reclassified an Administrative Rule: 9/1/04
49 Revised: 12/09/04
50 Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JLIB)
51 **Revised: x/x/24**
52
53 Legal Reference
54 O.C.G.A. 20-2-1180 Penalty for loitering on school premises or within school safety zone
55 O.C.G.A. 20-2-780 Change of custody of minor child by removing child from school premises is prohibited
56 Rule 160-5-1-.10 Student Attendance



DISTRICT ADMINISTRATIVE RULE

JGFF-R Automobile Use

~~1/7/13~~ ~~x/x/25~~

1 RATIONALE/OBJECTIVE:

2 The Cobb County School District (District) is committed to the welfare of students from their entry
3 on a school bus or school property to their return to the bus stop or leaving school property.
4 Therefore, it is recognized that the improper operation of motor vehicles of all descriptions on
5 school property presents a serious safety hazard to pupils and employees.

7 RULE:

9 A. GENERAL PROVISIONS:

- 10 1. Licensed, authorized, motor-driven vehicles may be operated only on paved drives
11 and other designated parking lots during authorized school functions, and in a manner and
12 speed in keeping with safe practices, ~~in accordance with~~ applicable school guidelines and
13 other applicable law.
- 14 2. The use of go-karts, mini-bikes, and other non-licensed or unauthorized motor-driven
15 vehicles on District property is prohibited.
- 16 3. Each campus shall be properly marked and/or **have** appropriate signs ~~established~~ to
17 regulate the flow of traffic to prevent unauthorized vehicles from entering school
18 grounds except through established control points.
- 19 4. All legitimate parking spaces on school campuses shall be marked for student parking
20 (high schools only), faculty parking, and visitors.
- 21 5. During the normal operating hours of the school year, motor vehicles parked by
22 students and faculty on any high school campus of the District must be officially
23 registered with the school. This ~~is to~~ **includes** any additional properties utilized for
24 parking.
- 25 6. A specific parking permit must be assigned and affixed **to the vehicle** before ~~the vehicle~~
26 **it** may be parked.
- 27 7. ~~6. Students who~~ **illegally parked** cars shall be subjected to the discipline of applicable
28 school guidelines and other applicable law.

30 B. HIGH SCHOOL PARKING:

31 Parking for high school students will be assigned based upon space availability and local
32 school guidelines. No student parking will be provided at other levels except for high school
33 students involved in school-approved programs that require them to visit elementary and/or
34 middle schools.

36 C. STUDENT PROVISIONS:

- 37 1. The ~~school system~~ **District** shall charge a student parking fee.
- 38 2. Students shall be allowed to park on a daily rate for a maximum of seven days in one
39 semester after which a parking decal must be purchased.
- 40 3. The parent/guardian must be given an opportunity to sign the application (Form JGFF-1)
41 for a parking permit before a decal is issued. Exception: 18 year-old students may sign
42 their own application.
- 43 4. There will be no refunds for days that students do not attend.
- 44 5. **Student Conduct Provisions:**
 - 45 a. The local school principal is authorized to take action **designed to prevent a**
46 **student's cutting of class or nonattendance contrary to law and District**

Administrative Rules from leaving campus during the school day without authorization.

b. **Suspension of Parking Privileges:**

To emphasize the importance of being on time to school, of remaining at school, and attendance at school, the high school principal or designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy, or leaving school without permission or truancy from school.

- (1) The suspension of parking privileges will extend for at least forty-five (45) school days.
- (2) If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester.
- (3) There will be no refund for the cost of the parking permit, and the parking space may be reassigned to another student.
- (4) At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.

Adopted: 7/27/78

Revised: 4/13/83; 8/8/84; 6/28/90; 5/23/91; 5/27/93

Reclassified an Administrative Rule: 9/1/04

Revised: 4/13/05; 8/10/05

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JLIE)

Revised: x/x/25

Legal Reference

O.C.G.A. 20-2-690.2

Establishment of Student Attendance Protocol Committee

O.C.G.A. 20-2-151.2

Driver education course accepted for Carnegie unit elective credits

O.C.G.A. 40-6-163

Duty of driver of vehicle meeting or overtaking school bus; reporting of violations

O.C.G.A. 40-5-22

Requirements for licensure; school attendance requirements

GREEN highlights indicate content recommended by School Social Work and Student Assistance Programs

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

JGJA-R Suicide Prevention

6/8/16 x/x/25

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) recognizes the importance of the health and welfare of
4 students and staff. Therefore, the District shall provide to all certificated personnel annual training
5 in suicide awareness and prevention in accordance with state law and rules established by the
6 Georgia Department of Education.
7

8 9 RULE:

10 The Superintendent or designee shall develop procedures to address at a minimum, suicide
11 prevention efforts, intervention, and postvention. Such procedures shall be developed in
12 consultation with school and community stakeholders, ~~school-employed mental health~~
13 ~~professionals~~ **school counselors, school social workers, school psychologists, school**
14 **nurses**, and suicide prevention experts.
15
16

17 In accordance with state law, no person shall have a cause of action for any loss or damage
18 caused by any act or omission resulting from the implementation of this policy or its
19 implementing procedures or resulting from any training, or lack thereof, required by state law or
20 this policy. The **state-required** training, or lack thereof, ~~required by the provisions of state law~~
21 shall not be construed to impose any specific duty of care. Neither the training nor the
22 procedures are designed to impose ministerial duties but to provide a framework in which
23 educators can exercise their professional judgment in the best interest of students.
24
25

26 Adopted: 6/8/16

27 Revised: x/x/25

28
29 Legal Reference:

30 20-2-779.1

31 Rule 160-4-8-.19

Suicide awareness training and prevention policy

Suicide Prevention Training Requirement for Certificated School System Personnel

GREEN highlights indicate content recommended by School Leadership

BLUE highlights indicate content recommended by Policy and Planning/Operations

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

KM-R Visitors to School

~~1/21/21~~ **x/x/25**

RATIONALE/OBJECTIVE:

The Cobb County School District (District) will make reasonable efforts to accommodate parent/guardian requests to visit a school, yet it also recognizes concerns for the welfare of students. Part of that concern is to assure that students and staff are not distracted from the task of learning by the presence of visitors on campus.

For information concerning professional visitors, see Administrative Rule ML-R (Private Service Providers).

RULE:

A. LIMITATIONS ~~ON WHO MAY VISIT:~~

To ensure the safety and confidentiality of students, the District limits visitors to:

1. The parents/guardians of current students;
2. Other family members of current students who are approved by the student's parent/guardian; and
3. Those persons invited by the District for official business.

B. PROCEDURES:

1. All Visitors:

Upon request, the Principal or designee may, at his/her discretion, grant permission for visits by the parents/guardians of current students, other family members of current students who are approved by the student's parent/guardian, and those persons invited by the District for official business. To minimize disruption to the instructional program, visits to classrooms or programs or requests to meet with specific personnel must comply with the following guidelines:

- a. All **approved** visitors must **provide a valid photo I.D.**, sign-in at the school office, and ~~obtain written permission~~ **display a visitor's badge provided by the school in order** to visit any part of the school;
- b. Visits generally require notice at least 24 hours in advance;
- c. Parents/guardians may observe for up to one hour during a classroom visitation. However, individuals who are invited by the District for official business may be granted extended time periods as necessary to perform their functions at the discretion of the District;
- d. Classroom visitations are not a time for parent-teacher conferences, and parents/guardians should not expect teachers to conference with them at these times;
- e. The regular school program must continue during such visits, so parents/guardians must refrain from engaging the attention of the teacher or students through conversation or other means.

2. Limitations:

In addition to the limitations in Item B.1. above, parental and/or familial visitation may be limited by means of a court order, including but not limited to a parenting plan. The enrolling adult may provide a written statement to the school giving permission for the non-enrolling parent or family member to visit pursuant to this rule.

C. UNAUTHORIZED PERSONS ON CAMPUS:

A student or employee may not have an unauthorized visitor. When an unauthorized person enters District property:

1. School personnel shall warn persons trespassing to leave facilities or properties. Persons who refuse are subject to criminal prosecution under the laws of the State of Georgia.
2. The presence or visitation of unauthorized persons in and about District facilities or properties may constitute trespassing and may subject violators to criminal prosecution under the laws of the State of Georgia.

D. DISRUPTION:

State law expressly prohibits unauthorized presence and disruption on school grounds. O.C.G.A. § 20-2-1180 makes it unlawful to loiter within a school safety zone. **The** Principal or designee has the authority to exercise control over the building and grounds and prohibit any person who does not have a legitimate need or cause to be present thereon from loitering. O.C.G.A. § 20-2-1181 prohibits conduct which disrupts a school, school bus, or school bus stop. O.C.G.A. § 20-2-1182 prohibits parents from upbraiding, insulting, or abusing public school employees in the presence of pupils. Violations are punishable as a misdemeanor, up to a misdemeanor of a high and aggravated nature. **Any violations of this policy or state law may result in limitations on the individual's ability to visit the school prospectively.**

Adopted: 8/12/81

Revised: 4/13/83; 8/8/84; 5/23/91

Reclassified an Administrative Rule: 9/1/04

Revised: 12/9/04; 10/12/05; 3/23/06; 6/11/08; 4/15/09

Revised and re-coded: 10/25/12 (Previously coded as Administrative Rule KI)

Revised: 7/19/18; 1/21/20; ~~x/x/25~~

Legal Reference

O.C.G.A. 20-8-6

Reports of criminal gang activity on or adjacent to campus

O.C.G.A. 16-11-35

Removal from campus or facility of unit of university system or school; failure to leave

O.C.G.A. 20-2-1180

Penalty for loitering on school premises or within school safety zone

O.C.G.A. 20-2-1181

Penalty for disrupting public school

O.C.G.A. 20-2-1182

Authorization to order abusive people off school premises

O.C.G.A. 20-8-5

Law enforcement powers of school security personnel; certification; carrying of weapons/firearms

GREEN highlights indicate content recommended by School Leadership

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

LEC-R Booster Organizations

8/22/13 x/x/25

RATIONALE/OBJECTIVE:

Booster organizations are an important part of high school athletic and extracurricular programs in the Cobb County School District (District). Booster organizations play an important role in supporting, encouraging, and ~~in~~ advancing these programs.

RULE:

Booster organizations are independent parent/guardian organizations and are not sponsored by schools ~~or the District~~. In order to protect this independence while safeguarding high schools and the District, the following regulations have been established to govern the operation of all booster organizations that support District high schools:

A. GENERAL PROVISIONS:

1. The creation of a booster organization must be approved by the Principal;
2. Questions regarding the following should be addressed to the Principal or designee:
 - a. About individual booster organizations or their activities; and
 - b. From booster organization members concerning school or District policy or procedure.

B. EXPECTATIONS:

The primary purpose of booster organizations is to support the high school and its programs. To facilitate open communications and a positive relationship between the organization and the school, the following guidelines are provided:

1. Each booster organization shall:

- a. Have a written philosophy with clear cut objectives to be carried out by the organization;
- b. Submit to the Principal ~~or designee~~ ~~a/an~~ **a copy of its:**
 - (1) ~~Copy of its:~~ (a) Bylaws;
 - (2) ~~(b)~~ Annual balanced budget, which should be submitted each year prior to the beginning of organization activities each school year;
 - (3) ~~(c)~~ Quarterly financial reports;
 - (4) ~~(d)~~ Annual financial report as required in Section C following; and
 - (5) ~~(e)~~ Such other documents and/or reports reasonably requested by the Principal ~~/designee~~.
- c. Include in its bylaws requirements for an annual financial accounting and summary report.
- d. Obtain the Principal's or ~~Principal's~~ designee's written approval for:
 - (1) Each fund raiser and project to be sponsored and/or conducted by the organization;
 - (2) The organization's meeting dates, the meeting site if on campus, and the time of the meeting.
- e. Develop an annual budget with input from the Principal ~~/designee~~ and the coach or sponsor. This budget needs to support program needs that cannot be met by the school.
- f. Comply with all District guidelines pertaining to fund raising activities and organization-sponsored events/programs (i.e., junior program and/or community

contests/tournaments/practices/camps) and specifically the provisions of the following Administrative Rules:

- (1) DFF-R (Grants);
- (2) DK-R (Student Activities Funds Management);
- (3) FEAE-R (Construction on District Property Funded by Others);
- (4) GBRG-R (Non-School Employment);
- (5) GBRGB-R (Tutoring for Pay);
- (6) IF-R (Instructional Resources);
- (7) IFCB-R (Field Trips and Excursions);
- (8) JHA-R (Student Activities Fund Raising);
- (9) KG-R (Use of School Facilities);K
- (10) **KJ**-R (Advertising in the Schools); and
- (11) Board Policy IDFA (Gender Equity in Sports).

2. **Principals and school athletic directors shall conduct an annual meeting for all booster organization officers, coaches, faculty directors/sponsors to review the requirements in this rule as well as local school processes and procedures.**
3. **2. Principals or Principal's Designees shall:**
 - a. Attend all booster organization meetings;
 - b. Assure that coaches or sponsors of each individual activity attend **booster** organization meetings and **booster** organization-sponsored activities associated with their sport or activity;
 - c. Maintain the security of District facilities by **not** providing junior program coaches and/or community groups with building keys or security alarm codes;
 - d. Accept or reject, on behalf of the school, all gifts or donations given to the school by the **booster** organization (see Administrative Rule DFF-R (Grants));
 - e. Provide financial information regarding local school or District activity funds, whether fiduciary or discretionary, (official requests made through Georgia's Open Records law should be forwarded to the District's Open Record Officer);
 - f. Provide the **donating booster** organization with a signed statement indicating that the **booster** organization's gifts/donations will become the property of the school;
 - g. Request an audit of **booster** organization financial records when he/she deems it necessary; and
 - h. Enforce these and other District guidelines including the Administrative Rules listed in Section B.1.f. above.
3. **3. Principals, in conjunction with their respective Area Assistant Superintendent, have the authority to terminate the relationship between the school and the booster organization for a gross violation of District guidelines or for multiple or /repetitive violations of District guidelines.**
4. **4. Coaches, and Faculty Directors/Sponsors should:**
 - a. Ensure **booster** organization activities adhere to this and other applicable Administrative Rules and Board Policies;
 - b. Attend **booster** organization meetings and organization-sponsored activities associated with their sport or activity;
 - c. Serve as an ex-officio member of the **booster** organization's governing body (Note: No coach, director, or sponsor of the sport/activity which the **booster** organization supports may serve in a leadership capacity, as an officer, or as a voting member of the organization.);
 - d. Avoid handling any funds associated with **an a booster** organization (At no time should a coach, director, or sponsor be authorized to use an organization debit/credit card.); and
 - e. Adhere to the requirements of Administrative Rule GBRG-R (Non-School Employment) for any payments received from **an a booster** organization.

Approved: 8/8/07

Revised: 4/15/09

Revised and re-coded: 10/25/12 (Previously coded as Administrative Rule KJA)

Revised: 8/22/13; **x/x/25**