

**Cobb County Board of Education
Board Meeting Agenda
Thursday, January 16, 2025**

WORK SESSION – 2:30 p.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Approval of Minutes**
 - Thursday, December 5, 2024, Board Meeting
 - Monday, December 16, 2024, Called Board Meeting
 - Tuesday, January 7, 2025, Special Called Board Meeting
- 5. Superintendent’s Report**
 - Monthly Board Financial Status Update
 - Annual Independent Financial Audit
 - Superintendent’s Remarks

6. BOARD AGENDA ITEMS

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

AGENDA ITEM #2 – Recommendation for Approval to Award a Contract for Campbell High School Cooler and Freezer Replacement

AGENDA ITEM #3 – Recommendation for Approval to Award a Contract for Green Acres Elementary School Cooler and Freezer Replacement

AGENDA ITEM #4 – Recommendation for Approval to Award a Contract for Murdock Elementary School Cooler and Freezer Replacement

AGENDA ITEM #5 – Recommendation for Approval to Award a Contract for Pope High School Renovations

AGENDA ITEM #6 – Recommendation for Approval to Award a Contract for Sprayberry High School and South Cobb High School Grandstand Refurbishments

AGENDA ITEM #7 – Ratification of a Note Resolution Confirming the Acceptance of the Best Bid for the Purchase of \$100 Million of Short–Term Construction Notes

7. Administrative Rule Modifications

INDEX	ADMINISTRATIVE RULE TITLE
IBB-R	Charter Schools
IDAI-R	Magnet Programs
IDB-R	Health Education
IDBC-R	Physical Education
IDC-R	Extended Programs
IDCE-R	Advanced Placement

IDDM-R	Alternative Education Programs
IED-R	Scheduling for Instruction
IEJ-R	Above-Grade Acceleration
IFFA-R	Instructional Resources Selection and Acquisition
IG-R	School Counseling Program
IGB-R	Student Support Teams/Response to Intervention
IHA-R	Grading Systems
IHAB-R	Report Cards
IHE-R	Promotion and Retention
IHF-R	Graduation Requirements
II-R	Testing Programs
JQK-R	Exchange Students

8. Board Business

- Annual Disclosure of Board Member Compliance – Mr. Chastain
- Board Member Appointments to the Facilities & Technology Citizens Oversight Committee – Mr. Chastain
- Appointment of Board Liaison to Facilities & Technology Citizens Oversight Committee – Mr. Chastain

9. Approval of Agenda

10. Recess to Executive Session

**Cobb County Board of Education
Board Meeting Agenda
Thursday, January 16, 2025**

7:00 p.m. VOTING SESSION

1. Reconvene from Executive Session

2. Pledge of Allegiance

3. Board Recognitions

- 2024 – 2025 GHSA 6A One Act Play Best Actress State Champion – Mia DeMartino, Allatoona High School
- 2024 – 2025 JROTC Raider Competition Boys State Champions – Osborne High School
- 2024 – 2025 GHSA 5A Girls Flag Football State Champions – Pope High School
- 2024 – 2025 GHSA 6A Girls Flag Football State Champions – McEachern High School

4. Public Comment

5. Items Requiring Action following Executive Session (if any)

- Personnel
- Land
- Legal
- Student Matter

6. Superintendent's Remarks

7. ACTION AGENDA ITEMS

The following Action Agenda Items will be presented for a vote at the Thursday, January 16, 2025, Board Meeting:

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

ACTION AGENDA ITEM #2 – Recommendation for Approval to Award a Contract for Campbell High School Cooler and Freezer Replacement

ACTION AGENDA ITEM #3 – Recommendation for Approval to Award a Contract for Green Acres Elementary School Cooler and Freezer Replacement

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ACTION AGENDA ITEM #7 – Ratification of a Note Resolution Confirming the Acceptance of the Best Bid for the Purchase of \$100 Million of Short-Term Construction Notes

8. Adjourn

PENDING BOARD APPROVAL

**THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE BOARD OF
EDUCATION AND SIGNED BY THE
CHAIRMAN AND EXECUTIVE SECRETARY**

BOARD MEETING THURSDAY, DECEMBER 5, 2024

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: www.cobbk12.org

BOARD MEETING

The Cobb County Board of Education convened for a regularly scheduled Board Meeting on Thursday, December 5, 2024, at 1:30 p.m., at 514 Glover Street, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Ms. Sayler, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Interim Board Attorneys. Ms. Davis was not present for the meeting.

CALL TO ORDER

Mr. Scamihorn, Board Chair, called the meeting to order at 1:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Scamihorn, Board Chair, led the group in the Pledge of Allegiance.

PUBLIC COMMENT

There were six (6) public commenters.

Mr. Banks arrived to the meeting at 1:38 p.m.

Mr. Chastain arrived to the meeting at 1:44 p.m.

APPROVAL OF MINUTES

Without objection, the Board approved the following meeting minutes:

- Thursday, November 14, 2024, Board Meeting

SUPERINTENDENT'S REPORT

- Monthly Board Financial Status Update
 - Chief Financial Officer Mr. Bradley Reuben Johnson presented the monthly school district financial status update to the Board. A copy of the report was given to all Board Members.
- Federally Identified Schools Update
 - Chief Academic Officer Dr. Catherine Mallanda provided an update to the Board on the performance of Federally Identified Schools in the District and the District's plan for support.

BOARD AGENDA ITEMS

The Board discussed the Agenda Items listed below. These items will be brought forth for a vote during the Voting Session of the Thursday, December 5, 2024, Board Meeting:

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #2 – Authorization to Purchase Seven (7) Police Vehicles

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #3 – Authorization to Purchase Twenty-Five (25) School Buses

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #4 – Recommendation for Approval to Award a Contract for Parcel Surveys and Soil Testing to Support the Annex Replacement Projects at Kincaid Elementary School, Mount Bethel Elementary School, Murdock Elementary School, Sope Creek Elementary School, and Tritt Elementary School

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #5 – Recommendation for Approval to Award a Contract for Timber Ridge Elementary School Renovations

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #6 – Recommendation for Approval of a Short-Term Construction Note Resolution Approving the Issuance of Request for Bids for the Purchase of \$100 Million of Construction Notes

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #7 – Recommendation for Approval of New Board Policy JBC (School Admissions)

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

AGENDA ITEM #8 – Recommendation for Approval of the 2025 Legislative Priorities

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, December 5, 2024, Board Meeting.

ADMINISTRATIVE RULE MODIFICATIONS

- Without objection, the Board approved modifications to the following administrative rules:

INDEX	ADMINISTRATIVE RULE TITLE
JBC (1)-R	Homeless Students
JBCD-R	Transfers
JBCB-R	Non-Traditional Students

EBBG-R	Risk Management
GAAA-R	Equal Opportunity Employment
GARA-R	Employee Health Examination/Driving Record
GARC-R	Employee Recruitment
GARH-R	Leaves and Absences
GBA-R	Compensation Guides and Contracts
GBBA-R	Personnel Qualifications and Duties
GBRIB (1)-R	Catastrophic Illness Leave Bank

APPROVAL OF AGENDA

Without objection, the Board approved the agenda as presented.

RECESS TO EXECUTIVE SESSION

A motion was made by Mr. Wheeler, seconded by Mr. Banks, and unanimously approved by the Board at 4:22 p.m. to convene to Executive Session following a 10-minute break to discuss land, legal, student and personnel matters. Motion carried 6-0. Ms. Davis was not present for the vote.

VOTING SESSION

The Cobb County Board of Education met for a regularly scheduled Board Meeting on Thursday, December 5, 2024, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Ms. Sayler, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Interim Board Attorneys. Ms. Davis was not present for the meeting.

RECONVENE

Without objection, the Board reconvened at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Mr. Scamihorn, Board Chair, led the group in the Pledge of Allegiance.

BOARD RECOGNITIONS

- Cobb STEM Certification – Cheatham Hill Elementary School
- 2024 GHSA Class 5A Cross Country Girls Individual State Champion – Josie Hutchinson, Pope High School
- 2024 GHSA Class 5A Cross Country Girls State Champions – Pope High School
- 2024 GHSA Class 5A Volleyball Girls State Champions – Pope High School
- The Georgia Department of Education (GaDOE) Farm to School Award – Food & Nutrition Services
- The Georgia Department of Education (GaDOE) School Nutrition Division Cafeteria Award of Excellence – Lindley Middle School
- Mr. Ragsdale presented a plaque of appreciation to Mr. Banks thanking him for 16 years of commitment and dedicated service to the District

PUBLIC COMMENT

- There were five (5) public commenters.

ITEMS REQUIRING ACTION FOLLOWING EXECUTIVE SESSION

Personnel

Administration recommended approval of the identified employment actions of the individuals listed on the Personnel Action Report as discussed in Executive Session.

Section I – Principal Level and Higher Position Recommendation

- Dinizio, Christine, Principal, Dowell Elementary School, retirement effective March 1, 2025

Section II – Position Recommendation Below Principal Level

Elementary School:

- Astin, Wendy, appointment to Assistant Principal, Hollydale Elementary School from Teacher, Dowell Elementary School effective January 2, 2025
 - A motion was made by Mr. Wheeler, seconded by Ms. Sayler, and unanimously approved by the Board to approve the Personnel Action Report as read and presented in Executive Session. Motion carried 6-0. Ms. Davis was not present for the meeting.

Student Matter

- SY25-Appeal #9
 - A motion was made by Mr. Scamihorn, seconded by Mr. Chastain, and unanimously approved by the Board to uphold the determination of the student disciplinary tribunal as discussed in Executive Session. Motion carried 6-0. Ms. Davis was not present for the meeting.

Legal

- A motion was made by Mr. Chastain, seconded by Mr. Hutchins, and unanimously approved by the Board to accept and approve the First Amendment to Lease Agreement with SBA Properties, LLC., for relocated cell tower premises at Sprayberry High School for a term ending May 26, 2028, with two (2) successive five-year renewal options at the rental rates set forth in the Lease Amendment. Motion carried 6-0. Ms. Davis was not present for the meeting.
- A motion was made by Mr. Scamihorn, seconded by Mr. Chastain, and approved by the Board to remove the word “interim” from the District’s designated law firm of Parker Poe Adams & Bernstein. Motion carried 5-0-1. Messrs. Banks, Chastain, Scamihorn, Wheeler, and Ms. Sayler voted “Yea,” Mr. Hutchins abstained from the vote, and Ms. Davis was not present.

SUPERINTENDENT’S REMARKS

The Superintendent commented on various items occurring throughout the Cobb County School District.

Mr. Ragsdale presented a plaque of appreciation to Mr. Scamihorn thanking him for a year of dedicated service to the District as Board Chair during 2024.

ACTION AGENDA:

CONSENT AGENDA

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

- Without objection, the Board approved the **Consent Agenda Item** as presented.

DISCUSSION AGENDA

ACTION AGENDA ITEM #2 – Authorization to Purchase Seven (7) Police Vehicles

- A motion was made by Mr. Hutchins, seconded by Ms. Sayler, and unanimously approved by the Board to purchase seven (7) police vehicles from Hardy Chevrolet, Inc., in the amount of \$379,925.00. Motion carried 6-0. Ms. Davis was not present for the meeting.

ACTION AGENDA ITEM #3 – Authorization to Purchase Twenty-Five (25) School Buses

- A motion was made by Mr. Wheeler, seconded by Mr. Banks, and unanimously approved by the Board to purchase twenty-five (25) 48-passenger propane autogas-fueled buses from Yancy Bus Sales and Service in the amount of \$4,287,475.00. Motion carried 6-0. Ms. Davis was not present for the meeting.

ACTION AGENDA ITEM #4 – Recommendation for Approval to Award a Contract for Parcel Surveys and Soil Testing to Support the Annex Replacement Projects at Kincaid Elementary School, Mount Bethel Elementary School, Murdock Elementary School, Sope Creek Elementary School, and Tritt Elementary School

- A motion was made by Mr. Banks, seconded by Mr. Hutchins, and unanimously approved by the Board to award contracts for Parcel Surveys and Soil Testing at Kincaid Elementary School, Mount Bethel Elementary School, Murdock Elementary School, Sope Creek Elementary School, and Tritt Elementary School as follows:
 - A contract to Frontline Surveying & Mapping, Inc., (Marietta, Georgia) for parcel surveys in the amount of \$161,827.20
 - A contract to Geo-Hydro Engineers, Inc., (Kennesaw, Georgia) for soil testing in the amount of \$46,500.00
- Motion carried 6-0. Ms. Davis was not present for the meeting.

ACTION AGENDA ITEM #5 – Recommendation for Approval to Award a Contract for Timber Ridge Elementary School Renovations

- A motion was made by Mr. Banks, seconded by Mr. Chastain, and unanimously approved by the Board to award a contract for renovations at Timber Ridge Elementary School to Ward Humphrey, Inc., (Marietta, Georgia) in the amount of \$7,691,138.00. Motion carried 6-0. Ms. Davis was not present for the meeting.

ACTION AGENDA ITEM #6 – Recommendation for Approval of a Short-Term Construction Note Resolution Approving the Issuance of Request for Bids for the Purchase of \$100 Million of Construction Notes

- A motion was made by Ms. Sayler, seconded by Mr. Hutchins, and unanimously approved by the Board to approve administration's recommendation. Motion carried 6-0. Ms. Davis was not present for the meeting.

ACTION AGENDA ITEM #7 – Recommendation for Approval of New Board Policy JBC (School Admissions)

- A motion was made by Mr. Scamihorn, seconded by Mr. Chastain, to approve new Board Policy JBS (School Admissions) as presented. Following discussion, Messrs. Banks, Chastain, Hutchins, Scamihorn, and Wheeler voted "Yea," and Ms. Sayler voted "Nay". Ms. Davis was not present for the meeting. Motion carried 5-1.

ACTION AGENDA ITEM #8 – Recommendation for Approval of the 2025 Legislative Priorities

- A motion was made by Mr. Chastain, seconded by Mr. Banks, to adopt the 2025 Legislative Priorities as presented.
- Following discussion, a motion was made by Ms. Sayler, seconded by Mr. Hutchins, to amend the original motion to include an additional item under “Safety & Security” to increase school counselor allotments per school. Absent additional discussion, Mr. Hutchins, Ms. Sayler, and Mr. Wheeler voted “Yea,” and Messrs. Banks, Chastain, and Scamihorn voted “Nay.” Ms. Davis was not present for the vote. Motion failed 3-3.
- A motion was made by Ms. Sayler, seconded by Mr. Hutchins, to amend the original motion to include an additional item under “Safety & Security” to support legislation that promotes common sense gun safety. Absent additional discussion, Mr. Hutchins and Ms. Sayler voted “Yea,” and Messrs. Banks, Chastain, Scamihorn, and Wheeler voted “Nay.” Ms. Davis was not present for the vote. Motion failed 2-4.
- A motion was made by Ms. Sayler, seconded by Mr. Hutchins, to amend the original motion to include an additional item under “Safety & Security” to promote food security by supporting legislation that provides children with school meals. Following discussion, Mr. Hutchins and Ms. Sayler voted “Yea,” and Messrs. Banks, Chastain, Scamihorn, and Wheeler voted “Nay.” Ms. Davis was not present for the vote. Motion failed 2-4.
- A motion was made by Ms. Sayler, seconded by Mr. Hutchins, to amend the original motion to include an additional item under “Safety & Security” to increase protections for minors regarding negative impacts of social media / cell phone use. Absent additional discussion, Mr. Hutchins and Ms. Sayler voted “Yea,” and Messrs. Banks, Chastain, Scamihorn, and Wheeler voted “Nay.” Ms. Davis was not present for the vote. Motion failed 2-4.
- With no further discussion requested, Mr. Scamihorn called for the vote on the original motion. Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler and Ms. Sayler voted “Yea.” Ms. Davis was not present for the vote. Original motion passed 6-0.

ADJOURN

Without objection, the Board adjourned at 8:02 p.m.

CHAIRMAN

EXECUTIVE SECRETARY

PENDING BOARD APPROVAL

**THESE MINUTES ARE UNOFFICIAL UNTIL
APPROVED BY THE BOARD AND SIGNED BY THE
CHAIRMAN AND EXECUTIVE SECRETARY**

**CALLED BOARD MEETING
COBB COUNTY, GEORGIA
MONDAY, DECEMBER 16, 2024**

The Cobb County Board of Education met in a Called Board Meeting at 12:00 p.m. on Monday, December 16, 2024, at 514 Glover Street, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Ms. Davis, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Board Attorneys. Ms. Sayler was not present for the meeting.

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website at www.cobbk12.org

CALL TO ORDER

Mr. Scamihorn, Board Chair, called the meeting to order at 12:00 p.m.

EXECUTIVE SESSION

- A motion was made by Mr. Chastain, seconded by Mr. Banks, and approved by the Board to convene into Executive Session at 12:01 p.m. to discuss personnel matters and to consider a student discipline appeal. Motion carried 6-0. Ms. Sayler was not present for the vote.

RECONVENE FROM EXECUTIVE SESSION

Without objection, the Board reconvened from Executive Session at 12:28 p.m.

PERSONNEL

- A motion was made by Mr. Scamihorn, seconded by Mr. Chastain, and approved by the Board to accept the personnel item as discussed in Executive Session. Motion carried 6-0. Ms. Sayler was not present for the vote.

STUDENT DISCIPLINE APPEAL: SY25-Appeal #10

- A motion was made by Mr. Scamihorn, seconded by Ms. Davis, and approved by the Board to uphold the determination of the student disciplinary tribunal as discussed in Executive Session. Motion carried 6-0. Ms. Sayler was not present for the vote.

ADJOURN

Without objection, the meeting adjourned at 12:29 p.m.

CHAIRMAN

EXECUTIVE SECRETARY

PENDING BOARD APPROVAL

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THE CHAIRMAN & EXECUTIVE SECRETARY**

**SPECIAL CALLED BOARD MEETING
COBB COUNTY, GEORGIA
TUESDAY, JANUARY 7, 2025**

The Cobb County Board of Education met in a Special Called Board Meeting on Tuesday, January 7, 2025, at 12:30 p.m., with the following members present: Messrs. Chastain, Cristadoro, Hutchins, Scamihorn, Wheeler, Ms. Saylor, Ms. Davis, Mr. Ragsdale, Executive Secretary, and Ms. Wilcox and Ms. Ams, Board Attorneys.

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CALL TO ORDER AND PLEDGE

Mr. Scamihorn, Board Chair, called the meeting to order at 12:30 p.m. and led the group in the Pledge of Allegiance.

OATHS OF OFFICE

Newly elected and re-elected Board Members were publicly sworn into office during the ceremonial swearing-in ceremony. The official oaths were administered earlier in the day.

- The Honorable Kellie Hill of the Cobb Superior Court administered the oath to re-elected Board Member Mr. Leroy Tre' Hutchins, Post 3
- The Honorable Marsha Lake of the State Court of Cobb County administered the oath to re-elected Board Member Mr. Randy Scamihorn, Post 1
- The Honorable Marsha Lake of the State Court of Cobb County administered the oath to re-elected Board Member Mr. Brad Wheeler, Post 7
- The Honorable Marsha Lake of the State Court of Cobb County administered the oath to newly elected Board Member Mr. John Cristadoro, Post 5

REORGANIZATION OF THE BOARD

Mr. Scamihorn opened the floor for 2025 Board Chair nominations.

- Mr. Wheeler nominated Mr. Chastain for 2025 Board Chair
- Ms. Davis nominated Mr. Hutchins for 2025 Board Chair
- With no other nominations, Mr. Scamihorn called for the vote

Messrs. Chastain, Cristadoro, Scamihorn, and Wheeler voted in favor of Mr. Chastain.

Ms. Davis, Mr. Hutchins, and Ms. Sayler voted in favor of Mr. Hutchins.

With four (4) votes, Mr. Chastain was elected to serve as the 2025 Board Chair.

Mr. Scamihorn, Board Chair, opened the floor for 2025 Board Vice-Chair nominations.

- Ms. Sayler nominated Mr. Hutchins for 2025 Board Vice-Chair
- Mr. Chastain nominated Mr. Cristadoro for 2025 Board Vice-Chair
- With no other nominations, Mr. Scamihorn called for the vote

Ms. Davis, Mr. Hutchins, and Ms. Sayler voted in favor of Mr. Hutchins.

Messrs. Chastain, Cristadoro, Scamihorn, and Wheeler voted in favor of Mr. Cristadoro.

With four (4) votes, Mr. Cristadoro was elected to serve as the 2025 Board Vice-Chair.

Mr. Chastain took his seat as the new Board Chair and continued with the meeting agenda.

ACTION AGENDA

ACTION AGENDA ITEM #1 - Recommendation for Approval of the 2025 Board Meeting Schedule

- Mr. Scamihorn made a motion, seconded by Mr. Wheeler, to accept the 2025 Board Meeting Schedule as presented.
- Discussion followed.
- Ms. Sayler made a motion, seconded by Ms. Davis, to amend the presented schedule to allow for separate Work Sessions and Voting Sessions. Following discussion, motion to amend failed 4-3. Messrs. Chastain, Cristadoro, Scamihorn, and Wheeler voted “Nay,” and Ms. Davis, Mr. Hutchins, and Ms. Sayler voted “Yea.”
- Ms. Sayler made a motion, seconded by Ms. Davis, to amend the original motion to approve the 2025 Board Meeting Schedule as presented and to add a Board Retreat to the calendar. Following discussion, motion to amend failed 4-3. Messrs. Chastain, Cristadoro, Scamihorn, and Wheeler voted “Nay,” and Ms. Davis, Mr. Hutchins, and Ms. Sayler voted “Yea.”
- Ms. Sayler made a motion, seconded by Mr. Hutchins, to amend the original motion to change the date of the February 2025 meeting due to a personal scheduling conflict. Motion to amend failed 4-3 with Messrs. Chastain, Cristadoro, Scamihorn, and Wheeler voting “Nay,” and Ms. Davis, Mr. Hutchins, and Ms. Sayler voting “Yea.”
- The original motion passed 5-2. Messrs. Chastain, Cristadoro, Hutchins, Scamihorn, and Wheeler voted “Yea,” and Ms. Davis and Ms. Sayler voted “Nay.”

ADJOURN

Without objection the meeting adjourned at 12:52 p.m.

Board Chair

Executive Secretary

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
January 16, 2025

TOPIC:

AGENDA ITEM #1 – Recommendation for Approval of School Properties Disposal per District Administrative Rule DO-R

BACKGROUND/RATIONALE:

Through normal operations, the district generates surplus property and equipment due to damage and obsolescence on a regular basis. Items that are no longer needed by a school or department but are still in good condition and re-usable are made available to other schools and departments at no charge. Items that are no longer usable in the District are declared surplus. **State Law requires School Board approval for District Property to be designated as surplus under §20-2-520 of the Georgia Code of Laws.** The need to dispose of these items in an efficient, cost effective and expeditious manner is imperative to the district. Items are currently stored in the District warehouse that have been deemed surplus. A complete list of current surplus items is on file in the Superintendent's office or on the District's website under Meeting Agenda Items. All items listed are no longer of use by the District.

Methods available to dispose of surplus items include:

Public auction

Sealed bid or private sale

The State of Georgia Department of Administrative Services on-line and public auction services

Sale to other public-school districts at costs equal to previous auction results

Online auctions

Negotiated contracts

Upon Board approval of the attached lists, the Business Services Division will dispose of this surplus in a manner that is the most cost effective and efficient for the district as outlined in Administrative Rule DO-R. Acceptable methods of disposal will be continually reviewed to maximize our return on investment.

SUPERINTENDENT'S RECOMMENDATION:

Approve the recommendation for authorization of School Properties Disposal as detailed in the lists on file in the Superintendent's office.

COST:

The District will receive revenue for the disposal of these items. The revenues received will assist in deferring labor costs for management of the disposal process

Account Charge code: N/A

Budgeted: N/A

DATA SOURCES:

Marc Smith

Jill Vestal

Stephen Cochran

December 2024 Inventoried Surplus
Picked Up and Verified 11/11/2024 thru 12/09/2024

TOTAL ASSETS

TECHNOLOGY

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	COMPUTER - DESKTOP	1811595	W86273VTU2N	8/4/2006
1	COMPUTER - DESKTOP	1811596	W862732FU2N	8/4/2006
1	COMPUTER - DESKTOP	JPPQ1R1	JPPQ1R1	1/13/2012
1	COMPUTER - DESKTOP	8D4N1R1	8D4N1R1	1/30/2012
1	COMPUTER - DESKTOP	8CKN1R1	8CKN1R1	2/6/2012
1	COMPUTER - DESKTOP	8BZB1R1	8BZB1R1	2/6/2012
1	COMPUTER - DESKTOP	CXMD1R1	CXMD1R1	2/6/2012
1	COMPUTER - DESKTOP	8CJN1R1	8CJN1R1	2/6/2012
1	COMPUTER - DESKTOP	8CCH1R1	8CCH1R1	2/6/2012
1	COMPUTER - DESKTOP	8CBD1R1	8CBD1R1	2/6/2012
1	COMPUTER - DESKTOP	8BPJ1R1	8BPJ1R1	2/6/2012
1	COMPUTER - DESKTOP	8CYL1R1	8CYL1R1	2/6/2012
1	COMPUTER - DESKTOP	8CON1R1	8CON1R1	2/6/2012
1	COMPUTER - DESKTOP	D6BGTR1	D6BGTR1	2/6/2012
1	COMPUTER - DESKTOP	34RHMS1	34RHMS1	6/25/2012
1	COMPUTER - DESKTOP	371FMS1	371FMS1	8/2/2012
1	COMPUTER - DESKTOP	5YFDMS1	5YFDMS1	8/2/2012
1	COMPUTER - DESKTOP	5YGDMS1	5YGDMS1	8/2/2012
1	COMPUTER - DESKTOP	5ZDLMS1	5ZDLMS1	8/2/2012
1	COMPUTER - DESKTOP	5Z3JMS1	5Z3JMS1	8/2/2012
1	COMPUTER - DESKTOP	5YMDMS1	5YMDMS1	8/2/2012
1	COMPUTER - DESKTOP	5Z3LMS1	5Z3LMS1	8/2/2012
1	COMPUTER - DESKTOP	5Z5JMS1	5Z5JMS1	8/2/2012
1	COMPUTER - DESKTOP	5YGLMS1	5YGLMS1	8/2/2012
1	COMPUTER - DESKTOP	5YHDMS1	5YHDMS1	8/2/2012
1	COMPUTER - DESKTOP	5YFKMS1	5YFKMS1	8/2/2012
1	COMPUTER - DESKTOP	5ZBJMS1	5ZBJMS1	8/2/2012
1	COMPUTER - DESKTOP	5YFJMS1	5YFJMS1	8/2/2012
1	COMPUTER - DESKTOP	5YNDMS1	5YNDMS1	8/2/2012
1	COMPUTER - DESKTOP	5YNLMS1	5YNLMS1	8/2/2012
1	COMPUTER - DESKTOP	GQ8BNS1	GQ8BNS1	9/6/2012
1	COMPUTER - DESKTOP	795SL02	795SL02	6/4/2014
1	COMPUTER - DESKTOP	JCW7M02	JCW7M02	6/16/2014
1	COMPUTER - DESKTOP	8J1CM02	8J1CM02	6/18/2014
1	COMPUTER - DESKTOP	8K0DM02	8K0DM02	6/18/2014
1	COMPUTER - DESKTOP	8G98M02	8G98M02	6/18/2014
1	COMPUTER - DESKTOP	4612N02	4612N02	6/19/2014
1	COMPUTER - DESKTOP	4712N02	4712N02	6/19/2014
1	COMPUTER - DESKTOP	8KJBM02	8KJBM02	9/8/2014
1	COMPUTER - DESKTOP	88ZBM02	88ZBM02	9/8/2014
1	COMPUTER - DESKTOP	8K08M02	8K08M02	9/8/2014
1	COMPUTER - DESKTOP	8GLDM02	8GLDM02	9/8/2014
1	COMPUTER - DESKTOP	8GG8M02	8GG8M02	9/8/2014
1	COMPUTER - DESKTOP	8HFD02	8HFD02	9/8/2014
1	COMPUTER - DESKTOP	9KP0942	9KP0942	2/10/2015
1	COMPUTER - DESKTOP	84Y3C42	84Y3C42	5/12/2015
1	COMPUTER - DESKTOP	BCXMG42	BCXMG42	6/30/2015

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TOTAL ASSETS

1	COMPUTER - DESKTOP	656JV42	656JV42	6/30/2015
1	COMPUTER - DESKTOP	8YH9R52	8YH9R52	6/30/2015
1	COMPUTER - DESKTOP	82JBS52	82JBS52	7/23/2015
1	COMPUTER - DESKTOP	82JDS52	82JDS52	7/23/2015
1	COMPUTER - DESKTOP	82K8S52	82K8S52	7/23/2015
1	COMPUTER - DESKTOP	1940740	48XWV52	10/7/2015
1	COMPUTER - DESKTOP	63L9V62	63L9V62	11/17/2015
1	COMPUTER - DESKTOP	6LV7V62	6LV7V62	11/17/2015
1	COMPUTER - DESKTOP	963XB62	963XB62	12/1/2015
1	COMPUTER - DESKTOP	9BRVP52	9BRVP52	12/3/2015
1	COMPUTER - DESKTOP	7H77V62	7H77V62	12/3/2015
1	COMPUTER - DESKTOP	9BR4V62	9BR4V62	12/3/2015
1	COMPUTER - DESKTOP	7H76V62	7H76V62	12/3/2015
1	COMPUTER - DESKTOP	7WT4C62	7WT4C62	12/3/2015
1	COMPUTER - DESKTOP	9G40Q52	9G40Q52	12/8/2015
1	COMPUTER - DESKTOP	9F27282	9F27282	1/5/2016
1	COMPUTER - DESKTOP	32KBD92	32KBD92	3/14/2016
1	COMPUTER - DESKTOP	DCV8482	DCV8482	3/22/2016
1	COMPUTER - DESKTOP	759V482	759V482	4/12/2016
1	COMPUTER - DESKTOP	CC19482	CC19482	4/22/2016
1	COMPUTER - DESKTOP	CC8C482	CC8C482	4/22/2016
1	COMPUTER - DESKTOP	2R7Y482	2R7Y482	4/22/2016
1	COMPUTER - DESKTOP	4HF5M82	4HF5M82	4/29/2016
1	COMPUTER - DESKTOP	91D3Z72	91D3Z72	4/29/2016
1	COMPUTER - DESKTOP	8525M82	8525M82	4/29/2016
1	COMPUTER - DESKTOP	4HV3M82	4HV3M82	4/29/2016
1	COMPUTER - DESKTOP	3PW5M82	3PW5M82	4/29/2016
1	COMPUTER - DESKTOP	8BC7M82	8BC7M82	4/29/2016
1	COMPUTER - DESKTOP	4G24M82	4G24M82	4/29/2016
1	COMPUTER - DESKTOP	9132Z72	9132Z72	4/29/2016
1	COMPUTER - DESKTOP	4GT8M82	4GT8M82	4/29/2016
1	COMPUTER - DESKTOP	4HB2M82	4HB2M82	4/29/2016
1	COMPUTER - DESKTOP	4G64M82	4G64M82	4/29/2016
1	COMPUTER - DESKTOP	3QB6M82	3QB6M82	4/29/2016
1	COMPUTER - DESKTOP	911YY72	911YY72	4/29/2016
1	COMPUTER - DESKTOP	3QC6M82	3QC6M82	4/29/2016
1	COMPUTER - DESKTOP	94MYY72	94MYY72	4/29/2016
1	COMPUTER - DESKTOP	3Q73M82	3Q73M82	4/29/2016
1	COMPUTER - DESKTOP	3Q24M82	3Q24M82	4/29/2016
1	COMPUTER - DESKTOP	3QD1M82	3QD1M82	4/29/2016
1	COMPUTER - DESKTOP	950YY72	950YY72	4/29/2016
1	COMPUTER - DESKTOP	3JY8M82	3JY8M82	4/29/2016
1	COMPUTER - DESKTOP	3Q59M82	3Q59M82	4/29/2016
1	COMPUTER - DESKTOP	4H76M82	4H76M82	4/29/2016
1	COMPUTER - DESKTOP	8508M82	8508M82	4/29/2016
1	COMPUTER - DESKTOP	4HR6M82	4HR6M82	4/29/2016
1	COMPUTER - DESKTOP	8535M82	8535M82	4/29/2016
1	COMPUTER - DESKTOP	7M5PGB2	7M5PGB2	6/6/2016
1	COMPUTER - DESKTOP	DCSC482	DCSC482	6/9/2016

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TOTAL ASSETS

1	COMPUTER - DESKTOP	DCY8482	DCY8482	6/9/2016
1	COMPUTER - DESKTOP	DDC6482	DDC6482	6/9/2016
1	COMPUTER - DESKTOP	DDFB482	DDFB482	6/9/2016
1	COMPUTER - DESKTOP	DDWB482	DDWB482	6/9/2016
1	COMPUTER - DESKTOP	3P3SDB2	3P3SDB2	6/16/2016
1	COMPUTER - DESKTOP	3PQRDB2	3PQRDB2	6/16/2016
1	COMPUTER - DESKTOP	3R7RDB2	3R7RDB2	6/16/2016
1	COMPUTER - DESKTOP	FDZ3Z72	FDZ3Z72	6/16/2016
1	COMPUTER - DESKTOP	1HJJ8C2	1HJJ8C2	6/16/2016
1	COMPUTER - DESKTOP	3R7QDB2	3R7QDB2	6/16/2016
1	COMPUTER - DESKTOP	FGR0Q52	FGR0Q52	6/16/2016
1	COMPUTER - DESKTOP	16FD8C2	16FD8C2	6/16/2016
1	COMPUTER - DESKTOP	17PH8C2	17PH8C2	6/16/2016
1	COMPUTER - DESKTOP	F36TP52	F36TP52	6/16/2016
1	COMPUTER - DESKTOP	F37CD92	F37CD92	6/16/2016
1	COMPUTER - DESKTOP	59JRDB2	59JRDB2	6/23/2016
1	COMPUTER - DESKTOP	3W6C8C2	3W6C8C2	6/28/2016
1	COMPUTER - DESKTOP	422C8C2	422C8C2	6/28/2016
1	COMPUTER - DESKTOP	3M5BGB2	3M5BGB2	6/30/2016
1	COMPUTER - DESKTOP	3M36GB2	3M36GB2	6/30/2016
1	COMPUTER - DESKTOP	FG3LBB2	FG3LBB2	7/25/2016
1	COMPUTER - DESKTOP	FG2YB62	FG2YB62	7/25/2016
1	COMPUTER - DESKTOP	2MXD8C2	2MXD8C2	7/25/2016
1	COMPUTER - DESKTOP	2MYF8C2	2MYF8C2	7/25/2016
1	COMPUTER - DESKTOP	4YJG8C2	4YJG8C2	7/25/2016
1	COMPUTER - DESKTOP	FG45V62	FG45V62	7/25/2016
1	COMPUTER - DESKTOP	2MJC8C2	2MJC8C2	7/25/2016
1	COMPUTER - DESKTOP	433F8C2	433F8C2	7/25/2016
1	COMPUTER - DESKTOP	2MQG8C2	2MQG8C2	7/25/2016
1	COMPUTER - DESKTOP	81SYCD2	81SYCD2	8/25/2016
1	COMPUTER - DESKTOP	70N6DD2	70N6DD2	8/25/2016
1	COMPUTER - DESKTOP	70R5DD2	70R5DD2	8/25/2016
1	COMPUTER - DESKTOP	8102DD2	8102DD2	8/25/2016
1	COMPUTER - DESKTOP	BQ8HXD2	BQ8HXD2	11/1/2016
1	COMPUTER - DESKTOP	BQ3CXD2	BQ3CXD2	11/1/2016
1	COMPUTER - DESKTOP	BQJCXD2	BQJCXD2	11/1/2016
1	COMPUTER - DESKTOP	BRGFXD2	BRGFXD2	11/1/2016
1	COMPUTER - DESKTOP	94CGXD2	94CGXD2	11/1/2016
1	COMPUTER - DESKTOP	8BFGXD2	8BFGXD2	11/1/2016
1	COMPUTER - DESKTOP	8NSCXD2	8NSCXD2	11/1/2016
1	COMPUTER - DESKTOP	8C3CXD2	8C3CXD2	11/1/2016
1	COMPUTER - DESKTOP	C43CXD2	C43CXD2	11/1/2016
1	COMPUTER - DESKTOP	9J0FXD2	9J0FXD2	11/1/2016
1	COMPUTER - DESKTOP	C508XD2	C508XD2	11/1/2016
1	COMPUTER - DESKTOP	9JCBXD2	9JCBXD2	11/1/2016
1	COMPUTER - DESKTOP	C4C8XD2	C4C8XD2	11/1/2016
1	COMPUTER - DESKTOP	93TBXD2	93TBXD2	11/1/2016
1	COMPUTER - DESKTOP	9K9BXD2	9K9BXD2	11/1/2016
1	COMPUTER - DESKTOP	8PXFxD2	8PXFxD2	11/1/2016

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1	COMPUTER - DESKTOP	CTW7XD2	CTW7XD2	11/1/2016
1	COMPUTER - DESKTOP	8RPFXD2	8RPFXD2	11/1/2016
1	COMPUTER - DESKTOP	9XS3DD2	9XS3DD2	11/1/2016
1	COMPUTER - DESKTOP	9HWBXD2	9HWBXD2	11/1/2016
1	COMPUTER - DESKTOP	9J6BXD2	9J6BXD2	11/1/2016
1	COMPUTER - DESKTOP	88J7XD2	88J7XD2	11/1/2016
1	COMPUTER - DESKTOP	8QJGXD2	8QJGXD2	11/1/2016
1	COMPUTER - DESKTOP	8RY7XD2	8RY7XD2	11/1/2016
1	COMPUTER - DESKTOP	88GFXD2	88GFXD2	11/1/2016
1	COMPUTER - DESKTOP	8QTGXD2	8QTGXD2	11/1/2016
1	COMPUTER - DESKTOP	8RHCXD2	8RHCXD2	11/1/2016
1	COMPUTER - DESKTOP	88CDXD2	88CDXD2	11/1/2016
1	COMPUTER - DESKTOP	8RS9XD2	8RS9XD2	11/1/2016
1	COMPUTER - DESKTOP	8R8DXD2	8R8DXD2	11/1/2016
1	COMPUTER - DESKTOP	9HSBXD2	9HSBXD2	11/1/2016
1	COMPUTER - DESKTOP	8B6GXD2	8B6GXD2	11/1/2016
1	COMPUTER - DESKTOP	CVFBXD2	CVFBXD2	11/1/2016
1	COMPUTER - DESKTOP	883GXD2	883GXD2	11/1/2016
1	COMPUTER - DESKTOP	9XZZCD2	9XZZCD2	11/1/2016
1	COMPUTER - DESKTOP	93NCXD2	93NCXD2	11/1/2016
1	COMPUTER - DESKTOP	C57GXD2	C57GXD2	11/1/2016
1	COMPUTER - DESKTOP	9KX9XD2	9KX9XD2	11/1/2016
1	COMPUTER - DESKTOP	CWGBXD2	CWGBXD2	11/1/2016
1	COMPUTER - DESKTOP	C40HXD2	C40HXD2	11/1/2016
1	COMPUTER - DESKTOP	938GXD2	938GXD2	11/1/2016
1	COMPUTER - DESKTOP	954CXD2	954CXD2	11/1/2016
1	COMPUTER - DESKTOP	940BXD2	940BXD2	11/1/2016
1	COMPUTER - DESKTOP	96HGXD2	96HGXD2	11/1/2016
1	COMPUTER - DESKTOP	BQPCXD2	BQPCXD2	11/1/2016
1	COMPUTER - DESKTOP	89SDXD2	89SDXD2	11/1/2016
1	COMPUTER - DESKTOP	BQ6FXD2	BQ6FXD2	11/1/2016
1	COMPUTER - DESKTOP	BR99XD2	BR99XD2	11/1/2016
1	COMPUTER - DESKTOP	C4SCXD2	C4SCXD2	11/1/2016
1	COMPUTER - DESKTOP	9JW8XD2	9JW8XD2	11/1/2016
1	COMPUTER - DESKTOP	8NJ7XD2	8NJ7XD2	11/1/2016
1	COMPUTER - DESKTOP	BRY9XD2	BRY9XD2	11/1/2016
1	COMPUTER - DESKTOP	BRSDXD2	BRSDXD2	11/1/2016
1	COMPUTER - DESKTOP	BQZ9XD2	BQZ9XD2	11/1/2016
1	COMPUTER - DESKTOP	BR3CXD2	BR3CXD2	11/1/2016
1	COMPUTER - DESKTOP	8MCVCH2	8MCVCH2	2/22/2017
1	COMPUTER - DESKTOP	8MNVCH2	8MNVCH2	2/22/2017
1	COMPUTER - DESKTOP	JQGYCH2	JQGYCH2	3/21/2017
1	COMPUTER - DESKTOP	8M6VCH2	8M6VCH2	3/28/2017
1	COMPUTER - DESKTOP	8MNTCH2	8MNTCH2	3/28/2017
1	COMPUTER - DESKTOP	8MXWCH2	8MXWCH2	3/28/2017
1	COMPUTER - DESKTOP	8MYWCH2	8MYWCH2	3/28/2017
1	COMPUTER - DESKTOP	GTCDHH2	GTCDHH2	6/6/2017
1	COMPUTER - DESKTOP	GT9FHH2	GT9FHH2	6/6/2017
1	COMPUTER - DESKTOP	GT8KHH2	GT8KHH2	6/6/2017

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TOTAL ASSETS

1	COMPUTER - DESKTOP	GTBHHH2	GTBHHH2	6/6/2017
1	COMPUTER - DESKTOP	7R3BJH2	7R3BJH2	6/6/2017
1	COMPUTER - DESKTOP	D7J6KH2	D7J6KH2	6/6/2017
1	COMPUTER - DESKTOP	D7J7KH2	D7J7KH2	6/6/2017
1	COMPUTER - DESKTOP	D7K1KH2	D7K1KH2	6/6/2017
1	COMPUTER - DESKTOP	D7K2KH2	D7K2KH2	6/6/2017
1	COMPUTER - DESKTOP	D7K3KH2	D7K3KH2	6/6/2017
1	COMPUTER - DESKTOP	D7K4KH2	D7K4KH2	6/6/2017
1	COMPUTER - DESKTOP	D7K5KH2	D7K5KH2	6/6/2017
1	COMPUTER - DESKTOP	D7K7KH2	D7K7KH2	6/6/2017
1	COMPUTER - DESKTOP	D7L2KH2	D7L2KH2	6/6/2017
1	COMPUTER - DESKTOP	D7L3KH2	D7L3KH2	6/6/2017
1	COMPUTER - DESKTOP	D7L4KH2	D7L4KH2	6/6/2017
1	COMPUTER - DESKTOP	8YQYHH2	8YQYHH2	6/6/2017
1	COMPUTER - DESKTOP	D7L6KH2	D7L6KH2	6/6/2017
1	COMPUTER - DESKTOP	D7L7KH2	D7L7KH2	6/6/2017
1	COMPUTER - DESKTOP	D7M1KH2	D7M1KH2	6/6/2017
1	COMPUTER - DESKTOP	D7M2KH2	D7M2KH2	6/6/2017
1	COMPUTER - DESKTOP	D7M3KH2	D7M3KH2	6/6/2017
1	COMPUTER - DESKTOP	D7M5KH2	D7M5KH2	6/6/2017
1	COMPUTER - DESKTOP	D7M6KH2	D7M6KH2	6/6/2017
1	COMPUTER - DESKTOP	D7M7KH2	D7M7KH2	6/6/2017
1	COMPUTER - DESKTOP	36D5KH2	36D5KH2	6/13/2017
1	COMPUTER - DESKTOP	35S4KH2	35S4KH2	6/13/2017
1	COMPUTER - DESKTOP	3613KH2	3613KH2	6/13/2017
1	COMPUTER - DESKTOP	2ZH3KH2	2ZH3KH2	6/30/2017
1	COMPUTER - DESKTOP	2ZR3KH2	2ZR3KH2	6/30/2017
1	COMPUTER - DESKTOP	36B3KH2	36B3KH2	6/30/2017
1	COMPUTER - DESKTOP	2ZG3KH2	2ZG3KH2	6/30/2017
1	COMPUTER - DESKTOP	G3R4KH2	G3R4KH2	7/25/2017
1	COMPUTER - DESKTOP	BR3LKH2	BR3LKH2	8/10/2017
1	COMPUTER - DESKTOP	BR2HKH2	BR2HKH2	8/10/2017
1	COMPUTER - DESKTOP	BR2NKH2	BR2NKH2	8/10/2017
1	COMPUTER - DESKTOP	BR2JKH2	BR2JKH2	8/10/2017
1	COMPUTER - DESKTOP	9C9VKH2	9C9VKH2	8/31/2017
1	COMPUTER - DESKTOP	1959594	DP2M9N2	4/10/2018
1	COMPUTER - DESKTOP	1960547	661GMN2	4/23/2018
1	COMPUTER - DESKTOP	1960748	CC3P9N2	5/3/2018
1	COMPUTER - DESKTOP	28FDCP2	28FDCP2	5/30/2018
1	COMPUTER - DESKTOP	28L8CP2	28L8CP2	5/30/2018
1	COMPUTER - DESKTOP	28GDCP2	28GDCP2	5/30/2018
1	COMPUTER - DESKTOP	B5BKCP2	B5BKCP2	6/13/2018
1	COMPUTER - DESKTOP	HMPJCP2	HMPJCP2	6/14/2018
1	COMPUTER - DESKTOP	HMCPCP2	HMCPCP2	6/14/2018
1	COMPUTER - DESKTOP	HMMRCP2	HMMRCP2	6/14/2018
1	COMPUTER - DESKTOP	2S0MQP2	2S0MQP2	7/30/2018
1	COMPUTER - DESKTOP	CPQYQP2	CPQYQP2	7/30/2018
1	COMPUTER - DESKTOP	1967305	D8D83W2	5/7/2019
1	COMPUTER - DESKTOP	1967306	D8823W2	5/7/2019

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1	COMPUTER - DESKTOP	1967307	D8B73W2	5/7/2019
1	COMPUTER - DESKTOP	1967311	D8B83W2	5/7/2019
1	COMPUTER - DESKTOP	1967312	D8H43W2	5/7/2019
1	COMPUTER - DESKTOP	1967314	D8C53W2	5/7/2019
1	COMPUTER - DESKTOP	1967315	D8743W2	5/7/2019
1	COMPUTER - DESKTOP	1967316	D8H53W2	5/7/2019
1	COMPUTER - DESKTOP	1967317	D8653W2	5/7/2019
1	COMPUTER - DESKTOP	1967331	D8H23W2	5/7/2019
1	COMPUTER - DESKTOP	JS8P2W2	JS8P2W2	5/10/2019
1	COMPUTER - DESKTOP	39Z63Y2	39Z63Y2	8/20/2019
1	COMPUTER - DESKTOP	D530PX2	D530PX2	8/20/2019
1	COMPUTER - DESKTOP	HRF0PX2	HRF0PX2	8/21/2019
1	COMPUTER - DESKTOP	HRG9FX2	HRG9FX2	8/21/2019
1	COMPUTER - DESKTOP	HRFJFX2	HRFJFX2	8/21/2019
1	COMPUTER - DESKTOP	68C7RP2	68C7RP2	1/30/2020
1	COMPUTER - DESKTOP	F612MH3	F612MH3	1/25/2022
1	COMPUTER - LAPTOP	1967477	FV FYL3JTK78	5/17/2019
1	COMPUTER - LAPTOP	1967440	FV FYL79NJK78	5/21/2019
1	COMPUTER - LAPTOP	1967509	FV FYL6ZVJK78	5/21/2019
1	COMPUTER - LAPTOP	1967515	FV FYL6Q8JK78	5/22/2019
1	COMPUTER - LAPTOP	1967489	C02YN8WKJK78	5/23/2019
1	COMPUTER - LAPTOP	151MKQ1	151MKQ1	6/3/2011
1	COMPUTER - LAPTOP	2QCTKQ1	2QCTKQ1	8/8/2011
1	COMPUTER - LAPTOP	14JB832	14JB832	3/9/2015
1	COMPUTER - LAPTOP	FLQ6532	FLQ6532	3/9/2015
1	COMPUTER - LAPTOP	6NQ6532	6NQ6532	3/9/2015
1	COMPUTER - LAPTOP	CLQ6532	CLQ6532	3/9/2015
1	COMPUTER - LAPTOP	2NMP432	2NMP432	3/9/2015
1	COMPUTER - LAPTOP	FBQ6532	FBQ6532	3/9/2015
1	COMPUTER - LAPTOP	5ZMP432	5ZMP432	3/9/2015
1	COMPUTER - LAPTOP	BYHB832	BYHB832	3/9/2015
1	COMPUTER - LAPTOP	5HQ6532	5HQ6532	3/9/2015
1	COMPUTER - LAPTOP	D8JB832	D8JB832	3/9/2015
1	COMPUTER - LAPTOP	90JB832	90JB832	3/9/2015
1	COMPUTER - LAPTOP	DXMP432	DXMP432	3/9/2015
1	COMPUTER - LAPTOP	F5JB832	F5JB832	3/9/2015
1	COMPUTER - LAPTOP	DVMP432	DVMP432	3/24/2015
1	COMPUTER - LAPTOP	836VM32	836VM32	4/22/2015
1	COMPUTER - LAPTOP	CXNGM32	CXNGM32	5/26/2015
1	COMPUTER - LAPTOP	7G26M32	7G26M32	6/1/2015
1	COMPUTER - LAPTOP	HTH4M32	HTH4M32	6/1/2015
1	COMPUTER - LAPTOP	BM15M32	BM15M32	6/2/2015
1	COMPUTER - LAPTOP	JS4FM32	JS4FM32	6/2/2015
1	COMPUTER - LAPTOP	FVSDM32	FVSDM32	6/2/2015
1	COMPUTER - LAPTOP	7J38M32	7J38M32	6/2/2015
1	COMPUTER - LAPTOP	J0XGM32	J0XGM32	6/2/2015
1	COMPUTER - LAPTOP	12LJM32	12LJM32	6/2/2015
1	COMPUTER - LAPTOP	9C44M32	9C44M32	6/3/2015
1	COMPUTER - LAPTOP	98P4M32	98P4M32	6/3/2015

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1	COMPUTER - LAPTOP	F1GPM32	F1GPM32	6/3/2015
1	COMPUTER - LAPTOP	8JBGN32	8JBGN32	6/15/2015
1	COMPUTER - LAPTOP	7DNKM32	7DNKM32	6/15/2015
1	COMPUTER - LAPTOP	2YG9R32	2YG9R32	6/15/2015
1	COMPUTER - LAPTOP	FHL2R32	FHL2R32	6/15/2015
1	COMPUTER - LAPTOP	G9T7R32	G9T7R32	6/15/2015
1	COMPUTER - LAPTOP	5TT8R32	5TT8R32	6/15/2015
1	COMPUTER - LAPTOP	HPQJM32	HPQJM32	6/18/2015
1	COMPUTER - LAPTOP	6KNKM32	6KNKM32	6/18/2015
1	COMPUTER - LAPTOP	9YLJR32	9YLJR32	6/24/2015
1	COMPUTER - LAPTOP	4RDFR32	4RDFR32	6/24/2015
1	COMPUTER - LAPTOP	4Y4CM32	4Y4CM32	6/29/2015
1	COMPUTER - LAPTOP	9C54H52	9C54H52	6/30/2015
1	COMPUTER - LAPTOP	BB54H52	BB54H52	6/30/2015
1	COMPUTER - LAPTOP	F284H52	F284H52	6/30/2015
1	COMPUTER - LAPTOP	FB54H52	FB54H52	6/30/2015
1	COMPUTER - LAPTOP	6D54H52	6D54H52	6/30/2015
1	COMPUTER - LAPTOP	6B54H52	6B54H52	6/30/2015
1	COMPUTER - LAPTOP	DC54H52	DC54H52	6/30/2015
1	COMPUTER - LAPTOP	BV44H52	BV44H52	6/30/2015
1	COMPUTER - LAPTOP	4C54H52	4C54H52	6/30/2015
1	COMPUTER - LAPTOP	7D54H52	7D54H52	6/30/2015
1	COMPUTER - LAPTOP	3B54H52	3B54H52	6/30/2015
1	COMPUTER - LAPTOP	G284H52	G284H52	6/30/2015
1	COMPUTER - LAPTOP	G954H52	G954H52	6/30/2015
1	COMPUTER - LAPTOP	CB54H52	CB54H52	6/30/2015
1	COMPUTER - LAPTOP	4D54H52	4D54H52	6/30/2015
1	COMPUTER - LAPTOP	4854H52	4854H52	6/30/2015
1	COMPUTER - LAPTOP	2954H52	2954H52	6/30/2015
1	COMPUTER - LAPTOP	J284H52	J284H52	6/30/2015
1	COMPUTER - LAPTOP	7284H52	7284H52	6/30/2015
1	COMPUTER - LAPTOP	H954H52	H954H52	6/30/2015
1	COMPUTER - LAPTOP	9B54H52	9B54H52	6/30/2015
1	COMPUTER - LAPTOP	1384H52	1384H52	6/30/2015
1	COMPUTER - LAPTOP	9854H52	9854H52	6/30/2015
1	COMPUTER - LAPTOP	6C54H52	6C54H52	6/30/2015
1	COMPUTER - LAPTOP	7B54H52	7B54H52	6/30/2015
1	COMPUTER - LAPTOP	JFZFR32	JFZFR32	6/30/2015
1	COMPUTER - LAPTOP	79XLR32	79XLR32	6/30/2015
1	COMPUTER - LAPTOP	FHKGR32	FHKGR32	6/30/2015
1	COMPUTER - LAPTOP	46PLR32	46PLR32	6/30/2015
1	COMPUTER - LAPTOP	4FSFR32	4FSFR32	6/30/2015
1	COMPUTER - LAPTOP	401HR32	401HR32	6/30/2015
1	COMPUTER - LAPTOP	GZ67M52	GZ67M52	10/9/2015
1	COMPUTER - LAPTOP	HZ9YL52	HZ9YL52	10/14/2015
1	COMPUTER - LAPTOP	B03YL52	B03YL52	10/14/2015
1	COMPUTER - LAPTOP	403YL52	403YL52	10/14/2015
1	COMPUTER - LAPTOP	2LSWY52	2LSWY52	10/26/2015
1	COMPUTER - LAPTOP	6RMN582	6RMN582	1/5/2016

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1	COMPUTER - LAPTOP	1STB682	1STB682	1/20/2016
1	COMPUTER - LAPTOP	GGG3B82	GGG3B82	3/8/2016
1	COMPUTER - LAPTOP	9GTG982	9GTG982	3/14/2016
1	COMPUTER - LAPTOP	3GTG982	3GTG982	3/14/2016
1	COMPUTER - LAPTOP	32TDB82	32TDB82	3/14/2016
1	COMPUTER - LAPTOP	CDW4C82	CDW4C82	4/12/2016
1	COMPUTER - LAPTOP	FGW4C82	FGW4C82	4/12/2016
1	COMPUTER - LAPTOP	JFW4C82	JFW4C82	4/12/2016
1	COMPUTER - LAPTOP	D2X4C82	D2X4C82	4/12/2016
1	COMPUTER - LAPTOP	BGW4C82	BGW4C82	4/12/2016
1	COMPUTER - LAPTOP	HDW4C82	HDW4C82	4/12/2016
1	COMPUTER - LAPTOP	B2X4C82	B2X4C82	4/12/2016
1	COMPUTER - LAPTOP	GDW4C82	GDW4C82	4/12/2016
1	COMPUTER - LAPTOP	72X4C82	72X4C82	4/12/2016
1	COMPUTER - LAPTOP	8FW4C82	8FW4C82	4/12/2016
1	COMPUTER - LAPTOP	J2X4C82	J2X4C82	4/12/2016
1	COMPUTER - LAPTOP	3HW4C82	3HW4C82	4/12/2016
1	COMPUTER - LAPTOP	8GW4C82	8GW4C82	4/12/2016
1	COMPUTER - LAPTOP	9FW4C82	9FW4C82	4/12/2016
1	COMPUTER - LAPTOP	GGW4C82	GGW4C82	4/12/2016
1	COMPUTER - LAPTOP	13X4C82	13X4C82	4/12/2016
1	COMPUTER - LAPTOP	6FW4C82	6FW4C82	4/12/2016
1	COMPUTER - LAPTOP	DFW4C82	DFW4C82	4/12/2016
1	COMPUTER - LAPTOP	3GW4C82	3GW4C82	4/12/2016
1	COMPUTER - LAPTOP	5HW4C82	5HW4C82	4/12/2016
1	COMPUTER - LAPTOP	DGW4C82	DGW4C82	4/12/2016
1	COMPUTER - LAPTOP	9GW4C82	9GW4C82	4/12/2016
1	COMPUTER - LAPTOP	CFW4C82	CFW4C82	4/12/2016
1	COMPUTER - LAPTOP	5FW4C82	5FW4C82	4/12/2016
1	COMPUTER - LAPTOP	GFW4C82	GFW4C82	4/12/2016
1	COMPUTER - LAPTOP	C2X4C82	C2X4C82	4/12/2016
1	COMPUTER - LAPTOP	9DW4C82	9DW4C82	4/12/2016
1	COMPUTER - LAPTOP	FFW4C82	FFW4C82	4/12/2016
1	COMPUTER - LAPTOP	6HW4C82	6HW4C82	4/12/2016
1	COMPUTER - LAPTOP	5GW4C82	5GW4C82	4/12/2016
1	COMPUTER - LAPTOP	4HW4C82	4HW4C82	4/12/2016
1	COMPUTER - LAPTOP	6869C82	6869C82	4/12/2016
1	COMPUTER - LAPTOP	1969C82	1969C82	4/12/2016
1	COMPUTER - LAPTOP	29MBC82	29MBC82	4/21/2016
1	COMPUTER - LAPTOP	31MBC82	31MBC82	4/21/2016
1	COMPUTER - LAPTOP	D0MBC82	D0MBC82	4/21/2016
1	COMPUTER - LAPTOP	H0MBC82	H0MBC82	4/21/2016
1	COMPUTER - LAPTOP	J5M9C82	J5M9C82	4/21/2016
1	COMPUTER - LAPTOP	GL27782	GL27782	4/29/2016
1	COMPUTER - LAPTOP	1F37782	1F37782	4/29/2016
1	COMPUTER - LAPTOP	FS27782	FS27782	4/29/2016
1	COMPUTER - LAPTOP	78WPFC2	78WPFC2	6/16/2016
1	COMPUTER - LAPTOP	H9WPFC2	H9WPFC2	6/16/2016
1	COMPUTER - LAPTOP	JQSPFC2	JQSPFC2	6/16/2016

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1	COMPUTER - LAPTOP	1K50D82	1K50D82	6/20/2016
1	COMPUTER - LAPTOP	7Q40D82	7Q40D82	6/23/2016
1	COMPUTER - LAPTOP	943VD82	943VD82	6/30/2016
1	COMPUTER - LAPTOP	9LH4VB2	9LH4VB2	6/30/2016
1	COMPUTER - LAPTOP	4MH4VB2	4MH4VB2	6/30/2016
1	COMPUTER - LAPTOP	7LH4VB2	7LH4VB2	6/30/2016
1	COMPUTER - LAPTOP	HLH4VB2	HLH4VB2	6/30/2016
1	COMPUTER - LAPTOP	G0YDXB2	G0YDXB2	8/12/2016
1	COMPUTER - LAPTOP	H1YDXB2	H1YDXB2	8/12/2016
1	COMPUTER - LAPTOP	B1YDXB2	B1YDXB2	8/12/2016
1	COMPUTER - LAPTOP	2BN8XB2	2BN8XB2	8/12/2016
1	COMPUTER - LAPTOP	D1YDXB2	D1YDXB2	8/12/2016
1	COMPUTER - LAPTOP	92YDXB2	92YDXB2	8/12/2016
1	COMPUTER - LAPTOP	BNZ6ZB2	BNZ6ZB2	8/12/2016
1	COMPUTER - LAPTOP	FZDXB2	FZDXB2	8/12/2016
1	COMPUTER - LAPTOP	96N8XB2	96N8XB2	8/12/2016
1	COMPUTER - LAPTOP	GBN8XB2	GBN8XB2	8/12/2016
1	COMPUTER - LAPTOP	J8N8XB2	J8N8XB2	8/12/2016
1	COMPUTER - LAPTOP	28N8XB2	28N8XB2	8/12/2016
1	COMPUTER - LAPTOP	3CN8XB2	3CN8XB2	8/12/2016
1	COMPUTER - LAPTOP	56N8XB2	56N8XB2	8/12/2016
1	COMPUTER - LAPTOP	87N8XB2	87N8XB2	8/12/2016
1	COMPUTER - LAPTOP	C8N8XB2	C8N8XB2	8/12/2016
1	COMPUTER - LAPTOP	CBN8XB2	CBN8XB2	8/12/2016
1	COMPUTER - LAPTOP	C7N8XB2	C7N8XB2	8/12/2016
1	COMPUTER - LAPTOP	DBN8XB2	DBN8XB2	8/12/2016
1	COMPUTER - LAPTOP	35N8XB2	35N8XB2	8/12/2016
1	COMPUTER - LAPTOP	54N8XB2	54N8XB2	8/12/2016
1	COMPUTER - LAPTOP	23N8XB2	23N8XB2	8/12/2016
1	COMPUTER - LAPTOP	D3N8XB2	D3N8XB2	8/12/2016
1	COMPUTER - LAPTOP	G4N8XB2	G4N8XB2	8/12/2016
1	COMPUTER - LAPTOP	34N8XB2	34N8XB2	8/12/2016
1	COMPUTER - LAPTOP	G9VQMC2	G9VQMC2	9/6/2016
1	COMPUTER - LAPTOP	BVV91C2	BVV91C2	9/27/2016
1	COMPUTER - LAPTOP	CXV91C2	CXV91C2	9/27/2016
1	COMPUTER - LAPTOP	GBT91C2	GBT91C2	9/27/2016
1	COMPUTER - LAPTOP	GVV91C2	GVV91C2	9/27/2016
1	COMPUTER - LAPTOP	40YG3C2	40YG3C2	10/27/2016
1	COMPUTER - LAPTOP	4ZXG3C2	4ZXG3C2	10/27/2016
1	COMPUTER - LAPTOP	6ZXG3C2	6ZXG3C2	10/27/2016
1	COMPUTER - LAPTOP	80YG3C2	80YG3C2	10/27/2016
1	COMPUTER - LAPTOP	9ZXG3C2	9ZXG3C2	10/27/2016
1	COMPUTER - LAPTOP	BZXG3C2	BZXG3C2	10/27/2016
1	COMPUTER - LAPTOP	J2QW4C2	J2QW4C2	12/1/2016
1	COMPUTER - LAPTOP	8YQFTC2	8YQFTC2	2/8/2017
1	COMPUTER - LAPTOP	919X1F2	919X1F2	3/23/2017
1	COMPUTER - LAPTOP	HS9X1F2	HS9X1F2	3/30/2017
1	COMPUTER - LAPTOP	J69X1F2	J69X1F2	4/11/2017
1	COMPUTER - LAPTOP	719X1F2	719X1F2	4/14/2017

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1	COMPUTER - LAPTOP	6KMY3F2	6KMY3F2	4/14/2017
1	COMPUTER - LAPTOP	HKMY3F2	HKMY3F2	4/14/2017
1	COMPUTER - LAPTOP	7KMY3F2	7KMY3F2	4/14/2017
1	COMPUTER - LAPTOP	FC9X1F2	FC9X1F2	5/4/2017
1	COMPUTER - LAPTOP	3JD62H2	3JD62H2	5/19/2017
1	COMPUTER - LAPTOP	CD1X5F2	CD1X5F2	5/24/2017
1	COMPUTER - LAPTOP	C73X5F2	C73X5F2	5/24/2017
1	COMPUTER - LAPTOP	3R8L6F2	3R8L6F2	6/19/2017
1	COMPUTER - LAPTOP	6N8L6F2	6N8L6F2	6/19/2017
1	COMPUTER - LAPTOP	1P8L6F2	1P8L6F2	6/19/2017
1	COMPUTER - LAPTOP	2P8L6F2	2P8L6F2	6/19/2017
1	COMPUTER - LAPTOP	DN8L6F2	DN8L6F2	6/19/2017
1	COMPUTER - LAPTOP	3Q8L6F2	3Q8L6F2	6/19/2017
1	COMPUTER - LAPTOP	2Q8L6F2	2Q8L6F2	6/19/2017
1	COMPUTER - LAPTOP	CP8L6F2	CP8L6F2	6/19/2017
1	COMPUTER - LAPTOP	7Q8L6F2	7Q8L6F2	6/19/2017
1	COMPUTER - LAPTOP	1R8L6F2	1R8L6F2	6/19/2017
1	COMPUTER - LAPTOP	4P8L6F2	4P8L6F2	6/19/2017
1	COMPUTER - LAPTOP	6Q8L6F2	6Q8L6F2	6/19/2017
1	COMPUTER - LAPTOP	5P8L6F2	5P8L6F2	6/19/2017
1	COMPUTER - LAPTOP	9N8L6F2	9N8L6F2	6/19/2017
1	COMPUTER - LAPTOP	8L2L6F2	8L2L6F2	6/19/2017
1	COMPUTER - LAPTOP	HP8L6F2	HP8L6F2	6/19/2017
1	COMPUTER - LAPTOP	8P8L6F2	8P8L6F2	6/19/2017
1	COMPUTER - LAPTOP	GN8L6F2	GN8L6F2	6/19/2017
1	COMPUTER - LAPTOP	CQ8L6F2	CQ8L6F2	6/19/2017
1	COMPUTER - LAPTOP	5N8L6F2	5N8L6F2	6/19/2017
1	COMPUTER - LAPTOP	2G7H5F2	2G7H5F2	7/25/2017
1	COMPUTER - LAPTOP	FFKDMJ2	FFKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	BDKDMJ2	BDKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	DDKDMJ2	DDKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	DFKDMJ2	DFKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	5GKDMJ2	5GKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	7DKDMJ2	7DKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	HDKDMJ2	HDKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	FDKDMJ2	FDKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	DHKDMJ2	DHKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	JFKDMJ2	JFKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	5DKDMJ2	5DKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	2FKDMJ2	2FKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	9GKDMJ2	9GKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	1GKDMJ2	1GKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	9FKDMJ2	9FKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	BFKDMJ2	BFKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	BHKDMJ2	BHKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	GFKDMJ2	GFKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	JGKDMJ2	JGKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	FQ1VBH2	FQ1VBH2	8/22/2017
1	COMPUTER - LAPTOP	BGWMMJ2	BGWMMJ2	8/29/2017

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1	COMPUTER - LAPTOP	2N7H5F2	2N7H5F2	9/28/2017
1	COMPUTER - LAPTOP	6V7H5F2	6V7H5F2	9/28/2017
1	COMPUTER - LAPTOP	1V6H5F2	1V6H5F2	9/28/2017
1	COMPUTER - LAPTOP	JN7H5F2	JN7H5F2	9/28/2017
1	COMPUTER - LAPTOP	4Z6H5F2	4Z6H5F2	9/28/2017
1	COMPUTER - LAPTOP	HX7H5F2	HX7H5F2	9/28/2017
1	COMPUTER - LAPTOP	1957414	FP17FH2	10/2/2017
1	COMPUTER - LAPTOP	1957421	4377FH2	10/2/2017
1	COMPUTER - LAPTOP	DD1WPJ2	DD1WPJ2	11/6/2017
1	COMPUTER - LAPTOP	3Z1WPJ2	3Z1WPJ2	11/6/2017
1	COMPUTER - LAPTOP	8DGT SJ2	8DGT SJ2	11/9/2017
1	COMPUTER - LAPTOP	GFN5TJ2	GFN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	FFN5TJ2	FFN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	8GN5TJ2	8GN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	6FN5TJ2	6FN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	4FN5TJ2	4FN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	7FN5TJ2	7FN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	4GN5TJ2	4GN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	JPB2SJ2	JPB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	BPB2SJ2	BPB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	B3G44M2	B3G44M2	1/9/2018
1	COMPUTER - LAPTOP	16473L2	16473L2	1/31/2018
1	COMPUTER - LAPTOP	4M473L2	4M473L2	1/31/2018
1	COMPUTER - LAPTOP	65473L2	65473L2	1/31/2018
1	COMPUTER - LAPTOP	1L473L2	1L473L2	1/31/2018
1	COMPUTER - LAPTOP	7N473L2	7N473L2	1/31/2018
1	COMPUTER - LAPTOP	3M473L2	3M473L2	1/31/2018
1	COMPUTER - LAPTOP	8N473L2	8N473L2	1/31/2018
1	COMPUTER - LAPTOP	J9473L2	J9473L2	1/31/2018
1	COMPUTER - LAPTOP	B4RQ3L2	B4RQ3L2	2/12/2018
1	COMPUTER - LAPTOP	JVRT3L2	JVRT3L2	3/8/2018
1	COMPUTER - LAPTOP	6SZCZM2	6SZCZM2	3/9/2018
1	COMPUTER - LAPTOP	B368ZM2	B368ZM2	3/14/2018
1	COMPUTER - LAPTOP	5LHZ3L2	5LHZ3L2	3/23/2018
1	COMPUTER - LAPTOP	DPR16L2	DPR16L2	4/9/2018
1	COMPUTER - LAPTOP	CNR16L2	CNR16L2	4/9/2018
1	COMPUTER - LAPTOP	9NR16L2	9NR16L2	4/9/2018
1	COMPUTER - LAPTOP	HNR16L2	HNR16L2	4/9/2018
1	COMPUTER - LAPTOP	3PR16L2	3PR16L2	4/9/2018
1	COMPUTER - LAPTOP	2NR16L2	2NR16L2	4/9/2018
1	COMPUTER - LAPTOP	3NR16L2	3NR16L2	4/9/2018
1	COMPUTER - LAPTOP	FPR16L2	FPR16L2	4/9/2018
1	COMPUTER - LAPTOP	6NR16L2	6NR16L2	4/9/2018
1	COMPUTER - LAPTOP	5NR16L2	5NR16L2	4/9/2018
1	COMPUTER - LAPTOP	2PR16L2	2PR16L2	4/9/2018
1	COMPUTER - LAPTOP	1W984L2	1W984L2	4/12/2018
1	COMPUTER - LAPTOP	2V984L2	2V984L2	4/12/2018
1	COMPUTER - LAPTOP	3W984L2	3W984L2	4/12/2018
1	COMPUTER - LAPTOP	4V984L2	4V984L2	4/12/2018

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1	COMPUTER - LAPTOP	4W984L2	4W984L2	4/12/2018
1	COMPUTER - LAPTOP	56B84L2	56B84L2	4/12/2018
1	COMPUTER - LAPTOP	5V984L2	5V984L2	4/12/2018
1	COMPUTER - LAPTOP	66B84L2	66B84L2	4/12/2018
1	COMPUTER - LAPTOP	75B84L2	75B84L2	4/12/2018
1	COMPUTER - LAPTOP	76B84L2	76B84L2	4/12/2018
1	COMPUTER - LAPTOP	8V984L2	8V984L2	4/12/2018
1	COMPUTER - LAPTOP	8W984L2	8W984L2	4/12/2018
1	COMPUTER - LAPTOP	95B84L2	95B84L2	4/12/2018
1	COMPUTER - LAPTOP	96B84L2	96B84L2	4/12/2018
1	COMPUTER - LAPTOP	CV984L2	CV984L2	4/12/2018
1	COMPUTER - LAPTOP	D4B84L2	D4B84L2	4/12/2018
1	COMPUTER - LAPTOP	F5B84L2	F5B84L2	4/12/2018
1	COMPUTER - LAPTOP	FV984L2	FV984L2	4/12/2018
1	COMPUTER - LAPTOP	G5B84L2	G5B84L2	4/12/2018
1	COMPUTER - LAPTOP	GV984L2	GV984L2	4/12/2018
1	COMPUTER - LAPTOP	H5B84L2	H5B84L2	4/12/2018
1	COMPUTER - LAPTOP	HT984L2	HT984L2	4/12/2018
1	COMPUTER - LAPTOP	J5B84L2	J5B84L2	4/12/2018
1	COMPUTER - LAPTOP	JT984L2	JT984L2	4/12/2018
1	COMPUTER - LAPTOP	FT984L2	FT984L2	4/12/2018
1	COMPUTER - LAPTOP	9NKKNN2	9NKKNN2	4/16/2018
1	COMPUTER - LAPTOP	9LQ7RN2	9LQ7RN2	5/16/2018
1	COMPUTER - LAPTOP	HMK9RN2	HMK9RN2	5/16/2018
1	COMPUTER - LAPTOP	29G8RN2	29G8RN2	5/16/2018
1	COMPUTER - LAPTOP	1W88RN2	1W88RN2	5/16/2018
1	COMPUTER - LAPTOP	25Y9RN2	25Y9RN2	5/16/2018
1	COMPUTER - LAPTOP	1SQ7RN2	1SQ7RN2	5/16/2018
1	COMPUTER - LAPTOP	BDX7RN2	BDX7RN2	5/16/2018
1	COMPUTER - LAPTOP	BHR9RN2	BHR9RN2	5/16/2018
1	COMPUTER - LAPTOP	FCG8RN2	FCG8RN2	5/16/2018
1	COMPUTER - LAPTOP	CQQ7RN2	CQQ7RN2	5/16/2018
1	COMPUTER - LAPTOP	HV88RN2	HV88RN2	5/16/2018
1	COMPUTER - LAPTOP	3GG8RN2	3GG8RN2	5/16/2018
1	COMPUTER - LAPTOP	2YT8RN2	2YT8RN2	5/16/2018
1	COMPUTER - LAPTOP	2FG8RN2	2FG8RN2	5/16/2018
1	COMPUTER - LAPTOP	2QQ7RN2	2QQ7RN2	5/16/2018
1	COMPUTER - LAPTOP	55G5BL2	55G5BL2	6/13/2018
1	COMPUTER - LAPTOP	9YDGBL2	9YDGBL2	6/13/2018
1	COMPUTER - LAPTOP	CJV7VN2	CJV7VN2	6/18/2018
1	COMPUTER - LAPTOP	BH37VN2	BH37VN2	6/18/2018
1	COMPUTER - LAPTOP	57SBCL2	57SBCL2	6/18/2018
1	COMPUTER - LAPTOP	B24DCL2	B24DCL2	6/21/2018
1	COMPUTER - LAPTOP	6HF5BL2	6HF5BL2	7/24/2018
1	COMPUTER - LAPTOP	7GD5BL2	7GD5BL2	7/24/2018
1	COMPUTER - LAPTOP	2JD5BL2	2JD5BL2	7/24/2018
1	COMPUTER - LAPTOP	6SC5BL2	6SC5BL2	7/24/2018
1	COMPUTER - LAPTOP	JGD5BL2	JGD5BL2	7/24/2018
1	COMPUTER - LAPTOP	DJD5BL2	DJD5BL2	7/24/2018

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1	COMPUTER - LAPTOP	DXD5BL2	DXD5BL2	7/24/2018
1	COMPUTER - LAPTOP	GSG5BL2	GSG5BL2	7/24/2018
1	COMPUTER - LAPTOP	9KD5BL2	9KD5BL2	7/24/2018
1	COMPUTER - LAPTOP	C5G5BL2	C5G5BL2	7/24/2018
1	COMPUTER - LAPTOP	3JD5BL2	3JD5BL2	7/24/2018
1	COMPUTER - LAPTOP	CSG5BL2	CSG5BL2	7/24/2018
1	COMPUTER - LAPTOP	HGD5BL2	HGD5BL2	7/24/2018
1	COMPUTER - LAPTOP	3SC5BL2	3SC5BL2	7/24/2018
1	COMPUTER - LAPTOP	FGD5BL2	FGD5BL2	7/24/2018
1	COMPUTER - LAPTOP	CRG5BL2	CRG5BL2	7/24/2018
1	COMPUTER - LAPTOP	F3D5BL2	F3D5BL2	7/24/2018
1	COMPUTER - LAPTOP	CTG5BL2	CTG5BL2	7/24/2018
1	COMPUTER - LAPTOP	5SG5BL2	5SG5BL2	7/24/2018
1	COMPUTER - LAPTOP	1HD5BL2	1HD5BL2	7/24/2018
1	COMPUTER - LAPTOP	FKD5BL2	FKD5BL2	7/24/2018
1	COMPUTER - LAPTOP	43MNCL2	43MNCL2	7/30/2018
1	COMPUTER - LAPTOP	D3MNCL2	D3MNCL2	7/30/2018
1	COMPUTER - LAPTOP	62MNCL2	62MNCL2	7/30/2018
1	COMPUTER - LAPTOP	J3MNCL2	J3MNCL2	7/30/2018
1	COMPUTER - LAPTOP	G2MNCL2	G2MNCL2	7/30/2018
1	COMPUTER - LAPTOP	83MNCL2	83MNCL2	7/30/2018
1	COMPUTER - LAPTOP	63MNCL2	63MNCL2	7/30/2018
1	COMPUTER - LAPTOP	B3MNCL2	B3MNCL2	7/30/2018
1	COMPUTER - LAPTOP	C2MNCL2	C2MNCL2	7/30/2018
1	COMPUTER - LAPTOP	2M3DYN2	2M3DYN2	8/21/2018
1	COMPUTER - LAPTOP	5J7DYN2	5J7DYN2	8/21/2018
1	COMPUTER - LAPTOP	C7YFXN2	C7YFXN2	9/17/2018
1	COMPUTER - LAPTOP	D7ZVXN2	D7ZVXN2	9/18/2018
1	COMPUTER - LAPTOP	138BTQ2	138BTQ2	9/25/2018
1	COMPUTER - LAPTOP	7V2BTQ2	7V2BTQ2	9/25/2018
1	COMPUTER - LAPTOP	22P61P2	22P61P2	11/7/2018
1	COMPUTER - LAPTOP	31W61P2	31W61P2	11/7/2018
1	COMPUTER - LAPTOP	52P61P2	52P61P2	11/7/2018
1	COMPUTER - LAPTOP	60W61P2	60W61P2	11/7/2018
1	COMPUTER - LAPTOP	72P61P2	72P61P2	11/7/2018
1	COMPUTER - LAPTOP	F0W61P2	F0W61P2	11/7/2018
1	COMPUTER - LAPTOP	JZV61P2	JZV61P2	11/7/2018
1	COMPUTER - LAPTOP	D6YY1P2	D6YY1P2	11/15/2018
1	COMPUTER - LAPTOP	6Z3Z1P2	6Z3Z1P2	11/15/2018
1	COMPUTER - LAPTOP	7Z3Z1P2	7Z3Z1P2	11/15/2018
1	COMPUTER - LAPTOP	JY3Z1P2	JY3Z1P2	11/15/2018
1	COMPUTER - LAPTOP	GG7THR2	GG7THR2	11/15/2018
1	COMPUTER - LAPTOP	D8391P2	D8391P2	11/29/2018
1	COMPUTER - LAPTOP	22KGJR2	22KGJR2	12/14/2018
1	COMPUTER - LAPTOP	G7KJ3P2	G7KJ3P2	1/15/2019
1	COMPUTER - LAPTOP	JYYT4P2	JYYT4P2	1/28/2019
1	COMPUTER - LAPTOP	FLTT4P2	FLTT4P2	1/28/2019
1	COMPUTER - LAPTOP	7ZYT4P2	7ZYT4P2	1/28/2019
1	COMPUTER - LAPTOP	B0ZT4P2	B0ZT4P2	1/28/2019

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1	COMPUTER - LAPTOP	B1TT4P2	B1TT4P2	1/28/2019
1	COMPUTER - LAPTOP	53ZT4P2	53ZT4P2	1/28/2019
1	COMPUTER - LAPTOP	33ZT4P2	33ZT4P2	1/28/2019
1	COMPUTER - LAPTOP	81TT4P2	81TT4P2	1/28/2019
1	COMPUTER - LAPTOP	2ZYT4P2	2ZYT4P2	1/28/2019
1	COMPUTER - LAPTOP	HBTT4P2	HBTT4P2	1/28/2019
1	COMPUTER - LAPTOP	1ZYT4P2	1ZYT4P2	1/28/2019
1	COMPUTER - LAPTOP	D0ZT4P2	D0ZT4P2	1/28/2019
1	COMPUTER - LAPTOP	2MTT4P2	2MTT4P2	1/28/2019
1	COMPUTER - LAPTOP	4DTT4P2	4DTT4P2	1/28/2019
1	COMPUTER - LAPTOP	CBTT4P2	CBTT4P2	1/28/2019
1	COMPUTER - LAPTOP	43ZT4P2	43ZT4P2	1/28/2019
1	COMPUTER - LAPTOP	2WP55P2	2WP55P2	2/15/2019
1	COMPUTER - LAPTOP	5KP55P2	5KP55P2	2/15/2019
1	COMPUTER - LAPTOP	BWP55P2	BWP55P2	2/15/2019
1	COMPUTER - LAPTOP	DKP55P2	DKP55P2	2/15/2019
1	COMPUTER - LAPTOP	FKP55P2	FKP55P2	2/15/2019
1	COMPUTER - LAPTOP	4WP55P2	4WP55P2	2/15/2019
1	COMPUTER - LAPTOP	9WP55P2	9WP55P2	2/15/2019
1	COMPUTER - LAPTOP	1LP55P2	1LP55P2	2/15/2019
1	COMPUTER - LAPTOP	8KP55P2	8KP55P2	2/15/2019
1	COMPUTER - LAPTOP	G5L56P2	G5L56P2	2/25/2019
1	COMPUTER - LAPTOP	95L56P2	95L56P2	2/25/2019
1	COMPUTER - LAPTOP	26L56P2	26L56P2	2/25/2019
1	COMPUTER - LAPTOP	B5L56P2	B5L56P2	2/25/2019
1	COMPUTER - LAPTOP	F9R56P2	F9R56P2	2/25/2019
1	COMPUTER - LAPTOP	19R56P2	19R56P2	2/25/2019
1	COMPUTER - LAPTOP	1LTH5P2	1LTH5P2	2/26/2019
1	COMPUTER - LAPTOP	3ZTH5P2	3ZTH5P2	2/26/2019
1	COMPUTER - LAPTOP	3MZB5P2	3MZB5P2	2/26/2019
1	COMPUTER - LAPTOP	7RGH5P2	7RGH5P2	2/26/2019
1	COMPUTER - LAPTOP	J5C96P2	J5C96P2	3/7/2019
1	COMPUTER - LAPTOP	46C96P2	46C96P2	3/7/2019
1	COMPUTER - LAPTOP	55C96P2	55C96P2	3/7/2019
1	COMPUTER - LAPTOP	C6C96P2	C6C96P2	3/7/2019
1	COMPUTER - LAPTOP	C5C96P2	C5C96P2	3/7/2019
1	COMPUTER - LAPTOP	F5C96P2	F5C96P2	3/7/2019
1	COMPUTER - LAPTOP	86C96P2	86C96P2	3/7/2019
1	COMPUTER - LAPTOP	BSD66P2	BSD66P2	3/7/2019
1	COMPUTER - LAPTOP	56C96P2	56C96P2	3/7/2019
1	COMPUTER - LAPTOP	75C96P2	75C96P2	3/7/2019
1	COMPUTER - LAPTOP	CRD66P2	CRD66P2	3/7/2019
1	COMPUTER - LAPTOP	65C96P2	65C96P2	3/7/2019
1	COMPUTER - LAPTOP	95C96P2	95C96P2	3/7/2019
1	COMPUTER - LAPTOP	674F6P2	674F6P2	3/12/2019
1	COMPUTER - LAPTOP	1PL7DT2	1PL7DT2	3/29/2019
1	COMPUTER - LAPTOP	1FP2FT2	1FP2FT2	4/18/2019
1	COMPUTER - LAPTOP	96L2FT2	96L2FT2	4/18/2019
1	COMPUTER - LAPTOP	CQN2FT2	CQN2FT2	4/18/2019

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1	COMPUTER - LAPTOP	41PHDT2	41PHDT2	4/26/2019
1	COMPUTER - LAPTOP	21PHDT2	21PHDT2	4/26/2019
1	COMPUTER - LAPTOP	B5NHDT2	B5NHDT2	4/26/2019
1	COMPUTER - LAPTOP	1NNHDT2	1NNHDT2	4/26/2019
1	COMPUTER - LAPTOP	HG1BFT2	HG1BFT2	4/29/2019
1	COMPUTER - LAPTOP	2D39PV2	2D39PV2	5/16/2019
1	COMPUTER - LAPTOP	GG47PV2	GG47PV2	5/16/2019
1	COMPUTER - LAPTOP	1J24NV2	1J24NV2	6/10/2019
1	COMPUTER - LAPTOP	5C0RMV2	5C0RMV2	6/10/2019
1	COMPUTER - LAPTOP	6ZPRMV2	6ZPRMV2	6/10/2019
1	COMPUTER - LAPTOP	D24HPV2	D24HPV2	6/10/2019
1	COMPUTER - LAPTOP	6NDJPV2	6NDJPV2	6/10/2019
1	COMPUTER - LAPTOP	136RMV2	136RMV2	6/10/2019
1	COMPUTER - LAPTOP	3WLMMV2	3WLMMV2	6/10/2019
1	COMPUTER - LAPTOP	3Z4NMV2	3Z4NMV2	6/10/2019
1	COMPUTER - LAPTOP	2NTTMV2	2NTTMV2	6/10/2019
1	COMPUTER - LAPTOP	6SCJMV2	6SCJMV2	6/10/2019
1	COMPUTER - LAPTOP	JYWPMV2	JYWPMV2	6/10/2019
1	COMPUTER - LAPTOP	BY6MMV2	BY6MMV2	6/10/2019
1	COMPUTER - LAPTOP	929LMV2	929LMV2	6/10/2019
1	COMPUTER - LAPTOP	9102PV2	9102PV2	6/10/2019
1	COMPUTER - LAPTOP	84G1PV2	84G1PV2	6/10/2019
1	COMPUTER - LAPTOP	J8RCPV2	J8RCPV2	6/10/2019
1	COMPUTER - LAPTOP	73MMM2	73MMM2	6/10/2019
1	COMPUTER - LAPTOP	FPVGMV2	FPVGMV2	6/10/2019
1	COMPUTER - LAPTOP	C2TLMV2	C2TLMV2	6/10/2019
1	COMPUTER - LAPTOP	JTDH2	JTDH2	6/10/2019
1	COMPUTER - LAPTOP	B60NPV2	B60NPV2	6/10/2019
1	COMPUTER - LAPTOP	CRJCPV2	CRJCPV2	6/10/2019
1	COMPUTER - LAPTOP	CMS7PV2	CMS7PV2	6/10/2019
1	COMPUTER - LAPTOP	GP27PV2	GP27PV2	6/10/2019
1	COMPUTER - LAPTOP	J0N7PV2	J0N7PV2	6/10/2019
1	COMPUTER - LAPTOP	DLS7PV2	DLS7PV2	6/10/2019
1	COMPUTER - LAPTOP	17JDNV2	17JDNV2	6/10/2019
1	COMPUTER - LAPTOP	25JJNV2	25JJNV2	6/10/2019
1	COMPUTER - LAPTOP	HFT7NV2	HFT7NV2	6/10/2019
1	COMPUTER - LAPTOP	DYYCNV2	DYYCNV2	6/10/2019
1	COMPUTER - LAPTOP	71Y8NV2	71Y8NV2	6/10/2019
1	COMPUTER - LAPTOP	C3WZNV2	C3WZNV2	6/10/2019
1	COMPUTER - LAPTOP	9LJLPV2	9LJLPV2	6/10/2019
1	COMPUTER - LAPTOP	9LQCPV2	9LQCPV2	6/10/2019
1	COMPUTER - LAPTOP	3BG9PV2	3BG9PV2	6/10/2019
1	COMPUTER - LAPTOP	233HPV2	233HPV2	6/10/2019
1	COMPUTER - LAPTOP	JQSSNV2	JQSSNV2	6/10/2019
1	COMPUTER - LAPTOP	67DBNV2	67DBNV2	6/10/2019
1	COMPUTER - LAPTOP	965GPV2	965GPV2	6/10/2019
1	COMPUTER - LAPTOP	35MJNV2	35MJNV2	6/10/2019
1	COMPUTER - LAPTOP	JD18NV2	JD18NV2	6/10/2019
1	COMPUTER - LAPTOP	1PMC2	1PMC2	6/10/2019

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1	COMPUTER - LAPTOP	CK2ZMV2	CK2ZMV2	6/10/2019
1	COMPUTER - LAPTOP	BG44PV2	BG44PV2	6/10/2019
1	COMPUTER - LAPTOP	FMQ3PV2	FMQ3PV2	6/10/2019
1	COMPUTER - LAPTOP	7182PV2	7182PV2	6/10/2019
1	COMPUTER - LAPTOP	7M53PV2	7M53PV2	6/10/2019
1	COMPUTER - LAPTOP	DDP0ZW2	DDP0ZW2	6/10/2019
1	COMPUTER - LAPTOP	GR0Z7Y2	GR0Z7Y2	9/5/2019
1	COMPUTER - LAPTOP	3GKHPT2	3GKHPT2	10/2/2019
1	COMPUTER - LAPTOP	G1LSFW2	G1LSFW2	12/6/2019
1	COMPUTER - LAPTOP	23LSFW2	23LSFW2	12/6/2019
1	COMPUTER - LAPTOP	F1LSFW2	F1LSFW2	12/6/2019
1	COMPUTER - LAPTOP	82LSFW2	82LSFW2	12/6/2019
1	COMPUTER - LAPTOP	68DNGW2	68DNGW2	12/13/2019
1	COMPUTER - LAPTOP	3Z2LGW2	3Z2LGW2	1/9/2020
1	COMPUTER - LAPTOP	1R6LGW2	1R6LGW2	1/9/2020
1	COMPUTER - LAPTOP	6R6LGW2	6R6LGW2	1/9/2020
1	COMPUTER - LAPTOP	G56LGW2	G56LGW2	1/9/2020
1	COMPUTER - LAPTOP	H7XVJW2	H7XVJW2	1/28/2020
1	COMPUTER - LAPTOP	J7XVJW2	J7XVJW2	1/28/2020
1	COMPUTER - LAPTOP	H2JWVZ2	H2JWVZ2	6/3/2020
1	COMPUTER - LAPTOP	8CM7PW2	8CM7PW2	6/10/2020
1	COMPUTER - LAPTOP	GN2QM33	GN2QM33	6/10/2020
1	COMPUTER - LAPTOP	24KFMW2	24KFMW2	6/15/2020
1	COMPUTER - LAPTOP	9CJFMW2	9CJFMW2	6/15/2020
1	COMPUTER - LAPTOP	61DTY33	61DTY33	6/23/2020
1	COMPUTER - LAPTOP	48S4YZ2	48S4YZ2	6/26/2020
1	COMPUTER - LAPTOP	GWSC003	GWSC003	8/20/2020
1	COMPUTER - LAPTOP	2XVH103	2XVH103	9/9/2020
1	COMPUTER - LAPTOP	DXVH103	DXVH103	9/9/2020
1	COMPUTER - LAPTOP	1YVH103	1YVH103	9/9/2020
1	COMPUTER - LAPTOP	4YVH103	4YVH103	9/9/2020
1	COMPUTER - LAPTOP	3YVH103	3YVH103	9/9/2020
1	COMPUTER - LAPTOP	HXVH103	HXVH103	9/9/2020
1	COMPUTER - LAPTOP	2YVH103	2YVH103	9/9/2020
1	COMPUTER - LAPTOP	5YVH103	5YVH103	9/9/2020
1	COMPUTER - LAPTOP	9YVH103	9YVH103	9/9/2020
1	COMPUTER - LAPTOP	6YVH103	6YVH103	9/9/2020
1	COMPUTER - LAPTOP	7YVH103	7YVH103	9/9/2020
1	COMPUTER - LAPTOP	8XVH103	8XVH103	9/9/2020
1	COMPUTER - LAPTOP	HVVH103	HVVH103	9/9/2020
1	COMPUTER - LAPTOP	JXVH103	JXVH103	9/9/2020
1	COMPUTER - LAPTOP	1XVH103	1XVH103	9/9/2020
1	COMPUTER - LAPTOP	DP29663	DP29663	11/18/2020
1	COMPUTER - LAPTOP	BGYNNW2	BGYNNW2	12/11/2020
1	COMPUTER - LAPTOP	D6CLNW2	D6CLNW2	12/11/2020
1	COMPUTER - LAPTOP	C6CLNW2	C6CLNW2	12/11/2020
1	COMPUTER - LAPTOP	2BQF8C3	2BQF8C3	6/30/2021
1	COMPUTER - LAPTOP	4VXG8C3	4VXG8C3	6/30/2021
1	COMPUTER - LAPTOP	6QMD8C3	6QMD8C3	6/30/2021

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1	COMPUTER - LAPTOP	8X9F8C3	8X9F8C3	6/30/2021
1	COMPUTER - LAPTOP	BF8R7C3	BF8R7C3	6/30/2021
1	COMPUTER - LAPTOP	DKGF8C3	DKGF8C3	6/30/2021
1	COMPUTER - LAPTOP	10YD7C3	10YD7C3	6/30/2021
1	COMPUTER - LAPTOP	7XLR9C3	7XLR9C3	6/30/2021
1	COMPUTER - LAPTOP	D06F7C3	D06F7C3	6/30/2021
1	COMPUTER - LAPTOP	JPJR9C3	JPJR9C3	6/30/2021
1	COMPUTER - LAPTOP	9X80BC3	9X80BC3	6/30/2021
1	COMPUTER - LAPTOP	H6B68C3	H6B68C3	6/30/2021
1	COMPUTER - LAPTOP	HJW0BC3	HJW0BC3	6/30/2021
1	COMPUTER - LAPTOP	2XZ68C3	2XZ68C3	6/30/2021
1	COMPUTER - LAPTOP	5WWC7C3	5WWC7C3	6/30/2021
1	COMPUTER - LAPTOP	CBD0ZD3	CBD0ZD3	6/30/2021
1	COMPUTER - LAPTOP	5KZ04F3	5KZ04F3	6/30/2021
1	COMPUTER - LAPTOP	5W22BC3	5W22BC3	6/30/2021
1	COMPUTER - LAPTOP	1VCK1F3	1VCK1F3	6/30/2021
1	COMPUTER - LAPTOP	269Q1F3	269Q1F3	6/30/2021
1	COMPUTER - LAPTOP	2B2N1F3	2B2N1F3	6/30/2021
1	COMPUTER - LAPTOP	9V1N1F3	9V1N1F3	6/30/2021
1	COMPUTER - LAPTOP	G8FN1F3	G8FN1F3	6/30/2021
1	COMPUTER - LAPTOP	HTF3ZD3	HTF3ZD3	6/30/2021
1	COMPUTER - LAPTOP	5XC6ZD3	5XC6ZD3	6/30/2021
1	COMPUTER - LAPTOP	GRH04F3	GRH04F3	6/30/2021
1	COMPUTER - LAPTOP	DT4Y3D3	DT4Y3D3	6/30/2021
1	COMPUTER - LAPTOP	F8RH6D3	F8RH6D3	6/30/2021
1	COMPUTER - LAPTOP	DK383D3	DK383D3	6/30/2021
1	COMPUTER - LAPTOP	8F0N0F3	8F0N0F3	6/30/2021
1	COMPUTER - LAPTOP	5MSL0F3	5MSL0F3	6/30/2021
1	COMPUTER - LAPTOP	GS5K6D3	GS5K6D3	6/30/2021
1	COMPUTER - LAPTOP	FR973D3	FR973D3	6/30/2021
1	COMPUTER - LAPTOP	5F6F6D3	5F6F6D3	6/30/2021
1	COMPUTER - LAPTOP	49BNZD3	49BNZD3	6/30/2021
1	COMPUTER - LAPTOP	6J1PZD3	6J1PZD3	6/30/2021
1	COMPUTER - LAPTOP	415Q0F3	415Q0F3	6/30/2021
1	COMPUTER - LAPTOP	B2DD8C3	B2DD8C3	6/30/2021
1	COMPUTER - LAPTOP	75P73D3	75P73D3	6/30/2021
1	COMPUTER - LAPTOP	6ZHF6D3	6ZHF6D3	6/30/2021
1	COMPUTER - LAPTOP	8BSL0F3	8BSL0F3	6/30/2021
1	COMPUTER - LAPTOP	5RVNZD3	5RVNZD3	6/30/2021
1	COMPUTER - LAPTOP	D1YPZD3	D1YPZD3	6/30/2021
1	COMPUTER - LAPTOP	2LKZ1F3	2LKZ1F3	6/30/2021
1	COMPUTER - LAPTOP	3HPS0F3	3HPS0F3	6/30/2021
1	COMPUTER - LAPTOP	JRCN0F3	JRCN0F3	6/30/2021
1	COMPUTER - LAPTOP	42RK1F3	42RK1F3	6/30/2021
1	COMPUTER - LAPTOP	123L1F3	123L1F3	6/30/2021
1	COMPUTER - LAPTOP	7TH73D3	7TH73D3	6/30/2021
1	COMPUTER - LAPTOP	533D0F3	533D0F3	6/30/2021
1	COMPUTER - LAPTOP	4PJ68C3	4PJ68C3	6/30/2021
1	COMPUTER - LAPTOP	4VK1BC3	4VK1BC3	6/30/2021

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1	COMPUTER - LAPTOP	3X5C3D3	3X5C3D3	6/30/2021
1	COMPUTER - LAPTOP	CX1L0F3	CX1L0F3	6/30/2021
1	COMPUTER - LAPTOP	8H073D3	8H073D3	6/30/2021
1	COMPUTER - LAPTOP	GG52BC3	GG52BC3	6/30/2021
1	COMPUTER - LAPTOP	JM1C3D3	JM1C3D3	6/30/2021
1	COMPUTER - LAPTOP	8762BC3	8762BC3	6/30/2021
1	COMPUTER - LAPTOP	6YFH6D3	6YFH6D3	6/30/2021
1	COMPUTER - LAPTOP	JQ0D7C3	JQ0D7C3	6/30/2021
1	COMPUTER - LAPTOP	9VLR9C3	9VLR9C3	6/30/2021
1	COMPUTER - LAPTOP	FKWB7C3	FKWB7C3	6/30/2021
1	COMPUTER - LAPTOP	HTGD7C3	HTGD7C3	6/30/2021
1	COMPUTER - LAPTOP	CRWB7C3	CRWB7C3	6/30/2021
1	COMPUTER - LAPTOP	JSRB7C3	JSRB7C3	6/30/2021
1	COMPUTER - LAPTOP	2ZJF8C3	2ZJF8C3	6/30/2021
1	COMPUTER - LAPTOP	8DYG8C3	8DYG8C3	6/30/2021
1	COMPUTER - LAPTOP	7JQC7C3	7JQC7C3	6/30/2021
1	COMPUTER - LAPTOP	FLQC7C3	FLQC7C3	6/30/2021
1	COMPUTER - LAPTOP	82PC7C3	82PC7C3	6/30/2021
1	COMPUTER - LAPTOP	6RQD8C3	6RQD8C3	6/30/2021
1	COMPUTER - LAPTOP	2VTZ9C3	2VTZ9C3	6/30/2021
1	COMPUTER - LAPTOP	5QYR9C3	5QYR9C3	6/30/2021
1	COMPUTER - LAPTOP	BCMF7C3	BCMF7C3	6/30/2021
1	COMPUTER - LAPTOP	8HB0BC3	8HB0BC3	6/30/2021
1	COMPUTER - LAPTOP	5CVQ7C3	5CVQ7C3	6/30/2021
1	COMPUTER - LAPTOP	CFDH8C3	CFDH8C3	6/30/2021
1	COMPUTER - LAPTOP	HSQ68C3	HSQ68C3	6/30/2021
1	COMPUTER - LAPTOP	J1FD7C3	J1FD7C3	6/30/2021
1	COMPUTER - LAPTOP	D6DF7C3	D6DF7C3	6/30/2021
1	COMPUTER - LAPTOP	J2ND7C3	J2ND7C3	6/30/2021
1	COMPUTER - LAPTOP	34BF043	34BF043	6/30/2021
1	COMPUTER - LAPTOP	9R9T7C3	9R9T7C3	6/30/2021
1	COMPUTER - LAPTOP	G65T7C3	G65T7C3	6/30/2021
1	COMPUTER - LAPTOP	H1JG8C3	H1JG8C3	6/30/2021
1	COMPUTER - LAPTOP	JY97043	JY97043	6/30/2021
1	COMPUTER - LAPTOP	4KGC043	4KGC043	6/30/2021
1	COMPUTER - LAPTOP	BX3T7C3	BX3T7C3	6/30/2021
1	COMPUTER - LAPTOP	GBRF8C3	GBRF8C3	6/30/2021
1	COMPUTER - LAPTOP	GHYQ7C3	GHYQ7C3	6/30/2021
1	COMPUTER - LAPTOP	JL9D8C3	JL9D8C3	6/30/2021
1	COMPUTER - LAPTOP	3K0R7C3	3K0R7C3	6/30/2021
1	COMPUTER - LAPTOP	77ZQ7C3	77ZQ7C3	6/30/2021
1	COMPUTER - LAPTOP	CHMG8C3	CHMG8C3	6/30/2021
1	COMPUTER - LAPTOP	2VWDS73	2VWDS73	6/30/2021
1	COMPUTER - LAPTOP	96RS7C3	96RS7C3	6/30/2021
1	COMPUTER - LAPTOP	BCQR7C3	BCQR7C3	6/30/2021
1	COMPUTER - LAPTOP	41QG8C3	41QG8C3	6/30/2021
1	COMPUTER - LAPTOP	HNNG8C3	HNNG8C3	6/30/2021
1	COMPUTER - LAPTOP	7Z2R7C3	7Z2R7C3	6/30/2021
1	COMPUTER - LAPTOP	978D8C3	978D8C3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	5SSF8C3	5SSF8C3	6/30/2021
1	COMPUTER - LAPTOP	6HHH8C3	6HHH8C3	6/30/2021
1	COMPUTER - LAPTOP	7K91BC3	7K91BC3	6/30/2021
1	COMPUTER - LAPTOP	JCJN9C3	JCJN9C3	6/30/2021
1	COMPUTER - LAPTOP	2F0H8C3	2F0H8C3	6/30/2021
1	COMPUTER - LAPTOP	F2GD8C3	F2GD8C3	6/30/2021
1	COMPUTER - LAPTOP	24GV593	24GV593	6/30/2021
1	COMPUTER - LAPTOP	CXHG8C3	CXHG8C3	6/30/2021
1	COMPUTER - LAPTOP	GTND8C3	GTND8C3	6/30/2021
1	COMPUTER - LAPTOP	3LNC043	3LNC043	6/30/2021
1	COMPUTER - LAPTOP	61Y6043	61Y6043	6/30/2021
1	COMPUTER - LAPTOP	JD9H8C3	JD9H8C3	6/30/2021
1	COMPUTER - LAPTOP	8RCR353	8RCR353	6/30/2021
1	COMPUTER - LAPTOP	2QQX493	2QQX493	6/30/2021
1	COMPUTER - LAPTOP	5RZQ7C3	5RZQ7C3	6/30/2021
1	COMPUTER - LAPTOP	76KR9C3	76KR9C3	6/30/2021
1	COMPUTER - LAPTOP	7RJX493	7RJX493	6/30/2021
1	COMPUTER - LAPTOP	J9SB7C3	J9SB7C3	6/30/2021
1	COMPUTER - LAPTOP	JNSB7C3	JNSB7C3	6/30/2021
1	COMPUTER - LAPTOP	GQMS353	GQMS353	6/30/2021
1	COMPUTER - LAPTOP	H8HH8C3	H8HH8C3	6/30/2021
1	COMPUTER - LAPTOP	BXMD8C3	BXMD8C3	6/30/2021
1	COMPUTER - LAPTOP	1BYQ7C3	1BYQ7C3	6/30/2021
1	COMPUTER - LAPTOP	2H0H8C3	2H0H8C3	6/30/2021
1	COMPUTER - LAPTOP	2ZZF8C3	2ZZF8C3	6/30/2021
1	COMPUTER - LAPTOP	FLSD8C3	FLSD8C3	6/30/2021
1	COMPUTER - LAPTOP	GG2H8C3	GG2H8C3	6/30/2021
1	COMPUTER - LAPTOP	BFTD8C3	BFTD8C3	6/30/2021
1	COMPUTER - LAPTOP	D0FH8C3	D0FH8C3	6/30/2021
1	COMPUTER - LAPTOP	3KTD8C3	3KTD8C3	6/30/2021
1	COMPUTER - LAPTOP	6FS5793	6FS5793	6/30/2021
1	COMPUTER - LAPTOP	4XKK793	4XKK793	6/30/2021
1	COMPUTER - LAPTOP	8K2P793	8K2P793	6/30/2021
1	COMPUTER - LAPTOP	2T1Y493	2T1Y493	6/30/2021
1	COMPUTER - LAPTOP	B5YS353	B5YS353	6/30/2021
1	COMPUTER - LAPTOP	BH4J1F3	BH4J1F3	6/30/2021
1	COMPUTER - LAPTOP	HBRK1F3	HBRK1F3	6/30/2021
1	COMPUTER - LAPTOP	1S0G0F3	1S0G0F3	6/30/2021
1	COMPUTER - LAPTOP	63J7043	63J7043	6/30/2021
1	COMPUTER - LAPTOP	8KDB043	8KDB043	6/30/2021
1	COMPUTER - LAPTOP	15912F3	15912F3	6/30/2021
1	COMPUTER - LAPTOP	4GPZ1F3	4GPZ1F3	6/30/2021
1	COMPUTER - LAPTOP	8FFY1F3	8FFY1F3	6/30/2021
1	COMPUTER - LAPTOP	H1WZ1F3	H1WZ1F3	6/30/2021
1	COMPUTER - LAPTOP	JTSY1F3	JTSY1F3	6/30/2021
1	COMPUTER - LAPTOP	BPML1F3	BPML1F3	6/30/2021
1	COMPUTER - LAPTOP	5KDD0F3	5KDD0F3	6/30/2021
1	COMPUTER - LAPTOP	74340F3	74340F3	6/30/2021
1	COMPUTER - LAPTOP	9PDD0F3	9PDD0F3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	DMXF0F3	DMXF0F3	6/30/2021
1	COMPUTER - LAPTOP	JBX43D3	JBX43D3	6/30/2021
1	COMPUTER - LAPTOP	FVLW3F3	FVLW3F3	6/30/2021
1	COMPUTER - LAPTOP	32Z43D3	32Z43D3	6/30/2021
1	COMPUTER - LAPTOP	HZ9V3F3	HZ9V3F3	6/30/2021
1	COMPUTER - LAPTOP	BWTD6D3	BWTD6D3	6/30/2021
1	COMPUTER - LAPTOP	2C163D3	2C163D3	6/30/2021
1	COMPUTER - LAPTOP	5WS6043	5WS6043	6/30/2021
1	COMPUTER - LAPTOP	H6DK1F3	H6DK1F3	6/30/2021
1	COMPUTER - LAPTOP	FCJ04F3	FCJ04F3	6/30/2021
1	COMPUTER - LAPTOP	1T186D3	1T186D3	6/30/2021
1	COMPUTER - LAPTOP	HYD86D3	HYD86D3	6/30/2021
1	COMPUTER - LAPTOP	1NBF043	1NBF043	6/30/2021
1	COMPUTER - LAPTOP	HQSD043	HQSD043	6/30/2021
1	COMPUTER - LAPTOP	5YB83D3	5YB83D3	6/30/2021
1	COMPUTER - LAPTOP	D2HH6D3	D2HH6D3	6/30/2021
1	COMPUTER - LAPTOP	DMZG6D3	DMZG6D3	6/30/2021
1	COMPUTER - LAPTOP	25VF6D3	25VF6D3	6/30/2021
1	COMPUTER - LAPTOP	4104ZD3	4104ZD3	6/30/2021
1	COMPUTER - LAPTOP	JM2F6D3	JM2F6D3	6/30/2021
1	COMPUTER - LAPTOP	1D083D3	1D083D3	6/30/2021
1	COMPUTER - LAPTOP	36583D3	36583D3	6/30/2021
1	COMPUTER - LAPTOP	87BC3D3	87BC3D3	6/30/2021
1	COMPUTER - LAPTOP	FRY93D3	FRY93D3	6/30/2021
1	COMPUTER - LAPTOP	GPNF6D3	GPNF6D3	6/30/2021
1	COMPUTER - LAPTOP	9CYF0F3	9CYF0F3	6/30/2021
1	COMPUTER - LAPTOP	BB863D3	BB863D3	6/30/2021
1	COMPUTER - LAPTOP	FCV93D3	FCV93D3	6/30/2021
1	COMPUTER - LAPTOP	7LKC0F3	7LKC0F3	6/30/2021
1	COMPUTER - LAPTOP	4K893D3	4K893D3	6/30/2021
1	COMPUTER - LAPTOP	673H6D3	673H6D3	6/30/2021
1	COMPUTER - LAPTOP	7TZ73D3	7TZ73D3	6/30/2021
1	COMPUTER - LAPTOP	91TG6D3	91TG6D3	6/30/2021
1	COMPUTER - LAPTOP	DZ4C3D3	DZ4C3D3	6/30/2021
1	COMPUTER - LAPTOP	HJ9F0F3	HJ9F0F3	6/30/2021
1	COMPUTER - LAPTOP	HG1D0F3	HG1D0F3	6/30/2021
1	COMPUTER - LAPTOP	5VRT3F3	5VRT3F3	6/30/2021
1	COMPUTER - LAPTOP	4TDW3F3	4TDW3F3	6/30/2021
1	COMPUTER - LAPTOP	7RG63D3	7RG63D3	6/30/2021
1	COMPUTER - LAPTOP	JMNF6D3	JMNF6D3	6/30/2021
1	COMPUTER - LAPTOP	40N3ZD3	40N3ZD3	6/30/2021
1	COMPUTER - LAPTOP	4195ZD3	4195ZD3	6/30/2021
1	COMPUTER - LAPTOP	6835ZD3	6835ZD3	6/30/2021
1	COMPUTER - LAPTOP	66N93D3	66N93D3	6/30/2021
1	COMPUTER - LAPTOP	94Z43D3	94Z43D3	6/30/2021
1	COMPUTER - LAPTOP	8Q353D3	8Q353D3	6/30/2021
1	COMPUTER - LAPTOP	FRV53D3	FRV53D3	6/30/2021
1	COMPUTER - LAPTOP	FVP73D3	FVP73D3	6/30/2021
1	COMPUTER - LAPTOP	2J340F3	2J340F3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	DQ263D3	DQ263D3	6/30/2021
1	COMPUTER - LAPTOP	G4C93D3	G4C93D3	6/30/2021
1	COMPUTER - LAPTOP	8LXG6D3	8LXG6D3	6/30/2021
1	COMPUTER - LAPTOP	52BF6D3	52BF6D3	6/30/2021
1	COMPUTER - LAPTOP	9BL86D3	9BL86D3	6/30/2021
1	COMPUTER - LAPTOP	DVG93D3	DVG93D3	6/30/2021
1	COMPUTER - LAPTOP	F8YG6D3	F8YG6D3	6/30/2021
1	COMPUTER - LAPTOP	FC2C3D3	FC2C3D3	6/30/2021
1	COMPUTER - LAPTOP	6GKV3F3	6GKV3F3	6/30/2021
1	COMPUTER - LAPTOP	7X5V3F3	7X5V3F3	6/30/2021
1	COMPUTER - LAPTOP	1XNZ5D3	1XNZ5D3	6/30/2021
1	COMPUTER - LAPTOP	7CFD1F3	7CFD1F3	6/30/2021
1	COMPUTER - LAPTOP	3NYB043	3NYB043	6/30/2021
1	COMPUTER - LAPTOP	3W0S9C3	3W0S9C3	6/30/2021
1	COMPUTER - LAPTOP	GK6D7C3	GK6D7C3	6/30/2021
1	COMPUTER - LAPTOP	4D7G8C3	4D7G8C3	6/30/2021
1	COMPUTER - LAPTOP	1FQZ9C3	1FQZ9C3	6/30/2021
1	COMPUTER - LAPTOP	8HNF043	8HNF043	6/30/2021
1	COMPUTER - LAPTOP	GXNM7D3	GXNM7D3	6/30/2021
1	COMPUTER - LAPTOP	2C6B043	2C6B043	6/30/2021
1	COMPUTER - LAPTOP	1Y8H8C3	1Y8H8C3	6/30/2021
1	COMPUTER - LAPTOP	JKFN1F3	JKFN1F3	6/30/2021
1	COMPUTER - LAPTOP	94V5ZD3	94V5ZD3	6/30/2021
1	COMPUTER - LAPTOP	8V704F3	8V704F3	6/30/2021
1	COMPUTER - LAPTOP	2HHJ1F3	2HHJ1F3	6/30/2021
1	COMPUTER - LAPTOP	HWL68C3	HWL68C3	6/30/2021
1	COMPUTER - LAPTOP	3716ZD3	3716ZD3	6/30/2021
1	COMPUTER - LAPTOP	6P95ZD3	6P95ZD3	6/30/2021
1	COMPUTER - LAPTOP	FGYZ3F3	FGYZ3F3	6/30/2021
1	COMPUTER - LAPTOP	HNCQ1F3	HNCQ1F3	6/30/2021
1	COMPUTER - LAPTOP	46HQ1F3	46HQ1F3	6/30/2021
1	COMPUTER - LAPTOP	143Y3F3	143Y3F3	6/30/2021
1	COMPUTER - LAPTOP	27CS3F3	27CS3F3	6/30/2021
1	COMPUTER - LAPTOP	9S0K1F3	9S0K1F3	6/30/2021
1	COMPUTER - LAPTOP	JHML1F3	JHML1F3	6/30/2021
1	COMPUTER - LAPTOP	1T704F3	1T704F3	6/30/2021
1	COMPUTER - LAPTOP	3FYZ3F3	3FYZ3F3	6/30/2021
1	COMPUTER - LAPTOP	5B64ZD3	5B64ZD3	6/30/2021
1	COMPUTER - LAPTOP	DNN04F3	DNN04F3	6/30/2021
1	COMPUTER - LAPTOP	J7404F3	J7404F3	6/30/2021
1	COMPUTER - LAPTOP	76X78C3	76X78C3	6/30/2021
1	COMPUTER - LAPTOP	DVS0BC3	DVS0BC3	6/30/2021
1	COMPUTER - LAPTOP	JM8L1F3	JM8L1F3	6/30/2021
1	COMPUTER - LAPTOP	1TQK1F3	1TQK1F3	6/30/2021
1	COMPUTER - LAPTOP	3CXK1F3	3CXK1F3	6/30/2021
1	COMPUTER - LAPTOP	54SZ3F3	54SZ3F3	6/30/2021
1	COMPUTER - LAPTOP	61PJ1F3	61PJ1F3	6/30/2021
1	COMPUTER - LAPTOP	HXD6ZD3	HXD6ZD3	6/30/2021
1	COMPUTER - LAPTOP	3WN5ZD3	3WN5ZD3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	5183ZD3	5183ZD3	6/30/2021
1	COMPUTER - LAPTOP	G9CM1F3	G9CM1F3	6/30/2021
1	COMPUTER - LAPTOP	J8HJ1F3	J8HJ1F3	6/30/2021
1	COMPUTER - LAPTOP	D19T3F3	D19T3F3	6/30/2021
1	COMPUTER - LAPTOP	FG0Z3F3	FG0Z3F3	6/30/2021
1	COMPUTER - LAPTOP	3ZP78C3	3ZP78C3	6/30/2021
1	COMPUTER - LAPTOP	9516ZD3	9516ZD3	6/30/2021
1	COMPUTER - LAPTOP	6851BC3	6851BC3	6/30/2021
1	COMPUTER - LAPTOP	CRL78C3	CRL78C3	6/30/2021
1	COMPUTER - LAPTOP	1CX0BC3	1CX0BC3	6/30/2021
1	COMPUTER - LAPTOP	7QDZ9C3	7QDZ9C3	6/30/2021
1	COMPUTER - LAPTOP	FN068C3	FN068C3	6/30/2021
1	COMPUTER - LAPTOP	GMRB7C3	GMRB7C3	6/30/2021
1	COMPUTER - LAPTOP	38KD7C3	38KD7C3	6/30/2021
1	COMPUTER - LAPTOP	6S4S9C3	6S4S9C3	6/30/2021
1	COMPUTER - LAPTOP	95YD7C3	95YD7C3	6/30/2021
1	COMPUTER - LAPTOP	33688C3	33688C3	6/30/2021
1	COMPUTER - LAPTOP	HL8S7C3	HL8S7C3	6/30/2021
1	COMPUTER - LAPTOP	9YWF7C3	9YWF7C3	6/30/2021
1	COMPUTER - LAPTOP	B7NF7C3	B7NF7C3	6/30/2021
1	COMPUTER - LAPTOP	9XQG8C3	9XQG8C3	6/30/2021
1	COMPUTER - LAPTOP	JBQG8C3	JBQG8C3	6/30/2021
1	COMPUTER - LAPTOP	529F7C3	529F7C3	6/30/2021
1	COMPUTER - LAPTOP	3SBD7C3	3SBD7C3	6/30/2021
1	COMPUTER - LAPTOP	DRDF7C3	DRDF7C3	6/30/2021
1	COMPUTER - LAPTOP	82RG8C3	82RG8C3	6/30/2021
1	COMPUTER - LAPTOP	JM6G8C3	JM6G8C3	6/30/2021
1	COMPUTER - LAPTOP	61DD8C3	61DD8C3	6/30/2021
1	COMPUTER - LAPTOP	878H8C3	878H8C3	6/30/2021
1	COMPUTER - LAPTOP	879F8C3	879F8C3	6/30/2021
1	COMPUTER - LAPTOP	42N1BC3	42N1BC3	6/30/2021
1	COMPUTER - LAPTOP	HHDD8C3	HHDD8C3	6/30/2021
1	COMPUTER - LAPTOP	9T7D043	9T7D043	6/30/2021
1	COMPUTER - LAPTOP	51RD8C3	51RD8C3	6/30/2021
1	COMPUTER - LAPTOP	JD8C7C3	JD8C7C3	6/30/2021
1	COMPUTER - LAPTOP	7Z2D7C3	7Z2D7C3	6/30/2021
1	COMPUTER - LAPTOP	5CDD7C3	5CDD7C3	6/30/2021
1	COMPUTER - LAPTOP	29LG8C3	29LG8C3	6/30/2021
1	COMPUTER - LAPTOP	344H8C3	344H8C3	6/30/2021
1	COMPUTER - LAPTOP	GPQF8C3	GPQF8C3	6/30/2021
1	COMPUTER - LAPTOP	49PF043	49PF043	6/30/2021
1	COMPUTER - LAPTOP	BTCD8C3	BTCD8C3	6/30/2021
1	COMPUTER - LAPTOP	6WWF8C3	6WWF8C3	6/30/2021
1	COMPUTER - LAPTOP	5TTG8C3	5TTG8C3	6/30/2021
1	COMPUTER - LAPTOP	FFQG8C3	FFQG8C3	6/30/2021
1	COMPUTER - LAPTOP	1XK78C3	1XK78C3	6/30/2021
1	COMPUTER - LAPTOP	70F78C3	70F78C3	6/30/2021
1	COMPUTER - LAPTOP	8Z6Z9C3	8Z6Z9C3	6/30/2021
1	COMPUTER - LAPTOP	9NLZ9C3	9NLZ9C3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	9T7C7C3	9T7C7C3	6/30/2021
1	COMPUTER - LAPTOP	C65D7C3	C65D7C3	6/30/2021
1	COMPUTER - LAPTOP	58SF7C3	58SF7C3	6/30/2021
1	COMPUTER - LAPTOP	5L5D7C3	5L5D7C3	6/30/2021
1	COMPUTER - LAPTOP	CN7C7C3	CN7C7C3	6/30/2021
1	COMPUTER - LAPTOP	6LLR353	6LLR353	6/30/2021
1	COMPUTER - LAPTOP	BCCM7D3	BCCM7D3	6/30/2021
1	COMPUTER - LAPTOP	2Q5V7C3	2Q5V7C3	6/30/2021
1	COMPUTER - LAPTOP	BMZG8C3	BMZG8C3	6/30/2021
1	COMPUTER - LAPTOP	9KKR7C3	9KKR7C3	6/30/2021
1	COMPUTER - LAPTOP	781G8C3	781G8C3	6/30/2021
1	COMPUTER - LAPTOP	B3XD8C3	B3XD8C3	6/30/2021
1	COMPUTER - LAPTOP	CZ0G8C3	CZ0G8C3	6/30/2021
1	COMPUTER - LAPTOP	B2BD8C3	B2BD8C3	6/30/2021
1	COMPUTER - LAPTOP	2T8D8C3	2T8D8C3	6/30/2021
1	COMPUTER - LAPTOP	GQVS353	GQVS353	6/30/2021
1	COMPUTER - LAPTOP	7HBG8C3	7HBG8C3	6/30/2021
1	COMPUTER - LAPTOP	BQBT593	BQBT593	6/30/2021
1	COMPUTER - LAPTOP	7HTQ7C3	7HTQ7C3	6/30/2021
1	COMPUTER - LAPTOP	4D4G8C3	4D4G8C3	6/30/2021
1	COMPUTER - LAPTOP	DCHG8C3	DCHG8C3	6/30/2021
1	COMPUTER - LAPTOP	4SBG8C3	4SBG8C3	6/30/2021
1	COMPUTER - LAPTOP	3YYQ7C3	3YYQ7C3	6/30/2021
1	COMPUTER - LAPTOP	GZKR7C3	GZKR7C3	6/30/2021
1	COMPUTER - LAPTOP	HMQR7C3	HMQR7C3	6/30/2021
1	COMPUTER - LAPTOP	HQGD8C3	HQGD8C3	6/30/2021
1	COMPUTER - LAPTOP	FY0W493	FY0W493	6/30/2021
1	COMPUTER - LAPTOP	5L4R7C3	5L4R7C3	6/30/2021
1	COMPUTER - LAPTOP	9Z9R7C3	9Z9R7C3	6/30/2021
1	COMPUTER - LAPTOP	DM5F8C3	DM5F8C3	6/30/2021
1	COMPUTER - LAPTOP	FKWD8C3	FKWD8C3	6/30/2021
1	COMPUTER - LAPTOP	CN088C3	CN088C3	6/30/2021
1	COMPUTER - LAPTOP	5Q2R7C3	5Q2R7C3	6/30/2021
1	COMPUTER - LAPTOP	503V7C3	503V7C3	6/30/2021
1	COMPUTER - LAPTOP	2CWQ7C3	2CWQ7C3	6/30/2021
1	COMPUTER - LAPTOP	B3GB8C3	B3GB8C3	6/30/2021
1	COMPUTER - LAPTOP	3CQF043	3CQF043	6/30/2021
1	COMPUTER - LAPTOP	BRN7043	BRN7043	6/30/2021
1	COMPUTER - LAPTOP	74LF8C3	74LF8C3	6/30/2021
1	COMPUTER - LAPTOP	2NBR7C3	2NBR7C3	6/30/2021
1	COMPUTER - LAPTOP	6MBD8C3	6MBD8C3	6/30/2021
1	COMPUTER - LAPTOP	D85F8C3	D85F8C3	6/30/2021
1	COMPUTER - LAPTOP	4FX88C3	4FX88C3	6/30/2021
1	COMPUTER - LAPTOP	2DFH8C3	2DFH8C3	6/30/2021
1	COMPUTER - LAPTOP	6BRD7C3	6BRD7C3	6/30/2021
1	COMPUTER - LAPTOP	5NJD8C3	5NJD8C3	6/30/2021
1	COMPUTER - LAPTOP	BBGB8C3	BBGB8C3	6/30/2021
1	COMPUTER - LAPTOP	B1HR7C3	B1HR7C3	6/30/2021
1	COMPUTER - LAPTOP	FWPV7C3	FWPV7C3	6/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	D5JF043	D5JF043	6/30/2021
1	COMPUTER - LAPTOP	6ZHN9C3	6ZHN9C3	10/29/2021
1	COMPUTER - LAPTOP	C9FY7C3	C9FY7C3	10/29/2021
1	COMPUTER - LAPTOP	5HJ79C3	5HJ79C3	10/29/2021
1	COMPUTER - LAPTOP	5NP79C3	5NP79C3	10/29/2021
1	COMPUTER - LAPTOP	GKK69C3	GKK69C3	10/29/2021
1	COMPUTER - LAPTOP	1KJ99C3	1KJ99C3	10/29/2021
1	COMPUTER - LAPTOP	JDT59C3	JDT59C3	10/29/2021
1	COMPUTER - LAPTOP	1CFW7C3	1CFW7C3	10/29/2021
1	COMPUTER - LAPTOP	FT4HBC3	FT4HBC3	10/29/2021
1	COMPUTER - LAPTOP	GMFGBC3	GMFGBC3	10/29/2021
1	COMPUTER - LAPTOP	FGBC8C3	FGBC8C3	10/29/2021
1	COMPUTER - LAPTOP	2BSY7C3	2BSY7C3	10/29/2021
1	COMPUTER - LAPTOP	HK2B8C3	HK2B8C3	10/29/2021
1	COMPUTER - LAPTOP	7JZB8C3	7JZB8C3	10/29/2021
1	COMPUTER - LAPTOP	87HN9C3	87HN9C3	10/29/2021
1	COMPUTER - LAPTOP	64ZP9C3	64ZP9C3	10/29/2021
1	COMPUTER - LAPTOP	91OZ8C3	91OZ8C3	10/29/2021
1	COMPUTER - LAPTOP	GRCY8C3	GRCY8C3	10/29/2021
1	COMPUTER - LAPTOP	6N4C8C3	6N4C8C3	10/29/2021
1	COMPUTER - LAPTOP	D0G89C3	D0G89C3	10/29/2021
1	COMPUTER - LAPTOP	27O99C3	27O99C3	10/29/2021
1	COMPUTER - LAPTOP	4LMW7C3	4LMW7C3	10/29/2021
1	COMPUTER - LAPTOP	4SC79C3	4SC79C3	10/29/2021
1	COMPUTER - LAPTOP	79JX7C3	79JX7C3	10/29/2021
1	COMPUTER - LAPTOP	3JM89C3	3JM89C3	10/29/2021
1	COMPUTER - LAPTOP	FXF89C3	FXF89C3	10/29/2021
1	COMPUTER - LAPTOP	G55C8C3	G55C8C3	10/29/2021
1	COMPUTER - LAPTOP	3BM49C3	3BM49C3	10/29/2021
1	COMPUTER - LAPTOP	31K69C3	31K69C3	10/29/2021
1	COMPUTER - LAPTOP	16FY7C3	16FY7C3	10/29/2021
1	COMPUTER - LAPTOP	C8MGBC3	C8MGBC3	10/29/2021
1	COMPUTER - LAPTOP	7KZ59C3	7KZ59C3	10/29/2021
1	COMPUTER - LAPTOP	8P259C3	8P259C3	10/29/2021
1	COMPUTER - LAPTOP	GB1Y8C3	GB1Y8C3	10/29/2021
1	COMPUTER - LAPTOP	GZ099C3	GZ099C3	10/29/2021
1	COMPUTER - LAPTOP	HNK69C3	HNK69C3	10/29/2021
1	COMPUTER - LAPTOP	6GQQ9C3	6GQQ9C3	10/29/2021
1	COMPUTER - LAPTOP	JH7D8C3	JH7D8C3	10/29/2021
1	COMPUTER - LAPTOP	99YGBC3	99YGBC3	10/29/2021
1	COMPUTER - LAPTOP	56F49C3	56F49C3	10/29/2021
1	COMPUTER - LAPTOP	4DYB8C3	4DYB8C3	10/29/2021
1	COMPUTER - LAPTOP	CXB99C3	CXB99C3	10/29/2021
1	COMPUTER - LAPTOP	7Z109C3	7Z109C3	10/29/2021
1	COMPUTER - LAPTOP	HQ609C3	HQ609C3	10/29/2021
1	COMPUTER - LAPTOP	36889C3	36889C3	10/29/2021
1	COMPUTER - LAPTOP	27WW9C3	27WW9C3	10/29/2021
1	COMPUTER - LAPTOP	J65P8C3	J65P8C3	11/30/2021
1	COMPUTER - LAPTOP	73259C3	73259C3	11/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	F2K6BC3	F2K6BC3	11/30/2021
1	COMPUTER - LAPTOP	J2138C3	J2138C3	11/30/2021
1	COMPUTER - LAPTOP	29D38C3	29D38C3	11/30/2021
1	COMPUTER - LAPTOP	CMSP8C3	CMSP8C3	11/30/2021
1	COMPUTER - LAPTOP	18CT9C3	18CT9C3	11/30/2021
1	COMPUTER - LAPTOP	6RPV9C3	6RPV9C3	11/30/2021
1	COMPUTER - LAPTOP	D3CT9C3	D3CT9C3	11/30/2021
1	COMPUTER - LAPTOP	87RY8C3	87RY8C3	11/30/2021
1	COMPUTER - LAPTOP	9L2N8C3	9L2N8C3	11/30/2021
1	COMPUTER - LAPTOP	7NF7BC3	7NF7BC3	11/30/2021
1	COMPUTER - LAPTOP	47948C3	47948C3	11/30/2021
1	COMPUTER - LAPTOP	BJR38C3	BJR38C3	11/30/2021
1	COMPUTER - LAPTOP	HP348C3	HP348C3	11/30/2021
1	COMPUTER - LAPTOP	1VMT9C3	1VMT9C3	11/30/2021
1	COMPUTER - LAPTOP	3V4V9C3	3V4V9C3	11/30/2021
1	COMPUTER - LAPTOP	GLYT9C3	GLYT9C3	11/30/2021
1	COMPUTER - LAPTOP	6QSV8C3	6QSV8C3	11/30/2021
1	COMPUTER - LAPTOP	DQJ79C3	DQJ79C3	11/30/2021
1	COMPUTER - LAPTOP	5YDW7C3	5YDW7C3	11/30/2021
1	COMPUTER - LAPTOP	J3FB8C3	J3FB8C3	11/30/2021
1	COMPUTER - LAPTOP	JXPX7C3	JXPX7C3	11/30/2021
1	COMPUTER - LAPTOP	HL009C3	HL009C3	11/30/2021
1	COMPUTER - LAPTOP	DCCP8C3	DCCP8C3	11/30/2021
1	COMPUTER - LAPTOP	D5349C3	D5349C3	11/30/2021
1	COMPUTER - LAPTOP	JQZV8C3	JQZV8C3	11/30/2021
1	COMPUTER - LAPTOP	3ZSV8C3	3ZSV8C3	11/30/2021
1	COMPUTER - LAPTOP	1Q6N8C3	1Q6N8C3	11/30/2021
1	COMPUTER - LAPTOP	F5WZ8C3	F5WZ8C3	11/30/2021
1	COMPUTER - LAPTOP	8KX99C3	8KX99C3	11/30/2021
1	COMPUTER - LAPTOP	GSQ49C3	GSQ49C3	11/30/2021
1	COMPUTER - LAPTOP	16KK8G3	16KK8G3	11/30/2021
1	COMPUTER - LAPTOP	HCC58C3	HCC58C3	11/30/2021
1	COMPUTER - LAPTOP	23M7BC3	23M7BC3	11/30/2021
1	COMPUTER - LAPTOP	6SQW8C3	6SQW8C3	11/30/2021
1	COMPUTER - LAPTOP	CJR69C3	CJR69C3	11/30/2021
1	COMPUTER - LAPTOP	4P0Y8C3	4P0Y8C3	11/30/2021
1	COMPUTER - LAPTOP	825Z8C3	825Z8C3	11/30/2021
1	COMPUTER - LAPTOP	JK9B9C3	JK9B9C3	11/30/2021
1	COMPUTER - LAPTOP	JZTFBC3	JZTFBC3	11/30/2021
1	COMPUTER - LAPTOP	F2KP8C3	F2KP8C3	11/30/2021
1	COMPUTER - LAPTOP	5QW99C3	5QW99C3	11/30/2021
1	COMPUTER - LAPTOP	90R99C3	90R99C3	11/30/2021
1	COMPUTER - LAPTOP	8ZZG7C3	8ZZG7C3	11/30/2021
1	COMPUTER - LAPTOP	3BWB7C3	3BWB7C3	11/30/2021
1	COMPUTER - LAPTOP	F2RY8C3	F2RY8C3	11/30/2021
1	COMPUTER - LAPTOP	2ROW9C3	2ROW9C3	11/30/2021
1	COMPUTER - LAPTOP	HZSL8C3	HZSL8C3	11/30/2021
1	COMPUTER - LAPTOP	D2MY7C3	D2MY7C3	11/30/2021
1	COMPUTER - LAPTOP	47SS9C3	47SS9C3	11/30/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	4QXN8C3	4QXN8C3	11/30/2021
1	COMPUTER - LAPTOP	8DGV9C3	8DGV9C3	11/30/2021
1	COMPUTER - LAPTOP	HVMW9C3	HVMW9C3	11/30/2021
1	COMPUTER - LAPTOP	4ZHT9C3	4ZHT9C3	11/30/2021
1	COMPUTER - LAPTOP	CLJT9C3	CLJT9C3	11/30/2021
1	COMPUTER - LAPTOP	2S4X7C3	2S4X7C3	11/30/2021
1	COMPUTER - LAPTOP	CZWM8C3	CZWM8C3	11/30/2021
1	COMPUTER - LAPTOP	11NX8C3	11NX8C3	11/30/2021
1	COMPUTER - LAPTOP	CXQ99C3	CXQ99C3	11/30/2021
1	COMPUTER - LAPTOP	F7GB9C3	F7GB9C3	11/30/2021
1	COMPUTER - LAPTOP	1K5Y8C3	1K5Y8C3	11/30/2021
1	COMPUTER - LAPTOP	6D709C3	6D709C3	11/30/2021
1	COMPUTER - LAPTOP	C8YY8C3	C8YY8C3	11/30/2021
1	COMPUTER - LAPTOP	77RY8C3	77RY8C3	11/30/2021
1	COMPUTER - LAPTOP	HBBB9C3	HBBB9C3	11/30/2021
1	COMPUTER - LAPTOP	3KGW7C3	3KGW7C3	11/30/2021
1	COMPUTER - LAPTOP	8506BC3	8506BC3	11/30/2021
1	COMPUTER - LAPTOP	2GHCBC3	2GHCBC3	11/30/2021
1	COMPUTER - LAPTOP	7BRY8C3	7BRY8C3	11/30/2021
1	COMPUTER - LAPTOP	8J989C3	8J989C3	12/17/2021
1	COMPUTER - LAPTOP	30Q49C3	30Q49C3	12/17/2021
1	COMPUTER - LAPTOP	FK379C3	FK379C3	12/17/2021
1	COMPUTER - LAPTOP	9YR69C3	9YR69C3	12/17/2021
1	COMPUTER - LAPTOP	95859C3	95859C3	12/17/2021
1	COMPUTER - LAPTOP	4PX49C3	4PX49C3	12/17/2021
1	COMPUTER - LAPTOP	H37B9C3	H37B9C3	12/17/2021
1	COMPUTER - LAPTOP	FG069C3	FG069C3	12/17/2021
1	COMPUTER - LAPTOP	GP0N8C3	GP0N8C3	12/17/2021
1	COMPUTER - LAPTOP	8T2Z8C3	8T2Z8C3	12/17/2021
1	COMPUTER - LAPTOP	28YY8C3	28YY8C3	12/17/2021
1	COMPUTER - LAPTOP	4R859C3	4R859C3	12/17/2021
1	COMPUTER - LAPTOP	2PN49C3	2PN49C3	12/17/2021
1	COMPUTER - LAPTOP	FMVZ8C3	FMVZ8C3	12/17/2021
1	COMPUTER - LAPTOP	DBP79C3	DBP79C3	12/17/2021
1	COMPUTER - LAPTOP	2SNX8C3	2SNX8C3	12/17/2021
1	COMPUTER - LAPTOP	GFH49C3	GFH49C3	12/17/2021
1	COMPUTER - LAPTOP	25FY8C3	25FY8C3	12/17/2021
1	COMPUTER - LAPTOP	325Y8C3	325Y8C3	12/17/2021
1	COMPUTER - LAPTOP	H1S69C3	H1S69C3	12/17/2021
1	COMPUTER - LAPTOP	D6H59C3	D6H59C3	12/17/2021
1	COMPUTER - LAPTOP	GTD09C3	GTD09C3	12/17/2021
1	COMPUTER - LAPTOP	HJCB9C3	HJCB9C3	12/17/2021
1	COMPUTER - LAPTOP	DMJ59C3	DMJ59C3	12/17/2021
1	COMPUTER - LAPTOP	3BQ59C3	3BQ59C3	12/17/2021
1	COMPUTER - LAPTOP	20ZM8C3	20ZM8C3	12/17/2021
1	COMPUTER - LAPTOP	G6PN8C3	G6PN8C3	12/17/2021
1	COMPUTER - LAPTOP	565Q9C3	565Q9C3	12/17/2021
1	COMPUTER - LAPTOP	7JXW9C3	7JXW9C3	12/17/2021
1	COMPUTER - LAPTOP	HM3B8G3	HM3B8G3	12/17/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	GJV28G3	GJV28G3	12/17/2021
1	COMPUTER - LAPTOP	GC5Q9C3	GC5Q9C3	12/17/2021
1	COMPUTER - LAPTOP	2XKV7G3	2XKV7G3	12/17/2021
1	COMPUTER - LAPTOP	774Z8C3	774Z8C3	12/17/2021
1	COMPUTER - LAPTOP	4NVC8G3	4NVC8G3	12/17/2021
1	COMPUTER - LAPTOP	H2HC8G3	H2HC8G3	12/17/2021
1	COMPUTER - LAPTOP	9YT98G3	9YT98G3	12/17/2021
1	COMPUTER - LAPTOP	3XHT7G3	3XHT7G3	12/17/2021
1	COMPUTER - LAPTOP	2GPT7G3	2GPT7G3	12/17/2021
1	COMPUTER - LAPTOP	1KPT7G3	1KPT7G3	12/17/2021
1	COMPUTER - LAPTOP	BVFFBC3	BVFFBC3	12/17/2021
1	COMPUTER - LAPTOP	5T1C8G3	5T1C8G3	12/17/2021
1	COMPUTER - LAPTOP	JCY98G3	JCY98G3	12/17/2021
1	COMPUTER - LAPTOP	GRLC8G3	GRLC8G3	12/17/2021
1	COMPUTER - LAPTOP	HK1C8G3	HK1C8G3	12/17/2021
1	COMPUTER - LAPTOP	D0FC8G3	D0FC8G3	12/17/2021
1	COMPUTER - LAPTOP	1Y219C3	1Y219C3	12/17/2021
1	COMPUTER - LAPTOP	9JD29C3	9JD29C3	12/17/2021
1	COMPUTER - LAPTOP	CHCDBC3	CHCDBC3	12/17/2021
1	COMPUTER - LAPTOP	B2R29C3	B2R29C3	12/17/2021
1	COMPUTER - LAPTOP	DB418G3	DB418G3	12/17/2021
1	COMPUTER - LAPTOP	9D418G3	9D418G3	12/17/2021
1	COMPUTER - LAPTOP	GSVT7G3	GSVT7G3	12/17/2021
1	COMPUTER - LAPTOP	46QT7G3	46QT7G3	12/17/2021
1	COMPUTER - LAPTOP	1VLV7G3	1VLV7G3	12/17/2021
1	COMPUTER - LAPTOP	1JDB8G3	1JDB8G3	12/17/2021
1	COMPUTER - LAPTOP	65DN8G3	65DN8G3	12/17/2021
1	COMPUTER - LAPTOP	2XLQ8C3	2XLQ8C3	12/17/2021
1	COMPUTER - LAPTOP	46RW8C3	46RW8C3	12/17/2021
1	COMPUTER - LAPTOP	31418G3	31418G3	12/17/2021
1	COMPUTER - LAPTOP	12LC8G3	12LC8G3	12/17/2021
1	COMPUTER - LAPTOP	CXX29C3	CXX29C3	12/17/2021
1	COMPUTER - LAPTOP	8GTT9C3	8GTT9C3	12/17/2021
1	COMPUTER - LAPTOP	234D8G3	234D8G3	12/17/2021
1	COMPUTER - LAPTOP	39M98G3	39M98G3	12/17/2021
1	COMPUTER - LAPTOP	16KD8G3	16KD8G3	12/17/2021
1	COMPUTER - LAPTOP	9X6D8G3	9X6D8G3	12/17/2021
1	COMPUTER - LAPTOP	DQVC8G3	DQVC8G3	12/17/2021
1	COMPUTER - LAPTOP	G9RB8G3	G9RB8G3	12/17/2021
1	COMPUTER - LAPTOP	GBF89C3	GBF89C3	12/17/2021
1	COMPUTER - LAPTOP	F1WR8C3	F1WR8C3	12/17/2021
1	COMPUTER - LAPTOP	1Z219C3	1Z219C3	12/17/2021
1	COMPUTER - LAPTOP	63KD8G3	63KD8G3	12/17/2021
1	COMPUTER - LAPTOP	2JVC8G3	2JVC8G3	12/17/2021
1	COMPUTER - LAPTOP	FNBT8C3	FNBT8C3	12/17/2021
1	COMPUTER - LAPTOP	54YN8G3	54YN8G3	12/17/2021
1	COMPUTER - LAPTOP	DRKW8C3	DRKW8C3	12/17/2021
1	COMPUTER - LAPTOP	9RR08G3	9RR08G3	12/17/2021
1	COMPUTER - LAPTOP	C27S8C3	C27S8C3	12/17/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	GR239C3	GR239C3	12/17/2021
1	COMPUTER - LAPTOP	7P819C3	7P819C3	12/17/2021
1	COMPUTER - LAPTOP	B43V8C3	B43V8C3	12/17/2021
1	COMPUTER - LAPTOP	14629C3	14629C3	12/17/2021
1	COMPUTER - LAPTOP	8JRP8C3	8JRP8C3	12/17/2021
1	COMPUTER - LAPTOP	8FXM8C3	8FXM8C3	12/17/2021
1	COMPUTER - LAPTOP	99V9BC3	99V9BC3	12/17/2021
1	COMPUTER - LAPTOP	7ZCW8C3	7ZCW8C3	12/17/2021
1	COMPUTER - LAPTOP	B1VL8C3	B1VL8C3	12/17/2021
1	COMPUTER - LAPTOP	7D7GBC3	7D7GBC3	12/17/2021
1	COMPUTER - LAPTOP	1PCN8C3	1PCN8C3	12/17/2021
1	COMPUTER - LAPTOP	9BJT8C3	9BJT8C3	12/17/2021
1	COMPUTER - LAPTOP	JPQFBC3	JPQFBC3	12/17/2021
1	COMPUTER - LAPTOP	7WN39C3	7WN39C3	12/17/2021
1	COMPUTER - LAPTOP	2GPM8C3	2GPM8C3	12/17/2021
1	COMPUTER - LAPTOP	6VNP8C3	6VNP8C3	12/17/2021
1	COMPUTER - LAPTOP	1Q4FBC3	1Q4FBC3	12/17/2021
1	COMPUTER - LAPTOP	FQN29C3	FQN29C3	12/17/2021
1	COMPUTER - LAPTOP	C86N8C3	C86N8C3	12/17/2021
1	COMPUTER - LAPTOP	7YKN8G3	7YKN8G3	12/17/2021
1	COMPUTER - LAPTOP	2DWM8G3	2DWM8G3	12/17/2021
1	COMPUTER - LAPTOP	7HM18G3	7HM18G3	12/17/2021
1	COMPUTER - LAPTOP	H7818G3	H7818G3	12/17/2021
1	COMPUTER - LAPTOP	CZZ18G3	CZZ18G3	12/17/2021
1	COMPUTER - LAPTOP	1X3P8G3	1X3P8G3	12/17/2021
1	COMPUTER - LAPTOP	46YN8G3	46YN8G3	12/17/2021
1	COMPUTER - LAPTOP	4W3P8G3	4W3P8G3	12/17/2021
1	COMPUTER - LAPTOP	7MKT9C3	7MKT9C3	12/17/2021
1	COMPUTER - LAPTOP	GTJT9C3	GTJT9C3	12/17/2021
1	COMPUTER - LAPTOP	B3SS9C3	B3SS9C3	12/17/2021
1	COMPUTER - LAPTOP	6JKT9C3	6JKT9C3	12/17/2021
1	COMPUTER - LAPTOP	HVKT9C3	HVKT9C3	12/17/2021
1	COMPUTER - LAPTOP	4DRN8G3	4DRN8G3	12/17/2021
1	COMPUTER - LAPTOP	30D08G3	30D08G3	12/17/2021
1	COMPUTER - LAPTOP	DTK08G3	DTK08G3	12/17/2021
1	COMPUTER - LAPTOP	H2418G3	H2418G3	12/17/2021
1	COMPUTER - LAPTOP	2DX49C3	2DX49C3	12/17/2021
1	COMPUTER - LAPTOP	7XLS8C3	7XLS8C3	12/17/2021
1	COMPUTER - LAPTOP	5BJT8C3	5BJT8C3	12/17/2021
1	COMPUTER - LAPTOP	FFRQ8C3	FFRQ8C3	12/17/2021
1	COMPUTER - LAPTOP	JS3R8C3	JS3R8C3	12/17/2021
1	COMPUTER - LAPTOP	64PR8C3	64PR8C3	12/17/2021
1	COMPUTER - LAPTOP	DBOW9C3	DBOW9C3	12/17/2021
1	COMPUTER - LAPTOP	GDGV9C3	GDGV9C3	12/17/2021
1	COMPUTER - LAPTOP	1RKW9C3	1RKW9C3	12/17/2021
1	COMPUTER - LAPTOP	DSXT9C3	DSXT9C3	12/17/2021
1	COMPUTER - LAPTOP	6HVS8C3	6HVS8C3	12/17/2021
1	COMPUTER - LAPTOP	71LP8C3	71LP8C3	12/17/2021
1	COMPUTER - LAPTOP	358V8C3	358V8C3	12/17/2021

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TOTAL ASSETS

1	COMPUTER - LAPTOP	2M949C3	2M949C3	12/17/2021
1	COMPUTER - LAPTOP	55989C3	55989C3	12/17/2021
1	COMPUTER - LAPTOP	3F6M8C3	3F6M8C3	12/17/2021
1	COMPUTER - LAPTOP	1Q9R8C3	1Q9R8C3	12/17/2021
1	COMPUTER - LAPTOP	J9KP8C3	J9KP8C3	12/17/2021
1	COMPUTER - LAPTOP	HTVS9C3	HTVS9C3	12/17/2021
1	COMPUTER - LAPTOP	8HN59C3	8HN59C3	12/17/2021
1	COMPUTER - LAPTOP	C7HB9C3	C7HB9C3	12/17/2021
1	COMPUTER - LAPTOP	5CN59C3	5CN59C3	12/17/2021
1	COMPUTER - LAPTOP	9VG59C3	9VG59C3	12/17/2021
1	COMPUTER - LAPTOP	5ZB99C3	5ZB99C3	12/17/2021
1	COMPUTER - LAPTOP	9YNX8C3	9YNX8C3	12/17/2021
1	COMPUTER - LAPTOP	H2D29C3	H2D29C3	12/17/2021
1	COMPUTER - LAPTOP	BT4T9C3	BT4T9C3	12/17/2021
1	COMPUTER - LAPTOP	8ZVC8G3	8ZVC8G3	1/31/2022
1	COMPUTER - LAPTOP	3B1B8G3	3B1B8G3	1/31/2022
1	COMPUTER - LAPTOP	5ZV19C3	5ZV19C3	1/31/2022
1	COMPUTER - LAPTOP	GB539C3	GB539C3	1/31/2022
1	COMPUTER - LAPTOP	5QG19C3	5QG19C3	1/31/2022
1	COMPUTER - LAPTOP	8PJT8C3	8PJT8C3	1/31/2022
1	COMPUTER - LAPTOP	HTBN8C3	HTBN8C3	1/31/2022
1	COMPUTER - LAPTOP	4DTP8C3	4DTP8C3	1/31/2022
1	COMPUTER - LAPTOP	DT2X8C3	DT2X8C3	1/31/2022
1	COMPUTER - LAPTOP	2QPR8C3	2QPR8C3	1/31/2022
1	COMPUTER - LAPTOP	90ZC8G3	90ZC8G3	1/31/2022
1	COMPUTER - LAPTOP	HV5W8C3	HV5W8C3	1/31/2022
1	COMPUTER - LAPTOP	CZ4V9C3	CZ4V9C3	1/31/2022
1	COMPUTER - LAPTOP	DVBFBC3	DVBFBC3	1/31/2022
1	COMPUTER - LAPTOP	B8RW8C3	B8RW8C3	1/31/2022
1	COMPUTER - LAPTOP	CB8P8C3	CB8P8C3	1/31/2022
1	COMPUTER - LAPTOP	2MVX8C3	2MVX8C3	1/31/2022
1	COMPUTER - LAPTOP	3Q5P8C3	3Q5P8C3	1/31/2022
1	COMPUTER - LAPTOP	35J7BC3	35J7BC3	3/31/2022
1	COMPUTER - LAPTOP	2TDT9C3	2TDT9C3	3/31/2022
1	COMPUTER - LAPTOP	FZ8V9C3	FZ8V9C3	3/31/2022
1	COMPUTER - LAPTOP	8P3T1J3	8P3T1J3	3/31/2022
1	COMPUTER - LAPTOP	GX2R1J3	GX2R1J3	3/31/2022
1	COMPUTER - LAPTOP	8Q6V1J3	8Q6V1J3	3/31/2022
1	COMPUTER - LAPTOP	BMJFBC3	BMJFBC3	3/31/2022
1	COMPUTER - LAPTOP	6T3C8G3	6T3C8G3	3/31/2022
1	COMPUTER - LAPTOP	DB869C3	DB869C3	3/31/2022
1	COMPUTER - LAPTOP	9J799C3	9J799C3	3/31/2022
1	COMPUTER - LAPTOP	CZN89C3	CZN89C3	3/31/2022
1	COMPUTER - LAPTOP	180B9C3	180B9C3	3/31/2022
1	COMPUTER - LAPTOP	G0KV9C3	G0KV9C3	3/31/2022
1	COMPUTER - LAPTOP	2KR69C3	2KR69C3	3/31/2022
1	COMPUTER - LAPTOP	5MDN8G3	5MDN8G3	3/31/2022
1	COMPUTER - LAPTOP	CS3X8C3	CS3X8C3	3/31/2022
1	COMPUTER - LAPTOP	DCNW9C3	DCNW9C3	3/31/2022

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1	COMPUTER - LAPTOP	6PSW9C3	6PSW9C3	3/31/2022
1	COMPUTER - LAPTOP	BVJV9C3	BVJV9C3	3/31/2022
1	COMPUTER - LAPTOP	HL4FBC3	HL4FBC3	3/31/2022
1	COMPUTER - LAPTOP	89ZV7G3	89ZV7G3	3/31/2022
1	COMPUTER - LAPTOP	FSQ7BC3	FSQ7BC3	3/31/2022
1	COMPUTER - LAPTOP	GF039C3	GF039C3	3/31/2022
1	COMPUTER - LAPTOP	4RDT9C3	4RDT9C3	3/31/2022
1	COMPUTER - LAPTOP	g3km8g3	g3km8g3	3/31/2022
1	COMPUTER - LAPTOP	2l0q8c3	2l0q8c3	3/31/2022
1	COMPUTER - LAPTOP	HD279C3	HD279C3	3/31/2022
1	COMPUTER - LAPTOP	3XKW9C3	3XKW9C3	3/31/2022
1	COMPUTER - LAPTOP	FJYS7G3	FJYS7G3	3/31/2022
1	COMPUTER - LAPTOP	GKTLFK3	GKTLFK3	6/15/2022
1	COMPUTER - LAPTOP	FP5Z5M3	FP5Z5M3	6/15/2022
1	COMPUTER - LAPTOP	1994468	J9TBLN3	12/16/2022
1	COMPUTER - LAPTOP	1978021	3VVK9FCN904493	10/1/2020
1	COMPUTER - LAPTOP	1979182	3VVK9FCN903131	10/1/2020
1	COMPUTER - LAPTOP	1979414	3VVK9FAN900092	10/1/2020
1	COMPUTER - SERVER	1911293	G8KDDW1	3/25/2013
1	COMPUTER - SERVER	1919386	5PN7J02	4/15/2014
1	COMPUTER - SERVER	1938404	HHQ4C42	5/18/2015
1	COMPUTER - SERVER	1942707	JN4ZB42	5/18/2015
1	COMPUTER - SERVER	1942708	JTDB942	5/18/2015
1	COMPUTER - SERVER	1940075	9FBTD42	6/22/2015
1	COMPUTER - SERVER	1940076	914VD42	6/22/2015
1	COMPUTER - SERVER	1942888	JVWFD42	6/30/2015
1	COMPUTER - SERVER	1953783	FQ4M482	3/17/2016
1	COMPUTER - SERVER	1953782	9CGY482	3/17/2016
1	COMPUTER - SERVER	1953167	27TTPD2	9/7/2016
1	COMPUTER - SERVER	1953208	1NJVSD2	1/31/2017
1	COMPUTER - SERVER	1954167	6N02DH2	3/17/2017
1	COMPUTER - SERVER	1953264	7NLVDH2	3/28/2017
1	COMPUTER - SERVER	1953262	7NNRDH2	3/28/2017
1	COMPUTER - SERVER	1953265	7NLXDH2	3/28/2017
1	COMPUTER - SERVER	1953408	7NN1HH2	3/28/2017
1	COMPUTER - SERVER	1953254	8LOXDH2	3/28/2017
1	COMPUTER - SERVER	1953266	8LOVDH2	3/28/2017
1	COMPUTER - SERVER	1953261	8L12HH2	4/12/2017
1	COMPUTER - SERVER	1953279	BXY2HH2	4/12/2017
1	COMPUTER - SERVER	1953258	37HNHH2	4/12/2017
1	COMPUTER - SERVER	1953267	37JLHH2	4/12/2017
1	COMPUTER - SERVER	1953275	37JMHH2	4/12/2017
1	COMPUTER - SERVER	1953387	37HLHH2	4/12/2017
1	COMPUTER - SERVER	1953271	37HQHH2	4/12/2017
1	COMPUTER - SERVER	1953385	37HMHH2	4/12/2017
1	COMPUTER - SERVER	1953269	37JQHH2	4/12/2017
1	COMPUTER - SERVER	1953260	37GRHH2	4/12/2017
1	COMPUTER - SERVER	1953384	37JPHH2	4/12/2017
1	COMPUTER - SERVER	1953386	37HRHH2	4/12/2017

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1	COMPUTER - SERVER	1953270	37HPHH2	4/12/2017
1	COMPUTER - SERVER	1953304	JHNPJH2	5/19/2017
1	COMPUTER - SERVER	1953283	JH8PJH2	5/19/2017
1	COMPUTER - SERVER	1953393	JH95KH2	5/19/2017
1	COMPUTER - SERVER	1953287	JH9NJH2	5/19/2017
1	COMPUTER - SERVER	1953392	JH86KH2	5/19/2017
1	COMPUTER - SERVER	1953388	JH88KH2	5/19/2017
1	COMPUTER - SERVER	1953284	JH8WJH2	5/19/2017
1	COMPUTER - SERVER	1953285	JH92KH2	5/19/2017
1	COMPUTER - SERVER	1953303	JH8VJH2	5/19/2017
1	COMPUTER - SERVER	1953282	JH99KH2	5/19/2017
1	COMPUTER - SERVER	1953297	5JYFHH2	5/23/2017
1	COMPUTER - SERVER	1953389	JH97KH2	5/25/2017
1	COMPUTER - SERVER	1953391	D8Q3KH2	6/1/2017
1	COMPUTER - SERVER	1953395	5K1GKH2	6/13/2017
1	COMPUTER - SERVER	1953299	4RS1JH2	6/14/2017
1	COMPUTER - SERVER	1953298	4RRZHH2	6/14/2017
1	COMPUTER - SERVER	1953394	4RRXHH2	6/14/2017
1	COMPUTER - SERVER	1953396	4RRYHH2	6/14/2017
1	COMPUTER - SERVER	1953288	496XHH2	6/14/2017
1	COMPUTER - SERVER	1953296	5K1HHH2	6/27/2017
1	COMPUTER - SERVER	1953406	5JZFHH2	6/27/2017
1	COMPUTER - SERVER	1953407	5K0GKH2	6/27/2017
1	COMPUTER - SERVER	1953404	5K0GHH2	6/27/2017
1	COMPUTER - SERVER	1953405	5K0DKH2	6/27/2017
1	COMPUTER - SERVER	1953402	5K0FHH2	6/27/2017
1	COMPUTER - SERVER	1953401	5K0DHH2	6/27/2017
1	COMPUTER - SERVER	1953403	5K2FKH2	6/27/2017
1	COMPUTER - SERVER	1953399	5JZH2H2	6/27/2017
1	COMPUTER - SERVER	1953398	5JZJHH2	6/27/2017
1	COMPUTER - SERVER	1953390	5JZCKH2	6/27/2017
1	COMPUTER - SERVER	1953293	5JYFKH2	6/27/2017
1	COMPUTER - SERVER	1953294	5JYDHH2	6/27/2017
1	COMPUTER - SERVER	1953292	5JZFKH2	6/27/2017
1	COMPUTER - SERVER	1953291	5JZGHH2	6/27/2017
1	COMPUTER - SERVER	1953290	5JYCKH2	6/27/2017
1	COMPUTER - SERVER	1953302	5K2DKH2	6/30/2017
1	COMPUTER - SERVER	1953301	5K1KHH2	6/30/2017
1	COMPUTER - SERVER	1974437	HPK8853	9/15/2020
1	COMPUTER - SERVER	1974436	HPK6853	9/15/2020
1	COMPUTER - SERVER	1974435	HPK7853	9/15/2020
1	COMPUTER - TABLET	1898287	DMPFTXDPDFHW	6/20/2011
1	COMPUTER - TABLET	1900940	DMQFT0ABDFHW	6/20/2011
1	COMPUTER - TABLET	1907435	DVPHNRW2DFHW	5/22/2012
1	COMPUTER - TABLET	1912709	DMRJGBLYF182	11/13/2012
1	COMPUTER - TABLET	1912401	DMQK8C3ZF182	3/7/2013
1	COMPUTER - TABLET	1912402	DMQK8BAUF182	3/7/2013
1	COMPUTER - TABLET	1912403	DMQK8B57F182	3/7/2013
1	COMPUTER - TABLET	1912405	DMQK8BHQF182	3/7/2013

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1	COMPUTER - TABLET	1912406	DMQK853BF182	3/7/2013
1	COMPUTER - TABLET	1912407	DMQK84HMF182	3/7/2013
1	COMPUTER - TABLET	1912408	DMQK86V2F182	3/7/2013
1	COMPUTER - TABLET	1912409	DMQK8C5WF182	3/7/2013
1	COMPUTER - TABLET	1912410	DMQK861MF182	3/7/2013
1	COMPUTER - TABLET	1912411	DMQK87Z9F182	3/7/2013
1	COMPUTER - TABLET	1912412	DMQK87NMF182	3/7/2013
1	COMPUTER - TABLET	1912413	DMQK87LGF182	3/7/2013
1	COMPUTER - TABLET	1912414	DMQK8DTEF182	3/7/2013
1	COMPUTER - TABLET	1912416	DMQK8D0KF182	3/7/2013
1	COMPUTER - TABLET	1912418	DMQK88MSF182	3/7/2013
1	COMPUTER - TABLET	1912419	DMQK8E51F182	3/7/2013
1	COMPUTER - TABLET	1912420	DMQK86H1F182	3/7/2013
1	COMPUTER - TABLET	1912421	DMQK8DEXF182	3/7/2013
1	COMPUTER - TABLET	1912422	DMQK8E41F182	3/7/2013
1	COMPUTER - TABLET	1912423	DMQK8ENEF182	3/7/2013
1	COMPUTER - TABLET	1912424	DMQK8D10F182	3/7/2013
1	COMPUTER - TABLET	1912425	DMQK89H7F182	3/7/2013
1	COMPUTER - TABLET	1912426	DMQK8DFUF182	3/7/2013
1	COMPUTER - TABLET	1912427	DMQK89FKF182	3/7/2013
1	COMPUTER - TABLET	1912428	DMQK8DWF182	3/7/2013
1	COMPUTER - TABLET	1912429	DMQK8ESXF182	3/7/2013
1	COMPUTER - TABLET	1912430	DMQK8DVSF182	3/7/2013
1	COMPUTER - TABLET	1911812	DMQK8BDYF182	3/19/2013
1	COMPUTER - TABLET	1911839	DMQK85B6F182	3/19/2013
1	COMPUTER - TABLET	1914326	DMQL58M1F182	8/16/2013
1	COMPUTER - TABLET	1914327	DMQL592AF182	8/16/2013
1	COMPUTER - TABLET	1914328	DMQL58WNF182	8/16/2013
1	COMPUTER - TABLET	1914329	DMQL59D4F182	8/16/2013
1	COMPUTER - TABLET	1914330	DMQL5323F182	8/16/2013
1	COMPUTER - TABLET	1914331	DMQL563AF182	8/16/2013
1	COMPUTER - TABLET	1914332	DMQL591JF182	8/16/2013
1	COMPUTER - TABLET	1914333	DMQL58Q6F182	8/16/2013
1	COMPUTER - TABLET	1914334	DMQL58YWF182	8/16/2013
1	COMPUTER - TABLET	1914335	DMQL56A1F182	8/16/2013
1	COMPUTER - TABLET	1914336	DMQL58V4F182	8/16/2013
1	COMPUTER - TABLET	1914337	DMQL58Z1F182	8/16/2013
1	COMPUTER - TABLET	1914338	DMQL58UKF182	8/16/2013
1	COMPUTER - TABLET	1914339	DMQL58VVF182	8/16/2013
1	COMPUTER - TABLET	1914340	DMQL58Q7F182	8/16/2013
1	COMPUTER - TABLET	1914341	DMQL5558F182	8/16/2013
1	COMPUTER - TABLET	1914342	DMQL59J8F182	8/16/2013
1	COMPUTER - TABLET	1914343	DMQL59CQF182	8/16/2013
1	COMPUTER - TABLET	1914344	DMQL56DQF182	8/16/2013
1	COMPUTER - TABLET	1914345	DMQL58PBF182	8/16/2013
1	COMPUTER - TABLET	1914346	DMQL59RDF182	8/16/2013
1	COMPUTER - TABLET	1914347	DMQL58NLF182	8/16/2013
1	COMPUTER - TABLET	1914348	DMQL592QF182	8/16/2013
1	COMPUTER - TABLET	1914349	DMQL58RHF182	8/16/2013

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1	COMPUTER - TABLET	1914350	DMQL59HUF182	8/16/2013
1	COMPUTER - TABLET	1914352	DMQL58TTF182	8/16/2013
1	COMPUTER - TABLET	1914353	DMQL590XF182	8/16/2013
1	COMPUTER - TABLET	1914354	DMQL592JF182	8/16/2013
1	COMPUTER - TABLET	1914355	DMQL59GLF182	8/16/2013
1	COMPUTER - TABLET	1912190	F4MKK19WF193	8/22/2013
1	COMPUTER - TABLET	1915325	F5XKK8WQDFHW	9/10/2013
1	COMPUTER - TABLET	1918102	DMPLQB8PFK12	1/7/2014
1	COMPUTER - TABLET	1918455	DMQMC4LEF182	4/23/2014
1	COMPUTER - TABLET	1919118	DMPMMWGLF182	5/21/2014
1	COMPUTER - TABLET	1919120	DMPMMW2CF182	5/21/2014
1	COMPUTER - TABLET	1919124	DMPMMWCLF182	5/21/2014
1	COMPUTER - TABLET	1919125	DMQMM28BF182	5/21/2014
1	COMPUTER - TABLET	1919128	DMQMJNVBF182	5/21/2014
1	COMPUTER - TABLET	1919131	DMPMKGUWF182	5/21/2014
1	COMPUTER - TABLET	1919133	DMPMKMN1F182	5/21/2014
1	COMPUTER - TABLET	1919134	DMPMKND7F182	5/21/2014
1	COMPUTER - TABLET	1919137	DMPMMQV6F182	5/21/2014
1	COMPUTER - TABLET	1919138	DMPMMS4BF182	5/21/2014
1	COMPUTER - TABLET	1919139	DMPMMWK4F182	5/21/2014
1	COMPUTER - TABLET	1919142	DMPMMQYGF182	5/21/2014
1	COMPUTER - TABLET	1919143	DMPMMRAAF182	5/21/2014
1	COMPUTER - TABLET	1919145	DMPMMS87F182	5/21/2014
1	COMPUTER - TABLET	1919146	DMPMMWC5F182	5/21/2014
1	COMPUTER - TABLET	1919147	DMPMKN62F182	5/21/2014
1	COMPUTER - TABLET	1919148	DMQMJMYHF182	5/21/2014
1	COMPUTER - TABLET	1919149	DMPMK7JCF182	5/21/2014
1	COMPUTER - TABLET	1919154	DMPMJ8SYF182	5/21/2014
1	COMPUTER - TABLET	1919156	DMPMKMRWF182	5/21/2014
1	COMPUTER - TABLET	1919157	DMPMMRCMF182	5/21/2014
1	COMPUTER - TABLET	1919158	DMPMMWJ4F182	5/21/2014
1	COMPUTER - TABLET	1919159	DMPMMWN9F182	5/21/2014
1	COMPUTER - TABLET	1919160	DMPMMRAXF182	5/21/2014
1	COMPUTER - TABLET	1919162	DMPMMWHSF182	5/21/2014
1	COMPUTER - TABLET	1919165	DMPMMWD9F182	5/21/2014
1	COMPUTER - TABLET	1919166	DMPMMWL6F182	5/21/2014
1	COMPUTER - TABLET	1919167	DMPMMMZYF182	5/21/2014
1	COMPUTER - TABLET	1919168	DMPMMURUF182	5/21/2014
1	COMPUTER - TABLET	1919169	DMPMMV3ZF182	5/21/2014
1	COMPUTER - TABLET	1919170	DMPMMRE4F182	5/21/2014
1	COMPUTER - TABLET	1919171	DMPMMWCEF182	5/21/2014
1	COMPUTER - TABLET	1919172	DMPMMWF6F182	5/21/2014
1	COMPUTER - TABLET	1919173	DMPMMV87F182	5/21/2014
1	COMPUTER - TABLET	1919175	DMPMMS4RF182	5/21/2014
1	COMPUTER - TABLET	1919176	DMPMMVE2F182	5/21/2014
1	COMPUTER - TABLET	1920171	DMPMQVSAF182	6/19/2014
1	COMPUTER - TABLET	1930781	DMPMVW0VFK11	12/3/2014
1	COMPUTER - TABLET	1930078	DMPMXUU2FK11	12/3/2014
1	COMPUTER - TABLET	1932751	DMPN7C2HFK11	1/8/2015

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1	COMPUTER - TABLET	1931321	DMQMVXL2FK10	1/8/2015
1	COMPUTER - TABLET	1931326	DMQM7787FK10	1/8/2015
1	COMPUTER - TABLET	1933911	DMPP3GCHFK10	2/19/2015
1	COMPUTER - TABLET	1936354	DMPNR785G5VJ	3/16/2015
1	COMPUTER - TABLET	1936878	DMPPG77ZFK10	4/13/2015
1	COMPUTER - TABLET	1936879	DMPPG7ACFK10	4/13/2015
1	COMPUTER - TABLET	1936721	DMPP31MLG5VJ	4/14/2015
1	COMPUTER - TABLET	1938055	DMPPN3K9FK11	5/21/2015
1	COMPUTER - TABLET	1938258	DMPPDJ03FK10	6/8/2015
1	COMPUTER - TABLET	1937501	DMQN8LNUFK14	6/25/2015
1	COMPUTER - TABLET	1939051	DLXPQ4LLG5VW	6/30/2015
1	COMPUTER - TABLET	1939054	DLXPQ4D1G5VW	6/30/2015
1	COMPUTER - TABLET	1939056	DLXPQ4CFG5VW	6/30/2015
1	COMPUTER - TABLET	1939063	DLXPQ4PBG5VW	6/30/2015
1	COMPUTER - TABLET	1939065	DLXPQ4H1G5VW	6/30/2015
1	COMPUTER - TABLET	1939071	DLXPQ4K3G5VW	6/30/2015
1	COMPUTER - TABLET	1939076	DLXPQ4BCG5VW	6/30/2015
1	COMPUTER - TABLET	1939081	DLXPQ4JQG5VW	6/30/2015
1	COMPUTER - TABLET	1939087	DLXPQ4KXG5VW	6/30/2015
1	COMPUTER - TABLET	1939091	DLXPQ4HRG5VW	6/30/2015
1	COMPUTER - TABLET	1939099	DLXPQ364G5VW	6/30/2015
1	COMPUTER - TABLET	1939101	DLXPQ4LDG5VW	6/30/2015
1	COMPUTER - TABLET	1939103	DLXPQ4NYG5VW	6/30/2015
1	COMPUTER - TABLET	1939109	DLXPQ4PGG5VW	6/30/2015
1	COMPUTER - TABLET	1939110	DLXPQ4A8G5VW	6/30/2015
1	COMPUTER - TABLET	1939061	DLXPQ4RWG5VW	6/30/2015
1	COMPUTER - TABLET	1943310	DMTPFMUXFK10	8/10/2015
1	COMPUTER - TABLET	1944068	DLXQ46H6G5VW	8/14/2015
1	COMPUTER - TABLET	1944071	DLXQ5865G5VW	8/14/2015
1	COMPUTER - TABLET	1944073	DLXQ587DG5VW	8/14/2015
1	COMPUTER - TABLET	1944078	DLXQ553VG5VW	8/14/2015
1	COMPUTER - TABLET	1944082	DLXQ559NG5VW	8/14/2015
1	COMPUTER - TABLET	1944085	DLXQ53Q0G5VW	8/14/2015
1	COMPUTER - TABLET	1944656	DMPPKB78FK10	9/10/2015
1	COMPUTER - TABLET	1944663	DMPPKDF2FK10	9/10/2015
1	COMPUTER - TABLET	1944682	DMPPKCJ6FK10	9/10/2015
1	COMPUTER - TABLET	1944686	DMPPK2G3FK10	9/10/2015
1	COMPUTER - TABLET	1944687	DMPPKBKRFK10	9/10/2015
1	COMPUTER - TABLET	1944688	DMPPK4J6FK10	9/10/2015
1	COMPUTER - TABLET	1944689	DMPPK9C0FK10	9/10/2015
1	COMPUTER - TABLET	1944690	DMQPJYTUFK10	9/10/2015
1	COMPUTER - TABLET	1944691	DMPPKBL2FK10	9/10/2015
1	COMPUTER - TABLET	1944692	DMPPK9M0FK10	9/10/2015
1	COMPUTER - TABLET	1944693	DMPPKAHFFK10	9/10/2015
1	COMPUTER - TABLET	1944694	DMPPKARHFK10	9/10/2015
1	COMPUTER - TABLET	1944695	DMQPD49YFK10	9/10/2015
1	COMPUTER - TABLET	1946256	DMQPD38XFK10	9/10/2015
1	COMPUTER - TABLET	1944698	DMQPD2NAFK10	9/10/2015
1	COMPUTER - TABLET	1944700	DMRPC8NUFK10	9/10/2015

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TOTAL ASSETS

1	COMPUTER - TABLET	1944389	DMPPMLEJFK10	9/30/2015
1	COMPUTER - TABLET	1944390	DMPPMNEKFK10	9/30/2015
1	COMPUTER - TABLET	1944753	DMPQ67G4G5VW	10/12/2015
1	COMPUTER - TABLET	1944759	DMPQ6KJ2G5VW	10/12/2015
1	COMPUTER - TABLET	1944760	DMPQ68H3G5VW	10/12/2015
1	COMPUTER - TABLET	1944761	DMPQ6H91G5VW	10/12/2015
1	COMPUTER - TABLET	1944763	DMPQ6G38G5VW	10/12/2015
1	COMPUTER - TABLET	1944764	DMPQ6H8BG5VW	10/12/2015
1	COMPUTER - TABLET	1944765	DMPQ6KZ5G5VW	10/12/2015
1	COMPUTER - TABLET	1944767	DMPQ6GMWG5VW	10/12/2015
1	COMPUTER - TABLET	1946158	DLXQ60KQG5VW	11/19/2015
1	COMPUTER - TABLET	1946160	DLXQ6072G5VW	11/19/2015
1	COMPUTER - TABLET	1946163	DLXQ28MUG5VW	11/19/2015
1	COMPUTER - TABLET	1946165	DLXQ60EMG5VW	11/19/2015
1	COMPUTER - TABLET	1946168	DLXQ60SAG5VW	11/19/2015
1	COMPUTER - TABLET	1946169	DLXQ61B1G5VW	11/19/2015
1	COMPUTER - TABLET	1946171	DLXQ610WG5VW	11/19/2015
1	COMPUTER - TABLET	1946213	DLXQ61VRG5VW	12/10/2015
1	COMPUTER - TABLET	1946216	DLXQ61X9G5VW	12/10/2015
1	COMPUTER - TABLET	1946217	DLXQ62PBG5VW	12/10/2015
1	COMPUTER - TABLET	1946218	DLXQ61XDG5VW	12/10/2015
1	COMPUTER - TABLET	1946221	DLXQ621PG5VW	12/10/2015
1	COMPUTER - TABLET	1946222	DLXQ61Y0G5VW	12/10/2015
1	COMPUTER - TABLET	1945706	DMPQQM89G5VJ	1/20/2016
1	COMPUTER - TABLET	1945707	DMPQQQZGG5VJ	1/20/2016
1	COMPUTER - TABLET	1945708	DMPQQS2LG5VJ	1/20/2016
1	COMPUTER - TABLET	1945709	DMPQQQL64G5VJ	1/20/2016
1	COMPUTER - TABLET	1945710	DMPQQG7QG5VJ	1/20/2016
1	COMPUTER - TABLET	1945711	DMPQQWLRG5VJ	1/20/2016
1	COMPUTER - TABLET	1945713	DMPQQQLCXG5VJ	1/20/2016
1	COMPUTER - TABLET	1945714	DMPQQXCYG5VJ	1/20/2016
1	COMPUTER - TABLET	1945717	DMPQQN3HG5VJ	1/20/2016
1	COMPUTER - TABLET	1945718	DMPQQRJ1G5VJ	1/20/2016
1	COMPUTER - TABLET	1945719	DMPQQM4BG5VJ	1/20/2016
1	COMPUTER - TABLET	1945721	DMPQQLAYG5VJ	1/20/2016
1	COMPUTER - TABLET	1945725	DMPQQKNZG5VJ	1/20/2016
1	COMPUTER - TABLET	1945726	DMPQWAD6G5VJ	1/20/2016
1	COMPUTER - TABLET	1945729	DMPQWB47G5VJ	1/20/2016
1	COMPUTER - TABLET	1945730	DMPQWATQG5VJ	1/20/2016
1	COMPUTER - TABLET	1945732	DMPQW65CG5VJ	1/20/2016
1	COMPUTER - TABLET	1945733	DMPQWALTG5VJ	1/20/2016
1	COMPUTER - TABLET	1945735	DMPQWBNZG5VJ	1/20/2016
1	COMPUTER - TABLET	1945737	DMPQQRBVG5VJ	1/20/2016
1	COMPUTER - TABLET	1945738	DMPQQKF9G5VJ	1/20/2016
1	COMPUTER - TABLET	1945740	DMPQQMH8G5VJ	1/20/2016
1	COMPUTER - TABLET	1945742	DMPQQM7SG5VJ	1/20/2016
1	COMPUTER - TABLET	1945744	DMPQQMZGXG5VJ	1/20/2016
1	COMPUTER - TABLET	1945574	DMPQ70NDFCM6	1/25/2016
1	COMPUTER - TABLET	1945763	DMQQ5FDGFK10	2/2/2016

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TOTAL ASSETS

1	COMPUTER - TABLET	1947467	F6QR80CRFK10	3/28/2016
1	COMPUTER - TABLET	1947461	F9GQVFHLFCM5	4/12/2016
1	COMPUTER - TABLET	1946848	DMPRG36VG5VJ	4/21/2016
1	COMPUTER - TABLET	1947680	DMPRJS96G5VW	4/29/2016
1	COMPUTER - TABLET	1948044	DMPRQP36G5VW	6/6/2016
1	COMPUTER - TABLET	1949170	DMPRTHSTG5VW	6/30/2016
1	COMPUTER - TABLET	1949193	DMPRRR6SG5VW	6/30/2016
1	COMPUTER - TABLET	1949196	DMQRR27EG5VW	6/30/2016
1	COMPUTER - TABLET	1949200	DMPRTQZPG5VW	6/30/2016
1	COMPUTER - TABLET	1949201	DMPRTK0PG5VW	6/30/2016
1	COMPUTER - TABLET	1949302	F9FS18TEFCM6	7/25/2016
1	COMPUTER - TABLET	1949420	DMPS23GNG5VW	7/25/2016
1	COMPUTER - TABLET	1949578	DMPS53TBG5VW	8/8/2016
1	COMPUTER - TABLET	1949580	DMPS5FEPG5VW	8/8/2016
1	COMPUTER - TABLET	1949581	DMPS52TCG5VW	8/8/2016
1	COMPUTER - TABLET	1949582	DMPS5G0TG5VW	8/8/2016
1	COMPUTER - TABLET	1949585	DMPS53VZG5VW	8/8/2016
1	COMPUTER - TABLET	1949586	DMPS5G1CG5VW	8/8/2016
1	COMPUTER - TABLET	1949587	DMPS54KCG5VW	8/8/2016
1	COMPUTER - TABLET	1949592	DMPS5G2QG5VW	8/8/2016
1	COMPUTER - TABLET	1949593	DMPS5FEXG5VW	8/8/2016
1	COMPUTER - TABLET	1949594	DMPS53H7G5VW	8/8/2016
1	COMPUTER - TABLET	1949595	DMPS54HKG5VW	8/8/2016
1	COMPUTER - TABLET	1949596	DMPS53PSG5VW	8/8/2016
1	COMPUTER - TABLET	1949597	DMPS54J8G5VW	8/8/2016
1	COMPUTER - TABLET	1949599	DMPS5FS1G5VW	8/8/2016
1	COMPUTER - TABLET	1949601	DMPS5G9FG5VW	8/8/2016
1	COMPUTER - TABLET	1949602	DMPS5G6XG5VW	8/8/2016
1	COMPUTER - TABLET	1949604	DMPS5H3PG5VW	8/8/2016
1	COMPUTER - TABLET	1949611	DMQS4KCYG5VW	8/8/2016
1	COMPUTER - TABLET	1949612	DMPS50AVG5VW	8/8/2016
1	COMPUTER - TABLET	1949613	DMPS5FDNG5VW	8/8/2016
1	COMPUTER - TABLET	1949614	DMPS5019G5VW	8/8/2016
1	COMPUTER - TABLET	1949615	DMPS50B6G5VW	8/8/2016
1	COMPUTER - TABLET	1949616	DMPS5F7CG5VW	8/8/2016
1	COMPUTER - TABLET	1949799	DMQS5LR9G5VW	8/12/2016
1	COMPUTER - TABLET	1949801	DMQS5M1CG5VW	8/12/2016
1	COMPUTER - TABLET	1949802	DMQS5H06G5VW	8/12/2016
1	COMPUTER - TABLET	1950378	DMPS8HUKG5VW	9/1/2016
1	COMPUTER - TABLET	1950224	DMPSCDU6G5W1	9/20/2016
1	COMPUTER - TABLET	1950225	DMPSCDHSG5W1	9/20/2016
1	COMPUTER - TABLET	1950228	DMPSCDPTG5W1	9/20/2016
1	COMPUTER - TABLET	1950231	DMPSCDBSG5W1	9/20/2016
1	COMPUTER - TABLET	1950233	DMPSCDKZG5W1	9/20/2016
1	COMPUTER - TABLET	1950235	DMPSCBYAG5W1	9/20/2016
1	COMPUTER - TABLET	1950237	DMPSCDNHG5W1	9/20/2016
1	COMPUTER - TABLET	1950241	DMPSCDSBG5W1	9/20/2016
1	COMPUTER - TABLET	1950244	DMPSCOPYG5W1	9/20/2016
1	COMPUTER - TABLET	1950247	DMPSCDXYG5W1	9/20/2016

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TOTAL ASSETS

1	COMPUTER - TABLET	1950249	DMPSCDYGG5W1	9/20/2016
1	COMPUTER - TABLET	1950251	DMPSCCPNG5W1	9/20/2016
1	COMPUTER - TABLET	1950252	DMPSCDGLG5W1	9/20/2016
1	COMPUTER - TABLET	1951079	DMPSCDCAG5W1	10/13/2016
1	COMPUTER - TABLET	1951150	DMPRX14JG5W0	11/4/2016
1	COMPUTER - TABLET	1951007	F6QS803WG5VJ	12/1/2016
1	COMPUTER - TABLET	1951507	DMPSCM56G5W1	12/15/2016
1	COMPUTER - TABLET	1951582	DMPS2X9ZG5VJ	1/3/2017
1	COMPUTER - TABLET	1952873	DMPT2820G5W1	1/30/2017
1	COMPUTER - TABLET	1952875	DMPT27Z5G5W1	1/30/2017
1	COMPUTER - TABLET	1952876	DMPT28EZG5W1	1/30/2017
1	COMPUTER - TABLET	1952877	DMPT284FG5W1	1/30/2017
1	COMPUTER - TABLET	1952878	DMPT27S0G5W1	1/30/2017
1	COMPUTER - TABLET	1952879	DMPT27WEG5W1	1/30/2017
1	COMPUTER - TABLET	1952880	DMPT27YNG5W1	1/30/2017
1	COMPUTER - TABLET	1952881	DMPT27VFG5W1	1/30/2017
1	COMPUTER - TABLET	1952883	DMPT2ALZG5W1	1/30/2017
1	COMPUTER - TABLET	1952886	DMPT289YG5W1	1/30/2017
1	COMPUTER - TABLET	1952888	DMPT28VUG5W1	1/30/2017
1	COMPUTER - TABLET	1952889	DMPT27TTG5W1	1/30/2017
1	COMPUTER - TABLET	1952890	DMPT281TG5W1	1/30/2017
1	COMPUTER - TABLET	1952891	DMPT28XKG5W1	1/30/2017
1	COMPUTER - TABLET	1952893	DMPT2803G5W1	1/30/2017
1	COMPUTER - TABLET	1952894	DMPT29MKG5W1	1/30/2017
1	COMPUTER - TABLET	1952895	DMPT27ZQG5W1	1/30/2017
1	COMPUTER - TABLET	1952898	DMPT284EG5W1	1/30/2017
1	COMPUTER - TABLET	1952899	DMPT27T5G5W1	1/30/2017
1	COMPUTER - TABLET	1952900	DMPT27YYG5W1	1/30/2017
1	COMPUTER - TABLET	1952901	DMPT286XG5W1	1/30/2017
1	COMPUTER - TABLET	1952902	DMPT284BG5W1	1/30/2017
1	COMPUTER - TABLET	1952155	DMPT48U7G5W1	2/3/2017
1	COMPUTER - TABLET	1952156	DMPT477QG5W1	2/3/2017
1	COMPUTER - TABLET	1952152	DMPT48RBG5W1	2/3/2017
1	COMPUTER - TABLET	1952153	DMPT48A7G5W1	2/3/2017
1	COMPUTER - TABLET	1952154	DMPT48C7G5W1	2/3/2017
1	COMPUTER - TABLET	1952160	DMPT46PSG5W1	2/3/2017
1	COMPUTER - TABLET	1952162	DMPT47B5G5W1	2/3/2017
1	COMPUTER - TABLET	1952163	DMPT3EZDG5W1	2/3/2017
1	COMPUTER - TABLET	1952165	DMPT48U6G5W1	2/3/2017
1	COMPUTER - TABLET	1952166	DMPT4782G5W1	2/3/2017
1	COMPUTER - TABLET	1952171	DMPT3F4NG5W1	2/3/2017
1	COMPUTER - TABLET	1952172	DMPT48TRG5W1	2/3/2017
1	COMPUTER - TABLET	1952173	DMPT489QG5W1	2/3/2017
1	COMPUTER - TABLET	1952175	DMPT44GNG5W1	2/3/2017
1	COMPUTER - TABLET	1952151	DMPT47B9G5W1	2/3/2017
1	COMPUTER - TABLET	1952176	DMPT48XRG5W1	2/3/2017
1	COMPUTER - TABLET	1952178	DMPT48TCG5W1	2/3/2017
1	COMPUTER - TABLET	1952179	DMPT42Y0G5W1	2/3/2017
1	COMPUTER - TABLET	1952180	DMPT3H0AG5W1	2/3/2017

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TOTAL ASSETS

1	COMPUTER - TABLET	1952181	DMPT48HSG5W1	2/3/2017
1	COMPUTER - TABLET	1952183	DMPT48FXG5W1	2/3/2017
1	COMPUTER - TABLET	1952184	DMPT497LG5W1	2/3/2017
1	COMPUTER - TABLET	1952185	DMPT477WG5W1	2/3/2017
1	COMPUTER - TABLET	1952188	DMPT48PEG5W1	2/3/2017
1	COMPUTER - TABLET	1952189	DMPT46VVG5W1	2/3/2017
1	COMPUTER - TABLET	1952190	DMPT471JG5W1	2/3/2017
1	COMPUTER - TABLET	1952535	DMPT4A6LG5W1	2/9/2017
1	COMPUTER - TABLET	1951833	DMPSV52VG5W1	2/10/2017
1	COMPUTER - TABLET	1951782	DMPSY6HYG5W1	2/10/2017
1	COMPUTER - TABLET	1951800	DMPSY6QBG5W1	2/10/2017
1	COMPUTER - TABLET	1951763	DMPSY4NFG5W1	2/10/2017
1	COMPUTER - TABLET	1951736	DLXT41BGGMLL	2/13/2017
1	COMPUTER - TABLET	1951890	F9FT53KGF6M6	2/14/2017
1	COMPUTER - TABLET	1951907	DMPT66Z5G5W1	2/28/2017
1	COMPUTER - TABLET	1951908	DMPT68Z9G5W1	2/28/2017
1	COMPUTER - TABLET	1951909	DMPT66WJG5W1	2/28/2017
1	COMPUTER - TABLET	1951910	DMPT6739G5W1	2/28/2017
1	COMPUTER - TABLET	1951911	DMPT664PG5W1	2/28/2017
1	COMPUTER - TABLET	1951912	DMPT68V9G5W1	2/28/2017
1	COMPUTER - TABLET	1951913	DMPT66W0G5W1	2/28/2017
1	COMPUTER - TABLET	1951914	DMPT66B8G5W1	2/28/2017
1	COMPUTER - TABLET	1951916	DMPT667RG5W1	2/28/2017
1	COMPUTER - TABLET	1951917	DMPT66LMG5W1	2/28/2017
1	COMPUTER - TABLET	1951918	DMPT6770G5W1	2/28/2017
1	COMPUTER - TABLET	1951919	DMPT6T3FG5W1	2/28/2017
1	COMPUTER - TABLET	1951921	DMPT6651G5W1	2/28/2017
1	COMPUTER - TABLET	1951922	DMPT5EGBG5W1	2/28/2017
1	COMPUTER - TABLET	1951923	DMPT63R7G5W1	2/28/2017
1	COMPUTER - TABLET	1951924	DMPT6685G5W1	2/28/2017
1	COMPUTER - TABLET	1951925	DMPT67NYG5W1	2/28/2017
1	COMPUTER - TABLET	1951927	DMPT57JZG5W1	2/28/2017
1	COMPUTER - TABLET	1951928	DMPT639LG5W1	2/28/2017
1	COMPUTER - TABLET	1951929	DMPT6701G5W1	2/28/2017
1	COMPUTER - TABLET	1951930	DMPT68E5G5W1	2/28/2017
1	COMPUTER - TABLET	1951906	DMPT67NQG5W1	2/28/2017
1	COMPUTER - TABLET	1951932	DMPT674GG5W1	2/28/2017
1	COMPUTER - TABLET	1951933	DMPT66D6G5W1	2/28/2017
1	COMPUTER - TABLET	1951934	DMPT53WMG5W1	2/28/2017
1	COMPUTER - TABLET	1951935	DMPT66JTG5W1	2/28/2017
1	COMPUTER - TABLET	1954291	F9FTH23LGHKJ	4/18/2017
1	COMPUTER - TABLET	1954793	DMPTG1QCH1M9	4/25/2017
1	COMPUTER - TABLET	1960024	DMPTH12DH1M9	5/10/2017
1	COMPUTER - TABLET	1960034	DMPTH1DJH1M9	5/10/2017
1	COMPUTER - TABLET	1960039	DMPTH0ZEH1M9	5/10/2017
1	COMPUTER - TABLET	1952748	F9FTK8W8HLFD	5/16/2017
1	COMPUTER - TABLET	1960060	F9FTKPHYHLFD	5/17/2017
1	COMPUTER - TABLET	1960176	DMP5MFRSG5W1	6/7/2017
1	COMPUTER - TABLET	1960211	F9FTHA8GHKJ	6/28/2017

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TOTAL ASSETS

1	COMPUTER - TABLET	1955817	GCGV7LANHLFD	8/28/2017
1	COMPUTER - TABLET	1957207	F9FV3A38GHKJ	9/1/2017
1	COMPUTER - TABLET	1958265	DMPVH2L7HLFD	12/5/2017
1	COMPUTER - TABLET	1958218	DMPV8594J28K	12/20/2017
1	COMPUTER - TABLET	1958228	DMPV9GLEJ28K	12/20/2017
1	COMPUTER - TABLET	1958233	DMPV9JZ8J28K	12/20/2017
1	COMPUTER - TABLET	1958236	DMPV9CTEJ28K	12/20/2017
1	COMPUTER - TABLET	1958237	DMPV9H6VJ28K	12/20/2017
1	COMPUTER - TABLET	1958530	GCTVRD95HLFD	1/11/2018
1	COMPUTER - TABLET	1958596	GCTVX4E6HLFD	1/16/2018
1	COMPUTER - TABLET	1958742	GCTW26G0HLFD	1/31/2018
1	COMPUTER - TABLET	1958834	F9FVD7YQGHKJ	2/20/2018
1	COMPUTER - TABLET	1958766	DMPW21YSJ28K	2/20/2018
1	COMPUTER - TABLET	1959394	GG7W31ZKHLFD	2/26/2018
1	COMPUTER - TABLET	1958975	DMPW729YJ28K	3/21/2018
1	COMPUTER - TABLET	1958980	DMPW71T0J28K	3/21/2018
1	COMPUTER - TABLET	1959708	DMPW9MWWJ28K	3/30/2018
1	COMPUTER - TABLET	1959718	DMPW9ANAJ28K	3/30/2018
1	COMPUTER - TABLET	1959722	DMPW9HK3J28K	3/30/2018
1	COMPUTER - TABLET	1959643	DMPW9MM9J28K	3/30/2018
1	COMPUTER - TABLET	1959644	DMPW9K8ZJ28K	3/30/2018
1	COMPUTER - TABLET	1959645	DMPW9Q2UJ28K	3/30/2018
1	COMPUTER - TABLET	1959647	DMPW9MMSJ28K	3/30/2018
1	COMPUTER - TABLET	1959651	DMPW9LWNJ28K	3/30/2018
1	COMPUTER - TABLET	1959658	DMPW9HVYJ28K	3/30/2018
1	COMPUTER - TABLET	1959662	DMPW9HPXJ28K	3/30/2018
1	COMPUTER - TABLET	1959669	DMPW9GJNJ28K	3/30/2018
1	COMPUTER - TABLET	1959670	DMPW9MCTJ28K	3/30/2018
1	COMPUTER - TABLET	1959681	DMPW9K3JJ28K	3/30/2018
1	COMPUTER - TABLET	1959684	DMPW9N8GJ28K	3/30/2018
1	COMPUTER - TABLET	1959685	DMPW9N7TJ28K	3/30/2018
1	COMPUTER - TABLET	1959692	DMPW9MDCJ28K	3/30/2018
1	COMPUTER - TABLET	1959694	DMPW9GQ3J28K	3/30/2018
1	COMPUTER - TABLET	1959695	DMPW9LYRJ28K	3/30/2018
1	COMPUTER - TABLET	1959698	DMPW9LXRJ28K	3/30/2018
1	COMPUTER - TABLET	1959700	DMPW9BW3J28K	3/30/2018
1	COMPUTER - TABLET	1960638	DMPW9D16JF8M	4/30/2018
1	COMPUTER - TABLET	1961140	DMPWM6MMJ28K	9/19/2018
1	COMPUTER - TABLET	1963038	F9FWLN9VGHKJ	10/10/2018
1	COMPUTER - TABLET	1963662	F9FXR9KMGHKJ	1/2/2019
1	COMPUTER - TABLET	1964330	DMPXV1QNJ28K	1/15/2019
1	COMPUTER - TABLET	1965610	GG7XTGTVJF8J	3/19/2019
1	COMPUTER - TABLET	1965482	DMPXVXNTJF8J	3/20/2019
1	COMPUTER - TABLET	1965483	DMPXVU8AJF8J	3/20/2019
1	COMPUTER - TABLET	1965487	DMPXVTFJF8J	3/20/2019
1	COMPUTER - TABLET	1965488	DMPXVV17JF8J	3/20/2019
1	COMPUTER - TABLET	1965489	DMPXVUYJF8J	3/20/2019
1	COMPUTER - TABLET	1965490	DMPXVUYVJF8J	3/20/2019
1	COMPUTER - TABLET	1965494	DMPXVUWNJF8J	3/20/2019

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TOTAL ASSETS

1	COMPUTER - TABLET	1965500	DMPXVTU0JF8J	3/20/2019
1	COMPUTER - TABLET	1966859	F9FY8027GHKJ	4/9/2019
1	COMPUTER - TABLET	1965781	DMPXWZLNQJF8J	4/10/2019
1	COMPUTER - TABLET	1965782	DMQXW048JF8J	4/10/2019
1	COMPUTER - TABLET	1965791	DMQXW08FJF8J	4/10/2019
1	COMPUTER - TABLET	1965801	DMQXW0WUJF8J	4/10/2019
1	COMPUTER - TABLET	1965804	DMQXW33JJF8J	4/10/2019
1	COMPUTER - TABLET	1969865	F9FZL2ZVMF3M	11/1/2019
1	COMPUTER - TABLET	1980128	F9FDP4T8Q1GG	11/30/2020
1	COMPUTER - TABLET	1984382	F9FGCLY1Q1GG	10/6/2021
1	COMPUTER - TABLET	1985456	JFRW2PJ7Y5	10/13/2021
1	COMPUTER - TABLET	1992182	F9FTM4SYHLJJ	1/5/2023
1	COMPUTER- LAPTOP	BYJ9M52	BYJ9M52	9/30/2015
1	COMPUTER SERVER	1953268	7NMTDH2	3/28/2017
1	COMPUTER- TABLET	1949436	DMPS3DX1G5VW	7/25/2016
1	COMPUTER- TABLET	1963938	DMQXX7FMJF8J	1/28/2019
1	COMPUTER- TEACHER LAPTOP - REFRESH	F6R8H12	F6R8H12	8/4/2014
1	DELL OPTIPLEX 5650	4XSH3W2	4XSH3W2	6/25/2019
1	DESKTOP COMPUTER	62T3382	62T3382	3/2/2016
1	FOR UP TO 8, 2.5 IN HARD DRIVES (224-846	1830222	9PHV4V1	8/13/2012
	TOTAL TECHNOLOGY - 1,929			

MISC. INSTRUCTIONAL TECHNOLOGY

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	0380-INST-PRINTINGGRAPHIC ARTS	1630200	0007764	9/25/2002
1	0710-INST-GENERAL INSTRUCTION	1866163	SB680-R2-478415	7/16/2008
1	COPIER	1954401	WFN00563	2/23/2017
1	COPIER	1937077	CEKD43038	3/11/2015
1	COPIER	1945445	CEKE43428	3/7/2016
1	COPIER	1960166	CICG17415	5/31/2017
1	COPIER	1955397	CICG17844	7/25/2017
1	COPIER	1956825	CIHG22161	10/26/2017
1	COPIER	1956626	CIFG20137	10/26/2017
1	INTERACTIVE WHITEBOARD	1869976	0732538154	2/7/2008
1	INTERACTIVE WHITEBOARD	1902765	C1108051270	11/17/2011
1	INTERACTIVE WHITEBOARD	1972265	ST-750UZ-006460	6/7/2016
1	INTERACTIVE WHITEBOARD	1940788	ST-700-008476	3/6/2017
1	INTERACTIVE WHITEBOARD	1952621	ST-700-009341	3/28/2017
1	INTERACTIVE WHITEBOARD	1992642	ST-750UZ-017307	3/28/2017
1	INTERACTIVE WHITEBOARD	1952600	ST-700-009322	3/28/2017
1	INTERACTIVE WHITEBOARD	1954984	ST-750U-005111	5/19/2017
1	INTERACTIVE WHITEBOARD	1954995	ST-750U-005171	5/19/2017
1	INTERACTIVE WHITEBOARD	1954953	ST-750U-005209	5/19/2017
1	INTERACTIVE WHITEBOARD	1954976	ST-750U-005213	5/19/2017
1	INTERACTIVE WHITEBOARD	1989690	ST-750UZ-017187	6/6/2017
1	INTERACTIVE WHITEBOARD	1957742	ST-750UZ-005578	9/29/2017
1	INTERACTIVE WHITEBOARD	1973660	ST-750UZ-006560	9/29/2017
1	INTERACTIVE WHITEBOARD	1957735	ST-750UZ-005555	9/29/2017
1	INTERACTIVE WHITEBOARD	1984894	ST-750UZ-017150	11/27/2017

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TOTAL ASSETS

1	INTERACTIVE WHITEBOARD	1945916	ST-750UZ-006324	11/27/2017
1	INTERACTIVE WHITEBOARD	1945953	ST-750UZ-006373	11/27/2017
1	INTERACTIVE WHITEBOARD	1945912	ST-750UZ-006322	11/27/2017
1	INTERACTIVE WHITEBOARD	1945925	ST-750UZ-006374	11/27/2017
1	INTERACTIVE WHITEBOARD	1945924	ST-750UZ-006375	11/27/2017
1	INTERACTIVE WHITEBOARD	1945913	ST-750UZ-006337	11/27/2017
1	INTERACTIVE WHITEBOARD	1945920	ST-750UZ-006339	11/27/2017
1	INTERACTIVE WHITEBOARD	1945914	ST-750UZ-006338	11/27/2017
1	INTERACTIVE WHITEBOARD	1945928	ST-750UZ-006362	11/27/2017
1	INTERACTIVE WHITEBOARD	1945941	ST-750UZ-006361	11/27/2017
1	INTERACTIVE WHITEBOARD	1945927	ST-750UZ-006363	11/27/2017
1	INTERACTIVE WHITEBOARD	1945926	ST-750UZ-006364	11/27/2017
1	INTERACTIVE WHITEBOARD	1961389	ST-750U-006401	11/27/2017
1	INTERACTIVE WHITEBOARD	1972395	ST-750UZ-006428	11/27/2017
1	INTERACTIVE WHITEBOARD	1991596	ST-750UZ-017043	11/27/2017
1	INTERACTIVE WHITEBOARD	1945964	ST-750UZ-006353	11/27/2017
1	INTERACTIVE WHITEBOARD	1945963	ST-750UZ-006354	11/27/2017
1	INTERACTIVE WHITEBOARD	1945947	ST-750UZ-006389	11/27/2017
1	INTERACTIVE WHITEBOARD	1945938	ST-750UZ-006319	11/27/2017
1	INTERACTIVE WHITEBOARD	1945937	ST-750UZ-006320	11/27/2017
1	INTERACTIVE WHITEBOARD	1945939	ST-750UZ-006318	11/27/2017
1	INTERACTIVE WHITEBOARD	1945940	ST-750UZ-006317	11/27/2017
1	INTERACTIVE WHITEBOARD	1945936	ST-750UZ-006321	11/27/2017
1	INTERACTIVE WHITEBOARD	1945919	ST-750UZ-006340	11/27/2017
1	INTERACTIVE WHITEBOARD	1945955	ST-750UZ-006304	11/27/2017
1	INTERACTIVE WHITEBOARD	1945956	ST-750UZ-006303	11/27/2017
1	INTERACTIVE WHITEBOARD	1945957	ST-750UZ-006305	11/27/2017
1	INTERACTIVE WHITEBOARD	1945921	ST-750UZ-006369	11/27/2017
1	INTERACTIVE WHITEBOARD	1945958	ST-750UZ-006306	11/27/2017
1	INTERACTIVE WHITEBOARD	1945930	ST-750UZ-006371	11/27/2017
1	INTERACTIVE WHITEBOARD	1945932	ST-750UZ-006315	11/27/2017
1	INTERACTIVE WHITEBOARD	1945961	ST-750UZ-006356	11/27/2017
1	INTERACTIVE WHITEBOARD	1945959	ST-750UZ-006302	11/27/2017
1	INTERACTIVE WHITEBOARD	1945915	ST-750UZ-006325	11/27/2017
1	INTERACTIVE WHITEBOARD	1945966	ST-750UZ-006359	11/27/2017
1	INTERACTIVE WHITEBOARD	1945948	ST-750UZ-006357	11/27/2017
1	INTERACTIVE WHITEBOARD	1945946	ST-750UZ-006390	11/27/2017
1	INTERACTIVE WHITEBOARD	1945943	ST-750UZ-006358	11/27/2017
1	INTERACTIVE WHITEBOARD	1945935	ST-750UZ-006312	11/27/2017
1	INTERACTIVE WHITEBOARD	1945945	ST-750UZ-006391	11/27/2017
1	INTERACTIVE WHITEBOARD	1993011	ST-750UZ-017306	11/27/2017
1	INTERACTIVE WHITEBOARD	1945965	ST-750UZ-006360	11/27/2017
1	INTERACTIVE WHITEBOARD	1945954	ST-750UZ-006316	11/27/2017
1	INTERACTIVE WHITEBOARD	1945944	ST-750UZ-006392	11/27/2017
1	INTERACTIVE WHITEBOARD	1945950	ST-750UZ-006334	11/27/2017
1	INTERACTIVE WHITEBOARD	1945951	ST-750UZ-006336	11/27/2017
1	INTERACTIVE WHITEBOARD	1945952	ST-750UZ-006335	11/27/2017
1	INTERACTIVE WHITEBOARD	1945949	ST-750UZ-006333	11/27/2017
1	INTERACTIVE WHITEBOARD	1945923	ST-750UZ-006332	11/27/2017

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TOTAL ASSETS

1	INTERACTIVE WHITEBOARD	1945910	ST-750UZ-006388	11/27/2017
1	INTERACTIVE WHITEBOARD	1945911	ST-750UZ-006385	11/27/2017
1	INTERACTIVE WHITEBOARD	1961502	ST-750UZ-006069	12/5/2017
1	INTERACTIVE WHITEBOARD	1961427	ST-750UZ-006834	12/5/2017
1	INTERACTIVE WHITEBOARD	1961407	ST-750UZ-006841	12/5/2017
1	INTERACTIVE WHITEBOARD	1961448	ST-750UZ-006222	12/5/2017
1	INTERACTIVE WHITEBOARD	1945893	ST-750UX-006119	12/7/2017
1	INTERACTIVE WHITEBOARD	1945894	ST-750UZ-006175	12/7/2017
1	INTERACTIVE WHITEBOARD	1945896	ST-750UZ-006177	12/7/2017
1	INTERACTIVE WHITEBOARD	1945897	ST-750UZ-006178	12/7/2017
1	INTERACTIVE WHITEBOARD	1945890	ST-750UZ-006122	12/7/2017
1	INTERACTIVE WHITEBOARD	1945889	ST-750UZ-006123	12/7/2017
1	INTERACTIVE WHITEBOARD	1945895	ST-750UZ-006176	12/7/2017
1	INTERACTIVE WHITEBOARD	1945891	ST-750UZ-006121	12/7/2017
1	INTERACTIVE WHITEBOARD	1945892	ST-750UZ-006120	12/7/2017
1	INTERACTIVE WHITEBOARD	1992096	ST-750UZ-017246	12/7/2017
1	INTERACTIVE WHITEBOARD	1945864	ST-750UZ-006127	12/7/2017
1	INTERACTIVE WHITEBOARD	1945853	ST-750UZ-006179	12/7/2017
1	INTERACTIVE WHITEBOARD	1945856		12/7/2017
1	INTERACTIVE WHITEBOARD	1945854	ST-750UZ-006182	12/7/2017
1	INTERACTIVE WHITEBOARD	1945863	ST-750UZ-006126	12/7/2017
1	INTERACTIVE WHITEBOARD	1945865	ST-750UZ-006128	12/7/2017
1	INTERACTIVE WHITEBOARD	1992638	ST-750UZ-017274	12/7/2017
1	INTERACTIVE WHITEBOARD	1945860	ST-750UZ-006131	12/7/2017
1	INTERACTIVE WHITEBOARD	1945858	ST-750UZ-006132	12/7/2017
1	INTERACTIVE WHITEBOARD	1945859	ST-750UZ-006133	12/7/2017
1	INTERACTIVE WHITEBOARD	1985274	ST4-750UI-020593	12/7/2017
1	INTERACTIVE WHITEBOARD	1992639	ST-750UZ-017311	12/7/2017
1	INTERACTIVE WHITEBOARD	1945847	ST-750UZ-006383	12/7/2017
1	INTERACTIVE WHITEBOARD	1945879	ST-750UZ-006166	12/7/2017
1	INTERACTIVE WHITEBOARD	1945877	ST-750UZ-006164	12/7/2017
1	INTERACTIVE WHITEBOARD	1945904	ST-750UZ-006163	12/7/2017
1	INTERACTIVE WHITEBOARD	1945900	ST-750UZ-006113	12/7/2017
1	INTERACTIVE WHITEBOARD	1945903	ST-750UZ-006110	12/7/2017
1	INTERACTIVE WHITEBOARD	1945902	ST-750UZ-006111	12/7/2017
1	INTERACTIVE WHITEBOARD	1945899	ST-750UZ-006109	12/7/2017
1	INTERACTIVE WHITEBOARD	1945851	ST-750UZ-005729	12/7/2017
1	INTERACTIVE WHITEBOARD	1945852	ST-750UZ-005730	12/7/2017
1	INTERACTIVE WHITEBOARD	1945886	ST-750UZ-006169	12/7/2017
1	INTERACTIVE WHITEBOARD	1945850	ST-750UZ-005728	12/7/2017
1	INTERACTIVE WHITEBOARD	1945905	ST-750UZ-006104	12/7/2017
1	INTERACTIVE WHITEBOARD	1945874	ST-750UZ-006106	12/7/2017
1	INTERACTIVE WHITEBOARD	1945875	ST-750UZ-006107	12/7/2017
1	INTERACTIVE WHITEBOARD	1945873	ST-750UZ-006105	12/7/2017
1	INTERACTIVE WHITEBOARD	1945868	ST-750UZ-006172	12/7/2017
1	INTERACTIVE WHITEBOARD	1945876	ST-750UZ-006108	12/7/2017
1	INTERACTIVE WHITEBOARD	1963577	ST-750U-005233	12/7/2017
1	INTERACTIVE WHITEBOARD	1945870	ST-750UZ-006161	12/7/2017
1	INTERACTIVE WHITEBOARD	1945872	ST-750UZ-006159	12/7/2017

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1	INTERACTIVE WHITEBOARD	1945883	ST-750UZ-006117	12/7/2017
1	INTERACTIVE WHITEBOARD	1992276	ST-750UZ-017101	12/7/2017
1	INTERACTIVE WHITEBOARD	1945867	ST-750UZ-006173	12/7/2017
1	INTERACTIVE WHITEBOARD	1945866	ST-750UZ-006174	12/7/2017
1	INTERACTIVE WHITEBOARD	1945869	ST-750UZ-006171	12/7/2017
1	INTERACTIVE WHITEBOARD	1945882	ST-750UZ-006116	12/7/2017
1	INTERACTIVE WHITEBOARD	1945881	ST-750UZ-006115	12/7/2017
1	INTERACTIVE WHITEBOARD	1945862	ST-750UZ-006125	12/7/2017
1	INTERACTIVE WHITEBOARD	1945898	ST-750UZ-006124	12/7/2017
1	INTERACTIVE WHITEBOARD	1945906	ST-750UZ-005727	6/20/2018
1	INTERACTIVE WHITEBOARD	1945907	ST-700T-012514	6/20/2018
1	INTERACTIVE WHITEBOARD	1961342	ST-700T-012410	6/20/2018
1	INTERACTIVE WHITEBOARD	1961541	ST-750UZ-006734	8/9/2018
1	INTERACTIVE WHITEBOARD	1961600	ST-750UZ-006764	8/9/2018
1	INTERACTIVE WHITEBOARD	1961586	ST-750UZ-006728	8/9/2018
1	INTERACTIVE WHITEBOARD	1961334	ST-750U-006403	8/23/2018
1	INTERACTIVE WHITEBOARD	1961209	ST-750UZ-006930	8/23/2018
1	INTERACTIVE WHITEBOARD	1961226	ST-750UZ-006955	8/23/2018
1	INTERACTIVE WHITEBOARD	1962435	ST-750UZ-006997	9/18/2018
1	INTERACTIVE WHITEBOARD	1962463	ST-750UZ-007107	9/18/2018
1	INTERACTIVE WHITEBOARD	1984524	ST-700T-017045	10/29/2018
1	INTERACTIVE WHITEBOARD	1962680	ST-700T-012890	10/29/2018
1	INTERACTIVE WHITEBOARD	1962682	ST-700T-012891	10/29/2018
1	INTERACTIVE WHITEBOARD	1962671	ST-750UZ-007345	10/29/2018
1	INTERACTIVE WHITEBOARD	1962670	ST-750UZ-007346	10/29/2018
1	INTERACTIVE WHITEBOARD	1962674	ST-750UZ-007339	10/29/2018
1	INTERACTIVE WHITEBOARD	1984797	ST-750UZ-017159	10/29/2018
1	INTERACTIVE WHITEBOARD	1994432	ST-750UZ-006541	10/29/2018
1	INTERACTIVE WHITEBOARD	1962673	ST-750UZ-007343	10/29/2018
1	INTERACTIVE WHITEBOARD	1985272	ST-750UZ-006572	10/29/2018
1	INTERACTIVE WHITEBOARD	1962654	ST-750UZ-007310	10/29/2018
1	INTERACTIVE WHITEBOARD	1962676	ST-750UZ-007338	10/29/2018
1	INTERACTIVE WHITEBOARD	1962696	ST-750UZ-007326	10/29/2018
1	INTERACTIVE WHITEBOARD	1962652	ST-750UZ-007312	10/29/2018
1	INTERACTIVE WHITEBOARD	1962647	ST-750UZ-007325	10/29/2018
1	INTERACTIVE WHITEBOARD	1962699	ST-750UZ-007371	10/29/2018
1	INTERACTIVE WHITEBOARD	1962700	ST-750UZ-007370	10/29/2018
1	INTERACTIVE WHITEBOARD	1973924	ST-750UZ-006534	10/29/2018
1	INTERACTIVE WHITEBOARD	1962701	ST-750UZ-007369	10/29/2018
1	INTERACTIVE WHITEBOARD	1962659	ST-750UZ-007296	10/29/2018
1	INTERACTIVE WHITEBOARD	1994430	ST-750UZ-006418	10/29/2018
1	INTERACTIVE WHITEBOARD	1962660	ST-750UZ-007295	10/29/2018
1	INTERACTIVE WHITEBOARD	1962702	ST-750UZ-007368	10/29/2018
1	INTERACTIVE WHITEBOARD	1962688	ST-750UZ-007367	10/29/2018
1	INTERACTIVE WHITEBOARD	1962667	ST-750UZ-007348	10/29/2018
1	INTERACTIVE WHITEBOARD	1962661	ST-750UZ-007294	10/29/2018
1	INTERACTIVE WHITEBOARD	1962677	ST-750UZ-007293	10/29/2018
1	INTERACTIVE WHITEBOARD	1962657	ST-750UZ-007306	10/29/2018
1	INTERACTIVE WHITEBOARD	1994435	ST-750UZ-017421	10/29/2018

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1	INTERACTIVE WHITEBOARD	1962664	ST-750UZ-007351	10/29/2018
1	INTERACTIVE WHITEBOARD	1962691	ST-750UZ-007360	10/29/2018
1	INTERACTIVE WHITEBOARD	1962650	ST-750UZ-007318	10/29/2018
1	INTERACTIVE WHITEBOARD	1962690	ST-750UZ-007359	10/29/2018
1	INTERACTIVE WHITEBOARD	1962678	ST-750UZ-007357	10/29/2018
1	INTERACTIVE WHITEBOARD	1962656	ST-750UZ-007307	10/29/2018
1	INTERACTIVE WHITEBOARD	1991578	ST-750UZ-017067	10/29/2018
1	INTERACTIVE WHITEBOARD	1962651	ST-750UZ-007317	10/29/2018
1	INTERACTIVE WHITEBOARD	1994431	ST-750UZ-009641	10/29/2018
1	INTERACTIVE WHITEBOARD	1962689	ST-750UZ-007358	10/29/2018
1	INTERACTIVE WHITEBOARD	1962687	ST-750UZ-007356	10/29/2018
1	INTERACTIVE WHITEBOARD	1962692	ST-750UZ-007361	10/29/2018
1	INTERACTIVE WHITEBOARD	1962648	ST-750UZ-007320	10/29/2018
1	INTERACTIVE WHITEBOARD	1962685	ST-750UZ-007354	10/29/2018
1	INTERACTIVE WHITEBOARD	1962684	ST-750UZ-007353	10/29/2018
1	INTERACTIVE WHITEBOARD	1962643	ST-750UZ-007321	10/29/2018
1	INTERACTIVE WHITEBOARD	1962646	ST-750UZ-007316	10/29/2018
1	INTERACTIVE WHITEBOARD	1962644	ST-750UZ-007314	10/29/2018
1	INTERACTIVE WHITEBOARD	1962703	ST-750UZ-007366	10/29/2018
1	INTERACTIVE WHITEBOARD	1962655	ST-750UZ-007308	10/29/2018
1	INTERACTIVE WHITEBOARD	1962695	ST-750UZ-007324	10/29/2018
1	INTERACTIVE WHITEBOARD	1962706	ST-750UZ-007363	10/29/2018
1	INTERACTIVE WHITEBOARD	1962658	ST-750UZ-007313	10/29/2018
1	INTERACTIVE WHITEBOARD	1962645	ST-750UZ-007315	10/29/2018
1	INTERACTIVE WHITEBOARD	1962694	ST-750UZ-007323	10/29/2018
1	INTERACTIVE WHITEBOARD	1962693	ST-750UZ-007322	10/29/2018
1	INTERACTIVE WHITEBOARD	1962683	ST-750UZ-007362	10/29/2018
1	INTERACTIVE WHITEBOARD	1963321	ST-750UZ-00707	12/5/2018
1	INTERACTIVE WHITEBOARD	1963389	ST-750UZ-007693	12/5/2018
1	INTERACTIVE WHITEBOARD	1963252	ST-750UZ-007910	12/18/2018
1	INTERACTIVE WHITEBOARD	1963241	ST-750UZ-007848	12/18/2018
1	INTERACTIVE WHITEBOARD	1963249	ST-750UZ-007911	12/18/2018
1	INTERACTIVE WHITEBOARD	1963251	ST-750UZ-007909	12/18/2018
1	INTERACTIVE WHITEBOARD	1963250	ST-750UZ-007912	12/18/2018
1	INTERACTIVE WHITEBOARD	1963256	ST-750UZ-007860	12/18/2018
1	INTERACTIVE WHITEBOARD	1963255	ST-750UZ-007861	12/18/2018
1	INTERACTIVE WHITEBOARD	1963242	ST-750UZ-007849	12/18/2018
1	INTERACTIVE WHITEBOARD	1963243	ST-750UZ-007850	12/18/2018
1	INTERACTIVE WHITEBOARD	1963272	ST-750UZ-007842	12/18/2018
1	INTERACTIVE WHITEBOARD	1963273	ST-750UZ-007843	12/18/2018
1	INTERACTIVE WHITEBOARD	1963271	ST-750UZ-007841	12/18/2018
1	INTERACTIVE WHITEBOARD	1986997	ST-750T-017231	12/18/2018
1	INTERACTIVE WHITEBOARD	1963248	ST-750UZ-007908	12/18/2018
1	INTERACTIVE WHITEBOARD	1963254	ST-750UZ-007862	12/18/2018
1	INTERACTIVE WHITEBOARD	1963253	ST-750UZ-007863	12/18/2018
1	INTERACTIVE WHITEBOARD	1963246	ST-750UZ-007858	12/18/2018
1	INTERACTIVE WHITEBOARD	1963247	ST-750UZ-007859	12/18/2018
1	INTERACTIVE WHITEBOARD	1963270	ST-750UZ-007855	12/18/2018
1	INTERACTIVE WHITEBOARD	1963269	ST-750UZ-007854	12/18/2018

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1	INTERACTIVE WHITEBOARD	1963244	ST-750UZ-007856	12/18/2018
1	INTERACTIVE WHITEBOARD	1963267	ST-750UZ-007852	12/18/2018
1	INTERACTIVE WHITEBOARD	1963245	ST-750UZ-007857	12/18/2018
1	INTERACTIVE WHITEBOARD	1963236	ST-750UZ-007915	12/18/2018
1	INTERACTIVE WHITEBOARD	1963237	ST-750UZ-007913	12/18/2018
1	INTERACTIVE WHITEBOARD	1963234	ST-750UZ-007914	12/18/2018
1	INTERACTIVE WHITEBOARD	1963235	ST-750UZ-007916	12/18/2018
1	INTERACTIVE WHITEBOARD	1963239	ST-750UZ-007917	12/18/2018
1	INTERACTIVE WHITEBOARD	1963268	ST-750UZ-007853	12/18/2018
1	INTERACTIVE WHITEBOARD	1963238	ST-650UT-005112	12/18/2018
1	INTERACTIVE WHITEBOARD	1964741	ST-750UZ-008098	1/15/2019
1	INTERACTIVE WHITEBOARD	1964787	ST-750UZ-008134	1/15/2019
1	INTERACTIVE WHITEBOARD	1964707	ST-750UZ-008023	1/24/2019
1	INTERACTIVE WHITEBOARD	1964882	ST-750UZ-008471	3/7/2019
1	INTERACTIVE WHITEBOARD	1964883	ST-750UZ-008421	3/7/2019
1	INTERACTIVE WHITEBOARD	1964996	ST-750UZ-008844	3/12/2019
1	INTERACTIVE WHITEBOARD	1964982	ST-750UZ-008834	3/12/2019
1	INTERACTIVE WHITEBOARD	1964981	ST-750UZ-008835	3/12/2019
1	INTERACTIVE WHITEBOARD	1964984	ST-750UZ-008832	3/12/2019
1	INTERACTIVE WHITEBOARD	1964994	ST-750UZ-008836	3/12/2019
1	INTERACTIVE WHITEBOARD	1965018	ST-750UZ-008423	3/12/2019
1	INTERACTIVE WHITEBOARD	1964983	ST-750UZ-008833	3/12/2019
1	INTERACTIVE WHITEBOARD	1965004	ST-750UZ-008425	3/12/2019
1	INTERACTIVE WHITEBOARD	1965005	ST-750UZ-008424	3/12/2019
1	INTERACTIVE WHITEBOARD	1964997	ST-750UZ-008843	3/12/2019
1	INTERACTIVE WHITEBOARD	1965021	ST-750UZ-008705	3/12/2019
1	INTERACTIVE WHITEBOARD	1964998	ST-750UZ-008842	3/12/2019
1	INTERACTIVE WHITEBOARD	1964995	ST-750UZ-008845	3/12/2019
1	INTERACTIVE WHITEBOARD	1965015	ST-750UZ-008846	3/12/2019
1	INTERACTIVE WHITEBOARD	1965020	ST-750UZ-008706	3/12/2019
1	INTERACTIVE WHITEBOARD	1965019	ST-750UZ-008707	3/12/2019
1	INTERACTIVE WHITEBOARD	1965001	ST-750UZ-008823	3/12/2019
1	INTERACTIVE WHITEBOARD	1965012	ST-750UZ-008840	3/12/2019
1	INTERACTIVE WHITEBOARD	1964999	ST-750UZ-008825	3/12/2019
1	INTERACTIVE WHITEBOARD	1965017	ST-750UZ-008442	3/12/2019
1	INTERACTIVE WHITEBOARD	1965013	ST-750UZ-008841	3/12/2019
1	INTERACTIVE WHITEBOARD	1965002	ST-750UZ-008822	3/12/2019
1	INTERACTIVE WHITEBOARD	1965000	ST-750UZ-008824	3/12/2019
1	INTERACTIVE WHITEBOARD	1965014	ST-750UZ-008826	3/12/2019
1	INTERACTIVE WHITEBOARD	1964993	ST-750UZ-008831	3/12/2019
1	INTERACTIVE WHITEBOARD	1991899	ST-750UZ-017084	3/12/2019
1	INTERACTIVE WHITEBOARD	1964992	ST-750UZ-008830	3/12/2019
1	INTERACTIVE WHITEBOARD	1964989	ST-750UZ-008837	3/12/2019
1	INTERACTIVE WHITEBOARD	1965010	ST-750UZ-008838	3/12/2019
1	INTERACTIVE WHITEBOARD	1965011	ST-750UZ-008839	3/12/2019
1	INTERACTIVE WHITEBOARD	1965016	ST-750UZ-008439	3/12/2019
1	INTERACTIVE WHITEBOARD	1965024	ST-750UZ-008441	3/12/2019
1	INTERACTIVE WHITEBOARD	1964979	ST-750UZ-008827	3/12/2019
1	INTERACTIVE WHITEBOARD	1965003	ST-750UZ-008426	3/12/2019

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TOTAL ASSETS

1	INTERACTIVE WHITEBOARD	1965022	ST-750UZ-008851	3/12/2019
1	INTERACTIVE WHITEBOARD	1965009	ST-750UZ-008848	3/12/2019
1	INTERACTIVE WHITEBOARD	1964991	ST-750UZ-008829	3/12/2019
1	INTERACTIVE WHITEBOARD	1965007	ST-750UZ-008849	3/12/2019
1	INTERACTIVE WHITEBOARD	1965008	ST-750UZ-008847	3/12/2019
1	INTERACTIVE WHITEBOARD	1964990	ST-750UZ-008828	3/12/2019
1	INTERACTIVE WHITEBOARD	1964988	ST-750UZ-008821	3/12/2019
1	INTERACTIVE WHITEBOARD	1964986	ST-750UZ-008819	3/12/2019
1	INTERACTIVE WHITEBOARD	1964980	ST-750UZ-008817	3/12/2019
1	INTERACTIVE WHITEBOARD	1965006	ST-750UZ-008850	3/12/2019
1	INTERACTIVE WHITEBOARD	1964987	ST-750UZ-008820	3/12/2019
1	INTERACTIVE WHITEBOARD	1964985	ST-750UZ-008818	3/12/2019
1	INTERACTIVE WHITEBOARD	1966244	ST-750UZ-008686	3/14/2019
1	INTERACTIVE WHITEBOARD	1965146	ST-750UZ-008628	3/26/2019
1	INTERACTIVE WHITEBOARD	1965127	ST-750UZ-008607	3/26/2019
1	INTERACTIVE WHITEBOARD	1965173	ST-750UZ-008510	3/28/2019
1	INTERACTIVE WHITEBOARD	1966328	ST-750UZ-008888	4/12/2019
1	INTERACTIVE WHITEBOARD	1972911	ST-750UZ-010700	5/2/2019
1	INTERACTIVE WHITEBOARD	1966549	ST-750UZ-009241	5/9/2019
1	INTERACTIVE WHITEBOARD	1966555	ST-750UZ-009464	6/5/2019
1	INTERACTIVE WHITEBOARD	1966587	ST-750UZ-009520	6/5/2019
1	INTERACTIVE WHITEBOARD	1966556	ST-750UZ-009465	6/5/2019
1	INTERACTIVE WHITEBOARD	1966575	ST-750UZ-009482	6/5/2019
1	INTERACTIVE WHITEBOARD	1966560	ST-750UZ-009485	6/5/2019
1	INTERACTIVE WHITEBOARD	1966585	ST-750UZ-009105	6/5/2019
1	INTERACTIVE WHITEBOARD	1966561	ST-750UZ-009484	6/5/2019
1	INTERACTIVE WHITEBOARD	1966579	ST-750UZ-009524	6/5/2019
1	INTERACTIVE WHITEBOARD	1966576	ST-750UZ-009521	6/5/2019
1	INTERACTIVE WHITEBOARD	1966562	ST-750UZ-009483	6/5/2019
1	INTERACTIVE WHITEBOARD	1966553	ST-750UZ-009535	6/5/2019
1	INTERACTIVE WHITEBOARD	1966582	ST-750UZ-009537	6/5/2019
1	INTERACTIVE WHITEBOARD	1966581	ST-750UZ-009538	6/5/2019
1	INTERACTIVE WHITEBOARD	1966584	ST-750UZ-009104	6/5/2019
1	INTERACTIVE WHITEBOARD	1993871	ST-750UZ-006582	6/5/2019
1	INTERACTIVE WHITEBOARD	1966577	ST-750UZ-009522	6/5/2019
1	INTERACTIVE WHITEBOARD	1995250	ST-750UZ-006564	6/5/2019
1	INTERACTIVE WHITEBOARD	1966578	ST-750UZ-009523	6/5/2019
1	INTERACTIVE WHITEBOARD	1966554	ST-750UZ-009463	6/5/2019
1	INTERACTIVE WHITEBOARD	1966592	ST-750UZ-009365	6/5/2019
1	INTERACTIVE WHITEBOARD	1991711	ST-750UZ-017254	6/5/2019
1	INTERACTIVE WHITEBOARD	1966594	ST-750UZ-009364	6/5/2019
1	INTERACTIVE WHITEBOARD	1966565	ST-750UZ-009487	6/5/2019
1	INTERACTIVE WHITEBOARD	1966564	ST-750UZ-009488	6/5/2019
1	INTERACTIVE WHITEBOARD	1966573	ST-750UZ-009513	6/5/2019
1	INTERACTIVE WHITEBOARD	1966574	ST-750UZ-009514	6/5/2019
1	INTERACTIVE WHITEBOARD	1966567	ST-750UZ-009543	6/5/2019
1	INTERACTIVE WHITEBOARD	1966550	ST-750UZ-009540	6/5/2019
1	INTERACTIVE WHITEBOARD	1966566	ST-750UZ-009542	6/5/2019
1	INTERACTIVE WHITEBOARD	1966557	ST-750UZ-009470	6/5/2019

December 2024 Inventoried Surplus
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TOTAL ASSETS

1	INTERACTIVE WHITEBOARD	1972801	ST-750UZ-010756	6/5/2019
1	INTERACTIVE WHITEBOARD	1966558	ST-750UZ-009471	6/5/2019
1	INTERACTIVE WHITEBOARD	1966559	ST-750UZ-009472	6/5/2019
1	INTERACTIVE WHITEBOARD	1966571	ST-750UZ-009511	6/5/2019
1	INTERACTIVE WHITEBOARD	1966572	ST-750UZ-009512	6/5/2019
1	INTERACTIVE WHITEBOARD	1966591	ST-750UZ-009366	6/5/2019
1	INTERACTIVE WHITEBOARD	1966593	ST-750UZ-009510	6/5/2019
1	INTERACTIVE WHITEBOARD	1966590	ST-750UZ-009367	6/5/2019
1	INTERACTIVE WHITEBOARD	1966589	ST-650UT-005151	6/5/2019
1	INTERACTIVE WHITEBOARD	1966588	ST-650UT-005152	6/5/2019
1	INTERACTIVE WHITEBOARD	1966586	ST-650UT-005175	6/5/2019
1	INTERACTIVE WHITEBOARD	1966547	ST-650UT-005113	6/6/2019
1	INTERACTIVE WHITEBOARD	1966546	ST-650UT-005114	6/6/2019
1	INTERACTIVE WHITEBOARD	1967847	ST-750UZ-010054	7/22/2019
1	INTERACTIVE WHITEBOARD	1967932	ST-750UZ-010169	8/12/2019
1	INTERACTIVE WHITEBOARD	1967903	ST-750UZ-010277	8/12/2019
1	INTERACTIVE WHITEBOARD	1973898	ST-750UZ-006570	9/16/2019
1	INTERACTIVE WHITEBOARD	1972855	ST-750UZ-010464	10/4/2019
1	INTERACTIVE WHITEBOARD	1969293	ST-750UZ-010844	10/10/2019
1	INTERACTIVE WHITEBOARD	1969220	ST-650UZ-005263	10/10/2019
1	INTERACTIVE WHITEBOARD	1970680	ST-750UZ-011311	10/29/2019
1	INTERACTIVE WHITEBOARD	1969520	ST-750UZ-011030	12/3/2019
1	INTERACTIVE WHITEBOARD	1970468	ST-750UZ-011371	12/3/2019
1	INTERACTIVE WHITEBOARD	1975003	ST-750UZ-012023	2/14/2020
1	INTERACTIVE WHITEBOARD	1972416	ST-750UZ-013299	2/24/2020
1	INTERACTIVE WHITEBOARD	1995376	ST-750UZ-017403	6/30/2020
1	INTERACTIVE WHITEBOARD	1818278	SB680-R2-177803	4/12/2007
1	INTERACTIVE WHITEBOARD	1862195	SB680-R2-332896	1/11/2008
1	INTERACTIVE WHITEBOARD	1867343	SB680-R2-491025	6/5/2008
1	INTERACTIVE WHITEBOARD	1867932	SB680-RS-480007	8/29/2008
1	INTERACTIVE WHITEBOARD	1884138	SB680-R2-904337	3/4/2010
1	LAPTOP WITH CARRYING CASE	CRJ8YF2	CRJ8YF2	3/21/2017
1	PE R510 CHASSIS FOR UP TO EIGHT HOT SWAP	1830994	6JBMGS1	1/6/2012
1	PE R510 CHASSIS FOR UP TO EIGHT HOT SWAP	1830995	8JBMGS1	1/6/2012
1	PE R710 WITH CHASSIS FOR UP TO 8 2.5-INC	1830181	9PHN4V1	7/19/2012
1	PROCESSOR 338-BJCZ INTEL XEON E5-2620 V4	1951678	8ZCHMD2	1/20/2017
1	PROCESSOR 338-BJCZ INTEL XEON E5-2620 V4	1951679	8ZCKMD2	1/20/2017
1	PROCESSOR 338-BJCZ INTEL XEON E5-2620 V4	1951677	8ZCJMD2	1/20/2017
1	PROCESSOR 338-BJCZ INTEL XEON E5-2620 V4	1951676	8ZCLMD2	1/20/2017
1	PROJECTOR- VIDEO	1925010	PDAAE02573000	12/4/2014
1	PROJECTOR- VIDEO	1808323	GYSG5Y2015F	4/10/2006
1	PROJECTOR- VIDEO	1872514	GYSG661323F	8/3/2006
1	PROJECTOR- VIDEO	1872515	GYSG661317F	8/3/2006
1	PROJECTOR- VIDEO	1884313	GYSG651690F	9/12/2006
1	PROJECTOR- VIDEO	1872880	GY8F6X4845L	12/6/2006
1	PROJECTOR- VIDEO	1910188	RT5C010949	5/10/2005
1	PROJECTOR- VIDEO	1811063	G6E102055	8/8/2006
1	PROJECTOR- VIDEO	1672105	408930295	11/23/2004
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1890210	SB680-R2-989600	8/9/2010

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TOTAL ASSETS

1	STUDENT RESPONSE SYSTEM	1919374		5/29/2014
1	STUDENT RESPONSE SYSTEM	1920615		8/12/2014
1	STUDENT RESPONSE SYSTEM	1930522		11/12/2014
1	STUDENT RESPONSE SYSTEM	1925928		12/2/2014
1	STUDENT RESPONSE SYSTEM	1925961		12/2/2014
1	STUDENT RESPONSE SYSTEM	1926413		12/9/2014
1	STUDENT RESPONSE SYSTEM	1926441		12/9/2014
1	STUDENT RESPONSE SYSTEM	1926926		1/23/2015
1	STUDENT RESPONSE SYSTEM	1927742		1/23/2015
1	STUDENT RESPONSE SYSTEM	1940950		6/15/2015
1	STUDENT RESPONSE SYSTEM	1927962		6/15/2015
1	STUDENT RESPONSE SYSTEM	1940185		6/25/2015
1	STUDENT RESPONSE SYSTEM	1943711		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943816		8/27/2015
1	STUDENT RESPONSE SYSTEM	1948781		6/15/2016
	TOTAL MISC. INST. TECH. - 383			

FOOD AND NUTRITION

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	FOOD SERVICE KITCHEN EQUIP	1007419	11-487-028	6/1/1991
1	MIXER	1008737	11-466-776	7/1/1993
1	MIXER-60QT	1516232	31-1072-193	6/1/1996
1	PROOFING CABINET	1937930	FBEJ3490355	8/5/2014
	TOTAL FOOD AND NUTRITION - 4			

MAINTENANCE

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	BURNISHER- RIDING	1903289	N400002426	9/6/2011
1	FLOOR CLEANER/SCRUBBER	1670403	5400-10199442	9/8/2004
	TOTAL MAINTENANCE - 2			

PORTABLE CLASSROOMS

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	9980-MOBILE CLASSROOMS	9085165		12/1/1985
1	MOBILE CLASSROOM	9014016	DSI-672401	2/20/2014
	TOTAL MAINTENANCE - 2			

ATHLETICS

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	HYDROTHERAPY TANK	1959439	17401712	1/4/2018
	TOTAL MAINTENANCE - 1			

FY 2025 YTD Surplus Sales/Recycling Revenue

Check Date	Item/GovDeals.com	Gross Sales Price	Net Revenue
6/28/2024	ID 1588 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1589 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1590 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1591 - Proofer	\$250.00	\$243.75
6/28/2024	ID 1592 - Proofer	\$430.00	\$419.25
6/28/2024	ID 1597 - 60qt Mixer	\$1,684.00	\$1,641.90
6/28/2024	ID 1608 - 60qt Mixer	\$1,825.00	\$1,779.38
6/28/2024	ID 1618 - 60qt Mixer	\$1,600.00	\$1,560.00
7/5/2024	ID 1599 - 60qt Mixer	\$2,825.00	\$2,754.38
7/5/2024	ID 1603 - 60qt Mixer	\$2,725.00	\$2,656.88
7/5/2024	ID 1604 - 60qt Mixer	\$2,425.00	\$2,364.38
7/5/2024	ID 1605 - 60qt Mixer	\$2,776.00	\$2,706.60
7/5/2024	ID 1607 - 60qt Mixer	\$1,725.00	\$1,681.88
7/5/2024	ID 1611 - 60qt Mixer	\$2,225.00	\$2,169.38
7/5/2024	ID 1615 - 60qt Mixer	\$2,725.00	\$2,656.88
7/5/2024	ID 1616 - 60qt Mixer	\$4,225.00	\$4,119.38
7/5/2024	ID 1620 - 60qt Mixer	\$1,751.00	\$1,707.23
7/5/2024	ID 1621 - 60qt Mixer	\$1,702.00	\$1,659.45
7/5/2024	ID 1622 - 60qt Mixer	\$1,225.00	\$1,194.38
7/5/2024	ID 1623 - Mixer Accessories	\$365.00	\$355.88
7/5/2024	ID 1624 - Mixer Accessories	\$52.00	\$50.70
7/5/2024	ID 1625 - Mixer Accessories	\$137.00	\$133.58
7/5/2024	ID 1626 - Mixer Accessories	\$275.00	\$268.13
7/5/2024	ID 1637 - Exercise Equipment	\$50.00	\$48.75
7/5/2024	ID 1648 - Transmission Jack	\$220.00	\$214.50
7/5/2024	ID 1651 - Misc. Shop Equipment	\$121.00	\$117.98
7/5/2024	ID 1655 - Pressure Washers	\$630.00	\$614.25
7/5/2024	ID 1657 - Trash Pump	\$330.00	\$321.75
7/5/2024	ID 1658 - Electric Kiln	\$27.00	\$26.33
7/5/2024	ID 1660 - Exercise Equipment	\$27.00	\$26.33
7/5/2024	ID 1664 - Ice Machine	\$25.00	\$24.38
7/12/2024	ID 1630 - Copiers	\$825.00	\$804.38
7/12/2024	ID 1636 - Exercise Machine	\$50.00	\$48.75
7/12/2024	ID 1638 - Leg Press	\$102.00	\$99.45
7/12/2024	ID 1639 - Elpitical	\$27.00	\$26.33
7/12/2024	ID 1640 - Treadmill	\$27.00	\$26.33
7/12/2024	ID 1645 - Floor Scrubber	\$25.00	\$24.38
7/12/2024	ID 1649 - Shop Equipment	\$260.00	\$253.50
7/12/2024	ID 1656 - System Analyzers	\$560.00	\$546.00
7/12/2024	ID 1659 - Recumbant Bike	\$31.00	\$30.23
7/12/2024	ID 1661 - Speakers	\$600.00	\$585.00
7/12/2024	ID 1613 - Mixer	\$500.00	\$487.50
7/19/2024	ID 1614 - 60qt Mixer	\$1,675.00	\$1,633.13
7/19/2024	ID 1617 - 60qt Mixer	\$1,526.00	\$1,487.85
7/19/2024	ID 1631 - Particulate Filter Cleaner	\$3,125.00	\$3,046.88
7/19/2024	ID 1632 - FP Lateral File	\$465.00	\$453.38
7/19/2024	ID 1633 - FP Lateral File	\$82.00	\$79.95

7/19/2024	ID 1641 - Floor Scrubber	\$352.00	\$343.20
7/19/2024	ID 1643 - Floor Scrubber	\$25.00	\$24.38
7/19/2024	ID 1652 - Shop Jacks	\$250.00	\$243.75
7/19/2024	ID 1653 - Shop Jack	\$52.99	\$51.67
7/19/2024	ID 1654 - Transmission Jack	\$76.00	\$74.10
7/26/2024	ID 1629 - Copiers	\$500.00	\$487.50
7/26/2024	ID 1634 - Shoulder Press	\$126.00	\$122.85
7/26/2024	ID 1662 - Speakers	\$290.00	\$282.75
7/26/2024	ID 1663 - Speakers, Subwoofers	\$475.00	\$463.13
7/26/2024	ID 1598 - 60qt Mixer	\$1,675.00	\$1,633.13
7/26/2024	ID 1600 - 60qt Mixer	\$1,476.00	\$1,439.10
7/26/2024	ID 1601 - 60qt Mixer	\$1,526.00	\$1,487.85
7/26/2024	ID 1602 - 60qt Mixer	\$1,876.00	\$1,829.10
7/26/2024	ID 1606 - 60qt Mixer	\$2,400.00	\$2,340.00
7/26/2024	ID 1609 - 60qt Mixer	\$2,776.00	\$2,706.60
7/26/2024	ID 1610 - 60qt Mixer	\$2,776.00	\$2,706.60
7/26/2024	ID 1612 - 60qt Mixer	\$2,026.00	\$1,975.35
7/26/2024	ID 1619 - 60qt Mixer	\$2,026.00	\$1,975.35
8/16/2024	ID 1665 - 60qt Mixer	\$2,000.00	\$1,950.00
8/16/2024	ID 1666 - 60qt Mixer	\$1,925.00	\$1,876.88
8/16/2024	ID 1667 - 80qt Mixer	\$2,025.00	\$1,974.38
8/16/2024	ID 1669 - 60qt Mixer	\$1,625.00	\$1,584.38
8/16/2024	ID 1670 - 60qt Mixer	\$1,580.00	\$1,540.50
8/16/2024	ID 1671 - 60qt Mixer	\$2,125.00	\$2,071.88
8/16/2024	ID 1672 - 60qt Mixer	\$2,100.00	\$2,047.50
8/16/2024	ID 1642 - Riding Scrubber	\$510.00	\$497.25
8/23/2024	ID 1668 - 60qt Mixer	\$1,725.00	\$1,681.88
8/23/2024	ID 1673 - Serving Line	\$261.00	\$254.48
8/30/2024	ID 1680 - 60qt Mixer	\$1,525.00	\$1,486.88
9/6/2024	ID 1674 - Serving Line	\$271.00	\$264.23
9/6/2024	ID 1635 - Exercise Equipment	\$52.00	\$50.70
9/13/2024	ID 1675 - Warmer	\$41.00	\$39.98
9/13/2024	ID 1676 - Cooler	\$25.00	\$24.38
9/13/2024	ID 1677 - Cooler	\$15.00	\$14.63
9/13/2024	ID 1678 - Warmer	\$25.00	\$24.38
9/13/2024	ID 1679 - Cooler	\$52.00	\$50.70
9/20/2024	ID 1707 - 3D Printer	\$77.00	\$75.08
9/20/2024	ID 1708 - 3D Printer	\$115.15	\$112.27
9/27/2024	ID 1689 - Floor Cleaner	\$195.00	\$190.13
9/27/2024	ID 1690 - Floor Scrubber	\$25.00	\$24.38
9/27/2024	ID 1692 - Floor Scrubber	\$25.00	\$24.38
9/27/2024	ID 1693 - Tennant T5	\$117.00	\$114.08
9/27/2024	ID 1694 - Floor Scrubber	\$68.00	\$66.30
9/27/2024	ID 1696 - Vacuum Cleaners	\$64.00	\$62.40
9/27/2024	ID 1697 - Vacuum Cleaners	\$25.00	\$24.38
9/27/2024	ID 1699 - Vacuum Cleaners	\$220.00	\$214.50
9/27/2024	ID 1700 - Vacuum Cleaners	\$68.00	\$66.30
9/27/2024	ID 1705 - Roller Cutter	\$27.00	\$26.33
9/27/2024	ID 1709 - Printer Parts	\$10.00	\$9.75
9/27/2024	ID 1710 - Balances	\$135.00	\$131.63

9/27/2024	ID 1712 - Copiers	\$650.00	\$633.75
9/27/2024	ID 1713 - Vacuum	\$370.00	\$360.75
10/4/2024	ID 1688 - Floor Scrubber	\$25.00	\$24.38
10/4/2024	ID 1703 - Printer	\$79.00	\$77.03
10/4/2024	ID 1711 - Press Sealer	\$25.00	\$24.38
10/4/2024	ID 1714 - Seats and Accsssories	\$1,075.00	\$1,048.13
10/4/2024	ID 1717 - Broken Instruments	\$775.00	\$755.63
10/4/2024	ID 1718 - Gator	\$1,528.00	\$1,489.80
10/11/2024	ID 1720 - Pressure Washer & Blowers	\$57.00	\$55.58
10/18/2024	ID 1701 - Printer	\$100.00	\$97.50
10/25/2024	ID 1687 - Floor Scrubber	\$27.00	\$26.33
10/25/2024	ID 1695 - Vacuum Cleaners	\$94.00	\$91.65
10/25/2024	ID 1702 - Printer	\$102.00	\$99.45
10/25/2024	ID 1721 - Audio Equipment	\$433.99	\$423.14
10/25/2024	ID 1728 - Mixer & Power Amps	\$200.00	\$195.00
10/25/2024	ID 1730 - Acoustic Shells	\$1,675.00	\$1,633.15
11/1/2024	ID 1681 - Riding Scrubber	\$1,150.00	\$1,121.25
11/1/2024	ID 1684 - Floor Scrubber	\$73.00	\$71.18
11/1/2024	ID 1686 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1722 - Audio Equipment	\$212.00	\$206.70
11/1/2024	ID 1723 - Audio Equipment	\$412.00	\$401.70
11/1/2024	ID 1724 - Audio Equipment	\$1,025.00	\$999.38
11/1/2024	ID 1725 - Audio Equipment	\$211.00	\$205.73
11/1/2024	ID 1732 - Digital Piano	\$52.00	\$50.70
11/1/2024	ID 1740 - Ice Machine	\$404.00	\$393.90
11/1/2024	ID 1741 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1742 - Floor Scrubber	\$583.00	\$568.43
11/1/2024	ID 1743 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1744 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1745 - Vacuum Cleaners	\$27.00	\$26.33
11/1/2024	ID 1747 - Wood Chairs	\$25.00	\$24.38
11/1/2024	ID 1748 - Wood Chairs	\$25.00	\$24.38
11/8/2024	ID 1682 - Floor Scrubber	\$189.00	\$184.28
11/8/2024	ID 1683 - Floor Scrubber	\$189.00	\$184.28
11/8/2024	ID 1719 - Laminators	\$574.00	\$559.65
11/8/2024	ID 1731 - Instrument Stands	\$25.00	\$24.38
11/8/2024	ID 1733 - Laminators	\$62.00	\$60.45
11/8/2024	ID 1734 - Kiln	\$52.00	\$50.70
11/8/2024	ID 1735 - Kiln	\$32.00	\$31.20
11/8/2024	ID 1736 - Kiln	\$122.00	\$118.95
11/8/2024	ID 1737 - Kiln	\$140.00	\$136.50
11/15/2024	ID 1738 - Wood Tables	\$25.00	\$24.38
11/15/2024	ID 1739 - Wood Tables	\$27.00	\$26.33
11/22/2024	ID 1756 - Broken Instruments	\$4,450.00	\$4,338.75
11/22/2024	ID 1761 - Wood Chairs	\$27.00	\$26.33
11/22/2024	ID 1762 - Wood Chairs	\$25.00	\$24.38
11/22/2024	ID 1766 - Electronic Pianos	\$400.00	\$390.00
11/22/2024	ID 1768 - Audio Equipmant	\$72.00	\$70.20
11/22/2024	ID 1772 - Filing Cabinet	\$27.00	\$26.33
11/22/2024	ID 1773 - Floor Scrubber	\$124.00	\$120.90

11/22/2024	ID 1775 - Floor Scrubber	\$3,025.00	\$2,949.38
11/22/2024	ID 1776 - Cellular Hot Spots	\$399.00	\$389.03
11/29/2024	ID 1781 - Serving Line	\$575.00	\$560.63
11/29/2024	ID 1782 - Serving Line	\$824.00	\$803.40
11/29/2024	ID 1751 - Kiln	\$27.00	\$26.33
11/29/2024	ID 1752 - Kiln	\$180.00	\$175.50
11/29/2024	ID 1753 - Kiln	\$150.00	\$146.25
11/29/2024	ID 1755 - Tripod	\$200.00	\$195.00
11/29/2024	ID 1757 - Carpet Scrubber	\$25.00	\$24.38
11/29/2024	ID 1758 - Horizontal Bandsaw	\$1,225.00	\$1,194.38
11/29/2024	ID 1759 - Bandsaw	\$195.50	\$190.61
11/29/2024	ID 1764 - Speakers	\$51.99	\$50.69
11/29/2024	ID 1769 - Musical Instruments	\$121.99	\$118.94
11/29/2024	ID 1770 - Road Cases	\$81.00	\$78.98
11/29/2024	ID 1774 - Vacuum Cleaners	\$27.00	\$26.33
Subtotal GovDeals Sales		\$111,178.61	\$108,399.58

Check Date	Recycling/Miscellaneous Surplus	Gross Sales Price	Net Revenue
6/27/2024	SA Recycling	\$222.60	\$222.60
7/1/2024	SA Recycling	\$241.80	\$241.80
7/1/2024	J. Garcia	\$20.00	\$20.00
7/9/2024	A. Wiznor	\$50.00	\$50.00
7/12/2024	SA Recycling	\$471.60	\$471.60
7/15/2024	SA Recycling	\$160.20	\$160.20
7/18/2024	SA Recycling	\$651.90	\$651.90
7/23/2024	SA Recycling	\$1,390.20	\$1,390.20
7/24/2024	Premier Surplus, Inc.	\$1,941.05	\$1,941.05
8/14/2024	Premier Surplus, Inc.	\$810.02	\$810.02
8/14/2024	SA Recycling	\$206.40	\$206.40
8/19/2024	SA Recycling	\$400.80	\$400.80
8/26/2024	C.W. Austin	\$93.95	\$93.95
8/27/2024	SA Recycling	\$567.00	\$567.00
9/6/2024	SA Recycling	\$585.20	\$585.20
9/10/2024	Premier Surplus, Inc.	\$10,709.80	\$10,709.80
9/12/2024	Copart (RM)	\$236.00	\$236.00
9/13/2024	Premier Surplus, Inc.	\$5,172.65	\$5,172.65
8/18/2024	SA Recycling	\$459.90	\$459.90
9/20/2024	S. Garmen	\$85.00	\$85.00
9/20/2024	SA Recycling	\$336.00	\$336.00
9/24/2024	KC Wasman LLC	\$25.00	\$25.00
9/24/2024	SA Recycling	\$315.00	\$315.00
9/25/2024	D. Banks	\$25.00	\$25.00
9/26/2024	SA Recycling	\$275.10	\$275.10
9/30/2024	C.W. Austin	\$44.65	\$44.65
10/4/2024	SA Recycling	\$700.70	\$700.70
10/8/2024	SA Recycling	\$1,293.60	\$1,293.60
10/10/2024	SA Recycling	\$225.40	\$225.40
10/10/2024	Premier Surplus, Inc.	\$8,469.55	\$8,469.55

10/11/2024	Premier Surplus, Inc.	\$26,375.80	\$26,375.80
10/15/2024	City of White	\$4.00	\$4.00
10/15/2024	KC Wasman LLC	\$80.00	\$80.00
10/15/2024	Premier Surplus, Inc.	\$10,321.75	\$10,321.75
10/16/2024	J.Reyes	\$10.00	\$10.00
10/18/2024	SA Recycling	\$191.80	\$191.80
10/18/2024	J. Garcia	\$50.00	\$50.00
10/22/2024	City of Kingston	\$4.00	\$4.00
10/26/2024	SA Recycling	\$640.50	\$640.50
10/28/2024	T. Givens	\$10.00	\$10.00
10/31/2024	Copart (RM)	\$161.00	\$161.00
11/1/2024	SA Recycling	\$233.10	\$233.10
11/6/2024	SA Recycling	\$215.60	\$215.60
11/7/2024	J. Griffin	\$5.00	\$5.00
11/7/2024	Premier Surplus, Inc.	\$398.00	\$398.00
11/13/2024	NBC Universal	\$230.00	\$230.00
11/15/2024	Premier Surplus, Inc.	\$35,136.40	\$35,136.40
11/15/2024	SA Recycling	\$127.30	\$127.30
11/19/2024	SA Recycling	\$217.70	\$217.70
11/22/2024	SA Recycling	\$662.30	\$662.30
11/25/2024	C.W. Austin	\$39.75	\$39.75
Subtotal Recycling/Miscellaneous Surplus		\$111,300.07	\$111,300.07
Grand Total Surplus Sales		\$222,478.68	\$219,699.65
Total FNS Surplus Sales		\$73,918.00	\$72,070.18

**Surplus Furniture and Equipment for Auction or Disposal
as of 12/09/2024**

#	Description	Qty	Unit	Explanation
1	Misc Furniture	1,200	Each	Damaged/Obsolete - reviewed by Warehouse Staff
2	Non-Inventoried Misc Equipment	25	Pallets	Damaged/Obsolete - reviewed by Warehouse Staff
3	Non-Inventoried FNS Equipment	35	Pallets	Damaged/Obsolete - reviewed by FNS
4	Inventoried Technology**	1,929	Each	Damaged/Obsolete - reviewed by Technology Dept
5	Inventoried Maintenance**	2	Each	Damaged/Obsolete - reviewed by Maintenance
6	Inventoried Athletics	1	Each	Damaged/Obsolete - reviewed by Athletics
7	Inventoried Food and Nutrition**	4	Each	Damaged/Obsolete - reviewed by FNS
8	Textbooks/Media Center Books	28	Pallets	Off Adoption/Obsolete - reviewed by T&L
9	Misc Instructional Tech	383	Each	Damaged/Obsolete - reviewed by Technology Dept
10	Transportation/Fleet	0	Each	Damaged/Obsolete - reviewed by Fleet Maintenance
11	Portable Classrooms	2	Each	Damaged/Obsolete - Reviewed by SPLOST

** Detail on file in the Superintendent's office

**COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
January 16, 2025**

TOPIC:

AGENDA ITEM #2 – Recommendation for Approval to Award a Contract for Campbell High School Cooler and Freezer Replacement

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Campbell High School is scheduled to receive a new walk-in cooler and freezer, as well as supporting mechanical and electrical equipment. Award of a contract at this time will allow the project to remain on schedule, with a Substantial Completion date of July 2025.

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to Ward Humphrey, Inc. (Marietta, GA) and authorize the Superintendent to execute the contract.

COST:

The Cost to be:	\$619,518.00
Account Charge code:	S6S005CAMH-245BLDG-BUILDCONST-3CAMPBELLH
Budgeted:	<u>Yes</u> - SPLOST VI

DATA SOURCES:

Marc Smith
James Wilson

**COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
January 16, 2025**

TOPIC:

AGENDA ITEM #3 – Recommendation for Approval to Award a Contract for Green Acres Elementary School Cooler and Freezer Replacement

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Green Acres Elementary School is scheduled to receive a new walk-in cooler and freezer, electrical generator, kitchen HVAC system, kitchen vent hood, and kitchen utility distribution system. Award of a contract at this time will allow the project to remain on schedule, with a Substantial Completion date of July 2025.

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to Lefko Construction (Roswell, GA) and authorize the Superintendent to execute the contract.

COST:

The Cost to be:	\$1,473,465.00
Account Charge code:	S6S005GRAE-245BLDG-BUILDCONST-1GREENACRS
Budgeted:	<u>Yes</u> - SPLOST VI

DATA SOURCES:

Marc Smith
James Wilson

**COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
January 16, 2025**

TOPIC:

AGENDA ITEM #4 – Recommendation for Approval to Award a Contract for Murdock Elementary School Cooler and Freezer Replacement

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Murdock Elementary School is scheduled to receive a new walk-in cooler and freezer, supporting mechanical and electrical equipment, and renovation of kitchen staff locker room and restroom. Award of a contract at this time will allow the project to remain on schedule, with a Substantial Completion date of July 2025.

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to Ward Humphrey, Inc. (Marietta, GA) and authorize the Superintendent to execute the contract.

COST:

The Cost to be:	\$739,768.00
Account Charge code:	S6S005MURE-245BLDG-BUILDCONST-1MURDOCKES
Budgeted:	<u>Yes</u> - SPLOST VI

DATA SOURCES:

Marc Smith
James Wilson

**COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
January 16, 2025**

TOPIC:

AGENDA ITEM #5 – Recommendation for Approval to Award a Contract for Pope High School Renovations

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Pope High School is scheduled to receive door and hardware replacement, Media Center and Band Room flooring replacement, front entry renovation, removal of corridor lockers, P.E. and Athletic locker rooms renovation, replacement of the baseball restroom/concessions building, and baseball field improvements. Award of a contract at this time will allow the project to remain on schedule, with a Substantial Completion date of November 2025.

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to MAPP, LLC (Atlanta, GA) and authorize the Superintendent to execute the contract.

COST:

The Cost to be:	\$4,940,678.00
Account Charge code:	S6K268POPH-245BLDG-BUILDCONST-3POPEHIGHS
Budgeted:	<u>Yes</u> - SPLOST VI

DATA SOURCES:

Marc Smith
James Wilson

**COBB COUNTY BOARD OF EDUCATION
January 16, 2025**

TOPIC:

AGENDA ITEM #6 – Recommendation for Approval to Award a Contract for Sprayberry High School and South Cobb High School Grandstand Refurbishments

BACKGROUND/RATIONALE:

In accordance with the approved SPLOST VI Program, Sprayberry High School and South Cobb High School are scheduled to receive Grandstand Refurbishments and Stadium ADA improvements. Award of a contract at this time will allow the project to remain on schedule, with a Substantial Completion date of May 2025.

SUPERINTENDENT'S RECOMMENDATION:

Award a contract to Nix-Fowler Constructors (Mableton, GA) and authorize the Superintendent to execute the contract.

COST:

The Cost to be:	\$937,363.00 Sprayberry HS
	\$1,369,772.00 South Cobb HS
Account Charge code:	S6K491SPRH-245BLDG-BUILDCONST-3SPRAYBRRY
	S6K490SOCH-245BLDG-BUILDCONST-3SOUTHCOBB
Budgeted:	<u>Yes</u> - SPLOST VI

DATA SOURCES:

Marc Smith
James Wilson

**COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
January 16, 2025**

TOPIC:

AGENDA ITEM #7 – Ratification of a Note Resolution Confirming the Acceptance of the Best Bid for the Purchase of \$100 Million of Short–Term Construction Notes

BACKGROUND/RATIONALE:

Construction and other SPLOST projects are currently scheduled and paid using SPLOST funds that are collected monthly throughout the year.

It is estimated that construction costs in Cobb County are increasing each year. By borrowing funds in advance of receipt of monthly SPLOST collections and starting projects at the beginning of a calendar year, it is estimated that construction projects could be accelerated and be less expensive, resulting in substantial savings to the school district. Approval will allow SPLOST VI construction projects to be bid earlier to capture savings in the current construction market. The acceleration plan proposes the issuance of \$100 million in short–term construction notes for calendar year 2025. The short–term construction notes will be due before December 31, 2025.

On December 5, 2024, the Board approved a resolution approving the issuance of a request for bids for the purchase of \$100 Million on Short–Term Construction Notes.

The District’s financial advisor, PFM Financial Advisors LLC., and the District’s bond counsel, Murray Barnes Finister LLP, have prepared documentation relating to the short–term construction note offering for the solicitation of competitive bids for the sale of the construction notes.

SUPERINTENDENT'S RECOMMENDATION:

Approve the note resolution confirming the acceptance of the best bid for the purchase of \$100 Million of Short–Term Construction Notes.

COST:

The Cost:	To be determined prior to vote on January 16, 2025
Account Charge code:	S6S009-627NOTE-XXXXXXXXXX-6SYSTEMWID
Budgeted:	Yes – SPLOST VI

DATA SOURCES:

Brad Johnson
PFM Financial Advisors LLC
Murray Barnes Finister LLP

GREEN highlights indicate content recommended by Accountability

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IBB-R Charter Schools

~~7/1/23~~ **x/x/24**

RATIONALE/OBJECTIVE:

The Charter Schools Act of 1998, and as amended in 2005, permits a local school system to utilize the flexibility of a performance-based contract called a charter in order to increase student achievement through academic and organizational innovation. Petitions for charter schools within the Cobb County School District (District) must be approved by the Cobb County Board of Education (Board) and the State Board of Education.

RULE:

I. PETITION PROCESS

The District accepts charter school petitions for review that focus on performance-based student achievement. The charter petition must meet all applicable federal and state laws and district regulations, rules, and procedures, except for those subject to waiver under the Charter Schools Act. The charter petition must demonstrate how the curriculum, instruction, and accountability programs combine to create an innovative, unique opportunity for student learning which does not duplicate existing District programs or exist in any District school(s).

A. GENERAL PROVISIONS:

1. Letter of Intent:

A one-page, double-spaced letter of intent is required to introduce the school's vision, mission, grade levels, anticipated number of students, originality ~~or~~ **and** inventiveness to improve student academic achievement and behavior as prerequisite to the submittal of petition. This letter of intent for start-up, conversion, and renewal petitions shall be submitted to the Assistant Superintendent of Accountability, Research & Grants in accordance with the charter petition cycle as published on the District website and as required by State Board Rule.

2. Requirements for Start-Up Charter Petitioners:

a. Pre-petition Process:

In addition to the requirements for charter petitions in this rule, petitioners seeking to submit start-up charter petitions must participate in the pre-petition process as follows.

- (1) Start-up charter petitioners must participate in training regarding petition requirements.
- (2) Start-up charter petitioners must submit a proposed draft petition to the District in accordance with the charter petition cycle. The District will review the proposed draft petition and make recommendations for revisions for the actual petition to be formally submitted to the District by the date listed on the charter petition cycle.
- (3) Conversion and renewal charter petitions may, but are not required to, take advantage of the pre-petition process as described above.

3. Charter Petition:

a. Submission:

A charter school petition shall be submitted to the Assistant Superintendent of Accountability, Research & Grants in accordance with the charter petition cycle.

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b. **Review Committee:**

- (1) A Charter School Review Committee (Committee), approved by the Superintendent or designee, shall conduct the initial examination of each charter petition. In this initial review, the Committee shall determine:
 - (a) If the petition complies with applicable law, state and local board policy, District Rules and procedures; and
 - (b) If the petition demonstrates how the curriculum, instruction, and accountability programs combine to create an innovative, unique opportunity for student learning which does not duplicate existing District programs or exist in any District school(s).
- (2) Upon the completion of the initial review, the Committee shall submit the petition to the Assistant Superintendent of Accountability, Research & Grants to provide a written statement to the petitioner indicating which of the following four groups the petitioner is in and, if appropriate, what they must do if they wish to revise and resubmit their application.
 - (a) **Rejection Group:**
 - i. The application is flawed in some way that is irreparable and will be rejected for the current school year's Petition Review Cycle.
 - ii. The Assistant Superintendent of Accountability, Research & Grants will issue a rejection letter that informs such applicant that their application cannot be considered during the current school year's Petition Review Cycle.
 - iii. The rejection letter shall include a statement of the legal insufficiency that makes the petition irreparable.
 - iv. Applicants in this category are free to submit a **brand-**new application in the following school year's Petition Review Cycle.
 - (b) **Revision Group:**

The application demonstrates minimum quality and compliance or less and would require substantial and material revision before the application could be recommended by the District for approval by the local school board.

 - i. The Assistant Superintendent of Accountability, Research & Grants shall issue a letter informing the applicant that they cannot **receive be considered for** an approval recommendation unless the required material revisions are made within thirty (30) days. This letter shall include mention of the District's agreement to the petitioner's granting the District ninety (90) additional days to accept or reject its petition.
 - ii. If an applicant chooses to make the substantial and material changes required, they shall resubmit their petition within the thirty (30) day window. Their resubmittal letter shall include mention of their granting to the District ninety (90) additional days beyond the initial 90-day review period to accept or reject their petition.
 - iii. Applicants will have only one opportunity to revise their application to make the substantial and material changes required.
 - iv. Applicants who fail to make required revisions will have to wait until the following school year's Petition Review Cycle to submit a new application.
 - (c) **Clarification Group:**

The applicant demonstrates moderate quality and compliance or better but requires clarification and supplemental information to be submitted before their petition could be recommended by the District for approval by the **local-board of education Board.**

 - i. The Assistant Superintendent of Accountability, Research & Grants shall issue a letter informing the petitioner what clarification(s) and/or supplemental information is required. This letter shall include mention of the district's agreement to the petitioner's granting the District ninety (90) additional days to accept or reject its petition.
 - ii. If an applicant chooses to provide the clarification(s) and/or supplemental information required, they shall resubmit their petition within a thirty (30) day window. Their response letter shall include mention of their granting to

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the District ninety (90) additional days beyond the initial 90-day review period to accept or reject their petition.

- iii. Applicants will have only one opportunity to revise their application to make the substantial and material changes required.
- iv. Applicants that fail to make required clarification(s) and/or supplemental information will have to wait until the following school year's Petition Review Cycle to submit a new application.

(d) **Approval Group:**

The applicant demonstrates near-perfect quality and compliance. For these applicants, the District will make a recommendation to the local board of education **Board** for approval of the petition without any further action on the part of the applicant.

c. **Assistant Superintendent of Accountability, Research & Grants:**

The Assistant Superintendent of Accountability, Research & Grants shall:

(1) Assure that all required components, as listed in New Charter School Application form, are included in the petition;

(2) If petitions are incomplete, the Assistant Superintendent of Accountability, Research & Grants will give the petitioner the option to withdraw from the process. All incomplete petitions will be summarily denied.

(3) **Provide the petitioner the option to have an in-person meeting allowing the petitioner to directly address the District's concerns or clarifications the District's needs if the petition falls in the Revision Group or the Clarification Group process. The in-person meeting does not change the petition timeline, and the petitioner may withdraw from the process at this time.**

(4) Request members of the cabinet level staff or heads of any departments/divisions to review and rate the petition;

(5) Submit the petition to the Board's attorney for review; and

(6) Prepare Board of Education agenda items as necessary.

d. **Superintendent:**

Based upon the findings of the Committee, the Superintendent shall make a recommendation to the Board.

e. **Board of Education:**

The Board by a majority vote shall approve or deny the petition no later than ninety (90) calendar days from the date the petition was submitted to the Assistant Superintendent of Accountability, Research & Grants unless the petitioner requests an extension. If the Board denies the petition, it must within ninety (90) calendar days specifically state:

(1) The reason for the denial;

(2) List all deficiencies with respect to the requirements of the Charter Schools Act, State Board of Education Rule, and this policy; and

(3) Provide a written statement of the denial to the charter petitioner and the State Board.

A denial of the petition by the Board shall not preclude the submission to the Board of a revised petition that addresses deficiencies cited in the denial. Any revised petition must be submitted in accordance with the charter petition cycle.

f. **Timelines:**

(1) **Start-up Charters:**

Start-up charter school petitions must be received by the Assistant Superintendent of Accountability, Research & Grants in accordance with the charter petition cycle.

(2) **Conversion and Renewal Charters:**

Renewal and conversion charter school petitions seeking approval for the succeeding fiscal year must be received by the Assistant Superintendent of Accountability, Research & Grants in accordance with the charter petition cycle.

(3) **Late Petitions:**

Any petition submitted after the above due dates may be considered for the fiscal year subsequent to the year proposed in the charter application.

161 **B. PETITION REQUIREMENTS:**

162 All charter school petitions submitted to the Assistant Superintendent of Accountability,
163 Research & Grants must include the elements required by the Charter Schools Act and State
164 Board of Education Rule as well as the following District criteria:

- 165 1. Evidence that the proposed charter school curriculum, assessments, and design for
166 learning meet or exceed District and state standards.
- 167 2. The proposed performance-based criteria that will be used during the term of the
168 charter to measure the progress of the charter school.
 - 169 a. The petition must specifically identify:
 - 170 (1) The ~~tests~~ **assessments** to be used,
 - 171 (2) The grades to be ~~tested~~ **assessed**,
 - 172 (3) How often each ~~test~~ **assessment** will be administered,
 - 173 (4) How the ~~test~~ **assessment** results will be reported to the District,
 - 174 (5) The baseline data which will be used to demonstrate that student performance has
175 improved, and
 - 176 (6) The benchmarks and timelines that indicate performance goals to be achieved in
177 specific increments of time.
 - 178 b. The charter school assessment program must, at a minimum, include the standardized
179 ~~tests~~ **assessments** used by the District.
 - 180 c. Evidence must be presented that the proposed charter school academic criteria meet or
181 exceed the standards, expectations, and performance set by the District.
- 182 3. Stipulate that the charter school will obtain accreditation by the District's applicable
183 accreditation agencies in accordance with the following schedule and reporting
184 requirements:
 - 185 a. The charter school must make initial contact with applicable accreditation agencies no
186 later than October 1 of its first year of operation;
 - 187 b. The charter school must submit monthly reports to the Assistant Superintendent of
188 Accountability, Research & Grants documenting steps taken and progress made
189 towards achieving accreditation.
 - 190 c. The charter school shall obtain accreditation no later than the end of its second year of
191 operation.
- 192 4. Evidence that the proposed charter school program cited in the petition could not be
193 achieved through application of the Cobb County School District's educational program.
- 194 5. Evidence that the faculty and instructional staff employed in the charter school, at a
195 minimum, hold an appropriate current professional certificate issued by the Georgia
196 Professional Standards Commission. Non-certified personnel shall be considered "at will"
197 employees and shall not be contracted for specific periods of time.
- 198 6. A description of the following practices: plans for resolving employment-related issues,
199 employee grievance and termination procedures.
- 200 7. A budget for the term of the charter, including:
 - 201 a. Projections from the Georgia Department of Education of FTE earnings.
 - 202 b. Evidence that the proposed budget is economically sound for the charter school and
203 the District and that the petitioner is creditworthy.
- 204 8. A financial statement to the District that discloses the cost of administration, instruction,
205 and other spending categories for the charter school that is understandable to the general
206 public and that will allow comparison of such cost to other schools or other comparable
207 organizations in a format required by the District.
- 208 9. A description of how the charter school facility will be funded and maintained.
209 Additionally:
 - 210 a. Charter school housing for students and staff shall comply with all building code
211 standards and regulations adopted by the city and/or county agencies responsible for
212 building safety standards of the city and/or county in which the charter school is
213 located.
 - 214 b. Before the school may begin operation, the District must be provided with
215 documentation of ownership or lease of the facility and certification that the building
216 satisfies all requirements for fire, safety, and accessibility for the disabled.
- 217 10. A description of the type of liability, workers' compensation, motor vehicle, directors
218 and officers and property insurance to be purchased by the charter school.

- 219 11. A provision for appropriate bonding of the governing board and administrators.
220 12. Acknowledgement that the insurance and bonding will be obtained and in full force and
221 effect at all times during the term of the charter.
222 13. A description of the student transportation system and the insurance to be purchased in
223 compliance with O.C.G.A. § 20-2-1090. Legal requirements for vehicles and drivers shall
224 be met by the charter school petition.
225 14. The ways in which the charter school will meet state and federal requirements for student
226 immunization, emergency preparedness plans, food inspections, hazardous chemicals, and
227 other health and safety issues.
228 15. A description of how the charter school shall comply with the constitutional rights of
229 students including, but not limited to, due process, prohibition against unreasonable
230 searches and seizures, and First Amendment guarantees of freedom of speech and
231 religion.
232 16. Specification that the charter school is solely responsible for all debts it incurs and will
233 acknowledge that it shall not contractually bind the District with any third party.
234 17. The charter school's plan for providing services to limited English-proficient students
235 **and to students with disabilities (SWD)**, if any.
236 18. An indemnification and hold-harmless statement in which the petitioner states that it will
237 indemnify and hold harmless the Cobb County Board of Education, the Cobb County School
238 District, and any officer or employee for liability for any action or inaction on the part of
239 the charter school.
240 19. A statement of who will be responsible for winding up the business and affairs of the
241 charter school should the charter school cease operation for any reason, including non-
242 renewal or termination.
243 20. Acknowledgement that the charter school personnel will cooperate fully in the winding up
244 of the affairs of the school.
245

246 **C. FUNDING:**

247 A charter school that is approved by the Cobb County Board of Education and the State Board
248 of Education shall be included in the allotment of funds to the Cobb County School District.
249 The following guidelines shall be followed:

- 250 1. The District and the State Board shall treat the charter school no less favorably than other
251 District schools with respect to the provisions of funds for instructional and administrative
252 programs.
253 2. The charter school shall:
254 a. Receive local funds according to the formula set out in the Charter Schools Act.
255 b. Be eligible for federal funds on the same basis as other schools in the District.
256 c. Not charge tuition.
257 3. The District will provide no "up-front money" of any kind to charter school petitioners.
258 4. The charter school is subject to audit by the District's Internal Audit Services.
259 5. A charter may be ~~revoked~~ **terminated** or not renewed by the Board of Education if the
260 Board determines that the charter school failed to meet generally accepted standards
261 of fiscal management as described by the District's Financial Services Division.
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265 **II. REQUIREMENT FOR APPROVED CHARTER SCHOOLS**

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267 The Cobb County School District (District) is committed to ensuring excellence in its approved
268 charter schools. To achieve this objective, the District shall implement practices that will
269 develop the expertise and skills of the governing boards of its charter schools as well as
270 require charter schools to provide the District with a meaningful annual report on their
271 academic and fiscal performance.
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273 **A. GOVERNANCE TRAINING:**

274 Within six (6) months of receiving District approval for a start-up charter school, the
275 governing board of said charter school shall complete **an Office of Charter School**
276 **Compliance/State Charter Schools Commission approved course and** District-approved

277 course in charter school board governance training. Each year thereafter of the charter
278 school term, each **governing**-board member shall complete at least one (1) day of
279 governance training and all requirements per State Board Rule. In addition, all new members
280 of the governing board must complete board governance training within two (2) months of
281 joining the board.

282 **B. ANNUAL REPORT:**

283 Beginning in year two of the charter school term, the charter school shall submit an annual
284 report detailing the academic and fiscal performance of the charter school relative to the goals
285 outlined in the charter contract. This report is due to the District by September 1st each year
286 of the charter term thereafter. The annual report will be collected and reviewed by the
287 District staff and presented to the Cobb County Board of Education (Board) for review. This
288 provision shall apply to both start-up and conversion charter schools.
289

290 Adopted: 5/25/00

291 Revised: 4/24/03

292 Reclassified an Administrative Rule: 9/1/04

293 Revised: 3/23/06; 10/26/06; 3/14/07; 8/8/07; 3/12/08; 11/10/10; 12/8/11; 8/8/12 (Section II Adopted: 1/18/12)

294 Revised and Re-coded: 9/27/12 (Previously coded As Administrative Rules IHBHD and IHBHDA)

295 Revised: 11/1/13; 7/3/14; 8/28/15; 2/15/18; 7/1/22; 7/1/23; **x/x/24**

296 Legal Reference

297 O.C.G.A. 20-2-2062 Charter Schools Act of 1998-Definitions

298 O.C.G.A. 20-2-2063 Petition to establish a charter school

299 O.C.G.A. 20-2-2064 Approval or denial of petition

300 O.C.G.A. 20-2-2065 Charter schools; requirements for operating; control and management

301 O.C.G.A. 20-2-2066 Charter schools; admission, enrollment, and withdrawal of students

302 O.C.G.A. 20-2-2067 Charter schools; reprisals by local boards or school system employees prohibited

303 O.C.G.A. 20-2-2067.1 Amendment of terms of charter for charter school; initial term of charter; annual report

304 O.C.G.A. 20-2-2068 Termination of a charter

305 O.C.G.A. 20-2-2068.1 Quality basic education formula applies; grants, local tax revenue, and funds from local bonds

306 O.C.G.A. 20-2-2068.2 Facilities fund for charter schools; purposes for which funds may be used; upkeep of charter
307 school property; receipt of surplus from B.O.E.

308 O.C.G.A. 20-2-2069 Responsibilities of State Department of Education Office of Charter School Compliance

309 O.C.G.A. 20-2-2070 S.B.O.E. deadline for reporting to General Assembly the status of the charter school program

310 O.C.G.A. 20-2-2063.1 Charter Systems - Charter Advisory Committee established; members; duties

311 O.C.G.A. 20-2-2063.2 Charter Systems

312 O.C.G.A. 20-2-2064.1 Charter Systems - Review of charter by state board; charters for state chartered special schools

313 O.C.G.A. 20-2-2085 Charter School petition requirements

314 O.C.G.A. 20-2-2086 Petition from existing charter schools

315 O.C.G.A. 20-2-2087 Charter Schools access to information

316 O.C.G.A. 20-2-2088 Charter School annual report

317 O.C.G.A. 20-2-2089 Charter Schools financial responsibility

318 O.C.G.A. 20-2-2090 Charter School funding

319 O.C.G.A. 20-2-2091 Charter School collaborative efforts

320 O.C.G.A. 20-2-2092 Charter School Promulgation of rules and regulations

321 O.C.G.A. 48-8-144 Local charter schools and state chartered special schools as capital outlay project

322 O.C.G.A. 20-2-84.1 Loss of governance for nonperforming schools

323 O.C.G.A. 20-2-880 Plan for public school teachers; definitions

324 O.C.G.A. 20-2-910 Plan for public school employees; definitions

325 O.C.G.A. 20-2-84.5 Applicability to charter systems

326 O.C.G.A. 20-2-2080 Charter School Legislative findings

327 O.C.G.A. 20-2-2081 Charter School definitions

328 O.C.G.A. 20-2-2082 Georgia Charter Schools Commission

329 O.C.G.A. 20-2-2083 Charter Schools Commission; powers and duties

330 O.C.G.A. 20-2-2084 Charter School; application for co-sponsorship

331 O.C.G.A. 20-2-211.1 Clearance certificates issued by the Professional Standards Commission relating to fingerprint
332 and criminal background checks

333 O.C.G.A. 20-2-2071 Validity of charters in effect on July 1, 1998

334 Rule 160-4-9-.04 Charter Schools Definitions

335 Rule 160-4-9-.05 Charter Schools Petition Process

336 Rule 160-4-9-.06 Charter Authorizers, Financing and Management

GREEN highlights indicate content recommended by Teaching and Learning

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IDAI-R Magnet Programs

5/5/17 x/x/24

GSBA Reference: IDAI Demonstration Schools

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) recognizes that students who demonstrate exceptional
4 potential in a specific area may benefit from a specialized program and. **Accordingly, the**
5 **District** permits magnet programs to be developed in designated schools with Board of Education
6 (Board) approval. The purpose of such programs will be to provide students opportunities to
7 pursue their specialized interests, develop their talents, and extend their competencies beyond
8 the usual scope of high school.

9 10 RULE:

11
12 Magnet programs should provide participating students an opportunity to experience an enriched
13 curriculum that is consistent with the emphasis of the magnet program.

14
15 Magnet courses are approved by the Teaching and Learning Division. The courses are designated
16 in each magnet program's required course of study. Advanced Placement (AP) and International
17 Baccalaureate (IB) courses are designated by the College Board and International Baccalaureate
18 organization as meeting the criteria necessary to be approved and offered at the local school.

19 20 A. STUDENT ADMISSIONS

21 To be enrolled in a magnet program, a student must be eligible to attend a District school.
22 Students submit applications online during their eighth-grade year in compliance with
23 published application deadlines. Applicants are evaluated on multiple criteria which may
24 include but are not limited to: middle school grades, teacher recommendations, standardized
25 test scores, academic and extracurricular accomplishments, auditions (Center for Excellence in
26 the Performing Arts), **attendance, behavior,** and written communication skills. Magnet
27 programs evaluate applicants independently; admission to one program does not indicate
28 admission to other programs. Applicants may be offered admission to multiple magnet
29 programs; however, accepted applicants must convey intent to enroll in only one magnet
30 program **or their locally zoned high school by the date established by Teaching and**
31 **Learning.**

32 33 B. LATE ENTRANCE ADMISSIONS:

34 To qualify for late entrance admission, students must be able to meet magnet program and
35 graduation requirements (Administrative Rule IHF-R [Graduation Requirements]) within the
36 remaining high school program **and there must be room within the magnet program for**
37 **additional students.** Please refer to Administrative Rule IDE-R (Co-Curricular Activities) for
38 GHSA eligibility implications.

39
40 Four categories of qualified students may be admitted to magnet programs after the beginning
41 of the freshman year, as space is available:

- 42 a. Students attending the school in which the magnet program is housed;
- 43 b. New-to-District students;
- 44 c. **Program-to-Program Transfers:**

45 Before the beginning of the sophomore year, students currently enrolled in a magnet
46 program in the District who are in good academic standing may request a transfer to

47 another magnet program to which they were previously accepted. Transfer is subject
48 to the discretion of the receiving school. The student and parent/guardian must first
49 notify the current coordinator in writing of the intent to transfer to another program. If
50 transfer is approved, the student and parent/guardian must meet with the coordinator
51 of the new magnet program to review program requirements.

52 d. **Center for Excellence in the Performing Arts applicants:**

53 Performing Arts applicants may be considered for late admissions until the fall of their
54 senior year.

55
56 **C. CONTINUATION CRITERIA:**

57 The following criteria are required for continued participation in the magnet program:

- 58 1. Academic Performance: A student must maintain minimum academic performance as
59 outlined in the individual Magnet Program Contract (available on individual school websites
60 and the District's website).
- 61 2. Behavior: A student must adhere to the policies outlined in the individual Magnet Program
62 Contract to remain in good standing.

63
64 **D. PROGRAM PROBATION:**

- 65 1. Academic Performance: A student who does not maintain minimum academic performance
66 as outlined in the individual Magnet Program Contract will be placed on program probation.
67 A student and his or her parent/guardian will receive written notification of program
68 probation prior to the beginning of the probation period. A student on probation will
69 receive appropriate intervention and support from magnet program staff. The probation
70 period ends and the student returns to good standing upon the successful completion of
71 the subsequent magnet-related, AP, or IB course. If the student on probation does not
72 maintain minimum academic performance as outlined in the individual Magnet Program
73 Contract, he or she may be dismissed from the program.
- 74 2. Behavior: A student who violates the Magnet Program Contract will be placed on
75 probation. A student and his or her parent/guardian will receive written notification of
76 program probation immediately following the violation(s). If the student receives no
77 additional violations during the current or subsequent semester, the probation period ends
78 and the student returns to good standing. If the student commits another violation **of** the
79 Magnet Program Contract before the end of the subsequent semester, he or she may be
80 dismissed from the program.

81 **E. DISMISSAL/WITHDRAWAL:**

82 Parents of students dismissed from the program will be notified in writing by the magnet
83 coordinator at the end of the semester for which the student was on probation. For students
84 who voluntarily withdraw, parents are required to submit written notification to the magnet
85 coordinator.

- 86 1. Immediate Program Dismissal may result if a student:
 - 87 a. Fails to meet minimum academic performance for any magnet-related, AP, IB or
88 performing arts major (Center for Excellence in the Performing Arts only) course as
89 outlined in the individual Magnet Program Contract;
 - 90 b. Is retained in his or her grade level for the subsequent school year (IHE-R: Promotion
91 and Retention); or
 - 92 c. Receives a suspension that is in violation of the Magnet Program Contract.
- 93 2. A student who withdraws or is dismissed from a magnet program may continue District
94 enrollment in accordance with the same requirements as a student who moves between
95 school attendance zones within the District (see Administrative Rule JBCD-R [Transfers]).

96
97 **E. DISMISSAL APPEAL PROCESS:**

98 Students who are dismissed from the program may appeal their dismissal to a review panel
99 composed of an Area **a Level** Assistant Superintendent other than the one representing the
100 magnet school or student's zoned high school, a District Teaching and Learning Division
101 Director, and the Superintendent or designee. The student initiates the appeal processing by
102 submitting a written request for reconsideration with all materials supporting the request, a
103 return address, and a daytime telephone number to:

104 Advanced Learning Programs Department

105 Cobb County School District
106 514 Glover Street
107 Marietta, Georgia 30061-1088
108

109 Notification of a final decision will be sent from the review panel.
110

111
112 Adopted: 9/25/03
113 Revised: 5/12/04
114 Reclassified an Administrative Rule: 9/1/04
115 Revised: 4/15/09; 4/14/10
116 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IHBHB)
117 Revised: 7/24/13; 7/16/14; 5/5/17; ~~x/x/24~~

GREEN highlights indicate content recommended by Teaching and Learning

BLUE highlights indicate content recommended by Policy and Planning

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IDB-R Health Education

8/22/19 ~~x/x/24~~

1 **RATIONALE/OBJECTIVE:**

2
3 The Cobb County School District (District) recognizes health as a distinct discipline essential to
4 the developmental needs of students at every educational level in their primary years through
5 their secondary school experiences.
6

7 **RULE:**

8
9 Health education is an integral part of each student's total school experience and shall be
10 maintained in compliance with state standards.
11

12 **A. GENERAL PROVISION:**

13 **The District's health education program shall be maintained in compliance with state**
14 **requirements including State Board rule 160-4-2-.12. Health education shall be**
15 **provided for all students K-12 and will help students develop a life-long healthy**
16 **living lifestyle. This Rule supports the intent of Administrative Rule EEE-R (Wellness**
17 **Program).**
18

19 **B. ~~A.~~ CURRICULUM REQUIREMENTS:**

- 20 1. The District has developed and implemented an accurate, **will follow the Georgia State**
21 **Board of Education adopted standards in its implementation of a** comprehensive
22 health program. ~~that includes information and concepts in the following areas:~~
23 a. Alcohol and other drug use;
24 b. Disease prevention;
25 c. Environmental health;
26 d. Nutrition;
27 e. Personal health;
28 f. Sex education/AIDS education;
29 g. Safety;
30 h. Mental health;
31 i. Growth and development;
32 j. Consumer health;
33 k. Community health;
34 l. Health careers; and
35 m. Family living.
- 36 2. **Alcohol/Drug Education:**
37 Each grade K-12 shall be provided annual alcohol and other drug use education. In
38 accordance with State Board of Education rule, such instruction shall provide information
39 about the use, misuse and abuse of alcohol, tobacco, legal and illegal drugs, **including**
40 **vaping products**. The instruction is intended to discourage the use of alcohol, tobacco,
41 and controlled substances and communicate that the use of illicit drugs and improper use
42 of legally obtained drugs is wrong and dangerous.
- 43 3. **Cardiopulmonary Resuscitation (CPR):**

44 In accordance with State Board of Education rule, instruction in CPR and the use of an
45 automated external defibrillator (AED) shall be provided as a requirement in the health
46 education program at each high school.

47 4. **Human Trafficking Awareness:**

48 In accordance with State Board of Education rule, instruction in human
49 trafficking awareness will be provided on an annual basis in grades 6 through 12.

50
51 **C. ~~B~~ INSTRUCTIONAL MATERIAL REVIEW AND PARENTAL PERMISSION:**

52 Sex education and AIDS education shall be a part of a comprehensive health program. Prior
53 to the parent/guardian making a choice to allow his/her **child or ward student** to take the
54 specified unit of instruction, he/she should be told what instruction is to be provided and have
55 the opportunity to review all instructional materials to be used, print and non-print (See also
56 Rule IFAA-R [Instructional Resources Selection and Adoption]; Rule IFBC-R [Media Programs];
57 and Rule ICC-R [Curriculum Research]. In accordance with State Board rule 160-4-2.12
58 sex education shall also include annual age-appropriate sexual abuse and assault
59 awareness and prevention education in kindergarten through grade 9.

60 1. **Parent/Guardian Permission:**

- 61 a. Prior to the beginning of sex education instruction, the school shall send
- 62 parents/guardians written notice of the course of study;
- 63 b. The parent/guardian will be provided an opportunity to review the curriculum and
- 64 instructional materials as provided above;
- 65 c. Parents/guardians who elect to allow their child to participate in the sex education
- 66 course of study shall return a signed permission form to the school;
- 67 d. Students who do not return a signed permission form shall not participate in the course
- 68 of study but shall be provided other health-related instruction.

69 2. **Review Committee:**

70 The District shall establish a committee to periodically review sex/AIDS education
71 instructional materials and make recommendations concerning age/grade level use.

72 a. **Materials Adoption:**

73 Materials and other recommendations of the committee shall be approved by the Board
74 of Education before implementation.

75 b. **Membership:**

- 76 (1) The committee shall be composed primarily of non-teaching parents/guardians
77 who:
 - 78 (a) Have children enrolled in the District; and
 - 79 (b) Who represent the diversity of the student body.
- 80 (2) Other community representatives such as educators and health profession
81 representatives; and
- 82 (3) A male and female student currently enrolled in the District and attending the 11th
83 or 12th grade.

84
85 **C. ~~C~~ MINIMUM PROGRAM PARTICIPATION:**

86 1. **Elementary:**

87 Students in grades K-5 shall be provided a minimum of 90 contact hours of instruction **per**
88 **year** at each grade level K-5 in health and physical education;

89 2. **Middle:**

90 Students in grades 6-8 shall be provided the opportunity to receive health instruction
91 **annually.**

92 3. **High:**

93 High school students are required to complete ½ unit of health education as a requirement
94 for graduation (see Administrative Rule IHF-R [Graduation Requirements]).

95
96
97 Adopted: 8/9/78

98 Revised: 4/28/83; 8/8/84; 7/28/94

99 Reclassified an Administrative Rule: 9/1/04

100 Revised: 7/27/06; 8/13/08; 2/10/10; 10/12/11

101 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IHAM)

102 Revised: 2/12/14; 7/1/15; 8/22/19; ~~x/x/24~~

103

104	Legal Reference	
105	O.C.G.A. 20-2-13	Educational research; preparation/publication of instructional material
106	O.C.G.A. 20-2-142	Prescribed courses; development/dissemination of instructional materials on effects of alcohol
107	O.C.G.A. 20-2-143	Sex education and AIDS prevention instruction; implementation; student exemption
108	O.C.G.A. 20-2-187	School lunch program/personnel; instruction in nutrition, hygiene, etiquette and social graces
109	O.C.G.A. 20-2-778	Required information to parents of students regarding meningococcal meningitis
110	O.C.G.A. 20-2-777	Annual Fitness Assessments; reporting and compliance
111	Rule 160-4-2-.12	Comprehensive Health and Physical Education Program Plan
112	Rule 160-4-2-.48	High School Graduation Requirements

GREEN highlights indicate content recommended by Teaching and Learning

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IDBC-R Physical Education

4/22/21 x/x/24

1 RATIONALE/OBJECTIVE:

2
3 Physical education is an important part of the educational curriculum of the Cobb County School
4 District (District). It plays a significant role in the total development of all students through its
5 unique contribution to their physiological development. The following guidelines apply to physical
6 education classes at the elementary, middle, and high school level.

8 RULE:

10 A. GENERAL PROVISIONS:

11 The District's physical education program shall be maintained in compliance with state
12 requirements including State Board rule 160-4-2-.12. Physical education shall be provided for
13 all students K-12 and will help students develop a life-long physically active lifestyle. This Rule
14 supports the intent of ~~the~~ Administrative Rule EEE-R (Wellness Program).

16 B. **INSTRUCTION CURRICULUM REQUIREMENTS:**

17 1. Curriculum:

18 The physical education curriculum shall be directly related to the needs and interests
19 appropriate for the growth, development, and maturity level of each student involved **and**
20 **follow the Georgia State Board of Education adopted standards**. The comprehensive
21 physical education program shall endeavor to align with the Society of Health and Physical
22 Education (SHAPE) Standards and include two major areas:

- 23 a. Class instruction; and
- 24 b. Extra-class activities (i.e. intramural, extra-murals, field day).

25 2. State Requirements Assessment:

26 The District will provide a physical education program that complies with state laws, rules
27 and guidance in the following areas: **conduct an annual fitness assessment program**
28 **as approved and funded by the State Board of Education for students in grades 1-**
29 **12.**

- 30 a. Motor skills;
- 31 b. Physical fitness;
- 32 c. Lifetime sports;
- 33 d. Outdoor Education; and
- 34 e. Fitness Assessment in the manner prescribed by the State Board of Education.

35 3. Physical Activity:

- 36 a. Students should be given opportunities for physical activity through a range of before,
37 during, and/or after-school programs including recess, intramurals, interscholastic
38 athletics, physical activity clubs, and related community activities.
- 39 b. Physical activities that expose students to rhythm, balance, cross lateral activities, and
40 activities that increase oxygen to the brain can have positive impacts on a students'
41 academic success and should be incorporated into physical education programs where
42 appropriate.
- 43 c. Recess, while separate and distinct from physical education, supports the District's
44 physical activity and movement philosophy. Therefore, the District encourages
45 classroom teachers, parents/guardians, and community members to provide

46 opportunities for students to engage in moderate to vigorous physical activity daily
47 where appropriate.
48 d. Physical activity or recess should not be withheld regularly from students as a form of
49 punishment.

50 4. **Staff Training:**

51 ~~The District will provide training to enable teachers and other school staff to promote~~
52 ~~enjoyable physical activities among students.~~

53

54 **C. SAFETY:**

55 1. **Supervision:**

56 Teachers and other designated staff should supervise physical education activities.

57 2. **Adventure Activities:**

58 The adventure activities unit in the 8th grade curriculum should only be taught by
59 instructors who have been professionally trained to conduct such activities.

60 3. **Inspection:**

61 All physical education apparatus should be inspected annually by the Principal or
62 designee, and maintained in safe working condition.

63 4. **Training:**

64 **The District will provide training to enable teachers and other school staff to**
65 **promote enjoyable physical activities among students.**

66 5. ~~4.~~ **Cold Weather Guidelines:**

67 When the outside temperature or wind chill factor is 40 degrees Fahrenheit or below,
68 school staff should take students outside no longer than 15 minutes. Students should wear
69 appropriate clothing.

70 6. ~~5.~~ **Hot Weather Guidelines:**

71 When the heat index is between 80 – 89 degrees, school staff should use precaution and
72 avoid intense and/or prolonged exercise when outdoors. When the heat index is above 90
73 degrees, students should not participate in outdoor activities.

74

75 **D. DRESS:**

76 1. Attire for participation in physical education activities at all grade levels should permit
77 freedom of movement, safe participation, and will not damage equipment or facilities.

78 2. **Elementary School:**

79 Elementary students, though not required to dress out, should provide for appropriate
80 clothing to allow participation in such activities as gymnastics and tumbling without
81 embarrassment when such activities are scheduled.

82 3. **Middle/High Schools:**

83 The dress standard for most physical education activity classes in the middle and high
84 schools should be shorts or athletic pants, shirts, socks and athletic shoes. Students or
85 parents/guardians should contact their school administrator to discuss any religious
86 concerns regarding physical education dress.

87 4. Students may be required to "dress out" even if excused from active participation in an
88 instructional unit, if in the judgment of the teacher it will not jeopardize the health of those
89 students.

90

91 **E. EXCUSES:**

92 1. An excuse in physical education from total participation of any duration or restrictive
93 participation beyond five consecutive days after returning to school shall be confirmed by a
94 physician's statement specifying the type of illness or injury and the nature and duration of
95 the restriction. Excuses should indicate what a student can do in order for the physical
96 educator to modify instruction for that student.

97 2. Chiropractor's excuses will be recognized in regard to problems of the skeletal framework,
98 sprains and muscular difficulties. However, excuses related to colds, sinus conditions, and
99 other illnesses generally treated by medical doctors should not be accepted from
100 chiropractors.

101

102

103

104 Revised: 4/28/83; 8/8/84; 7/28/94
105 Reclassified an Administrative Rule: 9/1/04
106 Revised: 7/27/06; 8/13/08; 10/12/11
107 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IHAE)
108 Revised: 7/1/15; 7/1/19; 7/22/21; ~~x/x/24~~
109
110 Legal Reference
111 O.C.G.A. 20-2-777 Annual Fitness Assessments; reporting and compliance
112 Rule 160-4-2-.12 Comprehensive Health and Physical Education Program Plan

GREEN highlights indicate content recommended by Accountability
BLUE highlights indicate content recommended by Teaching and Learning
ORANGE highlights indicate content recommended by ParkerPoe
TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IDC-R Extended Programs

2/25/16 x/x/24

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) realizes that learning is a cumulative process of
4 educational experiences (Board Policy IA [Student Performance Standards and Expectations]). In
5 support of continued learning, the District provides opportunities for youth and adults to continue
6 their educational growth through instructional programs that extend beyond the District's general
7 educational program.

8 9 RULE:

10 11 A. PROGRAMS:

12 The District provides the following extended instructional programs which are operated on a
13 State funded/in-kind contribution basis involving participant tuition support when necessary
14 for the instructional services provided through the continuing education operations:

15 1. Adult Education:

16 A program for adults who are sixteen (16) years of age and older who are not enrolled in a
17 conventional school program.

18 2. Continuing Education Centers:

19 A program which offers secondary education in an alternative style to that of the regular
20 high school. Students may meet District graduation requirements which are based on
21 Georgia State Board of Education Rule 160-4-2-.47 48 (Administrative Rule IHF-R
22 [Graduation Requirements]) through continuing education centers and be eligible for
23 graduation from the high school in their attendance area.

24 3. Summer Schools:

25 The following directives shall be observed in the District's summer school program:

26 a. Program Plan:

27 The plans for each summer school program, including the cost to students, shall be:

- 28 (1) Developed annually by the Teaching and Learning Division; and
- 29 (2) Submitted to cabinet level staff and the Superintendent for approval.

30 b. Graduation Unit Credit:

31 Unit credit for graduation shall be given only for those summer studies which are
32 conducted through the District or other public or private schools accredited by at least
33 one of the approved agencies outlined in Georgia State Board of Education Rule 160-
34 5-1-.14 15 which have been pre-approved by the District and which meet unit
35 credit criteria outlined in Administrative Rule IHF-R (Graduation Requirements).

36 c. Procedures:

- 37 (1) Each student participating in the summer school program must submit a complete
38 District summer school registration form. **Course offerings for District-led
39 summer school will be published prior to registration.**
- 40 (2) A minimum number of students must be registered for any course before it may be
41 offered. This minimum will be determined each year after reviewing teacher
42 salaries and student costs.
43 (3) Students enrolled in a summer school program must do satisfactory work
44 before credit is allowed. Unsatisfactory behavior will result in immediate dismissal.
45 Students must meet attendance criteria established in summer school guidelines to

46 earn credit. Refunds will not be given for students who fail to meet attendance or
47 performance criteria.

48 d. **Non-District Summer Educational Activities:**

49 ~~Student participation in summer educational activities such as the Governor's Honors~~
50 ~~Program, music camps, etc. may be noted on the student's permanent record as non-~~
51 ~~credit participation.~~

52
53

54 Adopted: 8/9/78
55 Revised: 7/9/80; 4/28/83; 8/8/84; 7/28/94; 8/9/95; 2/1/02
56 Reviewed: 9/11/02
57 Reclassified an Administrative Rule: 9/1/04
58 Revised: 10/8/08; 4/15/09; 1/18/12
59 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IHC)
60 Revised: 2/1/13; 7/3/14; 2/25/16; **x/x/24**

61
62 Legal Reference
63 O.C.G.A. 20-2-184.1 Funding for additional days of instruction
64 O.C.G.A. 20-2-259 Extended day program for students in grades 9 through 12
65 O.C.G.A. 20-2-150 Eligibility for enrollment
66 Rule 160-4-2-.14 Instructional Extension
67 Rule 160-4-2-.17 Early Intervention Program (EIP)



DISTRICT ADMINISTRATIVE RULE

IDCE-R Advanced Placement

~~12/14/16~~ **x/x/24**

1 **RATIONALE/OBJECTIVE:**

2
3 In order to provide appropriate educational opportunities for high school students at advanced
4 instructional levels, the Cobb County School District recognizes the Advanced Placement Program
5 of the College Board and authorizes that opportunities for instruction through this program be
6 made available through Cobb County high schools according to the needs of students and the
7 availability of staff and instructional resources.

8 **RULE:**

9
10 The following regulations shall be observed regarding the advanced placement program for high
11 school students.

12 **A. RESTOCK FEES:**

- 13
14
15 1. If a student orders an advanced placement exam and does not take the ~~test~~ **exam**, he/she
16 will pay the **registration** cost of the exam ~~or~~ **and** restock fee ~~set by the local school~~.
17 2. Local schools may set a testing fee of no more than \$15 per student in addition to fees
18 required by the College Board.
19 3. **A student who has paid full price for an exam, and cancels or does not sit for the**
20 **exam, may request a refund for any funds over the registration and restocking**
21 **fees.**

22 **B. ADVANCED PLACEMENT ACCOUNT:**

23 Money in the advanced placement account may be used for:

- 24 1. Costs associated with administration of the advanced placement exams.
25 2. Supplementary materials for advanced placement courses.
26 3. Fee reduction for students.
27 4. Registration fees for teachers to attend advanced placement ~~seminars~~ **trainings**.

28 **C. TESTING PARTICIPATION:**

29 Local schools are not required to test students who are not currently enrolled at the school.
30
31
32
33

34 Reclassified an Administrative Rule: 9/1/04

35 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IDCE)

36 Revised: 7/14/16; **x/x/24**

37
38 Legal Reference

39 O.C.G.A. 20-2-157

Uniform reporting system for certain purposes; dual credit courses; academic eligibility requirements to receive HOPE scholarship

40
41 Rule 160-4-2-.34

Dual Enrollment – Move on When Ready

GREEN highlights indicate content recommended by Accountability

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IDDM-R Alternative Education Programs

7/1/18 x/x/25

GSBA Reference: IDDM (Alternative School Programs)

RATIONALE/OBJECTIVE:

The Cobb County School District (District) provides an Alternative Education Program (AEP) for disruptive students to receive educational services in a setting other than their home school **middle and high school students who display chronic behavioral and/or academic difficulties in the traditional classroom setting or who have been suspended or expelled from their middle or high school**. The District also provides an Alternative Education School (AES) for high school students in need of an alternative path to obtaining academic credits toward graduation. Administration will establish District procedures for **admittance/enrollment** consistent with local and state guidelines.

RULE:

I. ALTERNATIVE EDUCATION PROGRAM

A. AEP ASSIGNMENT VIA THE DISCIPLINE PROCESS:

1. Students from Outside the District:

- a. If a student placed in an alternative educational program in another school district enrolls in the District before the expiration of the period of assignment, the District may continue the student's alternative educational program **assignment** under the terms of the former school district's order;
- b. If the former district's dismissal period from their alternative program does not coincide with the District's grading period, the student must complete a grading period in the District's AEP;
- c. Students who enroll from outside the District must present certified documentation of the previous district's discipline decision. This documentation must be sent to the District Hearing Officer for verification.

2. Students from Inside the District:

- a. ~~Schools may recommend that a student~~ **A student may** attend the alternative **education** program during his/her long-term suspension/expulsion. Upon ~~this a~~ recommendation **from the student's home school** ~~or a~~ **and with a final** decision of the District Hearing Officer/Tribunal, expelled/long-term suspended students may apply to attend AEP pursuant to a contract;
- b. The student will remain eligible ~~at~~ **to attend** the AEP for the time period of assignment recommended in the suspension letter or as ordered by the District's Hearing Officer/Tribunal or as agreed upon in a parent/guardian waiver;
- c. Dismissal:
 - (1) If the student violates the terms of the contract, he/she may forfeit the opportunity to attend the AEP during the remainder of his/her expulsion or long-term suspension, pursuant to the Order of the Hearing Officer/Tribunal and/or the terms of the contract;
 - (2) The student may appeal his/her dismissal from the AEP to the ~~District administrator responsible for the supervision of the AEP~~ **District's Director of Alternative Education**;
 - (3) Students dismissed from the AEP are not allowed to return to any District campus or school-sponsored event during the time of suspension/expulsion; **or**

- (4) Students dismissed from the AEP may:
 - (a) Apply to the State Department of Education’s homeschool office if the parent/guardian determines to homeschool the student;
 - (b) Apply to complete their GED through the District’s adult education program (See Administrative Rule IDC-R [Extended Programs]);
 - (c) Attend a private school of the parent’s/guardian’s choice.
- 3. If there are discipline violations while enrolled in the AEP, the student may also receive further discipline, in addition to the reinstatement of his/her expulsion or long-term suspension.
- 4. Students with disabilities attending the AEP as a result of a manifestation determination who are removed from the AEP will continue to receive educational programming consistent with the Individuals with Disabilities Education Act (IDEA).

B. PARENT/GUARDIAN REQUEST TO ATTEND THE AEP:

- 1. If a student in grades 6-~~10~~ **12** has demonstrated difficulty with discipline at his/her home school, the parent/guardian may request that the student be allowed to apply to the AEP for a specific grading period or periods.
- 2. **Prior to submitting a direct referral for a student to the AEP, the home school should have assessed the needs of the student and implemented strategies for addressing those needs, consistent with District Administrative Rules.**
- 3. ~~2.~~ The parent’s/guardian’s request must be approved by the Principal of his/her home school before the AEP application may be submitted to the ~~Executive~~ **District’s** Director of Alternative Education.
- 4. ~~3.~~ If accepted into the AEP, the student must complete the agreed upon grading period. If the parent/guardian withdraws the student from AEP, the student may be required to wait until the next grading period before re-enrolling in his/her home school.
- 5. ~~4.~~ To refer a special education student to the AEP, **the parent’s/guardian’s request must be approved by the Principal of his/her home school before the AEP application may be submitted** the special education supervisor must request a referral packet from the Office of the Assistant Superintendent for Special Student Services. The Assistant Superintendent or designee will review the referral packet. Subsequent to this review **approval of the application**, the IEP team and the ~~Executive~~ **District’s** Director of Alternative Education will determine if the AEP **will convene to affirm if the AEP determination** is the appropriate location for the student.

C. ALTERNATIVE EDUCATION PROGRAM DIRECT REFERRAL PROCESS:

The following procedures apply to students who, as the result of a long-term pattern of behaviors, are referred directly to the AEP for assignment consideration.

1. Entrance Procedures:

- a. Prior to submitting a direct referral for a student to the AEP, the home school should have assessed the needs of the student and implemented strategies for addressing those needs, consistent with District Administrative Rules. ~~The home school will provide the AEP with documentation of the strategies it has utilized at the time of the referral;~~
- b. Prior to the referral for the student to apply to the AEP, the home school administrator will schedule a conference with the student and his/her parent/guardian to inform them:
 - (1) That the school desires to refer the student to the AEP and the reasons for the referral;
 - (2) If the parent/guardian does not agree with the referral, the student remains at the home school;
 - (3) If the parent/guardian agrees with the school recommendation, the **home school will submit a Direct Referral application to the District’s Director of Alternative Education, and the application** ~~recommendation~~ will be reviewed by the ~~AEP Director and District’s Director of Alternative Program administration~~ **Education** to determine if the referral is within guidelines for application to the AEP;
 - (4) The decision of the AEP Assignment Review regarding a student’s application to the AEP is final;

- 106 (5) Transportation to the AEP is to be provided by the parent/guardian or student.
107 c. The Referral Packet (Packet):
108 (1) Contains all requested information, including documentation of strategies and
109 interventions utilized by the referring school;
110 (2) Is reviewed by ~~AEP staff~~ **District's Director of Alternative Education** upon its
111 receipt:
112 (a) The referring school ~~should~~ **will** be notified of any missing information. This
113 notice will provide sufficient opportunity for the referring school to respond in
114 time to permit the AEP Assignment Review to occur as scheduled.
115 (b) The referring school will be notified if the student has been accepted to apply.
116 2. A student may not attend the AEP until the referral process and the AEP application is
117 complete and approved.
118 3. **Minimum Length of Attendance:**
119 a. Students must attend the AEP for a minimum of one semester. Students who enter the
120 program within two weeks of the end of a semester, will remain until the end of the
121 next semester.
122 b. The minimum length of assignment may be extended by the ~~AEP Director in~~
123 ~~collaboration with the District's AEP administrator~~ **District's Director of Alternative**
124 **Education**.

125 126 **D. ACADEMIC/BEHAVIOR COMPONENTS:**

- 127 1. The AEP focuses on English/Language Arts, Math, Science, Social Studies, and Social
128 Skills. Course credit is earned ~~in the same manner as other programs~~ **according to**
129 **Administrative Rule IHA-R;**
130 2. The services provided include the ~~Georgia Performance Standards Curriculum~~ **Cobb**
131 **Teaching and Learning Standards in alignment to current state standards;**
132 3. ~~Foreign language, honors and advanced placement (AP) classes are not offered through~~
133 ~~the AEP program~~ **Students currently enrolled in Advanced Placement (AP) or world**
134 **languages (Spanish, French, German) may be eligible to continue in the AEP**
135 **curriculum for said classes. Student's home school counselor will need to contact**
136 **the CCSD Alternative Education Director.**

137 138 **E. STANDARDIZED TESTING:**

- 139 ~~1. All State and/or District required testing for students in the AEP will be conducted by the~~
140 ~~Alternative Education Center~~ **Program staff;**
141 ~~2. Students who are dismissed from the AEP may take Georgia and/or District required~~
142 ~~testing at the discretion of the Principal of the student's home school.~~

143 144 **F. PARENT/GUARDIAN INVOLVEMENT:**

- 145 1. The District's Alternative Education Program requires the parent/guardian and the student
146 to agree to the conditions of the ~~Ombudsman~~ **AEP** contract in order to be accepted into
147 the program.
148 2. Parents/guardians are critical partners in their children's academic achievement and social
149 development. Prior to a student attending the Alternative Education Program, the
150 parent/guardian and student are required to:
151 a. Attend an ~~intake~~ **orientation** session at the Alternative Education Center; and
152 b. Commit to the requirements of the District's Alternative Education Program in order to
153 enroll the student.
154 3. **Grade Reporting:**
155 a. Progress reports are provided by the AEP.
156 b. Report cards are issued by the home school from grades reported from the AEP.

157 158 **G. EXIT PROCEDURES:**

- 159 1. Students are recommended to return to their ~~home zoned~~ **schools** at the end of their
160 minimum assignment period if they have fulfilled the requirements of their ~~AEP contract~~
161 **disciplinary hearing decision, waived disciplinary hearing decision, or conclusion**
162 **of the Direct Referral decision.**
163 ~~If the student is approved to apply to attend the AEP as a result of a disciplinary hearing,~~
164 ~~or a waived disciplinary hearing, the AEP will abide by that recommendation.~~

- 165 2. ~~3.~~ When the student is approved to return to his/her home school, the home school **in**
166 **collaboration with the District's Director of Alternative Education** will schedule a
167 conference for the student and the parent/guardian to discuss re-entry issues.
168 3. ~~4.~~ **Notification/Records Exchange:**
169 a. ~~a. Home Schools:~~
170 ~~(1)~~ The AEP will provide to the home school all necessary information, including
171 attendance and grades, for all returning students.
172 b. ~~(2)~~ If a student's home school has changed during his/her assignment at the AEP, the
173 AEP should also provide the new home school a copy of the packet that resulted in the
174 student's assignment.
175 ~~The AEP should send a letter to the parent/guardian of students who are returning to~~
176 ~~their home school which should include the procedures they are to follow when re-~~
177 ~~enrolling students. This letter should be mailed with sufficient time for the~~
178 ~~parent/guardian to receive it prior to the student's withdrawal from the AEP.~~

180 **II. ALTERNATIVE EDUCATION SCHOOL**

183 **A. AES ENROLLMENT VIA APPLICATION:**

- 184 1. Students may apply to attend the AES instead of their designated District high school if
185 they are in need of a different path to obtain enough credits to earn a high school diploma.
186 2. **To enroll, a student must:**
187 a. Eligible to attend a District high school;
188 b. Be at least 16 years of age;
189 c. Have previously earned a minimum of five (5) credits;
190 d. Have reliable transportation to and from the AES daily; and
191 e. Attend an informational session prior to enrollment.
192 3. **Applications/Admissions:**
193 a. Admission will be granted to students who are closest to meeting graduation
194 requirements with priority placement going to juniors and seniors.
195 b. Applications remain on file for one semester from the date of submission.
196 c. Students will be notified when space is available.
197 d. After an initial interview, a student's file will be reviewed by the admissions committee
198 and applicant will be notified of his/her acceptance status.
199 e. A student is not guaranteed admission merely because he or she submits an
200 application or has an interview.
201 f. Following the interview, a student's file will be reviewed by the admissions committee
202 and applicant will be notified of his/her acceptance status.
203

204 **B. AES DIRECT ENROLLMENT:**

- 205 1. Students enrolling/re-enrolling at their zoned high school will be evaluated to determine
206 academic status.
207 2. Students who are determined to be two years or more behind their 9th grade enrollment
208 class will be assigned to attend the AES high school.
209 3. Students seeking a transfer under the District's transfer programs (see Administrative Rule
210 JBCD-R) may be assigned to attend the AES based on academic status.
211

212 **III. SPECIAL EDUCATION STUDENTS:**

213
214 Nothing in this Rule shall be interpreted to infringe on any right provided to students by the
215 Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or
216 the Americans with Disabilities Act.
217
218

219
220
221 Adopted: 8/25/05
222 Revised: 7/1/06; 8/8/07; 7/1/08; 7/23/09
223 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IHBHA)

224	Revised: 10/14/15; 7/1/18; x/x/25	
225		
226	Legal Reference	
227	O.C.G.A. 20-2-751.4	Policies prohibiting bullying; assignment to alternative school; notice
228	O.C.G.A. 20-2-150	Eligibility for enrollment
229	O.C.G.A. 20-2-154.1	Alternative education programs; intent; description; funding
230	O.C.G.A. 20-2-300	Implementation and funding authorized
231	O.C.G.A. 20-2-768	Expulsion/suspension for commission of a felony; alternative education system
232	O.C.G.A. 50-27-2	Legislative findings and declarations
233	O.C.G.A. 50-27-3	Georgia Lottery for Education Act; definitions
234	Rule 160-4-7-.10	Discipline
235	Rule 160-4-7-.19	Services for Agency-Placed Students
236	Rule 160-4-8-.12	Alternative Education Programs
237	Rule 160-5-1-.28	Student Enrollment and Withdrawal

GREEN highlights indicate content recommended by Accountability
BLUE highlights indicate content recommended by Teaching and Learning
ORANGE highlights indicate content recommended by ParkerPoe
TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IED-R Scheduling for Instruction

~~10/14/15~~ x/x/23

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) complies with the requirements established by the
4 Georgia Board of Education for scheduling minimum class enrollment requirements and release
5 time **unless waived under the District's Strategic Waiver School System contract**. The
6 District also recognizes that **digital learning days and/or** shortened school days offer
7 opportunities to both individual students and entire schools for academic enrichment and
8 professional learning. Students, for example, can use these days, if in an organized, endorsed
9 program, to pursue career and other transition-to-work opportunities while schools can use them
10 for training, planning, data analysis, and communication with parents/guardians.

11 12 RULE:

13 14 A. MINIMUM SCHOOL DAY FOR HIGH SCHOOL SENIORS (MINIMUM DAY PROGRAM):

15 1. Length of School Day:

16 The length of the school day for District high schools shall be maintained at a minimum
17 330 required instructional minutes for all students with the exception of those in:

- 18 a. State-approved internship or work-based learning programs; **and/or**
- 19 b. Minimum Day programs for seniors as established by this Rule.

20 2. Program Objectives:

21 The District recognizes the senior year of high school as a time at which many students
22 reach a level of adult responsibility; therefore, it is appropriate that these students be
23 afforded the opportunity to pursue mature responsibilities in addition to their senior year
24 studies. Objectives include the following:

- 25 a. Provide a transition from the regular high school structure to adult responsibilities.
- 26 b. Motivate students in their early high school years to meet the standards necessary for
27 participation in this program.

28 3. Limitations:

29 The following regulations shall be observed regarding Minimum Day for high school
30 students:

31 a. Fourth Year Seniors:

32 The Minimum Day for seniors in the fourth year of high school shall be limited to a
33 reduction of one class period of the school day.

34 b. Fifth Year Seniors:

35 In accordance with **Georgia State** Board of Education provisions, fifth year seniors may
36 enroll in the course(s) needed to meet graduation requirements and be dismissed
37 directly after attendance in the course(s).

38 c. Mentorship and Career Technical Educations' Internship/Work-based Learning 39 Programs Students:

- 40 (1) Students may not be enrolled in both Mentorship and a Career Technical
41 Education's Internship/Work-based Learning program during the same semester.
- 42 (2) Students may not be enrolled in both Internship/Work-based Learning Programs
43 and Minimum Day during the same semester.
- 44 (3) Students may not be enrolled in both Minimum Day and Mentorship during the
45 same semester.

46 4. **Responsibility:**

47 The Principal or designee is responsible for all aspects of the Minimum Day program.

48 5. **Requirements for Participation:**

49 Seniors may qualify for Minimum Day school day according to the following provisions:

50 a. Students must be eligible for enrolling or being enrolled in sufficient courses to provide
51 for their completing the requirements for high school graduation;

52 b. Students must have exceeded the sixteen (16) units necessary for classification as a
53 senior according to the following:

54 (1) Seventeen and one-half (17.5) units must have been completed in order for a
55 student to participate in Minimum Day during the first semester of the senior year;

56 (2) Nineteen and one-half (19.5) units must have been completed in order for a
57 student to participate in Minimum Day during the second semester of the senior
58 year.

59 (3) **Course/Assessment Requirements:**

60 Students entering ninth grade in 2008-2009 and subsequent years must:

61 (a) Have passed a minimum of the following to qualify for Minimum
62 Day:

63 1) Two (2) required English/Language Arts credits,

64 2) Two (2) required Mathematics credits, and

65 3) Two (2) required Science credits; and

66 (b) Be able to schedule all specified courses for high school graduation.

67 (4) **Internship/Work-based Learning (WBL) Programs:**

68 Students who are enrolled in a career technical education Internship/ Work-Based
69 Learning program and planning to take only **2½ two and one-half (2.5)** units per
70 semester their senior year must:

71 (a) Have earned seventeen and one-half (17.5) units prior to fall semester
72 participation to stay on track for on-time graduation. Students entering ninth
73 grade in 2008-2009 and subsequent years will need to pass most or all
74 remaining courses to accumulate sufficient units to graduate).

75 (b) Have earned nineteen and one-half (19.5) units prior to spring semester
76 participation to stay on track for on-time graduation. Students entering ninth
77 grade in 2008-2009 and subsequent years will need to pass most or all
78 remaining courses to accumulate sufficient units to graduate).

79 (c) Must have passed or be enrolled in the specified courses for high school
80 graduation with the exception of specific courses generally limited to seniors
81 (~~American Government Principles of Economics~~). Intern/WBL students not
82 meeting these requirements must take a minimum of four (4) classes toward
83 graduation requirements. Students entering ninth grade in 2008-2009 and
84 subsequent years additionally must have passed a minimum of two (2) required
85 English Language Arts credits, two (2) required Mathematics credits, and two
86 (2) required Science credits.

87 (d) Students must have written permission provided by their parent/guardian to
88 participate in this program.

89 6. **Extracurriculars:**

90 All provisions concerning extracurricular eligibility as specified in Administrative Rule
91 IDE-R (Co-Curricular Activities) shall be applicable to students involved in Minimum
92 Day.

93 7. **Program Evaluation:**

94 The Minimum Day program shall be periodically evaluated. Minimum Day shall also be
95 reviewed with the Georgia Department of Education on an annual basis to ensure
96 compliance with State Department policies and regulations.

97
98 **B. EARLY RELEASE PROFESSIONAL LEARNING DAYS (EARLY RELEASE):**

99 1. The District may schedule **digital learning days or** early release days during the school
100 year for the purpose of school planned and conducted staff training or school improvement
101 planning/assessment activities.

102 2. **Students will utilize CTLs on digital learning days to access assignments from**
103 **their teacher(s).**

104 3. ~~2.~~ Students will be dismissed two hours early on Early Release days.

105 4. ~~3.~~ **Digital learning days and** early release days will be identified on the School Year
106 Calendar.

107

108 **C. CONFERENCE WEEK:**

109 The District shall designate one week as Parent Conference Week for elementary schools and
110 middle schools.

111 1. Students will be released approximately two hours before the end of the regular school
112 day in order that parent/guardian conferences can be scheduled for each student.

113 2. A procedure shall be established to annually assess the effectiveness of parent/guardian-
114 teacher conferences.

115

116

117 Adopted: 1/27/83

118 Revised: 4/28/83; 7/11/84; 8/8/84; 7/11/85; 8/27/87; 3/24/88; 10/26/89; 1/10/90; 7/14/93; 7/28/94; 8/9/95; 8/24/00

119 Reviewed: 9/11/02

120 Reclassified an Administrative Rule: 9/1/04

121 Revised: 8/13/08; 6/8/11

122 Revised and re-coded: 9/27/12 (previously coded as Administrative Rule IDB)

123 Revised: 10/14/15; ~~x/x/24~~

124

125 Legal Reference

126 O.C.G.A. 19-09-0122 Delegation of authority; hardship

127 O.C.G.A. 20-02-0159.5 Dual credit courses; requirements

128 Rule 160-4-2-.12 Comprehensive Health and Physical Education Program Plan

129 Rule 160-4-2-.31 Hospital/Homebound Instruction

130 Rule 160-4-2-.34 Dual Enrollment

131 Rule 160-4-2-.48 High School Graduation Requirements for Students Enrolling in the Ninth Grade for the First

132 Time in the 2008-09 School Year and Subsequent Years

133 Rule 160-4-3-.14 Work-Based Learning Programs

134 Rule 160-4-8-.09 Student Advisement

135 Rule 160-5-1-.02 School Day and School Year for Students and Employees

136 Rule 160-5-1-.18 Competitive Interscholastic Activities in Grades 6-12

137 Rule 160-8-1-.01 Georgia Virtual School Program



DISTRICT ADMINISTRATIVE RULE

IEJ-R Above-Grade Acceleration

7/22/15 ~~x/x/24~~

GBSA Reference: IEJ (Performance Contracting)

1 **RATIONALE/OBJECTIVE:**

2
3 In recognition that students who exceed grade level standards may benefit from acceleration,
4 **whole grade or single subject**, administration will establish District procedures which take the
5 whole child into consideration.
6

7 **RULE:**

8 **A. GENERAL PROVISIONS:**

- 9 1. The following items are critical to successful acceleration: academic ability, aptitude,
10 achievement, developmental factors/interpersonal skills, attitude, and support.
- 11 2. Oversight and guidance are provided by District Advanced Learning Program (ALP) staff.
12 Local schools are responsible for the implementation of the acceleration process.
- 13 3. Acceleration forms are provided to the local school by the ALP office.
- 14 4. A student must be enrolled in a Cobb County School District school for a minimum of six
15 (6) weeks before he/she can be considered for the acceleration process.
- 16 5. Acceleration from middle school to high school may not take place after the first ten days
17 of the school year.
18

19 **B. PROCEDURES:**

- 20 1. **Request:**
21 A formal request for consideration of acceleration, **whole grade or single subject**, must
22 be initiated by a parent/guardian, teacher, counselor, school administrator, or District ALP
23 staff, utilizing the approved Request for Consideration of Acceleration form obtained from
24 the local school.
25
- 26 2. **Review of Data:**
 - 27 a. Once a request has been received, the local principal will designate a Local School
28 Contact to manage the acceleration process.
 - 29 b. In conjunction with the student's regular classroom teacher, the Local School Contact
30 will compile student performance data on the Local School Data Review form.
 - 31 c. A Child Study Team consisting of the school administrator, the student's current
32 classroom teacher, the ALP lead teacher at the school, and any other staff as
33 designated by the principal should review the parental request, student data, and
34 current sample of classroom work.
 - 35 d. The Child Study Team may make a recommendation to submit the student's file to the
36 District ALP office for further consideration or may deny the request. This decision
37 should be based on quantitative and qualitative data and should be noted on the Local
38 School Data Review form along with rationale. If the request is denied, the
39 parent/guardian should be informed of the decision by the Local School Contact.
 - 40 e. If the Child Study Team makes a recommendation for assessment, the ALP office
41 should review all documents and data provided and approve or deny the Child Study
42 Team recommendation for consideration of acceleration. The decision will be
43 communicated to the Local School Contact.
 - 44 (1) If approved, a Parental Consent for Testing form will be sent to the parent/guardian
45 by the local school. The ALP office will provide appropriate assessment and
46 administrative documents to the Local School Contact. Administration and scoring
47 of assessments will be the responsibility of the local school.

(2) If denied, the local school will be notified and the parent/guardian should be informed of the decision by the Local School Contact.

3. **Assessment:**

- a. No assessment will be conducted unless parental permission is provided ~~and hearing and vision screenings are current within the last nine (9) month.~~
- b. The Local School Contact should determine that all critical items are met, as determined by the District's current national acceleration assessment instrument.

4. **Acceleration:**

- a. The Local School Contact will compile all the data from the District's current national acceleration assessment instrument in the Summary and Planning Record and the Acceleration Assessment Results form. The appropriate point requirement must be met for acceleration consideration.
- b. The Local School Contact should schedule a meeting with the parent/guardian, the Child Study Team, and additional staff as needed. If the student is eligible based upon his/her score for consideration for acceleration, a representative from the next grade level should attend. If acceleration to the next level (i.e. child is accelerating from elementary to middle or middle to high) is being considered, the ALP supervisor and/or designee and an administrator or designee from the receiving school should also attend if possible.
- c. The parent/guardian and Child Study Team should each receive a copy of the Acceleration Assessment Results form. The Child Study Team should review and discuss the data with the parent/guardian as needed.
- d. The decision to accelerate the student must be a unanimous decision of the parent/guardian, the Child Study Team and other relevant staff (see item B.4.b. above).
- e. If the decision is not unanimous, the student's placement may not be changed. A subsequent meeting may be scheduled after an additional six (6) weeks if new data is presented.
- f. The Local School Contact should record the team's decision ~~and any applicable intervention plan~~ on the Summary and Planning Record **as well as on the acceleration transition plan.**

5. If acceleration is pursued, the student advances on a probationary status. A review date should be scheduled six (6) weeks later so that committee members can review whether the acceleration has been successful. At that time a final determination regarding long-term acceleration should be made. If it is determined at the review that the acceleration has been successful, the probationary period will be concluded. **If it is determined that the acceleration has not been successful, the student will be returned to their previous placement unless the student has been accelerated to high school.**

6. **Recordkeeping:**

Upon the conclusion of the acceleration process, test results should be placed in the student's permanent record. Copies of the results should be provided to the parent/guardian and forwarded to District ALP staff.

7. **Monitoring:**

School staff should continue to monitor accelerated student placement and performance in accordance with the plan developed by the Committee.

Adopted: 9/25/03

Reclassified an Administrative Rule: 9/1/04

Revised: 5/26/05; 2/13/08

Revised and recoded: 9/27/12 (Previously coded as Administrative Rule IKEB)

Revised: 5/14/14; 7/22/15; ~~x/x/24~~

GREEN highlights indicate content recommended by Teaching and Learning

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IFAA-R Instructional Resources Selection and Acquisition

~~7/1/22~~ **x/x/24**

GSBA Reference: IFAA (Textbook Selection and Adoption)

1 **RATIONALE/OBJECTIVE:**

2
3 In the Cobb County School District (District), ~~the identification of~~ **identifying** effective learning
4 resources is a systematic, data-driven process in which teaching & learning supervisors, **District**
5 **leaders,** teachers, and community members carefully review and evaluate learning resources.
6 The review process is vital for gathering feedback and data to inform the recommendation of
7 resources to the Board of Education.

8 **RULE:**

9
10 Teachers and students need access to a comprehensive collection of learning resources ~~that can~~
11 ~~be~~ customized to meet ~~the~~ **students'** diverse learning needs ~~of students~~ and provide teachers
12 with the necessary tools to ~~effectively~~ teach the Cobb Teaching & **and** Learning Standards
13 **effectively.**

14
15
16 Instructional resources shall be approved based on the extent to which they are aligned with the
17 Cobb Teaching and Learning Standards and District goals.

18
19 If requested, curriculum and instructional resource vendors shall be required to certify that all
20 curriculum and resources provided to the District comply with applicable state law and district
21 policies and rules.

22 **A. SOURCES OF CONTENT:**

- 23
24 1. Locally Developed Resources (LDR) are resources created by the **District's local school**
25 educators ~~in the District that.~~ **They** include, but are not limited to, multimedia resources,
26 problem-based activities, unit and lesson plans, and assessments.
- 27 2. Open Educational Resources (OER) are any ~~resources~~ print or non-print **resources** avail-
28 able at little or no cost that can be used to support teaching and learning. The ~~term~~
29 **content** can include, but is not limited to, textbooks, course readings, multimedia
30 resources, simulations, games, quizzes, assessment tools, and related content that can be
31 used for educational purposes.
- 32 3. Publisher-Produced Resources (PPR) are purchased content in print and/or non-print
33 formats that could include, but are not limited to, textbooks, full courses, content
34 cartridges, multimedia resources and professional learning services.
- 35 4. **Custom Content Development (CCD) are resources and educational materials**
36 **created or adaptations of educational materials adapted to meet specific District**
37 **needs, ensuring alignment with Cobb Teaching and Learning Standards and**
38 **District goals. Formats can include but are not limited to multimedia resources,**
39 **lesson plans, work text, digital content, and assessments.**

40 **PART I**

41 **A. CORE LEARNING RESOURCES:**

42 ~~Core Learning Resources are instructional materials and content which constitute the principal~~
43 ~~source of study for a state funded course, not including supplementary or ancillary material~~

(see Part II below) that include print and non-print resources provided for use by a whole class or specific course and are highly aligned to the Cobb Teaching and Learning Standards. These resources shall be presented to the Board for approval following a review process outlined below. **Core learning resources are the primary instructional materials for state-funded courses, excluding supplementary or ancillary content (See Part II below). These resources may include print or non-print materials, and custom-developed content, provided for use by entire classes or specific courses and aligned with the Cobb Teaching and Learning Standards.**

B. CORE LEARNING RESOURCES NEEDS ASSESSMENT:

1. Prior to the selection of **Before selecting** core learning resources, an evaluation of current resources by course/subject will be conducted to determine and address learning resource needs.
2. An analysis of the needs assessment will be conducted by the **The** Learning Resources department and respective Teaching & **and** Learning supervisor to determine the needs of a course/subject **will analyze the needs assessment**. The data gathered from the needs assessment will help determine the resources needed for review **content for the review committee Core Learning Resources Review Committee**.

C. CORE LEARNING RESOURCES REVIEW COMMITTEE:

Review Committees are established for each course/subject area. The Review Committee will be created jointly by the Learning Resource department and the Teaching & Learning supervisor based on recommendations made by the local school principals. Every school who teaches the course/subject under review will have the opportunity to be represented. **If the District identifies the need to purchase publisher content, the Learning Resource Department and the Teaching and Learning Supervisor will collaborate to form a Content Review Committee. Educators will be selected based on recommendations from local school principals.** Members will:

1. Review Committee members will have **unlimited** access to all materials, including print and non-print **materials, to evaluate the resources' alignment with the Cobb Teaching and Learning Standards**.
2. The material and digital access information will be available at the school site/location to allow for hands-on, daily experiences with the resources.
3. Committee members will have unlimited access to the resources during the review process, so they can evaluate the effectiveness of the resources and collect student feedback.
4. All communication with the learning resource provider will be made through the Learning Resource department.

D. CUSTOM-CREATED CONTENT REVIEW COMMITTEE:

If the District identifies the need to create custom content based on the needs assessment, a Custom Content Development Committee will be established to oversee the development and review of all materials. The review committee will be created jointly by Learning Resources, Teaching and Learning, Accountability, and representatives from the relevant subject areas and schools.

1. **Committee members will have unlimited access to all materials, including print and digital, to evaluate the resources' alignment with the Cobb Teaching and Learning Standards.**
2. **All communication with the publisher will be through the Learning Resource Department.**

E. ~~D.~~ DISTRICT-WIDE REVIEW OF CORE LEARNING RESOURCES REVIEW PROCESS:

1. **After the review committee(s) have evaluated the materials, the recommended resources will be made available at all schools for content/subject area teachers**

98 **to review over 30 days. During this time, teachers can assess the print, non-**
99 **print, and/or custom-developed content through hands-on, daily interactions.**

- 100 2. ~~1.~~ The following general criteria shall be used in the selection and evaluation of core
101 learning resources **The subject/content teachers will evaluate the resources on the**
102 **following general criteria:**
- 103 a. Resources shall support and be consistent with the District's mission, vision, and goals.
 - 104 b. Resources shall directly support the instruction of the Cobb Teaching and Learning
105 Standards.
 - 106 c. Resources shall include digital learning resources that are device agnostic and Learning
107 Tools Interoperability (LTI) compliant **can be integrated into the Cobb Teaching**
108 **and Learning System (CTLS).**
 - 109 d. Resources shall promote the integration of higher-level thinking skills.
 - 110 e. Resources shall meet high standards of quality in factual content and presentation.
 - 111 f. Resources shall be appropriate for the course/subject area.
 - 112 g. Resources shall be appropriate for the student's age, **and** emotional and social
113 development.
 - 114 h. Resources shall enhance the user's experience and have aesthetic and literary value.
 - 115 i. Resources shall avoid bias and adhere to standards of sensitivity relative to student
116 race, gender, religion, culture, ethnicity, disability, and socioeconomic status in
117 compliance with applicable state **and federal** law and district policies and rules.

118
119 **F. COMMUNITY REVIEW OF CORE LEARNING RESOURCES:**

- 120 1. The resources under review will be made available district wide and to the public
121 throughout the review period. All print, **non-print, and digital** resources will be made
122 available for review at a central location during regular business hours for a minimum of
123 ten (10) working days. To the extent possible, all digital resources will be made available
124 through the district website. District staff and community members who wish to review
125 suggested resources will be asked to provide feedback, and this data will be used to inform
126 the decision-making process.
- 127 2. Any materials identified as possibly inappropriate shall be brought to the attention of the
128 Superintendent or designee **Superintendent's or designee's attention.**
- 129 3. Material determined to be inappropriate to the general population of Cobb County shall be
130 returned to the review committee for re-consideration **reconsideration.**
- 131 4. The Superintendent or designee shall be responsible for securing Board approval prior to
132 the opening of each school year for any course or program K-12 for which students will not
133 be provided instructional resources on a one per student basis or class sets.

134
135 **G. RECOMMENDATION FOR ACQUISITION OF CORE LEARNING RESOURCES:**

- 136 1. ~~2.~~ The procedure for selection and acquisition of core learning resources is as follows:
- 137 a. Develop specific criteria for the subject area course to be used in the selection and
138 evaluation of learning resources.
 - 139 b. Complete the review of subject area and course needs assessment.
 - 140 c. Identify the type and number of core learning resources to be reviewed based on the
141 results of the needs assessment.
 - 142 d. Select review committee members for each subject area and course being reviewed.
143 Every school that offers the course/subject under review will have the opportunity to
144 be represented.
 - 145 e. Evaluate submitted resources by the learning resource review committee.
 - 146 f. Provide for district wide and public review of print and non-print resources
147 throughout the process.
 - 148 g. Collect **The learning resources committee will collect** and analyze all data
149 gathered during **the** review period regarding:
 - 150 a. ~~(1)~~ Cobb Teaching and Learning Standards alignment;
 - 151 b. ~~(2)~~ General criteria;
 - 152 c. ~~(3)~~ Specific subject area and course criteria;
 - 153 d. ~~(4)~~ Digital resources and ease of use;

- 154 e. ~~(5)~~ Student and teacher feedback; **and/or**
155 f. ~~(6)~~ District wide and public feedback.
- 156 2. ~~a. A technical~~ **Technology Services will conduct a technical** review of all
157 recommended resources ~~will be conducted by Technology Services to assure~~ **ensure**
158 compatibility with CCSD hardware and networks.
- 159 3. ~~b. Based on the data collected and the outcome of the process a recommendation will be~~
160 ~~made~~ **and technical review, the learning resources committee will recommend**
161 **make a recommendation** to the Superintendent.
- 162 4. ~~c.~~ The Superintendent or designee will present a full report and recommendation to the
163 Board.
- 164 5. ~~d.~~ The criteria for the acquisition of **acquiring** supplementary resources should be
165 consistent with the general criteria ~~used for the selection of~~ **for selecting** core learning
166 resources.
- 167 6. ~~e.~~ If the need arises for a limited review of core learning resources, such as for a newly
168 developed course, an ad hoc committee must be formed to review proposed material. Ad
169 hoc committees must have a minimum of three members familiar with the ~~standards of~~
170 ~~the newly developed course~~ **course's standards**. The criteria for the acquisition of core
171 learning resources for a newly developed course should be consistent with the general
172 criteria.

173
174 **F. ~~E. COMMUNITY & DISTRICT WIDE REVIEW OF CORE LEARNING RESOURCES:~~**

- 175 1. ~~The resources under review will be made available district wide and to the public~~
176 ~~throughout the review period. All print resources will be made available for review at a~~
177 ~~central location during regular business hours for a minimum of ten (10) working days. To~~
178 ~~the extent possible, all digital resources will be made available through the district~~
179 ~~website. District staff and community members who wish to review suggested resources~~
180 ~~will be asked to provide feedback, and this data will be used to inform the decision making~~
181 ~~process.~~
- 182 2. ~~Any materials identified as possibly inappropriate shall be brought to the attention of the~~
183 ~~Superintendent or designee.~~
- 184 3. ~~Material determined to be inappropriate to the general population of Cobb County shall be~~
185 ~~returned to the review committee for re-consideration.~~
- 186 4. ~~The Superintendent or designee shall be responsible for securing Board approval prior to~~
187 ~~the opening of each school year for any course or program K-12 for which students will not~~
188 ~~be provided instructional resources on a one per student basis or class sets.~~

189
190 **PART II**

191
192 **A. SUPPLEMENTAL LEARNING RESOURCES:**

- 193 1. ~~Supplementary~~ **Supplemental** learning resources are **resources in** any medium, print or
194 non-print, designed to supplement the core learning resources purchased at the District or
195 local school level. These materials include, but are not limited to, articles, online
196 simulations, worksheets, novels, biographies, speeches, videos, music, and similar
197 resources in any medium, including both physical or digital.
- 198 2. Local ~~Schools~~ **schools** have the flexibility to acquire supplemental learning resources to
199 support the District-provided core learning resources.
- 200 a. In no instance shall a school purchase instructional resources which supplant the Board
201 approved core learning resources without following the procedure for pilot projects as
202 outlined in **Administrative** Rule ICD-R (Pilot Projects).
- 203 3. **Non-School Materials/Outside Presenters:**
- 204 All non-school print and non-print materials utilized in the instructional program by
205 teachers, students, and guest presenters shall be supportive of the adopted curriculum for
206 the course being taught and appropriate for the targeted audience. It is the responsibility
207 of the teacher to preview non-school materials prior to use and to inquire of a guest
208 presenter information regarding his/her objectives and the contents of his/her
209 presentation prior to the presentation.

210 4. **Materials Provided by Businesses and Commercial Concerns Entities:**

- 211 a. The intent of the business or commercial **concern entity** contributing the material must
- 212 be judged to be of a community service nature rather than a matter of commercialism
- 213 **or profit.**
- 214 b. The use of instructional materials provided by businesses and commercial **concerns**
- 215 **entities** must be in keeping with District procedures intended to protect students from
- 216 commercial exploitation and to preserve instructional time from non-educational
- 217 interference. The District's procedures are detailed in Administrative Rule JHA-R
- 218 (Student Activities Fund Raising) and Administrative Rule KJ-R (Advertising in the
- 219 Schools).
- 220

221 **B. SELECTION OF SUPPLEMENTAL LEARNING RESOURCES**

222 Supplemental learning resources should be considered on the basis of the following:

- 223 1. The author or producer should be qualified as a subject specialist;
- 224 2. Concepts, content, and vocabulary should be appropriate for the potential user;
- 225 a. Content harmful to minors shall be prohibited. As defined in O.C.G.A. §20-2-324.6,
- 226 "harmful to minors" means that quality or description or representation, in whatever
- 227 form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:
- 228 (1) Taken as a whole, predominantly appeals to the prurient, shameful, or morbid
- 229 interest of minors;
- 230 (2) Is patently offensive to prevailing standard in the adult community as a whole with
- 231 response to what is suitable material for minors; and
- 232 (3) Is, when taken as a whole, lacking in serious literary, artistic, political, or scientific
- 233 value for minors.
- 234 b. Content that advocates for divisive concepts shall be prohibited. As defined in O.C.G.A.
- 235 §20-1-11, "divisive concepts" means any of the following concepts, including views
- 236 espousing such concepts:
- 237 (1) One race is inherently superior to another race;
- 238 (2) The United States of America is fundamentally racist;
- 239 (3) An individual, by virtue of his or her race, is inherently or consciously racist or
- 240 oppressive toward individuals of other races;
- 241 (4) An individual should be discriminated against or receive adverse treatment solely or
- 242 partly because of his or her race;
- 243 (5) An individual's moral character is inherently determined by his or her race;
- 244 (6) An individual, solely by virtue of his or her race, bears individual responsibility for
- 245 actions committed in the past by other individuals of the same race;
- 246 (7) An individual, solely by virtue of his or her race, should feel anguish, guilt, or any
- 247 other form of psychological distress;
- 248 (8) Performance-based advancement or the recognition and appreciation of character
- 249 traits such as a hard work ethic are racist or have been advocated for by individuals
- 250 of a particular race to oppress individuals of another race; or
- 251 (9) Any other form of race scapegoating or race stereotyping.
- 252 (a) As defined in O.C.G.A. §20-1-11, "race scapegoating" means assigning fault or
- 253 blame to a race, or to an individual of a particular race because of his or her
- 254 race. Such term includes, but is not limited to, any claim that an individual of a
- 255 particular race, consciously and by the virtue of his or her race, is inherently
- 256 racist or is inherently inclined to oppress individuals of other races.
- 257 (b) As defined in O.C.G.A. §20-1-11, "race stereotyping" means ascribing character
- 258 traits, values, moral or ethical codes, status, or beliefs to an individual because
- 259 of his or her race.
- 260 3. Facts presented should be accurate and up to date;
- 261 4. Information should be logically arranged;
- 262 5. Subject matter should hold the attention of the student;
- 263 6. Format of the material should be attractive and durable;

- 264 7. Illustrations should be pertinent and well executed;
 265 8. Items should meet a real or potential need;
 266 9. Evaluations from standard selection aids should be given consideration;
 267 10. Topics of a sensitive nature (i.e. social, political, religious) should be given a balanced
 268 treatment, with both pros and cons represented; **and**
 269 11. Equipment for purchase shall be considered on the basis of the following:
 270 a. ~~12.~~ Quality;
 271 b. ~~13.~~ Durability;
 272 c. ~~14.~~ Ease of use;
 273 d. ~~15.~~ Ease of maintenance and serviceability;
 274 e. ~~16.~~ Functionality;
 275 f. ~~17.~~ Safety; and
 276 g. ~~18.~~ Cost.

277
 278 **C. SUPPLEMENTAL LEARNING RESOURCES PREVIEW/PERMISSION:**

- 279 1. **Preview:**
 280 Teachers are responsible for completely previewing all supplemental materials (regardless
 281 of their source) before using them for whole-class instruction.
 282 2. **Permission:**
 283 The Teacher, **or** Principal **or** ~~/~~designee of a school may require written permission (Form
 284 IFAA-1 [Parent/Guardian Permission Form for Supplementary Materials]) of
 285 parents/guardians prior to the reading/viewing of supplementary materials if in his/her
 286 opinion the content may be of a sensitive nature within the school's community or the age
 287 group served by the school.
 288

289 **D. ALTERNATIVE ASSIGNMENTS:**

290 Professional discretion of the Principal or designee and staff must be used in the use of
 291 supplementary materials which might include topics of a sensitive nature as perceived by the
 292 community served. Parents/guardians of a student always have the option of requesting
 293 alternative assignments.
 294

295 **PART III**

296 **A. SPECIAL EDUCATION:**

297 Due to the unique needs of students in special education programs, teachers and
 298 administrators are authorized to select instructional resources to be consistent with the
 299 Individualized Education Program (IEP) of each student. While separate adoption is not
 300 required for special education programs and courses, special education students must be
 301 provided, free of charge, appropriate instructional materials as dictated by their IEP's or other
 302 program planning conducted for each student.
 303
 304

305 Adopted: 7/26/79
 306 Revised: 4/28/83; 8/8/84; 6/7/91; 6/25/92, 1/13/93; 7/26/93; 7/28/94; 8/9/95; 11/10/99
 307 Reclassified an Administrative Rule: 9/1/04
 308 Revised: 1/13/10
 309 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IJJ)
 310 Revised: 2/25/16; 7/1/22; ~~x/x/24~~

311	Legal Reference	
312	O.C.G.A. 20-1-11	Protecting Students First Act
313	O.C.G.A. 20-2-1010	SBOE prescribes textbooks
314	O.C.G.A. 20-2-168	Distribution of federal funds; summer school programs; year-round operation
315	O.C.G.A. 20-2-324.6	Content Harmful to Minors
316	O.C.G.A. 20-2-786	Parent Bill of Rights
317	Rule 160-4-4-.10	Textbook/Instructional Materials Selection and Recommendation
318	Rule 160-4-4-.20	Learning Resources Advisory Committee
319		



DISTRICT ADMINISTRATIVE RULE

IG-R School Counseling Program

~~12/8/22~~ x/x/24

RATIONALE/OBJECTIVE:

The Cobb County School District (District) recognizes the importance of balanced educational programs and services designed to provide academic and career preparation of all the district's children and youth. The District's school counselors advocate to remove barriers to student learning while contributing to a school culture where students feel safe and supported.

RULE:

A. PROGRAM DEVELOPMENT:

1. The counseling program shall provide school counseling and advisement services in accordance with State Board of Education Rules and the Cobb County School District School Counseling Comprehensive Guide by certified school counselors in each of the schools and alternative school programs in the District. Some components of the counseling program may be provided by, or in collaboration with, other staff members and/or qualified consultants.
2. Each school will develop a comprehensive school counseling program plan in accordance with the Cobb County School District School Counseling Comprehensive Guide to address the needs of their school and students in areas of academics, college and career readiness, and interpersonal skills.

B. PROGRAM COMMUNICATION:

Information will be provided annually to parents/guardians and community stakeholders regarding access to counseling services, academic advisement, and upcoming events pertinent to the counseling program.

C. PROGRAM ACTIVITIES:

The counseling program shall be responsible for ensuring that the following are provided through developmentally appropriate activities:

1. Counselors will provide information to students annually on how to access counseling services including maintaining a referral system, providing both planned programs for all students, and providing responsive services as requested by students and parents.
2. Counselors will provide interpersonal skills counseling in individual and small group settings and respond, as needed, in a timely manner to situations requiring crisis counseling.
3. Counselors will provide or and support programs in their schools that align with standards and competencies described in the Cobb County School District School Counseling Comprehensive Guide, and any state or federal law or state board rule related to school counseling or career development programming.
4. Counselors will provide and/or support programs in their schools to address academic achievement, college and career readiness, and interpersonal skills.
5. Counselors will provide opportunities for students to develop and achieve goals through the implementation of a comprehensive school counseling program that includes delivery

- of services through individual counseling, small group counseling, classroom instruction, and/or large group activities.
6. Counselors will address college and career awareness and/or career skill development at every grade level.
 7. Counselors will plan appropriate transition **and advisement** activities to prepare and inform students and **parents families** regarding successful transition from elementary school to middle school, middle school to high school, and high school to a wide variety of post-secondary options.
 8. **Counselors will provide instruction on suicide prevention in grades K-12 and Erin's Law/SB401 lessons in grades K-5.**

Adopted: 12/8/22

Revised: x/x/25

Legal Reference:

O.C.G.A. 19-7-5

O.C.G.A. 20-2-143

O.C.G.A. 20-2-161.3

O.C.G.A. 20-2-182

O.C.G.A. 20-2-211

O.C.G.A. 20-2-327

O.C.G.A. 20-3-242

O.C.G.A. 20-2-779.1

Rule 160-4-2-.48

Rule 160-4-8-.05

Rule 160-4-8-.01

Rule 160-4-2-.34

Rule 160-4-8-.09

Reporting child abuse

Sex education and AIDS prevention instruction; implementation; student exemption

Dual Enrollment Act; purpose; dual credit courses; eligibility for participation; eligibility for payment

Program weights to reflect funds for payment of salaries and benefits; maximum class size; reporting requirements; application to specific school years

Annual contract; disqualifying acts; job descriptions

Recognition of advanced proficiency/honors courses; counseling and development of individual graduation plans

Web based counseling and resources for students

Suicide prevention and awareness training

High School Graduation Requirements for Students Enrolling in the Ninth Grade for the First Time in the 2008-09 School Year and Subsequent Years

School Counseling

Student Support Services

Dual Enrollment

Student Advisement

GREEN highlights indicate content recommended by Teaching and Learning

BLUE highlights indicate content derived from Administrative Rule IDD-R and Board Policy JQM

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conformation/editorial changes



DISTRICT ADMINISTRATIVE RULE

IGB-R Student Support Teams/Response to Intervention

~~10/14/15~~ x/x/25

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) has established criteria to address the requirements of
4 the Student Support Team (SST) as outlined by Georgia Board of Education Rule IGB (Student
5 Support Team) (Rule 160-4-2-.32) and in consultation with Georgia Department of Education
6 Student Support Team Resource Manual **provide accelerated interventions to all students at**
7 **risk for poor learning and/or behavior outcomes**. The procedures of this rule will be applied
8 for students in Grades **Pre-K-12** to help assure that the **tiered support and** SST/Response to
9 Intervention (RtI) process will be **are** consistently applied.

10 11 RULE:

12 13 A. DEFINITIONS:

14 1. **Additional Instruction:**

15 Academic instruction beyond regularly scheduled academic classes that is designed to
16 bring students not performing on grade level, as defined by the Georgia Office of Student
17 Achievement, to grade level performance. It may include more instructional time allocated
18 during the school day, instruction before or after the school day, Saturday instruction,
19 and/or summer/inter-session instruction.

20 2. ~~2. Data Teams:~~

21 School based teams that review student data in order to make adjustments or
22 improvements to instruction.

23 ~~3. Differentiated Instruction:~~

24 Instructional strategies designed to meet individual student learning needs **by adjusting**
25 **the content, process, products, or learning environment through ongoing**
26 **assessment and flexible grouping.**

27 3. ~~4. Early Intervention Program (EIP):~~

28 A program designed to support students in need of additional assistance in the elementary
29 grades with reading and mathematics **Instructional programming designed for**
30 **students in grades kindergarten through fifth who are at risk of not reaching or**
31 **maintaining their academic grade level based on their performance on state or**
32 **national assessments or performance measures in English Language**
33 **Arts/Reading, Mathematics, or both to help them meet grade-level expectations**
34 **within the shortest possible time. EIP is established by State Board Rule 160-4-**
35 **2-.17 with guidance from the Georgia Department of Education's Early**
36 **Intervention Program (EIP) Guidelines.**

37 4. ~~5. Response to Intervention (RtI) Remedial Education Program (REP):~~

38 A practice of academic and/or behavioral interventions designed to provide early, effective
39 assistance to underperforming students. Researched-based interventions are
40 implemented and frequent progress monitoring is conducted to assess student response
41 and progress. The student's response is used as feedback to more accurately target
42 interventions. When students do not make progress, increasingly more individualized
43 interventions are introduced. **Instructional programming designed to provide**
44 **individualized basic skills instruction for students in grades 6-12 who have**
45 **identified deficiencies in reading, writing, or mathematics. REP provides a**

46 **structure for additional instruction and evidence-based interventions to ensure**
47 **students meet grade level expectations at the middle and high school level. REP**
48 **is established by State Board Rule 160-4-5-.01 with guidance from the Georgia**
49 **Department of Education Remedial Education Program Guidelines.**

50 5. **Tiered Support:**

51 **A structured framework consisting of multiple levels designed to address the**
52 **academic and behavioral needs of students. This approach is proactive and**
53 **preventive, utilizing data and tailored instruction to address students' academic**
54 **and behavioral requirements, facilitating their overall growth.**

55 6. **6. Student Support Team (SST):**

56 An interdisciplinary group **team** that uses a systematic process to address learning and/or
57 behavior problems of students, K-12, in a school. **This team develops an intervention**
58 **plan that is progress monitored and located in the District-provided platform (see**
59 **the District's intervention guidance documents). The SST program is established**
60 **by State Board Rule 160-4-2-.32 with guidance from the Georgia Department of**
61 **Education Student Support Team Resource Manual.**

62
63 **B. RESPONSE TO INTERVENTION (RTI) PROCESS ASSESSMENT AND IDENTIFICATION:**

64 1. The Response to Intervention (RtI) Process is a problem-solving process in every school.
65 Students requiring additional instruction to meet individual learning expectations will
66 receive support through a systematic and purposeful RtI process. The number of students
67 requiring interventions will decrease as the level of intensity of the intervention increases.
68 **The District shall provide a universal screener in reading and math conducted**
69 **three times per year for students in grade K-8 to help identify students who may**
70 **be at risk for poor outcomes across one or more domains (i.e., reading and**
71 **math).**

72 2. The Response to Intervention (RtI) process includes several key components:

73 a. A 4-Tier delivery model designed to provide support matched to student need through
74 the implementation of standards-based classrooms.

75 b. Evidence-based instruction as the core of classroom instruction.

76 c. Evidence-based interventions of increasing levels of intensity based on progress
77 monitoring.

78 d. The use of a variety of ongoing assessment data to determine which students are not
79 meeting success academically and/or behaviorally.

80 e. Data Teams in each school serve as the driving force for instructional decision making in
81 the building.

82 f. Purposeful allocation of instructional resources based on student assessment data.

83 **In grades K-3, the universal screener will also serve as the state-mandated**
84 **dyslexia screener.**

85 3. **Interventions:** are recorded and progress is monitored at Tiers 2 and 3. Scheduled team
86 meetings are held to either continue monitoring student progress or change/add
87 interventions as needed. If the student is improving, the strategies may stay the same,
88 continue or discontinue. If the student is not responding, problem-solving continues and
89 more intensive strategies for improvement are applied. If the student does not
90 demonstrate adequate progress, a recommendation to conduct formal assessments to
91 determine eligibility for Special Education Services or other programs may result.

92 a. **K-12 students at risk for poor learning outcomes based on available**
93 **assessment data, including but not limited to universal screeners, will receive**
94 **interventions through tiered support.**

95 b. **For K-3 students scoring significantly at-risk on the reading universal**
96 **screener, an intervention plan shall be developed within fifteen (15) school**
97 **days of the assessment.**

98 c. **Parent(s)/guardian(s) shall be notified of the intervention plan which will**
99 **begin within thirty (30) days of the assessment.**

100
101 **C. RTI—APPLYING INTERVENTIONS EARLY INTERVENTION PROGRAM (EIP):**

102 1. Schools and teachers are to address the needs of students to the extent possible within
103 the classroom through differentiation of instruction, activities, and support in grades K-12.
104 Throughout the school year, student performance may increase, decrease or progress

steadily due to a variety of factors. It is the responsibility of the teacher to assess and monitor student progress within the classroom and to identify when additional supports or scaffolding are needed. Teachers will identify students in need of additional classroom support early in the school year/course through observation, conversation, assignments, or assessments—formal and informal. Teachers should assure that multiple assessments/sources of evidence are used when identifying students in need of intervention strategies and/or services. Such assessments are not limited to, but may include:

a. Developmentally appropriate measures such as:

- (1) Diagnostic assessments;
- (2) Reading assessments/literacy profiles;
- (3) Assessment portfolios;
- (4) Performances/demonstrations; and/or
- (5) Assessments of content skills, concepts, and knowledge.

b. Tests of demonstrated achievement such as:

- (1) Standardized, norm-referenced tests;
- (2) Standardized, criterion-referenced tests; and/or
- (3) Other commercially prepared assessments.

c. Review of:

- (1) Classroom performance (i.e., participation, student work/portfolios, homework completion);
- (2) Report card grades;
- (3) Early Intervention Program (EIP) assessments; and/or
- (4) Student records.

d. Recommendations from teachers, administrators, counselors, other school staff, and parents/guardians.

Eligibility:

Entrance and exit criteria for EIP eligibility are established by the Georgia Department of Education.

2. For Tier 1, teachers may change their method of instruction, provide a student with individual assistance, offer extended learning opportunities, and/or other supports. If students continue to need additional assistance, a team approach may be applied to Tier 2 and SST/Tier 3 supports. **Interventions/Monitoring:**
 - a. **Early intervention programming shall include targeted, evidence-based interventions and frequent progress monitoring.**
 - b. **Students qualifying for EIP will receive evidence-based interventions that are supplemental to core instruction and delivered to small groups or individually.**
3. Each school shall have a minimum of one SST/RtI committee and shall establish support team procedures.
 - a. The SST shall include at a minimum the referring teacher and at least two of the following participants, as appropriate to the needs of the student:
 - (1) Principal
 - (2) General education teacher
 - (3) School counselor
 - (4) Lead teacher
 - (5) School psychologist
 - (6) Subject area specialist
 - (7) ESOL teacher
 - (8) Special education teacher
 - (9) School social worker
 - (10) Central office personnel
 - (11) Section 504 coordinator
 - (12) Other appropriate personnel
 - b. Parents/guardians shall be invited to participate in all meetings of their child's SST/Tier 3 and in the development of interventions for their child.

Parental Notification:

a. **Parent(s)/guardian(s) shall be notified when their student qualifies for EIP support and offered the opportunity to be involved in EIP decisions.**

- 163 b. **Schools shall provide a 10-day notice of opportunity to conference about a**
164 **potential EIP student's performance and EIP.**

166 **D. DOCUMENTATION OF SST/RtI ACTIVITIES REMEDIAL EDUCATION PROGRAM (REP):**

167 Documentation of SST/RtI activities shall include the following:

- 168 1. Student's general information;
- 169 2. Names of team members;
- 170 3. Meeting dates;
- 171 4. Identification of student learning and/or behavior problems;
- 172 5. Any records of assessment;
- 173 6. Intervention plan and implementation results; and
- 174 7. Follow up and, as appropriate, continuous evaluation.

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176 In general, no student, who has shown a pattern of underachieving throughout the course of a
177 school year, should be retained without being a part of an intervention process, which may
178 include: identification, assessing, analyzing the results, providing intervention strategies,
179 notifying parents/guardians and monitoring progresses.

181 The Remedial Education Program (REP) is an instructional program designed for students in
182 grades 6-12 who have identified deficiencies in reading, writing, or math. The REP Program
183 can be designed to be a part of a tiered system of support to address the needs of the whole
184 child. The REP provides a schedule-based structure for additional supplemental instruction and
185 evidence-based interventions to ensure students meet grade level expectations at the middle
186 and high school level.

187 1. **Eligibility:**

188 **Eligibility criteria for REP is established by the Georgia Department of Education.**

189 2. **Interventions/Monitoring:**

- 190 a. **Remedial programming shall include additional instruction and/or evidence-**
191 **based interventions and progress monitoring.**
- 192 b. **Students qualifying for REP will receive instruction and/or interventions that**
193 **are supplemental to core instruction and delivered to small groups or**
194 **individually.**

196 **E. NOTIFICATION TO PARENTS/GUARDIANS SST/TIERED SUPPORT:**

197 **District schools will provide evidence-based academic and behavioral interventions**
198 **that target the area(s) of need with increasing frequency, intensity, and duration.**
199 **Student progress will be monitored and analyzed to assess the effectiveness of**
200 **interventions and adjustments made accordingly.**

- 201 1. Reasonable efforts should be made to keep parents/guardians informed and active in their
202 child's education. When the student is identified as needing prescribed interventions for a
203 specific concern, parents/guardians are to be notified in writing, through email or by
204 phone. Parents/guardians are partners and play a strong role in the Response to
205 Intervention (RtI) process and progress analysis. Once intervention strategies have been
206 implemented, parents/guardians are to be kept abreast of progress or lack thereof through
207 meeting notifications or regular progress updates.

208 **Tier 1:**

209 **Schools will provide high-quality, school-wide academic and behavioral**
210 **instruction and supports to meet the diverse needs of all students through**
211 **differentiated instruction.**

- 212 2. Prior to any recommendations for retention, promotion or placement for students, refer to
213 the established criteria in the Administrative Rule IHE-R (Promotion and Retention).

214 **Tier 2:**

215 **Students whose screening results and/or other data sources indicate academic**
216 **and/or behavior risks, including risk for significant reading deficiencies and/or**
217 **characteristics of dyslexia, receive evidence-based small group intervention that**
218 **targets the students' area of need and supplements core instruction and supports**
219 **provided at Tier 1. Parents will be notified that their student is receiving**
220 **intervention(s) in the area of need.**

- 221 3. **SST/Tier 3:**

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Each school's SST shall establish support team procedures. Identified students will receive intensive and individualized evidence-based interventions provided with more intensity, frequency, and duration than Tier 2 interventions, as determined by the SST. Interventions are provided in addition to core instruction and the supports provided at Tier 1. Parents will be invited to participate in the interdisciplinary meetings, in which an intervention plan is developed, and progress is discussed.

F. FEDERAL/STATE PROGRAMS

1. **Nothing in this Rule shall be interpreted to supplant services provided to students under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.**
2. **Nothing in the Rule shall be interpreted to supplant services provided to students under State Board Rule 160-4-5-.02 (Language Instruction Program For English Learners).**

Adopted: 2/13/13
Revised: 10/14/15; ~~x/x/25~~

Legal Reference	Special Education Services
O.C.G.A. 20-2-152	<u>Early Intervention Program</u>
<u>Rule 160-4-2-.17</u>	Student Support Team
Rule 160-4-2-.32	<u>Remedial Education</u>
<u>Rule 160-4-5-.01</u>	Evaluations and Re-evaluations
Rule 160-4-7-.04	

GREEN highlights indicate content recommended by Accountability
BLUE highlights indicate content recommended by Teaching and Learning
PURPLE highlights indicate content recommended by Policy and Planning
ORANGE highlights indicate content recommended by ParkerPoe
TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IHA-R Grading Systems

7/1/19 x/x/25

1 **RATIONALE/OBJECTIVE:**

2
3 The Accountability and Research Division, in conjunction with the Academic Division, of the Cobb
4 County School District (District) shall devise a grading system which shall be used to report
5 student progress toward academic standards to parents/guardians and to record this progress in
6 each student's educational record.

7
8 The administration is also authorized to establish differentiated quality points based upon the
9 academic demands of specified high school courses.

10 **RULE:**

11 The following grading systems shall be used in the District:

12 **A. GENERAL GUIDELINES:**

13 1. **Assignment of Grades:**

14 While the District's grading system has been developed cooperatively between the
15 Accountability and Research Division, the Academic Division, and local school educators, the
16 final evaluation of students and the assignment of grades is the responsibility of school
17 administrators and teachers. The following guidelines shall be followed in the calculation of
18 grades:

19 a. Courses with state-required end-of-course assessments will count this test as the only
20 comprehensive final exam and must calculate the score as part of the final grade.

21 b. **Grade Changes:**

22 In accordance with O.C.G.A. § 20-2-989.20, no classroom teacher shall be required,
23 coerced, intimidated, or disciplined in order to change the grade of a student. **This Rule**
24 **shall not apply when a teacher has failed to comply with the grading Policies or Rules**
25 **adopted by the District or written procedures established by a school within the District**
26 **that are applicable to the grading process unless such a** **However, teachers are**
27 **required to abide by Board Policies, District Rules, and the school's written**
28 **procedures that are applicable to the grading process, unless the** Policy, Rule,
29 or procedure would require a student be given a grade different than the actual grade
30 achieved. Nothing in this Rule shall be construed to prevent a principal or other school
31 administrator from discussing the grade of a student with a classroom teacher. Further,
32 this Rule shall not be construed to prevent the Superintendent, Chief Accountability
33 and Research Officer, or designee from changing a student's grade. Any grade change
34 made by a person other than the classroom teacher must be clearly indicated in the
35 student's school records and must indicate the person responsible for making such
36 grade change.

37 2. **Late Enrollment:**

38 Students enrolling in the District when two weeks or less remain in the evaluation period
39 shall receive evaluation marks based on the transcript from the sending school.

40 Parents/guardians shall be notified of this procedure.

41 3. **Notification of Failure:**

45 The Principal should establish school procedures requiring parent/guardian notification
46 prior to a student's receiving a failing grade as a final grade for an evaluation period,
47 quarter or semester.

48 **4. Accommodations/Modifications:**

- 49 a. Accommodations are changes in instruction that enable students to demonstrate their
50 classroom abilities. They provide equity, not advantage. Appropriate accommodations
51 for students with disabilities do not reduce or lower the standards or expectations for
52 content and do not invalidate assessment results. Therefore, students with
53 accommodations may earn the same credit as those not receiving accommodations.
54 Accommodations will adhere to the State Special Education Accommodations Manual
55 and the decisions of the IEP/504 Team.
- 56 b. Modifications are alterations that change, lower, or reduce learning expectations.
57 Modifications can increase the gap between the achievement of students with
58 disabilities and expectations for proficiency at a particular grade level. Consistent use
59 of modifications could adversely affect students throughout their educational career.
60 Modifications in statewide assessments may invalidate the results.

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62 **B. ELEMENTARY SCHOOL:**

63 **1. Kindergarten and Grades 1, 2, and 3:**

- 64 a. Students shall be evaluated on two scales that reflect the implementation of state
65 mandated standards along with District-developed additions to those standards.
- 66 b. **Academic Areas:**
67 Performance in some academic areas shall be marked on the following scale:
68 **3+** = Exceeds Standards-in addition to the 3, makes applications and inferences
69 beyond expectations;
70 **3** = Meets Standards-consistently and independently;
71 **2** = Progressing toward meeting the standards;
72 **1** = Limited progress or does not meet the standards; and
73 **N/A** = Not assessed at this time.
- 74 c. **Learning Skills/Behaviors:**
75 Learning skills and behaviors shall be marked on the following scale:
76 **S** = Successful;
77 **P** = Progressing; and
78 **N** = Needs Improvement.
- 79 d. As provided by **Georgia State** Board of Education Rule 160-4-2-.13 and confirmed by the
80 Board, standards-based report cards will be limited to Kindergarten and Grades 1, 2, and
81 3.

82 **2. Grades 4-5:**

- 83 a. Students in grades 4 and 5 shall be evaluated in Reading, Language Arts, Mathematics,
84 Social Studies, Science, and Health by means of numerical grades. Letter grades
85 represent the following numerical grades:
86 **A** Shall represent an average of 90-100 and shall indicate superior achievement.
87 **B** Shall represent an average of 80-89 and shall indicate above average achievement.
88 **C** Shall represent an average of 74-79 and shall indicate average achievement.
89 **D** Shall represent an average of 70-73 and shall indicate minimum achievement.
90 **F** Shall represent an average of below 70 and shall indicate failure to achieve.
- 91 b. Reading shall be reported as a **numeric** grade and **Above, On,** or **Below Level.**
- 92 c. Art, Music, and Physical Education shall be evaluated by means of an A, B, C, D, or F,
93 according to the following guidelines:
94 **A** Shall indicate superior achievement.
95 **B** Shall indicate above average achievement.
96 **C** Shall indicate average achievement.
97 **D** Shall indicate minimum achievement.
98 **F** Shall indicate failure to achieve.
- 99 d. In grades 4 and 5 a letter grade of D or above shall indicate that the student's
100 academic performance complies with the Georgia Board of Education Rule 160-4-2.13
101 Grading Systems, which establishes 70 as a minimum passing score.

e. Conduct and Study/Work Habits shall be evaluated as:

- S** = Satisfactory;
- NI** = Needs Improvement; or
- U** = Unsatisfactory.

C. MIDDLE SCHOOL:

1. Grades:

All subjects shall be graded by means of numerical grades. Letter grades represent the following numerical grades:

- A** Shall represent an average of 90-100 and shall indicate superior achievement.
- B** Shall represent an average of 80-89 and shall indicate above average achievement.
- C** Shall represent an average of 74-79 and shall indicate average achievement.
- D** Shall represent an average of 70-73 and shall indicate minimum achievement.
- F** Shall represent an average of below 70 and shall indicate failure to achieve.

2. Incomplete Work:

~~I~~ Shall represent incomplete work:

- A student may have fourteen (14) calendar days after the close of each semester to complete make-up work that shall be accepted on the same basis for all students.
- The Principal may extend this time for medical reasons. A student is ineligible for interscholastic activities until the make-up work is completed and the required passing grade(s) is/are recorded.

3. ~~2.~~ Conduct:

Conduct shall be evaluated as:

- S** = Satisfactory;
- NI** = Needs Improvement; or
- U** = Unsatisfactory.

4. ~~3.~~ All high school rules and procedures shall apply to high school courses taken in middle school, including, but not limited to grading, withdrawing, and scheduling.

D. HIGH SCHOOL:

1. Grades:

Student performance shall be recorded on the permanent record using numerical grades. Letter grades represent the following numerical grades:

- A** Shall represent an average of 90-100 and shall indicate superior achievement.
- B** Shall represent an average of 80-89 and shall indicate above average achievement.
- C** Shall represent an average of 74-79 and shall indicate average achievement.
- D** Shall represent an average of 70-73 and shall indicate minimum achievement.
- F** Shall represent an average of below 70 and shall indicate failure to achieve.

2. Incomplete Work:

~~I~~ Shall represent incomplete work:

- A student may have fourteen (14) calendar days after the close of each semester to complete make-up work that shall be accepted on the same basis for all students.
- The Principal may extend this time for medical reasons. A student is ineligible for interscholastic activities until the make-up work is completed and the required passing grade(s) is/are recorded.

3. ~~2.~~ Conduct:

Student conduct shall be evaluated as:

- S** = Satisfactory,
- NI** = Needs Improvement, or
- U** = Unsatisfactory

4. ~~3.~~ Advancement:

Refer to Administrative Rule IHE-R (Promotion and Retention) for requirements to advance with the student's entering class.

5. ~~4.~~ Late Enrollment: Grading of High School Students Who Enter During a Semester:

a. Previously Enrolled:

158 Students who enter a District high school during a semester who have previously been
159 enrolled in a high school program shall be graded on the basis of their transcript from
160 the previous school attended and their performance in class for the remainder of the
161 semester.

162 b. **Not Previously Enrolled:**

163 Students who enroll in a District high school during the semester who have not
164 previously been enrolled in school during that semester shall declare at the time of
165 enrollment whether or not their participation in class shall be on an audit basis or a
166 credit basis:

- 167 (1) The school should make every effort to involve parents/guardians in this
168 declaration of intention at the time of enrollment.
- 169 (2) Students enrolling in a District high school for the first time during a semester on a
170 credit basis shall be responsible for the content and objectives for the total
171 semester's work and all grade-bearing activities for the class. Teachers shall be
172 responsible for informing students of their obligation for grade-bearing activities,
173 but they shall not be responsible for providing information to students on content
174 that was presented prior to the time of the student's enrollment in school. These
175 students will be assigned grades for credit at the end of the semester based upon
176 their declared intention at the time of enrollment.

177 6. ~~5.~~ **Withdrawing:**

178 a. **From a Course:**

179 If a student withdraws from a course after the first ten days of the semester, the
180 withdrawing student will receive the grade of 10 in the course, and the course and
181 grade shall be recorded on the cumulative record. The Superintendent or designee may
182 make exceptions to this paragraph if a different action is appropriate. In the event the
183 Superintendent or designee elects to change a withdrawing student's grade of 10, the
184 grade change and identity of the party responsible for the grade change must be
185 clearly indicated in the withdrawing student's record.

186 b. **From School:**

187 If a student withdraws from school prior to the completion of a semester, the courses
188 taken, grades earned, or attendance shall not be recorded on the cumulative record.
189 This information shall be recorded on the withdrawal form and the decision concerning
190 grades and credits shall be the responsibility of the school to which the student
191 transfers.

192 7. ~~6.~~ **Transfer of Grades and Credits Between Block and Non-Block Schedules
193 Within the District:**

194 The District will make every attempt to accommodate the scheduling needs of high
195 school students who transfer between block and non-block schools within the District.
196 Course placement will be based on courses passed as reflected on the official
197 transcript, the date of the transfer, the availability of classes, and prerequisite
198 requirements.

199 8. ~~7.~~ **Transferring Grades and Credits from Accredited and Non-Accredited
200 Schools:**

201 a. **Course Titles:**

202 Transfer course titles will be changed to the appropriate Cobb County course titles for
203 courses in English, mathematics, science, social studies, foreign language, health, and
204 the specific course Personal Fitness. Transfer elective course titles will be changed to
205 broad categorical titles, such as physical education, business education, and other
206 appropriate categories.

207 b. **Credit:**

208 (1) **Accredited Schools:**

- 209 (a) Carnegie unit credit received from the schools accredited by a designated
210 regional or state accrediting agency will be accepted as established by
211 Georgia State Board of Education Rules and Cobb County School District
212 Administrative Rules.

- 213 (b) Grades of students transferring from schools accredited by a designated
214 regional or state accreditation agency will be recorded as numerical grades.

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(c) **Quality points for transfer grades for Honors, AP, and college/university courses will be determined based upon the issuing district's policies.**

(d) ~~(e)~~ For students transferring to a **Cobb County District** High School from an accredited school as defined previously the following procedures will be followed:

1. Student grades will be subject to the following conversion scale.

A+	= 99	B+	= 89	C+	= 79	D+	= 73	F	= 69 and below
A	= 95	B	= 85	C	= 76	D	= 72		
A-	= 90	B-	= 80	C-	= 74	D-	= 70		

2. In cases where the issuing school uses a grading scale different from Cobb County's, the numerical grade to be recorded will be derived by the following steps:

- a. Converting the transferred numerical grade to a letter grade according to the issuing school's grading scale, and then,
- b. Assigning a numerical grade based on the preceding conversion scale.

3. If grades of pass or fail are received, the following procedure must be applied:

- a. Fail will be recorded as "F", and no credit will be included in the calculation of the cumulative average;
- b. Pass will be recorded as "P", and no credit will be included in the calculation of the cumulative average.

4. If a situation occurs where the above procedures adversely affects the academic standing of the student, a request for transcript review may be made to the school administration. A written request for a transcript review may be made for a **central District-level** review through the Principal only after the local appeal.

(2) Non-Accredited Schools, Non-Traditional Education Centers, and/or Home Schools:

(a) Probationary Placement:

Students transferring from a non-accredited school, non-traditional education center or from a home study program will be granted probationary placement based on records of prior school(s), home study programs and/or non-traditional education centers and satisfactory performance of the student for a grading period.

1. Students who successfully complete the probationary courses will receive credit and the transfer grade (as documented by an official transcript or paperwork) from the non-accredited school or home study program. Mandatory state testing requirements for specific courses must also be met before **credit shall be is** issued.
2. Courses for which there is no counterpart in the **Cobb County District** curriculum will be considered as electives and credit given in that category after academic courses have been validated.

(b) Ninth Grade:

Students entering the ninth grade from a non-accredited school, non-traditional education center, or from a home study program will be registered for on-grade-level classes unless the parent(s)/guardian(s) signs a waiver form requesting a different placement.

(c) Grade Point Averages:

Grade point averages are based on quality points as specified in 9.a. of this Rule and Administrative Rule IDCH-R (Dual/Joint Enrollment Program). Courses which receive extra quality points are specified in the "Quality Points" table below.

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8. **8. Repeated Courses:**
- a. Once a student has received credit for a course, he/she may not repeat the course for additional credit or to improve his/her grade.
 - b. A student may repeat for credit a course in which he/she has received an F. Both grades must be recorded on the cumulative record and figured in the grade point average.
9. **9. Grade Point Average/Rank In Class/Honor Graduates:**
- a. A student's grade point average is based on quality points awarded for each grade earned.

QUALITY POINTS		
Regular Courses	Honors Courses (see school registration forms)	Advanced Placement (AP), and college/University courses as described in Rule IDCH-R
		International Baccalaureate (IB) 4 th and 5th Year Foreign World Language Mathematics Courses: Multi-Variable Calculus Science Courses: Advanced Physics Robotics Advanced Genetics/DNA Research Advanced Scientific Internship Chemical and Material Science Engineering Advanced Scientific Research
A = 4 0 Quality Points	A = 4.5 Quality Points	A = 5 1 Quality Points
B = 3 0 Quality Points	B = 3.5 Quality Points	B = 4 1 Quality Points
C = 2 0 Quality Points	C = 2.5 Quality Points	C = 3 1 Quality Points
D = 1 0 Quality Points	D = 1.5 Quality Points	D = 2 1 Quality Points
F = 0 Quality Points	F = 0 Quality Points	F = 0 Quality Points

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- b. **Class Rank:**
 - (2) The student's rank in class shall be assigned according to grade point average in descending order.
 - (3) When two or more students have the same grade point average, they shall be given the same rank in class, but each student shall be counted as though he/she were occupying a separate station in the ranking. For example: Students A, B, C have a GPA of 3.729. The immediately preceding average is 3.750 which ranks number 8 in the class. Students A, B, C are assigned rank number 9. Student D, with a GPA of 3.695 is assigned rank number 12.

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(4) Honor Graduates:

After the final computation of the grade point average, Honor Graduates shall be only the students with a grade point average of 3.500 or better.

10. ~~10.~~ Valedictorian/Salutatorian:

It is the option of the local school to recognize the valedictorian and salutatorian of the graduating class. If two or more persons earn exact equivalent GPA's (Grade Point Averages), each may be recognized with valedictory honors. The valedictorian and salutatorian will be determined by the grade point average at the end of the senior year.

11. ~~11.~~ Summer Educational Activities:

Student participation in summer educational activities such as the Governor's Honors Program, music camps, etc. may be noted on the student's permanent record as non-credit participation.

Adopted: 8/11/82

Revised: 4/28/83; 8/8/84; 6/25/92; 7/28/94; 2/1/02

Reclassified an Administrative Rule: 9/1/04

Revised: 8/13/08; 7/1/09

Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IKA)

Revised: 11/13/13 (to be effective 7/1/14); 4/21/14; 7/3/14; 12/14/16; 7/1/19; ~~x/x/25~~

Legal Reference

O.C.G.A. 20-2-989.20 Grade Integrity

O.C.G.A. 20-2-157 Uniform reporting system (post-secondary op, HOPE, other financial aid eligibility)

Rule 160-4-2-.13 Statewide Passing Score

Rule 160-5-1-.15 Awarding Units of Credit and Acceptance of Transfer Credits and/or Grades

Rule 160-5-1-.18 Competitive Interscholastic Activities in Grades 6-12

GREEN highlights indicate content recommended by Accountability
BLUE highlights indicate content recommended by Teaching and Learning
TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IHAB-R Report Cards

9/19/19 x/x/25

1 RATIONALE/OBJECTIVE:

2
3 The Accountability and Research Division, in conjunction with the Teaching and Learning Division
4 shall devise a system to report student progress to parents/guardians.

5 6 RULE:

7
8 See Administrative Rule IHA-R (Grading Systems) for guidelines regarding the changing of a
9 student's grade.

10 11 A. ELEMENTARY SCHOOL:

12 Student progress in the elementary schools shall be reported as follows:

- 13 1. Progress updates shall be available to parents/guardians after 4.5 4½ weeks of each
14 quarter.
- 15 2. Progress reports describing the student's progress in grades K-5 shall be available to
16 parents/guardians at the end of each nine-week period.
- 17 3. Parent-teacher conferences shall be scheduled with parents/guardians of all elementary
18 students (Administrative Rule IED-R [Scheduling for Instruction]).
- 19 4. It should be the responsibility of teachers to notify parents/guardians of students'
20 scholastic deficiencies.
- 21 5. ~~Reports indicating pupil placement for the next school year will be mailed to~~
22 ~~parents/guardians after the close of each school year if a stamped, self-addressed~~
23 ~~envelope is provided by the parent/guardian, or parents/guardians may request a copy in~~
24 ~~accordance with Administrative Rule JR-R (Student Records).~~ **Report cards and progress**
25 **reports will be available to parents/guardians digitally. Student placement for**
26 **the next school year will be indicated on the final report card for the school year.**

27 28 B. MIDDLE SCHOOL:

- 29 1. Grades of students in grades 6-8 shall be available to parents/guardians at 4½-week
30 and/or six-week intervals and when the final course grade is given at the close of the
31 scheduling term.
- 32 2. It shall be the responsibility of teachers to notify parents/guardians of students' scholastic
33 achievements and deficiencies through progress updates. These may include deficiencies
34 on progress reports as well as deficiencies related to the continuation criteria for advanced
35 content courses.
- 36 3. Schools should make efforts to inform parents/guardians/students when the student is in
37 danger of failing a course. Where possible, a deficiency notice (academic alert/progress
38 update) should precede a failing grade by a minimum of ten school days.
- 39 4. ~~Report cards may be mailed to parents/guardians after the close of each school year if a~~
40 ~~stamped, self-addressed envelope is provided by the parent/guardian, or~~
41 ~~parents/guardians may request a copy in accordance with Administrative Rule JR-R~~
42 ~~(Student Records).~~ **Report cards and progress reports will be available to**
43 **parents/guardians digitally.**

44 45 C. HIGH SCHOOL:

- 46 1. Grades of students in grades 9-12 shall be available to parents/guardians at six-week
47 intervals and when the final course grade is given at the close of the semester.
48 2. Schools should make efforts to inform parents/guardians/students when the student is in
49 danger of failing a course. Where possible, a deficiency notice (academic alert/progress
50 update) should precede a failing grade by a minimum of ten school days.
51 3. ~~Progress reports may be mailed to parents/guardians after the close of each school year if~~
52 ~~a stamped, self-addressed envelope is provided by the parent/guardian, or~~
53 ~~parents/guardians may request a copy in accordance with Administrative Rule JR-R~~
54 ~~(Student Records).~~ **Report cards and progress reports will be available to**
55 **parents/guardians digitally.**

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58 **D. NON-CUSTODIAL PARENT ACCESS:**

59 See Administrative Rule JC(1)-R (Non-Enrolling Parent Rights) regarding access to student
60 records by non-enrolling parents.
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Adopted: 8/11/82

64 Revised: 4/28/83; 7/11/84; 8/8/84; 7/11/85; 6/25/92; 7/28/94

65 Reviewed: 6/1/02

66 Reclassified an Administrative Rule: 9/1/04

67 Revised: 8/13/08

68 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IKAB)

69 Revised: 11/13/13 (to be effective 7/1/14); 7/25/16; 9/19/19; ~~x/x/25~~

70

71 Legal Reference

72 O.C.G.A. 20-2-989.20

Grade Integrity

73 Rule 160-4-2-.13

Statewide Passing Score

74 Rule 160-5-1-.07

Student Data Collection

GREEN highlights indicate content recommended by Accountability

BLUE highlights indicate content recommended by Teaching and Learning

ORANGE highlights indicate content recommended by ParkerPoe

PURPLE highlights indicate content relocated or cross-referenced to Administrative Rule IGB-R

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

IHE-R Promotion and Retention

6/14/17 x/x/25

RATIONALE/OBJECTIVE:

The Cobb County School District (District) will, at a minimum, comply with all applicable authority and state requirements regarding the academic promotion, placement, and retention of students. The regulations of this policy apply to students in grades k-12 to help assure that basic promotion, placement, and retention criteria will be consistently addressed.

RULE:

A. DEFINITIONS:

1. ~~Accelerated Instruction:~~

~~Challenging instructional activities that are intensely focused on student academic deficiencies in reading and/or mathematics. This accelerated instruction is designed to enable a student who has not achieved grade level, as defined by the Governor's Office of Student Achievement, to meet grade level standards in the shortest time possible.~~

2. ~~Additional Instruction:~~

~~Academic instruction beyond regularly scheduled academic classes that is designed to bring students not performing on grade level, as defined by the Governor's Office of Student Achievement, to grade level performance. It may include more instructional time allocated during the school day, instruction before and/or after the school day, Saturday instruction, and/or summer/inter-session instruction.~~

3. ~~Differentiated Instruction:~~

~~Instructional strategies designed to meet individual student learning needs.~~

4. ~~Early Intervention Program (EIP):~~

~~A program designed to support students in need of additional support in both reading and mathematics.~~

5. ~~Grade Level:~~

~~Standard of performance, as defined by the Governor's Office of Student Achievement, on the appropriate state-adopted assessments.~~

6. ~~Placement:~~

~~The assignment of a student to a specific grade level based on the determination that such placement will most likely provide the student with instruction and other services needed to succeed and progress to the next higher level of academic achievement.~~

7. ~~Placement Committee:~~

~~The committee established by the principal or designee to make placement decisions concerning a student who does not achieve proficiency on the appropriate state-adopted assessments.~~

8. ~~Promotion:~~

~~The assignment of a student to a higher grade level based on the student's achievement of established criteria in the current grade.~~

9. ~~Response to Intervention (RtI):~~

A practice of academic and/or behavioral interventions designed to provide early, effective assistance to underperforming students. Researched-based interventions are implemented, and frequent progress monitoring is conducted to assess student response and progress. The student's response is used as feedback to more accurately target interventions. When students do not make progress, increasingly more individualized interventions are introduced.

10. Retention:

The re-assignment of a student to his/her current grade level during the next school year.

B. PROMOTION, PLACEMENT, AND RETENTION REQUIREMENTS FOR KINDERGARTEN:

1. State rules and regulations, as well as District requirements, will be followed regarding assessment procedures and criteria used to determine the readiness of a kindergarten student for first grade. Multiple, state-approved sources of data will be used to identify each student's strengths and needs, determine the appropriate placement for each student, and to assist with the design of appropriate instructional programs and teaching methods.
2. Georgia State Board of Education and District regulations will be followed when assessing the readiness of students who are not enrolled in the District's kindergarten programs but who wish to enroll in one of the District's first grade programs. Good cause exemptions may be considered, however, social-emotional or physical development should not be used as the sole criteria for retention or placement.
3. All or part of the following indicators shall be considered for kindergarten promotion:
 - a. Readiness level as established by the results of the state assessment;
 - b. Readiness level as indicated on the student report card; and
 - c. Teacher recommendation for promotion.
4. Placement decisions will be made on an individual basis. If a student is retained in kindergarten, written documentation of evidence supporting the decision will be filed in the student's permanent record.
5. Every effort should be made to consult with the child's parent(s)/guardian(s) about the placement; however, the principal will have the final authority for placement decisions. The student's parent(s)/guardian(s) will be notified of the final placement decision.
6. Students who spend a second year in kindergarten will be provided accelerated **tiered support and/or** differentiated ~~and/or additional~~ instruction **(see Administrative Rule IGB-R)**. No student will be retained in kindergarten more than once.
7. In general, no student should be retained without being a part of an intervention process, which may include: identification, assessment, analysis of results, intervention strategies, parental notification, and progress monitoring.

C. DISTRICT PROMOTION, PLACEMENT, AND RETENTION REQUIREMENTS FOR GRADES 1 through 8:

1. Promotion:

All or part of the following indicators shall be considered:

a. Grades 1, 2, and 4:

- (1) Readiness level as established by the results of the appropriate **state-approved adopted assessment (grades 1 and 2) and the appropriate** state-adopted assessment **(grade 4)** in the areas of reading and/or mathematics.
- (2) Readiness level as indicated on the student report card.
- (3) Teacher recommendation for promotion.

b. Grades 3 and 5:

- (1) Readiness level as established by the results of the appropriate state-adopted assessment in the areas of reading and/or mathematics.
- (2) Readiness level as indicated on the student report card.
- (3) Teacher recommendation for promotion.
- (4) Clear demonstration of grade level competency in mathematics and reading. ~~(see Section E below)~~

c. Grades 6 through 8:

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In order to earn promotion to the next grade level, the student must meet all of the following criteria:

- (1) Pass math, English/language arts, and one additional core subject for the year or demonstrate minimum proficiency on the appropriate state-adopted assessment in math, English/language arts and one additional core subject.
- (2) Earn a combined overall passing average for all scheduled courses for the year; and
- (3) Demonstrate an appropriate level of reading comprehension as measured by Lexile score.

2. Placement/Retention:

- a. The principal or designee shall implement a process to:
 - (1) Determine whether each student shall be retained or placed based on a review of the overall academic achievement and any reasons **for suggesting to consider** a good cause exemption. Factors to be considered include, but are not limited to:
 - (a) Standardized test scores
 - (b) Learning ability of student;
 - (c) Previous interventions (including RtI);
 - (d) Previous retentions;
 - (e) Age and maturity of student;
 - (f) Attendance; **and/or**
 - (g) Teacher recommendation.
 - (2) Develop/revise ~~an accelerated~~ **a tiered support and/or** differentiated ~~and/or additional~~ instructional plan **(see Administrative Rule IGB-R)** for each student who does not earn promotion.
- b. Retention of students should be made at the lowest level.
- c. The principal or designee shall annually notify the parent(s)/guardian(s) that promotion, placement, or retention of a student into a grade, class, or program will be based on the student's academic achievement.
- d. Placement decisions will be made on an individual basis. If a student is retained, written documentation of evidence supporting the decision will be filed in the student's permanent record.
- e. If placement or retention is recommended, the principal or designee will consult with the child's parent(s)/guardian(s). The principal will have the final authority regarding placement and retention decisions. The student's parent(s)/guardian(s) will be notified of the final decision.
- f. In general, no student should be retained without being a part of an intervention process, which may include: identification, assessment, analysis of results, intervention strategies, parental notification, and progress monitoring.

3. Retention Limitations:

No student will be retained more than once in each of the following grade categories:

- Grades 1 or 2
- Grade 4
- Grades 6 or 7

D. RETENTION OF A STUDENT WHO HAS EARNED PROMOTION IN GRADES 6-8:

In order for a student who has earned promotion in grades 6-8 to be retained, written documentation shall be maintained in the student's permanent record and shall include the following information:

1. A parent/guardian written statement outlining the reasons for requesting the retention and/or a school-initiated written request with accompanying written approval of the request by the parent/guardian;
2. Statement from two professional sources from outside the student's school justifying the retention for educational reasons; and
3. Written approval of the retention request and justification of the retention for educational reasons by the principal, the Superintendent, and two teachers, other than an athletic coach, who have taught the student.

155 **E. STUDENT SUPPORT, TESTING AND NOTIFICATION REQUIREMENTS FOR GRADES 3,**
156 **5, AND 7:**

157 1. **Identification:**

158 Any third, fifth or seventh grade student that scores below grade level in mathematics
159 and/or reading, as measured multiple assessments (e.g. nationally normed standardized
160 assessments, DRA, classroom assessments, etc.) administered each fall, will be identified
161 as needing specific interventions to improve the student's performance.

162 2. **Interventions:**

163 An intervention process will be put in place for support of students identified below grade
164 level in mathematics and/or reading. This process includes identification, assessment,
165 analysis of results, intervention strategies, parental notifications, and progress monitoring.
166 If the student's math and/or reading level shows improvement, the strategies may stay
167 the same, continue or discontinue. If the student is not responding more intensive
168 strategies for improvement may be applied.

169 Interventions may include, at the discretion of the local school:

- 170 a. Additional instruction;
- 171 b. Differentiated instruction; and/or
- 172 c. Early Intervention Program (EIP).

173 3. **Notification to Parents:**

- 174 a. Reasonable efforts should be made to keep parents informed and active in their child's
175 education. When the student is identified as performing below grade level,
176 parents/guardians should be notified.
- 177 b. Parents/guardians should also be notified that if these interventions do not yield
178 performance that clearly demonstrates that the student has made enough progress to
179 be considered on grade level by the end of the school year, the student may be
180 retained.

182 **F. HIGH SCHOOL PROMOTION INDICATORS:**

183 Students shall be on track to advance with the graduating class they enter as a ninth grader
184 (or under which they are placed upon transfer) with the following indicators:

- 185 1. Maintain the following minimum units of credit required for promotion.
 - 186 a. 10th grade: 5 units
 - 187 b. 11th grade: 10 units
 - 188 c. 12th grade: 16 units
- 189 2. For students enrolling in the ninth grade for the first time in the 2008-2009 school year
190 and for subsequent years, the following requirements must also be met in order to
191 advance with the entering graduating class:
 - 192 a. 10th grade: 5 units, including one full credit each of state required or core coursework
193 in mathematics, science, and English/language arts.
 - 194 b. 11th grade: 10 units, including two full units each of state required or core coursework
195 in mathematics, science, and English/language arts.

196 **Students placed in ninth grade who do not meet expectations on the math and/or**
197 **reading portions of the eighth grade end of grade Georgia Milestone assessment**
198 **(state rule 160-4-2-.11) shall be placed in skills building math and/or reading**
199 **classes in the ninth grade.**

200
201
202 Adopted: 8/11/82

203 Revised: 4/28/83; 7/11/84; 8/8/84; 7/11/85; 4/28/88; 6/8/88; 1/10/90; 6/25/92; 7/28/94; 8/24/00; 2/1/02; 5/22/03;
204 7/22/04

205 Reclassified an Administrative Rule: 9/1/04

206 Revised: 2/21/06; 7/27/06; 1/10/07; 8/13/08; 4/13/11

207 Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IKE)

208 Revised: 2/13/13; 7/4/14

209 Waiver: 9/10/14 (Section D waived for the 2014-2015 school year)

210 Revised: 11/12/14 (to incorporate Policy JQM)

211 Waiver: 5/6/16 (Section D waived for the 2015-2016 school year)

212 Revised: 5/5/17; 6/14/17; ~~x/x/25~~

213
214 Legal Reference

215 O.C.G.A. 20-2-282

Georgia Academic Placement and Promotion Policy

216	O.C.G.A. 20-2-283	Georgia Academic Placement and Promotion Policy-Criteria; specific requirements for students
217		in grades three, five and eight; implementation
218	O.C.G.A. 20-2-284	Criteria for local boards of education; model placement and promotion policy
219	O.C.G.A. 20-2-2162	Military children; placement based on current educational assessments; subsequent evaluations
220	O.C.G.A. 20-2-281	Assessment of effectiveness of educational programs
221	O.C.G.A. 20-2-285	Placement and Promotion policy - implementation timetable
222	Rule 160-3-1-.07	Testing Programs- Student Assessment
223	Rule 160-4-2-.11	Promotion, Placement, and Retention
224	Rule 160-5-1-.18	Competitive Interscholastic Activities in Grades 6-12

GREEN highlights indicate content recommended by Accountability
BLUE highlights indicate content recommended by Teaching and Learning
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DISTRICT ADMINISTRATIVE RULE

IHF-R Graduation Requirements

~~12/7/23~~ x/x/25

~~The District complies with all State Board Rules and policies regarding graduation requirements, credit transfers, and awarding of credits to students.~~

RATIONALE/OBJECTIVE:

The Cobb County School District (District) shall provide secondary school teaching, learning, and support services that reflect the high school graduation and state assessment requirements and assist all students in developing their unique potential to function in society. **The District follows all State Board Rules and policies regarding graduation requirements, credit transfers, and awarding of credits to students unless waived under the District's Strategic Waiver School System contract and shall meet or exceed all standards as set forth by applicable accrediting agencies.**

~~Requirements for regular high school graduation from the District shall meet or exceed all rules and standards as set forth by the State Board of Education and applicable accrediting agencies.~~

RULE:

A. INSTRUCTIONAL SUPPORT AND DELIVERY SERVICES:

The District shall provide instructional support and delivery services. These services shall include, but are not limited to the following:

1. Beginning in sixth grade, students will be provided a continuous advisement component to:
 - a. Familiarize students with graduation requirements;
 - b. Help students identify the likely impact of individual career objectives on the program of study they plan to follow, including career pathways; and
 - c. Provide annual advisement updates to report progress and offer alternatives in meeting graduation requirements and career objectives.
2. Record keeping and reporting services that document students' progress toward graduation and include information for the school, parents/guardians, and students.
3. Diagnostic and continuous evaluation services that measure individual student progress in meeting competency expectations for graduation.
4. Instructional programs, resources, and accelerated intervention opportunities to assist each student in meeting graduation requirements.
5. Appropriate curriculum and assessment procedures for students who have been identified as having disabilities that prevent them from meeting the prescribed competency performance requirements.

B. APPLICATION:

This Rule is effective for students enrolling in the ninth grade for the first time in 2008-2009 and subsequent years.

C. DEFINITIONS:

1. **Career, Technical and Agricultural Education (CTAE) Pathways:**

43 Three elective units in a coherent sequence that includes rigorous content aligned with
44 industry-related standards leading to college and work readiness in a focused area of
45 student interest.

46 2. **Core Courses:**

47 Courses identified as "c" or "r" in the Georgia Board of Education's list of state-funded
48 courses for the specified program of study (see State Board of Education Rule 160-4-2-
49 .20).

50 3. **Elective Courses:**

51 Any courses identified as "e" in the Georgia Board of Education's list of state-funded
52 courses that a student may select beyond the core requirements to fulfill the unit
53 requirements for graduation (see State Board of Education Rule 160-4-2-.20).

54 4. **Georgia Alternate Assessment (GAA):**

55 An alternate assessment based on alternate academic achievement standards. The GAA is
56 a standardized, task-based assessment with multiple access points designed for students
57 with significant cognitive disabilities under the Individuals with Disabilities Education Act
58 (IDEA) whose Individualized Education Program (IEP) team has determined they are
59 unable to meaningfully access the regular assessment program, even with maximum
60 appropriate accommodations. The purpose of the GAA is to ensure that students with
61 significant cognitive disabilities are provided access to the state academic content
62 standards and given the opportunity to demonstrate achievement of the knowledge,
63 concepts, and skills inherent in the standards.

64 5. **Required Courses:**

65 Specific courses identified as "r" in the Georgia Board of Education's list of state-funded
66 courses that each student in a program of study shall pass to graduate from high school
67 (see State Board of Education Rule 160-4-2-.20).

68 6. **Secondary School Credential:**

69 A document awarded to students at the completion of the high school experience:

70 a. **High School Diploma:**

71 The document awarded to students certifying that they have satisfied attendance, unit
72 requirements, and any applicable state assessments.

73 b. **High School Certificate:**

74 The document awarded to students who have earned 23 units but do not complete all
75 of the criteria for a diploma.

76 c. **Transition Diploma:**

77 The document awarded to students with disabilities assigned to a special education
78 program who have not met the state assessment requirements referenced in Georgia
79 Board of Education Rule 160-3-1-.07 "Testing Programs-Student Assessment" or who
80 have not completed all of the requirements for a high school diploma but who have
81 nevertheless completed their IEP. This document is referenced as a Special Education
82 Diploma in Georgia State Board Rule 160-4-2-.48 **and does not terminate Free and**
83 **Public Education for students with an Individual Education Plan.**

84 d. **Alternate Diploma:**

85 The document awarded to students with the most significant cognitive disabilities who
86 were assessed using the alternate assessment aligned to the alternate academic
87 achievement standards. While this diploma is standards-based and aligned with the
88 state requirements for the regular high school diploma (High School Diploma), it is not
89 a regular high school diploma. Therefore, an alternate diploma does not terminate Free
90 and Appropriate Public Education (FAPE) for students with an Individualized Education
91 Program (IEP).

92 7. **Significant Cognitive Disabilities:**

93 Students with significant intellectual disabilities or intellectual disabilities concurrent with
94 motor, sensory or emotional/behavioral disabilities who require substantial adaptations
95 and support to access the general curriculum and require **additional instruction an**
96 **integrated curriculum** focused on relevant life skills and **may** participate in the Georgia
97 Alternate Assessment (GAA).

98 8. **Unit:**

99 One unit credit awarded for a minimum of 150 clock hours of instruction or 135 hours of
100 instruction in an approved block schedule.

101 9. **Unit, Summer School:**

One unit of credit awarded for minimum of 120 clock hours of instruction.

D. GENERAL PROVISIONS:

The District has based local graduation requirements on Georgia State Board of Education Rule 160-4-2-.48 and requires the following:

1. Attendance:

- a. Attendance is required for high school students in accordance with state law and State Board of Education Policies, Georgia Board of Education Rule 160-5-1-.10.
- b. Students must be enrolled in a minimum of two and a half units of credit each semester as they progress toward high school graduation. For exceptions to this Rule, see Administrative Rule IED-R (Scheduling for Instruction).

2. Units of Credit:

- a. All District high schools shall make available to all students the required programs of study.
- b. A course shall count only once for satisfying any unit of credit requirement for graduation.

AREAS OF STUDY

COURSE	UNITS REQUIRED
English/Language Arts*	4
Mathematics*	4
Science*	4 The 4 th science unit may be used to meet both the science and an elective requirement, but shall count as only one unit unless otherwise specified.
Social Studies*	3
CTAE and/or World Languages and/or Fine Arts	3
Health and Physical Education*	1
Electives	4
TOTAL UNITS (MINIMUM)	23

***Required Courses and/or Core Courses**

3. Course Credit:

Credit may be earned in the following ways:

a. Regular School Program:

- (1) Unit credit shall be awarded only for courses, grades 9-12, as approved by the Georgia State Board of Education. Unit credit may be awarded for courses offered in the middle grades that meet 9-12 Georgia standards. The IEP, if applicable, shall specify whether core courses taken as part of an IEP shall receive core unit credit.
- (2) No course credit may be awarded for courses in which instruction is based on the Georgia standards for grade K-8.
- (3) Completion of diploma requirements does not necessarily qualify students for the Hope Scholarship Program.

b. Dual Enrollment:

See Administrative Rule IDCH-R (Dual/Joint Enrollment Programs).

c. Work Experience:

Work Experience credit is awarded during the school year only for on-the-job experience phase of the Career, Technical and Agricultural Education (CTAE) Work Based Learning programs:

(1) Traditional Schedule:

Students may earn from .5 up to a maximum of 1.5 units per semester, depending upon his/her individual schedule, grade level, graduation status, and job placement.

(2) Block Schedule:

145 Students may earn a maximum of two units per semester, depending upon
146 his/her individual schedule, grade level, graduation status, and job placement.

147 d. **Non-Traditional Course Delivery:**

148 (1) **Definition:**

149 Non-Traditional course delivery is course delivery that is outside of the
150 traditional programs as outlined above. This includes online courses,
151 correspondence courses and private school courses taken while concurrently
152 enrolled in Cobb County during the school year and summer.

153 (2) **Requirements:**

- 154 (a) Students may earn credit toward graduation through non-traditional delivery
155 provided the course(s) meet(s) District curriculum and assessment
156 requirements, and the course provider is accredited by a regional accreditation
157 institution.
- 158 (b) Students seeking a diploma from the **Cobb County School** District must meet
159 the enrollment requirements of Administrative Rule IED-R (Scheduling for
160 Instruction).
- 161 (c) **Hardship Cases:**
- 162 The Superintendent or designee shall exercise discretion in approving credit
163 for courses delivered through non-traditional methods or waiving provisions
164 stated above for hardship cases on an individual basis.
- 165 (d) Credit for courses delivered through non-traditional methods may be applied
166 toward the graduation requirements for all diplomas. Options include:

167 1) **Cobb Virtual Academy/Georgia Virtual:**

- 168 a) **Cobb Virtual Academy** provides year-round online courses for initial
169 credit and credit recovery to high school students enrolled in the District.
170 Online course offerings and enrollment information may be found on the
171 **Cobb Virtual Academy** website at www.cobbvirtualacademy.org
172 b) The Georgia Virtual School provides year-round online courses for initial
173 credit and credit recovery to high school students in those courses not
174 offered by **Cobb Virtual Academy** online course offerings and
175 enrollment information may be found on the Georgia Virtual School
176 website at www.gavirtualschool.org

177 2) **Credit Recovery:**

178 The District provides course credit recovery opportunities for students
179 who have previously failed a course through online curriculum delivery
180 systems.

181 (3) **Correspondence Courses, Online Courses, and Private School Courses**
182 **(Other than Cobb Virtual Academy, Georgia Virtual School and other State**
183 **Credit Recovery programs, or courses receiving prior District approval):**

184 Credit will be given for correspondence, online, and private school courses taken
185 while concurrently enrolled in the District (including summer term) for elective
186 credit when the student complies with the following provisions:

- 187 (a) Before the student enrolls in the course, the course is approved using Form IHF-
188 1 (Request for Approval to Take Non-Traditional Courses).
- 189 (b) While the student is enrolled in a District school, completion of one credit as
190 recorded on an official transcript will be required before the school officials
191 authorize enrollment in another non-traditional course.
- 192 (c) The course provider is accredited by a regional accreditation institution.
- 193 (d) The course includes a final evaluation component, and the course provider
194 provides evidence that the administration of the final examination has been
195 appropriately proctored.
- 196 (e) If a course is approved for a graduating senior, the school must receive the
197 transcript no later than the last day of senior classes.

198 e. **Subject Area Competency Testing:**

199 In accordance with State Board Rule 160-5-1-.15, students who successfully
200 demonstrate subject area competency through a state-adopted or state-approved
201 assessment instrument may earn up to three units of credit toward graduation.

202 f. **High School Courses Taken in Middle School:**

- 203 (1) Upon completion of high school courses taken at the middle school level the final
204 grade will be recorded on the high school transcript.
205 (2) High school credit earned in middle school will count toward graduation but grades
206 for these courses will not be calculated into the student's high school Grade Point
207 Average (GPA).
208 g. **Summer School:**
209 The District offers tuition-based course opportunities for all high school students
210 during the summer recess.
211

212 E. AREAS OF STUDY:

213 Courses listed below in the program meet the entrance requirements for public post-
214 secondary institutions in Georgia. Students who are planning to attend a school other than a
215 Georgia public institution should check the specific requirements of the school they wish to
216 attend. In order to receive a diploma, students must also pass the requirements as referenced
217 in **Georgia State** Board of Education Rule 160-3-1-.07.

218 1. **General Provisions:**

- 219 a. Courses that earn unit credit are listed in the **Georgia State** Board of Education's list of
220 state-funded courses.
221 b. Students may select courses listed in the **Georgia State** Board of Education's list of
222 state-funded courses within the following guidelines:

223 (1) **Required Courses:**

224 Any course identified as "r" is required and must be successfully completed.
225 Another course cannot be substituted for them unless otherwise specified in the
226 **Georgia State** Board of Education's list of state-funded courses (see State Board of
227 Education Rule 160-4-2-.20).

228 (2) **Core Courses:**

229 Any course identified as "c" is a core course and may be selected to count as one of
230 the core unit requirements (see State Board of Education Rule 160-4-2-.20).

231 (3) **Elective Courses:**

232 A course identified as "e" is an elective course that may be selected beyond the
233 core requirements to fulfill the unit requirements (see State Board of Education
234 Rule 160-4-2-.20).

235 2. **English/Language Arts:**

236 Four units of credit in English language arts shall be required of all students. A full unit of
237 credit in Ninth-Grade Literature and Composition and a full unit of credit in American
238 Literature/Composition shall be required. All courses that may satisfy the remaining units
239 of credit are identified with a "c." The Writing, Conventions, and Listening, Speaking, and
240 Viewing strands of the Georgia Performance Standards shall be taught in sequence in
241 grades 9-12. Literature modules may be taught in any sequence in grades 10-12.

242 3. **Mathematics:**

- 243 a. Four units of core credit in mathematics shall be required of all students, including
244 Algebra I or its equivalent, Geometry or its equivalent, and **Advanced** Algebra II or its
245 equivalent. Additional core courses needed to complete four credits in mathematics
246 must be chosen from the list of **GSE Georgia Board of Education**/IB/dual enrollment
247 designated courses.

248 b. **Students with disabilities:**

- 249 (1) The mathematics requirements above apply to each student with a disability,
250 consistent with his or her IEP. Students with Disabilities may, upon determination
251 of the IEP team, who earn credit in Coordinate Algebra/Algebra I/or the equivalent,
252 Analytic Geometry/Geometry/or the equivalent, Advanced Algebra/Algebra II/or the
253 equivalent, along with two support courses (3 core and 2 electives) to meet
254 mathematics diploma requirements. Successful completion of 3 core units of
255 mathematics may not meet the mathematics admission requirements for entrance
256 into a University System of Georgia institution or other post-secondary institution
257 without additional coursework.

- 258 (2) Students with Disabilities, who were identified prior to high school enrollment and
259 have a disability affecting mathematics achievement, may, upon determination of
260 the IEP team, follow an alternate course sequence to meet mathematics course
261 requirements. The alternate course sequence allows a student earning core credit

262 in Coordinate Algebra or Algebra I and Analytic Geometry or Geometry, with two
263 additional state-approved mathematics courses, to satisfy the minimum
264 mathematics requirements for high school graduation. IEP teams should utilize the
265 Students with Disabilities- High School Mathematics Decision Rubric, as outlined by
266 the Georgia Department of Education when making the determination regarding
267 alternate course sequence. Successful completion of this pathway may not meet
268 the mathematics admission requirements for entrance into a University System of
269 Georgia institution or other post-secondary institution without additional
270 coursework.

271 **4. Science:**

- 272 a. Four units of credit in science shall be required of all students, including:
- 273 (1) One unit of Biology;
 - 274 (2) One unit of either Physical Science or Physics;
 - 275 (3) One unit of either Chemistry, Earth Systems, Environmental Science or an AP/IB
276 course; and
 - 277 (4) One additional science unit.
- 278 b. The fourth science unit may be used to meet both the science and an elective
279 requirement but shall count as only one unit unless otherwise specified.
- 280 c. Any AP/IB science course may be substituted for the appropriate courses listed above.

281 **5. Social Studies:**

282 A total of three units of credit shall be required in social studies:

- 283 a. One unit in United States History;
- 284 b. One unit in World History;
- 285 c. One-half unit of American Government/Civics shall be required; and
- 286 d. One-half unit of Economics shall be required.

287 **6. CTAE/World Languages/Fine Arts:**

288 A total of three units of credit shall be required from the following areas: CTAE and/or
289 World Languages and/or Fine Arts. Students are encouraged to select courses in a focused
290 area of interest.

291 **a. Career, Technical and Agricultural Education (CTAE) Pathways:**

- 292 (1) Students may earn three units of credit in a coherent sequence of CTAE courses
293 through a self-selected pathway leading to college readiness and a career readiness
294 certificate endorsed by related industries.
- 295 (2) Students are encouraged to complete a pathway when selecting electives.

296 **b. World Language:**

- 297 (1) Students are encouraged to earn two units of credit in the same language.
- 298 (2) Students planning to enter or transfer into a University System of Georgia
299 institution or other post-secondary institution must earn two units of the same
300 language.
- 301 (3) Technical College System of Georgia institutions do not require world language
302 credit for admissions.
 - 303 (a) Students whose native language is not English may be considered to have met
304 the world language expectation by exercising the credit in lieu of
305 enrollment option if they are proficient in their native language. A formal
306 examination is not necessary if other evidence of proficiency is available.
307 NOTE: Not all post-secondary institutions may accept credits earned under this
308 provision.
 - 309 (b) Any state board approved world language course may be taken to fulfill the
310 world-language requirements.

311 **c. Fine Arts:**

- 312 (1) Students may earn three units of credit in a coherent sequence of Fine Arts courses
313 in the same area (e.g., band, chorus, dance, orchestra, theater, or visual arts).
- 314 (2) Students are encouraged to complete a pathway when selecting electives.

315 **7. Health and Physical Education:**

- 316 a. One unit of credit in health and physical education is required. Students shall
317 combine one-half or one-third units of credit of Health (17.011), Health and Personal
318 Fitness (36.051), or Advanced Personal Fitness (36.061) to satisfy this requirement.

- b. Three (3) units of credit in JROTC (Junior Reserve Officer Training Corps) may be used to satisfy this requirement, beginning with students who enter as 9th graders in the 2017-2018 school year.

F. REQUIRED PROCEDURES FOR AWARDING UNITS OF CREDIT:

1. **A Unless otherwise waived by the District's Strategic Waiver System contract, a** unit of credit for graduation shall be awarded to students only for successful completion of state-approved courses of study based on a minimum of:
 - a. 150 clock-hours of instruction provided during the regular school year;
 - b. 135 clock-hours of instruction in an approved block schedule during the regular school year; or
 - c. A minimum of 120 clock-hours of instruction in summer school.
2. Units of credit for graduation shall be awarded to high school students participating in any dual enrollment program using the ratio referenced in Georgia Board of Education Rule 160-4-2-.34 "Postsecondary Options."
3. Credit awarded for learning which has occurred outside the 9-12 classroom (for example, home schooling) shall be awarded based on proficiency tests. Equivalency credit shall be shown on the transcript.
4. Refer to Administrative Rule IHE-R (Promotion and Retention) for requirements to advance with the student's entering class.

G. STUDENTS WITH SIGNIFICANT COGNITIVE DISABILITIES:

1. Students with significant cognitive disabilities who entered the ninth grade for the first time prior to the 2020-2021 school year may graduate and receive a regular high school diploma when the student's IEP team determines that the student has:
 - a. Completed an integrated curriculum based on the GSE that includes instruction in Mathematics, English/Language Arts, Science and Social Studies as well as career preparation, self-determination, independent living and personal care to equal a minimum of 23 units of instruction, ~~and ;~~
 - b. Participated in the GAA during middle school and high school, ~~;~~ and
 - c. Reached the 22nd birthday OR has transitioned to an employment/education/training setting in which the supports needed are provided by an entity other than the local school system.
2. Students with significant cognitive disabilities who entered the ninth grade for the first time on or after the 2020-2021 school year may graduate and receive an alternate diploma (as defined above) when the student's IEP team determines that the student has:
 - a. Completed an integrated curriculum based on the Georgia Standards of Excellence (GSE) that includes instruction in Mathematics, English/Language Arts, Science and Social Studies as well as career preparation, self-determination, independent living and personal care to equal a minimum of 23 units of instruction, ~~and ;~~
 - b. Participated in the GAA during middle school and high school, ~~;~~ and
 - c. Has transitioned to an employment/education/training setting in which the supports needed are provided by an entity other than the local school system.

Adopted: 9/26/02

Revised: 3/30/03

Reclassified an Administrative Rule: 9/1/04

Revised: 5/9/07; 8/13/08; 11/11/09; 10/12/11; 4/11/12

Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IKF)

Revised: 11/13/13 (to be effective 7/1/14); 7/3/14; 12/14/16; 4/22/21; 7/1/22; 12/7/23; ~~x/x/25~~

Legal Reference

O.C.G.A. 20-2-70

Requirements and procedures for issuing and awarding high school diplomas to honorably discharged Korean Conflict and Vietnam Conflict veterans

O.C.G.A. 20-2-142

Prescribed courses; development/dissemination of instructional materials on effects of alcohol

O.C.G.A. 20-2-150

Eligibility for enrollment

O.C.G.A. 20-2-154

Remedial education program

Rule 160-4-2-.20

List of State Funded K-8 Subjects and 9-12 Courses

Rule 160-4-2-.48

High School Graduation Requirements For Students Enrolling In Ninth Grade For The First Time In The 2008-2009 School

Rule 160-4-3-.14

Work-Based Learning Programs

GREEN highlights indicate content recommended by Teaching and Learning

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



DISTRICT ADMINISTRATIVE RULE

II-R Testing Programs

5/22/15 x/x/25

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) implements and maintains a District-wide assessment
4 program that incorporates standardized tests required by the Georgia Department of Education,
5 state **and/or** federal law, and any other assessments required by the District (Board Policy IH
6 [Student Achievement]) to assist teachers and administrators in providing appropriate instruction
7 for students.

8 9 RULE:

10 11 A. GENERAL PROVISIONS:

- 12 1. Under the direction of the Superintendent, the District test coordinator should develop
13 procedures for test administration and test security. The procedures will be consistent with
14 state and federal requirements.
- 15 2. All tests shall be administered according to established testing procedures.
- 16 3. General publication of test results shall be authorized by the Superintendent. Generalized
17 results of all State- or District-mandated standardized tests should be reported to the
18 **Cobb County** Board of Education (Board) as soon as possible after receipt.

19 20 B. PURPOSE:

21 The testing should fulfill the following purposes:

- 22 1. To identify each school's instructional strengths and weaknesses;
- 23 2. To serve as one source for the evaluation of the educational program;
- 24 3. To facilitate the planning of appropriate curriculum and instructional programs;
- 25 4. To facilitate in the selection of classroom instructional strategies;
- 26 5. To identify the level of achievement of District students as compared with that of other
27 school districts locally and nationally; ~~and~~
- 28 6. To inform parents/**guardians** and the general public of the achievement of Cobb
29 students; ~~;~~ **and**
- 30 7. **To comply with state and federal assessment requirements.**

31 32 C. GUIDELINES:

33 The following regulations should be observed in implementing the testing program in the
34 District:

- 35 1. The Principal ~~should~~ **shall** appoint an administrator **or administrators** to coordinate the
36 school's testing program.
- 37 2. It shall be the responsibility of the Principal to ensure test security and adherence to
38 established administration procedures.
- 39 3. All State-mandated assessments shall be administered by Georgia-certified educators. All
40 personnel involved in the administration of testing, either directly or indirectly, ~~should~~
41 **shall** be trained prior to testing students.
- 42 4. Schools should inform parents/guardians of impending standardized group testing required
43 by the District. Such notification must be provided prior to the first day of testing and
44 should include the name, purpose, and dates of testing.
- 45 5. Any employee or other individual who becomes aware of a testing irregularity or any other
46 circumstance that might affect the integrity of the standardized state or federal

assessment program should immediately report the matter to the **Academic Division District's Assessment Office**. Testing irregularities might include, but are not limited to, missing test booklets; failure to follow administration directions; **failure to follow security regulations for distribution and return of secure test materials as directed; failure to inventory and account for all secure test materials before, during, and after testing**; copying or communicating test content; making relevant teaching aids available to students during test sessions; assisting students with answers during test sessions; **and/or** presenting actual or cloned test items to students before, during, or after test sessions. Such irregularities are serious matters with the potential to compromise test security and result in invalid test scores for students. Where appropriate, or as required by state regulation or authority, such irregularities will be reported to Human Resources, the **State Georgia** Department of Education, and the Professional Standards Commission (Administrative Rule GAGC-R [Employee Ethics]). Serious incidents should also be reported to the Board **of Education**.

6. Schools may administer assessments beyond the scope of the required District program. The school will be responsible for any costs incurred. The schools must not administer test forms currently used by the District.
7. Standardized test scores should be posted to the student's record as soon as possible after testing results are received by the school. Each school shall be responsible for offering the opportunity for interpretation of test results to parents/guardians and students.
8. Individual student assessment scores are confidential and should generally be made available only to the student, the student's parent(s) or guardian(s); appropriate District personnel; and any mandated state or federal entity (See Administrative Rule JR-R [Student Records]). Principals are responsible for implementing procedures consistent with state and federal laws that secure parental and student rights to privacy with regard to assessment results.
9. Each school is responsible for conducting an annual staff development session for all teachers on the use of test results within the instructional program to improve student academic achievement (**Georgia State** Board of Education Rule 160-3-1-.07).
10. The District test advisory committee, **which is coordinated by the District's Assessment Office, is** composed of principals, teachers, counselors and selected representatives from School Leadership, Teaching and Learning, Special Student Services, and Technology Services. **The District test advisory committee** should meet as needed, but at least annually, to consider relevant issues and make recommendations for implementation of the assessment program to the Superintendent's cabinet level staff.
11. Testing **District test** advisory committee members are selected by **based on** recommendation of their **direct** supervisor or director. New members are appointed for no more than three (3) year terms.

Adopted: 7/23/81

Revised: 4/28/83; 8/8/84; 2/10/88; 5/28/92; 7/28/94; 8/9/95; 11/10/99; 2/1/02

Reclassified an Administrative Rule: 9/1/04

Revised: 3/10/10; 1/18/12

Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IL)

Revised: 7/3/14; 5/22/15; ~~x/x/25~~

Legal Reference

O.C.G.A. 20-2-283	Georgia Academic Placement and Promotion Policy-Criteria; specific requirements for students in grades three, five and eight; implementation
O.C.G.A. 20-2-161.3	High school student attending postsecondary institutions; notice; course credit; funding; testing
O.C.G.A. 20-2-327	Recognition of advanced proficiency/honors courses; counseling and development of individual graduation plans
O.C.G.A. 20-2-159.4	Policies and guidelines for awarding units of high school credit based on demonstrated proficiency
O.C.G.A. 20-2-159.5	Dual credit courses; requirements
O.C.G.A. 20-2-207	Online course on educator ethics
O.C.G.A. 20-2-281	Assessment of effectiveness of educational programs
Rule 160-1-3-.09	Waivers and Variances of High School Graduation Assessments
Rule 160-3-1-.07	Testing Programs- Student Assessment
Rule 160-4-2-.11	Promotion, Placement, and Retention
Rule 160-4-2-.13	Statewide Passing Score

110	Rule 160-4-2-.48	High School Graduation Requirements for Students Enrolling in the Ninth Grade for the First
111		Time in the 2008-09 School Year and Subsequent Years
112	Rule 160-4-5-.02	Language Assistance: Program for Limited English Proficient (LEP) Students
113	20 USC 6316	Academic assessment and local educational agency and school improvement



DISTRICT ADMINISTRATIVE RULE

JQK-R Exchange Students

~~2/10/22~~ ~~x/x/25~~

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) recognizes the value of international study and
4 provides rules for student participation in international student exchange programs that have
5 been approved by the U.S. State Department. These approved programs must be consistent with
6 the Council on Standards for International Educational Travel (CSIET) and District rules.
7

8 RULE:

10 A. INTERNATIONAL EXCHANGE STUDENT:

11 An international exchange student shall be defined as a student who requests authorization
12 for enrollment through an international exchange agency approved by the CSIET.
13

14 B. GUIDELINES:

- 15 1. An approved exchange program must have an office within the State of Georgia and must
16 be registered through the Cobb County Schools International Welcome Center (IWC). The
17 IWC reserves the right to decline to accept students from an international exchange
18 agency at its discretion.
- 19 2. Each student exchange agency must comply with the following conditions:
 - 20 a. Provide documentation of non-profit status.
 - 21 b. Assume full responsibility for the student including housing, host families, and all other
22 student needs and concerns that may arise.
 - 23 c. Ensure that exchange students have complete insurance coverage to address injury,
24 illness, and catastrophic events.
 - 25 d. Screen all potential foreign exchange students to determine English proficiency level.
- 26 3. Criteria for acceptance will be established by IWC (see Form JQK-1).
- 27 4. Students accepted for exchange programs may be involved in either a full-year program or
28 a one-semester program.
- 29 5. Admission of international exchange students to the District shall be coordinated by the
30 IWC. Requests for admission must include the following documentation: student name and
31 address, biographical information, school transcripts, English proficiency test scores, and
32 the name and address of the host family.
- 33 6. Student applications will be accepted beginning ~~March~~ **February** 1 and ending ~~June~~ **May**
34 15 for the next school year. Completed applications must be received by the IWC no later
35 than the ~~June~~ **May** 15 deadline for consideration for the upcoming school year.
- 36 7. International exchange students must not be older than 18 on/by September 1st of their
37 year of enrollment in the District.
- 38 8. Students eligible for participation as international exchange students must not have
39 completed the final year of the high school equivalent recognized by their home country.
- 40 9. International exchange students will be placed in the 10th or 11th grade based on age and
41 the last grade level completed. Taking into consideration student interest and academic
42 history, course placement will be determined by local school counselors and
43 administrators.
- 44 10. If an exchange student wishes to participate in interscholastic athletics while enrolled in
45 the District, an official copy of the student's transcript must be provided to the IWC for all
46 years of secondary education. Exchange students must also meet eligibility requirements
47 of the Georgia High School Association.

- 48 11. Students accepted for exchange programs may receive course credit but are not eligible to
49 earn a high school diploma from their host school.
- 50 12. International exchange students not present on the first day of the semester(s) enrolled
51 will be subject to being withdrawn from the program. Agencies that have orientation
52 programs that delay enrollment must seek approval from the IWC and the school in
53 advance.
- 54 13. International exchange students must maintain acceptable attendance and behavior as
55 well as maintain a "C" average in all of their assigned classes.
- 56 14. Should an exchange student need to be removed from the initial host family, it is the
57 responsibility of the exchange agency to notify the IWC and the local school prior to the
58 change. IWC will coordinate with the exchange agency regarding the student's eligibility to
59 continue enrollment in the District in accordance with applicable District rules/policies.
- 60 15. The District reserves the right to limit the number of international exchange students
61 placed in high schools and to determine the criteria for exchange student admittance. The
62 District also reserves the right to refuse exchange students based on their English
63 proficiency scores, academic records, essays, or recommendations.
- 64 16. Communication regarding applications and general inquiries must be directed to the IWC
65 though the exchange agency representative(s). Agency representatives should limit their
66 contact to the IWC, and refrain from contacting local schools directly.
- 67 17. Individual student exchange agencies may place no more than two (2) foreign exchange
68 students per school, District limits permitting.
- 69 18. School Placement:
- 70 a. Exchange students must enroll in the school located in the attendance zone of the host
71 family's residence.
- 72 b. If a host family resides in the attendance zone of a school that does not accept
73 exchange students, the exchange agency may request that the IWC grant permission
74 for the student to attend a school outside of the host family's attendance zone. Should
75 approval be granted, it will be the responsibility of the host family to provide
76 transportation for the student. District transportation will not be provided.
- 77 19. Failure of an exchange agency to abide by these procedures can result in a review of the
78 agency's privilege of placing students in the District.
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Adopted: 9/26/02

Revised: 10/9/02

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Revised: 10/14/09; 6/8/11

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JFABB)

Revised: 11/13/13; 6/8/16; 5/16/19; 2/10/22; ~~x/x/25~~

Legal Reference

Rule 160-5-1-.28

22 USC 2452

Student Enrollment and Withdrawal

Authorization of activities for mutual educational exchange program