

**County Board of Education Board  
Meeting Agenda  
Thursday, December 5, 2024**

**WORK SESSION – 1:30 p.m.**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Approval of Minutes**
  - Thursday, November 14, 2024, Board Meeting
- 5. Superintendent’s Report**
  - Monthly Board Financial Status Update
  - Federally Identified Schools Update

**6. BOARD AGENDA ITEMS**

**AGENDA ITEM #1** – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

**AGENDA ITEM #2** – Authorization to Purchase Seven (7) Police Vehicles

**AGENDA ITEM #3** – Authorization to Purchase Twenty-Five (25) School Buses

**AGENDA ITEM #4** – Recommendation for Approval to Award a Contract for Parcel Surveys and Soil Testing to Support the Annex Replacement Projects at Kincaid Elementary School, Mount Bethel Elementary School, Murdock Elementary School, Sope Creek Elementary School, and Tritt Elementary School

**AGENDA ITEM #5** – Recommendation for Approval to Award a Contract for Timber Ridge Elementary School Renovations

**AGENDA ITEM #6** – Recommendation for Approval of a Short-Term Construction Note Resolution Approving the Issuance of Request for Bids for the Purchase of \$100 Million of Construction Notes

**AGENDA ITEM #7** – Recommendation for Approval of New Board Policy JBC (School Admissions)

**AGENDA ITEM #8** – Recommendation for Approval of the 2025 Legislative Priorities

**7. Administrative Rule Modifications**

<b>INDEX</b>	<b>ADMINISTRATIVE RULE TITLE</b>
JBC (1)-R	Homeless Students
JBCD-R	Transfers
JBCB-R	Non-Traditional Students
EBBG-R	Risk Management
GAAA-R	Equal Opportunity Employment
GARA-R	Employee Health Examination/Driving Record
GARC-R	Employee Recruitment
GARH-R	Leaves and Absences
GBA-R	Compensation Guides and Contracts
GBBA-R	Personnel Qualifications and Duties
GBRIB (1)-R	Catastrophic Illness Leave Bank

**8. Approval of Agenda**

**9. Recess to Executive Session**

**7:00 p.m. VOTING SESSION**

**1. Reconvene**

**2. Pledge of Allegiance**

**3. Board Recognitions**

- Cobb STEM Certification – Cheatham Hill Elementary School
- 2024 GHSA Class 5A Cross Country Individual State Champion – Josie Hutchinson, Pope High School
- 2024 GHSA Class 5A Cross Country Girls State Champions – Pope High School
- 2024 GHSA Class 5A Volleyball Girls State Champions – Pope High School
- The Georgia Department of Education (GaDOE) Farm to School Award – Food & Nutrition Services
- The Georgia Department of Education (GaDOE) School Nutrition Division Cafeteria Award of Excellence – Lindley Middle School

**4. Public Comment**

**5. Items Requiring Action following Executive Session (if any)**

- Personnel
- Student Appeal
- Land
- Legal

**6. Superintendent's Remarks**

**7. ACTION AGENDA ITEMS**

The following Action Agenda Items will be presented for a vote at the Thursday, December 5, 2024, Board Meeting:

**ACTION AGENDA ITEM #1** – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

**ACTION AGENDA ITEM #2** – Authorization to Purchase Seven (7) Police Vehicles

**ACTION AGENDA ITEM #3** – Authorization to Purchase Twenty-Five (25) School Buses

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**ACTION AGENDA ITEM #8** – Recommendation for Approval of the 2025 Legislative Priorities

**8. Adjourn**

**PENDING BOARD APPROVAL**

**THESE MINUTES ARE NOT OFFICIAL  
UNTIL APPROVED BY THE BOARD OF  
EDUCATION AND SIGNED BY THE  
CHAIRMAN AND EXECUTIVE SECRETARY**

**BOARD MEETING**

**THURSDAY, NOVEMBER 14, 2024**

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: [www.cobbk12.org](http://www.cobbk12.org)

**BOARD MEETING**

The Cobb County Board of Education convened for a regularly scheduled Board Meeting on Thursday, November 14, 2024, at 1:30 p.m., at 514 Glover Street, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Ms. Davis, Ms. Sayler, Mr. Ragsdale, Executive Secretary, Ms. Wilcox and Ms. Ams, Interim Board Attorneys.

**CALL TO ORDER**

Mr. Scamihorn, Board Chair, called the meeting to order at 1:31 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Scamihorn, Board Chair, led the group in the Pledge of Allegiance.

**PUBLIC COMMENT**

There were five (5) public commenters.

**APPROVAL OF MINUTES**

Without objection, the Board approved the Thursday, October 17, 2024, Board Meeting minutes and the Thursday, October 31, 2024, Called Board Meeting minutes.

**SUPERINTENDENT'S REPORT**

- Quarterly and Monthly Board Financial Status Updates
  - Chief Financial Officer Mr. Bradley Reuben Johnson presented the quarterly and monthly school district financial status updates to the Board. All Board Members received a copy of both reports.
- Superintendent's Remarks
  - The Superintendent commented on various items occurring throughout the Cobb County School District.

**Mr. Banks arrived for the meeting at 1:55 p.m.**

**BOARD AGENDA ITEMS**

The Board discussed the Agenda Items listed below. These items will be brought forth for a vote during the Voting Session of the Thursday, November 14, 2024, Board Meeting:

**AGENDA ITEM #1** – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, November 14, 2024, Board Meeting.

**AGENDA ITEM #2** – Recommendation to Phase-Out Existing Annex Building 4020 at Tapp Middle School

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, November 14, 2024, Board Meeting.

**AGENDA ITEM #3** – Recommendation for Approval to Award a Contract for Bryant Elementary School Roof and Media Center Window Replacement

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, November 14, 2024, Board Meeting.

**AGENDA ITEM #4** – Recommendation for Approval of the Learning Resources Acquisitions for K-12 English Language Arts and English for Speakers of Other Languages

- Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, November 14, 2024, Board Meeting.

**BOARD BUSINESS**

- Facilities & Technology Citizens Oversight Committee Report – Mr. Hutchins
  - Mr. Hutchins shared that the committee met on Tuesday, October 22, 2024. The committee reviewed and affirmed one previously approved board agenda item.

**APPROVAL OF AGENDA**

Without objection, the Board approved the agenda as presented.

**RECESS TO EXECUTIVE SESSION**

A motion was made by Ms. Davis, seconded by Mr. Banks, and unanimously approved by the Board at 2:13 p.m. to convene to Executive Session beginning at 2:30 p.m. to discuss land, legal, personnel, and student matters. Motion carried 7-0.

**VOTING SESSION**

The Cobb County Board of Education met for a regularly scheduled Board Meeting on Thursday, November 14, 2024, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Ms. Saylor, Ms. Davis, Mr. Ragsdale, Executive Secretary, Ms. Wilcox and Ms. Ams, Interim Board Attorneys.

**RECONVENE**

Without objection, the Board reconvened at 7:01 p.m.

**PLEDGE OF ALLEGIANCE**

The Pebblebrook Student Government Association led the group in the Pledge of Allegiance.

**BOARD RECOGNITIONS**

- Cobb STEM Certification – Hayes Elementary School
- Cobb STEM Certification – Sedalia Park Elementary School
- Cobb STEM Certification – Russell Elementary School
- Cognia STEM Certification – Sprayberry High School
- Air & Space Forces Association STEM Teacher of the Year – Dr. Hannah Oldham, Sprayberry High School

## **PUBLIC COMMENT**

- There were eight (8) public commenters.

## **ITEMS REQUIRING ACTION FOLLOWING EXECUTIVE SESSION:**

### **PERSONNEL**

Administration recommended approval of the identified employment actions of the individuals listed on the Personnel Action Report as discussed in Executive Session.

### **Section II – Position Recommendations Below Principal Level**

#### Elementary School

- Chendemi, Kimberly, appointment to Assistant Principal, Pitner Elementary School from Teacher, Nicholson Elementary School effective January 2, 2025.
  - Lewis, Dr. LaCretia, appointment to Assistant Principal, Hendricks Elementary School from Teacher, City View Elementary School effective January 2, 2025.
  - Price, Suzanne, appointment to Assistant Principal, Brumby Elementary School from Teacher, Milford Elementary School effective December 2, 2024.
- A motion was made by Mr. Chastain, seconded by Mr. Hutchins, and unanimously approved by the Board to approve the Personnel Action Report as read and presented in Executive Session. Motion carried 7-0.

### **STUDENT MATTER**

- SY25-Appeal #8
  - A motion was made by Mr. Wheeler, seconded by Ms. Davis, and approved by the Board to uphold the determination of the student disciplinary tribunal as discussed in Executive Session. Messrs. Chastain, Hutchins, Scamihorn, Wheeler, Ms. Davis, and Ms. Sayler voted “Yea,” and Mr. Banks voted “Present.” Motion carried 6-0-1.

### **SUPERINTENDENT’S REMARKS**

The Superintendent commented on various items occurring throughout the Cobb County School District.

### **ACTION AGENDA:**

#### **CONSENT AGENDA**

**ACTION AGENDA ITEM #1** – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

**ACTION AGENDA ITEM #2** – Recommendation to Phase-Out Existing Annex Building 4020 at Tapp Middle School

- Without objection, the Board approved the **Consent Agenda Items** as presented.

#### **DISCUSSION AGENDA**

**ACTION AGENDA ITEM #3** – Recommendation for Approval to Award a Contract for Bryant Elementary School Roof and Media Center Window Replacement

- A motion was made by Mr. Hutchins, seconded by Ms. Sayler, and unanimously approved by the Board to award a contract to Roof Technology Partners, LLC (Woodstock, Georgia) in the amount of \$2,811,960.00 for Bryant Elementary School Roof and Media Center Window Replacement. Motion carried 7-0.

**ACTION AGENDA ITEM #4** – Recommendation for Approval of the Learning Resources Acquisitions for K-12 English Language Arts and English for Speakers of Other Languages

- A motion was made by Ms. Davis, seconded by Mr. Wheeler, and unanimously approved by the Board to approve the recommended acquisition of the K-12 ELA and ESOL Learning Resources with a cost not to exceed \$37,839,178.00. Motion carried 7-0.

**ADJOURN**

Without objection, the Board adjourned at 7:53 p.m.

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**CHAIRMAN**

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**EXECUTIVE SECRETARY**

**COBB COUNTY BOARD OF EDUCATION**  
**AGENDA ITEM**  
**December 5, 2024**

**TOPIC:**

**AGENDA ITEM #1** – Recommendation for Approval of School Properties Disposal per District Administrative Rule DO-R

**BACKGROUND/RATIONALE:**

Through normal operations, the district generates surplus property and equipment due to damage and obsolescence on a regular basis. Items that are no longer needed by a school or department but are still in good condition and re-usable are made available to other schools and departments at no charge. Items that are no longer usable in the District are declared surplus. **State Law requires School Board approval for District Property to be designated as surplus under §20-2-520 of the Georgia Code of Laws.** The need to dispose of these items in an efficient, cost effective and expeditious manner is imperative to the district. Items are currently stored in the District warehouse that have been deemed surplus. A complete list of current surplus items is on file in the Superintendent's office or on the District's website under Meeting Agenda Items. All items listed are no longer of use by the District.

Methods available to dispose of surplus items include:

Public auction

Sealed bid or private sale

The State of Georgia Department of Administrative Services on-line and public auction services

Sale to other public-school districts at costs equal to previous auction results

Online auctions

Negotiated contracts

Upon Board approval of the attached lists, the Business Services Division will dispose of this surplus in a manner that is the most cost effective and efficient for the district as outlined in Administrative Rule DO-R. Acceptable methods of disposal will be continually reviewed to maximize our return on investment.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the recommendation for authorization of School Properties Disposal as detailed in the lists on file in the Superintendent's office.

**COST:**

The District will receive revenue for the disposal of these items. The revenues received will assist in deferring labor costs for management of the disposal process

Account Charge code: N/A

Budgeted: N/A

**DATA SOURCES:**

Marc Smith

Jill Vestal

Stephen Cochran

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**  
**TECHNOLOGY**

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	COMPUTER - TABLET	1908139	DYTJ4SATDVD1	9/27/2012
1	COMPUTER - TABLET	1911748	DMRJNMVHF185	2/27/2013
1	COMPUTER - TABLET	1911501	F5XKCKXADFW	5/15/2013
1	COMPUTER - TABLET	1910507	DMRKPTZSF182	5/30/2013
1	COMPUTER - TABLET	1910508	DMRKPTK5F182	5/30/2013
1	COMPUTER - TABLET	1910509	DMRKPTUVF182	5/30/2013
1	COMPUTER - TABLET	1910511	DMRKPQQMF182	5/30/2013
1	COMPUTER - TABLET	1910512	DMRKPNTEFF182	5/30/2013
1	COMPUTER - TABLET	1910516	DMRKPQXRF182	5/30/2013
1	COMPUTER - TABLET	1910521	DMRKPSOVF182	5/30/2013
1	COMPUTER - TABLET	1910532	DMRKPU3SF182	5/30/2013
1	COMPUTER - TABLET	1910535	DMRKPRWLF182	5/30/2013
1	COMPUTER - TABLET	1913759	F5XKJYKLDFFHW	6/27/2013
1	COMPUTER - TABLET	1915328	F5XKKCX8DFHW	9/10/2013
1	COMPUTER - TABLET	1915334	F5RKD3SKDFHW	9/18/2013
1	COMPUTER - TABLET	1918461	DMPM481HFK12	4/8/2014
1	COMPUTER - TABLET	1918456	DMPMCVZWF182	4/23/2014
1	COMPUTER - TABLET	1918457	DMQMC2K4F182	4/23/2014
1	COMPUTER - TABLET	1918458	DMQMC26CF182	4/23/2014
1	COMPUTER - TABLET	1918459	DMPMCQX1F182	4/23/2014
1	COMPUTER - TABLET	1919630	DMPMN9TCFK10	5/29/2014
1	COMPUTER - TABLET	1919633	DMPMP4A7FK10	5/29/2014
1	COMPUTER - TABLET	1920208	DMPMPU8EF182	6/17/2014
1	COMPUTER - TABLET	1920209	DMPMPL61F182	6/17/2014
1	COMPUTER - TABLET	1920211	DMPMPV0TF182	6/17/2014
1	COMPUTER - TABLET	1920212	DMPMPJUNF182	6/17/2014
1	COMPUTER - TABLET	1920218	DMPMPZKWF182	6/17/2014
1	COMPUTER - TABLET	1920220	DMPMP5CMF182	6/17/2014
1	COMPUTER - TABLET	1920221	DMQMP0M1F182	6/17/2014
1	COMPUTER - TABLET	1920222	DMPMPNZ0F182	6/17/2014
1	COMPUTER - TABLET	1920223	DMPMPZ5XF182	6/17/2014
1	COMPUTER - TABLET	1920226	DMPMPP9LF182	6/17/2014
1	COMPUTER - TABLET	1920232	DMPMPP6EF182	6/17/2014
1	COMPUTER - TABLET	1920233	DMPMPZSFF182	6/17/2014
1	COMPUTER - TABLET	1920234	DMPMPZKZF182	6/17/2014
1	COMPUTER - TABLET	1920249	DMRMTECKF182	6/30/2014
1	COMPUTER - TABLET	1920745	DMPN39QHF185	8/5/2014
1	COMPUTER - TABLET	1930090	DMQMX0E1FK11	12/3/2014
1	COMPUTER - TABLET	1930456	DMPMXWV9FK11	12/3/2014
1	COMPUTER - TABLET	1930458	DMPMXW8RFK11	12/3/2014
1	COMPUTER - TABLET	1930463	DMPMTWKFFK10	12/3/2014
1	COMPUTER - TABLET	1930764	DMPMVWBVFK11	12/3/2014
1	COMPUTER - TABLET	1930765	DMPMXX1AFK11	12/3/2014
1	COMPUTER - TABLET	1930766	DMPMXXCMFK11	12/3/2014
1	COMPUTER - TABLET	1930768	DMPMVWCHFK11	12/3/2014
1	COMPUTER - TABLET	1930770	DMPMVWA6FK11	12/3/2014
1	COMPUTER - TABLET	1930771	DMPMXWW7FK11	12/3/2014



**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1930775	DMPMVUN5FK11	12/3/2014
1	COMPUTER - TABLET	1930776	DMPMXVE0FK11	12/3/2014
1	COMPUTER - TABLET	1930777	DMPMVUREFK11	12/3/2014
1	COMPUTER - TABLET	1930782	DMPMXX7PFK11	12/3/2014
1	COMPUTER - TABLET	1930788	DMPMVUR7FK11	12/3/2014
1	COMPUTER - TABLET	1930791	DMPMVUVAFK11	12/3/2014
1	COMPUTER - TABLET	1930793	DMPMXVDFDK11	12/3/2014
1	COMPUTER - TABLET	1930794	DMPMVVAZFK11	12/3/2014
1	COMPUTER - TABLET	1930797	DMPMXVTXFK11	12/3/2014
1	COMPUTER - TABLET	1931060	DMRMRMDKFK10	12/3/2014
1	COMPUTER - TABLET	1931701	DMQMX0YMFK11	12/3/2014
1	COMPUTER - TABLET	1931702	DMPMVUU7FK11	12/3/2014
1	COMPUTER - TABLET	1931324	DMQM VXN2FK10	1/8/2015
1	COMPUTER - TABLET	1932136	DMPN7J3U FK11	1/8/2015
1	COMPUTER - TABLET	1932137	DMPN7DEKFK11	1/8/2015
1	COMPUTER - TABLET	1932139	DMPN7AYJFK11	1/8/2015
1	COMPUTER - TABLET	1932141	DMPN7BP2FK11	1/8/2015
1	COMPUTER - TABLET	1932142	DMPN7APWFK11	1/8/2015
1	COMPUTER - TABLET	1932143	DMPN732L FK11	1/8/2015
1	COMPUTER - TABLET	1932144	DMPN7CTFFK11	1/8/2015
1	COMPUTER - TABLET	1932145	DMPN7ASXFK11	1/8/2015
1	COMPUTER - TABLET	1932146	DMPN7CTWFK11	1/8/2015
1	COMPUTER - TABLET	1932147	DMPN7C5R FK11	1/8/2015
1	COMPUTER - TABLET	1932148	DMPN7CSEFK11	1/8/2015
1	COMPUTER - TABLET	1932149	DMPN7AXU FK11	1/8/2015
1	COMPUTER - TABLET	1932150	DMPN7CY9 FK11	1/8/2015
1	COMPUTER - TABLET	1932151	DMPN7J48 FK11	1/8/2015
1	COMPUTER - TABLET	1932152	DMPN7CT2 FK11	1/8/2015
1	COMPUTER - TABLET	1932153	DMPN7BNL FK11	1/8/2015
1	COMPUTER - TABLET	1932154	DMPN7BJR FK11	1/8/2015
1	COMPUTER - TABLET	1932155	DMPN78PT FK11	1/8/2015
1	COMPUTER - TABLET	1932156	DMPN79JV FK11	1/8/2015
1	COMPUTER - TABLET	1932157	DMPN7BKCFK11	1/8/2015
1	COMPUTER - TABLET	1932158	DMPN7BNU FK11	1/8/2015
1	COMPUTER - TABLET	1932159	DMPN79FK FK11	1/8/2015
1	COMPUTER - TABLET	1932160	DMPN7DL6 FK11	1/8/2015
1	COMPUTER - TABLET	1932161	DMPN7HVM FK11	1/8/2015
1	COMPUTER - TABLET	1932162	DMPN7DHT FK11	1/8/2015
1	COMPUTER - TABLET	1932163	DMPN7APP FK11	1/8/2015
1	COMPUTER - TABLET	1932164	DMPN7DKQ FK11	1/8/2015
1	COMPUTER - TABLET	1932165	DMPN7B0Z FK11	1/8/2015
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1	COMPUTER - TABLET	1932753	DMPN7AZY FK11	1/8/2015
1	COMPUTER - TABLET	1932754	DMPN7AK7 FK11	1/8/2015
1	COMPUTER - TABLET	1932755	DMPN7BL8 FK11	1/8/2015
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1	COMPUTER - TABLET	1932758	DMPN7CE2 FK11	1/8/2015
1	COMPUTER - TABLET	1932759	DMPN7BWU FK11	1/8/2015

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1932760	DMPN7DBUFBK11	1/8/2015
1	COMPUTER - TABLET	1932763	DMPN7DHXFK11	1/8/2015
1	COMPUTER - TABLET	1932765	DMPN7DVAFK11	1/8/2015
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1	COMPUTER - TABLET	1932768	DMPN7DC3FK11	1/8/2015
1	COMPUTER - TABLET	1932769	DMPN7DC2FK11	1/8/2015
1	COMPUTER - TABLET	1932770	DMPN7CHSFK11	1/8/2015
1	COMPUTER - TABLET	1932771	DMPN7J21FK11	1/8/2015
1	COMPUTER - TABLET	1932772	DMPN7B7HFK11	1/8/2015
1	COMPUTER - TABLET	1932773	DMPN7HTFFK11	1/8/2015
1	COMPUTER - TABLET	1932775	DMPN7J2RFK11	1/8/2015
1	COMPUTER - TABLET	1932777	DMPN7CK2FK11	1/8/2015
1	COMPUTER - TABLET	1932778	DMPN7HVQFK11	1/8/2015
1	COMPUTER - TABLET	1932779	DMPN7J3FFK11	1/8/2015
1	COMPUTER - TABLET	1932780	DMPN7J5DFK11	1/8/2015
1	COMPUTER - TABLET	1932781	DMPN7RVXFK11	1/8/2015
1	COMPUTER - TABLET	1932491	DMPN73QPFBK11	1/16/2015
1	COMPUTER - TABLET	1933568	DMPN7C6VFK11	1/16/2015
1	COMPUTER - TABLET	1934591	DMPP36ABFK10	2/17/2015
1	COMPUTER - TABLET	1934049	F6QP60MTFK11	3/4/2015
1	COMPUTER - TABLET	1934055	DMPP746BFBK11	3/30/2015
1	COMPUTER - TABLET	1936880	DMTPFQBQFK10	4/13/2015
1	COMPUTER - TABLET	1936881	DMPPG3GPFK10	4/13/2015
1	COMPUTER - TABLET	1936882	DMPPG3GTFK10	4/13/2015
1	COMPUTER - TABLET	1936722	DMPP2VPTG5VJ	4/14/2015
1	COMPUTER - TABLET	1936723	DMPP32AXG5VJ	4/14/2015
1	COMPUTER - TABLET	1936724	DMPP31MWG5VJ	4/14/2015
1	COMPUTER - TABLET	1936725	DMPP326YG5VJ	4/14/2015
1	COMPUTER - TABLET	1936726	DMPP3288G5VJ	4/14/2015
1	COMPUTER - TABLET	1936727	DMPP31N1G5VJ	4/14/2015
1	COMPUTER - TABLET	1936728	DMPP32ABG5VJ	4/14/2015
1	COMPUTER - TABLET	1936729	DMPP328DG5VJ	4/14/2015
1	COMPUTER - TABLET	1936730	DMPP31MAG5VJ	4/14/2015
1	COMPUTER - TABLET	1936823	F9FPGEEFCM5	4/23/2015
1	COMPUTER - TABLET	1936971	F9FNVVV2FP84	5/4/2015
1	COMPUTER - TABLET	1938261	DMTPCD2PFK10	6/8/2015
1	COMPUTER - TABLET	1938264	DMPPDMF7FK10	6/8/2015
1	COMPUTER - TABLET	1938266	DMPPD2Q6FK10	6/8/2015
1	COMPUTER - TABLET	1938268	DMTPC7SQFK10	6/8/2015
1	COMPUTER - TABLET	1938274	DMPPD68LFK10	6/8/2015
1	COMPUTER - TABLET	1938276	DMPPDLKNFK10	6/8/2015
1	COMPUTER - TABLET	1938280	DMPPD60KFK10	6/8/2015
1	COMPUTER - TABLET	1938282	DMTPC3HJFK10	6/8/2015
1	COMPUTER - TABLET	1938283	DMPPD69ZFK10	6/8/2015
1	COMPUTER - TABLET	1938289	DMPPD48AFK10	6/8/2015
1	COMPUTER - TABLET	1938290	DMPPD2XKFK10	6/8/2015
1	COMPUTER - TABLET	1938294	DMPPDDV7FK10	6/8/2015
1	COMPUTER - TABLET	1938296	DMTPC4JFFK10	6/8/2015
1	COMPUTER - TABLET	1938297	DMTPC74MFK10	6/8/2015

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1938300	DMTPCENWFK10	6/8/2015
1	COMPUTER - TABLET	1938302	DMTPCJY3FK10	6/8/2015
1	COMPUTER - TABLET	1938306	DMPPDAWDFK10	6/8/2015
1	COMPUTER - TABLET	1938307	DMTPCDBHFK10	6/8/2015
1	COMPUTER - TABLET	1938310	DMPPD6ARFK10	6/8/2015
1	COMPUTER - TABLET	1938312	DMPPD3A0FK10	6/8/2015
1	COMPUTER - TABLET	1938313	DMPPD5ASFK10	6/8/2015
1	COMPUTER - TABLET	1938317	DMPPDN21FK10	6/8/2015
1	COMPUTER - TABLET	1938319	DMTPC1U9FK10	6/8/2015
1	COMPUTER - TABLET	1938320	DMPPDKKDFK10	6/8/2015
1	COMPUTER - TABLET	1938325	DMPPDMCNFK10	6/8/2015
1	COMPUTER - TABLET	1938330	DMTPCHU8FK10	6/8/2015
1	COMPUTER - TABLET	1938335	DMTPC298FK10	6/8/2015
1	COMPUTER - TABLET	1943217	DMTPF1LHFK10	7/24/2015
1	COMPUTER - TABLET	1943867	DMPPH761FK11	8/24/2015
1	COMPUTER - TABLET	1944661	DMPPKB4EFK10	9/10/2015
1	COMPUTER - TABLET	1944664	DMPPKAV5FK10	9/10/2015
1	COMPUTER - TABLET	1944665	DMPPK6ZNFK10	9/10/2015
1	COMPUTER - TABLET	1944668	DMQPJRT9FK10	9/10/2015
1	COMPUTER - TABLET	1944670	DMQPJXZPFK10	9/10/2015
1	COMPUTER - TABLET	1944674	DMPPKD7CFK10	9/10/2015
1	COMPUTER - TABLET	1944675	DMQPJS4YFK10	9/10/2015
1	COMPUTER - TABLET	1944676	DMPPK4VGFK10	9/10/2015
1	COMPUTER - TABLET	1944677	DMPPK9U1FK10	9/10/2015
1	COMPUTER - TABLET	1944680	DMPPK6MUFK10	9/10/2015
1	COMPUTER - TABLET	1944681	DMPPKBM2FK10	9/10/2015
1	COMPUTER - TABLET	1944683	DMQPJY84FK10	9/10/2015
1	COMPUTER - TABLET	1944685	DMPPKBJNFK10	9/10/2015
1	COMPUTER - TABLET	1944697	DMQPD119FK10	9/10/2015
1	COMPUTER - TABLET	1944747	DMQPLNHCFK10	10/12/2015
1	COMPUTER - TABLET	1945637	F9FQQ6LLFCM5	1/5/2016
1	COMPUTER - TABLET	1945638	F9FQQ8TVFCM5	1/5/2016
1	COMPUTER - TABLET	1945639	F9FQQ98SFCM5	1/5/2016
1	COMPUTER - TABLET	1945640	F9FQQ9L1FCM5	1/5/2016
1	COMPUTER - TABLET	1945642	F9FQQD1FFCM5	1/5/2016
1	COMPUTER - TABLET	1946271	DMPQQF56AFK10	1/7/2016
1	COMPUTER - TABLET	1945715	DMPQQQLVWG5VJ	1/20/2016
1	COMPUTER - TABLET	1945722	DMPQQX7VG5VJ	1/20/2016
1	COMPUTER - TABLET	1945723	DMPQQVF0G5VJ	1/20/2016
1	COMPUTER - TABLET	1945575	DMPQ6A0VFCM6	1/25/2016
1	COMPUTER - TABLET	1945747	DMPQ61QMFK10	2/2/2016
1	COMPUTER - TABLET	1947466	F9FQX3GNFCM6	3/31/2016
1	COMPUTER - TABLET	1947533	DMPRH81ZG5VJ	4/18/2016
1	COMPUTER - TABLET	1947682	DMQRHGA2G5VW	4/29/2016
1	COMPUTER - TABLET	1947683	DMQRHGHZG5VW	4/29/2016
1	COMPUTER - TABLET	1947685	DMQRH01BG5VW	4/29/2016
1	COMPUTER - TABLET	1948047	DMPRQMA8G5VW	6/6/2016
1	COMPUTER - TABLET	1948048		6/6/2016
1	COMPUTER - TABLET	1948050	DMPRQKWGG5VW	6/6/2016

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1948053	DMPRQLC0G5VW	6/6/2016
1	COMPUTER - TABLET	1948055	DMPRQXKDG5VW	6/6/2016
1	COMPUTER - TABLET	1948056	DMPRQUJNG5VW	6/6/2016
1	COMPUTER - TABLET	1948057	DMPRQVFG5VW	6/6/2016
1	COMPUTER - TABLET	1948058	DMPRQXC4G5VW	6/6/2016
1	COMPUTER - TABLET	1948059	DMPRQXXWG5VW	6/6/2016
1	COMPUTER - TABLET	1948060	DMPRQP37G5VW	6/6/2016
1	COMPUTER - TABLET	1948062	DMPRQM5AG5VW	6/6/2016
1	COMPUTER - TABLET	1948064	DMPRQLD6G5VW	6/6/2016
1	COMPUTER - TABLET	1948069	DMPRQVJPG5VW	6/6/2016
1	COMPUTER - TABLET	1948070	DMPRQWZ7G5VW	6/6/2016
1	COMPUTER - TABLET	1948071	DMPRQLR4G5VW	6/6/2016
1	COMPUTER - TABLET	1948073	DMPRQMD4G5VW	6/6/2016
1	COMPUTER - TABLET	1948074	DMPRQNVLG5VW	6/6/2016
1	COMPUTER - TABLET	1948076	DMPRQUTGG5VW	6/6/2016
1	COMPUTER - TABLET	1948078	DMPRQUJLG5VW	6/6/2016
1	COMPUTER - TABLET	1948079	DMPRQV47G5VW	6/6/2016
1	COMPUTER - TABLET	1948080	DMPRQX5ZG5VW	6/6/2016
1	COMPUTER - TABLET	1948082	DMPRQMCHG5VW	6/6/2016
1	COMPUTER - TABLET	1948086	DMPRQMJSG5VW	6/6/2016
1	COMPUTER - TABLET	1948088	DMPRQXDFG5VW	6/6/2016
1	COMPUTER - TABLET	1948090	DMPRQV9DG5VW	6/6/2016
1	COMPUTER - TABLET	1948092	DMPRQXFFG5VW	6/6/2016
1	COMPUTER - TABLET	1948093	DMPRQXN4G5VW	6/6/2016
1	COMPUTER - TABLET	1948094	DMPRQN7DG5VW	6/6/2016
1	COMPUTER - TABLET	1948095	DMPRQKNWG5VW	6/6/2016
1	COMPUTER - TABLET	1948096	DMPRQVF9G5VW	6/6/2016
1	COMPUTER - TABLET	1948097	DMPRQNFKG5VW	6/6/2016
1	COMPUTER - TABLET	1948098	DMPRQMWXG5VW	6/6/2016
1	COMPUTER - TABLET	1948099	DMPRQNWCG5VW	6/6/2016
1	COMPUTER - TABLET	1948100	DMPRQN52G5VW	6/6/2016
1	COMPUTER - TABLET	1948102	DMPRQXW3G5VW	6/6/2016
1	COMPUTER - TABLET	1948103	DMPRQXH2G5VW	6/6/2016
1	COMPUTER - TABLET	1948104	DMPRQVLLG5VW	6/6/2016
1	COMPUTER - TABLET	1948106	DMPRQN1RG5VW	6/6/2016
1	COMPUTER - TABLET	1948107	DMPRQXFAG5VW	6/6/2016
1	COMPUTER - TABLET	1948109	DMPRQP29G5VW	6/6/2016
1	COMPUTER - TABLET	1948112	DMPRQM9VG5VW	6/6/2016
1	COMPUTER - TABLET	1948119	DMPRQNARG5VW	6/6/2016
1	COMPUTER - TABLET	1948122	DMPRQX1HG5VW	6/6/2016
1	COMPUTER - TABLET	1948124	DMPRQX3ZG5VW	6/6/2016
1	COMPUTER - TABLET	1948129	DMPRQM2VG5VW	6/6/2016
1	COMPUTER - TABLET	1948130	DMPRQMBUG5VW	6/6/2016
1	COMPUTER - TABLET	1948132	DMPRQM4MG5VW	6/6/2016
1	COMPUTER - TABLET	1948133	DMPRQUK4G5VW	6/6/2016
1	COMPUTER - TABLET	1948425	DMPRJP0FG5VW	6/6/2016
1	COMPUTER - TABLET	1948842	DMPS2Q52G5VW	7/25/2016
1	COMPUTER - TABLET	1949303	F9FS1AN3FCM6	7/25/2016
1	COMPUTER - TABLET	1949306	F9FS1DJ1FCM6	7/25/2016

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1949307	F9FS10GVFCM6	7/25/2016
1	COMPUTER - TABLET	1949308	F9FS197HFCM6	7/25/2016
1	COMPUTER - TABLET	1949309	F9FS1ADZFCM6	7/25/2016
1	COMPUTER - TABLET	1949310	F9FS1E0QFCM6	7/25/2016
1	COMPUTER - TABLET	1949311	F9GRTD3FFCM6	7/25/2016
1	COMPUTER - TABLET	1949312	F9GRT1JEFCM6	7/25/2016
1	COMPUTER - TABLET	1949313	F9GRT1NYFCM6	7/25/2016
1	COMPUTER - TABLET	1949314	F9GRTD3SFCM6	7/25/2016
1	COMPUTER - TABLET	1949315	F9GRT1NFFCM6	7/25/2016
1	COMPUTER - TABLET	1949316	F9GRTD4UFCM6	7/25/2016
1	COMPUTER - TABLET	1949317	F9GRT1QUFCM6	7/25/2016
1	COMPUTER - TABLET	1949318	F9GRT3HKFCM6	7/25/2016
1	COMPUTER - TABLET	1949319	F9GRTD3EFCM6	7/25/2016
1	COMPUTER - TABLET	1949320	F9GRT1HFFCM6	7/25/2016
1	COMPUTER - TABLET	1949321	F9GRTD8YFCM6	7/25/2016
1	COMPUTER - TABLET	1949323	F9GRTEEVFCM6	7/25/2016
1	COMPUTER - TABLET	1949324	F9GRTECFM6	7/25/2016
1	COMPUTER - TABLET	1949325	F9GRTDFRFCM6	7/25/2016
1	COMPUTER - TABLET	1949327	F9GRTDDBFCM6	7/25/2016
1	COMPUTER - TABLET	1949329	F9GRTD7WFCM6	7/25/2016
1	COMPUTER - TABLET	1949330	F9GRTE00FCM6	7/25/2016
1	COMPUTER - TABLET	1949331	F9GRTDUNFCM6	7/25/2016
1	COMPUTER - TABLET	1949333	F9GRTD6RFCM6	7/25/2016
1	COMPUTER - TABLET	1949335	F9GRTEF1FCM6	7/25/2016
1	COMPUTER - TABLET	1949336	F9GRTDDRFM6	7/25/2016
1	COMPUTER - TABLET	1949337	F9GRTDAMFCM6	7/25/2016
1	COMPUTER - TABLET	1949338	F9GRT0M1FCM6	7/25/2016
1	COMPUTER - TABLET	1949339	F9GRTCFDFM6	7/25/2016
1	COMPUTER - TABLET	1949340	F9GRT3R0FCM6	7/25/2016
1	COMPUTER - TABLET	1949341	F9FRTYV9FCM6	7/25/2016
1	COMPUTER - TABLET	1949343	F9FRTYFVFCM6	7/25/2016
1	COMPUTER - TABLET	1949345	F9GRT87AFM6	7/25/2016
1	COMPUTER - TABLET	1949346	F9FRTZ6YFCM6	7/25/2016
1	COMPUTER - TABLET	1949347	F9GRT6VQFCM6	7/25/2016
1	COMPUTER - TABLET	1949348	F9GRT70FFM6	7/25/2016
1	COMPUTER - TABLET	1949350	F9FRTYDJFCM6	7/25/2016
1	COMPUTER - TABLET	1949351	F9FS1VTAFCM6	7/25/2016
1	COMPUTER - TABLET	1949352	F9FS1H6GFCM6	7/25/2016
1	COMPUTER - TABLET	1949353	F9FS1W4FFM6	7/25/2016
1	COMPUTER - TABLET	1949354	F9FS1UJVFCM6	7/25/2016
1	COMPUTER - TABLET	1949356	F9FS1UQ2FCM6	7/25/2016
1	COMPUTER - TABLET	1949357	F9FS1W89FCM6	7/25/2016
1	COMPUTER - TABLET	1949358	F9FS1GXLFCM6	7/25/2016
1	COMPUTER - TABLET	1949359	F9FS1WBQFCM6	7/25/2016
1	COMPUTER - TABLET	1949370	F9GRT5C6FCM6	7/25/2016
1	COMPUTER - TABLET	1949381	F9FS1ULVFCM6	7/25/2016
1	COMPUTER - TABLET	1949382	F9FS1J3FFM6	7/25/2016
1	COMPUTER - TABLET	1949383	F9FS1GQ2FCM6	7/25/2016
1	COMPUTER - TABLET	1949384	F9FS1GF9FCM6	7/25/2016

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1949385	F9FS1VK5FCM6	7/25/2016
1	COMPUTER - TABLET	1949386	F9FS1HMZFCM6	7/25/2016
1	COMPUTER - TABLET	1949387	F9FS1H77FCM6	7/25/2016
1	COMPUTER - TABLET	1949388	F9FS1HAUFCM6	7/25/2016
1	COMPUTER - TABLET	1949389	F9FS1WBUFCM6	7/25/2016
1	COMPUTER - TABLET	1949390	F9FS1UE0FCM6	7/25/2016
1	COMPUTER - TABLET	1949391	F9FS1W8LFCM6	7/25/2016
1	COMPUTER - TABLET	1949393	F9FS1W3XFCM6	7/25/2016
1	COMPUTER - TABLET	1949406	F9GRT7EWF6M6	7/25/2016
1	COMPUTER - TABLET	1949407	F9GRT71MFCM6	7/25/2016
1	COMPUTER - TABLET	1949408	F9GRT69BFCM6	7/25/2016
1	COMPUTER - TABLET	1949451	DMPS3E6TG5VW	7/25/2016
1	COMPUTER - TABLET	1950379	DMPS8J4SG5VW	9/1/2016
1	COMPUTER - TABLET	1950380	DMPS8JN9G5VW	9/1/2016
1	COMPUTER - TABLET	1950381	DMPS8HKCG5VW	9/1/2016
1	COMPUTER - TABLET	1950382	DMPS8J3NG5VW	9/1/2016
1	COMPUTER - TABLET	1950383	DMPS8JVTG5VW	9/1/2016
1	COMPUTER - TABLET	1950384	DMPS8J90G5VW	9/1/2016
1	COMPUTER - TABLET	1950385	DMPS8HR7G5VW	9/1/2016
1	COMPUTER - TABLET	1950386	DMPS8G24G5VW	9/1/2016
1	COMPUTER - TABLET	1950387	DMPS8GPKG5VW	9/1/2016
1	COMPUTER - TABLET	1950388	DMPS8F78G5VW	9/1/2016
1	COMPUTER - TABLET	1950389	DMPS8GU6G5VW	9/1/2016
1	COMPUTER - TABLET	1950390	DMPS8G5LG5VW	9/1/2016
1	COMPUTER - TABLET	1950391	DMPS8G67G5VW	9/1/2016
1	COMPUTER - TABLET	1950392	DMPS8GT8G5VW	9/1/2016
1	COMPUTER - TABLET	1950393	DMPS8H9WG5VW	9/1/2016
1	COMPUTER - TABLET	1950394	DMPS8G2PG5VW	9/1/2016
1	COMPUTER - TABLET	1950398	DMPS8HDVG5VW	9/1/2016
1	COMPUTER - TABLET	1950400	DMPS8J6AG5VW	9/1/2016
1	COMPUTER - TABLET	1950401	DMPS8JB1G5VW	9/1/2016
1	COMPUTER - TABLET	1950402	DMPS8GEMG5VW	9/1/2016
1	COMPUTER - TABLET	1950403	DMPS8G9UG5VW	9/1/2016
1	COMPUTER - TABLET	1950404	DMPS8JQ1G5VW	9/1/2016
1	COMPUTER - TABLET	1950405	DMPS8GXEG5VW	9/1/2016
1	COMPUTER - TABLET	1950407	DMPS8G95G5VW	9/1/2016
1	COMPUTER - TABLET	1950752	DMPS8G95G5W1	10/4/2016
1	COMPUTER - TABLET	1950753	DMPS8G06G5W1	10/4/2016
1	COMPUTER - TABLET	1950754	DMPS8D009G5W1	10/4/2016
1	COMPUTER - TABLET	1950755	DMPS8CYNVG5W1	10/4/2016
1	COMPUTER - TABLET	1950756	DMPS8CBEQG5W1	10/4/2016
1	COMPUTER - TABLET	1950757	DMPS8CXNNG5W1	10/4/2016
1	COMPUTER - TABLET	1950758	DMPS8CXJ1G5W1	10/4/2016
1	COMPUTER - TABLET	1950759	DMPS8D01NG5W1	10/4/2016
1	COMPUTER - TABLET	1950760	DMPS8D0A2G5W1	10/4/2016
1	COMPUTER - TABLET	1950761	DMPS8CZEJG5W1	10/4/2016
1	COMPUTER - TABLET	1950762	DMPS8CYSYD5W1	10/4/2016
1	COMPUTER - TABLET	1950763	DMPS8CXLEG5W1	10/4/2016
1	COMPUTER - TABLET	1950764	DMPS8C35G5W1	10/4/2016

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1950765	DMPSCY2ZG5W1	10/4/2016
1	COMPUTER - TABLET	1950766	DMPSCZDTG5W1	10/4/2016
1	COMPUTER - TABLET	1950767	DMPSCXXVG5W1	10/4/2016
1	COMPUTER - TABLET	1950768	DMPSCZ88G5W1	10/4/2016
1	COMPUTER - TABLET	1950769	DMPSD0C5G5W1	10/4/2016
1	COMPUTER - TABLET	1950770	DMPSD07GG5W1	10/4/2016
1	COMPUTER - TABLET	1950771	DMPSCYP5G5W1	10/4/2016
1	COMPUTER - TABLET	1951080	DMPSCBPQG5W1	10/13/2016
1	COMPUTER - TABLET	1951082	DMPSCB3GG5W1	10/13/2016
1	COMPUTER - TABLET	1951083	DMPSC9CLG5W1	10/13/2016
1	COMPUTER - TABLET	1951085	DMPSCC1BG5W1	10/13/2016
1	COMPUTER - TABLET	1951169	DMPSCBUDG5W1	10/25/2016
1	COMPUTER - TABLET	1951170	DMPSCDVNG5W1	10/25/2016
1	COMPUTER - TABLET	1951172	DMPSCDJYG5W1	10/25/2016
1	COMPUTER - TABLET	1951141	DMPSHRNLG5W1	10/27/2016
1	COMPUTER - TABLET	1951153	DMPSJBHLG5W1	10/31/2016
1	COMPUTER - TABLET	1951154	DMPSJDKBG5W1	10/31/2016
1	COMPUTER - TABLET	1951156	DMPSJ8ZKG5W1	10/31/2016
1	COMPUTER - TABLET	1951157	DMPSJ88DG5W1	10/31/2016
1	COMPUTER - TABLET	1950897	F9GSCCWVFCM6	11/10/2016
1	COMPUTER - TABLET	1951508	DMPSCCL6G5W1	12/15/2016
1	COMPUTER - TABLET	1951510	DMPSCCLDG5W1	12/15/2016
1	COMPUTER - TABLET	1951512	DMPSCCLXFG5W1	12/15/2016
1	COMPUTER - TABLET	1951513	DMPSCCL2UG5W1	12/15/2016
1	COMPUTER - TABLET	1951516	DMPSCCLUMG5W1	12/15/2016
1	COMPUTER - TABLET	1951517	DMPSCCLF6G5W1	12/15/2016
1	COMPUTER - TABLET	1951518	DMPSCCK0VG5W1	12/15/2016
1	COMPUTER - TABLET	1951519	DMPSCJV0G5W1	12/15/2016
1	COMPUTER - TABLET	1951523	DMPSCCLYCG5W1	12/15/2016
1	COMPUTER - TABLET	1951524	DMPSCCM5ZG5W1	12/15/2016
1	COMPUTER - TABLET	1951531	DMPSCCEDEG5W1	12/15/2016
1	COMPUTER - TABLET	1951532	DMPSCCLWRG5W1	12/15/2016
1	COMPUTER - TABLET	1951533	DMPSCCLJLNG5W1	12/15/2016
1	COMPUTER - TABLET	1951534	DMPSCCKX9G5W1	12/15/2016
1	COMPUTER - TABLET	1951535	DMPSCCKAPG5W1	12/15/2016
1	COMPUTER - TABLET	1951536	DMPSCCEM0G5W1	12/15/2016
1	COMPUTER - TABLET	1951537	DMPSCCLFZG5W1	12/15/2016
1	COMPUTER - TABLET	1951538	DMPSCCLZ4G5W1	12/15/2016
1	COMPUTER - TABLET	1951539	DMPSCCKERG5W1	12/15/2016
1	COMPUTER - TABLET	1951540	DMPSCCM0YG5W1	12/15/2016
1	COMPUTER - TABLET	1951541	DMPSCCLYYG5W1	12/15/2016
1	COMPUTER - TABLET	1951542	DMPSCJYZG5W1	12/15/2016
1	COMPUTER - TABLET	1952804	F9GSV4U9FCM6	1/19/2017
1	COMPUTER - TABLET	1951754	DMPSY5XQG5W1	2/10/2017
1	COMPUTER - TABLET	1951764	DMPSY66KG5W1	2/10/2017
1	COMPUTER - TABLET	1951788	DMPSY6DEG5W1	2/10/2017
1	COMPUTER - TABLET	1951805	DMPSY3YYG5W1	2/10/2017
1	COMPUTER - TABLET	1951835	DMPSV5EBG5W1	2/10/2017
1	COMPUTER - TABLET	1951891	F9FT54JDFCM6	2/14/2017

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1951892	F9FT57C9FCM6	2/14/2017
1	COMPUTER - TABLET	1951905	F9FT534EFCM6	2/14/2017
1	COMPUTER - TABLET	1951942	DMPT6638G5W1	2/21/2017
1	COMPUTER - TABLET	1954293	F9FTH2KXGHKJ	4/18/2017
1	COMPUTER - TABLET	1954295	F9FTGFW1GHKJ	4/18/2017
1	COMPUTER - TABLET	1954296	F9FTH5ECGHKJ	4/18/2017
1	COMPUTER - TABLET	1954297	F9FTH588GHKJ	4/18/2017
1	COMPUTER - TABLET	1954298	F9FTH886GHKJ	4/18/2017
1	COMPUTER - TABLET	1954299	F9FTH8D0GHKJ	4/18/2017
1	COMPUTER - TABLET	1954300	F9FTH5EZGHKJ	4/18/2017
1	COMPUTER - TABLET	1954301	F9FTH0F7GHKJ	4/18/2017
1	COMPUTER - TABLET	1954302	F9FTH2LJGHKJ	4/18/2017
1	COMPUTER - TABLET	1954303	F9FTH7PWGHKJ	4/18/2017
1	COMPUTER - TABLET	1954304	F9FTH2NKGHKJ	4/18/2017
1	COMPUTER - TABLET	1954305	F9FTH6DYGHKJ	4/18/2017
1	COMPUTER - TABLET	1954306	F9FTH7XFGHKJ	4/18/2017
1	COMPUTER - TABLET	1954307	F9FTH1ZUGHKJ	4/18/2017
1	COMPUTER - TABLET	1954309	F9FTH5Q0GHKJ	4/18/2017
1	COMPUTER - TABLET	1954310	F9FTGDAUGHKJ	4/18/2017
1	COMPUTER - TABLET	1954314	F9FTH2FJGHKJ	4/18/2017
1	COMPUTER - TABLET	1954316	F9FTGHZHGHKJ	4/18/2017
1	COMPUTER - TABLET	1954317	F9FTGK45GHKJ	4/18/2017
1	COMPUTER - TABLET	1954318	F9FTH3T6GHKJ	4/18/2017
1	COMPUTER - TABLET	1954319	F9FTH09YGHKJ	4/18/2017
1	COMPUTER - TABLET	1954320	F9FTH011GHKJ	4/18/2017
1	COMPUTER - TABLET	1954360	F9FTK3LZGHKJ	5/11/2017
1	COMPUTER - TABLET	1952749	F9FTK8RGHLFD	5/16/2017
1	COMPUTER - TABLET	1952752	F9FTK5A1HLFD	5/16/2017
1	COMPUTER - TABLET	1952755	F9FTK2WXHLFD	5/16/2017
1	COMPUTER - TABLET	1954323	F9FTGRTZHLFD	5/19/2017
1	COMPUTER - TABLET	1960170	F9FTL1MNHFLD	6/6/2017
1	COMPUTER - TABLET	1956413	F9FQR08WFCM5	8/22/2017
1	COMPUTER - TABLET	1956414	F9GQQEYKFCM5	8/22/2017
1	COMPUTER - TABLET	1956415	F9FQRND4FCM5	8/22/2017
1	COMPUTER - TABLET	1955819	GCGV7NXJHLFD	8/28/2017
1	COMPUTER - TABLET	1955820	GCGV7NU8HLFD	8/28/2017
1	COMPUTER - TABLET	1955821	GCGV7NRTHLFD	8/28/2017
1	COMPUTER - TABLET	1955824	GCGV7L8RHLFD	8/28/2017
1	COMPUTER - TABLET	1955825	GCGV7KLSHLFD	8/28/2017
1	COMPUTER - TABLET	1955826	GCGV7JXFHLFD	8/28/2017
1	COMPUTER - TABLET	1955827	GCGV7KV5HLFD	8/28/2017
1	COMPUTER - TABLET	1955828	GCGV7BV1HLFD	8/28/2017
1	COMPUTER - TABLET	1955829	GCGV7KTZHLFD	8/28/2017
1	COMPUTER - TABLET	1955830	GCGV7HR1HLFD	8/28/2017
1	COMPUTER - TABLET	1955831	GCGV7BZVHLFD	8/28/2017
1	COMPUTER - TABLET	1955833	GCGV7JSLHLFD	8/28/2017
1	COMPUTER - TABLET	1955835	GCGV7NLPHLFD	8/28/2017
1	COMPUTER - TABLET	1955837	GCGV7URVHLFD	8/28/2017
1	COMPUTER - TABLET	1955838	GCGV7NLAHLFD	8/28/2017



**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1955839	GCGV7N5HHLFD	8/28/2017
1	COMPUTER - TABLET	1955841	GCGV74W1HLFD	8/28/2017
1	COMPUTER - TABLET	1955844	GCGV753CHLFD	8/28/2017
1	COMPUTER - TABLET	1955845	GCGV74VAHLFD	8/28/2017
1	COMPUTER - TABLET	1955552	GCTV432NHLFD	8/30/2017
1	COMPUTER - TABLET	1956470	GCGV7K2QHLLFD	9/1/2017
1	COMPUTER - TABLET	1957390	F9FV5BFHGHKJ	10/2/2017
1	COMPUTER - TABLET	1957391	F9FV57X3GHKJ	10/2/2017
1	COMPUTER - TABLET	1957392	F9FV57JVGHKJ	10/2/2017
1	COMPUTER - TABLET	1957395	F9FV55XJGHKJ	10/2/2017
1	COMPUTER - TABLET	1957397	F9FV59AJGHKJ	10/2/2017
1	COMPUTER - TABLET	1956750	DLXVCBHKHND6	10/24/2017
1	COMPUTER - TABLET	1956817	DMPLM1AZFK14	11/2/2017
1	COMPUTER - TABLET	1958170	GCTV7N9MHLFD	11/20/2017
1	COMPUTER - TABLET	1958266	DMPVH32AHLFD	12/5/2017
1	COMPUTER - TABLET	1958267	DMPVH2DQHLLFD	12/5/2017
1	COMPUTER - TABLET	1958268	DMPVH1Z3HLFD	12/5/2017
1	COMPUTER - TABLET	1958252	GCGVNUQRHLFD	12/12/2017
1	COMPUTER - TABLET	1958329	GCTW2BYXHLFD	2/20/2018
1	COMPUTER - TABLET	1958835	F9FVCSZHGHKJ	2/20/2018
1	COMPUTER - TABLET	1958836	F9FVCRL9GHKJ	2/20/2018
1	COMPUTER - TABLET	1959014	F9FVQGNWGHKJ	3/12/2018
1	COMPUTER - TABLET	1959618	F9FW67Y9GHKJ	3/27/2018
1	COMPUTER - TABLET	1961662	DMPWPCJPJ28K	9/7/2018
1	COMPUTER - TABLET	1961141	DMPWLGQZJ28K	9/19/2018
1	COMPUTER - TABLET	1963040	F9FWLQKYGHKJ	10/10/2018
1	COMPUTER - TABLET	1963041	F9FWLQZ9GHKJ	10/10/2018
1	COMPUTER - TABLET	1963042	F9FWLQJYGHKJ	10/10/2018
1	COMPUTER - TABLET	1963043	F9FX68HRGHKJ	10/10/2018
1	COMPUTER - TABLET	1963044	F9FX68PAGHKJ	10/10/2018
1	COMPUTER - TABLET	1963045	F9FX66K8GHKJ	10/10/2018
1	COMPUTER - TABLET	1963046	F9FX67WRGHKJ	10/10/2018
1	COMPUTER - TABLET	1963047	F9FX68MHGHKJ	10/10/2018
1	COMPUTER - TABLET	1963048	F9FX68LQGHKJ	10/10/2018
1	COMPUTER - TABLET	1963049	F9FX66CVGHKJ	10/10/2018
1	COMPUTER - TABLET	1963051	F9FX64MHGHKJ	10/10/2018
1	COMPUTER - TABLET	1963052	F9FX68LDGHKJ	10/10/2018
1	COMPUTER - TABLET	1963637	DMQX554VJF8J	12/12/2018
1	COMPUTER - TABLET	1963663	F9FXRA7PGHKJ	1/2/2019
1	COMPUTER - TABLET	1963664	F9FXR9LEGHKJ	1/2/2019
1	COMPUTER - TABLET	1963665	F9FXRA1AGHKJ	1/2/2019
1	COMPUTER - TABLET	1963666	F9FXRA5FGHKJ	1/2/2019
1	COMPUTER - TABLET	1963667	F9FXRA36GHKJ	1/2/2019
1	COMPUTER - TABLET	1963669	F9FXRA8RGHKJ	1/2/2019
1	COMPUTER - TABLET	1963673	F9FXV057GHKJ	1/2/2019
1	COMPUTER - TABLET	1963674	F9FXV043GHKJ	1/2/2019
1	COMPUTER - TABLET	1963676	F9FXV0MKGHKJ	1/2/2019
1	COMPUTER - TABLET	1963677	F9FXV0A4GHKJ	1/2/2019
1	COMPUTER - TABLET	1963678	F9FXV07EGHKJ	1/2/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - TABLET	1964283	DMQWQ6AUJF8J	1/14/2019
1	COMPUTER - TABLET	1964331	DMPXV1RJJ28K	1/15/2019
1	COMPUTER - TABLET	1964333	DMPXV1VXJ28K	1/15/2019
1	COMPUTER - TABLET	1964334	DMPXV1RD28K	1/15/2019
1	COMPUTER - TABLET	1964335	DMPXV0YJJ28K	1/15/2019
1	COMPUTER - TABLET	1964338	DMPXV1QMJ28K	1/15/2019
1	COMPUTER - TABLET	1964339	DMPXT4TQJ28K	1/15/2019
1	COMPUTER - TABLET	1964340	DMPXV1WXJ28K	1/15/2019
1	COMPUTER - TABLET	1964341	DMPXV1Z7J28K	1/15/2019
1	COMPUTER - TABLET	1965235	GG7X9453JF8J	2/19/2019
1	COMPUTER - TABLET	1965740	DMQXX8ADJF8J	3/14/2019
1	COMPUTER - TABLET	1965741	DMQXXF2RJF8J	3/14/2019
1	COMPUTER - TABLET	1965742	DMQY2YYNJF8J	3/14/2019
1	COMPUTER - TABLET	1966860	F9FY80J2GHKJ	4/9/2019
1	COMPUTER - TABLET	1966861	F9FY8044GHKJ	4/9/2019
1	COMPUTER - TABLET	1966863	F9FY787HGHKJ	4/9/2019
1	COMPUTER - TABLET	1966864	F9FY5H3TGHKJ	4/9/2019
1	COMPUTER - TABLET	1966866	F9FY77YFGHKJ	4/9/2019
1	COMPUTER - TABLET	1966867	F9FY80G2GHKJ	4/9/2019
1	COMPUTER - TABLET	1966868	F9FY80AKGHKJ	4/9/2019
1	COMPUTER - TABLET	1966872	F9FY72EEGHKJ	4/9/2019
1	COMPUTER - TABLET	1966873	F9FY80CTGHKJ	4/9/2019
1	COMPUTER - TABLET	1966877	F9FY80GFGHKJ	4/9/2019
1	COMPUTER - TABLET	1969640	F9FZG6AHMF3M	10/12/2019
1	COMPUTER - TABLET	1971300	DMPC3Q9ZMF3M	2/3/2020
1	COMPUTER - TABLET	1979761	DMPD7E18LM93	10/28/2020
1	COMPUTER - TABLET	1979762	DMPD7DATLM93	10/28/2020
1	COMPUTER - TABLET	1979763	DMPD7DKZLM93	10/28/2020
1	COMPUTER - TABLET	1979767	DMPD7B55LM93	10/28/2020
1	COMPUTER - TABLET	1979768	DMPD7DCKLM93	10/28/2020
1	COMPUTER - TABLET	1979769	DMPD7B5ELM93	10/28/2020
1	COMPUTER - TABLET	1982202	DMPF6DP2LM93	2/22/2021
1	COMPUTER - TABLET	1982203	DMPF6A97LM93	2/22/2021
1	COMPUTER - TABLET	1982204	DMPF6A9TLM93	2/22/2021
1	COMPUTER - TABLET	1982205	DMPF69KFLM93	2/22/2021
1	COMPUTER - TABLET	1983095	DMPFJ07PLM99	5/12/2021
1	COMPUTER - TABLET	1985405	F9FGCGMQQ1GG	10/13/2021
1	COMPUTER - TABLET	1985368	DVW4TY6YP2	1/26/2022
1	COMPUTER - TABLET	1986739	G7FQ15Q63D	4/27/2022
1	COMPUTER - TABLET	1987839	FRQGHWRFLV	5/25/2022
1	COMPUTER - LAPTOP	1954432	C02T80JNH040	3/6/2017
1	COMPUTER - LAPTOP	1967444	FV FYL6T2JK78	5/21/2019
1	COMPUTER - LAPTOP	1967484	FV FYL6X8JK78	5/21/2019
1	COMPUTER - LAPTOP	1967511	FV FYL719JK78	5/21/2019
1	COMPUTER - LAPTOP	1967512	FV FYL6SSJK78	5/21/2019
1	COMPUTER - LAPTOP	1967513	FV FYL6SRJK78	5/21/2019
1	COMPUTER - LAPTOP	1967061	FV FYL6D3JK78	5/22/2019
1	COMPUTER - LAPTOP	1967455	FV FYL75WJK78	5/22/2019
1	COMPUTER - LAPTOP	1967490	FV FYL69TJK78	5/22/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	1967514	FVFYL52SJ698	5/22/2019
1	COMPUTER - LAPTOP	1967517	FVFYL6RCJK78	5/22/2019
1	COMPUTER - LAPTOP	GG081Z1	GG081Z1	12/12/2013
1	COMPUTER - LAPTOP	C45LD12	C45LD12	6/30/2014
1	COMPUTER - LAPTOP	GZM8H12	GZM8H12	8/4/2014
1	COMPUTER - LAPTOP	HWLV712	HWLV712	10/8/2014
1	COMPUTER - LAPTOP	DNC8532	DNC8532	3/9/2015
1	COMPUTER - LAPTOP	F1JB832	F1JB832	3/9/2015
1	COMPUTER - LAPTOP	FYKJM32	FYKJM32	5/28/2015
1	COMPUTER - LAPTOP	BMV8M32	BMV8M32	5/29/2015
1	COMPUTER - LAPTOP	DVJFM32	DVJFM32	5/29/2015
1	COMPUTER - LAPTOP	554DB32	554DB32	6/1/2015
1	COMPUTER - LAPTOP	5WSBM32	5WSBM32	6/1/2015
1	COMPUTER - LAPTOP	654DB32	654DB32	6/1/2015
1	COMPUTER - LAPTOP	7Y3DB32	7Y3DB32	6/1/2015
1	COMPUTER - LAPTOP	8Z3DB32	8Z3DB32	6/1/2015
1	COMPUTER - LAPTOP	8Z7DB32	8Z7DB32	6/1/2015
1	COMPUTER - LAPTOP	924DB32	924DB32	6/1/2015
1	COMPUTER - LAPTOP	934DB32	934DB32	6/1/2015
1	COMPUTER - LAPTOP	F99DB32	F99DB32	6/1/2015
1	COMPUTER - LAPTOP	FX3DB32	FX3DB32	6/1/2015
1	COMPUTER - LAPTOP	1HJFM32	1HJFM32	6/2/2015
1	COMPUTER - LAPTOP	FXG8M32	FXG8M32	6/2/2015
1	COMPUTER - LAPTOP	2T2DM32	2T2DM32	6/3/2015
1	COMPUTER - LAPTOP	C4Q9M32	C4Q9M32	6/3/2015
1	COMPUTER - LAPTOP	HC44M32	HC44M32	6/3/2015
1	COMPUTER - LAPTOP	HQ7NM32	HQ7NM32	6/4/2015
1	COMPUTER - LAPTOP	21Q3R32	21Q3R32	6/15/2015
1	COMPUTER - LAPTOP	5SS4R32	5SS4R32	6/15/2015
1	COMPUTER - LAPTOP	62Z2R32	62Z2R32	6/17/2015
1	COMPUTER - LAPTOP	D17FR32	D17FR32	6/23/2015
1	COMPUTER - LAPTOP	1D4GM32	1D4GM32	6/24/2015
1	COMPUTER - LAPTOP	610LR32	610LR32	6/24/2015
1	COMPUTER - LAPTOP	46RLM32	46RLM32	6/25/2015
1	COMPUTER - LAPTOP	G9VMM32	G9VMM32	6/25/2015
1	COMPUTER - LAPTOP	1CPHR32	1CPHR32	6/30/2015
1	COMPUTER - LAPTOP	1XXGR32	1XXGR32	6/30/2015
1	COMPUTER - LAPTOP	4384H52	4384H52	6/30/2015
1	COMPUTER - LAPTOP	4D4LR32	4D4LR32	6/30/2015
1	COMPUTER - LAPTOP	8C54H52	8C54H52	6/30/2015
1	COMPUTER - LAPTOP	HR7RH52	HR7RH52	6/30/2015
1	COMPUTER - LAPTOP	J24JR32	J24JR32	6/30/2015
1	COMPUTER - LAPTOP	J954H52	J954H52	6/30/2015
1	COMPUTER - LAPTOP	DC65S32	DC65S32	8/17/2015
1	COMPUTER - LAPTOP	3W2JL52	3W2JL52	9/28/2015
1	COMPUTER - LAPTOP	5W2JL52	5W2JL52	9/28/2015
1	COMPUTER - LAPTOP	8R4JL52	8R4JL52	9/28/2015
1	COMPUTER - LAPTOP	GR4JL52	GR4JL52	9/28/2015
1	COMPUTER - LAPTOP	JV2JL52	JV2JL52	9/28/2015

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	HL1LL52	HL1LL52	10/6/2015
1	COMPUTER - LAPTOP	2XVSY52	2XVSY52	10/26/2015
1	COMPUTER - LAPTOP	HMCYM52	HMCYM52	11/10/2015
1	COMPUTER - LAPTOP	JLCYM52	JLCYM52	11/10/2015
1	COMPUTER - LAPTOP	F0Z9P52	F0Z9P52	11/19/2015
1	COMPUTER - LAPTOP	4G6C562	4G6C562	1/12/2016
1	COMPUTER - LAPTOP	GH6JJ72	GH6JJ72	2/9/2016
1	COMPUTER - LAPTOP	HCF0K72	HCF0K72	2/25/2016
1	COMPUTER - LAPTOP	21QL982	21QL982	3/7/2016
1	COMPUTER - LAPTOP	90QL982	90QL982	3/7/2016
1	COMPUTER - LAPTOP	8FG3B82	8FG3B82	3/8/2016
1	COMPUTER - LAPTOP	87RT982	87RT982	3/23/2016
1	COMPUTER - LAPTOP	CGW4C82	CGW4C82	4/12/2016
1	COMPUTER - LAPTOP	G2X4C82	G2X4C82	4/12/2016
1	COMPUTER - LAPTOP	JDW4C82	JDW4C82	4/12/2016
1	COMPUTER - LAPTOP	JGW4C82	JGW4C82	4/12/2016
1	COMPUTER - LAPTOP	FPSPFC2	FPSPFC2	6/16/2016
1	COMPUTER - LAPTOP	GZD8VB2	GZD8VB2	6/28/2016
1	COMPUTER - LAPTOP	3MH4VB2	3MH4VB2	6/30/2016
1	COMPUTER - LAPTOP	3NG4F82	3NG4F82	6/30/2016
1	COMPUTER - LAPTOP	7NH4VB2	7NH4VB2	6/30/2016
1	COMPUTER - LAPTOP	DKH4VB2	DKH4VB2	6/30/2016
1	COMPUTER - LAPTOP	DNG4F82	DNG4F82	6/30/2016
1	COMPUTER - LAPTOP	DXR5VB2	DXR5VB2	6/30/2016
1	COMPUTER - LAPTOP	JGG4F82	JGG4F82	6/30/2016
1	COMPUTER - LAPTOP	3QHQC2	3QHQC2	8/2/2016
1	COMPUTER - LAPTOP	FXV91C2	FXV91C2	9/27/2016
1	COMPUTER - LAPTOP	30YG3C2	30YG3C2	10/27/2016
1	COMPUTER - LAPTOP	70YG3C2	70YG3C2	10/27/2016
1	COMPUTER - LAPTOP	8ZXG3C2	8ZXG3C2	10/27/2016
1	COMPUTER - LAPTOP	F0YG3C2	F0YG3C2	10/27/2016
1	COMPUTER - LAPTOP	5XD13C2	5XD13C2	11/15/2016
1	COMPUTER - LAPTOP	DDF13C2	DDF13C2	11/15/2016
1	COMPUTER - LAPTOP	4C9X1F2	4C9X1F2	3/16/2017
1	COMPUTER - LAPTOP	129X1F2	129X1F2	4/11/2017
1	COMPUTER - LAPTOP	C19X1F2	C19X1F2	4/11/2017
1	COMPUTER - LAPTOP	4K9X1F2	4K9X1F2	4/13/2017
1	COMPUTER - LAPTOP	DD1X5F2	DD1X5F2	5/24/2017
1	COMPUTER - LAPTOP	B38V3H2	B38V3H2	6/6/2017
1	COMPUTER - LAPTOP	HP7H5F2	HP7H5F2	6/13/2017
1	COMPUTER - LAPTOP	HHQR5F2	HHQR5F2	6/14/2017
1	COMPUTER - LAPTOP	7N8L6F2	7N8L6F2	6/19/2017
1	COMPUTER - LAPTOP	BQ8L6F2	BQ8L6F2	6/19/2017
1	COMPUTER - LAPTOP	DQ8L6F2	DQ8L6F2	6/19/2017
1	COMPUTER - LAPTOP	FP8L6F2	FP8L6F2	6/19/2017
1	COMPUTER - LAPTOP	1HKDMJ2	1HKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	8FR68F2	8FR68F2	7/27/2017
1	COMPUTER - LAPTOP	CFKDMJ2	CFKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	FGKDMJ2	FGKDMJ2	7/27/2017

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	HGKDMJ2	HGKDMJ2	7/27/2017
1	COMPUTER - LAPTOP	1NDJBH2	1NDJBH2	8/22/2017
1	COMPUTER - LAPTOP	5BGRBH2	5BGRBH2	8/22/2017
1	COMPUTER - LAPTOP	5NDJBH2	5NDJBH2	8/22/2017
1	COMPUTER - LAPTOP	3Q7H5F2	3Q7H5F2	9/28/2017
1	COMPUTER - LAPTOP	5Q7H5F2	5Q7H5F2	9/28/2017
1	COMPUTER - LAPTOP	8P7H5F2	8P7H5F2	9/28/2017
1	COMPUTER - LAPTOP	BQ7H5F2	BQ7H5F2	9/28/2017
1	COMPUTER - LAPTOP	FP7H5F2	FP7H5F2	9/28/2017
1	COMPUTER - LAPTOP	GP7H5F2	GP7H5F2	9/28/2017
1	COMPUTER - LAPTOP	JJ2KQJ2	JJ2KQJ2	10/16/2017
1	COMPUTER - LAPTOP	6D91GH2	6D91GH2	10/18/2017
1	COMPUTER - LAPTOP	47C9PJ2	47C9PJ2	10/26/2017
1	COMPUTER - LAPTOP	88C9PJ2	88C9PJ2	10/26/2017
1	COMPUTER - LAPTOP	96C9PJ2	96C9PJ2	10/26/2017
1	COMPUTER - LAPTOP	C5C9PJ2	C5C9PJ2	10/26/2017
1	COMPUTER - LAPTOP	C6C9PJ2	C6C9PJ2	10/26/2017
1	COMPUTER - LAPTOP	D6C9PJ2	D6C9PJ2	10/26/2017
1	COMPUTER - LAPTOP	GKVFMH2	GKVFMH2	10/26/2017
1	COMPUTER - LAPTOP	1GN5TJ2	1GN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	JGN5TJ2	JGN5TJ2	11/14/2017
1	COMPUTER - LAPTOP	566MSJ2	566MSJ2	11/30/2017
1	COMPUTER - LAPTOP	5QB2SJ2	5QB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	6QB2SJ2	6QB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	BHBTMH2	BHBTMH2	12/1/2017
1	COMPUTER - LAPTOP	CPB2SJ2	CPB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	DPB2SJ2	DPB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	FPB2SJ2	FPB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	HPB2SJ2	HPB2SJ2	12/1/2017
1	COMPUTER - LAPTOP	5R3QNH2	5R3QNH2	12/6/2017
1	COMPUTER - LAPTOP	G0MQTJ2	G0MQTJ2	12/13/2017
1	COMPUTER - LAPTOP	2M473L2	2M473L2	1/31/2018
1	COMPUTER - LAPTOP	96473L2	96473L2	1/31/2018
1	COMPUTER - LAPTOP	DL3BZM2	DL3BZM2	2/28/2018
1	COMPUTER - LAPTOP	BPR16L2	BPR16L2	4/9/2018
1	COMPUTER - LAPTOP	GPR16L2	GPR16L2	4/9/2018
1	COMPUTER - LAPTOP	HPR16L2	HPR16L2	4/9/2018
1	COMPUTER - LAPTOP	F70X0N2	F70X0N2	4/10/2018
1	COMPUTER - LAPTOP	19SQ1N2	19SQ1N2	4/12/2018
1	COMPUTER - LAPTOP	3V984L2	3V984L2	4/12/2018
1	COMPUTER - LAPTOP	6W984L2	6W984L2	4/12/2018
1	COMPUTER - LAPTOP	C5B84L2	C5B84L2	4/12/2018
1	COMPUTER - LAPTOP	91H2QN2	91H2QN2	5/3/2018
1	COMPUTER - LAPTOP	9GG8RN2	9GG8RN2	5/16/2018
1	COMPUTER - LAPTOP	CK09RN2	CK09RN2	5/16/2018
1	COMPUTER - LAPTOP	HFX7RN2	HFX7RN2	5/16/2018
1	COMPUTER - LAPTOP	8SJYTP2	8SJYTP2	6/5/2018
1	COMPUTER - LAPTOP	9KG5BL2	9KG5BL2	6/13/2018
1	COMPUTER - LAPTOP	CFNPDL2	CFNPDL2	6/27/2018

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	FYF5BL2	FYF5BL2	7/24/2018
1	COMPUTER - LAPTOP	F3MNCL2	F3MNCL2	7/30/2018
1	COMPUTER - LAPTOP	H2MNCL2	H2MNCL2	7/30/2018
1	COMPUTER - LAPTOP	1960912	HV6HRQ2	8/23/2018
1	COMPUTER - LAPTOP	728BTQ2	728BTQ2	9/25/2018
1	COMPUTER - LAPTOP	12P61P2	12P61P2	11/7/2018
1	COMPUTER - LAPTOP	62P61P2	62P61P2	11/7/2018
1	COMPUTER - LAPTOP	4Z3Z1P2	4Z3Z1P2	11/15/2018
1	COMPUTER - LAPTOP	4RG82P2	4RG82P2	11/27/2018
1	COMPUTER - LAPTOP	5QG82P2	5QG82P2	11/27/2018
1	COMPUTER - LAPTOP	7QG82P2	7QG82P2	11/27/2018
1	COMPUTER - LAPTOP	7RG82P2	7RG82P2	11/27/2018
1	COMPUTER - LAPTOP	8RG82P2	8RG82P2	11/27/2018
1	COMPUTER - LAPTOP	CRG82P2	CRG82P2	11/27/2018
1	COMPUTER - LAPTOP	HRG82P2	HRG82P2	11/27/2018
1	COMPUTER - LAPTOP	JRG82P2	JRG82P2	11/27/2018
1	COMPUTER - LAPTOP	18391P2	18391P2	11/29/2018
1	COMPUTER - LAPTOP	28391P2	28391P2	11/29/2018
1	COMPUTER - LAPTOP	68391P2	68391P2	11/29/2018
1	COMPUTER - LAPTOP	2YJGJR2	2YJGJR2	12/14/2018
1	COMPUTER - LAPTOP	FVS94P2	FVS94P2	1/15/2019
1	COMPUTER - LAPTOP	8XYT4P2	8XYT4P2	1/28/2019
1	COMPUTER - LAPTOP	8ZYT4P2	8ZYT4P2	1/28/2019
1	COMPUTER - LAPTOP	9ZYT4P2	9ZYT4P2	1/28/2019
1	COMPUTER - LAPTOP	CMTT4P2	CMTT4P2	1/28/2019
1	COMPUTER - LAPTOP	84ZT4P2	84ZT4P2	2/8/2019
1	COMPUTER - LAPTOP	22M55P2	22M55P2	2/14/2019
1	COMPUTER - LAPTOP	4KP55P2	4KP55P2	2/15/2019
1	COMPUTER - LAPTOP	6KP55P2	6KP55P2	2/15/2019
1	COMPUTER - LAPTOP	7KP55P2	7KP55P2	2/15/2019
1	COMPUTER - LAPTOP	16L56P2	16L56P2	2/25/2019
1	COMPUTER - LAPTOP	D3NCTT2	D3NCTT2	2/25/2019
1	COMPUTER - LAPTOP	CNGH5P2	CNGH5P2	2/26/2019
1	COMPUTER - LAPTOP	DPGH5P2	DPGH5P2	2/26/2019
1	COMPUTER - LAPTOP	JNGH5P2	JNGH5P2	2/26/2019
1	COMPUTER - LAPTOP	35C96P2	35C96P2	3/7/2019
1	COMPUTER - LAPTOP	1KQ8DT2	1KQ8DT2	3/21/2019
1	COMPUTER - LAPTOP	1TNHDT2	1TNHDT2	3/29/2019
1	COMPUTER - LAPTOP	BQ86FT2	BQ86FT2	4/15/2019
1	COMPUTER - LAPTOP	3JK2FT2	3JK2FT2	4/18/2019
1	COMPUTER - LAPTOP	8F1BFT2	8F1BFT2	4/22/2019
1	COMPUTER - LAPTOP	8G1BFT2	8G1BFT2	4/22/2019
1	COMPUTER - LAPTOP	8K1BFT2	8K1BFT2	4/22/2019
1	COMPUTER - LAPTOP	9F1BFT2	9F1BFT2	4/22/2019
1	COMPUTER - LAPTOP	9G1BFT2	9G1BFT2	4/22/2019
1	COMPUTER - LAPTOP	BF1BFT2	BF1BFT2	4/22/2019
1	COMPUTER - LAPTOP	BG1BFT2	BG1BFT2	4/22/2019
1	COMPUTER - LAPTOP	FG1BFT2	FG1BFT2	4/22/2019
1	COMPUTER - LAPTOP	35NHDT2	35NHDT2	4/26/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	4D56FT2	4D56FT2	4/29/2019
1	COMPUTER - LAPTOP	7D56FT2	7D56FT2	4/29/2019
1	COMPUTER - LAPTOP	8836FT2	8836FT2	4/29/2019
1	COMPUTER - LAPTOP	8P86FT2	8P86FT2	4/29/2019
1	COMPUTER - LAPTOP	CD56FT2	CD56FT2	4/29/2019
1	COMPUTER - LAPTOP	1990195	JZT3PV2	5/14/2019
1	COMPUTER - LAPTOP	7RLGGT2	7RLGGT2	5/14/2019
1	COMPUTER - LAPTOP	7TLGGT2	7TLGGT2	5/14/2019
1	COMPUTER - LAPTOP	1ZNDPV2	1ZNDPV2	5/16/2019
1	COMPUTER - LAPTOP	8GT4PV2	8GT4PV2	5/16/2019
1	COMPUTER - LAPTOP	1993514	BD4JPV2	6/10/2019
1	COMPUTER - LAPTOP	1136PV2	1136PV2	6/10/2019
1	COMPUTER - LAPTOP	11V7PV2	11V7PV2	6/10/2019
1	COMPUTER - LAPTOP	12R5PV2	12R5PV2	6/10/2019
1	COMPUTER - LAPTOP	13G9PV2	13G9PV2	6/10/2019
1	COMPUTER - LAPTOP	14G4PV2	14G4PV2	6/10/2019
1	COMPUTER - LAPTOP	14TQMV2	14TQMV2	6/10/2019
1	COMPUTER - LAPTOP	157FPV2	157FPV2	6/10/2019
1	COMPUTER - LAPTOP	15F4PV2	15F4PV2	6/10/2019
1	COMPUTER - LAPTOP	1666PV2	1666PV2	6/10/2019
1	COMPUTER - LAPTOP	16JDNV2	16JDNV2	6/10/2019
1	COMPUTER - LAPTOP	16RKMV2	16RKMV2	6/10/2019
1	COMPUTER - LAPTOP	1866PV2	1866PV2	6/10/2019
1	COMPUTER - LAPTOP	18W2PV2	18W2PV2	6/10/2019
1	COMPUTER - LAPTOP	1FPRNV2	1FPRNV2	6/10/2019
1	COMPUTER - LAPTOP	1FXRMV2	1FXRMV2	6/10/2019
1	COMPUTER - LAPTOP	1GQMMV2	1GQMMV2	6/10/2019
1	COMPUTER - LAPTOP	1J2CPV2	1J2CPV2	6/10/2019
1	COMPUTER - LAPTOP	1K8ZMV2	1K8ZMV2	6/10/2019
1	COMPUTER - LAPTOP	1LQCPV2	1LQCPV2	6/10/2019
1	COMPUTER - LAPTOP	1PDKPV2	1PDKPV2	6/10/2019
1	COMPUTER - LAPTOP	1PV9PV2	1PV9PV2	6/10/2019
1	COMPUTER - LAPTOP	1Q5RMV2	1Q5RMV2	6/10/2019
1	COMPUTER - LAPTOP	1QC5PV2	1QC5PV2	6/10/2019
1	COMPUTER - LAPTOP	1RCCNV2	1RCCNV2	6/10/2019
1	COMPUTER - LAPTOP	1S7KPV2	1S7KPV2	6/10/2019
1	COMPUTER - LAPTOP	1T3HPV2	1T3HPV2	6/10/2019
1	COMPUTER - LAPTOP	1TSTMV2	1TSTMV2	6/10/2019
1	COMPUTER - LAPTOP	1V7KPV2	1V7KPV2	6/10/2019
1	COMPUTER - LAPTOP	1VHDPV2	1VHDPV2	6/10/2019
1	COMPUTER - LAPTOP	1VQ5PV2	1VQ5PV2	6/10/2019
1	COMPUTER - LAPTOP	1WV1PV2	1WV1PV2	6/10/2019
1	COMPUTER - LAPTOP	1XK7PV2	1XK7PV2	6/10/2019
1	COMPUTER - LAPTOP	1YXKMV2	1YXKMV2	6/10/2019
1	COMPUTER - LAPTOP	2000PV2	2000PV2	6/10/2019
1	COMPUTER - LAPTOP	2158PV2	2158PV2	6/10/2019
1	COMPUTER - LAPTOP	22QPMV2	22QPMV2	6/10/2019
1	COMPUTER - LAPTOP	23M0PV2	23M0PV2	6/10/2019
1	COMPUTER - LAPTOP	23NHMV2	23NHMV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	23ZQMV2	23ZQMV2	6/10/2019
1	COMPUTER - LAPTOP	24KKPV2	24KKPV2	6/10/2019
1	COMPUTER - LAPTOP	25M4PV2	25M4PV2	6/10/2019
1	COMPUTER - LAPTOP	26JGNV2	26JGNV2	6/10/2019
1	COMPUTER - LAPTOP	26V9NV2	26V9NV2	6/10/2019
1	COMPUTER - LAPTOP	27ORMV2	27ORMV2	6/10/2019
1	COMPUTER - LAPTOP	27KRMV2	27KRMV2	6/10/2019
1	COMPUTER - LAPTOP	28D2PV2	28D2PV2	6/10/2019
1	COMPUTER - LAPTOP	28G4PV2	28G4PV2	6/10/2019
1	COMPUTER - LAPTOP	28HCPV2	28HCPV2	6/10/2019
1	COMPUTER - LAPTOP	28WZMV2	28WZMV2	6/10/2019
1	COMPUTER - LAPTOP	28ZNMV2	28ZNMV2	6/10/2019
1	COMPUTER - LAPTOP	2968PV2	2968PV2	6/10/2019
1	COMPUTER - LAPTOP	2B7HMOV2	2B7HMOV2	6/10/2019
1	COMPUTER - LAPTOP	2BS0PV2	2BS0PV2	6/10/2019
1	COMPUTER - LAPTOP	2C3KNV2	2C3KNV2	6/10/2019
1	COMPUTER - LAPTOP	2CCKPV2	2CCKPV2	6/10/2019
1	COMPUTER - LAPTOP	2FKKMV2	2FKKMV2	6/10/2019
1	COMPUTER - LAPTOP	2GKJPV2	2GKJPV2	6/10/2019
1	COMPUTER - LAPTOP	2KS0PV2	2KS0PV2	6/10/2019
1	COMPUTER - LAPTOP	2LTMMV2	2LTMMV2	6/10/2019
1	COMPUTER - LAPTOP	2M5CNV2	2M5CNV2	6/10/2019
1	COMPUTER - LAPTOP	2MSLPV2	2MSLPV2	6/10/2019
1	COMPUTER - LAPTOP	2N5RMV2	2N5RMV2	6/10/2019
1	COMPUTER - LAPTOP	2NFQMV2	2NFQMV2	6/10/2019
1	COMPUTER - LAPTOP	2NN8PV2	2NN8PV2	6/10/2019
1	COMPUTER - LAPTOP	2NXMMV2	2NXMMV2	6/10/2019
1	COMPUTER - LAPTOP	2PFQMV2	2PFQMV2	6/10/2019
1	COMPUTER - LAPTOP	2PPLPV2	2PPLPV2	6/10/2019
1	COMPUTER - LAPTOP	2PW9NV2	2PW9NV2	6/10/2019
1	COMPUTER - LAPTOP	2Q7HPV2	2Q7HPV2	6/10/2019
1	COMPUTER - LAPTOP	2QF9PV2	2QF9PV2	6/10/2019
1	COMPUTER - LAPTOP	2QWTMV2	2QWTMV2	6/10/2019
1	COMPUTER - LAPTOP	2S4KNV2	2S4KNV2	6/10/2019
1	COMPUTER - LAPTOP	2TK8PV2	2TK8PV2	6/10/2019
1	COMPUTER - LAPTOP	2WTHMV2	2WTHMV2	6/10/2019
1	COMPUTER - LAPTOP	2XL0PV2	2XL0PV2	6/10/2019
1	COMPUTER - LAPTOP	2XZTMV2	2XZTMV2	6/10/2019
1	COMPUTER - LAPTOP	3009NV2	3009NV2	6/10/2019
1	COMPUTER - LAPTOP	310JMV2	310JMV2	6/10/2019
1	COMPUTER - LAPTOP	31NDPV2	31NDPV2	6/10/2019
1	COMPUTER - LAPTOP	3256PV2	3256PV2	6/10/2019
1	COMPUTER - LAPTOP	32B5PV2	32B5PV2	6/10/2019
1	COMPUTER - LAPTOP	3449NV2	3449NV2	6/10/2019
1	COMPUTER - LAPTOP	365NMV2	365NMV2	6/10/2019
1	COMPUTER - LAPTOP	3C70PV2	3C70PV2	6/10/2019
1	COMPUTER - LAPTOP	3CT6PV2	3CT6PV2	6/10/2019
1	COMPUTER - LAPTOP	3CY6PV2	3CY6PV2	6/10/2019
1	COMPUTER - LAPTOP	3F7KPV2	3F7KPV2	6/10/2019



**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	3FZJPV2	3FZJPV2	6/10/2019
1	COMPUTER - LAPTOP	3GLBPV2	3GLBPV2	6/10/2019
1	COMPUTER - LAPTOP	3H07NV2	3H07NV2	6/10/2019
1	COMPUTER - LAPTOP	3HX8PV2	3HX8PV2	6/10/2019
1	COMPUTER - LAPTOP	3JKKMV2	3JKKMV2	6/10/2019
1	COMPUTER - LAPTOP	3JSFPV2	3JSFPV2	6/10/2019
1	COMPUTER - LAPTOP	3KTHMV2	3KTHMV2	6/10/2019
1	COMPUTER - LAPTOP	3MT4PV2	3MT4PV2	6/10/2019
1	COMPUTER - LAPTOP	3NWKPV2	3NWKPV2	6/10/2019
1	COMPUTER - LAPTOP	3PWGMV2	3PWGMV2	6/10/2019
1	COMPUTER - LAPTOP	3Q7HPV2	3Q7HPV2	6/10/2019
1	COMPUTER - LAPTOP	3R99NV2	3R99NV2	6/10/2019
1	COMPUTER - LAPTOP	3SFQMV2	3SFQMV2	6/10/2019
1	COMPUTER - LAPTOP	3WMQMV2	3WMQMV2	6/10/2019
1	COMPUTER - LAPTOP	3WX3PV2	3WX3PV2	6/10/2019
1	COMPUTER - LAPTOP	3X9DPV2	3X9DPV2	6/10/2019
1	COMPUTER - LAPTOP	3YTHMV2	3YTHMV2	6/10/2019
1	COMPUTER - LAPTOP	3ZYT MV2	3ZYT MV2	6/10/2019
1	COMPUTER - LAPTOP	40B1PV2	40B1PV2	6/10/2019
1	COMPUTER - LAPTOP	40TJPV2	40TJPV2	6/10/2019
1	COMPUTER - LAPTOP	40Z5PV2	40Z5PV2	6/10/2019
1	COMPUTER - LAPTOP	411NMV2	411NMV2	6/10/2019
1	COMPUTER - LAPTOP	42XGPV2	42XGPV2	6/10/2019
1	COMPUTER - LAPTOP	43D2PV2	43D2PV2	6/10/2019
1	COMPUTER - LAPTOP	43MTMV2	43MTMV2	6/10/2019
1	COMPUTER - LAPTOP	462KPV2	462KPV2	6/10/2019
1	COMPUTER - LAPTOP	4768NV2	4768NV2	6/10/2019
1	COMPUTER - LAPTOP	481FPV2	481FPV2	6/10/2019
1	COMPUTER - LAPTOP	486JMV2	486JMV2	6/10/2019
1	COMPUTER - LAPTOP	492KPV2	492KPV2	6/10/2019
1	COMPUTER - LAPTOP	4DD3PV2	4DD3PV2	6/10/2019
1	COMPUTER - LAPTOP	4DXCPV2	4DXCPV2	6/10/2019
1	COMPUTER - LAPTOP	4FNGPV2	4FNGPV2	6/10/2019
1	COMPUTER - LAPTOP	4FSLPV2	4FSLPV2	6/10/2019
1	COMPUTER - LAPTOP	4G7KPV2	4G7KPV2	6/10/2019
1	COMPUTER - LAPTOP	4GPRNV2	4GPRNV2	6/10/2019
1	COMPUTER - LAPTOP	4GRFPV2	4GRFPV2	6/10/2019
1	COMPUTER - LAPTOP	4HYCPV2	4HYCPV2	6/10/2019
1	COMPUTER - LAPTOP	4JYCPV2	4JYCPV2	6/10/2019
1	COMPUTER - LAPTOP	4KDQNV2	4KDQNV2	6/10/2019
1	COMPUTER - LAPTOP	4KVBPV2	4KVBPV2	6/10/2019
1	COMPUTER - LAPTOP	4LT7NV2	4LT7NV2	6/10/2019
1	COMPUTER - LAPTOP	4M7KPV2	4M7KPV2	6/10/2019
1	COMPUTER - LAPTOP	4PC8NV2	4PC8NV2	6/10/2019
1	COMPUTER - LAPTOP	4PYMPV2	4PYMPV2	6/10/2019
1	COMPUTER - LAPTOP	4QZBPV2	4QZBPV2	6/10/2019
1	COMPUTER - LAPTOP	4RB8PV2	4RB8PV2	6/10/2019
1	COMPUTER - LAPTOP	4TGKPV2	4TGKPV2	6/10/2019
1	COMPUTER - LAPTOP	4VHRNV2	4VHRNV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	4VK7PV2	4VK7PV2	6/10/2019
1	COMPUTER - LAPTOP	4WFNMV2	4WFNMV2	6/10/2019
1	COMPUTER - LAPTOP	4WWYMV2	4WWYMV2	6/10/2019
1	COMPUTER - LAPTOP	4XYHMOV2	4XYHMOV2	6/10/2019
1	COMPUTER - LAPTOP	4YHGPOV2	4YHGPOV2	6/10/2019
1	COMPUTER - LAPTOP	4Z4ZYW2	4Z4ZYW2	6/10/2019
1	COMPUTER - LAPTOP	4Z8LMV2	4Z8LMV2	6/10/2019
1	COMPUTER - LAPTOP	4ZMDPOV2	4ZMDPOV2	6/10/2019
1	COMPUTER - LAPTOP	5039POV2	5039POV2	6/10/2019
1	COMPUTER - LAPTOP	529NMV2	529NMV2	6/10/2019
1	COMPUTER - LAPTOP	52CKPOV2	52CKPOV2	6/10/2019
1	COMPUTER - LAPTOP	52TGPOV2	52TGPOV2	6/10/2019
1	COMPUTER - LAPTOP	540LPOV2	540LPOV2	6/10/2019
1	COMPUTER - LAPTOP	541QNV2	541QNV2	6/10/2019
1	COMPUTER - LAPTOP	559NMV2	559NMV2	6/10/2019
1	COMPUTER - LAPTOP	56D8POV2	56D8POV2	6/10/2019
1	COMPUTER - LAPTOP	5856POV2	5856POV2	6/10/2019
1	COMPUTER - LAPTOP	58ZFPV2	58ZFPV2	6/10/2019
1	COMPUTER - LAPTOP	5CNCNV2	5CNCNV2	6/10/2019
1	COMPUTER - LAPTOP	5CWZMV2	5CWZMV2	6/10/2019
1	COMPUTER - LAPTOP	5DLBPOV2	5DLBPOV2	6/10/2019
1	COMPUTER - LAPTOP	5F7KPOV2	5F7KPOV2	6/10/2019
1	COMPUTER - LAPTOP	5FZ4POV2	5FZ4POV2	6/10/2019
1	COMPUTER - LAPTOP	5GRFPOV2	5GRFPOV2	6/10/2019
1	COMPUTER - LAPTOP	5GZJPOV2	5GZJPOV2	6/10/2019
1	COMPUTER - LAPTOP	5HSHMV2	5HSHMV2	6/10/2019
1	COMPUTER - LAPTOP	5HZ4POV2	5HZ4POV2	6/10/2019
1	COMPUTER - LAPTOP	5JDKPOV2	5JDKPOV2	6/10/2019
1	COMPUTER - LAPTOP	5KTJPOV2	5KTJPOV2	6/10/2019
1	COMPUTER - LAPTOP	5MVGMOV2	5MVGMOV2	6/10/2019
1	COMPUTER - LAPTOP	5NMHMOV2	5NMHMOV2	6/10/2019
1	COMPUTER - LAPTOP	5P1SNV2	5P1SNV2	6/10/2019
1	COMPUTER - LAPTOP	5PBLPOV2	5PBLPOV2	6/10/2019
1	COMPUTER - LAPTOP	5QNJPOV2	5QNJPOV2	6/10/2019
1	COMPUTER - LAPTOP	5S0BPOV2	5S0BPOV2	6/10/2019
1	COMPUTER - LAPTOP	5SZHNV2	5SZHNV2	6/10/2019
1	COMPUTER - LAPTOP	5TXKMOV2	5TXKMOV2	6/10/2019
1	COMPUTER - LAPTOP	5VCKPOV2	5VCKPOV2	6/10/2019
1	COMPUTER - LAPTOP	5VVCPV2	5VVCPV2	6/10/2019
1	COMPUTER - LAPTOP	5WZJPOV2	5WZJPOV2	6/10/2019
1	COMPUTER - LAPTOP	5YC8POV2	5YC8POV2	6/10/2019
1	COMPUTER - LAPTOP	5YFHMOV2	5YFHMOV2	6/10/2019
1	COMPUTER - LAPTOP	5YY5POV2	5YY5POV2	6/10/2019
1	COMPUTER - LAPTOP	5ZD3POV2	5ZD3POV2	6/10/2019
1	COMPUTER - LAPTOP	5ZMWMV2	5ZMWMV2	6/10/2019
1	COMPUTER - LAPTOP	62CCPOV2	62CCPOV2	6/10/2019
1	COMPUTER - LAPTOP	62Q3POV2	62Q3POV2	6/10/2019
1	COMPUTER - LAPTOP	63LTMV2	63LTMV2	6/10/2019
1	COMPUTER - LAPTOP	63N9POV2	63N9POV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	6587NV2	6587NV2	6/10/2019
1	COMPUTER - LAPTOP	66NHMV2	66NHMV2	6/10/2019
1	COMPUTER - LAPTOP	67DLPV2	67DLPV2	6/10/2019
1	COMPUTER - LAPTOP	688TMV2	688TMV2	6/10/2019
1	COMPUTER - LAPTOP	68K7PV2	68K7PV2	6/10/2019
1	COMPUTER - LAPTOP	6BHCPV2	6BHCPV2	6/10/2019
1	COMPUTER - LAPTOP	6CB7PV2	6CB7PV2	6/10/2019
1	COMPUTER - LAPTOP	6D6CPV2	6D6CPV2	6/10/2019
1	COMPUTER - LAPTOP	6FTLNV2	6FTLNV2	6/10/2019
1	COMPUTER - LAPTOP	6FXCPV2	6FXCPV2	6/10/2019
1	COMPUTER - LAPTOP	6HGDPV2	6HGDPV2	6/10/2019
1	COMPUTER - LAPTOP	6HKJPV2	6HKJPV2	6/10/2019
1	COMPUTER - LAPTOP	6HZBPV2	6HZBPV2	6/10/2019
1	COMPUTER - LAPTOP	6J18NV2	6J18NV2	6/10/2019
1	COMPUTER - LAPTOP	6J60PV2	6J60PV2	6/10/2019
1	COMPUTER - LAPTOP	6L27PV2	6L27PV2	6/10/2019
1	COMPUTER - LAPTOP	6LQMMV2	6LQMMV2	6/10/2019
1	COMPUTER - LAPTOP	6MB8PV2	6MB8PV2	6/10/2019
1	COMPUTER - LAPTOP	6N99NV2	6N99NV2	6/10/2019
1	COMPUTER - LAPTOP	6NQVMV2	6NQVMV2	6/10/2019
1	COMPUTER - LAPTOP	6PC0PV2	6PC0PV2	6/10/2019
1	COMPUTER - LAPTOP	6Q2KPV2	6Q2KPV2	6/10/2019
1	COMPUTER - LAPTOP	6QS0PV2	6QS0PV2	6/10/2019
1	COMPUTER - LAPTOP	6QW8PV2	6QW8PV2	6/10/2019
1	COMPUTER - LAPTOP	6RMQMV2	6RMQMV2	6/10/2019
1	COMPUTER - LAPTOP	6RQ2PV2	6RQ2PV2	6/10/2019
1	COMPUTER - LAPTOP	6RRHPV2	6RRHPV2	6/10/2019
1	COMPUTER - LAPTOP	6SD8NV2	6SD8NV2	6/10/2019
1	COMPUTER - LAPTOP	6SWRMV2	6SWRMV2	6/10/2019
1	COMPUTER - LAPTOP	6VG2PV2	6VG2PV2	6/10/2019
1	COMPUTER - LAPTOP	6VP8PV2	6VP8PV2	6/10/2019
1	COMPUTER - LAPTOP	6WFHMV2	6WFHMV2	6/10/2019
1	COMPUTER - LAPTOP	6WWGMV2	6WWGMV2	6/10/2019
1	COMPUTER - LAPTOP	6Z10NV2	6Z10NV2	6/10/2019
1	COMPUTER - LAPTOP	6Z91PV2	6Z91PV2	6/10/2019
1	COMPUTER - LAPTOP	6ZTDPV2	6ZTDPV2	6/10/2019
1	COMPUTER - LAPTOP	700VMV2	700VMV2	6/10/2019
1	COMPUTER - LAPTOP	7168NV2	7168NV2	6/10/2019
1	COMPUTER - LAPTOP	71BDPV2	71BDPV2	6/10/2019
1	COMPUTER - LAPTOP	71R7PV2	71R7PV2	6/10/2019
1	COMPUTER - LAPTOP	7268NV2	7268NV2	6/10/2019
1	COMPUTER - LAPTOP	72PDPV2	72PDPV2	6/10/2019
1	COMPUTER - LAPTOP	732KPV2	732KPV2	6/10/2019
1	COMPUTER - LAPTOP	7499PV2	7499PV2	6/10/2019
1	COMPUTER - LAPTOP	74XCPV2	74XCPV2	6/10/2019
1	COMPUTER - LAPTOP	75G9PV2	75G9PV2	6/10/2019
1	COMPUTER - LAPTOP	760LPV2	760LPV2	6/10/2019
1	COMPUTER - LAPTOP	76C8PV2	76C8PV2	6/10/2019
1	COMPUTER - LAPTOP	76QGMV2	76QGMV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	77X2PV2	77X2PV2	6/10/2019
1	COMPUTER - LAPTOP	7966PV2	7966PV2	6/10/2019
1	COMPUTER - LAPTOP	79Q5PV2	79Q5PV2	6/10/2019
1	COMPUTER - LAPTOP	7B7FPV2	7B7FPV2	6/10/2019
1	COMPUTER - LAPTOP	7CJ7PV2	7CJ7PV2	6/10/2019
1	COMPUTER - LAPTOP	7FX5PV2	7FX5PV2	6/10/2019
1	COMPUTER - LAPTOP	7GN7PV2	7GN7PV2	6/10/2019
1	COMPUTER - LAPTOP	7HLBPV2	7HLBPV2	6/10/2019
1	COMPUTER - LAPTOP	7J2CPV2	7J2CPV2	6/10/2019
1	COMPUTER - LAPTOP	7K1MMV2	7K1MMV2	6/10/2019
1	COMPUTER - LAPTOP	7KQ4NV2	7KQ4NV2	6/10/2019
1	COMPUTER - LAPTOP	7LBTMV2	7LBTMV2	6/10/2019
1	COMPUTER - LAPTOP	7LK8PV2	7LK8PV2	6/10/2019
1	COMPUTER - LAPTOP	7ND2PV2	7ND2PV2	6/10/2019
1	COMPUTER - LAPTOP	7NQGMV2	7NQGMV2	6/10/2019
1	COMPUTER - LAPTOP	7PCJMV2	7PCJMV2	6/10/2019
1	COMPUTER - LAPTOP	7RJTMV2	7RJTMV2	6/10/2019
1	COMPUTER - LAPTOP	7V6QNV2	7V6QNV2	6/10/2019
1	COMPUTER - LAPTOP	7XCFPV2	7XCFPV2	6/10/2019
1	COMPUTER - LAPTOP	7YX3PV2	7YX3PV2	6/10/2019
1	COMPUTER - LAPTOP	7Z4PMV2	7Z4PMV2	6/10/2019
1	COMPUTER - LAPTOP	8088NV2	8088NV2	6/10/2019
1	COMPUTER - LAPTOP	80ZCNV2	80ZCNV2	6/10/2019
1	COMPUTER - LAPTOP	81ZFPV2	81ZFPV2	6/10/2019
1	COMPUTER - LAPTOP	82MTMV2	82MTMV2	6/10/2019
1	COMPUTER - LAPTOP	82TQMV2	82TQMV2	6/10/2019
1	COMPUTER - LAPTOP	83HLMV2	83HLMV2	6/10/2019
1	COMPUTER - LAPTOP	83NHMV2	83NHMV2	6/10/2019
1	COMPUTER - LAPTOP	8502PV2	8502PV2	6/10/2019
1	COMPUTER - LAPTOP	87HHPV2	87HHPV2	6/10/2019
1	COMPUTER - LAPTOP	88F3PV2	88F3PV2	6/10/2019
1	COMPUTER - LAPTOP	88JGPV2	88JGPV2	6/10/2019
1	COMPUTER - LAPTOP	89Y8PV2	89Y8PV2	6/10/2019
1	COMPUTER - LAPTOP	8B32PV2	8B32PV2	6/10/2019
1	COMPUTER - LAPTOP	8BJRMV2	8BJRMV2	6/10/2019
1	COMPUTER - LAPTOP	8C1NMV2	8C1NMV2	6/10/2019
1	COMPUTER - LAPTOP	8CN9PV2	8CN9PV2	6/10/2019
1	COMPUTER - LAPTOP	8D6FPV2	8D6FPV2	6/10/2019
1	COMPUTER - LAPTOP	8DQTMV2	8DQTMV2	6/10/2019
1	COMPUTER - LAPTOP	8FSQMV2	8FSQMV2	6/10/2019
1	COMPUTER - LAPTOP	8GC0PV2	8GC0PV2	6/10/2019
1	COMPUTER - LAPTOP	8H9KMV2	8H9KMV2	6/10/2019
1	COMPUTER - LAPTOP	8HF0PV2	8HF0PV2	6/10/2019
1	COMPUTER - LAPTOP	8HR8PV2	8HR8PV2	6/10/2019
1	COMPUTER - LAPTOP	8J8HMOV2	8J8HMOV2	6/10/2019
1	COMPUTER - LAPTOP	8J9NMV2	8J9NMV2	6/10/2019
1	COMPUTER - LAPTOP	8K6CPV2	8K6CPV2	6/10/2019
1	COMPUTER - LAPTOP	8KMQMV2	8KMQMV2	6/10/2019
1	COMPUTER - LAPTOP	8KW2PV2	8KW2PV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	8KZ4PV2	8KZ4PV2	6/10/2019
1	COMPUTER - LAPTOP	8LC0PV2	8LC0PV2	6/10/2019
1	COMPUTER - LAPTOP	8LXJMV2	8LXJMV2	6/10/2019
1	COMPUTER - LAPTOP	8MNLPV2	8MNLPV2	6/10/2019
1	COMPUTER - LAPTOP	8MTJPV2	8MTJPV2	6/10/2019
1	COMPUTER - LAPTOP	8N04NV2	8N04NV2	6/10/2019
1	COMPUTER - LAPTOP	8N8QMV2	8N8QMV2	6/10/2019
1	COMPUTER - LAPTOP	8NLNMV2	8NLNMV2	6/10/2019
1	COMPUTER - LAPTOP	8NXTMV2	8NXTMV2	6/10/2019
1	COMPUTER - LAPTOP	8Q10PV2	8Q10PV2	6/10/2019
1	COMPUTER - LAPTOP	8Q6BNV2	8Q6BNV2	6/10/2019
1	COMPUTER - LAPTOP	8QFLMV2	8QFLMV2	6/10/2019
1	COMPUTER - LAPTOP	8QSLPV2	8QSLPV2	6/10/2019
1	COMPUTER - LAPTOP	8RK3PV2	8RK3PV2	6/10/2019
1	COMPUTER - LAPTOP	8RRTMV2	8RRTMV2	6/10/2019
1	COMPUTER - LAPTOP	8RSGPV2	8RSGPV2	6/10/2019
1	COMPUTER - LAPTOP	8T5LPV2	8T5LPV2	6/10/2019
1	COMPUTER - LAPTOP	8VCJMV2	8VCJMV2	6/10/2019
1	COMPUTER - LAPTOP	8XF1PV2	8XF1PV2	6/10/2019
1	COMPUTER - LAPTOP	8Y10NV2	8Y10NV2	6/10/2019
1	COMPUTER - LAPTOP	8YRQNV2	8YRQNV2	6/10/2019
1	COMPUTER - LAPTOP	8ZZJPV2	8ZZJPV2	6/10/2019
1	COMPUTER - LAPTOP	911DNV2	911DNV2	6/10/2019
1	COMPUTER - LAPTOP	93DLPV2	93DLPV2	6/10/2019
1	COMPUTER - LAPTOP	93SCPV2	93SCPV2	6/10/2019
1	COMPUTER - LAPTOP	93X2PV2	93X2PV2	6/10/2019
1	COMPUTER - LAPTOP	949KMV2	949KMV2	6/10/2019
1	COMPUTER - LAPTOP	94QTMV2	94QTMV2	6/10/2019
1	COMPUTER - LAPTOP	9502PV2	9502PV2	6/10/2019
1	COMPUTER - LAPTOP	951FPV2	951FPV2	6/10/2019
1	COMPUTER - LAPTOP	9582PV2	9582PV2	6/10/2019
1	COMPUTER - LAPTOP	959FNV2	959FNV2	6/10/2019
1	COMPUTER - LAPTOP	95CHPV2	95CHPV2	6/10/2019
1	COMPUTER - LAPTOP	968BNV2	968BNV2	6/10/2019
1	COMPUTER - LAPTOP	96JZYW2	96JZYW2	6/10/2019
1	COMPUTER - LAPTOP	96R1PV2	96R1PV2	6/10/2019
1	COMPUTER - LAPTOP	97WZMV2	97WZMV2	6/10/2019
1	COMPUTER - LAPTOP	9878NV2	9878NV2	6/10/2019
1	COMPUTER - LAPTOP	98PDPV2	98PDPV2	6/10/2019
1	COMPUTER - LAPTOP	9B66PV2	9B66PV2	6/10/2019
1	COMPUTER - LAPTOP	9BMTMV2	9BMTMV2	6/10/2019
1	COMPUTER - LAPTOP	9C6FPV2	9C6FPV2	6/10/2019
1	COMPUTER - LAPTOP	9CT7NV2	9CT7NV2	6/10/2019
1	COMPUTER - LAPTOP	9F53PV2	9F53PV2	6/10/2019
1	COMPUTER - LAPTOP	9GP5PV2	9GP5PV2	6/10/2019
1	COMPUTER - LAPTOP	9H70PV2	9H70PV2	6/10/2019
1	COMPUTER - LAPTOP	9HTHMV2	9HTHMV2	6/10/2019
1	COMPUTER - LAPTOP	9J0JMV2	9J0JMV2	6/10/2019
1	COMPUTER - LAPTOP	9J8DPV2	9J8DPV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	9JMHPV2	9JMHPV2	6/10/2019
1	COMPUTER - LAPTOP	9JWMMV2	9JWMMV2	6/10/2019
1	COMPUTER - LAPTOP	9KR1PV2	9KR1PV2	6/10/2019
1	COMPUTER - LAPTOP	9L18NV2	9L18NV2	6/10/2019
1	COMPUTER - LAPTOP	9L39PV2	9L39PV2	6/10/2019
1	COMPUTER - LAPTOP	9LLNMV2	9LLNMV2	6/10/2019
1	COMPUTER - LAPTOP	9LS0PV2	9LS0PV2	6/10/2019
1	COMPUTER - LAPTOP	9MSTMV2	9MSTMV2	6/10/2019
1	COMPUTER - LAPTOP	9NDBPV2	9NDBPV2	6/10/2019
1	COMPUTER - LAPTOP	9NNJPV2	9NNJPV2	6/10/2019
1	COMPUTER - LAPTOP	9NVGMV2	9NVGMV2	6/10/2019
1	COMPUTER - LAPTOP	9PGHPV2	9PGHPV2	6/10/2019
1	COMPUTER - LAPTOP	9RBTMV2	9RBTMV2	6/10/2019
1	COMPUTER - LAPTOP	9RWGMV2	9RWGMV2	6/10/2019
1	COMPUTER - LAPTOP	9S48PV2	9S48PV2	6/10/2019
1	COMPUTER - LAPTOP	9T7KPV2	9T7KPV2	6/10/2019
1	COMPUTER - LAPTOP	9V1SNV2	9V1SNV2	6/10/2019
1	COMPUTER - LAPTOP	9VYMPV2	9VYMPV2	6/10/2019
1	COMPUTER - LAPTOP	9XD0PV2	9XD0PV2	6/10/2019
1	COMPUTER - LAPTOP	9Y7KPV2	9Y7KPV2	6/10/2019
1	COMPUTER - LAPTOP	9YNJPV2	9YNJPV2	6/10/2019
1	COMPUTER - LAPTOP	9YRCPV2	9YRCPV2	6/10/2019
1	COMPUTER - LAPTOP	9YXJPV2	9YXJPV2	6/10/2019
1	COMPUTER - LAPTOP	B009NV2	B009NV2	6/10/2019
1	COMPUTER - LAPTOP	B144NV2	B144NV2	6/10/2019
1	COMPUTER - LAPTOP	B202PV2	B202PV2	6/10/2019
1	COMPUTER - LAPTOP	B2Y8PV2	B2Y8PV2	6/10/2019
1	COMPUTER - LAPTOP	B3LQNV2	B3LQNV2	6/10/2019
1	COMPUTER - LAPTOP	B3N7PV2	B3N7PV2	6/10/2019
1	COMPUTER - LAPTOP	B40JMV2	B40JMV2	6/10/2019
1	COMPUTER - LAPTOP	B526PV2	B526PV2	6/10/2019
1	COMPUTER - LAPTOP	B5HHPV2	B5HHPV2	6/10/2019
1	COMPUTER - LAPTOP	B5MHPV2	B5MHPV2	6/10/2019
1	COMPUTER - LAPTOP	B7XRMV2	B7XRMV2	6/10/2019
1	COMPUTER - LAPTOP	BB6JMV2	BB6JMV2	6/10/2019
1	COMPUTER - LAPTOP	BCSQMV2	BCSQMV2	6/10/2019
1	COMPUTER - LAPTOP	BFJLPV2	BFJLPV2	6/10/2019
1	COMPUTER - LAPTOP	BGW7NV2	BGW7NV2	6/10/2019
1	COMPUTER - LAPTOP	BH2CPV2	BH2CPV2	6/10/2019
1	COMPUTER - LAPTOP	BHQGMV2	BHQGMV2	6/10/2019
1	COMPUTER - LAPTOP	BJZBPV2	BJZBPV2	6/10/2019
1	COMPUTER - LAPTOP	BMBJMV2	BMBJMV2	6/10/2019
1	COMPUTER - LAPTOP	BNF6PV2	BNF6PV2	6/10/2019
1	COMPUTER - LAPTOP	BPCCNV2	BPCCNV2	6/10/2019
1	COMPUTER - LAPTOP	BPS8NV2	BPS8NV2	6/10/2019
1	COMPUTER - LAPTOP	BQCKPV2	BQCKPV2	6/10/2019
1	COMPUTER - LAPTOP	BQNDPV2	BQNDPV2	6/10/2019
1	COMPUTER - LAPTOP	BQQCPV2	BQQCPV2	6/10/2019
1	COMPUTER - LAPTOP	BQVLNV2	BQVLNV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	BR2CPV2	BR2CPV2	6/10/2019
1	COMPUTER - LAPTOP	BR48PV2	BR48PV2	6/10/2019
1	COMPUTER - LAPTOP	BRFNMV2	BRFNMV2	6/10/2019
1	COMPUTER - LAPTOP	BRGHPV2	BRGHPV2	6/10/2019
1	COMPUTER - LAPTOP	BRRFNV2	BRRFNV2	6/10/2019
1	COMPUTER - LAPTOP	BRX8NV2	BRX8NV2	6/10/2019
1	COMPUTER - LAPTOP	BS10PV2	BS10PV2	6/10/2019
1	COMPUTER - LAPTOP	BVF1PV2	BVF1PV2	6/10/2019
1	COMPUTER - LAPTOP	BVN9PV2	BVN9PV2	6/10/2019
1	COMPUTER - LAPTOP	BVW8PV2	BVW8PV2	6/10/2019
1	COMPUTER - LAPTOP	BWRCPV2	BWRCPV2	6/10/2019
1	COMPUTER - LAPTOP	BWWGMV2	BWWGMV2	6/10/2019
1	COMPUTER - LAPTOP	BX66PV2	BX66PV2	6/10/2019
1	COMPUTER - LAPTOP	BXXRMV2	BXXRMV2	6/10/2019
1	COMPUTER - LAPTOP	BYLOPV2	BYLOPV2	6/10/2019
1	COMPUTER - LAPTOP	C04HPV2	C04HPV2	6/10/2019
1	COMPUTER - LAPTOP	C2M0PV2	C2M0PV2	6/10/2019
1	COMPUTER - LAPTOP	C349NV2	C349NV2	6/10/2019
1	COMPUTER - LAPTOP	C42KPV2	C42KPV2	6/10/2019
1	COMPUTER - LAPTOP	C4ZFPV2	C4ZFPV2	6/10/2019
1	COMPUTER - LAPTOP	C570PV2	C570PV2	6/10/2019
1	COMPUTER - LAPTOP	C6G1PV2	C6G1PV2	6/10/2019
1	COMPUTER - LAPTOP	C747PV2	C747PV2	6/10/2019
1	COMPUTER - LAPTOP	C7Z0PV2	C7Z0PV2	6/10/2019
1	COMPUTER - LAPTOP	C870PV2	C870PV2	6/10/2019
1	COMPUTER - LAPTOP	C8RCPV2	C8RCPV2	6/10/2019
1	COMPUTER - LAPTOP	C905PV2	C905PV2	6/10/2019
1	COMPUTER - LAPTOP	CB5GPV2	CB5GPV2	6/10/2019
1	COMPUTER - LAPTOP	CBTTMV2	CBTTMV2	6/10/2019
1	COMPUTER - LAPTOP	CCNJNV2	CCNJNV2	6/10/2019
1	COMPUTER - LAPTOP	CF06PV2	CF06PV2	6/10/2019
1	COMPUTER - LAPTOP	CH2CPV2	CH2CPV2	6/10/2019
1	COMPUTER - LAPTOP	CLQCPV2	CLQCPV2	6/10/2019
1	COMPUTER - LAPTOP	CMW8PV2	CMW8PV2	6/10/2019
1	COMPUTER - LAPTOP	CNL2PV2	CNL2PV2	6/10/2019
1	COMPUTER - LAPTOP	CNRCPV2	CNRCPV2	6/10/2019
1	COMPUTER - LAPTOP	CPK8PV2	CPK8PV2	6/10/2019
1	COMPUTER - LAPTOP	CPTQMV2	CPTQMV2	6/10/2019
1	COMPUTER - LAPTOP	CQKFPV2	CQKFPV2	6/10/2019
1	COMPUTER - LAPTOP	CRKFPV2	CRKFPV2	6/10/2019
1	COMPUTER - LAPTOP	CRQ2PV2	CRQ2PV2	6/10/2019
1	COMPUTER - LAPTOP	CS4ZNV2	CS4ZNV2	6/10/2019
1	COMPUTER - LAPTOP	CSH7PV2	CSH7PV2	6/10/2019
1	COMPUTER - LAPTOP	CTK3PV2	CTK3PV2	6/10/2019
1	COMPUTER - LAPTOP	CTXJMV2	CTXJMV2	6/10/2019
1	COMPUTER - LAPTOP	CVF7NV2	CVF7NV2	6/10/2019
1	COMPUTER - LAPTOP	CVRQNV2	CVRQNV2	6/10/2019
1	COMPUTER - LAPTOP	CXBZNV2	CXBZNV2	6/10/2019
1	COMPUTER - LAPTOP	CXMHPV2	CXMHPV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	CXQRMV2	CXQRMV2	6/10/2019
1	COMPUTER - LAPTOP	CXYJNV2	CXYJNV2	6/10/2019
1	COMPUTER - LAPTOP	CZPZYW2	CZPZYW2	6/10/2019
1	COMPUTER - LAPTOP	D07CPV2	D07CPV2	6/10/2019
1	COMPUTER - LAPTOP	D1DKPV2	D1DKPV2	6/10/2019
1	COMPUTER - LAPTOP	D299PV2	D299PV2	6/10/2019
1	COMPUTER - LAPTOP	D2KKPV2	D2KKPV2	6/10/2019
1	COMPUTER - LAPTOP	D2P9PV2	D2P9PV2	6/10/2019
1	COMPUTER - LAPTOP	D2ZFPV2	D2ZFPV2	6/10/2019
1	COMPUTER - LAPTOP	D3LCPV2	D3LCPV2	6/10/2019
1	COMPUTER - LAPTOP	D4MHPV2	D4MHPV2	6/10/2019
1	COMPUTER - LAPTOP	D5Z5PV2	D5Z5PV2	6/10/2019
1	COMPUTER - LAPTOP	D6D2PV2	D6D2PV2	6/10/2019
1	COMPUTER - LAPTOP	D6K3PV2	D6K3PV2	6/10/2019
1	COMPUTER - LAPTOP	D6ZQMV2	D6ZQMV2	6/10/2019
1	COMPUTER - LAPTOP	D802PV2	D802PV2	6/10/2019
1	COMPUTER - LAPTOP	D86GNV2	D86GNV2	6/10/2019
1	COMPUTER - LAPTOP	DBZJPV2	DBZJPV2	6/10/2019
1	COMPUTER - LAPTOP	DCG7NV2	DCG7NV2	6/10/2019
1	COMPUTER - LAPTOP	DCKRMV2	DCKRMV2	6/10/2019
1	COMPUTER - LAPTOP	DCVDPV2	DCVDPV2	6/10/2019
1	COMPUTER - LAPTOP	DD3HPV2	DD3HPV2	6/10/2019
1	COMPUTER - LAPTOP	DDK5PV2	DDK5PV2	6/10/2019
1	COMPUTER - LAPTOP	DDLBPV2	DDLBPV2	6/10/2019
1	COMPUTER - LAPTOP	DDSHMV2	DDSHMV2	6/10/2019
1	COMPUTER - LAPTOP	DF1MMV2	DF1MMV2	6/10/2019
1	COMPUTER - LAPTOP	DFZJPV2	DFZJPV2	6/10/2019
1	COMPUTER - LAPTOP	DGWDNV2	DGWDNV2	6/10/2019
1	COMPUTER - LAPTOP	DHKJPV2	DHKJPV2	6/10/2019
1	COMPUTER - LAPTOP	DJKKMV2	DJKKMV2	6/10/2019
1	COMPUTER - LAPTOP	DK5RMV2	DK5RMV2	6/10/2019
1	COMPUTER - LAPTOP	DKLBPV2	DKLBPV2	6/10/2019
1	COMPUTER - LAPTOP	DM2QMV2	DM2QMV2	6/10/2019
1	COMPUTER - LAPTOP	DMTTMV2	DMTTMV2	6/10/2019
1	COMPUTER - LAPTOP	DNQ4NV2	DNQ4NV2	6/10/2019
1	COMPUTER - LAPTOP	DPQCPV2	DPQCPV2	6/10/2019
1	COMPUTER - LAPTOP	DPW2PV2	DPW2PV2	6/10/2019
1	COMPUTER - LAPTOP	DQH7PV2	DQH7PV2	6/10/2019
1	COMPUTER - LAPTOP	DQNJPV2	DQNJPV2	6/10/2019
1	COMPUTER - LAPTOP	DRRQNV2	DRRQNV2	6/10/2019
1	COMPUTER - LAPTOP	DTFKPV2	DTFKPV2	6/10/2019
1	COMPUTER - LAPTOP	DVPTMV2	DVPTMV2	6/10/2019
1	COMPUTER - LAPTOP	DXDHMV2	DXDHMV2	6/10/2019
1	COMPUTER - LAPTOP	DXT7PV2	DXT7PV2	6/10/2019
1	COMPUTER - LAPTOP	DY26PV2	DY26PV2	6/10/2019
1	COMPUTER - LAPTOP	DZ26PV2	DZ26PV2	6/10/2019
1	COMPUTER - LAPTOP	DZ4NMV2	DZ4NMV2	6/10/2019
1	COMPUTER - LAPTOP	F11MMV2	F11MMV2	6/10/2019
1	COMPUTER - LAPTOP	F1M4PV2	F1M4PV2	6/10/2019



**November 2024 Inventoried Surplus**  
Picked Up and Verified 10/22/2024 thru 11/10/2024

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	F2G7PV2	F2G7PV2	6/10/2019
1	COMPUTER - LAPTOP	F5D6PV2	F5D6PV2	6/10/2019
1	COMPUTER - LAPTOP	F5RKMV2	F5RKMV2	6/10/2019
1	COMPUTER - LAPTOP	F5XMMV2	F5XMMV2	6/10/2019
1	COMPUTER - LAPTOP	F626PV2	F626PV2	6/10/2019
1	COMPUTER - LAPTOP	F8XVMV2	F8XVMV2	6/10/2019
1	COMPUTER - LAPTOP	FBBPMV2	FBBPMV2	6/10/2019
1	COMPUTER - LAPTOP	FBSBPV2	FBSBPV2	6/10/2019
1	COMPUTER - LAPTOP	FDLFPV2	FDLFPV2	6/10/2019
1	COMPUTER - LAPTOP	FFM7NV2	FFM7NV2	6/10/2019
1	COMPUTER - LAPTOP	FFPRNV2	FFPRNV2	6/10/2019
1	COMPUTER - LAPTOP	FFR8NV2	FFR8NV2	6/10/2019
1	COMPUTER - LAPTOP	FG06PV2	FG06PV2	6/10/2019
1	COMPUTER - LAPTOP	FG3HPV2	FG3HPV2	6/10/2019
1	COMPUTER - LAPTOP	FGKRMV2	FGKRMV2	6/10/2019
1	COMPUTER - LAPTOP	FH0FPV2	FH0FPV2	6/10/2019
1	COMPUTER - LAPTOP	FJ2CPV2	FJ2CPV2	6/10/2019
1	COMPUTER - LAPTOP	FK74NV2	FK74NV2	6/10/2019
1	COMPUTER - LAPTOP	FKKJPV2	FKKJPV2	6/10/2019
1	COMPUTER - LAPTOP	FL7HPV2	FL7HPV2	6/10/2019
1	COMPUTER - LAPTOP	FLRHPV2	FLRHPV2	6/10/2019
1	COMPUTER - LAPTOP	FLW7NV2	FLW7NV2	6/10/2019
1	COMPUTER - LAPTOP	FNGKPV2	FNGKPV2	6/10/2019
1	COMPUTER - LAPTOP	FPL0PV2	FPL0PV2	6/10/2019
1	COMPUTER - LAPTOP	FQ2CPV2	FQ2CPV2	6/10/2019
1	COMPUTER - LAPTOP	FQ9JNV2	FQ9JNV2	6/10/2019
1	COMPUTER - LAPTOP	FQNJPV2	FQNJPV2	6/10/2019
1	COMPUTER - LAPTOP	FRXKMV2	FRXKMV2	6/10/2019
1	COMPUTER - LAPTOP	FS1LPV2	FS1LPV2	6/10/2019
1	COMPUTER - LAPTOP	FSSJNV2	FSSJNV2	6/10/2019
1	COMPUTER - LAPTOP	FT6CPV2	FT6CPV2	6/10/2019
1	COMPUTER - LAPTOP	FTGKPV2	FTGKPV2	6/10/2019
1	COMPUTER - LAPTOP	FVD8NV2	FVD8NV2	6/10/2019
1	COMPUTER - LAPTOP	FVVDPV2	FVVDPV2	6/10/2019
1	COMPUTER - LAPTOP	FWNJPV2	FWNJPV2	6/10/2019
1	COMPUTER - LAPTOP	FXX7PV2	FXX7PV2	6/10/2019
1	COMPUTER - LAPTOP	G296PV2	G296PV2	6/10/2019
1	COMPUTER - LAPTOP	G305PV2	G305PV2	6/10/2019
1	COMPUTER - LAPTOP	G3LQNV2	G3LQNV2	6/10/2019
1	COMPUTER - LAPTOP	G55LPV2	G55LPV2	6/10/2019
1	COMPUTER - LAPTOP	G5G1PV2	G5G1PV2	6/10/2019
1	COMPUTER - LAPTOP	G5ZLPV2	G5ZLPV2	6/10/2019
1	COMPUTER - LAPTOP	G6RTMV2	G6RTMV2	6/10/2019
1	COMPUTER - LAPTOP	G8GDPV2	G8GDPV2	6/10/2019
1	COMPUTER - LAPTOP	G9CHPV2	G9CHPV2	6/10/2019
1	COMPUTER - LAPTOP	G9DBNV2	G9DBNV2	6/10/2019
1	COMPUTER - LAPTOP	G9WZNV2	G9WZNV2	6/10/2019
1	COMPUTER - LAPTOP	GB5PMV2	GB5PMV2	6/10/2019
1	COMPUTER - LAPTOP	GBRFPV2	GBRFPV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	GBZ7PV2	GBZ7PV2	6/10/2019
1	COMPUTER - LAPTOP	GCK0PV2	GCK0PV2	6/10/2019
1	COMPUTER - LAPTOP	GDZJPV2	GDZJPV2	6/10/2019
1	COMPUTER - LAPTOP	GFJ7PV2	GFJ7PV2	6/10/2019
1	COMPUTER - LAPTOP	GFM7PV2	GFM7PV2	6/10/2019
1	COMPUTER - LAPTOP	GFRHPV2	GFRHPV2	6/10/2019
1	COMPUTER - LAPTOP	GG9NMV2	GG9NMV2	6/10/2019
1	COMPUTER - LAPTOP	GGL1PV2	GGL1PV2	6/10/2019
1	COMPUTER - LAPTOP	GJ74NV2	GJ74NV2	6/10/2019
1	COMPUTER - LAPTOP	GK29PV2	GK29PV2	6/10/2019
1	COMPUTER - LAPTOP	GKCCNV2	GKCCNV2	6/10/2019
1	COMPUTER - LAPTOP	GM2CPV2	GM2CPV2	6/10/2019
1	COMPUTER - LAPTOP	GN8DPV2	GN8DPV2	6/10/2019
1	COMPUTER - LAPTOP	GNG9NV2	GNG9NV2	6/10/2019
1	COMPUTER - LAPTOP	GPQ2PV2	GPQ2PV2	6/10/2019
1	COMPUTER - LAPTOP	GQ10PV2	GQ10PV2	6/10/2019
1	COMPUTER - LAPTOP	GQKLPV2	GQKLPV2	6/10/2019
1	COMPUTER - LAPTOP	GQVDPV2	GQVDPV2	6/10/2019
1	COMPUTER - LAPTOP	GQVZNV2	GQVZNV2	6/10/2019
1	COMPUTER - LAPTOP	GRF1PV2	GRF1PV2	6/10/2019
1	COMPUTER - LAPTOP	GSP7NV2	GSP7NV2	6/10/2019
1	COMPUTER - LAPTOP	GSVCPV2	GSVCPV2	6/10/2019
1	COMPUTER - LAPTOP	GV4ZYW2	GV4ZYW2	6/10/2019
1	COMPUTER - LAPTOP	GVHDPV2	GVHDPV2	6/10/2019
1	COMPUTER - LAPTOP	GW1SNV2	GW1SNV2	6/10/2019
1	COMPUTER - LAPTOP	GWXRMV2	GWXRMV2	6/10/2019
1	COMPUTER - LAPTOP	GX54NV2	GX54NV2	6/10/2019
1	COMPUTER - LAPTOP	H1WDPV2	H1WDPV2	6/10/2019
1	COMPUTER - LAPTOP	H20DNV2	H20DNV2	6/10/2019
1	COMPUTER - LAPTOP	H2DBPV2	H2DBPV2	6/10/2019
1	COMPUTER - LAPTOP	H320NV2	H320NV2	6/10/2019
1	COMPUTER - LAPTOP	H3F0PV2	H3F0PV2	6/10/2019
1	COMPUTER - LAPTOP	H5K5PV2	H5K5PV2	6/10/2019
1	COMPUTER - LAPTOP	H6GHMV2	H6GHMV2	6/10/2019
1	COMPUTER - LAPTOP	H8KRMV2	H8KRMV2	6/10/2019
1	COMPUTER - LAPTOP	H966PV2	H966PV2	6/10/2019
1	COMPUTER - LAPTOP	HBKDNV2	HBKDNV2	6/10/2019
1	COMPUTER - LAPTOP	HDQGMV2	HDQGMV2	6/10/2019
1	COMPUTER - LAPTOP	HDXCPV2	HDXCPV2	6/10/2019
1	COMPUTER - LAPTOP	HG44PV2	HG44PV2	6/10/2019
1	COMPUTER - LAPTOP	HGL1PV2	HGL1PV2	6/10/2019
1	COMPUTER - LAPTOP	HJC0PV2	HJC0PV2	6/10/2019
1	COMPUTER - LAPTOP	HJLHMV2	HJLHMV2	6/10/2019
1	COMPUTER - LAPTOP	HKWJMV2	HKWJMV2	6/10/2019
1	COMPUTER - LAPTOP	HL6CPV2	HL6CPV2	6/10/2019
1	COMPUTER - LAPTOP	HLJLPV2	HLJLPV2	6/10/2019
1	COMPUTER - LAPTOP	HNJTMV2	HNJTMV2	6/10/2019
1	COMPUTER - LAPTOP	HNKKMV2	HNKKMV2	6/10/2019
1	COMPUTER - LAPTOP	HNTQMV2	HNTQMV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	HPKLPV2	HPKLPV2	6/10/2019
1	COMPUTER - LAPTOP	HQSLPV2	HQSLPV2	6/10/2019
1	COMPUTER - LAPTOP	HSKFPV2	HSKFPV2	6/10/2019
1	COMPUTER - LAPTOP	HSZBPV2	HSZBPV2	6/10/2019
1	COMPUTER - LAPTOP	HT9DPV2	HT9DPV2	6/10/2019
1	COMPUTER - LAPTOP	HTGKMV2	HTGKMV2	6/10/2019
1	COMPUTER - LAPTOP	HTKLPV2	HTKLPV2	6/10/2019
1	COMPUTER - LAPTOP	HVZ1PV2	HVZ1PV2	6/10/2019
1	COMPUTER - LAPTOP	HX2HMOV2	HX2HMOV2	6/10/2019
1	COMPUTER - LAPTOP	HXBCPV2	HXBCPV2	6/10/2019
1	COMPUTER - LAPTOP	HXVZNV2	HXVZNV2	6/10/2019
1	COMPUTER - LAPTOP	HYGKMV2	HYGKMV2	6/10/2019
1	COMPUTER - LAPTOP	HZGKMV2	HZGKMV2	6/10/2019
1	COMPUTER - LAPTOP	HZSLNV2	HZSLNV2	6/10/2019
1	COMPUTER - LAPTOP	HZSMMV2	HZSMMV2	6/10/2019
1	COMPUTER - LAPTOP	J1P6PV2	J1P6PV2	6/10/2019
1	COMPUTER - LAPTOP	J2PCPV2	J2PCPV2	6/10/2019
1	COMPUTER - LAPTOP	J32KPV2	J32KPV2	6/10/2019
1	COMPUTER - LAPTOP	J3HHPV2	J3HHPV2	6/10/2019
1	COMPUTER - LAPTOP	J3N9PV2	J3N9PV2	6/10/2019
1	COMPUTER - LAPTOP	J5NHMV2	J5NHMV2	6/10/2019
1	COMPUTER - LAPTOP	J755PV2	J755PV2	6/10/2019
1	COMPUTER - LAPTOP	J82KPV2	J82KPV2	6/10/2019
1	COMPUTER - LAPTOP	J8KKPV2	J8KKPV2	6/10/2019
1	COMPUTER - LAPTOP	J966PV2	J966PV2	6/10/2019
1	COMPUTER - LAPTOP	J9L1PV2	J9L1PV2	6/10/2019
1	COMPUTER - LAPTOP	JB7MMV2	JB7MMV2	6/10/2019
1	COMPUTER - LAPTOP	JD44PV2	JD44PV2	6/10/2019
1	COMPUTER - LAPTOP	JDCGNV2	JDCGNV2	6/10/2019
1	COMPUTER - LAPTOP	JF4JPV2	JF4JPV2	6/10/2019
1	COMPUTER - LAPTOP	JFTMMV2	JFTMMV2	6/10/2019
1	COMPUTER - LAPTOP	JFXRMV2	JFXRMV2	6/10/2019
1	COMPUTER - LAPTOP	JG2CPV2	JG2CPV2	6/10/2019
1	COMPUTER - LAPTOP	JGXKMV2	JGXKMV2	6/10/2019
1	COMPUTER - LAPTOP	JM6ZNV2	JM6ZNV2	6/10/2019
1	COMPUTER - LAPTOP	JMQCPV2	JMQCPV2	6/10/2019
1	COMPUTER - LAPTOP	JNNJPV2	JNNJPV2	6/10/2019
1	COMPUTER - LAPTOP	JP2CPV2	JP2CPV2	6/10/2019
1	COMPUTER - LAPTOP	JPHDPV2	JPHDPV2	6/10/2019
1	COMPUTER - LAPTOP	JQL0PV2	JQL0PV2	6/10/2019
1	COMPUTER - LAPTOP	JR2KPV2	JR2KPV2	6/10/2019
1	COMPUTER - LAPTOP	JS84PV2	JS84PV2	6/10/2019
1	COMPUTER - LAPTOP	JSV7PV2	JSV7PV2	6/10/2019
1	COMPUTER - LAPTOP	JTH5PV2	JTH5PV2	6/10/2019
1	COMPUTER - LAPTOP	JXRQNV2	JXRQNV2	6/10/2019
1	COMPUTER - LAPTOP	JXYHMOV2	JXYHMOV2	6/10/2019
1	COMPUTER - LAPTOP	JY50PV2	JY50PV2	6/10/2019
1	COMPUTER - LAPTOP	JY9DPV2	JY9DPV2	6/10/2019
1	COMPUTER - LAPTOP	JZ51PV2	JZ51PV2	6/10/2019

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	2N813X2	2N813X2	7/29/2019
1	COMPUTER - LAPTOP	95SZ2X2	95SZ2X2	7/29/2019
1	COMPUTER - LAPTOP	9J033X2	9J033X2	7/29/2019
1	COMPUTER - LAPTOP	BQ403X2	BQ403X2	7/29/2019
1	COMPUTER - LAPTOP	G1P43X2	G1P43X2	7/29/2019
1	COMPUTER - LAPTOP	6QFY7Y2	6QFY7Y2	9/5/2019
1	COMPUTER - LAPTOP	9YFY7Y2	9YFY7Y2	9/5/2019
1	COMPUTER - LAPTOP	FR9Z7Y2	FR9Z7Y2	9/5/2019
1	COMPUTER - LAPTOP	FGKHPT2	FGKHPT2	10/2/2019
1	COMPUTER - LAPTOP	4SBGK13	4SBGK13	2/26/2020
1	COMPUTER - LAPTOP	FG6R433	FG6R433	5/27/2020
1	COMPUTER - LAPTOP	6TCTY33	6TCTY33	6/10/2020
1	COMPUTER - LAPTOP	3P2QM33	3P2QM33	6/23/2020
1	COMPUTER - LAPTOP	DOGSM33	DOGSM33	6/23/2020
1	COMPUTER - LAPTOP	FZ9PM33	FZ9PM33	6/23/2020
1	COMPUTER - LAPTOP	HK4PM33	HK4PM33	6/23/2020
1	COMPUTER - LAPTOP	DN3CN53	DN3CN53	8/28/2020
1	COMPUTER - LAPTOP	4XVH103	4XVH103	9/9/2020
1	COMPUTER - LAPTOP	7XVH103	7XVH103	9/9/2020
1	COMPUTER - LAPTOP	8YVH103	8YVH103	9/9/2020
1	COMPUTER - LAPTOP	9XVH103	9XVH103	9/9/2020
1	COMPUTER - LAPTOP	CXVH103	CXVH103	9/9/2020
1	COMPUTER - LAPTOP	FWVH103	FWVH103	9/9/2020
1	COMPUTER - LAPTOP	FXVH103	FXVH103	9/9/2020
1	COMPUTER - LAPTOP	GWVH103	GWVH103	9/9/2020
1	COMPUTER - LAPTOP	F9RFL63	F9RFL63	10/27/2020
1	COMPUTER - LAPTOP	HPSD963	HPSD963	2/8/2021
1	COMPUTER - LAPTOP	7J3L7C3	7J3L7C3	4/27/2021
1	COMPUTER - LAPTOP	CC4L7C3	CC4L7C3	4/27/2021
1	COMPUTER - LAPTOP	1WLD1F3	1WLD1F3	6/30/2021
1	COMPUTER - LAPTOP	1WMD8C3	1WMD8C3	6/30/2021
1	COMPUTER - LAPTOP	21488C3	21488C3	6/30/2021
1	COMPUTER - LAPTOP	286H8C3	286H8C3	6/30/2021
1	COMPUTER - LAPTOP	2C1R7C3	2C1R7C3	6/30/2021
1	COMPUTER - LAPTOP	2NTC7C3	2NTC7C3	6/30/2021
1	COMPUTER - LAPTOP	2PB73D3	2PB73D3	6/30/2021
1	COMPUTER - LAPTOP	2R9H6D3	2R9H6D3	6/30/2021
1	COMPUTER - LAPTOP	3316ZD3	3316ZD3	6/30/2021
1	COMPUTER - LAPTOP	334Y1F3	334Y1F3	6/30/2021
1	COMPUTER - LAPTOP	3MM83D3	3MM83D3	6/30/2021
1	COMPUTER - LAPTOP	3NBF6D3	3NBF6D3	6/30/2021
1	COMPUTER - LAPTOP	40S78C3	40S78C3	6/30/2021
1	COMPUTER - LAPTOP	47483D3	47483D3	6/30/2021
1	COMPUTER - LAPTOP	4SDD0F3	4SDD0F3	6/30/2021
1	COMPUTER - LAPTOP	4VYT7C3	4VYT7C3	6/30/2021
1	COMPUTER - LAPTOP	4WVG8C3	4WVG8C3	6/30/2021
1	COMPUTER - LAPTOP	52PD7C3	52PD7C3	6/30/2021
1	COMPUTER - LAPTOP	5NMG8C3	5NMG8C3	6/30/2021
1	COMPUTER - LAPTOP	6GLR7C3	6GLR7C3	6/30/2021

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	6KQG8C3	6KQG8C3	6/30/2021
1	COMPUTER - LAPTOP	6LMD8C3	6LMD8C3	6/30/2021
1	COMPUTER - LAPTOP	6M1D0F3	6M1D0F3	6/30/2021
1	COMPUTER - LAPTOP	6N6G8C3	6N6G8C3	6/30/2021
1	COMPUTER - LAPTOP	6N80BC3	6N80BC3	6/30/2021
1	COMPUTER - LAPTOP	6NSQ7C3	6NSQ7C3	6/30/2021
1	COMPUTER - LAPTOP	6P9H6D3	6P9H6D3	6/30/2021
1	COMPUTER - LAPTOP	6QN93D3	6QN93D3	6/30/2021
1	COMPUTER - LAPTOP	7HHQ1F3	7HHQ1F3	6/30/2021
1	COMPUTER - LAPTOP	8LT58C3	8LT58C3	6/30/2021
1	COMPUTER - LAPTOP	8Q9V3F3	8Q9V3F3	6/30/2021
1	COMPUTER - LAPTOP	8XXR9C3	8XXR9C3	6/30/2021
1	COMPUTER - LAPTOP	939J6D3	939J6D3	6/30/2021
1	COMPUTER - LAPTOP	96LD043	96LD043	6/30/2021
1	COMPUTER - LAPTOP	9DXQ7C3	9DXQ7C3	6/30/2021
1	COMPUTER - LAPTOP	9VXG6D3	9VXG6D3	6/30/2021
1	COMPUTER - LAPTOP	9ZYQ7C3	9ZYQ7C3	6/30/2021
1	COMPUTER - LAPTOP	B5SV9C3	B5SV9C3	6/30/2021
1	COMPUTER - LAPTOP	BHMG8C3	BHMG8C3	6/30/2021
1	COMPUTER - LAPTOP	BN7H6D3	BN7H6D3	6/30/2021
1	COMPUTER - LAPTOP	BXTD6D3	BXTD6D3	6/30/2021
1	COMPUTER - LAPTOP	C65Q0F3	C65Q0F3	6/30/2021
1	COMPUTER - LAPTOP	CN7G8C3	CN7G8C3	6/30/2021
1	COMPUTER - LAPTOP	CQGR7C3	CQGR7C3	6/30/2021
1	COMPUTER - LAPTOP	CS493D3	CS493D3	6/30/2021
1	COMPUTER - LAPTOP	CX8F7C3	CX8F7C3	6/30/2021
1	COMPUTER - LAPTOP	D6JM1F3	D6JM1F3	6/30/2021
1	COMPUTER - LAPTOP	DDRV7C3	DDRV7C3	6/30/2021
1	COMPUTER - LAPTOP	DMCY493	DMCY493	6/30/2021
1	COMPUTER - LAPTOP	DMRF8C3	DMRF8C3	6/30/2021
1	COMPUTER - LAPTOP	DPHS7C3	DPHS7C3	6/30/2021
1	COMPUTER - LAPTOP	F2P9043	F2P9043	6/30/2021
1	COMPUTER - LAPTOP	FQ8Y3F3	FQ8Y3F3	6/30/2021
1	COMPUTER - LAPTOP	FVC04F3	FVC04F3	6/30/2021
1	COMPUTER - LAPTOP	GJ1S9C3	GJ1S9C3	6/30/2021
1	COMPUTER - LAPTOP	GM04ZD3	GM04ZD3	6/30/2021
1	COMPUTER - LAPTOP	GN983D3	GN983D3	6/30/2021
1	COMPUTER - LAPTOP	GV42BC3	GV42BC3	6/30/2021
1	COMPUTER - LAPTOP	H8JG6D3	H8JG6D3	6/30/2021
1	COMPUTER - LAPTOP	HNH8043	HNH8043	6/30/2021
1	COMPUTER - LAPTOP	HVTV7C3	HVTV7C3	6/30/2021
1	COMPUTER - LAPTOP	J5JS0F3	J5JS0F3	6/30/2021
1	COMPUTER - LAPTOP	JZ2L1F3	JZ2L1F3	6/30/2021
1	COMPUTER - LAPTOP	13ZC7G3	13ZC7G3	9/23/2021
1	COMPUTER - LAPTOP	40NW7C3	40NW7C3	10/29/2021
1	COMPUTER - LAPTOP	7HY99C3	7HY99C3	10/29/2021
1	COMPUTER - LAPTOP	CGS99C3	CGS99C3	10/29/2021
1	COMPUTER - LAPTOP	1P0N8C3	1P0N8C3	11/30/2021
1	COMPUTER - LAPTOP	1P389C3	1P389C3	11/30/2021

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - LAPTOP	2MWT8C3	2MWT8C3	11/30/2021
1	COMPUTER - LAPTOP	5KG69C3	5KG69C3	11/30/2021
1	COMPUTER - LAPTOP	7N7B8C3	7N7B8C3	11/30/2021
1	COMPUTER - LAPTOP	8DN59C3	8DN59C3	11/30/2021
1	COMPUTER - LAPTOP	8JMP8C3	8JMP8C3	11/30/2021
1	COMPUTER - LAPTOP	8WV8C3	8WV8C3	11/30/2021
1	COMPUTER - LAPTOP	DRH39C3	DRH39C3	11/30/2021
1	COMPUTER - LAPTOP	F2SY8C3	F2SY8C3	11/30/2021
1	COMPUTER - LAPTOP	FKH79C3	FKH79C3	11/30/2021
1	COMPUTER - LAPTOP	GP1V9C3	GP1V9C3	11/30/2021
1	COMPUTER - LAPTOP	HVNN8C3	HVNN8C3	11/30/2021
1	COMPUTER - LAPTOP	HXVZ8C3	HXVZ8C3	11/30/2021
1	COMPUTER - LAPTOP	JDYY8C3	JDYY8C3	11/30/2021
1	COMPUTER - LAPTOP	JF1D8C3	JF1D8C3	11/30/2021
1	COMPUTER - LAPTOP	1P3P8C3	1P3P8C3	12/17/2021
1	COMPUTER - LAPTOP	1TFB8G3	1TFB8G3	12/17/2021
1	COMPUTER - LAPTOP	1WR69C3	1WR69C3	12/17/2021
1	COMPUTER - LAPTOP	3W239C3	3W239C3	12/17/2021
1	COMPUTER - LAPTOP	4RDQ8C3	4RDQ8C3	12/17/2021
1	COMPUTER - LAPTOP	62449C3	62449C3	12/17/2021
1	COMPUTER - LAPTOP	63KK8G3	63KK8G3	12/17/2021
1	COMPUTER - LAPTOP	7RKY8C3	7RKY8C3	12/17/2021
1	COMPUTER - LAPTOP	8DN09C3	8DN09C3	12/17/2021
1	COMPUTER - LAPTOP	8G0N8C3	8G0N8C3	12/17/2021
1	COMPUTER - LAPTOP	9HX99C3	9HX99C3	12/17/2021
1	COMPUTER - LAPTOP	BHQDBC3	BHQDBC3	12/17/2021
1	COMPUTER - LAPTOP	BRQ29C3	BRQ29C3	12/17/2021
1	COMPUTER - LAPTOP	CPS49C3	CPS49C3	12/17/2021
1	COMPUTER - LAPTOP	CVKV7G3	CVKV7G3	12/17/2021
1	COMPUTER - LAPTOP	DY1S8C3	DY1S8C3	12/17/2021
1	COMPUTER - LAPTOP	J1KX8C3	J1KX8C3	12/17/2021
1	COMPUTER - LAPTOP	JHY79C3	JHY79C3	12/17/2021
1	COMPUTER - LAPTOP	282S8C3	282S8C3	1/31/2022
1	COMPUTER - LAPTOP	2VC29C3	2VC29C3	1/31/2022
1	COMPUTER - LAPTOP	CRKD8G3	CRKD8G3	1/31/2022
1	COMPUTER - LAPTOP	HP5T7G3	HP5T7G3	1/31/2022
1	COMPUTER - LAPTOP	8H3R8C3	8H3R8C3	3/31/2022
1	COMPUTER - LAPTOP	CQ8V8C3	CQ8V8C3	3/31/2022
1	COMPUTER - LAPTOP	FPCP8C3	FPCP8C3	3/31/2022
1	COMPUTER - LAPTOP	HHLS9C3	HHLS9C3	3/31/2022
1	COMPUTER - LAPTOP	JPBDBC3	JPBDBC3	3/31/2022
1	COMPUTER - LAPTOP	JSSW9C3	JSSW9C3	3/31/2022
1	COMPUTER - LAPTOP	DXZB5X3	DXZB5X3	4/26/2023
1	COMPUTER - LAPTOP	1979803	5CD042P1N8	11/16/2020
1	COMPUTER - LAPTOP	1978024	3VVK9FCN904436	10/1/2020
1	COMPUTER - LAPTOP	1979340	3VVK9FCN901150	10/1/2020
1	COMPUTER - DESKTOP	1928598	C02MP53AF8J2	8/14/2014
1	COMPUTER - DESKTOP	1824656	J0FWDC1	2/15/2007
1	COMPUTER - DESKTOP	G69H1R1	G69H1R1	1/25/2012

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - DESKTOP	G7LC1R1	G7LC1R1	1/25/2012
1	COMPUTER - DESKTOP	GNPQ1R1	GNPQ1R1	1/25/2012
1	COMPUTER - DESKTOP	33FDMS1	33FDMS1	6/13/2012
1	COMPUTER - DESKTOP	34DGMS1	34DGMS1	6/13/2012
1	COMPUTER - DESKTOP	35LFMS1	35LFMS1	6/13/2012
1	COMPUTER - DESKTOP	35PFMS1	35PFMS1	6/13/2012
1	COMPUTER - DESKTOP	3B2FMS1	3B2FMS1	8/6/2012
1	COMPUTER - DESKTOP	3B6GMS1	3B6GMS1	8/6/2012
1	COMPUTER - DESKTOP	GQ9CNS1	GQ9CNS1	9/6/2012
1	COMPUTER - DESKTOP	CWGHVV1	CWGHVV1	11/8/2012
1	COMPUTER - DESKTOP	9KBHVV1	9KBHVV1	11/12/2012
1	COMPUTER - DESKTOP	BB9HVV1	BB9HVV1	11/26/2012
1	COMPUTER - DESKTOP	4411N02	4411N02	6/19/2014
1	COMPUTER - DESKTOP	8BFBM02	8BFBM02	6/19/2014
1	COMPUTER - DESKTOP	8C5DM02	8C5DM02	6/19/2014
1	COMPUTER - DESKTOP	8PXCM02	8PXCM02	6/19/2014
1	COMPUTER - DESKTOP	88HDM02	88HDM02	6/25/2014
1	COMPUTER - DESKTOP	8FLCM02	8FLCM02	6/30/2014
1	COMPUTER - DESKTOP	46KFV42	46KFV42	6/30/2015
1	COMPUTER - DESKTOP	BFMNG42	BFMNG42	6/30/2015
1	COMPUTER - DESKTOP	F3MNG42	F3MNG42	6/30/2015
1	COMPUTER - DESKTOP	F7JFV42	F7JFV42	6/30/2015
1	COMPUTER - DESKTOP	JPKFD42	JPKFD42	6/30/2015
1	COMPUTER - DESKTOP	JQ0HD42	JQ0HD42	6/30/2015
1	COMPUTER - DESKTOP	1LC8V52	1LC8V52	9/16/2015
1	COMPUTER - DESKTOP	1LZ4V52	1LZ4V52	9/16/2015
1	COMPUTER - DESKTOP	DFNN052	DFNN052	9/16/2015
1	COMPUTER - DESKTOP	2R9YP52	2R9YP52	9/24/2015
1	COMPUTER - DESKTOP	1P7T052	1P7T052	9/28/2015
1	COMPUTER - DESKTOP	3KLS052	3KLS052	9/28/2015
1	COMPUTER - DESKTOP	673NS52	673NS52	9/28/2015
1	COMPUTER - DESKTOP	CLLS052	CLLS052	9/28/2015
1	COMPUTER - DESKTOP	652ZP52	652ZP52	10/27/2015
1	COMPUTER - DESKTOP	23M8V62	23M8V62	11/12/2015
1	COMPUTER - DESKTOP	744ZB62	744ZB62	11/12/2015
1	COMPUTER - DESKTOP	79ZXP52	79ZXP52	11/19/2015
1	COMPUTER - DESKTOP	9FQ2C62	9FQ2C62	11/19/2015
1	COMPUTER - DESKTOP	5362Z72	5362Z72	12/14/2015
1	COMPUTER - DESKTOP	9D09282	9D09282	12/14/2015
1	COMPUTER - DESKTOP	1HL1M82	1HL1M82	2/22/2016
1	COMPUTER - DESKTOP	25J5M82	25J5M82	2/22/2016
1	COMPUTER - DESKTOP	3YZ1M82	3YZ1M82	2/22/2016
1	COMPUTER - DESKTOP	C2R9V62	C2R9V62	2/22/2016
1	COMPUTER - DESKTOP	HMT1282	HMT1282	2/22/2016
1	COMPUTER - DESKTOP	6214382	6214382	3/7/2016
1	COMPUTER - DESKTOP	2VZCD92	2VZCD92	3/7/2016
1	COMPUTER - DESKTOP	62F3382	62F3382	3/7/2016
1	COMPUTER - DESKTOP	66DW282	66DW282	3/7/2016
1	COMPUTER - DESKTOP	2JDBD92	2JDBD92	3/16/2016

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - DESKTOP	369CD92	369CD92	3/16/2016
1	COMPUTER - DESKTOP	CCGC482	CCGC482	4/11/2016
1	COMPUTER - DESKTOP	CC1C482	CC1C482	4/22/2016
1	COMPUTER - DESKTOP	CC3B482	CC3B482	4/22/2016
1	COMPUTER - DESKTOP	CC4B482	CC4B482	4/22/2016
1	COMPUTER - DESKTOP	CCD7482	CCD7482	4/22/2016
1	COMPUTER - DESKTOP	DD2B482	DD2B482	6/9/2016
1	COMPUTER - DESKTOP	DDY6482	DDY6482	6/9/2016
1	COMPUTER - DESKTOP	DDYC482	DDYC482	6/9/2016
1	COMPUTER - DESKTOP	DF0B482	DF0B482	6/9/2016
1	COMPUTER - DESKTOP	3VGH8C2	3VGH8C2	6/28/2016
1	COMPUTER - DESKTOP	419C8C2	419C8C2	6/28/2016
1	COMPUTER - DESKTOP	FFZDD92	FFZDD92	6/30/2016
1	COMPUTER - DESKTOP	F1LB8C2	F1LB8C2	7/6/2016
1	COMPUTER - DESKTOP	49SF8C2	49SF8C2	7/13/2016
1	COMPUTER - DESKTOP	4MLG8C2	4MLG8C2	7/13/2016
1	COMPUTER - DESKTOP	4SFB8C2	4SFB8C2	7/13/2016
1	COMPUTER - DESKTOP	F2J0Q52	F2J0Q52	7/13/2016
1	COMPUTER - DESKTOP	F3Q9V62	F3Q9V62	7/13/2016
1	COMPUTER - DESKTOP	2MHF8C2	2MHF8C2	7/25/2016
1	COMPUTER - DESKTOP	2MMK8C2	2MMK8C2	7/25/2016
1	COMPUTER - DESKTOP	2MNL8C2	2MNL8C2	7/25/2016
1	COMPUTER - DESKTOP	2MWG8C2	2MWG8C2	7/25/2016
1	COMPUTER - DESKTOP	42XG8C2	42XG8C2	7/25/2016
1	COMPUTER - DESKTOP	4XYB8C2	4XYB8C2	7/25/2016
1	COMPUTER - DESKTOP	4YDJ8C2	4YDJ8C2	7/25/2016
1	COMPUTER - DESKTOP	FG39M82	FG39M82	7/25/2016
1	COMPUTER - DESKTOP	FG57D92	FG57D92	7/25/2016
1	COMPUTER - DESKTOP	FG59D92	FG59D92	7/25/2016
1	COMPUTER - DESKTOP	9XZ0DD2	9XZ0DD2	10/3/2016
1	COMPUTER - DESKTOP	87W7XD2	87W7XD2	11/1/2016
1	COMPUTER - DESKTOP	87WGX2	87WGX2	11/1/2016
1	COMPUTER - DESKTOP	87YGD2	87YGD2	11/1/2016
1	COMPUTER - DESKTOP	87ZFX2	87ZFX2	11/1/2016
1	COMPUTER - DESKTOP	880XD2	880XD2	11/1/2016
1	COMPUTER - DESKTOP	881XD2	881XD2	11/1/2016
1	COMPUTER - DESKTOP	8859XD2	8859XD2	11/1/2016
1	COMPUTER - DESKTOP	885HXD2	885HXD2	11/1/2016
1	COMPUTER - DESKTOP	888HXD2	888HXD2	11/1/2016
1	COMPUTER - DESKTOP	88B8XD2	88B8XD2	11/1/2016
1	COMPUTER - DESKTOP	89V9XD2	89V9XD2	11/1/2016
1	COMPUTER - DESKTOP	8BBFXD2	8BBFXD2	11/1/2016
1	COMPUTER - DESKTOP	8BT9XD2	8BT9XD2	11/1/2016
1	COMPUTER - DESKTOP	8NK9XD2	8NK9XD2	11/1/2016
1	COMPUTER - DESKTOP	8NVDXD2	8NVDXD2	11/1/2016
1	COMPUTER - DESKTOP	8P49XD2	8P49XD2	11/1/2016
1	COMPUTER - DESKTOP	8PC9XD2	8PC9XD2	11/1/2016
1	COMPUTER - DESKTOP	8PKDXD2	8PKDXD2	11/1/2016
1	COMPUTER - DESKTOP	8PQ7XD2	8PQ7XD2	11/1/2016



**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - DESKTOP	8PS7XD2	8PS7XD2	11/1/2016
1	COMPUTER - DESKTOP	8PSGXD2	8PSGXD2	11/1/2016
1	COMPUTER - DESKTOP	8PVFXD2	8PVFXD2	11/1/2016
1	COMPUTER - DESKTOP	8PY7XD2	8PY7XD2	11/1/2016
1	COMPUTER - DESKTOP	8PZGXD2	8PZGXD2	11/1/2016
1	COMPUTER - DESKTOP	8Q0CXD2	8Q0CXD2	11/1/2016
1	COMPUTER - DESKTOP	8Q5BXD2	8Q5BXD2	11/1/2016
1	COMPUTER - DESKTOP	8Q5GXD2	8Q5GXD2	11/1/2016
1	COMPUTER - DESKTOP	8Q7CXD2	8Q7CXD2	11/1/2016
1	COMPUTER - DESKTOP	8Q8HXD2	8Q8HXD2	11/1/2016
1	COMPUTER - DESKTOP	8QDFXD2	8QDFXD2	11/1/2016
1	COMPUTER - DESKTOP	8QZ8XD2	8QZ8XD2	11/1/2016
1	COMPUTER - DESKTOP	8R2FXD2	8R2FXD2	11/1/2016
1	COMPUTER - DESKTOP	8RJGXD2	8RJGXD2	11/1/2016
1	COMPUTER - DESKTOP	9329XD2	9329XD2	11/1/2016
1	COMPUTER - DESKTOP	93WCXD2	93WCXD2	11/1/2016
1	COMPUTER - DESKTOP	949FXD2	949FXD2	11/1/2016
1	COMPUTER - DESKTOP	94FCXD2	94FCXD2	11/1/2016
1	COMPUTER - DESKTOP	94JGXD2	94JGXD2	11/1/2016
1	COMPUTER - DESKTOP	956GXD2	956GXD2	11/1/2016
1	COMPUTER - DESKTOP	96L7XD2	96L7XD2	11/1/2016
1	COMPUTER - DESKTOP	9HYGXD2	9HYGXD2	11/1/2016
1	COMPUTER - DESKTOP	9JHDXD2	9JHDXD2	11/1/2016
1	COMPUTER - DESKTOP	9JKGXD2	9JKGXD2	11/1/2016
1	COMPUTER - DESKTOP	9KD9XD2	9KD9XD2	11/1/2016
1	COMPUTER - DESKTOP	9Y25DD2	9Y25DD2	11/1/2016
1	COMPUTER - DESKTOP	BQL8XD2	BQL8XD2	11/1/2016
1	COMPUTER - DESKTOP	BQSGXD2	BQSGXD2	11/1/2016
1	COMPUTER - DESKTOP	BR19XD2	BR19XD2	11/1/2016
1	COMPUTER - DESKTOP	BRDBXD2	BRDBXD2	11/1/2016
1	COMPUTER - DESKTOP	BRQCXD2	BRQCXD2	11/1/2016
1	COMPUTER - DESKTOP	C4G9XD2	C4G9XD2	11/1/2016
1	COMPUTER - DESKTOP	C4T9XD2	C4T9XD2	11/1/2016
1	COMPUTER - DESKTOP	C4WCXD2	C4WCXD2	11/1/2016
1	COMPUTER - DESKTOP	C4XGXD2	C4XGXD2	11/1/2016
1	COMPUTER - DESKTOP	C4YBXD2	C4YBXD2	11/1/2016
1	COMPUTER - DESKTOP	C4Z8XD2	C4Z8XD2	11/1/2016
1	COMPUTER - DESKTOP	C51BXD2	C51BXD2	11/1/2016
1	COMPUTER - DESKTOP	C528XD2	C528XD2	11/1/2016
1	COMPUTER - DESKTOP	C529XD2	C529XD2	11/1/2016
1	COMPUTER - DESKTOP	C52FXD2	C52FXD2	11/1/2016
1	COMPUTER - DESKTOP	C539XD2	C539XD2	11/1/2016
1	COMPUTER - DESKTOP	C53FXD2	C53FXD2	11/1/2016
1	COMPUTER - DESKTOP	C54DXD2	C54DXD2	11/1/2016
1	COMPUTER - DESKTOP	C558XD2	C558XD2	11/1/2016
1	COMPUTER - DESKTOP	C569XD2	C569XD2	11/1/2016
1	COMPUTER - DESKTOP	C58CXD2	C58CXD2	11/1/2016
1	COMPUTER - DESKTOP	C58HXD2	C58HXD2	11/1/2016
1	COMPUTER - DESKTOP	C5B8XD2	C5B8XD2	11/1/2016

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	COMPUTER - DESKTOP	C5BDXD2	C5BDXD2	11/1/2016
1	COMPUTER - DESKTOP	CVR8XD2	CVR8XD2	11/1/2016
1	COMPUTER - DESKTOP	41SZCD2	41SZCD2	11/15/2016
1	COMPUTER - DESKTOP	CQT8XD2	CQT8XD2	11/15/2016
1	COMPUTER - DESKTOP	8M7VCH2	8M7VCH2	3/28/2017
1	COMPUTER - DESKTOP	8MCTCH2	8MCTCH2	3/28/2017
1	COMPUTER - DESKTOP	8MJWCH2	8MJWCH2	3/28/2017
1	COMPUTER - DESKTOP	8MMVCH2	8MMVCH2	3/28/2017
1	COMPUTER - DESKTOP	8MPWCH2	8MPWCH2	3/28/2017
1	COMPUTER - DESKTOP	2YW3KH2	2YW3KH2	6/20/2017
1	COMPUTER - DESKTOP	2ZM5KH2	2ZM5KH2	6/20/2017
1	COMPUTER - DESKTOP	7R3CJH2	7R3CJH2	6/20/2017
1	COMPUTER - DESKTOP	C5H5GK2	C5H5GK2	7/25/2017
1	COMPUTER - DESKTOP	CFZ3GK2	CFZ3GK2	7/25/2017
1	COMPUTER - DESKTOP	G3S5KH2	G3S5KH2	7/25/2017
1	COMPUTER - DESKTOP	BFL9HK2	BFL9HK2	9/5/2017
1	COMPUTER - DESKTOP	BFM5HK2	BFM5HK2	9/5/2017
1	COMPUTER - DESKTOP	29GZZL2	29GZZL2	1/10/2018
1	COMPUTER - DESKTOP	2809CP2	2809CP2	5/30/2018
1	COMPUTER - DESKTOP	281FCP2	281FCP2	5/30/2018
1	COMPUTER - DESKTOP	281GCP2	281GCP2	5/30/2018
1	COMPUTER - DESKTOP	2888CP2	2888CP2	5/30/2018
1	COMPUTER - DESKTOP	28M9CP2	28M9CP2	5/30/2018
1	COMPUTER - DESKTOP	28R9CP2	28R9CP2	5/30/2018
	<b>TOTAL TECHNOLOGY - 1,688</b>			

**MISC. INSTRUCTIONAL TECHNOLOGY**

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	TRIPOD- CAMERA	1965980		5/28/2019
1	STUDENT RESPONSE SYSTEM	1919382		5/29/2014
1	STUDENT RESPONSE SYSTEM	1930527		11/12/2014
1	STUDENT RESPONSE SYSTEM	1930561		11/12/2014
1	STUDENT RESPONSE SYSTEM	1925909		12/2/2014
1	STUDENT RESPONSE SYSTEM	1925934		12/2/2014
1	STUDENT RESPONSE SYSTEM	1926265		12/9/2014
1	STUDENT RESPONSE SYSTEM	1926927		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926928		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926929		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926931		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926932		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926933		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926934		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926935		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926936		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926937		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926938		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926939		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926940		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926941		1/23/2015

**November 2024 Inventoried Surplus**  
**Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	STUDENT RESPONSE SYSTEM	1926942		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926943		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926944		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926945		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926946		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926947		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926948		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926949		1/23/2015
1	STUDENT RESPONSE SYSTEM	1926950		1/23/2015
1	STUDENT RESPONSE SYSTEM	1927887		6/11/2015
1	STUDENT RESPONSE SYSTEM	1938757		6/15/2015
1	STUDENT RESPONSE SYSTEM	1943712		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943713		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943714		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943715		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943716		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943717		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943718		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943719		8/27/2015
1	STUDENT RESPONSE SYSTEM	1943720		8/27/2015
1	STUDENT RESPONSE SYSTEM	1948784		6/15/2016
1	STUDENT RESPONSE SYSTEM	1948786		6/15/2016
1	STUDENT RESPONSE SYSTEM	1948787		6/15/2016
1	STUDENT RESPONSE SYSTEM	1948792		6/15/2016
1	STUDENT RESPONSE SYSTEM	1969092		10/2/2019
1	STUDENT RESPONSE SYSTEM	1969102		10/2/2019
1	PROJECTOR- VIDEO	1808325	GYSG5Y2041F	4/10/2006
1	PROJECTOR- VIDEO	1808330	GYSG5Y2017F	4/10/2006
1	PROJECTOR- VIDEO	1808331	GYSG5Y2047F	4/10/2006
1	PROJECTOR- VIDEO	1808332	GYSG5Y2024F	4/10/2006
1	PROJECTOR- VIDEO	1812146	GYSF65069L	4/10/2006
1	PROJECTOR- VIDEO	1810487	GYSG641036F	6/30/2006
1	PROJECTOR- VIDEO	1876913	AVEC73300812	6/8/2010
1	PROJECTOR- VIDEO	1888913	AVEC73300828	6/8/2010
1	PROJECTOR- VIDEO	1870743	1023542	10/23/2007
1	PROJECTOR- VIDEO	1876930	W030819	7/29/2009
1	PROJECTOR- VIDEO	1876938	W030806	7/29/2009
1	PROJECTOR- VIDEO	1879924	0011164	10/6/2009
1	PROJECTOR- VIDEO	1885670	0026318	3/23/2010
1	PROJECTOR- VIDEO	1888477	8016091	6/14/2010
1	PROJECTOR- VIDEO	1900012	3014604	9/27/2011
1	PROJECTOR- VIDEO	1889887	8011733	3/2/2020
1	MASTER DUPLICATOR-ELECTRIC	1951379	D266Z500224	9/15/2016
1	INTERACTIVE WHITEBOARD	1955099	ST-750U-005388	6/6/2017
1	INTERACTIVE WHITEBOARD	1945942	ST-750UZ-006376	11/27/2017
1	INTERACTIVE WHITEBOARD	1961434	ST-750UZ-006229	12/5/2017
1	INTERACTIVE WHITEBOARD	1961460	ST-750UZ-006225	12/5/2017
1	INTERACTIVE WHITEBOARD	1961461	ST-750UZ-006224	12/5/2017
1	INTERACTIVE WHITEBOARD	1961227	ST-750UZ-006905	8/23/2018

**November 2024 Inventoried Surplus  
Picked Up and Verified 10/22/2024 thru 11/10/2024**

**TOTAL ASSETS**

1	INTERACTIVE WHITEBOARD	1964692	ST-750UZ-008045	1/24/2019
1	INTERACTIVE WHITEBOARD	1964851	ST-750UZ-008155	2/19/2019
1	COPIER	1948807	CGDF14001	6/20/2016
1	COPIER	1955305	CGAG53516	6/30/2017
1	COPIER	1960277	CIDG18656	7/27/2017
1	COPIER	1955431	CGFG15403	8/3/2017
1	COPIER	1955947	CGFG17470	10/11/2017
1	COPIER	1956820	CIHG21652	10/26/2017
1	COPIER	1968220	C2GJ17838	11/5/2019
1	COPIER	1968218	C2GJ17816	11/8/2019
<b>TOTAL MISC. INST. TECH. - 80</b>				

**FOOD AND NUTRITION**

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	FREEZER-UPRIGHT COMMERCIAL	1592402	BBT590796-T	4/4/2003
1	GRILL-QUARTZ	1659466		12/5/2003
1	COOL-PASS	1681066	T88160B05	4/15/2005
<b>TOTAL FOOD AND NUTRITION - 3</b>				

**MAINTENANCE**

QTY	CLASS/DESCRIPTION	PROPERTY TAG	SERIAL NUMBER	PURCHASE DATE
1	FLOOR CLEANER/SCRUBBER	1680212	7100-10226202	7/13/2005
<b>TOTAL MAINTENANCE - 1</b>				

## FY 2025 YTD Surplus Sales/Recycling Revenue

Check Date	Item/GovDeals.com	Gross Sales Price	Net Revenue
6/28/2024	ID 1588 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1589 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1590 - Convection Oven	\$660.00	\$643.50
6/28/2024	ID 1591 - Proofer	\$250.00	\$243.75
6/28/2024	ID 1592 - Proofer	\$430.00	\$419.25
6/28/2024	ID 1597 - 60qt Mixer	\$1,684.00	\$1,641.90
6/28/2024	ID 1608 - 60qt Mixer	\$1,825.00	\$1,779.38
6/28/2024	ID 1618 - 60qt Mixer	\$1,600.00	\$1,560.00
7/5/2024	ID 1599 - 60qt Mixer	\$2,825.00	\$2,754.38
7/5/2024	ID 1603 - 60qt Mixer	\$2,725.00	\$2,656.88
7/5/2024	ID 1604 - 60qt Mixer	\$2,425.00	\$2,364.38
7/5/2024	ID 1605 - 60qt Mixer	\$2,776.00	\$2,706.60
7/5/2024	ID 1607 - 60qt Mixer	\$1,725.00	\$1,681.88
7/5/2024	ID 1611 - 60qt Mixer	\$2,225.00	\$2,169.38
7/5/2024	ID 1615 - 60qt Mixer	\$2,725.00	\$2,656.88
7/5/2024	ID 1616 - 60qt Mixer	\$4,225.00	\$4,119.38
7/5/2024	ID 1620 - 60qt Mixer	\$1,751.00	\$1,707.23
7/5/2024	ID 1621 - 60qt Mixer	\$1,702.00	\$1,659.45
7/5/2024	ID 1622 - 60qt Mixer	\$1,225.00	\$1,194.38
7/5/2024	ID 1623 - Mixer Accessories	\$365.00	\$355.88
7/5/2024	ID 1624 - Mixer Accessories	\$52.00	\$50.70
7/5/2024	ID 1625 - Mixer Accessories	\$137.00	\$133.58
7/5/2024	ID 1626 - Mixer Accessories	\$275.00	\$268.13
7/5/2024	ID 1637 - Exercise Equipment	\$50.00	\$48.75
7/5/2024	ID 1648 - Transmission Jack	\$220.00	\$214.50
7/5/2024	ID 1651 - Misc. Shop Equipment	\$121.00	\$117.98
7/5/2024	ID 1655 - Pressure Washers	\$630.00	\$614.25
7/5/2024	ID 1657 - Trash Pump	\$330.00	\$321.75
7/5/2024	ID 1658 - Electric Kiln	\$27.00	\$26.33
7/5/2024	ID 1660 - Exercise Equipment	\$27.00	\$26.33
7/5/2024	ID 1664 - Ice Machine	\$25.00	\$24.38
7/12/2024	ID 1630 - Copiers	\$825.00	\$804.38
7/12/2024	ID 1636 - Exercise Machine	\$50.00	\$48.75
7/12/2024	ID 1638 - Leg Press	\$102.00	\$99.45
7/12/2024	ID 1639 - Elpitical	\$27.00	\$26.33
7/12/2024	ID 1640 - Treadmill	\$27.00	\$26.33
7/12/2024	ID 1645 - Floor Scrubber	\$25.00	\$24.38
7/12/2024	ID 1649 - Shop Equipment	\$260.00	\$253.50
7/12/2024	ID 1656 - System Analyzers	\$560.00	\$546.00
7/12/2024	ID 1659 - Recumbant Bike	\$31.00	\$30.23
7/12/2024	ID 1661 - Speakers	\$600.00	\$585.00
7/12/2024	ID 1613 - Mixer	\$500.00	\$487.50
7/19/2024	ID 1614 - 60qt Mixer	\$1,675.00	\$1,633.13
7/19/2024	ID 1617 - 60qt Mixer	\$1,526.00	\$1,487.85
7/19/2024	ID 1631 - Particulate Filter Cleaner	\$3,125.00	\$3,046.88
7/19/2024	ID 1632 - FP Lateral File	\$465.00	\$453.38
7/19/2024	ID 1633 - FP Lateral File	\$82.00	\$79.95

7/19/2024	ID 1641 - Floor Scrubber	\$352.00	\$343.20
7/19/2024	ID 1643 - Floor Scrubber	\$25.00	\$24.38
7/19/2024	ID 1652 - Shop Jacks	\$250.00	\$243.75
7/19/2024	ID 1653 - Shop Jack	\$52.99	\$51.67
7/19/2024	ID 1654 - Transmission Jack	\$76.00	\$74.10
7/26/2024	ID 1629 - Copiers	\$500.00	\$487.50
7/26/2024	ID 1634 - Shoulder Press	\$126.00	\$122.85
7/26/2024	ID 1662 - Speakers	\$290.00	\$282.75
7/26/2024	ID 1663 - Speakers, Subwoofers	\$475.00	\$463.13
7/26/2024	ID 1598 - 60qt Mixer	\$1,675.00	\$1,633.13
7/26/2024	ID 1600 - 60qt Mixer	\$1,476.00	\$1,439.10
7/26/2024	ID 1601 - 60qt Mixer	\$1,526.00	\$1,487.85
7/26/2024	ID 1602 - 60qt Mixer	\$1,876.00	\$1,829.10
7/26/2024	ID 1606 - 60qt Mixer	\$2,400.00	\$2,340.00
7/26/2024	ID 1609 - 60qt Mixer	\$2,776.00	\$2,706.60
7/26/2024	ID 1610 - 60qt Mixer	\$2,776.00	\$2,706.60
7/26/2024	ID 1612 - 60qt Mixer	\$2,026.00	\$1,975.35
7/26/2024	ID 1619 - 60qt Mixer	\$2,026.00	\$1,975.35
8/16/2024	ID 1665 - 60qt Mixer	\$2,000.00	\$1,950.00
8/16/2024	ID 1666 - 60qt Mixer	\$1,925.00	\$1,876.88
8/16/2024	ID 1667 - 80qt Mixer	\$2,025.00	\$1,974.38
8/16/2024	ID 1669 - 60qt Mixer	\$1,625.00	\$1,584.38
8/16/2024	ID 1670 - 60qt Mixer	\$1,580.00	\$1,540.50
8/16/2024	ID 1671 - 60qt Mixer	\$2,125.00	\$2,071.88
8/16/2024	ID 1672 - 60qt Mixer	\$2,100.00	\$2,047.50
8/16/2024	ID 1642 - Riding Scrubber	\$510.00	\$497.25
8/23/2024	ID 1668 - 60qt Mixer	\$1,725.00	\$1,681.88
8/23/2024	ID 1673 - Serving Line	\$261.00	\$254.48
8/30/2024	ID 1680 - 60qt Mixer	\$1,525.00	\$1,486.88
9/6/2024	ID 1674 - Serving Line	\$271.00	\$264.23
9/6/2024	ID 1635 - Exercise Equipment	\$52.00	\$50.70
9/13/2024	ID 1675 - Warmer	\$41.00	\$39.98
9/13/2024	ID 1676 - Cooler	\$25.00	\$24.38
9/13/2024	ID 1677 - Cooler	\$15.00	\$14.63
9/13/2024	ID 1678 - Warmer	\$25.00	\$24.38
9/13/2024	ID 1679 - Cooler	\$52.00	\$50.70
9/20/2024	ID 1707 - 3D Printer	\$77.00	\$75.08
9/20/2024	ID 1708 - 3D Printer	\$115.15	\$112.27
9/27/2024	ID 1689 - Floor Cleaner	\$195.00	\$190.13
9/27/2024	ID 1690 - Floor Scrubber	\$25.00	\$24.38
9/27/2024	ID 1692 - Floor Scrubber	\$25.00	\$24.38
9/27/2024	ID 1693 - Tennant T5	\$117.00	\$114.08
9/27/2024	ID 1694 - Floor Scrubber	\$68.00	\$66.30
9/27/2024	ID 1696 - Vacuum Cleaners	\$64.00	\$62.40
9/27/2024	ID 1697 - Vacuum Cleaners	\$25.00	\$24.38
9/27/2024	ID 1699 - Vacuum Cleaners	\$220.00	\$214.50
9/27/2024	ID 1700 - Vacuum Cleaners	\$68.00	\$66.30
9/27/2024	ID 1705 - Roller Cutter	\$27.00	\$26.33
9/27/2024	ID 1709 - Printer Parts	\$10.00	\$9.75
9/27/2024	ID 1710 - Balances	\$135.00	\$131.63

9/27/2024	ID 1712 - Copiers	\$650.00	\$633.75
9/27/2024	ID 1713 - Vacuum	\$370.00	\$360.75
10/4/2024	ID 1688 - Floor Scrubber	\$25.00	\$24.38
10/4/2024	ID 1703 - Printer	\$79.00	\$77.03
10/4/2024	ID 1711 - Press Sealer	\$25.00	\$24.38
10/4/2024	ID 1714 - Seats and Accsssories	\$1,075.00	\$1,048.13
10/4/2024	ID 1717 - Broken Instruments	\$775.00	\$755.63
10/4/2024	ID 1718 - Gator	\$1,528.00	\$1,489.80
10/11/2024	ID 1720 - Pressure Washer & Blowers	\$57.00	\$55.58
10/18/2024	ID 1701 - Printer	\$100.00	\$97.50
10/25/2024	ID 1687 - Floor Scrubber	\$27.00	\$26.33
10/25/2024	ID 1695 - Vacuum Cleaners	\$94.00	\$91.65
10/25/2024	ID 1702 - Printer	\$102.00	\$99.45
10/25/2024	ID 1721 - Audio Equipment	\$433.99	\$423.14
10/25/2024	ID 1728 - Mixer & Power Amps	\$200.00	\$195.00
10/25/2024	ID 1730 - Acoustic Shells	\$1,675.00	\$1,633.15
11/1/2024	ID 1681 - Riding Scrubber	\$1,150.00	\$1,121.25
11/1/2024	ID 1684 - Floor Scrubber	\$73.00	\$71.18
11/1/2024	ID 1686 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1722 - Audio Equipment	\$212.00	\$206.70
11/1/2024	ID 1723 - Audio Equipment	\$412.00	\$401.70
11/1/2024	ID 1724 - Audio Equipment	\$1,025.00	\$999.38
11/1/2024	ID 1725 - Audio Equipment	\$211.00	\$205.73
11/1/2024	ID 1732 - Digital Piano	\$52.00	\$50.70
11/1/2024	ID 1740 - Ice Machine	\$404.00	\$393.90
11/1/2024	ID 1741 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1742 - Floor Scrubber	\$583.00	\$568.43
11/1/2024	ID 1743 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1744 - Floor Scrubber	\$25.00	\$24.38
11/1/2024	ID 1745 - Vacuum Cleaners	\$27.00	\$26.33
11/1/2024	ID 1747 - Wood Chairs	\$25.00	\$24.38
11/1/2024	ID 1748 - Wood Chairs	\$25.00	\$24.38
<b>Subtotal GovDeals Sales</b>		<b>\$97,509.13</b>	<b>\$95,071.76</b>

Check Date	Recycling/Miscellaneous Surplus	Gross Sales Price	Net Revenue
6/27/2024	SA Recycling	\$222.60	\$222.60
7/1/2024	SA Recycling	\$241.80	\$241.80
7/1/2024	J. Garcia	\$20.00	\$20.00
7/9/2024	A. Wiznor	\$50.00	\$50.00
7/12/2024	SA Recycling	\$471.60	\$471.60
7/15/2024	SA Recycling	\$160.20	\$160.20
7/18/2024	SA Recycling	\$651.90	\$651.90
7/23/2024	SA Recycling	\$1,390.20	\$1,390.20
7/24/2024	Premier Surplus, Inc.	\$1,941.05	\$1,941.05
8/14/2024	Premier Surplus, Inc.	\$810.02	\$810.02
8/14/2024	SA Recycling	\$206.40	\$206.40
8/19/2024	SA Recycling	\$400.80	\$400.80
8/26/2024	C.W. Austin	\$93.95	\$93.95

8/27/2024	SA Recycling	\$567.00	\$567.00
9/6/2024	SA Recycling	\$585.20	\$585.20
9/10/2024	Premier Surplus, Inc.	\$10,709.80	\$10,709.80
9/12/2024	Copart (RM)	\$236.00	\$236.00
9/13/2024	Premier Surplus, Inc.	\$5,172.65	\$5,172.65
8/18/2024	SA Recycling	\$459.90	\$459.90
9/20/2024	S. Garmen	\$85.00	\$85.00
9/20/2024	SA Recycling	\$336.00	\$336.00
9/24/2024	KC Wasman LLC	\$25.00	\$25.00
9/24/2024	SA Recycling	\$315.00	\$315.00
9/25/2024	D. Banks	\$25.00	\$25.00
9/26/2024	SA Recycling	\$275.10	\$275.10
9/30/2024	C.W. Austin	\$44.65	\$44.65
10/4/2024	SA Recycling	\$700.70	\$700.70
10/8/2024	SA Recycling	\$1,293.60	\$1,293.60
10/10/2024	SA Recycling	\$225.40	\$225.40
10/10/2024	Premier Surplus, Inc.	\$8,469.55	\$8,469.55
10/11/2024	Premier Surplus, Inc.	\$26,375.80	\$26,375.80
10/15/2024	City of White	\$4.00	\$4.00
10/15/2024	KC Wasman LLC	\$80.00	\$80.00
10/15/2024	Premier Surplus, Inc.	\$10,321.75	\$10,321.75
10/16/2024	J.Reyes	\$10.00	\$10.00
10/18/2024	SA Recycling	\$191.80	\$191.80
10/18/2024	J. Garcia	\$50.00	\$50.00
10/22/2024	City of Kingston	\$4.00	\$4.00
10/26/2024	SA Recycling	\$640.50	\$640.50
10/31/2024	Copart (RM)	\$161.00	\$161.00
11/1/2024	SA Recycling	\$233.10	\$233.10
11/6/2024	SA Recycling	\$215.60	\$215.60
<b>Subtotal Recycling/Miscellaneous Surplus</b>		<b>\$74,473.62</b>	<b>\$74,473.62</b>
<b>Grand Total Surplus Sales</b>		<b>\$171,982.75</b>	<b>\$169,545.38</b>
<b>Total FNS Surplus Sales</b>		<b>\$72,519.00</b>	<b>\$70,706.15</b>



**Surplus Furniture and Equipment for Auction or Disposal  
as of 11/10/2024**

<b>#</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Explanation</b>
1	Misc Furniture	1,650	Each	Damaged/Obsolete - reviewed by Warehouse Staff
2	Non-Inventoried Misc Equipment	35	Pallets	Damaged/Obsolete - reviewed by Warehouse Staff
3	Non-Inventoried FNS Equipment	40	Pallets	Damaged/Obsolete - reviewed by FNS
4	Inventoried Technology**	1,688	Each	Damaged/Obsolete - reviewed by Technology Dept
5	Inventoried Maintenance**	1	Each	Damaged/Obsolete - reviewed by Maintenance
6	Inventoried Athletics	0	Each	Damaged/Obsolete - reviewed by Athletics
7	Inventoried Food and Nutrition**	3	Each	Damaged/Obsolete - reviewed by FNS
8	Textbooks/Media Center Books	21	Pallets	Off Adoption/Obsolete - reviewed by T&L
9	Misc Instructional Tech	80	Each	Damaged/Obsolete - reviewed by Technology Dept
10	Transportation/Fleet	0	Each	Damaged/Obsolete - reviewed by Fleet Maintenance
11	Portable Classrooms	0	Each	Damaged/Obsolete - Reviewed by SPLOST

\*\* Detail on file in the Superintendent's office

**COBB COUNTY BOARD OF EDUCATION  
AGENDA ITEM  
December 5, 2024**

**TOPIC:**

**AGENDA ITEM #2** – Authorization to Purchase Seven (7) Police Vehicles

**BACKGROUND/RATIONALE:**

Georgia Statewide Contract 99999-001-SPD0000183-0002, Police Pursuit and Special Services Vehicles, was competitively bid through the Georgia Department of Administrative Services. Cobb County School District is using this contract to purchase seven (7) 2025 Chevrolet Tahoe 4WD pursuit vehicles from Hardy Chevrolet, Inc.

**SUPERINTENDENT’S RECOMMENDATION:**

Authorize the purchase of police vehicles from Georgia Statewide Contract 99999-001-SPD0000183-0002, Police Pursuit and Special Services Vehicles, from Hardy Chevrolet, Inc.

**COST:**

Estimated total cost:	\$379,925.00
Account Charge Code:	S6S001-222-BUSPURCHES-5PITTSTRAN
Budgeted:	Yes – SPLOST

**DATA SOURCES:**

Marc Smith  
Ron Story  
Matt Sanders  
James Wilson  
Michael Warner

**COBB COUNTY BOARD OF EDUCATION  
AGENDA ITEM  
December 5, 2024**

**TOPIC:**

**AGENDA ITEM #3** – Authorization to Purchase Twenty-Five (25) School Buses

**BACKGROUND/RATIONALE:**

Georgia Statewide Contract 99999-SPD-SWL20200630-0001, Georgia School Buses and/or Related Equipment, Supplies, and Accessories, was competitively bid through the Georgia Department of Administrative Services. Cobb County School District is using this contract to purchase twenty-five (25) 48-passenger propane autogas-fueled buses from Yancey Bus Sales and Service.

**SUPERINTENDENT’S RECOMMENDATION:**

Purchase propane autogas-fueled school buses from Georgia Statewide Contract 99999-SPD-SWL20200630-0001, Georgia School Buses, and/or Related Equipment, Supplies, and Accessories from Yancy Bus Sales and Service.

**COST:**

Estimated total cost:	\$4,287,475.00
Account Charge Code:	S6S001-222-BUSPURCHES-5PITTSTRAN
Budgeted:	Yes
SPLOST VI Funds:	\$3,190,035.00
2023 EPA Clean School Bus Rebate Award	\$625,000.00
GaDOE FY25 State of GA Bus Funds (QBE)	\$352,440.00
GaDOE FY24 Alternative Fuel Incentive	\$120,000.00

**DATA SOURCES:**

Marc Smith  
Matt Sanders  
James Wilson  
Michael Warner

**COBB COUNTY BOARD OF EDUCATION**  
**AGENDA ITEM**  
**December 5, 2024**

**TOPIC:**

**AGENDA ITEM #4** – Recommendation for Approval to Award a Contract for Parcel Surveys and Soil Testing to Support the Annex Replacement Projects at Kincaid Elementary School, Mount Bethel Elementary School, Murdock Elementary School, Sope Creek Elementary School, and Tritt Elementary School

**BACKGROUND/RATIONALE:**

In accordance with the approved SPLOST VI Program, Kincaid Elementary School, Mount Bethel Elementary School, Murdock Elementary School, Sope Creek Elementary School, and Tritt Elementary School are scheduled to receive an Annex Replacement. Award of a contract at this time for parcel surveys and soil testing of 5 elementary schools will allow the design of these annex replacement projects to remain on schedule.

**SUPERINTENDENT'S RECOMMENDATION:**

Award a contract to Frontline Surveying & Mapping, Inc. (Marietta, Ga.) and Geo-Hydro Engineers, Inc. (Kennesaw, Ga.) and authorize the Superintendent to execute the contract.

**COST:**

The Cost to be:	\$208,327.20
Frontline Surveying & Mapping, Inc.	\$161,827.20
Geo-Hydro Engineers, Inc.	\$46,500.00

Account Charge code:	S6B004KNCE-245MISC-MISCCONSTR-1KINCAIDES
	S6B005MTBE-245MISC-MISCCONSTR-1MOUNTBETH
	S6B006MURE-245MISC-MISCCONSTR-1MURDOCKES
	S6B007SPCE-245MISC-MISCCONSTR-1SOPECREEK
	S6B008TRIE-245MISC-MISCCONSTR-1TRITTELEM

Budgeted: Yes - SPLOST VI

**DATA SOURCES:**

Marc Smith  
James Wilson

**COBB COUNTY BOARD OF EDUCATION  
AGENDA ITEM  
December 5, 2024**

**TOPIC:**

**AGENDA ITEM #5** – Recommendation for Approval to Award a Contract for Timber Ridge Elementary School Renovations

**BACKGROUND/RATIONALE:**

In accordance with the approved SPLOST VI Program, Timber Ridge Elementary is scheduled to receive an HVAC replacement, roof replacement, flooring replacement, and restroom modernization. Award of a contract at this time will allow the project to remain on schedule, with a Substantial Completion date of August 2027.

**SUPERINTENDENT'S RECOMMENDATION:**

Award a contract to Ward Humphrey, Inc. (Marietta, GA) and authorize the Superintendent to execute the contract.

**COST:**

The Cost to be:	\$7,691,138.00
Account Charge code:	S6K589TMRE-245BLDG-BUILDCONST-1TIMBERRDG
Budgeted:	<u>Yes</u> - SPLOST VI

**DATA SOURCES:**

Marc Smith  
James Wilson

**COBB COUNTY BOARD OF EDUCATION**  
**AGENDA ITEM**  
**December 5, 2024**

**TOPIC:**

**AGENDA ITEM #6** – Recommendation for Approval of a Short-Term Construction Note Resolution Approving the Issuance of Request for Bids for the Purchase of \$100 Million of Construction Notes

**BACKGROUND/RATIONALE:**

Construction and other SPLOST projects are currently scheduled and paid using SPLOST funds that are collected on a monthly basis throughout the year.

It is estimated that construction costs and inflation in Cobb County are increasing significantly each year. By borrowing funds in advance of receipt of monthly SPLOST collections and starting projects at the beginning of a calendar year, it is estimated that construction projects could be accelerated and be less expensive resulting in substantial savings to the school district. Approval will allow SPLOST VI construction projects to be bid earlier to capture savings in the current construction market. The acceleration plan proposes the issuance of \$100 million in short-term construction notes for calendar year 2025. The short –term construction notes will be due before December 31, 2025.

The District’s financial advisor, The PFM Group, and the District’s bond counsel, Murray Barnes Finister LLP, have prepared documentation relating to the short-term construction note offering for the solicitation of competitive bids for the sale of the construction notes.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the resolution regarding the competitive sale of \$100 million of short-term construction notes.

**COST:**

The Cost:	To be determined prior to vote on January 16, 2025
Account Charge code:	S65009-627NOTES-XXXXXXXXXX-6SYSTEMWID
Budgeted:	Yes – SPLOST VI

**DATA SOURCES:**

Bradley Reuben Johnson  
Public Financial Management, Inc.  
Murray Barnes Finister LLP

**COBB COUNTY BOARD OF EDUCATION  
AGENDA ITEM  
December 5, 2024**

**TOPIC:**

**AGENDA ITEM #7** – Recommendation for Approval of New Board Policy JBC (School Admissions)

**BACKGROUND/RATIONALE:**

It is the belief of the Cobb County School District (District) that the quality of education provided by the District should be available to all eligible students, including public students enrolled in other systems, home study students, and private school students (collectively, non-traditional students), to the extent permitted by state and federal law.

New Board Policy JBC (School Admissions) has been created incorporating language from Board Policy JBCCA (Student Assignment to Schools) allowing non-resident students, resident home study students, and private school students access to certain District programs.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve new Board Policy JBC (School Admissions).

**COST:**

N/A

**DATA SOURCES:**

John Floresta  
Dr. Catherine Mallanda  
Dr. Jasmine Kullar  
Darryl York  
Parker Poe

**JBC School Admissions**

x/x/24

1 The Cobb County School District (District) shall serve students who are eligible to attend the  
2 District's schools to the extent permitted by Georgia law. The District will adhere to all  
3 requirements regarding student enrollment, including those in federal law, state law, and State  
4 Board of Education Rules.

**Resident Students**

5  
6  
7  
8 The District shall serve all eligible K-12 students whose primary place of residence is within the  
9 District and whose parent's/legal guardian's home is documented to be within the District.

10  
11 In determining a student's primary place of residence there shall be a presumption the student  
12 resides, and his/her primary place of residence is, with his/her parents, whether natural or  
13 adopted. If a student does not maintain a primary residence with the parent or legal guardian,  
14 CCSD will not allow the student to enroll without appropriate state-approved documentation that  
15 establishes that student's primary residence is with the enrolling adult.

16  
17 A student may not be enrolled by an adult acting in place of the parent if the purpose of the  
18 student's residing with such adult is to avoid a suspension or expulsion imposed by another  
19 school district, to avoid attending school in his/her attendance areas, to participate in extra-  
20 curricular activities, or solely to attend a District school the student would not be otherwise  
21 eligible to attend.

**Non-Resident Students**

22  
23  
24  
25 "Non-resident student" shall, for purposes of this policy, denote a student who has not  
26 established legal residence in the District and is not covered by a special provision made for  
27 certain students covered by state or federal law.

28  
29 Non-resident students, resident home study students, and private school students may be  
30 accepted and enrolled as a student in the District' virtual school program upon payment of  
31 applicable fees. In order to be accepted, a non-resident student shall meet all academic,  
32 disciplinary, attendance and behavioral standards of the District. Course placement of a non-  
33 resident student allowed to enroll in the District shall be determined solely by designated District  
34 administrative personnel and is subject to space availability, among other factors.

35  
36 It shall be the responsibility of any non-resident student enrolled in the District to meet and  
37 continue to meet all academic and disciplinary standards of the District. A non-resident student  
38 accepted as a student shall be wholly subject to the student discipline and conduct codes and may  
39 be disciplined pursuant to all discipline codes as if she/he were a resident student and face  
40 revocation of eligibility to remain enrolled.

**Assignment to Schools**

41  
42  
43  
44  
45 Resident students are required to attend the school within the established attendance zone in  
46 which they reside, unless an exception is granted by the District in compliance with federal and  
47 state law, State Board of Education rules, or District Rules. Non-resident students will be allowed  
48 to attend the school as determined and approved by District administrative personnel.

49  
50 Adopted: x/x/24

51



52		
53	Legal Reference	
54	O.C.G.A. 20-2-294	Permanent classrooms; student commuting distance; reassignment; cost of transportation
55	O.C.G.A. 20-2-71	Placement of twins or higher order multiples in the same classroom
56	O.C.G.A. 20-2-2113	Special Needs Scholarship - Annual notification of options available to parents of special needs students
57		
58	O.C.G.A. 20-2-2130	Public School Choice - Definitions
59	O.C.G.A. 20-2-2131	Public School Choice
60	O.C.G.A. 20-2-290	Organization of schools
61	O.C.G.A. 20-2-293	Student attending school in system other than system of student's residence
62	O.C.G.A. 20-2-59	LBOE rule-making authority
63	O.C.G.A. 20-2-60	Consolidation of county schools
64	Rule 160-4-7-.19	Services for Agency-Placed Students
65	Rule 160-4-8-.16	Unsafe School Choice Option (USCO)
66	Rule 160-5-1-.28	Student Enrollment and Withdrawal
67	Rule 160-5-4-.09	Limited Public School Choice

**COBB COUNTY BOARD OF EDUCATION  
AGENDA ITEM  
December 5, 2024**

**TOPIC:**

**AGENDA ITEM #8** – Recommendation for Approval of the 2025 Legislative Priorities

**BACKGROUND/RATIONALE:**

Each year prior to the beginning of the legislative session in Georgia, the Cobb Board of Education has set District priorities for legislative action that will yield the greatest benefit for the Cobb County School District. These established priorities are then published and communicated to the legislative delegation and the school community.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the 2025 Legislative Priorities

**COST:**

N/A

**DATA SOURCES:**

Chris Ragsdale  
Sherri Hill  
Gretchen Walton

GREEN highlights indicate content recommended by the Homeless Education Program  
 TAN highlights indicate conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### JBC(1)-R Homeless Students

7/1/18 x/x/24

#### 1 RATIONALE/OBJECTIVE:

2

3 The Cobb County School District (District) seeks to ensure that each homeless student has equal  
 4 access to the same, free, appropriate public education, including a public preschool education, as  
 5 provided to other District students.  
 6

6

#### 7 RULE:

8

#### 9 A. IDENTIFICATION OF HOMELESS STUDENTS:

10

- 11 1. The McKinney-Vento Homeless Assistance Act (Act), 42 U.S.C. § 11431 *et. seq.*, defines  
 12 homeless students as those who lack a fixed, regular and adequate nighttime residence.  
 13 This includes:

13

- a. **Children and youth who:**

14

- (1) Share the housing of other persons due to the loss of housing, economic hardship,  
 15 or a similar reason;
- (2) Live in motels, hotels, trailer parks, or camping grounds due to the lack of  
 16 alternative adequate accommodations;
- (3) Live in emergency or transitional shelters; or  
 17
- (4) Are abandoned in hospitals.  
 18

19

- b. Children and youth who have a primary nighttime residence that is a public or private  
 20 place not designed for or ordinarily used as a regular sleeping accommodation for  
 21 human beings;
- c. Children and youth who live in cars, parks, public spaces, abandoned buildings,  
 22 substandard housing, bus or train stations, or similar settings; or
- d. Migratory children who qualify as homeless because they are living in circumstances  
 23 outlined in items a, b, or c above.  
 24

25

2. In addition, a student who is not in the physical custody of a parent/guardian and is living  
 26 in one of the situations listed above may be considered an unaccompanied youth.  
 27
3. The principal or designee shall have the parent/guardian/unaccompanied youth complete  
 28 Form JBC(1)-1 (Student Residency Statement) ~~and fax to the~~ **or verbally provide**  
 29 **information to a designated school staff member who will submit a referral. The**  
 30 Homeless Education Program office staff ~~to~~ **will** determine homeless eligibility according to  
 31 the above definition.  
 32

33

- a. Eligibility is determined for the current school year only and renewal for the following  
 34 year is not automatic.
- b. The parent/guardian/unaccompanied youth ~~must~~ **should** re-submit a new Student  
 35 Residency Statement (Form JBC(1)-1) each school year (after July 1) **or verbally**  
 36 **provide information to a designated school staff member who will submit a**  
 37 **new referral.** The Homeless Education Program office staff will determine homeless  
 38 re-eligibility for any subsequent school year.  
 39

40

4. The school shall provide the parent/guardian/unaccompanied youth a copy of Form  
 41 JBC(1)-5 (Information on the McKinney-Vento Homeless Assistance Act ).  
 42

43

#### 44 B. ENROLLMENT/WITHDRAWAL OF HOMELESS STUDENTS:

1. An identified homeless student should be enrolled immediately even if the student lacks records normally required for enrollment.
2. If a homeless unaccompanied youth arrives at school, the student shall be enrolled immediately and the school social worker (SSW) notified. The SSW shall contact the unaccompanied youth and complete the enrollment process. Students must meet the District's age eligibility criteria for enrollment.
3. Homeless students qualify for free breakfast and lunch (~~Form JBC(1)-6 [Procedure for Free Lunch]~~).
4. When homeless students enroll without records (i.e., transcripts/grade reports, birth certificate, immunizations/health records) the Principal or designee shall:
  - a. Contact the former school to request the student's records and discuss immunization information and tentative placement;
  - b. Create a cumulative record if it is determined that the records are not available;
  - c. Refer the student to public health and provide follow-up to ensure that the student obtains necessary screenings, immunization or other required health records, if there are no immunization or other required health records; and
  - d. Contact the ~~homeless liaison~~ **Homeless Education Program (HEP) staff** for additional assistance.
5. Parents/guardians must provide the school with a current phone number and address.
6. **Withdrawal:**  
Homeless students often leave school without officially withdrawing. If the school is contacted by another district for a homeless student's records, requested information shall be provided and school records sent within 15 days to the receiving school district.

#### C. ACADEMIC CREDIT:

In accordance with federal and state policy, a student's homeless status shall not be a barrier to receiving appropriate credit for full or partial coursework satisfactorily completed while attending a prior school. Additional information regarding students receiving appropriate credit may be found in Administrative Rule IHA-R (Grading Systems).

#### D. SCHOOL ENROLLMENT:

1. According to the homeless child's or youth's best interests, the student may:
  - a. Enroll in the school serving the attendance zone where the student resides; or
  - b. Continue enrollment in the school of origin, when feasible. The school of origin is the school the student attended when permanently housed, the school in which the student was last enrolled, including preschool, or the designated receiving school at the next grade level for all feeder schools.
2. When determining which school the child will attend, the District will base the decision upon the student's best interest. Student-centered factors related to the child's or youth's best interest will be considered, including the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of parent/guardian/unaccompanied youth. In the case of an unaccompanied youth, the ~~homeless liaison~~ **HEP staff** will assist in the placement and enrollment decisions, giving priority to the youth's views (~~Form JBC(1)-2 [School of Origin Request Form]~~).
3. A homeless student who attends his/her school of origin in accordance with paragraph D.1. above may:
  - a. Attend that school for the duration of homelessness;
  - b. Stay in the school for the remainder of the academic year if the student becomes permanently housed during the academic year; or
  - c. Attend their school for the duration of homelessness if the student becomes homeless between or during academic years.

#### E. TRANSPORTATION:

Transportation will be provided to and from the school of origin if requested by the parent/guardian where required by federal law at 42 U.S.C. § 11432(g)(1)(J)(iii). In the case

of an unaccompanied youth, the transportation request will be made by the ~~homeless liaison~~  
**HEP staff** (Form JBC(1)-3 [~~Procedure for Transportation to School of Origin~~]).

#### F. DISPUTE RESOLUTION:

1. If a dispute arises over eligibility, school selection or enrollment in school, the parent/guardian shall be provided with a written explanation of the District's decision, including the right to appeal. In the case of an unaccompanied youth, the ~~homeless liaison~~  
**HEP staff** will provide written notification to such youth including the right to appeal (Form JBC(1)-4 [Written Notification and Dispute Resolution Form]).
2. If a parent/guardian/unaccompanied youth disputes the District's decision:
  - a. The student shall be immediately admitted to the requested school, pending resolution of the dispute, including all available appeals;
  - b. The dispute shall be referred to the District's ~~homeless liaison~~ **HEP staff** who will consult with the ~~director of the District's Title I program~~ **Director of Federal Programs, Title I/HEP**, for resolution within 7 business days of receipt of the Dispute Resolution Form;
  - c. If the matter is not resolved at that level, the Superintendent or designee shall issue the District's decision within 10 business days of second dispute by parent/guardian.
  - d. If the matter is not resolved at that level, the parent/guardian may contact the Georgia Department of Education Grants Program ~~Consultant~~ **Manager**.

#### G. ROLE OF THE ~~HOMELESS-LIAISON~~ **HEP STAFF**:

The role of the District's ~~homeless liaison~~ **HEP staff** is to provide that:

1. Homeless students, families, and unaccompanied youth:
  - a. Are **appropriately** identified ~~by school personnel~~;
  - b. Enroll in and have an equal opportunity to succeed in school;
  - c. Have access to and receive educational services for which they are eligible;
  - d. Are referred to the SSW, if other support resources are needed.
2. Parents/guardians of homeless students are made aware of educational and related opportunities available to their children and are provided with a meaningful opportunity to participate in their children's education;
3. Public notices of the educational rights of homeless students are disseminated in schools and locations frequented by parents or guardians of such children and youths including such places as family shelters;
4. Enrollment disputes are mediated in accordance with the Act;
5. Parents/guardians and unaccompanied youth are informed of the transportation services provided by the District, including transportation to the school of origin, when required;
6. Students who do not have immunization or medical records are assisted;
7. Collaborate and coordinate with the Georgia Department of Education Grants Program Consultants and community and school personnel responsible for providing education and related support services to homeless children and youth;
8. School personnel providing services to homeless children and youth receive professional development and support; and
9. Unaccompanied youth:
  - a. Are enrolled in school;
  - b. Have opportunities to meet the same challenging state academic standards as established for other children and youth; and
  - c. Are informed of their status as independent students under the Higher Education Act of 1965 and that the youths may obtain assistance from the local educational agency liaison to receive verification of such status for purposes of FAFSA.

Adopted: 8/28/03

Revised: 5/12/04

Reclassified an Administrative Rule: 9/1/04

Revised: 8/10/05; 9/10/08

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JFABD)

Revised: 6/14/17; 2/15/18; 7/1/18; ~~x/x/24~~

159		
160	Legal Reference	
161	O.C.G.A. 20-2-150	Eligibility for enrollment
162	O.C.G.A. 20-2-293	Student attending school in system other than system of student's residence
163	O.C.G.A. 20-2-690.1	Mandatory education for children between 6 and 16
164	O.C.G.A. 20-2-694	Administration/enforcement of attendance reqts.
165	Rule 160-5-1-.28	Student Enrollment and Withdrawal
166	42 USC 11431	McKinney-Vento Homeless Assistance Act

GREEN highlights indicate content recommended by Policy and Planning

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### JBCD-R Transfers

~~10/11/22~~ x/x/24

#### 1 RATIONALE/OBJECTIVE:

2  
3 The Cobb County School District (District) provides limited opportunities for Cobb County students  
4 to attend schools outside the attendance zone in which they live. These opportunities result from  
5 a student's attendance at a magnet school, family moves that occur during the school year,  
6 ~~House Bill (HB) 251, Senate Bill (SB) 10, House Bill (HB) 224,~~ student legal issues, or extreme  
7 medical/emotional situations.  
8

#### 9 RULE:

#### 10 A. SCHOOL CHOICE TRANSFERS:

##### 11 1. General Provisions:

12 **For all school choice transfers, the following provisions apply:**

- 13 a. **Students who receive a school choice transfer may attend the approved**  
14 **school through the highest grade of the particular approved school prior to re-**  
15 **applying;**
- 16 b. **Transportation must be provided by the parent/guardian;**
- 17 c. **If the student receives Special Education services, the school selected must**  
18 **have the Special Education services required by the current Individual**  
19 **Education Plan (IEP);**
- 20 d. **Students granted a school choice transfer must maintain acceptable**  
21 **attendance, behavior, and grades as determined at the discretion of school**  
22 **administration;**
- 23 e. **The parent/guardian is expected to maintain a cordial and cooperative**  
24 **working relationship with school personnel;**
- 25 f. **Failure to comply with any provision of this paragraph shall authorize the**  
26 **principal to immediately withdraw such student;**
- 27 g. **A student who is withdrawn from an approved transfer school may not be**  
28 **eligible to obtain a new transfer to the same school; and**
- 29 h. ~~g.~~ **If the student transfers at the high school level, he/she must meet Georgia**  
30 **High School Association requirements to participate in competitive**  
31 **interscholastic activities.**

##### 32 1. HB 224:

33 Military service member parents/guardians of a school aged child who live on a military  
34 base or off-base housing located within the District may apply for a transfer in accordance  
35 with Georgia's Quality Basic Education Act. HB 224 transfers will be included in the  
36 process for HB 251 transfers (see item 3 below) including, but not limited to, application,  
37 lottery, and transfer expectations.  
38

##### 39 2. Siblings Transfers:

- 40 a. Siblings **Parents/Guardians of a child enrolled or eligible for enrollment in a**  
41 **District school in grades K-12 who is a sibling** of students **a student living in**  
42 **the same household that is** already attending a school through an approved transfer  
43 may **apply for the child to** attend the same school **as the sibling.**  
44 (1) This provision attempts to address siblings **being** enrolled in different schools at  
45 the same time due to ~~an~~ **a previously** approved transfer.

46 (2) The younger sibling must be a student in the same school at some time during the  
47 tenure of the older sibling.

48 (3) This provision does not apply to or impact student placement via an IEP team  
49 decision, which is determined in accordance with federal law.

50 b. A sibling is defined as a brother, sister, step-brother, or step-sister living in the same  
51 household and who otherwise meets the requirements for enrollment.

52 c. Parents/guardians wishing to apply for a sibling school choice transfer must do so  
53 during the annual application period.

54 3. **Limited School Choice (HB 251) Transfers:**

55 a. Parents/Guardians of a ~~student enrolled~~ **child enrolled or eligible for enrollment** in  
56 a District school **in grades K-12** may apply for an HB 251 transfer in accordance with  
57 Georgia's Quality Basic Education Act.\* **a school choice transfer**. In accordance with  
58 State Board of Education procedures, these transfers **Transfer applications** will be  
59 available during an announced application period annually. The application procedures,  
60 forms, and dates will be posted on the District's website ~~during the second semester~~  
61 ~~each school year~~. Information regarding space availability at individual schools will be  
62 included in the posted information. Parents/guardians will be notified regarding the  
63 approval of an HB 251 transfer requests by July 15 each year. (O.C.G.A. § 20-2-2131)

64 b. Space availability will be determined by permanent classroom space, classroom usage,  
65 and student enrollment. \*NOTE: HB 251 **Limited school choice** transfers do not  
66 apply to charter schools or newly opened schools (for a period of four years after the  
67 school opens).

68 c. ~~b.~~ Parents/guardians wishing to apply for ~~an HB 251~~ **a school choice** transfer must  
69 complete a transfer application during the annual application period. Up to three  
70 schools may be requested on the application.

71 d. ~~c.~~ In the event that the number of applications exceeds the available capacity at a  
72 particular school, the District will conduct a random lottery.

73 e. ~~d.~~ Policy and Planning staff will conduct the random lottery with priority given to fifth  
74 and eighth-grade students who have applied for a transfer within the same feeder  
75 pattern of the school they are currently attending.

76 f. ~~e.~~ No additional staff will be hired to accommodate a transfer.

77 g. ~~f.~~ If space is still available at a particular school following the lottery process, a second-  
78 round lottery will be held for those students who have indicated a second choice. If  
79 space is available following the second round, a third-round lottery will be held for  
80 those students who have indicated a third choice.

81 h. ~~g.~~ Students not chosen in the random lottery for their first-choice school will be placed  
82 on a waiting list based on the outcome of the first-choice lottery.

83 4. **General Provisions:**

84 For all school choice transfers, the following provisions apply::

85 a. ~~Students who receive a school choice transfer may attend the school through the~~  
86 ~~highest grade of the particular school prior to re-applying;~~

87 b. ~~Transportation must be provided by the parent/guardian;~~

88 c. ~~If the student receives Special Education services, the school selected must have the~~  
89 ~~Special Education services required by the current Individual Education Plan (IEP);~~

90 d. ~~Students granted a school choice transfer must maintain acceptable attendance,~~  
91 ~~behavior, and grades as determined at the discretion of school administration;~~

92 e. ~~The parent/guardian is expected to maintain a cordial and cooperative working~~  
93 ~~relationship with school personnel;~~

94 f. ~~Failure to comply with any provision of this paragraph shall authorize the principal to~~  
95 ~~immediately withdraw such student; and~~

96 g. ~~If the student transfers at the high school level, he/she must meet Georgia High School~~  
97 ~~Association requirements to participate in competitive interscholastic activities; and~~

98 **Military Student Transfers (HB224):**

99 **Military service member parents/guardians of a school aged child who live on a**  
100 **military base or off-base military housing located within the District may apply**  
101 **for a transfer in accordance with Georgia's Quality Basic Education Act O.C.G.A §**  
102 **20-2-295. HB-224 Military student transfers will be included in the process for**  
103 **limited school choice (HB 251) transfers (see item 3 below above) including, but**



**not limited to, application, lottery, and transfer expectations as referenced above.**

5. **Acceptance of a school choice transfer of an Approved Transfer:**

- a. Once a school choice transfer is approved, the parent/guardian must acknowledge acceptance of the transfer by the established deadline.
- b. Failure to accept an approved transfer by the established deadline will result in the school choice transfer being nullified and forfeiting of the student's seat.
  - (1) A waiting list generated during the lottery process will be used to fill any available seats that are vacated.
  - (2) Any student so chosen from the waiting list will be notified prior to the start of the school year.

**B. HARDSHIP TRANSFERS:**

Parents/Guardians of students requesting a hardship transfer from the District school to which they are zoned must submit a hardship transfer application to the Policy and Planning office. A decision regarding the transfer request will be made by a hardship transfer committee, and all decisions are final. Parents/guardians should receive a response to the transfer request within thirty (30) days of receipt of the request.

1. Hardship transfers may be considered for the following reasons:

- a. Legal – The student is subject to a court order that would prevent him/her from attending the school to which he/she is zoned to attend;
- b. Medical – The student's **has written documentation from a** physician, psychiatrist, or physiologist ~~should provide written documentation and~~ **indicating the** specific medical reasons (physical and/or psychological) that would prohibit a student from attending the school to which he/she is zoned to attend;
- c. Child Care – If each of the parent(s)/guardian(s) in the home work and their work makes it necessary for their elementary student to stay with a private sitter or in a day care center in another attendance zone, the parent/guardian may request a transfer to a school closer to the day care facility;
- d. Other issues that would prohibit a student from attending the school to which he/she is zoned to attend, to be evaluated at District discretion on a case-by-case basis.

2. Unique hardships depend on individual family situations. ~~Issues~~ **However, issues** such as grievances arising from parent-school conflicts, peer group associations, discipline, attendance problems, ~~and or~~ a general dissatisfaction with a particular school are not considered hardships.

3. For all Hardship transfers, the following provisions apply:

- a. A student may receive only one hardship transfer during a school year;
- b. Transfers are considered for individual students, not family groups;
- c. Transportation must be provided by the parent/guardian;
- d. If the student transfers at the high school level, he/she must meet Georgia High School Association requirements to participate in competitive interscholastic activities;
- e. Students granted hardship transfers must maintain acceptable attendance, behavior, and grades as determined at the discretion of school administration;
- f. The parent/guardian is expected to maintain a cordial and cooperative working relationship with school personnel; and
- g. Failure to comply with any provision of this paragraph shall authorize the principal to immediately withdraw such student.

4. If false information is provided, or the circumstance under which a **hardship** transfer was granted change, transfers may be revoked.

**C. CONTINUATION OF ENROLLMENT TRANSFERS:**

1. **Senior Provision:**

- a. **A bona fide high school senior who ceases to be a resident of the District may apply to complete the school his/her senior year. The following provisions must apply:**

- (1) **The move is verified as having occurred after the student completed his/her junior year in that school with verification established by dated documents of the new address;**

- (2) The student lives within commuting distance of the school;
- (3) The parent/guardian submits a completed continuation of enrollment transfer request application;
- (4) Transportation for students approved to complete the senior year must be provided by the parent/guardian;
- (5) The senior must maintain acceptable attendance, behavior, and grades in order for the application to be approved and to remain in effect for that school year;
- (6) The parent/guardian is expected to maintain a cordial and cooperative working relationship with school personnel;
- (7) Failure to comply with the provisions of this paragraph shall authorize the principal to immediately withdraw such student; and
- (8) The student must meet Georgia High School Association requirements to participate in competitive interscholastic activities.

b. The approval of the transfer request is at the discretion of the principal. Decisions are based on individual student factors such as attendance, behavior, and academic progress as well as logistical factors such as building capacity and student enrollment.

2. **Move Out of District:**

a. The District does not accept tuition students. However, any student who ceases to be a resident of the District after attending a District school may apply to complete the current semester in that school by completing a continuation of enrollment transfer request application. The following provisions apply:

- (1) The parent/guardian must promptly report to the principal or designee any change in circumstances by which the student is no longer a resident of the District;
- (2) Transportation for students approved to complete the semester must be provided by the parent/guardian;
- (3) Acceptable attendance, behavior, and grades are required in order for the student to be approved and remain on transfer;
- (4) The parent/guardian is expected to maintain a cordial and cooperative working relationship with school personnel;
- (5) Failure to comply with any provisions of this paragraph shall authorize the principal to immediately withdraw such student; and
- (6) If the student transfers at the high school level, he/she must meet Georgia High School Association requirements to participate in competitive interscholastic activities.

b. The approval of the transfer request is at the discretion of the principal. Decisions are based on individual student factors such as attendance, behavior, and academic progress as well as logistical factors such as building capacity and student enrollment.

2. **Move Within the District:**

a. Should the parent/guardian of a student enrolled in the District move from one attendance zone to another within the District, the parent/guardian may apply for their student to remain enrolled in his/her current school. The following provisions apply:

- (1) Transportation for students approved to continue enrollment must be provided by the parent/guardian;
- (2) Acceptable attendance, behavior, and grades are required in order for the student to be approved and remain on transfer;
- (3) The parent/guardian is expected to maintain a cordial and cooperative working relationship with school personnel;
- (4) Failure to comply with any provisions of this paragraph shall authorize the principal to immediately withdraw such student; and
- (5) If the student transfers at the high school level, he/she must meet Georgia High School Association requirements to participate in competitive interscholastic activities.

- 221 b. Both the approval of the transfer request and the duration of the approval are  
222 at the discretion of the principal. Decisions are based on individual student  
223 factors such as attendance, behavior, and academic progress as well as  
224 logistical factors such as building capacity and student enrollment.  
225

226 **D. CHILDREN OF EMPLOYEE TRASFERS:**

227 All employees of the District, except temporary and substitute employees, who are  
228 also a custodial parent/legal guardian/step-parent with whom the child is  
229 domiciled, may elect to have their student(s) child(ren) attend any District school  
230 subject to the requirements of this Rule.

231 **1. General Provisions:**

- 232 a. The employee must complete submit a Child(ren) of Employee transfer  
233 application during the designated application period.  
234 (1) A new application must be submitted any time the student is changing  
235 schools or changing levels (e.g., elementary to middle, or middle to high).  
236 (2) Applications submitted after the designated annual deadline will only be  
237 accepted for a qualifying employment event (e.g., change of work location,  
238 new employment, etc.). The choice of schools for late applications may be  
239 limited based on available space at individual schools.  
240 b. If the student transfers at the high school level, he/she must meet Georgia  
241 High School Association requirements to participate in competitive  
242 interscholastic activities.  
243 c. If an employee retires from the District, the provisions of this rule will  
244 continue, as long as the student is enrolled in a District school.  
245 d. If an eligible employee is granted a leave of absence, the student may remain  
246 at the school approved through this rule until the end of the approved leave.  
247 e. If the eligible employee resigns or is terminated from the District, the  
248 provisions of this rule will end. At that time, the student will be governed by  
249 all policies affecting Cobb County students who are not children of eligible  
250 employees.  
251 f. An eligible employee's student may return at any time to the school in the  
252 attendance zone in which he/she is a resident.  
253 g. With the exception of students who attend school where their  
254 parents/guardians are full-time teachers, professionals or other employees,  
255 Students approved for a children of employee transfer must maintain  
256 acceptable attendance, behavior, and grades are required in order for the  
257 request to be approved and for the student to remain on transfer as  
258 determined at the discretion of school administration. The parent/guardian is  
259 also expected to maintain a cordial and cooperative working relationship with  
260 school personnel. Failure to comply with these provisions may result in the  
261 withdrawal of such student. For a student attending a school where a  
262 parent/guardian is a full-time teacher, professional, or other employee, the  
263 requirements of O.C.G.A. § 20-2-293 shall apply.

264 **2. Transportation:**

265 The employee may:

- 266 a. Provide transportation for his/her student to attend the approved school; or  
267 b. Submit JBCD-9 (Request for Children of Employee Transportation) requesting  
268 to and receive written approval from the director of transportation or  
269 designee to board a bus at an approved bus stop for the approved school.  
270 (1) The following limitations will apply:  
271 (a) The student will be granted permission to board the bus when the  
272 ridership capacity is confirmed in writing from the director of  
273 transportation or designee;  
274 (b) The District must determine if the bus has available seat space for the  
275 student (additional buses will not be assigned nor additional stops  
276 created on the route to accommodate students living outside the  
277 attendance zone of the school they attend);  
278 (c) It is the responsibility of the employee to safely convey the student to  
279 and from the bus stop they have selected. Therefore, a bus route shall

280 **not be extended nor shall a bus stop be relocated to meet students**  
281 **living outside the attendance zone of the school they attend.**

282 (2) **In the event there are not sufficient seats for the children of employees**  
283 **living outside the attendance zone of the school they attend, students will**  
284 **be selected for seats that are available by random lottery.**

285 (3) **Transportation privileges may be withdrawn from students living outside**  
286 **the attendance zone of the school they attend in the following**  
287 **circumstances:**

288 (a) **The student commits code of conduct violations (see Administrative**  
289 **Rule JCDA-R);**

290 (b) **The parent/guardian disrupts or interferes with the operation of the**  
291 **bus (see Administrative Rule ED-R [Student Transportation]); or**

292 (c) **The number of students who live in the attendance zone of the school**  
293 **the bus serves increases over the course of the year to the point there**  
294 **are no longer seats available for students of employees who live**  
295 **outside the attendance zone of the school they attend.**  
296

#### 297 **E. ~~C. SPECIAL NEEDS SCHOLARSHIP TRANSFERS:~~**

298 Special Needs Scholarship Transfers (also known as SB 10 transfers) are available each year  
299 during a period established by the Georgia State Board of Education. Information regarding  
300 these transfers including procedures and qualifications will be posted on the District's Website  
301 annually, prior to the beginning of the school year.

##### 302 **1. ~~Eligibility:~~**

303 A student with a disability may apply for a scholarship to an approved private school  
304 pursuant to SB 10 by applying directly to the State Department of Education. An  
305 application for such scholarship is available at [www.doe.k12.ga.us](http://www.doe.k12.ga.us).

##### 306 **2. ~~Statewide Assessments:~~**

307 Students with disabilities who attend an approved private school pursuant to a scholarship  
308 obtained through SB 10 may elect to take statewide assessments as described in O.C.G.A.  
309 §20-2-281 through the State Department of Education. Further information may be  
310 obtained online at [public.doe.k12.ga.us/sb10.aspx](http://public.doe.k12.ga.us/sb10.aspx).

#### 311 **~~D. CONTINUATION OF ENROLLMENT:~~**

##### 312 **1. ~~Senior Provision:~~**

313 a. ~~A bona fide high school senior who ceases to be a resident of the District may apply to~~  
314 ~~complete the school year. The following provisions must apply:~~

315 (1) ~~The move is verified as having occurred after the student completed his/her junior~~  
316 ~~year in that school with verification established by dated documents of the new~~  
317 ~~address;~~

318 (2) ~~The student lives within commuting distance;~~

319 (3) ~~The parent/guardian submits a completed continuation of enrollment transfer~~  
320 ~~request application;~~

321 (4) ~~Transportation for students approved to complete the senior year must be provided~~  
322 ~~by the parent/guardian;~~

323 (5) ~~The senior must maintain acceptable attendance, behavior, and grades in order for~~  
324 ~~the application to be approved and to remain in effect for that school year;~~

325 (6) ~~The parent/guardian is expected to maintain a cordial and cooperative working~~  
326 ~~relationship with school personnel;~~

327 (7) ~~Failure to comply with the provisions of this paragraph shall authorize the principal~~  
328 ~~to immediately withdraw such student; and~~

329 (8) ~~The student must meet Georgia High School Association requirements to participate~~  
330 ~~in competitive interscholastic activities.~~

331 b. ~~The approval of the transfer request is at the discretion of the principal. Decisions are~~  
332 ~~based on individual student factors such as attendance, behavior, and academic~~  
333 ~~progress as well as logistical factors such as building capacity and student enrollment.~~

##### 334 **2. ~~Move Out of District:~~**

335 a. ~~The District does not accept tuition students. However, any student who ceases to be a~~  
336 ~~resident of the District after attending a District school may apply to complete the~~  
337

338 current semester in that school by completing a continuation of enrollment transfer  
339 request application. The following provisions apply:

- 340 (1) The parent/guardian must promptly report to the principal or designee any change  
341 in circumstances by which the student is no longer a resident of the District;
- 342 (2) Transportation for students approved to complete the semester must be provided  
343 by the parent/guardian;
- 344 (3) Acceptable attendance, behavior, and grades are required in order for the student  
345 to be approved and remain on transfer;
- 346 (4) The parent/guardian is expected to maintain a cordial and cooperative working  
347 relationship with school personnel;
- 348 (5) Failure to comply with any provisions of this paragraph shall authorize the principal  
349 to immediately withdraw such student; and
- 350 (6) If the student transfers at the high school level, he/she must meet Georgia High  
351 School Association requirements to participate in competitive interscholastic  
352 activities.

353 b. The approval of the transfer request is at the discretion of the principal. Decisions are  
354 based on individual student factors such as attendance, behavior, and academic  
355 progress as well as logistical factors such as building capacity and student enrollment.

### 356 3. **Move Within the District:**

357 a. Should the parent/guardian of a student enrolled in the District move from one  
358 attendance zone to another within the District, the parent/guardian may apply for their  
359 student to remain enrolled in his/her current school. The following provisions apply:

- 360 (1) Transportation for students approved to continue enrollment must be provided by  
361 the parent/guardian;
- 362 (2) Acceptable attendance, behavior, and grades are required in order for the student  
363 to be approved and remain on transfer;
- 364 (3) The parent/guardian is expected to maintain a cordial and cooperative working  
365 relationship with school personnel;
- 366 (4) Failure to comply with any provisions of this paragraph shall authorize the principal  
367 to immediately withdraw such student; and
- 368 (5) If the student transfers at the high school level, he/she must meet Georgia High  
369 School Association requirements to participate in competitive interscholastic  
370 activities.

371 c. Both the approval of the transfer request and the duration of the approval are at the  
372 discretion of the principal. Decisions are based on individual student factors such as  
373 attendance, behavior, and academic progress as well as logistical factors such as  
374 building capacity and student enrollment.

## 376 F. STUDENTS WHO BECOME A VICTIM OF A VIOLENT CRIME:

377 1. Any student who is the victim of a violent criminal offense that occurs on the property of a  
378 school in which the student is enrolled, while attending a school sponsored event that  
379 occurs on the property of the school, or while attending an event under the jurisdiction of  
380 the school shall be permitted to attend a school that has not been designated as an unsafe  
381 school pursuant to State Board Rule 160-4-8-.16, including a charter school. Students  
382 Parents/Guardians requesting such a transfer **for their child** should complete Form  
383 JBCD-6 (Victim of Violent Crime Request) and attach all relevant documentation **submit a**  
384 **hardship transfer request in accordance with Paragraph B above.**

385 2. An event that is under the jurisdiction of the school includes an event that is sponsored by  
386 the school if the school has direct control or authority over the event, even if the event  
387 occurs away from school property. School property may include any building, land, school  
388 bus, or other vehicular equipment owned or leased by the District.

389 3. A student is "a victim of a violent criminal offense" if both of the following conditions are  
390 met:

391 a. ~~1.~~ A violent criminal offense has been committed against the student, which includes  
392 the following offenses:

- 393 (1) ~~a.~~ Aggravated battery (O.C.G.A. § 16-5-24),
- 394 (2) ~~b.~~ Aggravated child molestation (O.C.G.A. § 16-6-4),
- 395 (3) ~~c.~~ Aggravated sexual battery (O.C.G.A. § 16-6-22.2),
- 396 (4) ~~d.~~ Aggravated sodomy (O.C.G.A. § 16-6-2),



- 397 (5) e. Armed robbery (O.C.G.A. § 16-8-41),  
398 (6) f. First degree arson (O.C.G.A. § 16-7-60),  
399 (1) g. Felony weapons charge (O.C.G.A. § 16-11-127.1),  
400 (2) h. Kidnapping (O.C.G.A. § 16-5-40),  
401 (3) i. Murder (O.C.G.A. § 16-5-1),  
402 (4) j. Rape (O.C.G.A. § 16-6-1),  
403 (5) k. Voluntary manslaughter (O.C.G.A. § 16-5-2), or  
404 (6) l. Terroristic threats (O.C.G.A. § 16-11-37), AND  
405 b. The perpetrator of the violent criminal offense has been found to be in violation of the  
406 appropriate Student Code of Conduct (Administrative Rule JCDA-R) by virtue of an  
407 official tribunal/disciplinary hearing held by the District; through a waiver of the  
408 disciplinary hearing process; or through an action of the Cobb County Board of  
409 Education.  
410 4. The transfer shall occur within ten school days of the commission of the violent criminal  
411 offense, and to the extent possible, shall allow victims to transfer to a school that is  
412 making adequate yearly progress and has not been identified as being in school needs  
413 improvement, corrective action, or restructuring. (See State Board of Education Rule 160-  
414 4-8-.16, Unsafe School Choice Option, for more information)  
415

416 **F. SPECIAL NEEDS SCHOLARSHIP TRANSFERS:**

417 **Special Needs Scholarship Transfers (also known as SB10 transfers) are available**  
418 **each year during a period established by the Georgia State Board of Education.**  
419 **Information regarding these transfers including procedures and qualifications will**  
420 **be posted on the District's Website annually, prior to the beginning of the school**  
421 **year. 1. Eligibility: A student with a disability may apply for a scholarship to an**  
422 **approved private school pursuant to SB10 by applying directly to the State**  
423 **Department of Education. An application for such scholarship is available at**  
424 **www.doe.k12.ga.us.**

425 **2. Statewide Assessments:**

426 ~~Students with disabilities who attend an approved private school pursuant to a scholarship~~  
427 ~~obtained through SB10 may elect to take statewide assessments as described in O.C.G.A.~~  
428 ~~§20-2-281 through the State Department of Education. Further information may be~~  
429 ~~obtained online at public.doe.k12.ga.us/sb10.aspx.~~  
430

431 **G. F. INTERDISTRICT REASSIGNMENT:**

432 A student whose place of residence is in another school district may be reassigned to a school  
433 in the Cobb County School District, or a student whose place of residence is in the Cobb  
434 County School District may be reassigned to a school in another school district, per O.C.G.A. §  
435 20-2-294, and State Board Rule 160-5-4-.09.

436 1. **Conditions:**

437 All the following conditions must be met:

- 438 a. The school in another school district is closer to the student's place of residence than  
439 the school to which the student has been assigned;  
440 b. The actual transportation time or distance on a bus one way to the school where the  
441 student has been assigned is determined to be excessive in terms of travel time or  
442 distance. Excessive travel time and distance are defined as:  
443 (1) The actual transportation time one-way (on a school bus) to the school where the  
444 student has been assigned takes forty-five (45) minutes longer than the  
445 transportation time (on a school bus) to the closer school where the student wants  
446 to be reassigned; or  
447 (2) The actual transportation distance one-way (via the school bus route) to the school  
448 where the student has been assigned is at least fifteen (15) miles farther than the  
449 distance to the closer school where the student wants to be reassigned;  
450 c. The school to which the student is requesting reassignment is offering an instructional  
451 program comparable to that offered in the school where the student was originally  
452 assigned;  
453 d. The school in the other school system to which the student is requesting reassignment  
454 has available permanent classroom space;  
455 e. Both boards of education agree to the reassignment; and

- 456 f. If a reassignment is granted, the parent/guardian transports the student.  
457  
458 2. **Application for Reassignment:**  
459 a. The parent/guardian of a student eligible to request reassignment shall submit a  
460 written request each year to the board of education for the school where the student  
461 wishes to be reassigned and to the Cobb County Board of Education (Board) no later  
462 than seven (7) calendar days following the publication of attendance zones:  
463 (1) The District shall publish its attendance zones no later than ~~August~~ July 1 each  
464 school year;  
465 (2) Applications to the Board shall be filed in the Office of the Superintendent;  
466 b. If granted, the duration of the reassignment shall be for no more than one (1) school  
467 year;  
468 c. The request for reassignment must be submitted each year within the required time  
469 period;  
470 d. The District shall respond in writing to the requesting parent/guardian within thirty  
471 (30) days of receipt of the request for reassignment.
- 472 3. **Appeal:**  
473 a. If the request is denied, the parent/guardian may appeal the decision(s);  
474 b. Such appeal shall comply with the procedures of O.C.G.A. § 20-2-1160 and State  
475 Board of Education Rule 160-1-3-.04, School Law Tribunals and Appeals.

#### **G. CHILD(REN) OF EMPLOYEES:**

All employees of the District, except temporary and substitute employees, who are also a custodial parent/legal guardian/step parent with whom the child is domiciled, may elect to have their student(s) attend any District school subject to the requirements of this Rule.

#### **3. General Provisions:**

- 481 a. The employee must complete a Child(ren) of Employee transfer application.  
482 (1) A new application must be submitted any time the student is changing schools or  
483 changing levels (e.g., elementary to middle, or middle to high).  
484 (2) Applications may be limited based on available space at individual schools.  
485 b. If the student transfers at the high school level, he/she must meet Georgia High School  
486 Association requirements to participate in competitive interscholastic activities.  
487 c. If an employee retires from the District, the provisions of this rule will continue, as long  
488 as the student is enrolled in a District school.  
489 d. If an eligible employee is granted a leave of absence, the student may remain at the  
490 school approved through this rule until the end of the approved leave.  
491 e. If the eligible employee resigns or is terminated from the District, the provisions of this  
492 rule will end. At that time, the student will be governed by all policies affecting Cobb  
493 County students who are not children of eligible employees.  
494 f. An eligible employee's student may return at any time to the school in the attendance  
495 zone in which he/she is a resident.  
496 g. With the exception of students who attend school where their parents/guardians are  
497 full-time teachers, professionals or other employees, acceptable attendance, behavior,  
498 and grades are required in order for the request to be approved and for the student to  
499 remain on transfer. The parent/guardian is also expected to maintain a cordial and  
500 cooperative working relationship with school personnel. Failure to comply with these  
501 provisions may result in the withdrawal of such student. For a student attending a  
502 school where a parent/guardian is a full-time teacher, professional, or other employee,  
503 the requirements of O.C.G.A. § 20-2-293 shall apply.

#### **4. Transportation:**

The employee may:

- 506 c. Provide transportation for his/her student to attend the approved school;  
507 d. Submit JBCD-9 (Request for Children of Employee Transportation) requesting to and  
508 receive written approval from the director of transportation or designee to board a bus  
509 at an approved bus stop for the approved school.  
510 (1) The following limitations will apply:  
511 (a) The student will be granted permission to board the bus when the ridership  
512 capacity is confirmed in writing from the director of transportation or designee;  
513 (b) The District must determine if the bus has available seat space for the student  
514 (additional buses will not be assigned nor additional stops created on the route

- 515 to accommodate students living outside the attendance zone of the school they  
 516 attend);
- 517 (c) It is the responsibility of the employee to safely convey the student to and from  
 518 the bus stop they have selected. Therefore, a bus route shall not be extended  
 519 nor shall a bus stop be relocated to meet students living outside the attendance  
 520 zone of the school they attend.
- 521 (2) In the event there are not sufficient seats for the children of employees living  
 522 outside the attendance zone of the school they attend, students will be selected for  
 523 seats that are available by random lottery.
- 524 (3) Transportation privileges may be withdrawn from students living outside the  
 525 attendance zone of the school they attend in the following circumstances:
- 526 (a) The student commits code of conduct violations (see Administrative Rule JCDA-  
 527 R);
- 528 (b) The parent/guardian disrupts or interferes with the operation of the bus (see  
 529 Administrative Rule ED-R [Student Transportation]); or
- 530 (c) The number of students who live in the attendance zone of the school the bus  
 531 serves increases over the course of the year to the point there are no longer  
 532 seats available for students of employees who live outside the attendance zone  
 533 of the school they attend.

534  
 535  
 536 Adopted: 7/26/79  
 537 Revised: 7/22/82; 4/13/83; 6/28/84; 8/8/84; 5/23/91; 5/28/92; 7/9/97; 5/27/99; 9/18/00; 4/26/02  
 538 Reclassified an Administrative Rule: 9/1/04  
 539 Revised: 10/28/04; 8/10/05; 8/25/05; 5/26/06; 5/9/07; 11/11/09; 6/8/11; 1/18/12; 4/11/12; 6/13/12; 10/10/12  
 540 Revised and re-coded: 1/7/13 (Previously coded as Administrative Rules JCAC and JFABC)  
 541 Revised: 7/1/13; 10/8/14; 12/10/14; 7/25/16; 9/14/17; 2/11/19; 11/10/21; **x/x/24**

542	Legal Reference	
544	<b><u>O.C.G.A. 20-2-80</u></b>	<b><u>Request for increased flexibility</u></b>
545	O.C.G.A. 20-2-294	Permanent classrooms; student commuting distance; reassignment; cost of transportation
546	O.C.G.A. 20-2-2130	Public School Choice - Definitions
547	O.C.G.A. 20-2-2131	Public School Choice
548	O.C.G.A. 20-17-2	Interstate Compact on Educational Opportunity for Military Children
549	O.C.G.A. 20-2-133	Free public instruction; exceptions; eligibility; transfer and utilization; funding
550	O.C.G.A. 20-2-293	Student attending school in system other than system of student's residence
551	O.C.G.A. 20-2-670	Reqs. for transferring students beyond 6th grade
552	O.C.G.A. 20-2-671	Transfer students who have committed felony acts; disclosure of act
553	O.C.G.A. 20-2-690.1	Mandatory education for children between 6 and 16
554	Rule 160-4-8-.16	Unsafe School Choice Option (USCO)
555	Rule 160-4-8-.17	Case Management Consultation for Agency Placed Transfer Students
556	Rule 160-5-1-.15	Acceptance of Transfer Credit and/or Grades
557	Rule 160-5-1-.28	Student Enrollment and Withdrawal
558	Rule 160-5-4-.09	Limited Public School Choice



**JBCB-R Non-Traditional Students**

x/x/24

**1 RATIONALE/OBJECTIVE:**

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It is the belief of the Cobb County School District (District) that the quality of education provided by the District should be available to all eligible students, including public students enrolled in other systems, home study students, and private school students (collectively, non-traditional students), whether for a single course or on a full-time basis, to the extent permitted by state and federal law.

**RULE:****PART I – VIRTUAL SCHOOL PROGRAMS****A. General Provisions:**

1. The Cobb Virtual Academy (CVA) provides opportunities and options for currently enrolled District students as well as non-traditional students to engage in online courses to enhance their learning experiences.
2. "CVA student" shall, for purposes of this rule, denote a non-traditional student who has been accepted to participate in one or more online courses through CVA.
3. CVA students may take courses upon payment of course fees provided that the program participation does not impact course availability for a resident student.
4. Acceptance of a CVA student shall be determined solely by designated District administrative personnel.
5. It shall be the responsibility of any CVA student accepted to participate in a course to meet all academic and behavioral standards of the District. Any violation of the student discipline and conduct codes may result in revocation of the CVA student's privilege to remain enrolled in CCSD or other disciplinary actions, as appropriate.
6. To participate, a CVA student must have access to an Internet-connected computer.
7. If a CVA student that resides outside of Cobb County has an existing IEP or Section 504 plan and provides this to the District, the District will implement the accommodations to the extent they translate to the virtual education setting.

**B. Course Fees:****1. Payment:**

- a. Fee payments shall be made in accordance with CVA rules and must be paid prior to the start of a course.
- b. Nonpayment of fees will result in the student being immediately withdrawn from the course.

**2. Refunds:**

- a. Course fees shall not be refunded after the start of the course.
- b. Refund requests will be reviewed and determined on an individual basis.
- c. Refund criteria will be waived when it is in conflict with federal or state law.

**C. Application:**

1. Non-traditional students applying for a CVA class will be required to provide all information requested in the designated CVA registration portal.
2. All course requests must be approved by a designated administrator at the student's enrolled school or homeschool authority.
3. The application procedures, forms, and dates will be posted on the CVA website prior to the beginning of each term.

- 51 **D. Criteria for Acceptance:**  
52 1. Students must successfully complete all application procedures and obtain approval from a  
53 designated administrator at the student's enrolled school or homeschool authority.  
54 2. Registration information must be updated and verified each term (Fall, Spring, Summer).  
55

- 56 **E. Denial/Revocation:**  
57 1. For CVA students, the privilege of participating in CVA may be revoked at any time by the  
58 Superintendent or designee, without convening a disciplinary hearing or the right to appeal  
59 to the Board if the student violates the District's student code of conduct, is considered  
60 truant under the District's attendance rules, supplies false, or misleading information in  
61 the enrollment application process, or any other reason deemed appropriate to the extent  
62 allowed by state and federal law.  
63 2. In the event of a revocation, fees will not be refunded.  
64 3. The decision of the Superintendent or designee with regard to the eligibility of a CVA  
65 student for participation under the terms of this rule shall be final. There will be no right  
66 of appeal to the Board.  
67 4. A CVA student whose acceptance is revoked will not be eligible for future enrollment under  
68 this rule.  
69

- 70 **F. National Collegiate Athletics Association:**  
71 Parents/guardians are responsible for ensuring that any courses taken meet NCAA  
72 requirements as applicable.  
73

74  
75 **PART II – JROTC AND DEXTER MOSELY ENROLLMENT FOR HOME STUDY STUDENTS**  
76

- 77 **A. General Provisions:**  
78 1. "Resident home study student" shall, for purposes of this rule, denote a student who is a  
79 resident of the District, is eligible for enrollment in a District school, and is enrolled in a  
80 home study program in accordance with Georgia Department of Education rules and  
81 O.C.G.A § 20-2-690.  
82 2. "Resident school" means the District school in which a resident home study student would  
83 be enrolled based on his or her residence.  
84 3. "Qualifying course" means a course taken through CVA, ~~Georgia Virtual Academy~~, or Dual  
85 Enrollment (see Administrative Rule IDCH-R) facilitated through the resident school. An  
86 in-person qualifying course is limited to JROTC in accordance with 10 U.S. Code § 2031.  
87 4. A resident home study student may be accepted as student in the resident school only.  
88 5. A student who withdraws from a public school to participate in a home study program shall  
89 be ineligible for enrollment for 12 months from the date of the declaration of intent to  
90 utilize a home study program provided to the Georgia Department of Education as  
91 provided under paragraph (2) of subsection (c) of O.C.G.A. § 20-2-690.  
92 6. In order to be accepted, a resident home study student shall meet all academic,  
93 disciplinary, attendance, and behavioral standards of the District.  
94 7. It shall be the responsibility of any resident home study student accepted as a student in  
95 the District to meet all academic and behavioral standards of the District.  
96 8. Any violation of the student discipline and conduct codes may result in revocation of the  
97 resident home study student's privilege to remain enrolled in CCSD or other disciplinary  
98 actions, as appropriate.  
99 9. The District does not provide transportation for resident home study students. Parents  
100 must assume responsibility for transporting resident home study student to and from  
101 school.  
102

- 103 **B. Application:**  
104 1. Resident home study students will be required to provide the same enrollment  
105 documentation as resident students.  
106 2. Resident home study request forms must be submitted to the resident school principal and  
107 the District's Director of Athletics (as the Superintendent's designee).  
108 3. All required documents must be by July 1 for enrollment for first semester and by  
109 December 1 for enrollment for second semester.

- 110 4. The application procedures, forms, and dates will be posted on the District’s website  
111 during the second semester each school year.  
112 5. Parents/guardians will be notified regarding the approval of a resident home study  
113 enrollment request by July 15 for enrollment for first semester and by December 15 for  
114 enrollment for second semester.  
115

116 **C. Criteria for Acceptance:**

- 117 1. Middle school applicants may only be accepted for enrollment under O.C.G.A. § 20-2-  
118 319.6 (SB42) for one qualifying course each semester.  
119 2. High school applicants may be accepted for enrollment under O.C.G.A. § 20-2-319.6  
120 (SB42) or 10 U.S. Code § 2031 for one qualifying course each semester.  
121 3. Specific course assignment is not guaranteed and will be based on availability.  
122 4. Upon enrollment verification by the resident school, the student will have an opportunity to  
123 enroll in a qualifying course.  
124 5. No resident home study student shall be enrolled in a District school outside of the  
125 parameters of this rule.  
126 6. Applicants must re-apply for enrollment each year.  
127

128 **D. Denial/Revocation:**

- 129 1. For non-resident students, the privilege of attending a school in the District may be  
130 revoked at any time by the Superintendent or designee, without convening a disciplinary  
131 hearing or the right to appeal to the Board if the student violates the District’s student  
132 code of conduct, is considered truant under the District’s attendance rules, supplies false,  
133 or misleading information in the enrollment application process, or any other reason  
134 deemed appropriate to the extent permitted by federal and state law.  
135 2. In the event of a revocation, tuition will not be refunded.  
136 3. The decision of the Superintendent or designee with regard to the eligibility of a non-  
137 resident student for attendance under the terms of this rule shall be final. There will be no  
138 right of appeal to the Board.  
139 4. A non-resident student whose eligibility is revoked will not be eligible for future enrollment  
140 under this rule.  
141

142 **E. Georgia High School Association:**

143 Non-resident high school students are subject to Georgia High School Association regulations.  
144  
145

146  
147 Adopted: x/x/24  
148

149 **Legal Reference:**

150 O.C.G.A. 20-2-133	Free public instruction; exceptions; eligibility; procedure and requirements when child in custody of or in a placement or facility of a state agency.
151	
152 O.C.G.A. 20-2-319.3	Online clearing-house of interactive distance learning courses.
153 O.C.G.A. 20-2-319.5	Enrolling home study and private school students in college and career courses.
154 O.C.G.A. 20-2-319.6	Home study student participation in resident school system extracurricular and interscholastic activities; short title; definitions; requirements for participation; impact of student withdrawal; reporting requirements.
155	
156	
157 O.C.G.A. 20-2-690	Educational entities; requirements for private schools and home study programs; learning pod protection.
158	

GREEN highlights indicate content recommended by Transportation and Risk Management

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### EBBG-R Risk Management

~~10/15/20~~ x/x/24

#### 1 RATIONALE/OBJECTIVE:

2  
3 The Cobb County School District (District) promotes a safety education and accident prevention  
4 program ~~for the purpose of providing~~ **to provide** a high degree of safety for **its** students and  
5 employees of the District. The District's program shall ~~be in compliance~~ **comply** with the  
6 requirements of the Georgia Education Code, State Safety Orders, Life Safety Codes of Georgia,  
7 and other local and state rules and regulations concerning safety and fire prevention.

#### 8 9 RULE:

##### 10 11 A. GENERAL PROVISIONS:

- 12 1. The District strives to provide a safe environment ~~in for the~~ instructional and special  
13 activities programs.
- 14 2. ~~It is the responsibility of every~~ **Every** District administrative head ~~to carry out~~ **is**  
15 **responsible for implementing** all safety policies set forth in the Emergency Procedures  
16 Manual. This will include the delegation of, **including delegating** duties to appropriate  
17 staff personnel.
- 18 3. The District has other requirements for employees driving District-owned/leased vehicles,  
19 **which are** found in Administrative Rule GARA-R (Employee Health Examination/Driving  
20 Record) **and Administrative Rule GCRA(1)-R (Drug Screening)**.

##### 21 22 B. ACCIDENTS:

23 Employees who operate a District-owned/leased vehicle shall be subject to the following:

#### 24 1. DEFINITIONS:

- 25 a. **Incident** — Any minor occurrence involving a district-owned/leased vehicle in which it  
26 is determined by the Transportation Department that the driver failed to do everything  
27 he/she reasonably could have done to prevent the occurrence, if and that the  
28 occurrence:
  - 29 (1) Results in no bodily injuries; and
  - 30 (2) Causes \$1,000 or less monetary damages total to vehicle(s) and/or property.
- 31 b. **Non-Chargeable Incident** - Any minor occurrence involving a District-  
32 owned/leased vehicle and/or District property in which it is determined by the  
33 Transportation Department designee that the occurrence:
  - 34 (3) Results in no bodily injuries; and
  - 35 (4) Causes non-existent or less than \$1,000 **\$100** in **total** monetary damages **total** (to  
36 vehicle(s) and/or District property).
- 37 c. **Preventable Accident** - Any occurrence involving a District-owned/leased vehicle in  
38 which it is determined by the Transportation Department designee **determines** that  
39 the driver/operator in question failed to do everything he/she reasonably could have  
40 done to prevent the occurrence, and that the occurrence:
  - 41 (1) Results in no bodily injuries; and
  - 42 (2) Causes over \$1,000 in monetary damages total to vehicle(s) or other property.
- 43 d. **Non-Preventable Accident** - Any occurrence involving a District-owned/leased  
44 vehicle in which it is determined by the Transportation Department designee  
45 **determines** that the driver/operator in question did everything he/she reasonably  
46 could have done to prevent the occurrence.

47 2. **ADMINISTRATION AND PROCEDURE:**

- 48 a. Any employee who is involved in an accident/incident while operating a District-
- 49 owned/leased vehicle for any reason shall **immediately** report the accident/incident to
- 50 his/her ~~immediate~~ supervisor and dispatch ~~immediately~~ regardless **of** whether any
- 51 bodily injury or property damage occurred. Should the employee fail to report the
- 52 accident/incident as required above, he/she may be suspended without pay or be
- 53 terminated at the discretion of the Administration and the Board of Education (Board).
- 54 b. Attendance at a prescribed traffic school ~~and/or remedial training administered by the~~
- 55 Transportation Department Safety & Training Coordinator ~~and/or designee and/or other~~
- 56 ~~corrective measures described in Section 3 below~~ shall be required of employees of the
- 57 District whose primary function or job requirements include the operation of a District-
- 58 owned/leased vehicle **and who are involved in an accident/incident while**
- 59 **operating a District-owned/leased vehicle. Other corrective measures**
- 60 **described in Section 3 below may also be required.**
- 61 c. The Transportation Department, **in conjunction with a representative from Risk**
- 62 **Management** shall determine if an accident was ~~an Incident, a~~ Non-Chargeable
- 63 Incident Preventable Accident, or Non-Preventable Accident. ~~Drivers~~ **District**
- 64 **employees** charged with a Preventable Accident will be offered an appeal before the
- 65 Accident Review Committee consisting of the Safety & Training Coordinator or
- 66 designee, **a designee from the** District Police Department designee, and three (3)
- 67 employees from the Transportation Department. **A The Director of Transportation**
- 68 **or designee, or a** representative from Risk Management may be present to ~~assist in~~
- 69 ~~presenting the case~~ **facilitate the review hearing** but is not a voting member. A
- 70 majority vote by the Accident Review Committee shall be required to reclassify ~~an~~
- 71 ~~Incident or a~~ Preventable Accident **to a Non-Preventable Accident.**
- 72 d. Criteria for determining that an accident was ~~an Incident, a~~ Non-Chargeable Incident,
- 73 Preventable Accident, or Non-Preventable Accident may include, but is not limited to,
- 74 ~~driver's~~ **employee's** statement, law enforcement records, insurance records,
- 75 statements of witnesses, video footage, and estimates of damage, as may be
- 76 appropriate.
- 77 e. The **Senior** Executive Director of Transportation or designee should supervise and
- 78 coordinate employee compliance with this regulation. Traffic School attendees shall
- 79 provide proof of attendance at the traffic school as prescribed by the **Senior** Executive
- 80 Director of Transportation.
- 81 f. ~~Incidents/Preventable Accidents shall be recorded from date of first occurrence and~~
- 82 ~~shall accumulate for purposes of employee discipline from the most recent Incident or~~
- 83 ~~Preventable Accident counting back five years. For the progressive discipline~~
- 84 ~~outlined in this Rule, Non-Chargeable Incidents and Preventable Accidents~~
- 85 ~~will be recorded for five years starting from the first occurrence. When the~~
- 86 ~~Non-Chargeable Incident, Non-Preventable Accident, or Preventable Accident~~
- 87 ~~date reaches five years and one day, it will be removed from the employee's~~
- 88 ~~record. Progressive discipline will be rolled back one level should there be a~~
- 89 ~~future Non-Chargeable or Preventable Accident within the relevant five year~~
- 90 ~~period.~~

91 3. **DISCIPLINE:**

- 92 a. An employee who is involved in either an ~~Incident,~~ **Non-Chargeable Incident or a**
- 93 ~~Preventable Accident, or Non-Preventable accident~~ shall be subject to the following
- 94 disciplinary action(s):
- 95 (1) **Incidents:**
- 96 (a) **First Incident** — Documented conference with the Transportation Department
- 97 to include a Conference Summary.
- 98 (b) **Second Incident** — Documented conference with the Transportation
- 99 Department to include Conference Summary. Additional re-training may be
- 100 recommended.
- 101 (c) **Third and each Subsequent Incident(s)** — Will be treated as a first
- 102 Preventable Accident.
- 103 (2) **Non-Chargeable Incident – A Non-Chargeable Incident** will not be
- 104 included in the progressive discipline unless deemed necessary by the **Director of**

105 Transportation Department **or** designee due to an accumulation of said incidents or  
106 accidents at which time **the incident(s)** can be considered and **will may** be  
107 subject to **the** disciplinary actions **set forth in B.3.a.(1) above**. A Documented  
108 Conference with the Transportation Department will be required to include a  
109 Conference Summary.

110 (2) ~~(3)~~ **Preventable Accidents:**

111 (a) **First Preventable Accident** – A **The supervisor will issue a** Letter of  
112 Warning **will be sent on for** all Preventable Accidents, and **the** employees shall  
113 be required to attend the Driver Retraining course prescribed and scheduled by  
114 the District Transportation Department on his/her own time. **The District**  
115 **maintains the right to impose further discipline, as appropriate, for any**  
116 **First Preventable Accident that is egregious or severe, or, in the**  
117 **District's sole discretion, warrants further discipline.**

118 (b) **Second Preventable Accident** – A **The supervisor will issue a** Letter of  
119 Direction **will be sent and the** employees shall be required to attend the Driver  
120 Retraining course prescribed and scheduled by the District Transportation  
121 Department on his/her own time. **The District maintains the right to**  
122 **impose further discipline, as appropriate, for any Second Preventable**  
123 **Accident that is egregious or severe, or, in the District's sole discretion,**  
124 **warrants further discipline.**

125 (c) **Third Preventable Accident** – A **The employee accident file will be**  
126 **referred to Employee Relations for a Disciplinary Conference**  
127 **disciplinary review and a** Letter of Direction will be sent and employees shall  
128 be suspended one (1) day without pay **issued. The employee shall be**  
129 **suspended, including one (1) day without pay and** Employees shall be  
130 required to attend the Driver Retraining Course II prescribed and scheduled by  
131 the District Transportation Department on his/her own time. **The District**  
132 **maintains the right to impose further discipline, as appropriate, for any**  
133 **Third Preventable Accident that is egregious or severe, or, in the**  
134 **District's sole discretion, warrants further discipline.**

135 (d) **Fourth Preventable Accident** - A **The employee accident file will be**  
136 **referred to Employee Relations for a Disciplinary Conference**  
137 **disciplinary review and a** Letter of Direction will be sent **issued.** and  
138 Employees **The employee** shall be suspended three (3) days without pay and  
139 **shall be** attend the prescribed Driver Training Module recommended scheduled  
140 by Transportation **on his/her own time. The District maintains the right**  
141 **to impose further discipline, as appropriate, for any Third Preventable**  
142 **Accident that is egregious or severe, or, in the District's sole discretion,**  
143 **warrants further discipline.**

144 (3) ~~(4)~~ **Each subsequent Fifth Preventable Accident** - A recommendation will **shall**  
145 be made to Human Resources for **further discipline, up to and including**  
146 termination of employment.

147 b. **The District may substitute and/or add the following corrective measures in**  
148 **lieu of or in addition to the discipline specified in Section 3.a above based on**  
149 **the severity of the occurrence.**

150 (1) Prescribe a traffic school different from those identified **by the Transportation**  
151 **Department.**

152 (2) Suspend **Administrative Leave** with pay until **the** investigation is completed.

153 ~~(3)~~ Suspend **Suspension** without pay.

154 (3) ~~(4)~~ Terminate **Termination of** employment with the school system.

155 (4) ~~(5)~~ Reassign **Reassignment** to a non-driving position with **the school system**  
156 **District.**

157 (5) ~~(6)~~ Loss of privilege of **Losing Loss of** driving **privileges of** Board owned/leased  
158 vehicles.

159 (6) ~~(7)~~ Invoke any combination of the above.

160 c. Employees covered by the Fair Dismissal Act **with any due process rights under**  
161 **policy or state law** will be afforded their rights **under the Fair Dismissal Act** prior



162 ~~before~~ to any disciplinary action being ~~is~~ imposed **in accordance with law and**  
163 **policy.**

164  
165 **C. CITATION OF EMPLOYEE FOR TRAFFIC VIOLATION:**

- 166 1. Any employee who is cited for a traffic violation by a law enforcement agency  
167 while operating a District-owned/leased vehicle or while operating a personal vehicle for  
168 District purposes for any reason shall report the citation to his/her immediate supervisor  
169 and the Employee Relations office as soon as possible, and no later than the beginning of  
170 the next business day (Administrative Rule GAGC-R [Employee Ethics]).
- 171 2. ~~Should~~ **If** the employee ~~fails~~ to report the citation the next business day as required  
172 above, he/she may be ~~suspended~~ **disciplined, including a suspension** without pay or  
173 ~~be terminated~~ **termination** at the discretion of the Administration and the Board of  
174 Education (Board).
- 175 3. Should the employee enter a plea of guilty, a plea of nolo contendere or be adjudicated  
176 guilty by a court regarding the traffic violation charge, or there is other evidence available  
177 that the employee committed a traffic violation, the employee may be suspended without  
178 pay or terminated at the discretion of the Administration and the Board.
- 179 4. If an employee's primary function job requirements specify a valid driver's license, and  
180 he/she enters a plea of nolo contendere or is found guilty of a traffic violation involving the  
181 revocation or suspension of the employee's driver's license, even if the violation occurred  
182 in a vehicle other than a District owned/leased vehicle, the employee may be terminated.  
183 The employee must report the suspension or revocation to his/her supervisor immediately,  
184 and in no event later than the **beginning of the** next business day following such  
185 suspension or revocation.

186  
187 **D. DRIVING UNDER THE INFLUENCE:**

- 188 1. District employees who:
- 189 a. are required to drive a District owned/leased vehicle as part of their job primary  
190 function or job requirements, or
  - 191 b. drive a personal vehicle for District purposes,  
192 must report any charge of driving under the influence of alcohol or drugs (O.C.G.A. § 40-  
193 6-391) to his/her immediate supervisor and the Employee Relations office **at no later**  
194 **than** the beginning of the next working day regardless of whether the conduct which gave  
195 rise to the charge occurred in a personal or District owned/leased vehicle.
- 196 2. District employees who are not required to drive a District-owned/leased vehicle as part of  
197 their job requirements who receive a citation for driving under the influence while driving a  
198 District-owned/leased vehicle must report this to his/her immediate supervisor and the  
199 Employee Relations office at the beginning of the next business day. The employee may be  
200 reassigned to a non-driving position, and/or may lose the privilege of driving a District-  
201 owned/leased vehicle. Employees who drive District transportation, maintenance,  
202 warehouse or purchasing vehicles and who are reassigned into a non-driving position will  
203 be paid at the new position's prevailing rate ~~of pay~~.
- 204 3. Employees who enter a plea of nolo contendere or are found guilty of driving under the  
205 influence of alcohol (DUI) or drugs as prohibited by O.C.G.A. § 40-6-391 while driving a  
206 District owned/leased vehicle will be recommended for termination.

207  
208  
209 **E. SELF-REPORTING:**

210 ~~Any employee~~ **All employees** who operates a District vehicle **is** **are** required to notify **his/her**  
211 **their** immediate supervisor and the Employee Relations office regarding arrests and/or  
212 driver's license/traffic citations as outlined in Administrative Rule GAGC-R (Employee Ethics).

213  
214 **F. COORDINATION:**

215 Penalties outlined in this Rule are in addition to other remedies available to the Board or  
216 District through applicable law or other Administrative Rules, **and Penalties** shall be imposed  
217 unless the imposition of such penalties would be deemed a violation of state or federal laws or  
218 regulations.

221  
222 Reclassified an Administrative Rule: 9/1/04  
223 Revised: 9/22/05; 9/12/07; 1/9/08; 1/14/11; 1/18/12; 7/19/12  
224 Revised and recoded: 8/23/12 (Previously coded as Administrative Rule EI)  
225 Revised: 7/31/14; 4/22/16; 10/15/20; x/x/24



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ORANGE highlight indicates content recommended by ParkerPoe

TAN highlight indicates conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### **GAAA-R Equal Opportunity Employment**

~~7/1/18~~ x/x/24

#### **RATIONALE/OBJECTIVE:**

The Cobb County School District (District) is an equal opportunity employer and does not unlawfully consider any legally-protected status in its employment actions regarding applicants and employees. The District will not tolerate harassment, discrimination or retaliation against any employee or applicant based upon legally-protected status. The District is committed to hiring, promoting, and retaining the best-qualified persons for all positions; and will provide equal access, opportunity, and respectful treatment in all aspects of the employment process.

#### **RULE:**

##### **A. GENERAL PROVISIONS:**

1. It is the District's Rule that all personnel whose responsibilities include recruitment, hiring and selection, compensation, retention, promotion, training and development opportunities, work assignments, performance management, discipline, reduction in force, discharge, or non-renewal will regularly assure that equal employment opportunities are being afforded.
2. The District will select employees according to the requirements of the job. Selection or rejection will be based on the ability of the individual to perform the essential functions of a job, consistent with valid safety requirements. Employment decisions will be free from unlawful consideration based on race, color, religion, national origin, ~~religion~~, sex, age, genetic information, service in the ~~uniform services~~ **military**, disability, any other legally protected status, or retaliation.
3. Requests for accommodation based on an individual's religion or disability should be forwarded to the Human Resources Division for consideration.
4. Employment advertisements and recruitment information shall contain assurances of equal employment opportunity and shall comply with federal and state laws regarding discrimination and harassment.
5. The District is committed to equal employment opportunity in all personnel actions and seeks to provide a harmonious and respectful work environment for all employees. In furtherance of this commitment the District will, from time to time but at least every three years, conduct diversity and equal employment opportunity trainings which will be open to all employees.
6. All employees, including new hires, and applicants will have access to this Rule which shall also be posted on the District's website.
7. Administrators and department heads are responsible for ensuring that the federal equal employment opportunity postings are displayed at every District facility.
8. Employees or applicants who wish to report of discrimination, harassment, or retaliation should promptly contact the Employee Relations office in the Human Resources Division to make a report. If the report concerns an individual in the Human Resources Division, the report may be made to the Superintendent's Office; if the report concerns the Superintendent, the report may be made to the Chair of the Board of Education. The procedures in District Administrative Rule GAEB-R shall apply to reports of discrimination, harassment, and retaliation.
9. This Rule is not intended to be read as an expansion of any existing federal or state law.

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**B. APPLICATIONS FOR EMPLOYMENT:**

1. All applicants with an active, complete application will be given consideration for employment. Each application will be maintained on active file for one (1) year from the date of its receipt by Human Resources Division.
2. Applications on file for more than one (1) year shall not be considered and such applicants shall not be eligible for employment unless a new application is tendered.
3. No applicant may be considered for any position, including promotion, without a current and complete application in the active file, regardless of past employment status with the District.

**C. EMPLOYMENT PRACTICES:**

To the extent possible, all applicants deemed equally qualified will receive equal treatment and consideration.

1. All employees involved in the hiring process will endeavor to apply employment practices consistently and with uniformity, including practices relating to assessment of applications and interviewing.
2. ~~The hiring manager at each worksite or school should provide written notice of its employment decisions to all interviewed applicants as soon as practicable.~~ **All applicants will be notified once a decision has been made.**
3. All employees will be compensated equally on the basis of job classification, experience, training and ability.
4. Promotions of employees will be on the basis of qualifications and work record.
5. Appropriate vacancy lists will be available at all worksites. Position requirements and skills should be available at all worksites.

**D. DISCIPLINARY ACTION:**

Unlawful discrimination, harassment, or retaliation is grounds for disciplinary action, up to and including termination (Administrative Rule GBK-R [Discipline, Suspension, and Dismissal of Staff]).

Adopted: 1976  
Revised: 9/23/82; 5/26/83; 8/8/84  
Reclassified an Administrative Rule: 9/1/04  
Revised: 8/9/95; 8/14/98; 1/13/99; 2/22/01; 11/14/07; 1/13/10; 3/10/10  
Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GBA)  
Revised: 3/11/15; 7/1/18; ~~x/x/24~~

Legal Reference

O.C.G.A. 34-6A-2	Equal Employment for persons with disabilities-Definitions
O.C.G.A. 34-6A-3	Inquiries by employer as to existence of disability; employment decisions based on disability
O.C.G.A. 34-6A-4	Prohibited discriminatory activities
O.C.G.A. 34-6A-5	Retaliation by employers against employees; labor organization members
O.C.G.A. 34-6A-6	Actions against persons engaged in unfair employment practices; remedies, court costs, and attorney's fees
O.C.G.A. 45-19-29	Fair Employment Practices Act of 1978-Unlawful practices generally
O.C.G.A. 45-19-31	Unlawful practices in advertisement of employment
O.C.G.A. 45-1-4	Whistleblower
O.C.G.A. 20-2-211.1	Clearance certificates issued by the Professional Standards Commission relating to fingerprint and criminal background checks
O.C.G.A. 20-2-211	Annual contract; disqualifying acts; fingerprinting; criminal record checks
O.C.G.A. 30-1-1	"Deaf person" defined
O.C.G.A. 34-1-2	Age discrimination in employment prohibited
O.C.G.A. 34-5-1	Discriminatory wage practices based on sex; (comp worth)
34 CFR 104.7	Section 504 - Designation of responsible employee and adoption of grievance procedures
34 CFR 100.7(c)	Title VI - Conduct of investigations
29 CFR 1691.5	Agency processing of complaints of employment discrimination - ADA
34 CFR 106.8	Title IX - Designation of responsible employee and adoption of grievance procedures for sex discrimination
42 USC 2000d	1964 Civil Rights Act
20 USC 1703	Denial of equal educational opportunity prohibited
29 USC 631	Age limits
29 USC 623	Age Discrimination Act of 1967
42 USC 12101	Americans with Disabilities Act of 1990
29 USC 705	Rehabilitation Act of 1972
20 USC 1681	Title IX of the Education Amendments of 1972

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BLUE highlights indicate content recommended after legal review

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### GARA-R Employee Health Examination/Driving Record

~~7/19/12~~ x/x/24

GBSA Referece: GARA (Employee Health Examination)

#### 1 **RATIONALE/OBJECTIVE:**

2  
3 The Cobb County School District (District) reserves the right to require employees and applicants  
4 for employment to demonstrate their ability to perform essential, job-related functions.  
5

#### 6 **RULE:**

#### 7 8 **A. HEALTH EXAMINATIONS:**

##### 9 1. **General Provisions:**

##### 10 a. **Potential Employees:**

11 (1) The District reserves the right to require a post-offer physical examination and/or  
12 agility test of a potential employee, and may condition the offer of employment on  
13 the results of such examination or test;

##### 14 (2) **Bus Drivers:**

15 The District will require a post-offer physical examination for all potential  
16 employees for a school bus driver or bus monitor position. This physical  
17 examination will be in conformity with any examination required by the Georgia  
18 Department of Education (GDOE), the Georgia Department of Driver Service (DDS)  
19 and applicable federal law.

##### 20 (3) **Commercial Driver's License (CDL):**

21 The District will require a post-offer physical examination for all potential  
22 employees whose job duties require a CDL. This physical examination will be in  
23 conformity with the general requirements of the physical examination of school bus  
24 drivers and compatible with the job duties of the position for which the CDL is  
25 required.

##### 26 b. **Current Employees:**

27 (1) The District reserves the right to require a physical and/or psychological  
28 examination of any current employee which pertains to the employee's continuing  
29 competence and fitness to perform assigned duties. The District will assume the  
30 financial responsibility for these required examinations but will not be responsible  
31 for cost of the treatment.

32 (2) If a current employee does not pass the requirements of the physical or  
33 psychological examination, his/her supervisor or principal should contact  
34 appropriate personnel in Human Resources to confer on a case-by-case basis.

##### 35 2. **Specific Requirements:**

##### 36 **Annual Physical Examination:**

37 Employees in the following employment classifications and whose job description require a  
38 commercial driver's license (CDL) as a term of their employment are required to undergo  
39 annual physicals at a District designated medical facility:

- 40 a. Fleet Maintenance;
  - 41 b. Food and Nutrition;
  - 42 c. Maintenance;
  - 43 d. Transportation; and
  - 44 e. Warehouse.
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**B. LICENSE REQUIREMENTS/DRIVING RECORDS:**

1. The District shall require the following:
  - a. **Transportation:**
    - (1) **Minimum Licensure:**  
Commercial Driver’s License (CDL) Class B and S&P endorsement;
    - (2) **Driving Record Checks:**  
Twice-a-year driving record checks;
  - b. **Fleet Maintenance/Food and Nutrition Services/Maintenance/Warehouse (where required):**
    - (1) **Minimum Licensure:**  
CDL Class B License;
    - (2) **Driving Record Checks:**  
Twice **Once**-a-year driving record checks;
  - c. **Others:**
    - (1) **CDL Licenses:**  
The District shall conduct a minimum of once-a year driving record checks on each employee not included above who holds a commercial driver’s license (CDL) as a requirement of their job classification;
    - (2) **Non-CDL Licenses:**  
The District may require a driving record check on any employee who operates a District vehicle.
2. If the record check produces negative results, employee’s supervisor and appropriate personnel in Human Resources shall confer on a case-by-case basis to determine employment decisions.

**C. ~~BUS DRIVER/MONITOR EMPLOYMENT AND OPERATION OF BUSES~~ OTHER REQUIREMENTS:**

1. The following shall be observed in the initial and continued employment of **bus** drivers ~~and operation of buses~~:
  - a. ~~1.~~ **Employment of School Bus Drivers:**
    - (1) ~~a.~~ **School bus drivers shall be:**
      - (a) ~~(1)~~ Recommended for employment by Human Resources; and
      - (b) ~~(2)~~ Approved and trained by Transportation.
  - b. ~~2.~~ **Physical Examinations:**  
~~a.~~ Each school bus driver must have a physical examination in accordance with the approved examination prescribed by Georgia Board of Education Rule 160-5-3-.08.
  - c. ~~b.~~ **Physical Agility Test:**  
Physical Agility Tests (PAT) will be conducted as part of the post-offer physical examination for new hires and for current employees returning from workers compensation or long-term leave (Administrative Rule EGAA-R [Workers’ Compensation]; (Administrative Rule GARH-R [Leaves and Absences])).
  - d. ~~3.~~ **Applicant Requirements:**  
Applicants for employment as a school bus driver must:
    - (1) ~~a.~~ Be at least 21 years of age;
    - (2) ~~b.~~ **Drug/Alcohol Mandatory Testing:**  
Complete a drug/alcohol screening test at the beginning of employment. Thereafter all current and new hires are subject to random alcohol/drug testing throughout the year (Administrative Rule GCRA(1)-R [Drug Screening]) in accordance with Georgia Board of Education Rule 160-5-3-.15 **and O.C.G.A. § 20-2-1121.**
    - (3) ~~c.~~ Satisfactorily meet the requirements of Georgia Board of Education Rule 160-5-3-.08 including:
      - (a) ~~(1)~~ Successful completion of District’s bus driver training program; and
      - (b) ~~(2)~~ Secure and maintain, at their own expense, the driver’s license required for bus drivers (Also see licensure provisions of Administrative Rule ~~EE~~ **EBBG-R** (Risk Management)).
  - e. ~~4.~~ If a potential employee does not pass the requirements of the physical agility test or the physical examination, the potential employee’s supervisor and appropriate personnel in Human Resources shall confer on a case-by-case basis to determine employment decisions.

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2. **The following shall be observed in the initial and continued employment of all other employees whose job description requires a CDL as a term of their employment:**
- a. **Physical Examinations:**  
**Each such employee must have a physical examination in accordance with District rules.**
  - b. **Physical Agility Test:**  
**Physical Agility Tests (PAT) will be conducted as part of the post-offer physical examination for new hires and for current employees returning from workers compensation or long-term leave (Administrative Rule EGAA-R [Workers' Compensation]; (Administrative Rule GARH-R [Leaves and Absences]).**
  - c. **Applicant Requirements:**  
**Applicants for employment must:**
    - (1) **Complete a drug/alcohol screening test at the beginning of employment. Thereafter all current and new hires are subject to random alcohol/drug testing throughout the year (Administrative Rule GCRA(1)-R [Drug Screening]).**
    - (2) **Secure and maintain, at their own expense, the driver's license required as a term of their employment.**
  - d. **If a potential employee does not pass the requirements of the physical agility test or the physical examination, the potential employee's supervisor and appropriate personnel in Human Resources shall confer on a case-by-case basis to determine employment decisions.**

Adopted: 6/15/66  
Revised: 5/8/74  
Reviewed: 7/74; 8/13/75; 8/10/77  
Revised: 5/10/78; 7/78; 9/23/82; 5/26/83; 8/8/84; 2/13/86; 6/19/86; 1/10/90; 6/27/91; 7/8/92; 3/28/96  
Reclassified an Administrative Rule: 9/1/04  
Revised: 2/10/10; 1/18/12  
Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GBAC)  
**Revised: x/x/24**

Legal Reference  
Rule 160-1-3-.03            Infectious Diseases  
29 CFR 1630.13            Prohibited medical examinations and inquiries  
29 CFR 1630.14            Permitted medical examinations and inquiries  
29 CFR 825.310            Fitness for duty certification

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## DISTRICT ADMINISTRATIVE RULE

### GARC-R Employee Recruitment

~~3/11/15~~ x/x/24

#### 1 RATIONALE/OBJECTIVE:

2  
3 The Cobb County School District (District) believes that an active recruitment program is essential  
4 to attract the most competent and qualified personnel to work in Cobb County schools. ~~The~~  
5 ~~Superintendent or designee shall develop regulations.~~ The purpose of recruitment is to assist all  
6 units of administration under the jurisdiction of the Cobb County Board of Education (Board) with  
7 the recruitment of personnel.  
8

#### 9 RULE:

##### 10 A. GENERAL PROVISIONS:

- 11 1. The District is an Equal Opportunity Employer and does not consider legally  
12 protected status in its employment actions.
- 13 2. The Superintendent or his designee shall determine the personnel needs of the  
14 school system and locate highly qualified candidates for consideration of  
15 employment.
- 16 3. The District will provide equal access, opportunity, and respectful treatment in all  
17 aspects of the hiring process.

##### 18 B. RECRUITMENT:

19 Recruitment of personnel shall be subject to the following:

- 20 1. Job announcements shall be advertised in accordance with federal and Georgia law as well  
21 as Board policy. The Human Resources Department maintains a website listing job  
22 vacancies and procedures for hiring.
- 23 2. Job announcements for specific positions shall contain the date of the announcement,  
24 the name of the contact person or office, address and/or telephone number, method of  
25 making application (letter of inquiry or telephone call), degree or degrees considered for  
26 position(s), type of Georgia certification needed, special qualifications, if any, and deadline  
27 date for making application, if applicable.
- 28 3. Job announcements shall be sent to Recruitment Services, State Department of  
29 Education. Posting of vacancies with Recruitment Services may be handled one of the  
30 following ways:
  - 31 a. A job announcement similar to the one sent to the colleges and universities may be  
32 sent to Recruitment Services. To speed up the posting of vacancies, the District may  
33 telephone Recruitment Services, and the person answering the call will complete a  
34 form containing the information needed to post the vacancy(ies).
  - 35 b. Job announcements will be posted as required by state law may also be placed on  
36 the Internet and may also be placed on local, state, and national job search sites.
- 37 4. Copies of specific job announcements sent to colleges and universities and Teacher  
38 Recruitment should be kept on file in the Human Resources Division. The names of  
39 recipients should be included on the job announcement kept on file.
- 40 5. The Human Resources Division may also announce in the legal organ of the county and  
41 to colleges and universities in other states vacant positions through a partnership  
42 with colleges and universities nationwide to promote teacher placement,  
43 including student teachers.

47 4. ~~6. The Human Resources Division may maintain involvement of an **An** active recruitment~~  
48 ~~team of current certificated **District** personnel to contribute ideas and resources to assist~~  
49 ~~in recruiting~~ **will assist in recruiting at colleges, universities, and other strategic**  
50 **locations throughout the year.** This team may request and utilize outside resources as  
51 needed.

52

53

54 Effective: 1/28/88

55 Revised: 6/27/91; 1/13/99; 2/22/01

56 Reclassified an Administrative Rule: 9/1/04

57 Revised: 11/14/07

58 Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GCE)

59 Revised: 3/11/15; ~~x/x/24~~

60

61 Legal Reference

62 O.C.G.A. 20-2-211

Annual contract; disqualifying acts; fingerprinting; criminal record checks

63 ~~O.C.G.A. 35-03-0035~~

~~Dissemination of criminal history records~~

64 ~~O.C.G.A. 49-05-0110~~

~~Criminal background checks; definitions~~



GREEN highlights indicate content recommended by Human Resources

ORANGE highlights indicate content recommended by ParkerPoe

TAN highlights indicate conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### **GARH-R Leaves and Absences**

~~7/1/24~~ x/x/24

#### **RATIONALE/OBJECTIVE:**

On occasion, Cobb County School District (District) employees will need to be absent from work due to legitimate reasons. This rule is established to guide employees in the proper actions necessary when absent.

#### **GENERAL PROVISIONS:**

1. Daily attendance and punctuality are performance expectations for all employees and are included in each job description as a primary responsibility.
2. In the event that absence is necessary, employees are responsible for contacting their supervisor prior to the start of the workday. The specific call-in protocol for each school or department will be discussed and provided in writing to all employees.
3. Employees are expected to call in for each day of absence unless they are otherwise notified by their supervisor, or unless they are placed on an approved leave of absence.
4. Sick Leave is provided under state law to provide pay during absences related to medical issues for the employee or immediate family member, as well as for certain other absences.
5. Leave under this Rule may be approved for extended periods of absence that are required for medical or certain other reasons.

#### **I. AVAILABLE LEAVE**

##### **A. SICK LEAVE:**

###### **1. Accrual and Use of Sick Leave:**

- a. Sick Leave is accrued at 1¼ days per working month, provided that at least half the scheduled workdays of the month are worked.
- b. New employees who do not transfer any Sick Leave time to the District will be advanced five (5) days of leave. Due to this advance, the new employee earns no additional leave until the end of the fourth month of service.
- c. Any new employee who has previously worked at another Georgia school district may transfer up to 45 days of unused Sick Leave to the District with verified documentation from the previous district. Such documentation must be provided within the first 90 days of employment with the District.
- d. Terminated employees do not earn Sick Leave for the final month unless they work all the scheduled days of the month.
- e. The maximum accrual is 120 days of Sick Leave.
- f. Employees are not paid for unused Sick Leave when they separate from employment.
- g. Unused Sick Leave will lapse when an employee separates from employment with the District unless the employee is re-employed within 12 months. However, if the employee's work schedule was less than 12 months, s/he will regain the Sick Leave if s/he returns to employment by the beginning of the work calendar following 12 months. (
- h. Employees must take Sick Leave in ¼-day increments.
- i. The Report of Absence form (FS 348) should be used to report absences due to personal or family illness or injury. This form should be completed and submitted to



- 47 the employee's supervisor as soon as the absence is anticipated, or as soon as  
48 practical in the case of an unforeseen emergency.
- 49 j. During FMLA approved leave, employees will use accrued leave and Paid Parental  
50 Leave, when applicable, in order to be paid for absences. The remaining FMLA weeks  
51 will be unpaid.
- 52 k. Employees who have additional available Sick Leave upon expiration of FMLA leave  
53 may remain out using Sick Leave until all such leave has been exhausted, with  
54 supporting physician documentation.

55 **2. Use of Sick Leave for Personal or Family Illness:**

- 56 a. Personal illness is defined as an illness or injury of the employee or exposure of the  
57 employee to a contagious disease which would endanger other people if the employee  
58 were on the job.
- 59 b. Family illness is defined as an illness or injury of any member of the employee's  
60 immediate family.
- 61 c. For purposes of this section, "immediate family" includes the employee's spouse, child,  
62 grandchild, grandparent, parent, the in-law and step equivalents of same, or any  
63 dependents as shown in the employee's most recent tax return.
- 64 **d. Provisions:**
- 65 (1) The employee is responsible for notifying the principal/supervisor immediately and  
66 for each successive day of absence as required by the principal/supervisor.
- 67 (2) Employees whose jobs require a substitute must take appropriate action to secure  
68 a substitute through the District's automated contact system.
- 69 (3) For absences which continue beyond ten (10) or more consecutive workdays it is  
70 the employee's responsibility to contact Human Resources/Benefits for further  
71 direction and/or approval.
- 72 (4) Employees are expected to return to work on the first workday after the physician  
73 determines that no medical disability exists.

74 **3. Required Documentation for the Use of Sick Leave:**

75 The District may require a physician's statement attesting that the employee was absent  
76 due to illness if the employee is absent:

- 77 a. Five (5) or more consecutive work days within a school year;  
78 b. Seven (7) or more non-consecutive workdays within a school year; or  
79 c. On a series of workdays that appear to occur in a pattern, such as a series of Monday  
80 and/or Friday absences; or  
81 d. Other such circumstances as the District believes necessitates a physician's statement.

82  
83 When non-FMLA leave is taken, the District reserves the right to designate a physician, at  
84 the District's expense, to confirm the reason for an absence. The employee will have the  
85 right to participate in the selection of this physician to the extent that the employee can  
86 choose from a list of District approved physicians given to the employee. In the event of  
87 unusual circumstances, the employee may utilize the services of a mutually agreed upon  
88 physician approved by Human Resources.

89 **4. Donation of Sick Leave to Spouse:**

90 Under specific circumstances, a District employee may donate up to ten (10) Sick Leave  
91 days to his/her spouse when that spouse is also a District employee. No other donations  
92 of Sick Leave are allowed by the District.

- 93 a. Both spouses must be District employees and both must participate in the Catastrophic  
94 Illness Leave Bank.
- 95 b. The receiving spouse must have exhausted all available leave options before being  
96 eligible for the donation from his/her spouse.
- 97 c. The receiving spouse must be able to provide medical certification or other appropriate  
98 documentation of the need if required.

99 **5. Absence Due to Physical Violence:**

100 Employees absent due to an injury resulting from physical violence by a student while the  
101 employee is engaged in the performance of his/her duties shall not be charged with Sick  
102 Leave for the first seven (7) workdays of absence resulting from a single injury.

103  
104 **B. PERSONAL LEAVE:**

- 105 1. Employees have Personal Leave which allows them to be absent with pay for up to three  
106 (3) days per school year for any reason. The District allows employees with 15 or more  
107 years of service to be absent four (4) days per school year.
- 108 2. Personal Leave is deducted from available Sick Leave. If no Sick Leave is available,  
109 Personal Leave may not be taken.
- 110 3. Employees are required to give as much advance notice as possible for Personal Leave.
- 111 4. Requests for Personal Leave will be approved unless the day requested is considered a  
112 "critical needs" day at the school or work site and, therefore, attendance is crucial for  
113 effective operations. These days normally include pre- and post-planning, the initial and  
114 final work days of the semester, days immediately before and after a holiday break, and  
115 standardized testing dates. The Leadership and Learning Division will declare which days  
116 are District-wide Critical Days.
  - 117 a. Principals may declare school-specific Critical Days when faculty/staff attendance is  
118 deemed critical for the well-being of students, the academic success of the school, or in  
119 response to emergencies. Examples include, but are not limited, to:
    - 120 (1) Special events which create unstructured days for students (such as field days)  
121 and/or bring large numbers of parents/guardians or other non-employees into the  
122 building;
    - 123 (2) State or District mandated testing; and
    - 124 (3) School, regional, or national disasters.
  - 125 b. Principals/Supervisors may differentiate Critical Days for various employee groups such  
126 as certificated or classified.
  - 127 c. School-specific Critical Days may not be declared in an effort to reduce the number of  
128 employee absences on days routinely characterized by high absenteeism, such as  
129 Mondays or Fridays.
  - 130 d. Principals are to submit their non-emergency school-specific Critical Days to the  
131 appropriate Level Assistant Superintendent for approval. These days should be part of  
132 the annual plan for covering classes when substitutes are not available.
  - 133 e. In emergency situations, Principals should confer with the appropriate Level Assistant  
134 Superintendent prior to declaring a school-specific Critical Day.
  - 135 f. When emergency situations arise which necessitate an employee's absence for  
136 personal/professional reasons on District-wide or school-specific Critical Days, the  
137 Principal/Supervisor will approve or deny the request.
  - 138 g. The Superintendent/Principal/Supervisor or designee may deny all requests for  
139 Personal Leave at any time that the actual or anticipated absences of a specific  
140 school/department/division on a given date reach 10% of the total staff.
- 141 5. Requests for Personal Leave cannot be denied due to failure to disclose the reason for the  
142 absence.  
143

### 144 C. PARENTAL LEAVE:

145 It is the employee's responsibility to check with Human Resources/Benefits to determine  
146 individual eligibility for Maternity/Paternity/Adoptive/Foster leave (Parental Leave), based on  
147 the criteria set forth below.

#### 148 1. **Family and Medical Leave Act for Child Bonding:**

149 Eligible employees are allowed up to 12 weeks of unpaid leave under the Family Medical  
150 Leave Act (FMLA) for the birth and care of a newborn or the legal placement of a child with  
151 the employee for adoption or foster care ("child bonding") in accordance with Board Policy  
152 GBRIG and GBRIG-R.

##### 153 a. Use of Accrued Leave/Paid Parental Leave (PPL):

154 Delivering, non-delivering, adoptive, and foster parents must use accrued leave and  
155 Paid Parental Leave (PPL) in order to be paid for absences related to  
156 parental/adoption/foster care. The remaining FMLA weeks will be unpaid.

##### 157 b. As provided by law, the District requires that FMLA leave for child bonding be taken in 158 a continuous block. If a delivering, non-delivering, adoptive, or foster parent chooses 159 not to utilize the entire FMLA child bonding leave in a 12-week continuous block, s/he 160 forfeits any remaining FMLA leave for child bonding. S/he does not forfeit any 161 remaining FMLA leave for another qualifying event.

##### 162 c. When both spouses are employed by the school system, the combined total amount of 163 leave that may be taken because of the birth, adoption or foster care placement of a 164 child and bonding with the child may not exceed 12 weeks during a 12-month period.

165 This restriction does not apply to leaves of absence occasioned by either spouse's own  
166 serious health condition or that of their child.

167 **2. Paid Parental Leave:**

- 168 a. Eligible full-time employees of the District are eligible to request PPL in accordance  
169 with O.C.G.A. § 45-20-17 and applicable guidelines implemented by the District for the  
170 following qualifying events:  
171 (1) The birth of a child;  
172 (2) The placement of a minor child for adoption; and  
173 (3) The placement of a minor child for foster care.
- 174 b. PPL shall run concurrently with any other leave provided under federal law. However,  
175 employees who meet eligibility requirements may qualify for PPL regardless of whether  
176 the employee is eligible for paid or unpaid leave under the FMLA.
- 177 c. Employees who are eligible for PPL but not other leave provided under federal law may  
178 take PPL intermittently. If the employee is eligible for PPL and other leave provided  
179 under federal law, PPL must be taken concurrently with such leave.
- 180 d. The maximum amount of PPL that may be taken by any eligible employee during any  
181 rolling 365-day period is 240 hours, regardless of the number of qualifying events that  
182 occur within such period.
- 183 e. Documentation shall be required to establish the existence of a qualifying event in  
184 accordance with applicable guidelines implemented by the District.
- 185 f. No portion of any such leave that remains 365 days after the qualifying life event shall  
186 carry over for future use.
- 187 g. Unused PPL shall have no cash value upon separation of employment.
- 188 h. Requests for PPL shall be made to Human Resources/Benefits.

189  
190 **D. BEREAVEMENT LEAVE:**

191 In the event of the death of a family member, employees may be absent up to five (5) days.  
192 Any available Sick Leave must be used for purposes related to the bereavement.

- 193 1. For purposes of this section, "family member" includes the employee's spouse, children,  
194 mother, father, brother, sister, grandmother, grandfather, grandchildren, the in-law and  
195 step equivalents of same, and also any other relative living in the household of the  
196 employee for whom the employee is legally responsible.
- 197 2. While the District is sensitive to these situations, employees are requested to take no more  
198 time off than is necessary for travel, funeral services, and related activities.
- 199 3. If more than five (5) days of absence is necessary due to the death of a family member –  
200 such as for extended travel or estate duties – extended bereavement may be requested  
201 for up to a total of 20 days. Employees should contact Human Resources/Benefits for  
202 further direction. If days are not consecutive, the employee must make reasonable  
203 attempts to schedule the days to minimize the impact on s/he work and to avoid being  
204 absent on Critical Days.
- 205 4. In the event of a death of someone outside the family members defined above, the  
206 employee may use up to one (1) day of Sick Leave for purposes related to the  
207 bereavement as well as any remaining Personal Leave.
- 208 5. If no Sick Leave is available, the absence is unpaid.

209  
210 **E. OTHER ABSENCES:**

211 **1. Jury or Legal Service Duty:**

- 212 a. Employees will receive regular pay when absent due to a jury duty summons.  
213 b. Employees who are subpoenaed in a case arising out of their duties as a teacher will be  
214 allowed to be absent and will receive regular pay.  
215 c. Absences for jury or legal service duty will be excused and will not be used in any  
216 disciplinary process.

217 **2. Administrative Leave:**

- 218 a. During investigations or other situations, the District may direct that an employee  
219 remains off work. This administratively required leave will be paid at the employee's  
220 regular rate of pay.  
221 b. State law must be followed concerning administrative leave for certificated employees.

222 **3. Professional Leave:**

- 223 a. Employees may attend work-related conferences, seminars, or training sessions at the  
224 direction of their supervisor. Time away from the workplace to attend these events is  
225 considered professional leave and is paid as regular work time.  
226 b. Employees who wish to attend conferences of their own choice would use Personal  
227 Leave as noted above.
- 228 **4. Short-term Military Leave:**
- 229 a. District employees are extended the right to short-term military leave of absence upon  
230 receipt of official notification of a call to active duty (includes National Guard, Reserve,  
231 and Georgia State Defense Force). This leave is not a part of the employee's sick leave  
232 accrual. Please contact Human Resources/Benefits for further direction.
- 233 b. Upon receipt of official documentation, the employee shall be approved and granted  
234 paid leave in accordance with O.C.G.A § 38-2-279. The employee will provide written  
235 documentation as to the duty being required to Human Resources/Benefits, and the  
236 required dates of duty should be submitted via submission of a completed Report of  
237 Absence Form. (FS 348).
- 238 **5. Family Medical Leave:**
- 239 See Administrative Rule GBRIG-R (Federal Family and Medical Leave Act).
- 240  
241

## 242 **II. OTHER ISSUES RELATED TO ABSENCES**

243

### 244 **A. MEDICAL DOCUMENTATION TO PERFORM (FITNESS FOR DUTY):**

245 To ensure the safety of students, employees and co-workers, the District may require an  
246 employee returning from extended leave to gain a physician's confirmation that s/he is  
247 physically and mentally able to perform essential functions of the employee's job as noted in  
248 the job description and further explained by the employee.

- 249 1. The District may designate a physician to confirm the employee's ability to perform the  
250 job. This evaluation would be performed at District expense. The District will follow the  
251 determination of this physician.
- 252 2. At the District's discretion, employees may be required to remain off work until the results  
253 of the evaluation are available. In such event, the employee may use available leave to  
254 pay for the time off work.
- 255 3. If the employee is determined to be "unfit for duty," the employee must present a full  
256 duty medical release from the treating physician for the condition causing that  
257 determination before he/she returns to work.
- 258

### 259 **B. PERFORMANCE EXPECTATIONS:**

260 Employees who had been placed on a Remediation Plan or other type of performance  
261 improvement plan prior to their leave of absence will continue under the requirements of that  
262 plan following the leave of absence, even if in a new position and/or at a different school or  
263 department.

264  
265

## 266 **III. PERFORMANCE DOCUMENTATION GUIDELINES:**

267

### 268 **A. GENERAL PROVISIONS:**

269 District supervisors are expected to monitor attendance and promote high attendance  
270 standards among their staff. Recognizing the health and welfare needs of our employees and  
271 their families and in conformance with applicable state and federal laws, the District provides  
272 designated categories of leave for which employees may seek approval when circumstances  
273 dictate:

- 274 1. Administrative Rule GBRIG-R (Federal Family and Medical Leave Act)
- 275 2. Administrative Rule GARH-R (Leaves and Absences)
- 276 3. Administrative Rule GARK-R (Vacations)
- 277

### 278 **B. IMPLEMENTATION:**

279 Supervisors are expected to implement and enforce the District attendance rules in  
280 accordance with the following provisions:

- 281 1. **Ethics:**

Leave approved for a designated purpose may not be used for any other purpose (Standard 4, Georgia Professional Standards Commission Code of Ethics). (See Administrative Rule GAGC-R [Employee Ethics])

2. **Approved Absences:**

The following types of approved absences will not be counted against an employee’s annual attendance evaluation:

- a. Administrative leave (see Part I, Section E.2. above).
- b. Bereavement leave (see Part I, Section D. above);
- c. FMLA: Leave granted under the Family Medical Leave Act (see Administrative Rule GBRIG-R Federal Family and Medical Leave Act) (see also Part I, Section C.1. above);
- d. Jury duty (see Part I, Section E.1. above);
- e. Military leave (see Part I, Section E.4. above);
- f. Paid Parental Leave (see Part I, Section C.2. above);
- g. Professional leave (see Part I, Section E.3. above);
- h. Vacation leave (Administrative Rule GARK-R [Vacations]);
- i. Worker’s Compensation leave (Administrative Rule EGAA-R [Workers’ Compensation]).

3. **Acceptable Absences:**

Other than and in addition to the absences listed in Part III, Paragraph B.2. above, the following chart defines what may be considered a reasonable level of absence from the job when addressing an unacceptable pattern of absences:

Employee’s Annual Work Calendar	Number of Workdays*
178-187 days	6½
188-192 days	7
193-207 days	7½
208-237 days	8
<b>Annual Administrative and Operational</b>	<b>9</b>

\*Supervisors of hourly employees shall convert the above number of workdays to equivalent work hours.

4. **Unauthorized Absences:**

- a. Absences for reasons other than those listed above, as well as **Any absence not listed under Approved Absences, including but not limited to:**
  - (1) Absences without proper notification to management
  - (2) Absences after time has been denied
  - (3) ~~or Absences after~~ approved leave has expired

may be considered a violation of this Rule unless the absences are approved in advance by the Superintendent or designee.
- b. Unauthorized absences may result in the deduction from the employee’s pay of a full working day’s pay for each day absent.
- c. The District may require acceptable proof of the reason for an employee’s absence when there is a question as to whether the absence is acceptable.
- d. As permitted by federal and Georgia law, unauthorized absences may be deemed job abandonment. For **classified all** employees, unauthorized absences and/or absences without notification which last three or more consecutive workdays are deemed to be job abandonment and ~~such abandonment will be considered a voluntary resignation of employment. For certified employees, such abandonment~~ shall be considered grounds for termination pursuant to Administrative Rule GBK-R (Discipline, Suspension, and Dismissal of Staff).

**C. GUIDELINES:**

- 1. Refer to Part I, (Available Leave) above for specific requirements regarding requesting, approval and required documentation of leave.
- 2. **Leave Category:**  
Employees may not change an absence to a different leave category after the absence has occurred unless approved by authorizing supervisor within the same pay period.
- 3. **Discipline:**
  - a. **Excessive Absences:**

334 Absences in excess of the number of days identified in the above table within a fiscal  
335 year may result in corrective action consistent with progressive discipline (see  
336 Administrative Rule GBK-R). Supervisors should exercise discretion in the assignment  
337 of progressive discipline.

338 b. **Tardiness:**

339 Unexcused tardiness may also result in corrective action consistent with progressive  
340 discipline (Administrative Rule GBK-R [Professional Personnel Suspension]).  
341 Supervisors should exercise discretion in the assignment of progressive discipline.  
342  
343

344

345 Adopted: 8/10/77

346 Revised: 7/10/79; 7/1/81; 9/23/82; 5/26/83; 8/8/84; 2/13/86

347 Reviewed: 6/19/86

348 Revised: 2/28/91; 6/27/91; 9/22/94; 6/9/04

349 Reclassified an Administrative Rule: 9/1/04

350 Revised: 10/13/04; 7/1/05; 11/14/07; 2/13/08; 6/11/08; 2/10/10; 3/10/10; 4/13/11; 9/14/11

351 Revised and recoded: 7/19/12 (Previously coded as Administrative Rules GCC and GBEBD)

352 Revised: 7/24/13; 1/31/14; 2/16/17; 5/5/17; 10/11/17; 7/1/18; 1/18/19; 5/24/19; 6/10/21; 6/15/23; 7/1/24; **x/x/24**

353

354 Legal Reference:

355 O.C.G.A. 20-2-853 Accumulation of and payment for unused sick leave

356 O.C.G.A. 20-2-182 Program weights to reflect funds for payment of salaries and benefits

357 O.C.G.A. 20-2-850 Sick leave for teachers and other personnel

358 O.C.G.A. 20-2-852 Maternity leave

359 O.C.G.A. 20-2-870 Right to leave for jury duty or when subpoenaed

360 O.C.G.A. 21-2-404 Affording employees time off to vote

361 O.C.G.A. 34-1-3 Discrimination against employee for attending judicial proceeding in response to subpoena  
362 prohibited

363 O.C.G.A. 38-2-279 Rights of public officers and employees absent on military duty

364 O.C.G.A. 45-20-30 Leave of absence for blood donation

365 O.C.G.A. 47-3-92 Absence from employment due to sick leave; TRS creditable service

366 O.C.G.A. 45-20-17 Paid Parental Leave

367 29 CFR Part 825 The Family and Medical Leave Act of 1993 - Regulations

368 29 USC 2601 Family and Medical Leave Act



## DISTRICT ADMINISTRATIVE RULE

### GBA-R Compensation Guides and Contracts

~~6/10/21~~ x/x/24

#### 1 **RATIONALE/OBJECTIVE:**

2  
3 It is the intent of the Cobb County School District (District) to compensate all certificated and  
4 classified employees fairly and consistently.

#### 5 **RULE:**

##### 6 **A. SALARIES:**

7  
8 Salaries of certificated personnel will be determined by the type of Georgia certificate held and  
9 the number of years of experience approved by the appropriate authority. Proper procedures  
10 for salary payments will be established by the Superintendent and designated personnel.  
11

##### 12 **B. EXTENDED DAY/YEAR:**

###### 13 1. **Extended Day:**

14 Extended day shall be defined as additional time available (a maximum of one period/  
15 segment per day with additional salary) for teachers at elementary, middle, and high  
16 school levels to work/teach:

- 17 a. Beyond the regular eight-hour day to provide instruction to students; or
- 18 b. An additional period/segment during the regular eight-hour day with planning made up  
19 beyond the eight-hour day.  
20

###### 21 2. **Extended Year:**

22 Extended year shall be defined as the additional time available (a maximum of 40 days per  
23 school year with additional salary) for elementary, middle, and high school level teachers  
24 to provide instruction to students.

###### 25 3. **Guidelines:**

###### 26 a. **Additional Pay:**

- 27 (1) Additional pay must be provided to professional personnel whose academic duties  
28 require them to work an extended day or extended year. Work for which additional  
29 pay is provided will be adequately described and appropriate payment schedules  
30 established.
- 31 (2) The Superintendent is authorized to determine job descriptions, payment  
32 schedules, and payment procedures for the implementation of this Rule.

###### 33 b. **Staff Selection and Responsibilities:**

- 34 (1) Extended day/year teachers must be approved by the Principal based on their  
35 meeting the approved criteria and activities.
- 36 (2) The base salaried teacher is to perform such tasks as teaching and teacher  
37 preparation, staff meetings, conference with students and  
38 parents/guardians, planning conferences and related school activities in the  
39 community and extra class responsibilities.

###### 40 c. **Qualifying:**

41 The extended day/year salary time must be scheduled to meet program responsibilities  
42 and student needs beyond tasks expected to be performed by teachers during the  
43 regular eight hours.  
44

#### 45 **C. SUPERVISION IN ABSENCE OF A SUBSTITUTE:**



- 46 1. In extraordinary circumstances and only after a Principal or designee has used every effort  
47 to secure a substitute with no success, the Principal or designee may assign a teacher or  
48 teachers to cover classes during the teacher's planning time.  
49 2. **Annual Plan:**  
50 a. Principals shall annually develop a written plan to:  
51 (1) Assure fairness and equity in the assignment of teachers to cover classes when a  
52 substitute cannot be secured; and  
53 (2) Identify school-specific critical days as provided in Administrative Rule GARH-R  
54 (Leaves and Absences).  
55 b. These plans shall be submitted to the appropriate Leadership Assistant Superintendent  
56 for approval.  
57

58 **D. OATH OF ALLEGIANCE:**

59 Employees must have on file an Oath of Allegiance.  
60

61 **E. EMPLOYEE EXTENDED DAY/YEAR SALARIES:**

62 The District establishes the following criteria that apply to all instructors receiving extended  
63 day/year salaries:

- 64 1. The extended time required will be beyond the employee's normal workday and year as  
65 defined in Board Policy GBRC (Professional Personnel Work Loads) and Board Policy AEA  
66 (School Calendar);  
67 2. All approved extended instructional activities will relate to instructional student  
68 competencies approved in Board Policy IA (Performance Standards and Expectations);  
69 3. Instructors will be limited to teaching one segment out of field;  
70 4. Payments will be made only for work actually performed;  
71 5. Monthly/yearly documentation of extended salary time and program responsibilities will be  
72 maintained and reported to the Georgia Department of Education.  
73

74 **F. CONTRACTS:**

- 75 1. Employment contracts of certificated professional personnel shall be in writing and ~~be~~  
76 signed by such personnel on their own behalf and by the Superintendent on behalf of the  
77 Cobb County Board of Education (Board).  
78 2. By May 15 of each year, (or later, if allowed by law) the Board shall tender new  
79 contracts for the ensuing school year to all certificated personnel who were on the  
80 District's payroll at the beginning of that school year, except personnel who have  
81 resigned, or who have been terminated, or by June 1 of that year notify such personnel  
82 that they will not be rehired for the ensuing school year. Such notification shall be in  
83 writing.  
84 3. All contracts will contain the following statement:  
85 "Final salary schedules will be available for teachers on July 1 and  
86 all other certificated professional personnel on August 1. These  
87 schedules will indicate the annual salary and will be available on  
88 the HR section of the District Website at..... "  
89

90 **G. SALARY DETERMINATION/PAYMENT:**

91 Salary determination and payment will be as follows:

92 1. **Human Resources:**

93 The following items will be properly processed in the Human Resources Division:

- 94 a. Valid Georgia in-field certificate and/or license;  
95 b. Information Data Sheet;  
96 c. Process employment eligibility verification (I-9);  
97 d. Oath of Allegiance;  
98 e. Retirement System number or application form, if applicable;  
99 f. Copy of military discharge, if applicable (DD-214);  
100 g. College transcripts (undergraduate and graduate) and/or other appropriate educational  
101 credentials;  
102 h. Experience verification form, if applicable; and  
103 i. Consent form for background check.



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2. **Required Employee Information:**  
All employees of the District will be responsible for reporting any change in name (must be accompanied by new Social Security Card reflecting employee's current name), home address or withholding tax information. This information must be submitted in writing, using the proper forms, to the appropriate division.
  3. **Payment:**
    - a. Personnel, other than annual employees, who are employed on the beginning date of the contract year will be paid in equal monthly installments from August through July.
    - b. Personnel, other than annual employees, who are employed after the beginning date of the contract year will be paid in equal monthly installments through July.
    - c. Personnel whose employment ends before the May service report period ending date will be paid salary due at the next scheduled payday.
  4. **Payroll Deductions:**  
Deductions from employees' salaries will be made for:
    - a. Federal and state taxes as provided by law;
    - b. Appropriate retirement systems (Teachers' Retirement System [TRS] or Public Schools Employees' Retirement Systems [PSERS]) and supplemental retirement program;
    - c. Social Security;
    - d. Medical, cancer, life and dental insurance, if authorized by the employee;
    - e. Salary for days absent in excess of allowable leave;
    - f. Repayment of money the employee owes to the District;
    - g. Other deductions approved by the Board and authorized by the employee.
  5. **Credit for Experience Out of the District:**  
Certificated employees new to the District will be placed at step one of the appropriate salary and certification level. Upon receipt of verified experience and a valid in-field certificate, the salary will be appropriately adjusted. **It is the employee's responsibility to provide any documentation showing level of experience, educational level, and any other documentation that may impact salary and certification level. Salary will not be adjusted until employee provides documentation validating the adjustment.** Teaching experience gained outside the District in an accredited, Georgia-recognized program will be credited year for year in accordance with applicable Human Resources implementation guidelines.
  6. **Inability to Obtain Certificate:**
    - a. If the employee is unable to be properly certified as specified by the Georgia Professional Standards Commission, the employment contract shall be terminated.
    - b. In the event the District was unaware of the employee's inability to be certified in Georgia, or to maintain necessary certification, the employee's daily rate of pay shall be adjusted to that of a supply teacher retroactive to the beginning date of employment under this contract or to the date the certificate became invalid, whichever is more recent.
    - c. Salary adjustments can be made only during the current fiscal year.
  7. **Student Teacher Supervision:**
    - a. **Payment:**  
Certificated employees directly supervising student teachers may receive remuneration from colleges/universities for the supervision and evaluation of student teachers. Such payments should comply with the following procedures:
      - (1) Funds will be submitted to the District's Financial Services Division. In addition, the college/university should include each teacher's name, Social Security number and the amount to be disbursed.
      - (2) The Financial Services Division will disburse appropriate payment to the specified teachers.
    - b. **Qualifications:**  
The supervising teacher must meet the following qualifications:
      - (1) Hold a valid Georgia certificate in the field(s) in which the supervised student teacher will be practicing;
      - (2) Meet all requirements as prescribed by the college or university;
      - (3) Have demonstrated successful teaching experience; and
      - (4) Have the approval of the Principal and the appropriate District administrator.

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8. **Special Pay Provisions:**

All categories of special pay require the prior approval of the employee's principal/supervisor. See Administrative Rule GCRD-R (Classified Personnel Overtime Pay) for additional information.

a. **Overtime:**

The District has approved the use of overtime as provided in Administrative Rule GCRD-R (Classified Personnel Overtime Pay).

b. **Holiday Pay:**

(1) **Definitions:**

(a) Holiday pay is defined as the non-exempt employee's regular pay rate times 1½.

(b) Holidays are defined as the holidays recognized on the District's "**Hourly Employee Holidays**" calendar **Annual Operational Employee Holiday Calendar**.

(2) **Eligibility/Qualifying Circumstances:**

During holidays, the District will make every effort to limit the occasions in which a non-exempt employee may be requested to perform work for the District. However, the District recognizes that in certain extenuating circumstances, which are typically beyond the control of the District, it may have to call on certain employees to assist with District operations.

In light of those circumstances, non-exempt employees will be eligible to be paid at the holiday rate of pay for all hours worked during a holiday when the employee is directed to report to work on one of the District's paid holidays.

(3) **Holiday Pay:**

In order to be paid an hourly holiday pay for working on a scheduled holiday, an eligible non-exempt employee who is directed to report to work on the scheduled holiday must:

- (a) Have worked the workday before said holiday; and
- (b) Work the workday after said holiday.

(4) **Unauthorized/Unapproved Work:**

An employee who reports to work on a holiday situation without prior authorization from his/her principal/supervisor may be subject to disciplinary action for violating this Rule's requirement for prior direction/approval.

9. **Withholding Salary Step:**

The District shall withhold a step increase for any employee who receives an unsatisfactory annual evaluation. Unsatisfactory performance ratings include any annual summative performance rating of "Unsatisfactory" "Ineffective" (TKES/LKES Level I), "Needs Development" (TKES/LKES Level II), or the equivalent. If the employee is on a step plateau at the time the step increase is withheld, that employee will remain on the step plateau an additional year.

10. **New Teacher Orientation**

All certified employees who are given a ~~192~~ **191**-day contract may be required to attend up to four new teacher orientation days.

Adopted: 6/15/66

Revised: 5/74; 8/13/75

Reviewed: 7/28/77

Revised: 8/10/77; 7/27/78; 9/23/82; 5/26/83

Reviewed: 8/8/84

Revised: 6/19/86; 8/28/86; 11/25/86; 1/28/88; 1/10/90; 6/27/91; 9/22/94; 3/28/96; 06/10/96; 05/14/97; 07/09/97; 08/13/97; 07/22/99; 12/09/99; 2/22/01

Reclassified an Administrative Rule: 9/1/04

Revised: 12/9/04; 11/14/07; 5/14/08

Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GBC)

Revised: 8/10/16; 6/10/21; ~~x/x/24~~

Legal Reference

O.C.G.A. 20-2-212.2      National Board Certification

222	O.C.G.A. 47-3-127.1	Employment of retired teachers
223	<del>O.C.G.A. 20-2-212.3</del>	<del>Increasing teachers' salaries in areas of shortage; criteria for determining shortage</del>
224	<del>O.C.G.A. 20-2-212.4</del>	<del>Teacher Salary Increase Based on Student Performance</del>
225	<del>O.C.G.A. 20-2-213</del>	<del>Career Ladder Programs</del>
226	O.C.G.A. 20-2-213.1	Pay-for-performance for rewarding group activity
227	O.C.G.A. 20-2-214.1	High Performance Principals program
228	O.C.G.A. 20-2-212.5	Additional compensation for teachers in mathematics or science
229	O.C.G.A. 20-2-205	Georgia Master Teacher Program
230	O.C.G.A. 20-2-212.6	Limitation on salary increase for school superintendent or administrators
231	<del>O.C.G.A. 16-10-21</del>	<del>Conspiracy to defraud the state</del>
232	O.C.G.A. 20-2-182	Program weights to reflect funds for payment of salaries and benefits
233	O.C.G.A. 20-2-211	Annual contract; disqualifying acts; fingerprinting; criminal record checks
234	O.C.G.A. 20-2-212	Salary schedules
235	O.C.G.A. 20-2-212.1	Georgia Teacher of the Year raise
236	O.C.G.A. 20-2-214	Salary schedule for principals; supplements
237	O.C.G.A. 20-2-218	Duty free lunch period for teachers in grades K-5
238	O.C.G.A. 20-2-833	Additional payments to supervisors of student teachers
239	Rule 160-4-3-.09	Extended-Year Technology/Career (Vocational) Education Projects
240	Rule 160-4-3-.11	Extended Day Grant Program
241	Rule 160-5-2-.5	Experience for Salary Purposes

GREEN highlight indicates content recommended by Human Resources

ORANGE highlight indicates content recommended by ParkerPoe

TAN highlight indicates conforming/editorial changes



## DISTRICT ADMINISTRATIVE RULE

### GBBA-R Personnel Qualifications and Duties

~~7/1/22~~ x/x/24

#### 1 **RATIONALE/OBJECTIVE:**

2  
3 All employees holding positions in the Cobb County School District (District) for which certification  
4 granted by the Professional Standards Commission is required must be eligible for certification  
5 prior to the effective date of employment and must maintain proper certification during  
6 employment.

#### 7 **RULE:**

##### 8 **A. PROFESSIONAL:**

9  
10 Certified professional personnel are those employees whose salary is based on a certified  
11 teacher, a service, or certified administrator salary schedule.

##### 12 **B. PARAPROFESSIONAL:**

13  
14 Paraprofessional personnel are those employees whose salary is based on the  
15 paraprofessional salary schedule. A paraprofessional is defined as a person who may have less  
16 than professional-level certification, who relates in role and function to a professional and  
17 does a portion of the professional's job or tasks under the supervision of the professional, and  
18 whose decision-making authority is limited and regulated by the professional.  
19

##### 20 **C. RENEWAL OF CERTIFICATION:**

- 21  
22 1. Employees whose certificates expire must meet State and District requirements for  
23 renewal or extension prior to the next school year. The District abides by state regulations  
24 concerning salary reimbursement and certification requirements.  
25 ~~2. Course work may be earned through District staff development or through equivalent~~  
26 ~~college or technical school courses. Employees who complete courses at colleges and/or~~  
27 ~~technical schools must submit official transcripts to the Human Resources Division prior to~~  
28 ~~the expiration date of their certificates.~~  
29 ~~3. Professional Learning Units (PLU) and Staff Development Units (SDU) may be earned~~  
30 ~~through attendance at conferences or workshops, or online opportunities offered by~~  
31 ~~professional associations and approved for PLU/SDU credit by the credit by the Georgia~~  
32 ~~Professional Standards Commission, Georgia Department of Education or the District.~~  
33

##### 34 **D. REQUIREMENTS:**

35 All certificated professional and paraprofessional employees must meet the requirements of  
36 District recognized incentive or grant programs; the **Laws laws** of the State of Georgia; the  
37 **rules and regulations of the** State of Georgia Board of Education (~~including State Standards~~  
38 **state standards**), the State of Georgia Professional Standards Commission **Code of Ethics**  
39 **for Educators**; applicable accreditation agencies; and the Georgia High School Association.  
40

##### 41 **E. TERMINATION:**

42 Employees not meeting these requirements may be terminated according to state law, Board  
43 Policy and District Rules.  
44

##### 45 **F. ADVANCE APPROVAL:**

46 Employees who seek advance approval for courses for which they are not certain will meet the  
47 District's requirement should submit a written request for approval to the Human Resources  
48 Division prior to enrolling in the course.  
49

50  
51 Reclassified an Administrative Rule: 9/1/04  
52 Revised: 11/14/07  
53 Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GCFC)  
54 Revised: 7/1/22; ~~x/x/24~~  
55

56 Legal Reference  
57 O.C.G.A. 20-2-206 Alternative teacher certification program  
58 O.C.G.A. 20-2-200 Regulation by Professional Standards Commission (PSC); certification requirements; effect of  
59 unsatisfactory evaluation  
60 O.C.G.A. 20-2-982 ~~et al.~~ Georgia Professional Standards Act - purpose  
61 O.C.G.A. 20-2-990 Legislative findings re: public education in Georgia  
62 O.C.G.A. 43-44-7 License requirements/exemptions for speech-language pathologists and audiologists  
63 O.C.G.A. 43-44-8 Requirements for licensure for speech-language pathology or audiology  
64 Rule 160-4-8-.05 Guidance Counselors  
65 ~~20 USC 6319~~ ~~Qualifications for teachers and paraprofessionals~~



# DISTRICT ADMINISTRATIVE RULE

## GBRIB(1)-R Catastrophic Illness Leave Bank

~~12/7/23~~ x/x/24

GBSA Referece: GBRIB(1) Professional Personnel Sick Leave Bank

### 1 RATIONALE/OBJECTIVE:

2  
3 The Cobb County School District (District) provides a Catastrophic Illness Leave Bank for all  
4 employees who ~~wish~~ **are eligible** to join.

### 5 6 RULE:

#### 7 8 A. GENERAL PROVISIONS:

##### 9 1. Minimum Participation:

10 The Catastrophic Illness Leave Bank (Leave Bank) shall be maintained on a continuing  
11 basis provided there is a minimum participation of two hundred (200) employees.

##### 12 2. Required Contribution:

13 Employees who elect to participate shall contribute one (1) day initially and thereafter as  
14 requested from their accumulated ~~short term~~ **sick** leave account (Administrative Rule  
15 GARH-R [Leaves and Absences]).

##### 16 3. ~~Leave Bank Withdrawal Supplemental Pay:~~

17 Employees ~~may withdraw sick leave days~~ **will be given supplemental pay, subject to**  
18 **approval, from the Leave Bank** only within the guidelines established by the  
19 Catastrophic Illness Leave Bank Committee and in accordance with this Administrative  
20 Rule and applicable Human Resources regulations.

#### 21 22 B. CATASTROPHIC ILLNESS LEAVE BANK COMMITTEE:

##### 23 1. Membership:

24 The Leave Bank shall be administered by a Catastrophic Illness Leave Bank Committee  
25 (CILBC) consisting of ~~six (6)~~ employees **of the following**:

- 26 a. ~~Chief Human Resources Officer (or designee);~~
- 27 b. ~~Executive Director, Employment~~ **Support Services;**
- 28 c. ~~e. Assistant~~ Directors, Employment **Support Services; and**
- 29 d. ~~Benefits Manager~~ **/Leave Representative.**
- 30 e. ~~Certified employee; and~~
- 31 f. ~~Classified employee.~~

##### 32 2. ~~Officers:~~

33 ~~The Chief Human Resources Officer will serve as chair, Executive Director of Employment~~  
34 ~~will serve as vice chair, and Benefits Manager as secretary.~~

##### 35 ~~3. Quorum:~~

36 ~~For the CILBC to conduct official business a quorum of CILBC members must be present.~~

##### 37 3. ~~4. Responsibilities:~~

38 The CILBC shall:

- 39 a. Establish guidelines for administering the Leave Bank.
- 40 b. Have the responsibility of receiving, verifying, and approving or denying requests for  
41 **supplemental pay from the** Leave Bank ~~withdrawals.~~

##### 42 4. ~~5. Guidelines:~~

- 43 a. The CILBC shall render a decision on all applications received at its next scheduled  
44 meeting;
- 45 b. The decision:  
46 (1) Must reflect a majority of the CILBC members who are present;

- 47 (2) Shall be final and binding; and  
48 (3) Is not subject to appeal.  
49 c. The CILBC members shall use the following criteria in administering the bank and in  
50 rendering their decisions:  
51 (1) Medical documentation of illness/injury;  
52 (2) Use of all accumulated ~~short term~~ **sick** leave;  
53 (3) Review of attendance records; and  
54 (4) The definition of a catastrophic illness as contained in this Rule.  
55

56 **C. CATASTROPHIC ILLNESS:**

57 For the purpose of the Leave Bank, a catastrophic illness is defined as a severe medical  
58 condition caused by disease, illness, or injury to the employee ~~or an immediate family~~  
59 ~~member of the employee.~~  
60

61 **D. CATASTROPHIC LEAVE BANK:**

62 1. **Records Retention:**

- 63 a. All records of the Leave Bank shall be maintained by the Payroll Department of the  
64 Financial Services Division.  
65 b. The CILBC shall inform the Payroll Department of:  
66 (1) Applications it approves; and  
67 (2) The amount of additional leave **supplemental pay** granted the employee.

68 2. **Membership:**

69 a. **Voluntary:**

70 Membership in the Leave Bank is voluntary.

71 b. **Eligibility:**

72 Any employee may become a member of the Leave Bank if he/she:

- 73 (1) Is entitled to accumulate ~~short term~~ **sick** leave in the District (Administrative Rule  
74 GARH-R [Leaves and Absences]); and  
75 (2) Has been employed 120 consecutive days.

76 c. **Required Enrollment Donation:**

- 77 (1) ~~To join the Leave Bank, the employee must initially donate one day of his/her~~  
78 ~~accumulated short term leave during an announced annual open enrollment period~~  
79 **The CILB enrollment window occurs annually during the Open Enrollment**  
80 **period.**  
81 (2) ~~The donation of one short term leave day to establish membership must be~~  
82 ~~documented in writing on the form provided by the District~~ **To join the Leave**  
83 **Bank, the employee must initially donate one day of his/her accumulated**  
84 **sick leave.**  
85 (3) ~~Members will be assessed additional short term leave days on an as-needed basis;~~  
86 (4) **Non-Refundable:**

87

88 Donations of ~~short term~~ **sick** leave to the Leave Bank are not refundable and not  
89 transferable.

90 d. **Continuous:**

91 Membership in the Bank is considered continuous unless written notice of withdrawal of  
92 membership is received by the Catastrophic Illness Leave Bank Committee within the  
93 enrollment period of a subsequent year.

94 e. **Liability Requirement:**

95 Each employee joining the Bank shall sign the form provided by the District stating that  
96 he/she relieves the CILBC and the Cobb County School District from any liability as a  
97 result of action taken by the CILBC.

98 3. **Withdrawal Procedures:**

99 a. **Eligibility:**

100 A member of the Bank:

- 101 (1) Shall be eligible to submit an application for withdrawal from the Leave Bank  
102 provided that he/she has been absent due to catastrophic illness/injury as defined  
103 in this Rule at least ten (10) consecutive workdays and is not receiving workers'  
104 compensation, ~~disability~~, or any other **District** compensation for the absences;  
105 (2) May be eligible to participate in the Spousal Donation of Sick Leave Time Program  
as provided in Administrative Rule GARH-R (Leaves and Absences).



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- b. **Application by Others:**  
In the event that a member is physically or mentally unable to submit an application for withdrawal from the Leave Bank, a family member or agent may file the request on the member's behalf.
  - c. **Required Form:**  
All applications to ~~withdraw days~~ **receive supplemental pay** from the Bank shall be filed with the CILBC on Form GBRIB-1 (Catastrophic Illness Leave Bank Request Form).
  - d. **Certification:**
    - (1) **Physician's Statement** The Catastrophic Illness Leave Bank Request Form (Form GBRIB-1) shall be accompanied by a physician's statement verifying illness and attesting to the individual's incapacity to perform assigned duties (Form GBRIB-2).
    - (2) **Medical Review:**  
An applicant may be requested to undergo at his/her own expense a medical review by a physician approved by the CILBC.
4. **Grant of Additional Leave Days:**
- a. **Maximum Grant:**  
~~Additional leave days~~ **Supplemental pay** granted by the CILBC shall not exceed thirty (30) workdays annually (July 1-June 30). **The maximum life-time benefit shall not exceed thirty (30) workdays.**
  - b. **Use:**  
~~Additional leave days~~ **Supplemental pay** granted by the CILBC may be used only for personal illness of the employee.
  - c. **Additional Request:**  
An employee who has been granted less than thirty (30) days by the CILBC may request additional days, if the need is warranted, before days originally granted have been exhausted.
  - d. **Unused Days:**  
~~All leave granted but not used by the employee must be returned to the Leave Bank.~~
  - e. **Repayment:**  
~~Short term leave granted to an employee by the CILBC does not have to be repaid except as all members are uniformly assessed.~~

Adopted: 9/28/89

Revised: 7/11/90; 6/27/91; 9/26/96; 10/24/96; 7/23/98; 2/22/01

Reclassified an Administrative Rule: 9/1/04

Revised: 1/13/10

Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GCCAG)

Revised: 3/8/17; 12/7/23; ~~x/x/24~~

Legal Reference

O.C.G.A. 20-2-850 Sick leave for teachers and other personnel