# Cobb County Board of Education Board Meeting Agenda Thursday, June 10, 2021

#### WORK SESSION: 1:00 p.m.

- 1. Call to Order and Pledge of Allegiance
- 2. Public Comment
- 3. Approval of Minutes
  - Thursday, May 20, 2021, Board Meeting

#### 4. Superintendent's Report

• Superintendent's Remarks

#### 5. BOARD AGENDA ITEMS

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

**AGENDA ITEM #2** – Recommendation for Approval of a Temporary Construction Easement and a Permanent Utility Easement with the City of Acworth at McCall Primary School

AGENDA ITEM #3 – Recommendation for Approval of Two Sewer Easements with Cobb County Water at Brumby Elementary School

AGENDA ITEM #4 – Recommendation for Approval to Construct the Cobb Online Learning Academy on the Third Floor at Cobb Horizon High School

AGENDA ITEM #5 – Recommendation for Approval of the Learning Resources Acquisitions for K-12 Health and Physical Education

AGENDA ITEM #6 – Recommendation for Approval of Loan for Band Uniforms for South Cobb High School

AGENDA ITEM #7 – Recommendation for Adoption of the FY2022 Budget

#### 6. Administrative Rule Modifications:

INDEX	ADMINISTRATIVE RULE TITLE
GAGC-R	Employee Ethics
GARH-R	Leaves and Absences
GARI-R	Employee Evaluations
GARK-R	Vacations
GBA-R	Compensation Guides and Contracts
GBB-R	Personnel Positions
IFBGC-R	Employee Use of Social Media

#### 7. Board Business

- F&T Committee Report Mr. Wheeler
- 2021 Georgia School Boards Association Delegate Appointment Mr. Scamihorn
- Policy BCBI (Public Participation in Board Meetings) For Potential Action Mr. Scamihorn
- Critical Race Theory For Potential Action Mr. Scamihorn

#### 8. Approval of Agenda

9. Recess to Executive Session

#### 6:30 p.m. BUDGET PUBLIC FORUM

- 1. Reconvene from Executive Session
- 2. Budget Presentation
- 3. Budget Public Comment
- 4. Recess until 7:00 p.m.

#### 7:00 p.m. VOTING SESSION

- 1. Reconvene
- 2. Pledge of Allegiance
- 3. Public Comment
- 4. Items Requiring Action following Executive Session (if any)
  - Personnel
  - Land
  - Legal

# 5. ACTION AGENDA

The following Action Agenda Items will be presented for a vote at the Thursday, June 10, 2021, Board Meeting:

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

**ACTION AGENDA ITEM #2** – Recommendation for Approval of a Temporary Construction Easement and a Permanent Utility Easement with the City of Acworth at McCall Primary School

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ACTION AGENDA ITEM #7 – Recommendation for Adoption of the FY2022 Budget

6. Adjourn

# THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF EDUCATION AND SIGNED BY THE CHAIRMAN AND EXECUTIVE SECRETARY

# BOARD MEETING THURSDAY, MAY 20, 2021

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: <a href="https://www.cobbk12.org">www.cobbk12.org</a>

# WORK SESSION

The Cobb County Board of Education convened for a regularly scheduled Board Meeting on Thursday, May 20, 2021, at 1:00 p.m., at 514 Glover Street, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Mrs. Davis, Dr. Howard, Mr. Ragsdale, Executive Secretary, Ms. Gupta and Ms. Wilcox, Interim Board Attorneys.

# CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Scamihorn, Board Chair, called the meeting to order at 1:01 p.m. and led the group in the Pledge of Allegiance.

#### **PUBLIC COMMENT**

There were fifteen (15) public commenters.

# Mr. Banks joined the meeting at 1:13 p.m.

#### APPROVAL OF MINUTES

Without objection, the Board approved the minutes from the Thursday, April 22, 2021, Board Meeting.

# SUPERINTENDENT'S REPORT

- Quarterly Financial Report
  - Mr. Bradley Reuben Johnson, Chief Financial Officer, presented the FY2021 Third Quarter Financial Report as of March 31, 2021. A copy of the report was distributed to each Board Member.
- SPLOST VI Presentation
  - Mr. Ragsdale introduced Mr. James Wilson, Education Planners, LLC, who presented an overview of the SPLOST VI timeline as well as a draft list of major project needs.

# Mr. Scamihorn, Board Chair, called for a 10-minute break at 3:08 p.m. The Board reconvened at 3:18 p.m.

- Foreign Language Update
  - Mrs. Jennifer Lawson, Chief Academic Officer, shared an in-depth look at the foreign language options currently available to Cobb County students.
- Superintendent's Remarks
  - The Superintendent commented on various items occurring throughout the Cobb County School District.
  - The Superintendent recognized the following:
    - 2021 GHSA Class 6A Literary Argumentative Essay State Champion Christina Hulette, Allatoona High School
    - 2021 GHSA Class 6A Literary Rhetorical Essay State Champion Lauren Fouts, Allatoona High School
    - 2021 GHSA Class 6A Literary Boy's Solo State Champion James Cyganek, Kennesaw Mountain High School
    - 2021 GHSA Class 7A Ladies Tennis State Champions Walton High School
    - Association of School Business Officials International (ASBO) 2020 Meritorious Budget Award
    - Association of School Business Officials International (ASBO) FY2020 Certificate of Excellence in Financial Reporting
    - Forbes Finance Council 2021 Membership Appointment Bradley Reuben Johnson, Chief Financial Officer

# **BOARD AGENDA ITEMS**

The Board discussed the Agenda Items listed below. These items will be brought forth for a vote during the Voting Session of the Thursday, May 20, 2021, Board Meeting:

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

• Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, May 20, 2021, Board Meeting.

AGENDA ITEM #2 – Recommendation for Approval of Proposed 1st Amendment to Cell Tower Lease at South Cobb High School

• Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, May 20, 2021, Board Meeting.

AGENDA ITEM #3 – Recommendation for Approval of Architect Appointment for the Hillgrove High School Classroom Addition

• Without objection, this item was placed on the **Discussion Agenda** for the Voting Session of the Thursday, May 20, 2021, Board Meeting.

# APPROVAL OF AGENDA

Without objection, the Board approved the agenda as presented.

# RECESS TO EXECUTIVE SESSION

A motion was made by Mr. Hutchins, seconded by Mr. Wheeler, and approved by the Board to convene to Executive Session at 4:02 p.m. to discuss legal and personnel matters. Motion carried 6-1, with Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, and Mrs. Davis voting "Yea," and Dr. Howard voting "Nay."

# **BUDGET PUBLIC FORUM**

# **RECONVENE FROM EXECUTIVE SESSION**

Without objection, the Board reconvened from Executive Session at 6:30 p.m. for the Budget Public Forum Meeting with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Mrs. Davis, Dr. Howard, Mr. Ragsdale, Executive Secretary, Ms. Gupta and Ms. Wilcox, Interim Board Attorneys.

<u>**CHIEF FINANCIAL OFFICER, Mr. Bradley Reuben Johnson**</u> – Mr. Johnson presented an overview of the FY2022 Tentative Budget to the Board. He stated the purpose of the Budget Public Forum was to allow citizens an opportunity to provide input to the Board and comment on the FY22 Tentative Budget.

# **BUDGET PUBLIC COMMENT**

There were no (0) public commenters.

### **RECESS**

Without objection, the Budget Public Forum meeting recessed at 6:34 p.m.

#### **VOTING SESSION**

The Cobb County Board of Education met for a regularly scheduled Board Meeting on Thursday, May 20, 2021, with the following members present: Messrs. Banks, Chastain, Hutchins, Scamihorn, Wheeler, Mrs. Davis, Dr. Howard, Mr. Ragsdale, Executive Secretary, Ms. Gupta and Ms. Wilcox, Interim Board Attorneys.

#### **RECONVENE**

Without objection, the Board reconvened at 7:01 p.m.

# PLEDGE OF ALLEGIANCE

Mr. Scamihorn, Board Chair, led the group in the Pledge of Allegiance.

# PUBLIC COMMENT

There were fifteen (15) public commenters.

# **ITEMS REQUIRING ACTION FOLLOWING EXECUTIVE SESSION Personnel Report**

Administration recommended approval of the identified employment actions of the individuals listed on the Personnel Action Report as discussed in Executive Session.

# Section I – Principal Level and Higher Position Recommendations:

None

# Section II – Position Recommendations Below Principal Level: Elementary School

• Beasley, Dr. Ashley, Reassignment to Assistant Principal, Still Elementary School from Assistant Principal, East Side Elementary School effective July 12, 2021.

- Bucy, Tracie, Reassignment to Assistant Principal, Tritt Elementary School from Assistant Principal, Garrison Mill Elementary School effective July 12, 2021.
- Callahan, Carey, Reassignment to Assistant Principal, Murdock Elementary School from Assistant Principal, Bullard Elementary School effective July 12, 2021.
- Cappucci, Michael, Reassignment to Assistant Principal, Clarkdale Elementary School from Assistant Principal, McClure Middle School effective July 12, 2021.
- Casey, Adam, Reassignment to Assistant Principal, Sedalia Park Elementary School from Assistant Principal, Tritt Elementary School effective July 12, 2021.
- Cole, Bonnie, Assistant Principal, Frey Elementary School, resignation effective June 14, 2021.
- Laverty, Christi, Reassignment to Assistant Principal, Sope Creek Elementary School from Assistant Principal, Due West Elementary School effective July 12, 2021.
- Martin, Ruth, Reassignment to Assistant Principal, Garrison Mill Elementary School from Assistant Principal, Sedalia Park Elementary School effective July 12, 2021.
- Ostrander, Dr. Sara, Reassignment to Assistant Principal, East Side Elementary School from Assistant Principal, Still Elementary School effective July 12, 2021.
- Renna, Marc, Reassignment to Assistant Principal, Davis Elementary School from Assistant Principal, Murdock Elementary School effective July 12, 2021.
- Trimble, Sherry, Reassignment to Assistant Principal, Due West Elementary School from Assistant Principal, Norton Park Elementary School effective July 12, 2021.

# Middle School

- Gray, Eric, Reassignment to Assistant Principal, Hightower Trail Middle School from Assistant Principal, Griffin Middle School effective July 12, 2021.
- Kogan, Victoria, Reassignment to Assistant Principal, Simpson Middle School from Assistant Principal, Mountain View Elementary School effective July 12, 2021.
- Sanford, Corey, Reassignment to Assistant Principal, McClure Middle School from Assistant Principal, South Cobb High School effective July 12, 2021.

# High School

- Barnette, Lindsay, Reassignment to Assistant Principal, Pope High School from Assistant Principal, Sprayberry High School effective July 12, 2021
- Church, David, Reassignment to Assistant Principal, Cobb Online Learning Academy at Cobb Horizon

High School from Assistant Principal, Allatoona High School effective July 12, 2021.

• A motion was made by Mr. Banks, seconded by Mr. Chastain, and unanimously approved by the Board to approve Section II of the Personnel Action Report as presented in Executive Session. Motion carried 7-0.

# ACTION AGENDA: CONSENT AGENDA

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

**ACTION AGENDA ITEM #2** – Recommendation for Approval of Proposed 1st Amendment to Cell Tower Lease at South Cobb High School

• Without objection, the Board approved the **Consent Agenda Items** as presented.

## DISCUSSION AGENDA

ACTION AGENDA ITEM #3 – Recommendation for Approval of Architect Appointment for the Hillgrove High School Classroom Addition

• A motion was made by Mr. Wheeler, seconded by Dr. Howard, and unanimously approved by the Board to appoint CGLS Architects, Inc., Atlanta, GA, for the Hillgrove High School Classroom Addition. Motion carried 7-0.

## ADJOURN

Without objection, The Board adjourned the meeting at 7:38 p.m.

CHAIRMAN

**EXECUTIVE SECRETARY** 

#### COBB COUNTY BOARD OF EDUCATION AGENDA ITEM June 10, 2021

### TOPIC:

AGENDA ITEM #1 – Recommendation for Approval of School Properties Disposal per District Administrative Rule DO-R

#### **BACKGROUND/RATIONALE:**

Through normal operations, the district generates surplus property and equipment due to damage and obsolescence on a regular basis. Items that are no longer needed by a school or department but are still in good condition and re-usable are made available to other schools and departments at no charge. Items that are no longer usable in the District are declared surplus. State Law requires School Board approval for District Property to be designated as surplus under §20-2-520 of the Georgia Code of Laws. The need to dispose of these items in an efficient, cost effective and expeditious manner is imperative to the district. Items are currently stored in the District warehouse that have been deemed surplus. A complete list of current surplus items is on file in the Superintendent's office or on the District's website under Meeting Agenda Items. All items listed are no longer of use by the District.

Methods available to dispose of surplus items include: Public auction Sealed bid or private sale The State of Georgia Department of Administrative Services on-line and public auction services Sale to other public-school districts at costs equal to previous auction results Online auctions Negotiated contracts

Upon Board approval of the attached lists, the Business Services Division will dispose of this surplus in a manner that is the most cost effective and efficient for the district as outlined in Administrative Rule DO-R. Acceptable methods of disposal will be continually reviewed to maximize our return on investment.

#### **SUPERINTENDENT'S RECOMMENDATION:**

Approve the recommendation for authorization of School Properties Disposal as detailed in the lists on file in the Superintendent's office.

#### COST:

The District will receive revenue for the disposal of these items. The revenues received will assist in deferring labor costs for management of the disposal process

Account Charge code: N/A Budgeted: N/A

#### **DATA SOURCES:**

Marc Smith Jill Vestal Stephen Cochran

AGENDA ITEM #1

#### TOTAL ASSETS

TECHNOLOGY

Quantity C	lassDesc	PropertyTag	Serial Number	Purchase Date
1 T	ELEVISION HEADEND & REMOTE RETURN UNIT	1672334		38321
1 C	COMPUTER- DESKTOP	1802153	W85090LWSQ7	38425
1 C	COMPUTER- LAPTOP	2500285	4H520041TJD	38698
1 C	COMPUTER	1807710	W86137BWVJ0	38824
1 C	COMPUTER- LAPTOP	1807711	W86137HLVJ0	38824
1 D	DESKTOP COMPUTER	1807481	G38M1B1	38894
1 P	ROJECTOR- VIDEO	1868824	GYSF660702L	38960
1 P	ROJECTOR- VIDEO	1868424	GYSF660701L	38960
1 C	COMPUTER- DESKTOP	1811981	43SY7B1	38981
1 C	COMPUTER- DESKTOP	1811984	3YR7B1	38981
1 P	ROJECTOR- VIDEO	1872624	GY8F6X5403L	39092
1 C	COMPUTER- LAPTOP	1821737	GCCHXC1	39220
1 C	COMPUTER- DESKTOP	1826074	1HP2YC1	39247
1 C	COMPUTER- LAPTOP	1820929	HV5YXC1	39247
1 C	COMPUTER- DESKTOP	1829830	DRC3YC1	39260
1 C	COMPUTER- DESKTOP	1829828	DXD4YC1	39260
1 C	COMPUTER- DESKTOP	1829833	HDD3YC1	39260
1 P	ROJECTOR- VIDEO	1855250	704914299	39272
1 P	ROJECTOR- VIDEO	1855254	7049143401	39272
1 C	COMPUTER- LAPTOP	1838423	W87337YJZ5W	39351
1 C	COMPUTER- DESKTOP	1845898	W87371WLWRQ	39400
1 C	COMPUTER- LAPTOP	1850775	48X4WD1	39419
1 P	ROJECTOR- VIDEO	1871408	1024310	39475
1 C	COMPUTER- DESKTOP	1865887	C6NV7G1	39625
1 C	COMPUTER- DESKTOP	1866040	HJHV7G1	39625
1 P	ROJECTOR- VIDEO	1869331	42633562	39676
1 P	ROJECTOR- VIDEO	1881708	902412271	39923
1 P	ROJECTOR- VIDEO	1876081	C021221	39981
1 P	ROJECTOR- VIDEO	1882774	0012551	40114
1 P	ROJECTOR- VIDEO	1880674	0023704	40232
1 P	ROJECTOR- VIDEO	1885316	0018826	40255
1 P	ROJECTOR- VIDEO	1885564	0025061	40260
1 P	ROJECTOR- VIDEO	1888503	8016056	40343
1 P	ROJECTOR- VIDEO	1888504	8016059	40343
1 C	COPIER	1889912	CCC012786	40344
1 P	ROJECTOR- VIDEO	1889443	8016137	40350
1 C	COPIER	1888641	CQE024506	40357
1 C	COPIER	1965356	CQE024485	40357
1 C	COPIER	1892961	CQE024252	40386
1 C	COMPUTER- LAPTOP	1893885	H6WJQM1	40417
1 C	COMPUTER- DESKTOP	1892324	JVR4GN1	40417
1 C	COMPUTER- DESKTOP	1892312	62P4GN1	40417
1 C	COMPUTER- DESKTOP	1892294	51P4GN1	40417
1 C	COMPUTER- DESKTOP	1892206	31P4GN1	40417
1 C	COMPUTER- DESKTOP	1892207	3TR4GN1	40417
1 C	COMPUTER- DESKTOP	1892210	FWR4GN1	40417
1 C	COMPUTER- DESKTOP	1892223	81P4GN1	40417
1 C	COMPUTER- DESKTOP	1892228	GWR4GN1	40417
1 C	COMPUTER- DESKTOP	1892229	D2P4GN1	40417

1	COMPUTER- DESKTOP	1892231	J1P4GN1	40417
1	COMPUTER- DESKTOP	1892236	C4M4GN1	40417
1	COMPUTER- DESKTOP	1892237	J3M4GN1	40417
1	COMPUTER- DESKTOP	1892238	21P4GN1	40417
1	COMPUTER- DESKTOP	1892246	C2P4GN1	40417
1	COMPUTER- DESKTOP	1892248	H4M4GN1	40417
1	COMPUTER- DESKTOP	1892251	93M4GN1	40417
1	COMPUTER- DESKTOP	1892252	6VR4GN1	40417
1	COMPUTER- DESKTOP	1892253	80P4GN1	40417
1	COMPUTER- DESKTOP	1892254	GZN4GN1	40417
1	COMPUTER- DESKTOP	1892256	3VR4GN1	40417
1	COMPUTER- DESKTOP	1892257	BTR4GN1	40417
1	COMPUTER- DESKTOP	1892261	1VR4GN1	40417
1	COMPUTER- DESKTOP	1892262	44M4GN1	40417
1	COMPUTER- DESKTOP	1892264	F1P4GN1	40417
1	COMPUTER- DESKTOP	1892268	2VR4GN1	40417
1	COMPUTER- DESKTOP	1892269	60P4GN1	40417
1	COMPUTER- DESKTOP	1892271	9VR4GN1	40417
1	COMPUTER- DESKTOP	1892273	10P4GN1	40417
1	COMPUTER- DESKTOP	1892274	30P4GN1	40417
1	COMPUTER- DESKTOP	1892276	C1P4GN1	40417
1	COMPUTER- DESKTOP	1892277	F0P4GN1	40417
1	COMPUTER- DESKTOP	1892280	JTR4GN1	40417
1	COMPUTER- DESKTOP	1892281	70P4GN1	40417
1	COMPUTER- DESKTOP	1892282	90P4GN1	40417
1	COMPUTER- DESKTOP	1892285	HZN4GN1	40417
1	COMPUTER- DESKTOP	1892286	COP4GN1	40417
1	COMPUTER- DESKTOP	1892288	9TR4GN1	40417
1	COMPUTER- DESKTOP	1892291	61P4GN1	40417
1	COPIER	1896455	CQL033956	40623
1	COMPUTER- TABLET	1898678	DQTFNNQNDFHW	40676
1	COMPUTER- TABLET	1898679	DQTFNFL2DFHW	40676
1	COMPUTER- DESKTOP	1897579	6P8VFQ1	40689
1	COMPUTER-TEACHER LAPTOP	19GNKQ1	19GNKQ1	40696
1	COMPUTER-TEACHER LAPTOP	189XKQ1	189XKQ1	40697
1	COMPUTER-TEACHER LAPTOP	1N8RKQ1	105/KQ1 1N8RKQ1	40697
1	COMPUTER-TEACHER LAPTOP	14YMKQ1	14YMKQ1	40697
1	COMPUTER-TEACHER LAPTOP	1520LQ1	1520LQ1	40697
1	COMPUTER-TEACHER LAPTOP	1320EQ1	1320EQ1 12LQKQ1	40700
1	COMPUTER-TEACHER LAPTOP	1/2/1QKQ1	121QKQ1 1KXQKQ1	40700
1	COMPUTER-TEACHER LAPTOP	12TPKQ1	12TPKQ1	40702
1	COMPUTER-TEACHER LAPTOP	19D2LQ1	19D2LQ1	40702
1	COMPUTER-TEACHER LAPTOP	19M2LQ1	19M2LQ1	40702
1	COMPUTER-TEACHER LAPTOP	1HTVKQ1	1HTVKQ1	40703
1	COMPUTER-TEACHER LAPTOP	1HLOLQ1	1HL0LQ1	40707
1	COMPUTER-TEACHER LAPTOP	177RKQ1	177RKQ1	40707
1	COMPUTER-TEACHER LAPTOP	1761LQ1	1761LQ1	40707
1	COMPUTER-TEACHER LAPTOP	1NGSKQ1	1/01201 1NGSKQ1	40708
1	COMPUTER-TEACHER LAPTOP	2ZK1LQ1	2ZK1LQ1	40708
1	COMPUTER-TEACHER LAPTOP	250PKQ1	250PKQ1	40705
т	COMPUTER-TEACHER LAPTOP	209WKQ1	209WKQ1	40716

1	COMPUTER-TEACHER LAPTOP	2QRMKQ1	2QRMKQ1	40716
1	COMPUTER-TEACHER LAPTOP	2QB2LQ1	2QB2LQ1	40716
1	COMPUTER-TEACHER LAPTOP	2SORKQ1	2SORKQ1	40716
1	COMPUTER-TEACHER LAPTOP	3BCNKQ1	3BCNKQ1	40716
1	COMPUTER-TEACHER LAPTOP	3BCVKQ1	3BCVKQ1	40716
1	COMPUTER-TEACHER LAPTOP	3B2RKQ1	3B2RKQ1	40716
1	COMPUTER-TEACHER LAPTOP	3BCPKQ1	3BCPKQ1	40716
1	COMPUTER-TEACHER LAPTOP	3BBRKQ1	3BBRKQ1	40716
1	COMPUTER-TEACHER LAPTOP	30NYKQ1	30NYKQ1	40716
1	COMPUTER-TEACHER LAPTOP	2ZNMKQ1	2ZNMKQ1	40716
1	COMPUTER-TEACHER LAPTOP	30XPKQ1	30XPKQ1	40716
1	COMPUTER-TEACHER LAPTOP	30YLKQ1	30YLKQ1	40716
1	COMPUTER-TEACHER LAPTOP	30RWKQ1	30RWKQ1	40716
1	COMPUTER-TEACHER LAPTOP	2TJVKQ1	2TJVKQ1	40721
1	COMPUTER-TEACHER LAPTOP	2TJRKQ1	2TJRKQ1	40721
1	COMPUTER-TEACHER LAPTOP	34KXKQ1	34KXKQ1	40721
1	COMPUTER-TEACHER LAPTOP	1LBMKQ1	1LBMKQ1	40722
1	COMPUTER-TEACHER LAPTOP	1JRNKQ1	1JRNKQ1	40722
1	COMPUTER-TEACHER LAPTOP	14QXKQ1	14QXKQ1	40722
1	COMPUTER-TEACHER LAPTOP	1JDSKQ1	1JDSKQ1	40722
1	COMPUTER-TEACHER LAPTOP	1M9XKQ1	1M9XKQ1	40723
1	COMPUTER-TEACHER LAPTOP	1M4LKQ1	1M4LKQ1	40723
1	COMPUTER-TEACHER LAPTOP	1QXMKQ1	1QXMKQ1	40723
1	COMPUTER-TEACHER LAPTOP	1LRVKQ1	1LRVKQ1	40723
1	COMPUTER-TEACHER LAPTOP	1JH1LQ1	1JH1LQ1	40723
1	COMPUTER- DESKTOP	1899534	9KK8KQ1	40724
1	COMPUTER-TEACHER LAPTOP	1855554 1LPSKQ1	1LPSKQ1	40724
1	COMPUTER-TEACHER LAPTOP	1LPSKQ1	1LPSKQ1 1LNSKQ1	40730
1	COMPUTER-TEACHER LAPTOP	1LYOLQ1	1LYOLQ1	40730
1	COMPUTER-TEACHER LAPTOP	4B3TKQ1	4B3TKQ1	40730
1	COMPUTER-TEACHER LAPTOP	1QVKKQ1	1QVKKQ1	40731
1		1QVKKQ1 1QGZKQ1	1QGZKQ1	40731
1	COMPUTER-TEACHER LAPTOP COMPUTER-TEACHER LAPTOP			40731
		1Q6YKQ1	1Q6YKQ1	
1		1QC1LQ1	1QC1LQ1	40731
1		1LMZKQ1	1LMZKQ1	40735
1		1LPNKQ1	1LPNKQ1	40735
1		1L7MKQ1	1L7MKQ1	40735
1		1PGRKQ1	1PGRKQ1	40735
1	COMPUTER-TEACHER LAPTOP	1LCPKQ1	1LCPKQ1	40735
1	COMPUTER-TEACHER LAPTOP	1PLSKQ1	1PLSKQ1	40735
1	COMPUTER-TEACHER LAPTOP	1MCZKQ1	1MCZKQ1	40735
1	COMPUTER-TEACHER LAPTOP	2CFTKQ1	2CFTKQ1	40735
1	COMPUTER-TEACHER LAPTOP	1PHSKQ1	1PHSKQ1	40736
1	COMPUTER-TEACHER LAPTOP	1NVKKQ1	1NVKKQ1	40736
1	COMPUTER-TEACHER LAPTOP	1P5ZKQ1	1P5ZKQ1	40736
1	COMPUTER-TEACHER LAPTOP	1NW0LQ1	1NW0LQ1	40736
1	COMPUTER-TEACHER LAPTOP	1NTXKQ1	1NTXKQ1	40736
1	COMPUTER-TEACHER LAPTOP	5RB2LQ1	5RB2LQ1	40736
1	COMPUTER-TEACHER LAPTOP	5QGXKQ1	5QGXKQ1	40736
1	COMPUTER-TEACHER LAPTOP	5QM2LQ1	5QM2LQ1	40737
1	COMPUTER-TEACHER LAPTOP	70NMKQ1	70NMKQ1	40742

1	COMPUTER-TEACHER LAPTOP	1L4TKQ1	1L4TKQ1	40742
1	COMPUTER-TEACHER LAPTOP	70NQKQ1	70NQKQ1	40742
1	COMPUTER-TEACHER LAPTOP	70MTKQ1	70MTKQ1	40742
1	COMPUTER-TEACHER LAPTOP	70QWKQ1	70QWKQ1	40742
1	COMPUTER-TEACHER LAPTOP	1LWSKQ1	1LWSKQ1	40742
1	COMPUTER-TEACHER LAPTOP	6WXTKQ1	6WXTKQ1	40742
1	COMPUTER-TEACHER LAPTOP	6WXSKQ1	6WXSKQ1	40742
1	COMPUTER-TEACHER LAPTOP	6Y00LQ1	6Y00LQ1	40742
1	COMPUTER-TEACHER LAPTOP	70KYKQ1	70KYKQ1	40742
1	COMPUTER-TEACHER LAPTOP	1M3XKQ1	1M3XKQ1	40742
1	COMPUTER-TEACHER LAPTOP	31FMKQ1	31FMKQ1	40749
1	COMPUTER-TEACHER LAPTOP	31BLKQ1	31BLKQ1	40749
1	COMPUTER- LAPTOP	5L280Q1	5L280Q1	40749
1	COMPUTER-TEACHER LAPTOP	1501LQ1	1501LQ1	40750
1	COMPUTER-TEACHER LAPTOP	14W0LQ1	14W0LQ1	40750
1	COMPUTER-TEACHER LAPTOP	3VXXKQ1	3VXXKQ1	40752
1	COMPUTER-TEACHER LAPTOP	2D4NKQ1	2D4NKQ1	40756
1	COMPUTER-TEACHER LAPTOP	3B8NKQ1	3B8NKQ1	40756
1	COMPUTER-TEACHER LAPTOP	3VXTKQ1	3VXTKQ1	40757
1	COMPUTER-TEACHER LAPTOP	3VV0LQ1	3VV0LQ1	40757
1	COMPUTER-TEACHER LAPTOP	4B5PKQ1	4B5PKQ1	40757
1	COMPUTER-TEACHER LAPTOP	4B3YKQ1	4B3YKQ1	40757
1	COMPUTER-TEACHER LAPTOP	3VXYKQ1	3VXYKQ1	40757
1	COMPUTER-TEACHER LAPTOP	3VTZKQ1	3VTZKQ1	40757
1	COMPUTER-TEACHER LAPTOP	2CDXKQ1	2CDXKQ1	40757
1	COMPUTER-TEACHER LAPTOP	2QNMKQ1	2QNMKQ1	40758
1	COMPUTER-TEACHER LAPTOP	4C4PKQ1	4C4PKQ1	40758
1	COMPUTER-TEACHER LAPTOP	49TVKQ1	49TVKQ1	40759
1	COMPUTER-TEACHER LAPTOP	49YKKQ1	49YKKQ1	40759
1	COMPUTER-TEACHER LAPTOP	4C6XKQ1	4C6XKQ1	40759
1	COMPUTER-TEACHER LAPTOP	1HYRKQ1	1HYRKQ1	40763
1	COMPUTER-TEACHER LAPTOP	2RXVKQ1	2RXVKQ1	40763
1	COMPUTER-TEACHER LAPTOP	2QWKKQ1	2QWKKQ1	40763
1	COMPUTER-TEACHER LAPTOP	2QWYKQ1	2QWYKQ1	40763
1	COMPUTER-TEACHER LAPTOP	3VZPKQ1	3VZPKQ1	40763
1	COMPUTER- DESKTOP	1903050	9S23KQ1	40773
1	COMPUTER-TEACHER LAPTOP	CPXRKQ1	CPXRKQ1	40799
1	COMPUTER- DESKTOP	1899135	D91XZQ1	40807
1	COMPUTER- DESKTOP	1899142	D9320R1	40807
1	COMPUTER- TABLET	1907544	DN6GCCYLDFHW	40808
1	COMPUTER- DESKTOP	5KNWZQ1	5KNWZQ1	40816
1	COMPUTER- DESKTOP	5KNZZQ1	5KNZZQ1	40816
1	COMPUTER- DESKTOP	5KLZZQ1	5KLZZQ1	40816
1	COMPUTER-TEACHER LAPTOP	1901533	D92GC8JVDRJ7	40829
1	COMPUTER-TEACHER LAPTOP	1901399	D92GC8FBDRJ7	40829
1	COMPUTER-TEACHER LAPTOP	1901413	C17GDPQLDRJ7	40829
1	COMPUTER-TEACHER LAPTOP	1901498	C17GDPKJDRJ7	40829
1	COMPUTER- DESKTOP	GPDP1R1	GPDP1R1	40848
1	COMPUTER- DESKTOP	CT1F1R1	CT1F1R1	40848
1	COMPUTER- DESKTOP	GP9N1R1	GP9N1R1	40848
1	COMPUTER- DESKTOP	G6NM1R1	G6NM1R1	40848

1 CC	OMPUTER- DESKTOP	GFZK1R1	GFZK1R1	40848
1 CC	OMPUTER- DESKTOP	GBSN1R1	GBSN1R1	40848
1 CC	OMPUTER- DESKTOP	GCHJ1R1	GCHJ1R1	40848
1 CC	OMPUTER- DESKTOP	G6KJ1R1	G6KJ1R1	40848
	OMPUTER- DESKTOP	GG6P1R1	GG6P1R1	40848
	OMPUTER- DESKTOP	GFTM1R1	GFTM1R1	40848
	OMPUTER- DESKTOP	GG9N1R1	GG9N1R1	40848
1 CC	OMPUTER- TABLET	1903070	DMQGLH4UDFHW	40862
1 CC	OMPUTER- TABLET	1903071	DMRGLTH5DFHW	40862
	OMPUTER- TABLET	1901991	DMPGF44EDFHY	40876
	OMPUTER- TABLET	1902026	DMPGF46UDFHY	40876
	OMPUTER- TABLET	1902032	DN6GDDSXDFHY	40876
	OMPUTER- DESKTOP	1911275	2HFRTR1	40889
	OMPUTER- DESKTOP	1911276	2HFSTR1	40889
	OMPUTER- DESKTOP	1SCZTR1	1SCZTR1	40899
	OMPUTER- DESKTOP	G6WDXR1	G6WDXR1	40914
	OMPUTER- DESKTOP	F8PRWR1	F8PRWR1	40917
	OMPUTER- DESKTOP	F8PPWR1	F8PPWR1	40917
	OMPUTER- DESKTOP	F8T0XR1	F8T0XR1	40917
	OMPUTER- DESKTOP	F8TPWR1	F8TPWR1	40917
	OMPUTER- DESKTOP	F8VXWR1	F8VXWR1	40917
	OMPUTER- DESKTOP	F8STWR1	F8STWR1	40917
	OMPUTER- DESKTOP	F8T1XR1	F8T1XR1	40917
	OMPUTER- DESKTOP	F8RXWR1	F8RXWR1	40917
	OMPUTER- DESKTOP	F8WTWR1	F8WTWR1	40917
	OMPUTER- DESKTOP	13W7WR1	13W7WR1	40918
	OMPUTER- DESKTOP	9PF4WR1	9PF4WR1	40918
	OMPUTER- DESKTOP	13W5WR1	13W5WR1	40918
	OMPUTER- TABLET	1903054	DN6GXZMMDFHY	40918
	OMPUTER- TABLET	1903053	DMPGT9RWDKPJ	40919
	OMPUTER- DESKTOP	GP0M1R1	GP0M1R1	40919
	OMPUTER- DESKTOP	GKBK1R1	GF0M1R1 GKBK1R1	40921
	OMPUTER- DESKTOP	GK5M1R1	GK5M1R1	40921
	OMPUTER- DESKTOP	GRSWIRI G8WL1R1	G8WL1R1	40921
	OMPUTER- DESKTOP	8FDD1R1	8FDD1R1	40921
	OMPUTER- DESKTOP	8D6H1R1	8D6H1R1	40925
	OMPUTER- DESKTOP	8GJL1R1	8GJL1R1	40925
	OMPUTER- DESKTOP	8GJJ1R1	8GJJ1R1	40925
	OMPUTER- DESKTOP	CXSL1R1	CXSL1R1	40923
	OMPUTER- DESKTOP	CT6G1R1	CT6G1R1	40933
	OMPUTER- DESKTOP	CVCK1R1	CVCK1R1	40933
	OMPUTER- DESKTOP	CTBL1R1	CTBL1R1	40933
	OMPUTER- DESKTOP	CTBG1R1	CTBG1R1	40933
	DMPUTER- DESKTOP	CTDM1R1	CTDM1R1	40933
	DMPUTER- TABLET	1904116	DMTGXF0CDFHW	40933
	OMPUTER- TABLET			
		1904672		40934
		1904678	DMTGXKWCDFHW	40934
		1908853	DMVGXHX4DFHW	40934
	OMPUTER- TABLET	1908854	DMTGXEUSDFHW	40934
	OMPUTER- DESKTOP	JQ0D1R1	JQ0D1R1	40934 40935
	OMPUTER- DESKTOP	GNLJ1R1	GNLJ1R1	

1	COMPUTER- DESKTOP	CRMC1R1	CRMC1R1	40935
1	COMPUTER- DESKTOP	CROD1R1	CR0D1R1	40935
1	COMPUTER- DESKTOP	CS9D1R1	CS9D1R1	40935
1	COMPUTER- DESKTOP	GLNN1R1	GLNN1R1	40935
1	COMPUTER- DESKTOP	G83F1R1	G83F1R1	40935
1	COMPUTER- DESKTOP	G7RD1R1	G7RD1R1	40935
1	COMPUTER- DESKTOP	G7PB1R1	G7PB1R1	40935
1	COMPUTER- DESKTOP	G7RK1R1	G7RK1R1	40935
1	COMPUTER- DESKTOP	GCYJ1R1	GCYJ1R1	40935
1	COMPUTER- DESKTOP	GN0P1R1	GNOP1R1	40935
1	COMPUTER- DESKTOP	GN0F1R1 GN1F1R1	GN0F1R1 GN1F1R1	40935
1	COMPUTER- DESKTOP	89VH1R1	89VH1R1	40933
1	COMPUTER- DESKTOP	89YN1R1	89YN1R1	40938
1	COMPUTER- DESKTOP	89111R1 8BMP1R1	88MP1R1	40938
1	COMPUTER- DESKTOP	8CDF1R1	8CDF1R1	40938
1	COMPUTER- DESKTOP COMPUTER- DESKTOP	8CQD1R1	8CQD1R1	40938
1		8CZH1R1	8CZH1R1	40938
1	COMPUTER- DESKTOP	8D9H1R1	8D9H1R1	40938
1	COMPUTER- DESKTOP	8DMK1R1	8DMK1R1	40938
1	COMPUTER- DESKTOP	8DPG1R1	8DPG1R1	40938
1	COMPUTER- DESKTOP	8DSK1R1	8DSK1R1	40938
1	COMPUTER- DESKTOP	8F1D1R1	8F1D1R1	40938
1	COMPUTER- DESKTOP	8F4P1R1	8F4P1R1	40938
1	COMPUTER- DESKTOP	8G2K1R1	8G2K1R1	40938
1	COMPUTER- DESKTOP	8G4G1R1	8G4G1R1	40938
1	COMPUTER- DESKTOP	8GFK1R1	8GFK1R1	40938
1	COMPUTER- DESKTOP	CTWD1R1	CTWD1R1	40938
1	COMPUTER- DESKTOP	CTWN1R1	CTWN1R1	40938
1	COMPUTER- DESKTOP	CV5F1R1	CV5F1R1	40938
1	COMPUTER- DESKTOP	CV6K1R1	CV6K1R1	40938
1	COMPUTER- DESKTOP	CVVN1R1	CVVN1R1	40938
1	COMPUTER- DESKTOP	CX9P1R1	CX9P1R1	40938
1	COMPUTER- DESKTOP	GM0K1R1	GM0K1R1	40939
1	COMPUTER- DESKTOP	GMSK1R1	GMSK1R1	40939
1	COMPUTER- TABLET	1904784	DN6GKCJUDFHW	40946
1	COMPUTER- TABLET	1904857	DN6GK7SNDFHW	40946
1	COMPUTER- DESKTOP	1904850	D6N6WR1	40946
1	COMPUTER-TABLET	1905531	D314201GZ39	40968
1	COMPUTER-TEACHER LAPTOP	GQ6NJS1	GQ6NJS1	40969
1	COMPUTER- DESKTOP	9WFTJS1	9WFTJS1	40984
1	COMPUTER- DESKTOP	1899678	BYONZQ1	40987
1	COMPUTER- DESKTOP	1899680	BXTJZQ1	40987
1	COMPUTER- DESKTOP	1899685	BY1HZQ1	40987
1	COMPUTER- DESKTOP	1899696	BXRHZQ1	40987
1	COMPUTER- DESKTOP	1899699	BY1GZQ1	40987
1	COMPUTER- DESKTOP	1904569	C1R5MS1	41010
1	COMPUTER- DESKTOP	1904567	C1T8MS1	41010
1	COMPUTER- DESKTOP	1904559	C1S7MS1	41010
1	COMPUTER- DESKTOP	1904558	C1S8MS1	41010
1	COMPUTER- DESKTOP	1904563	C1T7MS1	41010
1	COMPUTER- DESKTOP	1904542	BWC7MS1	41010

1	COMPUTER- DESKTOP	1904543	BWNBMS1	41010
1	COMPUTER- DESKTOP	1904555	BWF9MS1	41010
1	COMPUTER- DESKTOP	1904552	BWJBMS1	41010
1	COMPUTER- DESKTOP	1904544	BW88MS1	41010
1	COMPUTER- DESKTOP	1904551	BWPCMS1	41010
1	COMPUTER- DESKTOP	1904479	BW37MS1	41010
1	COMPUTER- DESKTOP	1904484	BW5CMS1	41010
1	COMPUTER- DESKTOP	1904483	BWP7MS1	41010
1	COMPUTER- DESKTOP	1904470	BW68MS1	41010
1	COMPUTER- DESKTOP	1904476	BVZ6MS1	41010
1	COMPUTER- DESKTOP	1904474	BW76MS1	41010
1	COMPUTER- DESKTOP	1904519	BW26MS1	41010
1	COMPUTER- DESKTOP	1904518	BVZ8MS1	41010
1	COMPUTER- DESKTOP	1904522	BW3CMS1	41010
1	COMPUTER- DESKTOP	1904515	BW08MS1	41010
1	COMPUTER- DESKTOP	1904513	BWPBMS1	41010
1	COMPUTER- DESKTOP	1904511	BVW7MS1	41010
1	COMPUTER- DESKTOP	1904509	BW46MS1	41010
1	COMPUTER- DESKTOP	1904532	BW47MS1	41010
1	COMPUTER- DESKTOP	1904534	BW36MS1	41010
1	COMPUTER- DESKTOP	1904535	BVW8MS1	41010
1	COMPUTER- DESKTOP	1904525	BWC8MS1	41010
1	COMPUTER- DESKTOP	1904524	BW98MS1	41010
1	COMPUTER- DESKTOP	1904531	BWK9MS1	41010
1	COMPUTER- DESKTOP	1904468	BWD7MS1	41010
1	COMPUTER- DESKTOP	1904464	BWN7MS1	41010
1	COMPUTER- DESKTOP	1904461	BWG7MS1	41010
1	COMPUTER- DESKTOP	1904488	BWMBMS1	41010
1	COMPUTER- DESKTOP	1904490	BW09MS1	41010
1	COMPUTER- DESKTOP	1904494	BVY6MS1	41010
1	COMPUTER- DESKTOP	1904496	BWB9MS1	41010
1	COMPUTER- DESKTOP	1904502	BVYCMS1	41010
1	COMPUTER- DESKTOP	1904501	BWC9MS1	41010
1	COMPUTER- DESKTOP	1904504	BW07MS1	41010
1	COMPUTER- DESKTOP	1904507	BW4CMS1	41010
1	COMPUTER- DESKTOP	GK6Q1R1	GK6Q1R1	41025
1	COMPUTER- LAPTOP	BC35CS1	BC35CS1	41029
1	COMPUTER- DESKTOP	FFCSKS1	FFCSKS1	41033
1	COMPUTER- TABLET	1905886	DMQHL2ZADJ8R	41052
1	COMPUTER- TABLET	1905880	DMQHL1DPDJ8R	41052
1	COMPUTER- TABLET	1905884	DMQHL6TEDJ8R	41052
1	COMPUTER- TABLET	1905876	DMQHL9N9DJ8R	41052
1	COMPUTER- TABLET	1905888	DMQHL9ZQDJ8R	41052
1	COMPUTER- TABLET	1905877	DMQHLA33DJ8R	41052
1	COMPUTER- TABLET	1905883	DMQHLCM4DJ8R	41052
1	COMPUTER- TABLET	1905890	DMQHLCYYDJ8R	41052
1	COMPUTER- TABLET	1905901	DMQHLFWFDJ8R	41052
1	COMPUTER- TABLET	1905887	DMQHLGP3DJ8R	41052
1	COMPUTER- TABLET	1905893	DMQHLLZRDJ8R	41052
1	COMPUTER- TABLET	1905882	DMQHLJ4DDJ8R	41052
1	COMPUTER- TABLET	1905889	DMQHLMQTDJ8R	41052

1	COMPUTER- TABLET	1905892	DMQHLN2WDJ8R	41052
1	COMPUTER- TABLET	1905878	DMQHLN3QDJ8R	41052
1	COMPUTER- TABLET	1905881	DMQHLPJ1DJ8R	41052
1	COMPUTER- TABLET	1905891	DMQHLPWSDJ8R	41052
1	COMPUTER- TABLET	1905642	DMPHP3Z6DJ8T	41052
1	COMPUTER- TABLET	1905650	DMPHP4NPDJ8T	41052
1	COMPUTER- TABLET	1905647	DMQHNM2PDJ8T	41052
1	COMPUTER- TABLET	1905641	DMQHNYUSDJ8T	41052
1	COMPUTER- TABLET	1905644	DMQHNZ1VDJ8T	41052
1	COMPUTER- TABLET	1905645	DMQHNZ3JDJ8T	41052
1	PROJECTOR- VIDEO	1906380	PDW2C02882000	41053
1	COMPUTER- DESKTOP	CLFKMS1	CLFKMS1	41059
1	COMPUTER- DESKTOP	CLQDMS1	CLQDMS1	41059
1	COMPUTER- DESKTOP	CPLDMS1	CPLDMS1	41059
1	COMPUTER- DESKTOP	73P44V1	73P44V1	41059
1	COMPUTER- DESKTOP	CMBGMS1	CMBGMS1	41059
1	COMPUTER- DESKTOP	CL2HMS1	CL2HMS1	41059
1	COMPUTER- DESKTOP	CL7KMS1	CL7KMS1	41059
1	COMPUTER- DESKTOP	CL3LMS1	CL3LMS1	41059
1	COMPUTER- DESKTOP	73P94V1	73P94V1	41059
1	COMPUTER- DESKTOP	73M64V1	73M64V1	41059
1	COMPUTER- DESKTOP	CQ3LMS1	CQ3LMS1	41059
1	COMPUTER- DESKTOP	CRHLMS1	CRHLMS1	41059
1	COMPUTER- DESKTOP	CQ2JMS1	CQ2JMS1	41059
1	COMPUTER- DESKTOP	CQ5GMS1	CQ5GMS1	41059
1	COMPUTER- DESKTOP	73L74V1	73L74V1	41059
1	COMPUTER- DESKTOP	CMVFMS1	CMVFMS1	41059
1	COMPUTER- DESKTOP	1ZYYLS1	1ZYYLS1	41061
1	COMPUTER- TABLET	1907117	DR5HLEEWDFHW	41065
1	COMPUTER- DESKTOP	339LMS1	339LMS1	41073
1	COMPUTER- DESKTOP	33TDMS1	33TDMS1	41073
1	COMPUTER- DESKTOP	36TFMS1	36TFMS1	41073
1	COMPUTER- DESKTOP	5Y1KMS1	5Y1KMS1	41073
1	COMPUTER- DESKTOP	5WNJMS1	5WNJMS1	41080
1	COMPUTER- DESKTOP	630LMS1	630LMS1	41080
1	COMPUTER- DESKTOP	36QHMS1	36QHMS1	41081
1	COMPUTER- DESKTOP	9WJFMS1	9WJFMS1	41081
1	COMPUTER- DESKTOP	64THMS1	64THMS1	41081
1	COMPUTER- DESKTOP	641HMS1	641HMS1	41081
1	COMPUTER- DESKTOP	650KMS1	650KMS1	41081
1	COMPUTER- DESKTOP	65VHMS1	65VHMS1	41085
1	COMPUTER- DESKTOP	664JMS1	664JMS1	41085
1	COMPUTER- DESKTOP	652KMS1	652KMS1	41085
1	COMPUTER- DESKTOP	66RKMS1	66RKMS1	41085
1	COMPUTER- DESKTOP	65DDMS1	65DDMS1	41085
1	COMPUTER- DESKTOP	5XVGMS1	5XVGMS1	41085
1	COMPUTER- DESKTOP	3BHDMS1	3BHDMS1	41085
1	COMPUTER- DESKTOP	3BRJMS1	3BRJMS1	41085
1	COMPUTER- DESKTOP	5XXFMS1	5XXFMS1	41085
1	COMPUTER- DESKTOP	365LMS1	365LMS1	41085
1	COMPUTER- DESKTOP	34TJMS1	34TJMS1	41085

1	COMPUTER- DESKTOP	3BSGMS1	3BSGMS1	41085
1	COMPUTER- DESKTOP	5Z0KMS1	5Z0KMS1	41085
1	COMPUTER- DESKTOP	5ZGJMS1	5ZGJMS1	41085
1	COMPUTER- DESKTOP	61CKMS1	61CKMS1	41085
1	COMPUTER- TABLET	1906671	DMPHN1CJDVD3	41088
1	COMPUTER- DESKTOP	1905733	1ZTK4V1	41088
1	COMPUTER- DESKTOP	1905740	J1165V1	41088
1	COMPUTER- DESKTOP	1905728	J1125V1	41088
1	COMPUTER- DESKTOP	1905727	1ZTH4V1	41088
1	COMPUTER- DESKTOP	1905743	6LHY4V1	41088
1	SPECIAL STUDENT SERVICES LAPTOPS	3LPZFS1	3LPZFS1	41088
1	COMPUTER- DESKTOP	CZ274V1	CZ274V1	41088
1	COMPUTER- DESKTOP	CZ2B4V1	CZ2B4V1	41088
1	COMPUTER- DESKTOP	CZ2D4V1	CZ2D4V1	41088
1	COMPUTER- DESKTOP	CZ1F4V1	CZ1F4V1	41088
1	COMPUTER- DESKTOP	CZ2G4V1	CZ2G4V1	41088
1	COMPUTER- DESKTOP	CZ294V1	CZ294V1	41088
1	COMPUTER- DESKTOP	CZ394V1	CZ394V1	41088
1	COMPUTER- DESKTOP	CZ264V1	CZ264V1	41088
1	COMPUTER-TEACHER LAPTOP	7GNSBT1	7GNSBT1	41088
1	COMPUTER- DESKTOP	1D9H5V1	1D9H5V1	41114
1	COMPUTER- DESKTOP	390GMS1	390GMS1	41123
1	COMPUTER- DESKTOP	5YCLMS1	5YCLMS1	41123
1	COMPUTER- DESKTOP	B5ZLNS1	B5ZLNS1	41127
1	COMPUTER- LAPTOP	1907270	C02HQ5V5DJWT	41130
1	COMPUTER- DESKTOP	4QQ9NS1	4QQ9NS1	41134
1	COMPUTER- DESKTOP	1911114	240X7V1	41144
1	COMPUTER- DESKTOP	GQ7FNS1	GQ7FNS1	41158
1	COMPUTER- DESKTOP	DPNFNS1	DPNFNS1	41158
1	COMPUTER- LAPTOP	2Z4MGV1	2Z4MGV1	41163
1	PRINTER-LASER	1916745	75620294015P6	41191
1	COMPUTER- DESKTOP	4ZCWTV1	4ZCWTV1	41192
1	COMPUTER- DESKTOP	4XHXTV1	4XHXTV1	41192
1	COMPUTER- DESKTOP	4QRYTV1	4QRYTV1	41192
1	COMPUTER- DESKTOP	4QRWTV1	4QRWTV1	41192
1	COMPUTER- DESKTOP	4QQYTV1	4QQYTV1	41192
1	COMPUTER- DESKTOP	4QRXTV1	4QRXTV1	41192
1	COMPUTER- DESKTOP	4QQXTV1	4QQXTV1	41192
1	COMPUTER- DESKTOP	G7SQTV1	G7SQTV1	41193
1	COMPUTER- DESKTOP	G6VNTV1	G6VNTV1	41193
1	COMPUTER- DESKTOP	G5JTTV1	G5JTTV1	41193
1	COMPUTER- DESKTOP	G5KRTV1	G5KRTV1	41193
1	COMPUTER- TABLET	1909075	DMPJCZ3MDFHW	41194
1	COMPUTER- TABLET	1909070	DMRJCAGUDFHW	41194
1	COMPUTER- TABLET	1909077	DMRJCDVLDFHW	41194
1	COMPUTER- DESKTOP	G6CPTV1	G6CPTV1	41197
1	COMPUTER- DESKTOP	4YXXTV1	4YXXTV1	41197
1	COMPUTER- DESKTOP	4YYXTV1	4YYXTV1	41197
1	COMPUTER- DESKTOP	4W9YTV1	4W9YTV1	41197
1	COMPUTER- DESKTOP	4SGXTV1	4SGXTV1	41197
1	COMPUTER- DESKTOP	G78QTV1	G78QTV1	41198

1	COMPUTER- DESKTOP	G6SSTV1	G6SSTV1	41198
1	COMPUTER- DESKTOP	G6LTTV1	G6LTTV1	41198
1	COMPUTER- DESKTOP	G78STV1	G78STV1	41198
1	COMPUTER- DESKTOP	G77STV1	G77STV1	41198
1	COMPUTER- DESKTOP	G76PTV1	G76PTV1	41198
1	COMPUTER- DESKTOP	G5QNTV1	G5QNTV1	41198
1	COMPUTER- DESKTOP	G6KVTV1	G6KVTV1	41198
1	COMPUTER- DESKTOP	G6PRTV1	G6PRTV1	41198
1	COMPUTER- DESKTOP	G5YPTV1	G5YPTV1	41198
1	COMPUTER- DESKTOP	G78VTV1	G78VTV1	41198
1	COMPUTER- DESKTOP	G6PVTV1	G6PVTV1	41198
1	COMPUTER- DESKTOP	G71VTV1	G71VTV1	41198
1	COMPUTER- DESKTOP	G6LNTV1	G6LNTV1	41198
1	COMPUTER- DESKTOP	G6NNTV1	G6NNTV1	41198
1	COMPUTER- DESKTOP	G6PPTV1	G6PPTV1	41198
1	COMPUTER- DESKTOP	G6MRTV1	G6MRTV1	41198
1	COMPUTER- DESKTOP	G5PSTV1	G5PSTV1	41198
1	COMPUTER- DESKTOP	G5NTTV1	G5NTTV1	41198
1	COMPUTER- DESKTOP	G79NTV1	G79NTV1	41198
1	COMPUTER- DESKTOP	G6PQTV1	G6PQTV1	41198
1	COMPUTER- DESKTOP	G6QSTV1	G6QSTV1	41198
1	COMPUTER- DESKTOP	G6TTTV1	G6TTTV1	41198
1	COMPUTER- DESKTOP	G6SQTV1	G6SQTV1	41198
1	COMPUTER- DESKTOP	G6PNTV1	G6PNTV1	41198
1	COMPUTER- DESKTOP	G5YRTV1	G5YRTV1	41198
1	COMPUTER- DESKTOP	G6QTTV1	G6QTTV1	41198
1	COMPUTER- DESKTOP	G77RTV1	G77RTV1	41198
1	COMPUTER- DESKTOP	G6SPTV1	G6SPTV1	41198
1	COMPUTER- DESKTOP	G73TTV1	G73TTV1	41198
1	COMPUTER- DESKTOP	G6RRTV1	G6RRTV1	41198
1	COMPUTER- DESKTOP	G6RQTV1	G6RQTV1	41198
1	COMPUTER- DESKTOP	G64VTV1	G64VTV1	41198
1	COMPUTER- DESKTOP	G6NQTV1	G6NQTV1	41198
1	COMPUTER- DESKTOP	G6LVTV1	G6LVTV1	41198
1	COMPUTER- DESKTOP	G6NSTV1	G6NSTV1	41198
1	COMPUTER- DESKTOP	G73STV1	G73STV1	41198
1	COMPUTER- DESKTOP	G6QPTV1	G6QPTV1	41198
1	COMPUTER- DESKTOP	G6NVTV1	G6NVTV1	41198
1	COMPUTER- DESKTOP	G6TSTV1	G6TSTV1	41198
1	COMPUTER- DESKTOP	G5TQTV1	G5TQTV1	41198
1	COMPUTER- DESKTOP	G75VTV1	G75VTV1	41198
1	COMPUTER- DESKTOP	G5VNTV1	G5VNTV1	41198
1	COMPUTER- DESKTOP	G77PTV1	G77PTV1	41198
1	COMPUTER- DESKTOP	G60QTV1	G60QTV1	41198
1	COMPUTER- DESKTOP	G5VQTV1	G5VQTV1	41198
1	COMPUTER- DESKTOP	G61RTV1	G61RTV1	41198
1	COMPUTER- DESKTOP	G66RTV1	G66RTV1	41198
1	COMPUTER- DESKTOP	G5ZQTV1	G5ZQTV1	41198
1	COMPUTER- DESKTOP	G5ZQTV1	G5ZTTV1	41198
1	COMPUTER- DESKTOP	G64TTV1	G64TTV1	41198
1	COMPUTER- DESKTOP	G60VTV1	G60VTV1	41198

1	COMPUTER- DESKTOP	G5SQTV1	G5SQTV1	41198
1	COMPUTER- DESKTOP	G5TSTV1	G5TSTV1	41198
1	COMPUTER- DESKTOP	G63PTV1	G63PTV1	41198
1	COMPUTER- DESKTOP	G5ZPTV1	G5ZPTV1	41198
1	COMPUTER- DESKTOP	G6PTTV1	G6PTTV1	41198
1	COMPUTER- DESKTOP	G7CNTV1	G7CNTV1	41198
1	COMPUTER- DESKTOP	G79RTV1	G79RTV1	41198
1	COMPUTER- DESKTOP	G7MSTV1	G7MSTV1	41198
1	COMPUTER- DESKTOP	G7FQTV1	G7FQTV1	41198
1	COMPUTER- DESKTOP	G7FSTV1	G7FSTV1	41198
1	COMPUTER- DESKTOP	G67STV1	G67STV1	41198
1	COMPUTER- DESKTOP	4RYXTV1	4RYXTV1	41198
1	COMPUTER- DESKTOP	4WJXTV1	4WJXTV1	41201
1	COMPUTER- DESKTOP	CKZHVV1	CKZHVV1	41212
1	COMPUTER- DESKTOP	CGYJVV1	CGYJVV1	41215
1	COMPUTER- DESKTOP	CFYKVV1	CFYKVV1	41215
1	COMPUTER- DESKTOP	CGKJVV1	CGKJVV1	41215
1	COMPUTER- DESKTOP	CGQNVV1	CGQNVV1	41215
1	COMPUTER- DESKTOP	CFJLVV1	CFJLVV1	41215
1	COMPUTER- DESKTOP	CNTNVV1	CNTNVV1	41215
1	COMPUTER- DESKTOP	CP2LVV1	CP2LVV1	41215
1	COMPUTER- DESKTOP	BTRMVV1	BTRMVV1	41219
1	COMPUTER- DESKTOP	BSNNVV1	BSNNVV1	41219
1	COMPUTER- DESKTOP	BV9HVV1	BV9HVV1	41219
1	COMPUTER- DESKTOP	BSMHVV1	BSMHVV1	41219
1	COMPUTER- DESKTOP	BTLMVV1	BTLMVV1	41219
1	COMPUTER- DESKTOP	BTGKVV1	BTGKVV1	41219
1	COMPUTER- DESKTOP	BS1NVV1	BS1NVV1	41219
1	COMPUTER- DESKTOP	BS9MVV1	BS9MVV1	41219
1	COMPUTER- DESKTOP	BTOPVV1	BT0PVV1	41219
1	COMPUTER- DESKTOP	BSTLVV1	BSTLVV1	41219
1	COMPUTER- DESKTOP	BV2NVV1	BV2NVV1	41219
1	COMPUTER- DESKTOP	BT3LVV1	BT3LVV1	41219
1	COMPUTER- DESKTOP	BISLVV1 BSWLVV1	BISEVVI BSWLVV1	41219
1	COMPUTER- DESKTOP	BSWEVVI BSWHVV1	BSWHVV1	41219
1	COMPUTER- DESKTOP	BWCHVV1	BWCHVV1	41219
1	COMPUTER- DESKTOP	BWQHVV1	BWQHVV1	41219
1	COMPUTER- DESKTOP	BTCKVV1	BTCKVV1	41219
1	COMPUTER- DESKTOP	BSCJVV1	BSCJVV1	41219
1	COMPUTER- DESKTOP	BS9HVV1	BS9HVV1	41219
1	COMPUTER- DESKTOP	BVFKVV1	BVFKVV1	41219
1	COMPUTER- DESKTOP	BS4PVV1	BVIRV1 BS4PVV1	41219
1	COMPUTER- DESKTOP	BSXHVV1 BSXHVV1	BSXHVV1 BSXHVV1	41219
1	COMPUTER- DESKTOP	BWCPVV1	BWCPVV1	41219
1	COMPUTER- DESKTOP	BWCFVV1 BTSNVV1	BTSNVV1	41219
1	COMPUTER- DESKTOP	BTZNVV1	BTZNVV1	41219
1	COMPUTER- DESKTOP	BIZINVI	BIZINV1 BSCNVV1	41219
1	COMPUTER- DESKTOP	BS5MVV1 BS5MVV1	BS5MVV1	41219
1	COMPUTER- DESKTOP	BT1JVV1	BT1JVV1	41219
1	COMPUTER- DESKTOP	BTINVI	BTPNVV1	41219
1	COMPUTER- DESKTOP	BTHHVV1	BTHHVV1	41219

1	COMPUTER- DESKTOP	BS6MVV1	BS6MVV1	41219
1	COMPUTER- DESKTOP	BTYNVV1	BTYNVV1	41219
1	COMPUTER- DESKTOP	BTKMVV1	BTKMVV1	41219
1	COMPUTER- DESKTOP	BWPMVV1	BWPMVV1	41219
1	COMPUTER- DESKTOP	BS9KVV1	BS9KVV1	41219
1	COMPUTER- DESKTOP	BS3LVV1	BS3LVV1	41219
1	COMPUTER- DESKTOP	BSNHVV1	BSNHVV1	41219
1	COMPUTER- DESKTOP	BTGHVV1	BTGHVV1	41219
1	COMPUTER- DESKTOP	BX0MVV1	BX0MVV1	41221
1	COMPUTER- DESKTOP	CR6MVV1	CR6MVV1	41221
1	COMPUTER- DESKTOP	CRNNVV1	CRNNVV1	41221
1	COMPUTER- DESKTOP	CQLHVV1	CQLHVV1	41221
1	COMPUTER- DESKTOP	CRMJVV1	CRMJVV1	41221
1	COMPUTER- DESKTOP	CQFMVV1	CQFMVV1	41221
1	COMPUTER- DESKTOP	CQVJVV1	CQVJVV1	41221
1	COMPUTER- DESKTOP	CR1NVV1	CR1NVV1	41221
1	COMPUTER- DESKTOP	CRFLVV1	CRFLVV1	41221
1	COMPUTER- DESKTOP	CR3JVV1	CR3JVV1	41221
1	COMPUTER- DESKTOP	CPMNVV1	CPMNVV1	41221
1	COMPUTER- DESKTOP	CPPMVV1	CPPMVV1	41221
1	COMPUTER- DESKTOP	CQTLVV1	CQTLVV1	41221
1	COMPUTER- DESKTOP	CS0JVV1	CS0JVV1	41221
1	COMPUTER- DESKTOP	CR6NVV1	CR6NVV1	41221
1	COMPUTER- DESKTOP	CQ6NVV1	CQ6NVV1	41221
1	COMPUTER- DESKTOP	CRDLVV1	CRDLVV1	41221
1	COMPUTER- DESKTOP	1909278	D25HP1EJDHJR	41225
1	COMPUTER- DESKTOP	1909279	D25HP1FDDHJR	41225
1	COMPUTER- DESKTOP	1909280	D25HP1FEDHJR	41225
1	COMPUTER- DESKTOP	1909282	D25HP1ETDHJR	41225
1	COMPUTER- DESKTOP	1909283	D25HP1EHDHJR	41225
1	COMPUTER- DESKTOP	1909289	D25HP1FUDHJR	41225
1	COMPUTER- DESKTOP	1909293	D25HP1FHDHJR	41225
1	COMPUTER- DESKTOP	1909295	D25HP1ESDHJR	41225
1	COMPUTER- DESKTOP	1909296	D25HP1FFDHJR	41225
1	COMPUTER- DESKTOP	1909298	D25HP1J8DHJR	41225
1	COMPUTER- DESKTOP	1909299	D25HP1J6DHJR	41225
1	COMPUTER- DESKTOP	1909305	D25HP1EQDHJR	41225
1	COMPUTER- DESKTOP	9K6PVV1	9K6PVV1	41225
1	COMPUTER- DESKTOP	9K6NVV1	9K6NVV1	41225
1	COMPUTER- DESKTOP	9KQJVV1	9KQJVV1	41225
1	COMPUTER- DESKTOP	9JVHVV1	9JVHVV1	41225
1	COMPUTER- DESKTOP	9JXHVV1	9JXHVV1	41225
1	COMPUTER- DESKTOP	9K1JVV1	9K1JVV1	41225
1	COMPUTER- DESKTOP	9K8NVV1	9K8NVV1	41225
1	COMPUTER- DESKTOP	9JTLVV1	9JTLVV1	41225
1	COMPUTER- DESKTOP	CJDLVV1	CJDLVV1	41225
1	COMPUTER- DESKTOP	CJ3PVV1	CJ3PVV1	41225
1	COMPUTER- DESKTOP	CJ8JVV1	CJ8JVV1	41225
1	COMPUTER- DESKTOP	CJGHVV1	CJGHVV1	41225
1	COMPUTER- DESKTOP	CJDHVV1	CJDHVV1	41225
1	COMPUTER- DESKTOP	CJ9JVV1	CJ9JVV1	41225

1	COMPUTER- DESKTOP	CL9MVV1	CL9MVV1	41225
1	COMPUTER- DESKTOP	CJ8MVV1	CJ8MVV1	41225
1	COMPUTER- DESKTOP	CHVJVV1	CHVJVV1	41225
1	COMPUTER- DESKTOP	CJ4MVV1	CJ4MVV1	41225
1	COMPUTER- DESKTOP	CKXNVV1	CKXNVV1	41225
1	COMPUTER- DESKTOP	CSTLVV1	CSTLVV1	41225
1	COMPUTER- DESKTOP	CSQMVV1	CSQMVV1	41225
1	COMPUTER- DESKTOP	CV9PVV1	CV9PVV1	41225
1	COMPUTER- DESKTOP	BTZMVV1	BTZMVV1	41229
1	COMPUTER- DESKTOP	CG3LVV1	CG3LVV1	41232
1	COMPUTER- DESKTOP	CFZMVV1	CFZMVV1	41232
1	COMPUTER- DESKTOP	CHNKVV1	CHNKVV1	41232
1	COMPUTER- DESKTOP	CG4LVV1	CG4LVV1	41232
1	COMPUTER- DESKTOP	CNGKVV1	CNGKVV1	41232
1	COMPUTER- DESKTOP	CPCMVV1	CPCMVV1	41239
1	COMPUTER- DESKTOP	CMBMVV1	CMBMVV1	41239
1	COMPUTER- DESKTOP	5DVHVV1	5DVHVV1	41239
1	COMPUTER- DESKTOP	5F1NVV1	5F1NVV1	41239
1	COMPUTER- DESKTOP	5F7MVV1	5F7MVV1	41239
1	COMPUTER- DESKTOP	5F6MVV1	5F6MVV1	41239
1	COMPUTER- DESKTOP	FOBTYV1	FOBTYV1	41235
1	COMPUTER- DESKTOP	BTBLVV1	BTBLVV1	41243
1	COMPUTER- DESKTOP	9K3MVV1	9K3MVV1	41243
1	COMPUTER- DESKTOP	8WUYV1	8WLJYV1	41246
1	COMPUTER- DESKTOP	8WMHYV1	8WMHYV1	41246
1	COMPUTER- DESKTOP	8WMGYV1	8WMGYV1	41246
1	COMPUTER- DESKTOP	8WMFYV1	8WMFYV1	41246
1	COMPUTER- TABLET	1906129	DMPHM0BKDVD3	41281
1	COMPUTER- DESKTOP	1910865	D25JT0J4DKLH	41284
1	COMPUTER- DESKTOP	1910809	D25JT0HHDKLH	41284
1	COMPUTER- DESKTOP	1910854	D25JT0FZDKLH	41284
1	LEXMARK XS955DHE COLOR MFP	1910994	7558100404656	41303
1	MOBILE PRECISION LAPTOP	28G7CW1	28G7CW1	41310
1	COMPUTER- DESKTOP	1909312	D25JJ2AXDHJF	41316
1	COMPUTER- DESKTOP	1909313	D25JJ1UNDHJF	41316
1	COMPUTER- DESKTOP	BK5RPW1	BK5RPW1	41324
1	COMPUTER- DESKTOP	BK5TPW1	BK5TPW1	41324
1	COMPUTER- DESKTOP	BK6TPW1	BK6TPW1	41324
1	COMPUTER- DESKTOP	BK6SPW1	BK6SPW1	41324
1	COMPUTER- DESKTOP	H7XQPW1	H7XQPW1	41324
1	COMPUTER- DESKTOP	CZXRPW1	CZXRPW1	41324
1	COMPUTER- DESKTOP	BK9RPW1	BK9RPW1	41324
1	COMPUTER- DESKTOP	H7XTPW1	H7XTPW1	41324
1	COMPUTER- DESKTOP	DVDRPW1	DVDRPW1	41324
1	COMPUTER- DESKTOP	DVCRPW1	DVCRPW1	41324
1	COMPUTER- DESKTOP	D1CTPW1	D1CTPW1	41324
1	COMPUTER- DESKTOP	DVFRPW1	DVFRPW1	41324
1	COMPUTER- DESKTOP	DVHSPW1	DVHSPW1	41324
1	COMPUTER- DESKTOP	D08RPW1	D08RPW1	41324
1	COMPUTER- DESKTOP	CZ8SPW1	CZ8SPW1	41324
1	COMPUTER- DESKTOP	CZ5TPW1	CZ5TPW1	41324

1	COMPUTER- DESKTOP	D06TPW1	D06TPW1	41324
1	COMPUTER- DESKTOP	D00SPW1	D00SPW1	41324
1	COMPUTER- DESKTOP	CZZTPW1	CZZTPW1	41324
1	COMPUTER- DESKTOP	D0HSPW1	D0HSPW1	41324
1	COMPUTER- DESKTOP	H80SPW1	H80SPW1	41324
1	COMPUTER- DESKTOP	CZ3TPW1	CZ3TPW1	41324
1	COMPUTER- DESKTOP	H7YRPW1	H7YRPW1	41324
1	COMPUTER- DESKTOP	D1KRPW1	D1KRPW1	41324
1	COMPUTER- DESKTOP	D1VSPW1	D1VSPW1	41324
1	COMPUTER- DESKTOP	CYZTPW1	CYZTPW1	41324
1	COMPUTER- DESKTOP	D0PTPW1	D0PTPW1	41324
1	COMPUTER- DESKTOP	D0JSPW1	D0JSPW1	41324
1	COPIER	1911611	CZK214154	41331
1	COPIER	1911612	CZK214508	02/26/13
1	COPIER	1912722	CZK214099	02/26/13
1	COMPUTER- TABLET	1911708	DMRJNQY6F185	02/27/13
1	COMPUTER- TABLET	1910292	DMQJ9VUWDKPH	04/23/13
1	COMPUTER- TABLET	1910293	DMQJ9F2QDKPH	04/23/13
1	COMPUTER- TABLET	1910294	DMQJ947QDKPH	04/23/13
1	COMPUTER- TABLET	1910295	DMQJ9XMVDKPH	04/23/13
1	COMPUTER- TABLET	1910297	DMQJ9EV5DKPH	04/23/13
1	COMPUTER- TABLET	1910298	DMQJ9L36DKPH	04/23/13
1	COMPUTER- TABLET	1910299	DMQJ9U2KDKPH	04/23/13
1	COMPUTER- TABLET	1910205	DMQJ9EKKDKPH	04/23/13
1	COMPUTER- TABLET	1910300	DMPKK50LF182	05/02/13
1	COMPUTER- TABLET	1912134	DMPKK5ABF182	05/02/13
1	COMPUTER- TABLET	1912130	DMPKK3M2F182	05/02/13
1	PROJECTOR- VIDEO	1912137	PDS3D01018000	
				05/14/13
1	PROJECTOR- VIDEO	1917090	PDS3D01229000	05/21/13
1	COMPUTER- TABLET	1910587	F5XKPG85DFHW	05/30/13
1	PROJECTOR- VIDEO	1913933	PDP3D01888000	06/03/13
1	PROJECTOR- VIDEO	1913028	PDR3D01780000	06/03/13
1	PROJECTOR- VIDEO	1914115	PD74D04378000	06/10/13
1	COMPUTER- DESKTOP	D99QFX1	D99QFX1	06/11/13
1	PROJECTOR- VIDEO	1908016	PD74D04197000	06/12/13
1	PROJECTOR- VIDEO	1913734	PD74D04196000	06/12/13
1	PROJECTOR- VIDEO	1914322	PDK4D02815000	06/26/13
1	PROJECTOR- VIDEO	1908045	PD74D04372000	06/26/13
1	PROJECTOR- VIDEO	1914068	PDK4D01320000	06/26/13
1	PROJECTOR- VIDEO	1914067	PDK4D02602000	06/26/13
1	PROJECTOR- VIDEO	1914069	PDK4D02601000	06/26/13
1	PROJECTOR- VIDEO	1914063	PDK4D01154000	06/26/13
1	PROJECTOR- VIDEO	1914064	PDK4D01214000	06/26/13
1	PROJECTOR- VIDEO	1910414	PDP3D01315000	06/27/13
1	PROJECTOR- VIDEO	1910414	PDP3D01313000	06/27/13
1	PROJECTOR- VIDEO	1910415	PDP3D01318000	06/27/13
1	PROJECTOR- VIDEO	1916653	005019/2	06/27/13
1	COMPUTER- DESKTOP	C3FPHX1	C3FPHX1	06/27/13

1	COMPUTER- DESKTOP	C3GPHX1	C3GPHX1	06/27/13
	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1918111	SB680-M2-E04391	06/27/13
	PROJECTOR- VIDEO	1913955	PD95D03603000	07/22/13
	PROJECTOR- VIDEO	1913997	PD85D02203000	07/22/13
	PROJECTOR- VIDEO	1913936	PD85D02203000	07/22/13
	PROJECTOR- VIDEO	1913938	PD85D0231000	07/22/13
	PROJECTOR- VIDEO	1913938	PD85D0231000	
	PROJECTOR- VIDEO	1913959	PD85D02213000	07/22/13
	PROJECTOR- VIDEO	1913939	PD85D02193000	
		1913992		07/22/13
			PD85D02232000	07/22/13
		1913982	PD85D02196000	07/22/13
		1913984	PD85D02224000	07/22/13
	PROJECTOR- VIDEO	1913986	PD85D02209000	07/22/13
	PROJECTOR- VIDEO	1913990	PD8502239000	07/22/13
	PROJECTOR- VIDEO	1917086	PD85D02220000	07/22/13
	PROJECTOR- VIDEO	1916970	PD85D02195000	07/22/13
	PROJECTOR- VIDEO	1916983	PD85D02228000	07/22/13
	MONDOPAD KIT 55 IN. DISPLAY W/PC,VID,CAM	1914248	BJEE22802132	07/29/13
	COMPUTER- TABLET	1912229	F5RL2XQADFHW	07/30/13
	PROJECTOR- VIDEO	1914304	PD16D02472000	08/08/13
	PROJECTOR- VIDEO	1943662	PD16D02499000	08/08/13
	COMPUTER- TABLET	1912320	F5RL15V1DFHW	08/22/13
	COMPUTER- TABLET	1912321	F5RL15JTDFHW	08/22/13
	COMPUTER- TABLET	1912332	F5RL14P7DFHW	08/22/13
	COMPUTER- TABLET	1912333	F5RL161DDFHW	08/22/13
1 (	COMPUTER- TABLET	1912334	F5RL16AMDFHW	08/22/13
1 (	COMPUTER- TABLET	1912338	F5RL16A0DFHW	08/22/13
1 (	COMPUTER- TABLET	1912343	F5RL167XDFHW	08/22/13
1 (	COMPUTER- TABLET	1912344	F5RL16WSDFHW	08/22/13
1 (	COMPUTER- TABLET	1912348	F5RL170WDFHW	08/22/13
1 (	COMPUTER- TABLET	1912352	F5RL15DNDFHW	08/22/13
1 (	COMPUTER- TABLET	1912355	F5RL1748DFHW	08/22/13
1 (	COMPUTER- TABLET	1915545	F5RL16KRDKPH	10/01/13
1	PROJECTOR- VIDEO	1916919	PD27D03621000	10/08/13
1 (	COMPUTER- TABLET	1916522	DYTKLQFDFHW	10/28/13
1 (	COMPUTER- TABLET	1916526	DYTKLK3CDFHW	10/28/13
1 (	COMPUTER- TABLET	1916530	DYTKLQE3DFHW	10/28/13
1 (	COMPUTER- TABLET	1916533	DYTKLQC9DFHW	10/28/13
1 (	COMPUTER- TABLET	1916539	DYVKQHJQDFHW	10/28/13
1 (	COMPUTER- TABLET	1916541	DYTKRRNFDFHW	10/28/13
1 (	COMPUTER- TABLET	1916542	DYTKRNYDDFHW	10/28/13
1 (	COMPUTER- TABLET	1916543	DYTKRNSPDFHW	10/28/13
1 (	COMPUTER- TABLET	1916544	DYTKRK4CDFHW	10/28/13
	COMPUTER- TABLET	1916545	DYTKRNZ7DDFHW	10/28/13
	COMPUTER- TABLET	1916183	DYTKL1TLDFHW	12/04/13
	COMPUTER- TABLET	1918084	DYTKKKEADFHW	01/08/14
	COMPUTER- TABLET	1918085	DYTKKM4XDFHW	01/08/14

1	COMPUTER- TABLET	1918090	DYTKKKEGDFHW	01/08/14
1	COMPUTER- TABLET	1917044	DYTKQ2GCDFHW	02/04/14
1	COMPUTER- TABLET	1917048	DYTKQ2CWDFHW	02/04/14
1	COMPUTER- TABLET	1917049	DYTKQ1A3DFHW	02/04/14
1	COMPUTER- TABLET	1917052	DYVKN0SSDFHW	02/04/14
1	COMPUTER- TABLET	1917057	DYVKN0VSDFHW	02/04/14
1	COMPUTER- TABLET	1917058	DYTKPMA0DFHW	02/04/14
1	PROJECTOR- VIDEO	1921147		02/28/14
1	TEACHER LAPTOP	FN4WVZ1	FN4WVZ1	03/12/14
1	COMPUTER- TABLET	1915676	DMPM5DS2FK10	03/17/14
1	COMPUTER- TABLET	1916877	F7RLWHB4FP84	04/14/14
1	PROJECTOR- VIDEO	1922138	PDL2E01228000	04/14/14
1	COPIER	1919725	CZJ213844	04/15/14
1	COMPUTER- DESKTOP	B6KFL02	B6KFL02	06/04/14
1	COMPUTER- DESKTOP	B5DGL02	B5DGL02	06/04/14
1	COMPUTER- DESKTOP	B6VHL02	B6VHL02	06/04/14
1	COMPUTER- DESKTOP	B8GLL02	B8GLL02	06/04/14
1	COMPUTER- DESKTOP	B8KLL02	B8KLL02	06/04/14
1	COMPUTER- DESKTOP	B8JJL02	B8JJL02	06/04/14
1	COMPUTER- DESKTOP	B67KL02	B67KL02	06/04/14
1	PROJECTOR- VIDEO	1922829	PDF3E02841000	06/05/14
1	COMPUTER- DESKTOP	F033M02	F033M02	06/09/14
1	COMPUTER- DESKTOP	F043M02	F043M02	06/09/14
1	COMPUTER- DESKTOP	D473M02	D473M02	06/09/14
1	COMPUTER- TABLET	1920343	D4751002 DMPMTRNSF182	06/09/14
1			DMPMTRN3F182 DMPMTRW9F182	
		1920344		06/11/14
1	COMPUTER-TABLET	1920349	DMPMTH8EF182	06/11/14
1	COMPUTER-TABLET	1920352	DMPMT7D9F182	06/11/14
1	COMPUTER-TABLET	1920356	DMPMT6YGF182	06/11/1
1	COMPUTER- TABLET	1920359	DMPMTQZGF182	06/11/14
1	COMPUTER- TABLET	1920365	DMPMTKF6F182	06/11/14
1	COMPUTER- TABLET	1920369	DMPMT9R8F182	06/11/14
1	COMPUTER- DESKTOP	D4J3M02	D4J3M02	06/16/14
1	COMPUTER- DESKTOP	D532M02	D532M02	06/16/14
1	COMPUTER- DESKTOP	JF87M02	JF87M02	06/17/14
1	COMPUTER- DESKTOP	8K3CM02	8K3CM02	06/18/14
1	COMPUTER- DESKTOP	8F5DM02	8F5DM02	06/18/14
1	COMPUTER- DESKTOP	8JZBM02	8JZBM02	06/18/14
1	PROJECTOR- VIDEO	1923080	PDT3E01047000	06/19/14
1	COMPUTER- DESKTOP	88Y9M02	88Y9M02	06/19/14
1	COMPUTER- DESKTOP	45NZM02	45NZM02	06/19/14
1	COMPUTER- DESKTOP	7LK5M02	7LK5M02	06/23/14
1	COMPUTER- DESKTOP	8CR8M02	8CR8M02	06/25/14
1	COMPUTER- DESKTOP	8CQDM02	8CQDM02	06/25/14
1	COMPUTER- DESKTOP	8CR9M02	8CR9M02	06/25/14
1	COMPUTER- DESKTOP	8CZ7M02	8CZ7M02	06/25/14
1	COMPUTER- DESKTOP	89MDM02	89MDM02	06/25/14

1	COMPUTER- DESKTOP	88X9M02	88X9M02	06/25/14
1	COMPUTER- DESKTOP	8HQ8M02	8HQ8M02	06/25/14
1	COMPUTER- DESKTOP	JDJ8M02	JDJ8M02	06/26/14
1	PROJECTOR- VIDEO - REFRESH	1922990	PD74E03442000	06/30/14
1	PROJECTOR- VIDEO - REFRESH	1957309	PD74E03454000	06/30/14
1	LAPTOP W/INTEL CORE I5 PROCESSOR,8GB DUA	4Z5LD12	4Z5LD12	06/30/14
1	COMPUTER- DESKTOP	21RPW12	21RPW12	06/30/14
1	COMPUTER- DESKTOP	211RW12	211RW12	06/30/14
1	COMPUTER- DESKTOP	218RW12	218RW12	06/30/14
1	COMPUTER- DESKTOP	54CQW12	54CQW12	06/30/14
1	COMPUTER- DESKTOP	8G0CM02	8G0CM02	06/30/14
1	COMPUTER- DESKTOP	8DY9M02	8DY9M02	06/30/14
1	COMPUTER- DESKTOP	8DXDM02	8DXDM02	06/30/14
1	COMPUTER- DESKTOP	B5XFL02	B5XFL02	06/30/14
1	COMPUTER- DESKTOP	546RW12	546RW12	07/21/14
1	PROJECTOR- VIDEO - REFRESH	1923749	PDN3E01306000	07/29/14
1	COMPUTER- DESKTOP	21QRW12	21QRW12	07/30/14
1	COMPUTER- DESKTOP	210SW12	210SW12	07/30/14
1	COMPUTER- DESKTOP	20QQW12	20QQW12	07/30/14
1	COMPUTER- DESKTOP	1MB4Z12	1MB4Z12	07/31/14
1	COMPUTER- DESKTOP	54FSW12	54FSW12	08/01/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	FBR8H12	FBR8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	GSN8H12	GSN8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	7XL8H12	7XL8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	5VL8H12	5VL8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	GNL8H12	GNL8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	66Q8H12	66Q8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	GNM8H12	GNM8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	FFN8H12	FFN8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	BFM8H12	BFM8H12	08/04/14
1	COMPUTER- DESKTOP	56SPW12	56SPW12	08/04/14
1	PROJECTOR- VIDEO - REFRESH	1923382	PD74E03840000	08/05/14
1	COMPUTER- DESKTOP	8T2WW12	8T2WW12	08/12/14
1	COMPUTER- DESKTOP	8SVWW12	8SVWW12	08/12/14
1	COMPUTER- DESKTOP	8TDWW12	8TDWW12	08/12/14
1	COMPUTER- DESKTOP	8T3VW12	8T3VW12	08/12/14
1	COMPUTER- DESKTOP	8HFCX12	8HFCX12	08/13/14
1	COMPUTER- DESKTOP	8V8VW12	8V8VW12	08/18/14
1	COMPUTER- TABLET	1928756	DMQN66HSF182	08/22/14
1	COMPUTER- TABLET	1928453	DMPN4D9RF182	08/27/14
1	COMPUTER- TABLET	1928455	DMPN4TAAF182	08/27/14
1	COMPUTER- TABLET	1928457	DMPN4CV0F182	08/27/14
1	COMPUTER- TABLET	1928459	DMPN4D5XF182	08/27/14
1	COMPUTER- TABLET	1928461	DMPN4CWPF182	08/27/14
1	COMPUTER- TABLET	1928464	DMPN4D1MF182	08/27/14
1	COMPUTER- TABLET	1928465	DMPN4AZSF182	08/27/14
1	COMPUTER- TABLET	1928466	DMPN4AHRF182	08/27/14

1	COMPUTER- TABLET	1928468	DMPN4BF8F182	08/27/14
1	COMPUTER- TABLET	1928469	DMPN4DGLF182	08/27/14
1	COMPUTER- TABLET	1928470	DMQN3546F182	08/27/14
1	COMPUTER- TABLET	1928477	DMPN3HDPF182	08/27/14
1	COMPUTER- TABLET	1928478	DMPN4DB8F182	08/27/14
1	COMPUTER- TABLET	1928479	DMPN4B47F182	08/27/14
1	COMPUTER- TABLET	1920280	DMPMP1FKF4YF	08/27/14
1	COMPUTER- TABLET	1920282	DMPMP1G9F4YF	08/27/14
1	COMPUTER- DESKTOP	19Z1Z12	1971712	09/03/14
1	COMPUTER- DESKTOP	8T2TW12	8T2TW12	09/05/14
1	COMPUTER- DESKTOP	8KYCM02	8KYCM02	09/08/14
1	COMPUTER- LAPTOP	11SKL12	11SKL12	09/09/14
1	COMPUTER LAPTOP	26SKL12	265KL12	09/09/14
1	PROJECTOR- VIDEO - REFRESH	1924141	PDN3E01547000	09/15/14
1	COMPUTER- LAPTOP	9M9VL12	9M9VL12	09/16/14
1	COMPUTER- LAPTOP	1B8WL12	1B8WL12	09/22/14
1	COMPUTER- TABLET	1929189	DMPNFESRF182	09/25/14
1	COMPUTER- TABLET	1929190	DMPNFDCPF182	09/25/14
1	COMPUTER- TABLET	1929192	DMQNC9SHF182	09/25/14
1	COMPUTER- TABLET	1929193	DMPNFESYF182	09/25/14
1	COMPUTER- TABLET	1929194	DMPNFD7ZF182	09/25/14
1	COMPUTER- TABLET	1929195	DMPNFDZ6F182	09/25/14
1	COPIER	1929859	CGBD20416	10/02/14
1	PROJECTOR- VIDEO - REFRESH	1924195	PDM2E01805000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1924196	PDM2E01827000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1924200	PDM2E01837000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1924202	PDM2E01807000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1924203	PDM2E01804000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1924224	PDM2E01834000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1924572	PDL9E04795000	10/09/14
1	PROJECTOR- VIDEO - REFRESH	1924577	PDL9E04765000	10/09/14
1	COMPUTER- TABLET	1929612	DMQNX687FK10	11/03/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930510		11/12/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930518		11/12/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930519		11/12/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930524		11/12/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930526		11/12/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930529		11/12/14
1	STUDENT RESPONSE SYSTEM - REFRESH	1930541		11/12/14
1	PROJECTOR- VIDEO - REFRESH	1924482	PD58E01325000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924483	PD58E01292000	11/17/14
1	PROJECTOR- VIDEO	1937664	PDB4E01265000	11/18/14
1	PROJECTOR- VIDEO - REFRESH	1948904	PD58E01279000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1930358	PDR3D01893000	12/03/14
1	PROJECTOR- VIDEO - REFRESH	1959951	PDK4D01476000	12/03/14
1	PROJECTOR- VIDEO - REFRESH	1925015	PDC9E02325000	12/03/14
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1942995	E38140301	12/04/14

1	PROJECTOR- VIDEO - REFRESH	1925230	PDC9E02397000	12/17/14
1	PROJECTOR- VIDEO - REFRESH	1925361	PDW8E05867000	01/05/15
1	COMPUTER- DESKTOP	3K7LR22	3K7LR22	01/05/15
1	COMPUTER- TABLET	1934248	DMQN72RJFK11	01/08/15
1	COMPUTER- TABLET	1932558	DMQN6NKSFK11	01/08/15
1	COMPUTER- TABLET	1932904	DLXNQH2AFCM5	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1956831	PD3BE02554000	01/09/15
1	COMPUTER- TABLET	1932744	F6QNT1QYF182	01/15/15
1	PROJECTOR- VIDEO - REFRESH	1925705	PDR9E07914000	01/15/15
1	COMPUTER- TABLET	1932854	DMQN6N0GFK11	01/16/15
1	COMPUTER- TABLET	1934293	DMPN7BMLFK11	01/16/15
1	COMPUTER- TABLET	1931443	DMPN7HUFFK11	01/16/15
1	PROJECTOR- VIDEO - REFRESH	1925784	PDEBE53129000	01/21/15
1	PROJECTOR- VIDEO - REFRESH	1925791	PDEBE53088000	01/21/15
1	PROJECTOR- VIDEO - REFRESH	1925792	PDEBE53153000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925797	PDEBE53150000	01/21/15
1	PROJECTOR- VIDEO - REFRESH	1925804	PDEBE53118000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925806	PDEBE53141000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925810	PDEBE53156000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925815	PDEBE53158000	01/21/15
1	PROJECTOR- VIDEO - REFRESH	1925817	PDEBE53092000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925818	PDEBE53098000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925766	PDEBE53138000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925771	PDEBE53128000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925773	PDEBE53090000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925776	PDEBE53146000	01/21/1
1	PROJECTOR- VIDEO - REFRESH	1925777	PDEBE53081000	01/21/15
1	PROJECTOR- VIDEO - REFRESH	1925778	PDEBE53152000	01/21/15
1	COMPUTER- TEACHER LAPTOP - REFRESH	2H92L12	2H92L12	01/29/1
1	COMPUTER- LAPTOP	3K5JK12	3K5JK12	01/30/1
1	COMPUTER- TABLET	1934502	F6QNT0Z3F182	02/02/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941463	E38140338	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941464	E38140333	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941466	E38140340	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941471	E38140464	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941474	E31140370	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941481	E38140341	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941478	E38140457	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941476	E38140455	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941479	E38140454	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941467	E38140465	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941482	E38140342	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941483	E38140347	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941484	E38140346	02/04/1
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941485	E38140345	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941486	E38140334	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941487	E38140336	02/04/15

1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941473	E38140463	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941475	E38140466	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941469	E38140456	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1953187	E31140481	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941513	E31140482	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941470	E31140385	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941468	E31140383	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941505	E31140386	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941498	E31140388	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941517	E31140377	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941519	E38140461	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941520	E31140392	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941524	E31140484	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941521	E31140485	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941522	E31140376	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941528	E38140459	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941495	E31140391	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941493	E31140371	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941502	E38140343	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941515	E38140344	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941503	E38140337	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941516	E31140373	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941504	E38140335	02/04/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941497	E31140394	02/04/15
1	PROJECTOR- VIDEO - REFRESH	1927390	PDBBE03602000	02/04/15
1	COMPUTER- TABLET	1934637	F9FNW4FLFCM5	02/05/15
1	COMPUTER- TABLET	1934640	F9FNX2SAFCM5	02/05/15
1	COMPUTER- TABLET	1934647	F9FNX92EFCM5	02/05/15
1	PROJECTOR- VIDEO - REFRESH	1927419	PD3BE02355000	02/09/15
1	PROJECTOR- VIDEO - REFRESH	1927424	PDBBE0338000	02/09/15
1	PROJECTOR- VIDEO - REFRESH	1927429	PD3BE02363000	02/09/15
1	COMPUTER- TABLET	1934524	DMPP3T3WFK10	02/13/15
1	PROJECTOR- VIDEO - REFRESH	1952773	PD3BE02386000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927493	PDR9E08015000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927591	PDGCE01224000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1967262	PDMAE01217000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1925755	PDABE01299000	03/03/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941762	E47140400	03/10/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941763	E47140398	03/10/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941773	E47140394	03/10/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941791	E47140165	03/10/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941747	E47140039	03/10/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941821	E47140035	03/10/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941668	E47140047	03/10/15
1	COPIER	1937246	CALD18494	03/10/15
1	COPIER	1937248	CALD18271	03/10/15
1	COPIER	1937249	CALD18261	03/10/15

1	COMPUTER- TABLET	1935119	DMQP57E6FK10	03/16/15
1	COMPUTER- TABLET	1935118	DMPP66TGFK10	03/16/15
1	COMPUTER- TABLET	1935113	DMQP6WLGFK10	03/16/15
1	COMPUTER- TABLET	1935108	DMQP6UUMFK10	03/16/15
1	SCREENDEVICE-INTERACTIVE WHITE BOARD	1941018	E47140298	03/17/15
1	COPIER	1936998	CAKD16675	03/24/15
1	COPIER	1936999	CAKD16653	03/24/15
1	PROJECTOR- VIDEO - REFRESH	1927191	PDE1F01877000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927192	PDE1F01911000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927193	PDE1F01914000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927194	PDE1F01908000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927195	PDE1F01926000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927196	PDE1F01931000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927197	PDC1F01941000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927198	PDE1F01862000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927199	PDE1F01895000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927200	PDE1F01882000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927203	PDE1F01746000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927169	PDE1F01864000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927171	PDE1F01777000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927173	PDE1F01921000	03/30/1
1	PROJECTOR- VIDEO - REFRESH	1927174	PDE1F01827000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927175	PDE1F01883000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927179	PDE1F01738000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927180	PDE1F01878000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927181	PDE1F01923000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927182	PDE1F01922000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927183	PDE1F01909000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927184	PDE1F01863000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927185	PDE1F01916000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927186	PDE1F01927186	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927187	PDE1F01741000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927188	PDE1F01924000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927189	PDE1F01915000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927205	PDE1F01839000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927206	PDE1F01751000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927207	PDE1F01884000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927208	PDE1F01829000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927209	PDE1F01880000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927210	PDE1F01871000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927211	PDE1F01887000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927213	PDC1F01930000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927214	PDE1F01893000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927215	PDE1F01889000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927217	PDE1F01780000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927218	PDE1F01804000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927219	PDE1F01920000	03/30/15

1	PROJECTOR- VIDEO - REFRESH PROJECTOR- VIDEO - REFRESH	1935775 1935797	PDW1F0051601L PDD2F0008401L	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935769	PDW1F0051301L	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935386	PDR1F0043301L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935373	PDR1F0043801L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935423	PDR1F0022301L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1959598	PDW1F0044301L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935308	PDC1F01894000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1927281	PDR1F0026001L	04/21/15
1	COMPUTER- DESKTOP	628KB42	628KB42	04/15/15
1	COMPUTER- LAPTOP	35DH932	35DH932	04/13/15
1	PROJECTOR- VIDEO - REFRESH	1935280	PDR1F0027801L	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1935278	PDR1F0030901L	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1935255	PDR1F0030801L	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927237	PDE1F01903000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927236	PDE1F01896000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927235	PDE1F01912000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927234	PDE1F01910000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927233	PDE1F01890000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927232	PDE1F01888000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927231	PDE1F01875000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927230	PDE1F01874000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927228	PDE1F01762000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927227	PDE1F01870000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927266	PDE1F01902000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927265	PDE1F01868000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927261	PDE1F01885000 PDE1F01868000	03/30/15
1	PROJECTOR- VIDEO - REFRESH PROJECTOR- VIDEO - REFRESH	1927260	PDE1F01859000 PDE1F01885000	03/30/15
1		1927258 1927260	PDE1F01886000	03/30/15
1		1927252	PDE1F01749000	03/30/15
1		1927251	PDE1F01873000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927250	PDE1F01901000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927247	PDE1F01866000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927246	PDE1F01771000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927245	PDE1F01860000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927243	PDE1F01892000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927242	PDE1F01891000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927241	PDE1F01865000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927224	PDE1F01876000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927222	PDE1F01904000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927221	PDE1F01757000	03/30/15

1 AU	GMENTATIVE-COMMUN DEVICE	1940820		05/12/15
1 CO	MPUTER- TABLET	1938397	DMPPL5BXFK11	05/19/15
1 CO	MPUTER- LAPTOP	1940827	NL6TFQIN15168054	05/19/15
1 CO	MPUTER- LAPTOP REFRESH	10W4M32	10W4M32	05/28/15
1 CO	MPUTER-TEACHER LAPTOP	CX56Q32	CX56Q32	05/29/15
1 CO	MPUTER- DESKTOP	HZ8WG42	HZ8WG42	06/01/15
1 CO	MPUTER- LAPTOP REFRESH	B4WPM32	B4WPM32	06/02/15
1 CO	MPUTER- LAPTOP REFRESH	3NH4M32	3NH4M32	06/03/15
1 CO	MPUTER- TABLET	1940985	DMPPQ40KF4YD	06/08/15
	DJECTOR- VIDEO - REFRESH	1949855	PD73F01931000	06/08/15
	MPUTER- LAPTOP REFRESH	B58GN32	B58GN32	06/15/15
	MPUTER- LAPTOP REFRESH	6L38M32	6L38M32	06/15/15
	MPUTER- LAPTOP REFRESH	C836R32	C836R32	06/15/15
	JDENT RESPONSE SYSTEM - REFRESH	1940969		06/15/15
	DJECTOR- VIDEO - REFRESH	1936063	PDK3F0006301L	06/16/15
	DJECTOR- VIDEO - REFRESH	1936107	PDK3F0005901L	06/16/15
	MPUTER- TABLET	1940869	DMPPDZSZFK10	06/17/15
	MPUTER- LAPTOP REFRESH	7RQ7R32	7RQ7R32	06/18/1
	MPUTER- LAPTOP REFRESH	HRQ5R32	HRQ5R32	06/18/1
	MPUTER- LAPTOP REFRESH	D1XDR32	D1XDR32	06/18/1
	MPUTER- LAPTOP REFRESH	6RNKM32	6RNKM32	06/18/15
		1968242	PD64F01092000	06/22/15
		1968240	PD64F01096000	06/22/1
	DJECTOR- VIDEO - REFRESH	1936125	PDP3F0028001L	06/22/1
		1936127	PDP3F0027201L	06/22/15
	DJECTOR- VIDEO - REFRESH	1936128	PD64F01095000	06/22/15
	DJECTOR- VIDEO - REFRESH	1936129	PD64F01259000	06/22/15
	DJECTOR- VIDEO - REFRESH	1936130	PD64F01076000	06/22/15
	DJECTOR- VIDEO - REFRESH	1968238	PDP3F0027801L	06/22/15
	DJECTOR- VIDEO - REFRESH	1936133	PD64F01106000	06/22/15
	DJECTOR- VIDEO - REFRESH	1968237	PDP3F0028901L	06/22/15
	DJECTOR- VIDEO - REFRESH	1968232	PDP3F0029401L	06/22/15
	DJECTOR- VIDEO - REFRESH	1968225	PDP3F0027501L	06/22/15
	DJECTOR- VIDEO - REFRESH	1968227	PD64F01090000	06/22/15
	DJECTOR- VIDEO - REFRESH	1936139	PD64F01073000	06/22/15
	DJECTOR- VIDEO - REFRESH	1936140	PD64F01083000	06/22/15
1 PR(	DJECTOR- VIDEO - REFRESH	1936141	PD64F01081000	06/22/15
	DJECTOR- VIDEO - REFRESH	1936142	PD64F01097000	06/22/15
1 PR(	DJECTOR- VIDEO - REFRESH	1936143	PD64F01077000	06/22/15
1 PR0	DJECTOR- VIDEO - REFRESH	1936144	PD64F01116000	06/22/15
1 PR0	DJECTOR- VIDEO - REFRESH	1936145	PD64F01078000	06/22/15
1 PR(	DJECTOR- VIDEO - REFRESH	1936146	PD64F01080000	06/22/15
1 PR(	DJECTOR- VIDEO - REFRESH	1936147	PD64F01100000	06/22/15
1 PRO	DJECTOR- VIDEO - REFRESH	1936148	PD64F01070000	06/22/15
1 PRO	DJECTOR- VIDEO - REFRESH	1936149	PD64F01045000	06/22/15
1 PR(	DJECTOR- VIDEO - REFRESH	1936150	PD64F01059000	06/22/15
1 PRO	DJECTOR- VIDEO - REFRESH	1936151	PD64F01101000	06/22/15

1	PROJECTOR- VIDEO - REFRESH	1936164	PD64F01065000	06/22/15
1	PROJECTOR- VIDEO - REFRESH	1936166	PD64F01086000	06/22/15
1	PROJECTOR- VIDEO - REFRESH	1936167	PDP3F0029201L	06/22/15
1	PROJECTOR- VIDEO - REFRESH	1936168	PD64F01104000	06/22/15
1	PROJECTOR- VIDEO - REFRESH	1936169	PD64F01063000	06/22/15
1	PROJECTOR- VIDEO - REFRESH	1936170	PD64F01087000	06/22/15
1	PROJECTOR- VIDEO - REFRESH COMPUTER- LAPTOP REFRESH	1936171	PD64F01066000	06/22/15
1 1		4DCJM32	4DCJM32 5FK5R32	06/22/15
1	COMPUTER- LAPTOP REFRESH	5FK5R32	242HR32	06/22/15
		242HR32		06/23/15
1	COMPUTER- LAPTOP REFRESH COMPUTER- LAPTOP REFRESH	G22HR32 DNWGR32	G22HR32 DNWGR32	06/23/15
1				06/23/15
		1939592	C1MP1E9ADTY3	06/30/15
1		1939604	C1MP1EDXDTY3	06/30/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1953909	E12150225	06/30/15
1		8K1RG42	8K1RG42	06/30/15
1	COMPUTER- LAPTOP	CPMJR32	CPMJR32	06/30/15
1	COMPUTER- LAPTOP	8RSJR32	8RSJR32	06/30/15
1	COMPUTER- LAPTOP	1YLFR32	1YLFR32	06/30/15
1	COMPUTER- LAPTOP	DKCHR32	DKCHR32	06/30/15
1	COMPUTER- LAPTOP	8THGR32	8THGR32	06/30/15
1	COMPUTER- LAPTOP	56MFR32	56MFR32	06/30/15
1	COMPUTER- LAPTOP	JXVLR32	JXVLR32	06/30/15
1	COMPUTER- LAPTOP	31ZHR32	31ZHR32	06/30/15
1	COMPUTER- LAPTOP	1MYNM32	1MYNM32	06/30/15
1	COMPUTER- LAPTOP	6ZPTQ32	6ZPTQ32	06/30/15
1	COMPUTER- LAPTOP	HDQ7B32	HDQ7B32	07/20/15
1	COMPUTER- LAPTOP	360BH52	360BH52	07/20/15
1	COMPUTER- LAPTOP	8JOBH52	8JOBH52	07/20/15
1	COMPUTER- LAPTOP	C60BH52	C60BH52	07/20/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941199	E12150275	07/21/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941206	E12150268	07/21/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941205	E12150279	07/21/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941203	E12150274	07/21/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941196	E12150230	07/21/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1941197	E12150231	07/21/15
1	COMPUTER- DESKTOP	7KPVR52	7KPVR52	07/22/15
1	COMPUTER- TABLET	1943357	DMPNT079FP84	07/24/15
1	COMPUTER- TABLET	1943360	DMPNTMSLFP84	07/24/15
1	COMPUTER- TABLET	1943374	DMPNTK9AFP84	07/24/15
1	COMPUTER- TABLET	1943375	DMPNTM5WFP84	07/24/15
1	PROJECTOR- VIDEO	1936238	PD73F01731000	07/28/15
1	PROJECTOR- VIDEO	1943895	PDP3F0030201L	07/28/15
1	PROJECTOR- VIDEO	1943891	PDL4F01058000	07/28/15
1	PROJECTOR- VIDEO	1943894	PDL4F01074000	07/28/15
1	PROJECTOR- VIDEO	1943885	PDL4F01079000	07/28/15

1 F	PROJECTOR- VIDEO	1943890	PDL4F01080000	07/28/15
1 F	PROJECTOR- VIDEO	1943886	PDL4F01065000	07/28/15
1 F	PROJECTOR- VIDEO	1943887	PDL4F01028000	07/28/15
1 F	PROJECTOR- VIDEO	1943888	PDL4F01063000	07/28/15
1 F	PROJECTOR- VIDEO	1935890	PDK3F0006001L	07/28/15
1 F	PROJECTOR- VIDEO	1944650	PD73F01769000	08/07/15
1 (	COMPUTER- TABLET	1943984	DMPPXCU9FK11	08/12/15
1 (	COPIER	1944049	CEFE21262	08/25/15
1 5	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1942967	E07150765	08/27/15
	COMPUTER- DESKTOP REFRESH	84FW052	84FW052	08/27/15
1 9	STUDENT RESPONSE SYSTEM	1944839		08/27/15
1 9	STUDENT RESPONSE SYSTEM	1944841		08/27/15
	STUDENT RESPONSE SYSTEM	1944845		08/27/15
	COMPUTER- TABLET	1943606	DMQPHETPFK10	09/04/15
	COMPUTER- LAPTOP	2PZ8762	2PZ8762	09/04/15
	COMPUTER- TABLET	1944667	DMPPKC8SFK10	09/10/15
	COMPUTER- TABLET	1944992	DMPQ7KW0FK10	10/12/15
	COMPUTER- TABLET	1945000	DMPQ7PQGFK10	10/12/15
	SCREENDEVICE-INTERACTIVE WHITE BOARD	1942852	E13150935	10/15/15
	SCREENDEVICE-INTERACTIVE WHITE BOARD	1942854	E13150933	10/15/15
	COMPUTER- TABLET	1945202	DLXQ90XAG5VJ	11/12/15
	COMPUTER- TABLET	1945265	DMPQ6723FK10	11/12/15
	COMPUTER- LAPTOP	CGMVM52	CGMVM52	11/19/15
	COMPUTER- LAPTOP	DGMVM52	DGMVM52	11/19/15
	COMPUTER- LAPTOP	4Q6WM52	4Q6WM52	11/19/15
	COMPUTER- LAPTOP	DHMVM52	DHMVM52	11/19/15
	COMPUTER- LAPTOP	98MVM52	98MVM52	11/19/15
	COPIER	1945385	CAIE26620	11/20/15
	COMPUTER- LAPTOP	635MP52	635MP52	12/03/15
	COMPUTER- LAPTOP	6H4MP52	6H4MP52	12/03/15
	COMPUTER- DESKTOP REFRESH	750VP52	750VP52	12/03/15
	PROJECTOR- VIDEO	1946073	PDT6F0175301L	
	PROJECTOR- VIDEO		PDT6F0175301L PDT6F0176501L	12/17/15 12/17/15
		1946075		
		1946054	PDL4F01056000	12/17/15
		1946014	PDL4F01052000	12/17/15
		1946034	PDT6F0173901L	12/17/15
	PROJECTOR- VIDEO	1946012	PDT6F0173201L	12/17/15
		1946131	PDD6F03368000	12/17/15
	PROJECTOR- VIDEO	1946133	PDD6F03344000	12/17/15
	PROJECTOR- VIDEO	1946138	PDD6F03340000	12/17/15
	PROJECTOR- VIDEO	1946140	PDD6F03341000	12/17/15
	PROJECTOR- VIDEO	1946141	PDD6F03327000	12/17/15
	PROJECTOR- VIDEO	1946148	PDD6F03326000	12/17/15
	COMPUTER- TABLET	1945739	DMPQQS6SG5VJ	01/20/16
	COMPUTER- TABLET	1946481	DMPQ62JVFK10	02/02/16
	COMPUTER- LAPTOP - REFRESH	7PBX782	7PBX782	02/05/16
1 0	COMPUTER- LAPTOP - REFRESH	C9BX782	C9BX782	02/05/16

1	COMPUTER- LAPTOP - REFRESH	8QBX782	8QBX782	02/05/16
1	COMPUTER- LAPTOP	JB48982	JB48982	02/23/16
1	COMPUTER- LAPTOP	5FLC982	5FLC982	03/01/16
1	PROJECTOR- VIDEO	1949113	PDE1F01817000	03/02/16
1	COMPUTER- LAPTOP	7GG3B82	7GG3B82	03/03/16
1	COMPUTER- LAPTOP	7HTG982	7HTG982	03/14/16
1	COMPUTER- LAPTOP	6HTG982	6HTG982	03/14/16
1	COMPUTER- LAPTOP	1HTG982	1HTG982	03/14/16
1	COMPUTER- LAPTOP	9HTG982	9HTG982	03/14/16
1	COMPUTER- LAPTOP	BHTG982	BHTG982	03/14/16
1	COMPUTER- LAPTOP	3HTG982	3HTG982	03/14/16
1	COMPUTER- LAPTOP	30TDB82	30TDB82	03/14/16
1	COMPUTER- LAPTOP	20TDB82	20TDB82	03/14/16
1	COMPUTER- DESKTOP REFRESH	32L9D92	32L9D92	03/14/16
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1953363	D6E1BN00950	03/31/16
1	COMPUTER- DESKTOP REFRESH	8T9S082	8T9S082	04/01/16
1	COMPUTER- DESKTOP REFRESH	BXY1C62	BXY1C62	04/01/16
1	COMPUTER- DESKTOP REFRESH	8T2P082	8T2P082	04/01/16
1	COMPUTER- DESKTOP REFRESH	2F72182	2F72182	04/01/16
1	COMPUTER- DESKTOP REFRESH	8T1X082	8T1X082	04/01/16
1	COMPUTER- DESKTOP REFRESH	BXXZB62	BXXZB62	04/01/16
1	COMPUTER- DESKTOP REFRESH	BXZ6V62	BXZ6V62	04/01/16
1	COMPUTER- DESKTOP REFRESH	8SWR082	8SWR082	04/01/16
1	COMPUTER- DESKTOP REFRESH	BXY3C62	BXY3C62	04/01/10
1	COMPUTER- DESKTOP REFRESH	2DQ1182	2DQ1182	04/01/10
1	COMPUTER- DESKTOP REFRESH	BXVYB62	BXVYB62	04/01/10
1	COMPUTER- DESKTOP REFRESH	2FS2182	2FS2182	04/01/16
1	COMPUTER- DESKTOP REFRESH	2FN3182	2FN3182	04/01/16
1	COMPUTER- LAPTOP	F3JFB82	F3JFB82	04/12/16
1	COMPUTER- LAPTOP	2K27782	2K27782	04/29/16
1	COMPUTER- LAPTOP	CK27782	CK27782	04/29/16
1	COMPUTER- LAPTOP	GL26782	GL26782	04/29/16
1	COMPUTER- LAPTOP	1437782	1437782	04/29/16
1	COMPUTER- LAPTOP	FK16782	FK16782	04/29/16
1	COMPUTER- LAPTOP	CT27782	CT27782	04/29/16
1	COMPUTER- LAPTOP	2N26782	2N26782	04/29/16
1	COPIER	1948038	CECF65870	05/05/16
1	COMPUTER- LAPTOP	FKFRD82	FKFRD82	05/10/16
1	PROJECTOR- VIDEO	1947657	PDMCF0054101L	05/19/16
1	COMPUTER- LAPTOP - REFRESH	CN3TD82	CN3TD82	06/16/16
1	COMPUTER- LAPTOP - REFRESH	2JG4F82	2JG4F82	06/30/16
1	COMPUTER- LAPTOP - REFRESH	3V91F82	3V91F82	07/13/16
1	COMPUTER- LAPTOP - REFRESH	B8T2F82	B8T2F82	07/13/16
1	COMPUTER- LAPTOP - REFRESH	HTS2F82	HTS2F82	07/13/16
1	COMPUTER- LAPTOP	1DQCHC2	1DQCHC2	07/29/16
1	COMPUTER- LAPTOP	G3XCHC2	G3XCHC2	07/29/10
1	COMPUTER- TABLET	1949294	DN6JD5BKDFJ1	08/05/16

1 (	COMPUTER- TABLET	1949295	DR5J9GXADFJ1	08/05/16
1 (	COMPUTER- DESKTOP	7JR6DD2	7JR6DD2	08/15/16
1 (	COMPUTER- LAPTOP - REFRESH	CRLHYB2	CRLHYB2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	9РКНҮВ2	9РКНҮВ2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	JRLHYB2	JRLHYB2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	G4NHYB2	G4NHYB2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	HQKHYB2	HQKHYB2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	H1NHYB2	H1NHYB2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	C2NHYB2	C2NHYB2	08/18/16
1 (	COMPUTER- LAPTOP - REFRESH	GTLHYB2	GTLHYB2	08/18/16
1 (	COMPUTER- DESKTOP REFRESH	2T8PPD2	2T8PPD2	09/07/16
1 (	COMPUTER- DESKTOP REFRESH	2T5SPD2	2T5SPD2	09/07/16
1 (	COMPUTER- DESKTOP REFRESH	2TFPPD2	2TFPPD2	09/07/16
1 (	COMPUTER- DESKTOP REFRESH	2T3PPD2	2T3PPD2	09/07/16
1 (	COMPUTER- LAPTOP	CKMHZB2	CKMHZB2	09/09/16
1 (	COMPUTER- LAPTOP	46BW1C2	46BW1C2	09/27/16
1 (	COMPUTER- LAPTOP	4ZSS1C2	4ZSS1C2	09/27/16
1 (	COMPUTER- LAPTOP - REFRESH	5P4X4C2	5P4X4C2	12/06/16
1 (	COMPUTER- LAPTOP - REFRESH	1P4X4C2	1P4X4C2	12/06/16
1 (	COMPUTER- TABLET	1951367	DKWN903VDNQV	01/03/17
1 (	COMPUTER- LAPTOP	HKJJZD2	HKJJZD2	02/14/17
1 (	COMPUTER- TABLET	1952353	DMPT6230G5W1	02/21/17
1 (	COMPUTER- TABLET	1952364	DMPT6653G5W1	02/21/17
1 (	COMPUTER- LAPTOP - REFRESH	D3FF1F2	D3FF1F2	03/08/17
1	PROJECTOR- VIDEO	1954178	PD53D01091000	03/24/17
1 (	COMPUTER- TABLET	1954196	DLXSM395GHKJ	04/10/17
1	COMPUTER- LAPTOP	JHMY3F2	JHMY3F2	04/14/17
1	COMPUTER- LAPTOP	CJMY3F2	CJMY3F2	04/14/17
1	LEXMARK X954DHE-MULTIFUNCTION-COLOR-LED-	1952441	7558100415358	06/01/17
	COMPUTER- DESKTOP REFRESH	JBNCKH2	JBNCKH2	06/14/17
	COMPUTER- TABLET	1955956	GCGV89XXHLFD	09/08/17
	COMPUTER- LAPTOP REFRESH	86C9PJ2	86C9PJ2	09/19/17
	COMPUTER- LAPTOP REFRESH	F1D5PJ2	F1D5PJ2	09/28/17
	COMPUTER- TABLET	1957504	GCTV7BW2HLFD	10/23/17
	COMPUTER- TABLET	1956652	F9FV6CT6GHKJ	10/26/17
1	PROJECTOR- VIDEO	1960427	PDD2F0034101L	11/13/17
	COMPUTER- LAPTOP	8PL7SJ2	8PL7SJ2	11/30/17
	COMPUTER- TABLET	1958665	GCTVRMFXHLFD	01/11/18
	COMPUTER- LAPTOP	DY473L2	DY473L2	02/01/18
	COMPUTER- LAPTOP	J6473L2	J6473L2	02/01/18
	COMPUTER- LAPTOP	JY473L2	JY473L2	02/01/18
	PROJECTOR- VIDEO	1955877	PD33802923SU0	03/05/18
	COMPUTER- DESKTOP	77GCYV1	77GCYV1	03/05/18
	COMPUTER- LAPTOP	6ХКН9Н2	6XKH9H2	03/12/18
	COMPUTER- DESKTOP	4CWY8N2	4CWY8N2	03/26/18
	COMPUTER- TABLET	1958839	DMPJMRWNF183	04/11/18
	COMPUTER- DESKTOP	1960664	664JMN2	04/19/18

1	COMPUTER- DESKTOP	1960517	GL2H9N2	05/02/18
1	COMPUTER- LAPTOP TEACHER	1V88RN2	1V88RN2	05/16/18
1	COMPUTER- LAPTOP REFRESH	CHG5BL2	CHG5BL2	06/13/18
1	COMPUTER- LAPTOP REFRESH	GFRBCL2	GFRBCL2	06/18/18
1	COMPUTER- LAPTOP REFRESH	58LPCL2	58LPCL2	07/24/18
1	COMPUTER- LAPTOP	GK3NZN2	GK3NZN2	10/15/18
1	COMPUTER- LAPTOP	874DSQ2	874DSQ2	11/07/18
1	COMPUTER- LAPTOP	DTGK2P2	DTGK2P2	12/05/18
1	COMPUTER- LAPTOP	3RGK2P2	3RGK2P2	12/05/18
1	COMPUTER- LAPTOP	5TGK2P2	5TGK2P2	12/05/18
1	COMPUTER- LAPTOP	BTGK2P2	BTGK2P2	12/05/18
1	COMPUTER- LAPTOP	CSGK2P2	CSGK2P2	12/05/18
1	COMPUTER- TABLET	1962245	F9FXT7KQGHKJ	02/14/19
1	COMPUTER- LAPTOP	1967058	C02YNB3VJK78	05/23/19
1	COMPUTER- TEACHER LAPTOP - REFRESH	8WXKMV2	8WXKMV2	06/10/19
1	COMPUTER- TEACHER LAPTOP - REFRESH	9RNTMV2	9RNTMV2	06/10/19
1	COMPUTER- TEACHER LAPTOP - REFRESH	B7T7PV2	B7T7PV2	06/10/19
1	COMPUTER- TEACHER LAPTOP - REFRESH	H1F0PV2	H1F0PV2	06/10/19
1	COMPUTER- TABLET	1968120	GG7Z4KDAJF8J	09/04/19
1	COMPUTER- TABLET	1968139	GG7Z49BCJF8J	09/04/19
1	COMPUTER- TABLET	1968143	GG7Z48PRJF8J	09/04/19
1	COMPUTER- TABLET	1968280	DMPZ504YMF3M	11/18/19
1	COMPUTER- TABLET	1971415	F9FC145LMF3Q	03/02/20
1	COMPUTER- DESKTOP	CD1RR33	CD1RR33	06/22/20
1	COMPUTER- DESKTOP REFRESH	7FR4S33	7FR4S33	07/27/20
1	COMPUTER- LAPTOP	1976667	5CD016BZ04	08/27/20
1	COMPUTER- LAPTOP	1976686	5CD016C0HJ	08/27/20
1	COMPUTER- LAPTOP	1976690	5CD016BZNB	08/27/20
1	COMPUTER- LAPTOP	1976849	5CD0168354	08/27/20
1	COMPUTER- LAPTOP	1976860	5CD0165FKQ	08/27/20
1	COMPUTER- LAPTOP	1976922	5CD016831S	08/27/20
1	COMPUTER- LAPTOP	1976983	5CD016BZ0N	08/27/20
1	COMPUTER- LAPTOP	1977194	5CD016BYYX	08/27/20
1	COMPUTER- LAPTOP	1977227	5CD016BXGM	08/27/20
1	COMPUTER- LAPTOP	1977231	5CD016BXDM	08/27/20
1	COMPUTER- LAPTOP	1978766	3VVK9FCN900657	10/01/20
1	COMPUTER- LAPTOP	1978792	3VVK9FCN900644	10/01/20
1	COMPUTER- LAPTOP	1979571	3VVK9FCN903463	10/01/20
1	COMPUTER- LAPTOP	1979549	3VVK9FCN903496	10/01/20
1	COMPUTER- LAPTOP	1979335	3VVK9FCN900572	10/01/20
1	COMPUTER- LAPTOP	1979325	3VVK9FCN901046	10/01/20
1	COMPUTER- LAPTOP	1978642	3VVK9FCN903244	10/01/20
1	COMPUTER- LAPTOP	1979049	3VVK9FCN900819	10/01/20
	TOTAL TECHNOLOGY - 1363			

#### May 2021 Inventoried Surplus Picked Up and Verified 04/28/21 thru 05/17/21

#### TOTAL ASSETS

#### MAINTENANCE

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	BUFFING MACHINE- HIGH SPEED	1610113	1507055	09/01/01
1	BUFFING MACHINE-HIGH SPEED	1903673	900353-610543103	11/16/11
	TOTAL MAINTENANCE - 2			

#### TRANSPORTATION/FLEET

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	BUS-MINI	GV84233	1HVBBABL9VH469073	06/01/97
1	0410-FLEET	GV35858	1HVBJABN6XA087910	10/01/98
1	BUS- 72 PASSENGER	GV13651	1HVBJABN4XA021579	05/01/99
1	BUS- 72 PASSENGER	GV13879	1HVBJABN7XA021589	05/01/99
1	BUS- 72 PASSENGER	GV81517	1HVBJABN7YA928229	03/01/00
1	BUS- 72 PASSENGER	GV13714	1HVBJABN7YA928232	03/01/00
1	BUS- 72 PASSENGER	GV13719	1HVBJABN6YA928254	03/01/00
1	0410-FLEET	GV13726	1HVBJABN0YA928279	03/01/00
1	0410-FLEET	GV84278	1HVBJABN1YA928291	03/01/00
1	BUS- 72 PASSENGER	GV35755	1HVBJABN4YA928298	03/01/00
1	BUS- 72 PASSENGER	GV13736	1HVBJABN1YA928307	03/01/00
1	BUS- 72 PASSENGER	GV04165	4DRBWAFN07A386130	06/21/06
1	0410-FLEET	GV04182	4DRBWAFN87A386134	06/21/06
1	BUS- 72 PASSENGER	GV04186	4DRBWAFN57A386138	06/21/06
1	BUS-35/36 PASSENGER	GV04236	4DRBUAFN27B409875	08/09/06
1	BUS- 72 PASSENGER	GV04407	4DRBWAFN07A462087	12/19/06
1	BUS- 72 PASSENGER	GV04403	4DRBWAFN27A462091	12/19/06
	TOTAL TRANSPORTATION/FLEET - 17			

Date	Item GOVDEALS.COM	Gi	ross Sales Price	Actu	al Revenue
10/26/2020	ACTIVITY TABLES	\$	45.84	\$	38.00
10/26/2020	CUSTODIAL MACHINES	\$	692.90	•	633.75
10/26/2020	ACTIVITY TABLES	\$	138.58	\$	125.00
10/26/2020	CAFÉ TABLES	\$	37.31	\$	30.00
10/26/2020	CUSTODIAL MACHINES	\$	2,265.25	\$	2,071.88
10/26/2020	CUSTODIAL MACHINES	\$	1,630.98	\$	1,491.75
10/26/2020	CAFÉ TABLES	\$	37.31	\$	30.00
10/26/2020	CUSTODIAL MACHINES	\$	2,276.98	\$	2,082.60
10/26/2020	CAFÉ TABLES	\$	26.65	\$	20.00
10/26/2020	ACTIVITY TABLES	\$	57.56	\$	49.00
11/4/2020	CUSTODIAL MACHINES	\$	1,225.00	\$	1,194.38
11/10/2020	SCIENCE TABLES	\$	42.64	\$	35.00
11/10/2020	ACTIVITY TABLES	\$	170.56	\$	155.00
11/10/2020	CAFÉ TABLES	\$	44.77	\$	37.00
11/12/2020	CUSTODIAL MACHINES	\$	1,630.00	\$	1,589.25
12/15/2020	ICE MACHINES	\$	1,838.85	\$	1,681.88
12/15/2020	KIND TABLES & CHAIRS	\$	106.60	\$	95.00
12/15/2020	POTTER'S WHEEL	\$	245.18	\$	224.25
12/15/2020	SENTRY SAFE	\$	81.02	\$	71.00
12/15/2020	TRIPODS	\$	2,159.72	\$	1,975.35
12/15/2020	KIND FURN	\$	287.82	\$	263.25
12/15/2020	KIND FURN	\$	202.54	\$	185.00
12/15/2020	KIND FURN	\$	266.50	\$	243.75
12/15/2020	KIND FURN	\$	319.80	\$	292.50
12/15/2020	KIND FURN	\$	319.80	\$	292.50
1/13/2021	BUFFALO CHOPPERS	\$	1,390.06	\$	1,271.40
1/13/2021	FREEZER	\$	1,305.85	\$	1,194.38
1/13/2021	SPOTLIGHT	\$	138.58	\$	125.00
1/13/2021	CUSTODIAL MACHINES	\$	1,604.33	\$	1,467.38
1/13/2021	CUSTODIAL MACHINES	\$	341.12	\$	312.00
1/13/2021	COPIERS	\$	2,158.65	\$	1,974.38
1/13/2021	CUSTODIAL MACHINES	\$	1,758.90	\$	1,608.75
1/13/2021	DIGITAL PIANOS	\$	361.00	\$	351.98
1/13/2021	CHAIRS	\$	1,039.35	\$	950.63
1/13/2021	KILN	\$	245.18	\$	224.25
1/13/2021	KILNS	\$	330.46	\$	302.25
1/13/2021	POTTER'S WHEELS	\$	1,385.80	\$	1,267.50
1/13/2021	POTTER'S WHEELS	\$	1,263.21	\$	1,155.38
1/13/2021	LAMINATORS	\$	351.78	\$	321.75
1/13/2021	SPOTLIGHTS	\$	215.33	\$	196.95
1/13/2021	YAMAHA PIANOS	\$	409.00	\$	398.78
2/2/2021	HOT FOOD COUNTER	\$	42.64	\$	35.00
2/2/2021	STEAM KETTLE	\$	1,725.00	\$	1,681.88
2/2/2021	REFRIGERATOR	\$	266.50	\$	243.75
2/2/2021	STERILIZERS	\$	538.33	\$	492.38
2/2/2021	SCIENCE TABLES	\$	34.11	\$	27.00

		G	ross Sales		
Date	Item GOVDEALS.COM		Price		tual Revenue
2/2/2021	GYMNASTIC EQUIP	\$	341.12	\$	312.00
2/2/2021	STUDENT CHAIRS	\$	246.25	\$	225.23
2/2/2021	FORKLIFT	\$	373.10	\$	341.25
2/9/2021	WORK TABLES	\$	548.99	\$	502.13
2/22/2021	MILK COOLERS	\$	109.80	\$	98.00
2/22/2021	PRINTER	\$	408.00	\$	397.80
4/14/2021	TRACTOR/BUSH HOG	\$	8,602.26	\$	8,387.20
4/14/2021	TRACTOR/BUSH HOG	\$	8,602.26	\$	8,387.20
4/14/2021	TYPHOON DRONE	\$	1,092.65	\$	999.38
5/7/2021	BURNISHER & FLOOR DRYER	\$	73.55	\$	64.00
5/7/2021	BURNISHER	\$	41.57	\$	34.00
5/7/2021	VISION SCREENERS	\$	191.88	\$	175.00
5/11/2021	CUSTODIAL MACHINES	\$	37.31	\$	30.00
5/11/2021	SCRUBBER	\$	61.30	\$	52.50
Subtotal Online	Sales	\$	53,785.38	\$	50,515.55
Auction/Misc					
7/6/2020	SA RECYCLING	\$	103.68	\$	103.68
7/6/2020	SA RECYCLING	\$	102.40	\$	102.40
7/6/2020	SA RECYCLING	\$	60.40	\$	60.40
7/14/2020	PREMIER SURPLUS	\$	1,319.00	\$	1,319.00
7/14/2020	PREMIER SURPLUS	\$	820.50	\$	820.50
7/14/2020	SA RECYCLING	\$	137.60	\$	137.60
7/14/2020	SA RECYCLING	\$	769.10	\$	769.10
7/23/2020	SA RECYCLING	\$	676.60	\$	676.60
7/29/2020	PREMIER SURPLUS	\$	4,273.50	\$	4,273.50
7/29/2020	PREMIER SURPLUS	\$	1,205.00	\$	1,205.00
8/4/2020	SA RECYCLING	\$	501.10	\$	501.10
8/4/2020	SA RECYCLING	\$	172.80	\$	172.80
8/4/2020	CW AUSTIN	\$	82.73	\$	82.73
8/18/2020	SA RECYCLING	\$	166.05	\$	166.05
8/18/2020	SA RECYCLING	\$	381.50	\$	381.51
8/18/2020	PREMIER SURPLUS	\$	10,532.04	Ŧ	10,532.04
8/26/2020	SA RECYCLING	\$	407.00	\$	407.00
8/26/2020	SA RECYCLING	\$	199.00	\$	199.00
9/17/2020	PREMIER SURPLUS	\$	7,153.15	\$	7,153.15
9/17/2020	CW AUSTIN	\$	31.64	\$	31.64
9/17/2020	SA RECYCLING	\$	283.20	\$	283.20
9/17/2020	SA RECYCLING	\$	170.10	\$	170.10
9/17/2020	SARECYCLING	\$	198.90	\$	198.90
9/17/2020	SA RECYCLING	\$	169.00	\$	169.00
9/24/2020	PREMIER SURPLUS	\$	6,745.85	\$	6,745.85
9/30/2020	SA RECYCLING	\$	177.10	\$	177.10
10/5/2020	SA RECYCLING	\$	194.15	\$	194.15
10/5/2020	SA RECYCLING	\$	196.90	\$	196.90
10/5/2020	SA RECYCLING	\$	175.45	\$	175.45
10/12/2020	SA RECYCLING	\$	214.50	\$	214.50

		G	ross Sales	
Date	Item GOVDEALS.COM		Price	tual Revenue
10/21/2020	CW AUSTIN	\$	89.06	\$ 89.06
10/21/2020	SA RECYCLING	\$	211.20	\$ 211.20
10/21/2020	SA RECYCLING	\$	521.40	\$ 521.40
10/21/2020	SA RECYCLING	\$	176.55	\$ 176.55
10/30/2020	PREMIER SURPLUS	\$	14,162.90	\$ 14,162.90
10/30/2020	CW AUSTIN	\$	91.54	\$ 91.54
11/4/2020	SA RECYCLING	\$	359.70	\$ 359.70
11/4/2020	SA RECYCLING (FLEET)	\$	1,593.90	\$ 1,593.90
11/9/2020	SA RECYCLING	\$	220.55	\$ 220.55
11/9/2020	PREMIER SURPLUS	\$	7,937.50	\$ 7,937.50
11/10/2020	CURTIS EVANS	\$	300.00	\$ 300.00
11/12/2020	SA RECYCLING	\$	126.50	\$ 126.50
11/12/2020	SA RECYCLING (WIRE/CABLE)	\$	738.50	\$ 738.50
11/16/2020	SA RECYCLING (FLEET)	\$	1,064.40	\$ 1,064.40
11/16/2020	SA RECYCLING	\$	210.65	\$ 210.65
11/16/2020	SA RECYCLING (FLEET)	\$	557.40	\$ 557.40
11/20/2020	PREMIER SURPLUS	\$	1,692.50	\$ 1,692.50
12/2/2020	SA RECYCLING	\$	304.92	\$ 304.92
12/2/2020	CW AUSTIN	\$	44.72	\$ 44.72
12/9/2020	SA RECYCLING	\$	214.24	\$ 214.24
12/9/2020	KEVIN LONG	\$	10.00	\$ 10.00
12/17/2020	PREMIER SURPLUS	\$	14,093.35	\$ 14,093.35
1/6/2021	SA RECYCLING (FLEET)	\$	1,590.60	\$ 1,590.60
1/6/2021	SA RECYCLING (FLEET)	\$	2,083.20	\$ 2,083.20
1/6/2021	SA RECYCLING (FLEET)	\$	1,426.80	\$ 1,426.80
1/6/2021	SA RECYCLING (FLEET)	\$	1,053.00	\$ 1,053.00
1/6/2021	SA RECYCLING (FLEET)	\$	2,161.80	\$ 2,161.80
1/13/2021	PREMIER SURPLUS	\$	1,599.00	\$ 1,599.00
1/13/2021	PREMIER SURPLUS	\$	1,679.00	\$ 1,679.00
1/13/2021	CW AUSTIN	\$	171.81	\$ 171.81
1/20/2021	SA RECYCLING (FLEET)	\$	1,477.20	\$ 1,477.20
1/20/2021	SA RECYCLING	\$	31.20	\$ 31.20
1/25/2021	PREMIER SURPLUS	\$	6,252.95	\$ 6,252.95
2/2/2021	LEGACIES 20/21 SERIES	\$	735.00	\$ 735.00
2/9/2021	LEGACIES 20/21 SERIES	\$	245.00	\$ 245.00
2/17/2021	SA RECYCLING	\$	260.65	\$ 260.65
2/19/2021	TIM JORDAN	\$	25.00	\$ 25.00
2/19/2021	NORTH COBB CHRISTIAN	\$	110.00	\$ 110.00
2/19/2021	KATHERINE JENKINS	\$	20.00	\$ 20.00
2/22/2021	TOM ARNOLD	\$	20.00	\$ 20.00
2/22/2021	JANET COLE	\$	40.00	\$ 40.00
2/23/2021	SA RECYCLING	\$	633.40	\$ 633.40
2/24/2021	PREMIER SURPLUS	\$	24,325.25	\$ 24,325.25
3/2/2021	CW AUSTIN	\$	102.68	\$ 102.68
3/2/2021	LEGACIES 20/21 SERIES	\$	300.00	\$ 300.00
3/2/2021	LEGACIES 20/21 SERIES	\$	5.00	\$ 5.00

		G	ross Sales		
Date	Item GOVDEALS.COM		Price	Ac	tual Revenue
3/2/2021	MIKE ROLFE	\$	60.00	\$	60.00
3/9/2021	CW AUSTIN	\$	40.75	\$	40.75
3/9/2021	JOE COLE	\$	20.00	\$	20.00
3/9/2021	NORTH COBB CHRISTIAN	\$	25.00	\$	25.00
3/9/2021	MT. PARAN	\$	25.00	\$	25.00
3/22/2021	SA RECYCLING	\$	263.90	\$	263.90
4/1/2021	CW AUSTIN	\$	46.91	\$	46.91
4/14/2021	SA RECYCLING	\$	439.60	\$	439.60
4/14/2021	BRANDON LEDBETTER	\$	75.00	\$	75.00
4/14/2021	MILLENNIUM PALLETS	\$	180.00	\$	180.00
4/22/2021	SA RECYCLING	\$	286.50	\$	286.50
4/29/2021	PREMIER SURPLUS	\$	548.50	\$	548.50
4/29/2021	PAULA LEE	\$	100.00	\$	100.00
4/29/2021	COPART	\$	4,324.50	\$	4,324.50
4/29/2021	COPART	\$	3,393.81	\$	3,393.81
5/7/2021	CW AUSTIN	\$	65.82	\$	65.82
5/7/2021	SA RECYCLING	\$	610.50	\$	610.50
5/7/2021	COPART	\$	6,239.00	\$	6,239.00
5/7/2021	COPART	\$	1,286.00	\$	1,286.00
5/7/2021	STEPHEN COCHRAN	\$	40.00	\$	40.00
5/7/2021	TIM JORDAN	\$	30.00	\$	30.00
5/11/2021	COPART	\$	3,172.00	\$	3,172.00
5/17/2021	SA RECYCLING	\$	249.75	\$	249.75
5/17/2021	PAUL GRIMM	\$	120.00	\$	120.00
<b>Total All Surplu</b>	s Sales	\$ 2	204,117.88	\$	200,848.06

# Surplus Furniture and Equipment for Auction or Disposal as of 05/17/2021

#	Description	Qty	Unit	Explanation					
1	Misc Furniture	900	ea	Damaged/Obsolete - reviewed by Warehouse Staff					
2	Non-Inventoried Misc Equipment	50	pallets	Damaged/Obsolete - reviewed by Warehouse Staff					
3	Non-Inventoried FNS Equipment	10	pallets	DamagedObsolete - reviewed by FNS					
4	Inventoried Technology**	1363	ea	Damaged/Obsolete - reviewed by Technology Dept					
5	Inventoried Maintenance**	2	ea	DamagedObsolete - reviewed by Maintenance					
6	Inventoried Athletics	20	ea	DamagedObsolete - reviewed by Athletics					
7	Inventoried Food and Nutrition**	7	ea	DamagedObsolete - reviewed by FNS					
8	Textbooks/Media Center Books	120	pallets	Off Adoption/Obsolete - reviewed by T&L					
9	Misc Instructional Tech	0	ea	Damaged/Obsolete - reviewed by Technology Dept					
10	Transportation/Fleet	17	ea	Damaged/Obsolete - reviewed by Fleet Maintenance					

\*\* Detail on file in the Superintendent's office

## **TOPIC:**

**AGENDA ITEM #2** – Recommendation for Approval of a Temporary Construction Easement and a Permanent Utility Easement with the City of Acworth at McCall Primary School

#### **BACKGROUND/RATIONALE:**

The City of Acworth will be doing roadway improvements on Dallas Street. They are requesting a Construction Easement of approximately 2365 sq. ft. and a permanent utility easement of approximately 1758 sq. ft. once construction is complete.

#### **SUPERINTENDENT'S RECOMMENDATION:**

Approve the recommendation for the City of Acworth request for a temporary Construction Easement and a Permanent Utility Easement.

#### COST:

No cost

#### DATA SOURCE:

Marc Smith Nick Parker Board Attorney



# **McCall Primary Easement**





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### **TOPIC:**

AGENDA ITEM #3 – Recommendation for Approval of Two Sewer Easements with Cobb County Water at Brumby Elementary School

#### **BACKGROUND/RATIONALE:**

Cobb County Water is requesting two proposed sewer easements for the purpose of maintaining sanitary sewer infrastructure serving Brumby Elementary. 1) Grant of an on-site easement to Cobb County Water 2) Transferring of an existing easement, adjacent to the school, to Cobb County Water.

#### **SUPER INTENDENT'S RECOMMENDATION:**

Approve the recommendation for Cobb County Water request for an onsite permanent sewer easement and the transfer of an existing easement.

COST: No cost

#### DATA SOURCE:

Marc Smith Nick Parker Board Attorney



Permanent Sanitary Sewer and Temporary Construction Easements Brumby / East Cobb Replacement Schools





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THIS MAP IS NOT TO BE USED FOR NAVIGATION

## **TOPIC:**

AGENDA ITEM #4 – Recommendation for Approval to Construct the Cobb Online Learning Academy on the Third Floor at Cobb Horizon High School

#### **BACKGROUND/RATIONALE:**

Because of the district's commitment to online learning for Cobb students, it is necessary to construct the Cobb Online Learning Academy to accommodate this growing online learning environment.

#### **Cobb Horizon High School Relocation:**

Bid # Awarded Bidder: Recommended Award Amount: Budgeted: Account Charge Code: RFP B2102 Ward Humphrey, Inc. \$486,768.00 <u>Yes</u> – SPLOST V S5A006HZNH -245BLDG

#### **SUPERINTENDENT'S RECOMMENDATION:**

Approve additional renovations at Cobb Horizon High School to accommodate the Cobb Online Learning Academy for the start of the next school year and authorize the Superintendent to execute the contract.

#### **DATA SOURCES:**

Marc Smith Nick Parker

#### TOPIC:

**AGENDA ITEM #5** – Recommendation for Approval of the Learning Resources Acquisitions for K-12 Health and Physical Education

#### **BACKGROUND/RATIONALE:**

The learning resources acquisition for the Cobb County School District for the 2020-2021 year addresses the content areas of K-12 Health and Physical Education. The procedures followed in the review comply with Cobb County Board Administrative Rule IFAA-R – Instructional Resources Selection and Acquisition. The review committee conducted an extensive review of materials from May 2019 through March 2021. Committee members were asked to carefully select instructional resources that would support increased student learning and performance. Resources under consideration for K-12 Health and Physical Education were available for system-wide and public review from September 12, 2019 – March 31, 2020. A second public review will be held from May 3 through May 14, 2021. Per Board policy, the Health Advisory Committee met to review Human Growth and Sex Education materials on April 16, 2021, and April 23, 2021.

The review committee methodically evaluated the instructional materials under consideration to ensure a strong correlation to the Cobb Teaching and Learning Standards, engagement strategies, and balanced instruction. Continued evaluations explored the depth of instructional content and practices, application with students, as well as support for differentiation of instructional strategies to meet the varying needs of learners.

Acquisition of the recommended K-12 Health and Physical Education learning resources is essential for high-quality teaching and learning in Cobb. These materials directly align to balanced instruction and support mastery of the standards at a high level of inquiry. The selected resources prompt students to obtain, evaluate, and communicate connections to their lives and the world around them and encourage the use of reading and comprehension strategies for analysis, synthesis, and evaluation.

#### COST:

 Estimated total cost:
 \$282,714

 Total SPLOST V Planning Estimate:
 \$300,000

 Budgeted:
 SPLOST #S5T017

 Account Charge Code(s):
 0318-xxxx-40000-9990-0000-00000-xx-664120-00000 (non-depreciable)

 0318-xxxx-40000-9990-0000-00000-xx-664110-00000 (depreciable)

#### **SUPERINTENDENT'S RECOMMENDATION:**

Approve the recommended acquisition of the K-12 Health and Physical Education materials.

#### **DATA SOURCES:**

Jennifer Lawson Kelly Metcalfe Janell McClure

# TOPIC:

AGENDA ITEM #6 – Recommendation for Approval of Loan for Band Uniforms for South Cobb High School

#### **BACKGROUND/RATIONALE:**

In accordance with Board Policy DI, Accounting and Reporting, a program is available for assisting high schools with the purchase of band uniforms. South Cobb High School has requested a \$50,000 loan to be repaid over the next five school years.

#### **SUPERINTENDENT'S RECOMMENDATION:**

Approve the loan as requested for South Cobb High School band uniforms.

#### COST:

The Cost to be: \$50,000.00 Account Charge code: 0100-0000-0000-0000-0000-00-101600-00000 Budgeted: N/A

#### **DATA SOURCES:**

Brad Johnson Sherri Hill Christian Suttle T.J. Perry

## **TOPIC: AGENDA ITEM #7** – Recommendation for Adoption of the FY2022 Budget

#### **BACKGROUND/RATIONALE:**

## FY2022 Budget

Administration has conducted work sessions and meetings to review the budget with the public and the Board. The Board tentatively approved the FY2022 budget on April 22, 2021. Two public forums were held on May 20, 2021 at 6:30 PM and on June 10, 2021 at 6:30 PM for public input on the FY2022 budget. The budget submitted is summarized below:

	General Fund	Other Funds	All Funds
FY2022 Proposed Budget			
Revenue	\$ 1,184,060,854	\$ 277,140,597	\$ 1,461,201,451
Expenditures	\$ 1,235,857,199	\$ 290,369,060	\$ 1,526,226,259

## **SUPERINTENDENT'S RECOMMENDATION:**

Approve the FY2022 budget.

#### COST:

As included in the budget.

#### **DATA SOURCES:**

Chris Ragsdale Brad Johnson Mandy Wissing David Baker **GREEN font indicates content recommended by Human Resources ORANGE** font indicates content recommended by Nelson Mullins **BROWN font indicated conforming/editorial changes** 



# **DISTRICT ADMINISTRATIVE RULE**

GAGC-R Employee Ethics

12/14/18 x/x/21

#### **RATIONALE/OBJECTIVE:** 1

The Cobb County School District (District) expects its employees to protect the health, safety and general welfare of students and fellow employees. The District seeks to ensure the citizens of Cobb County a degree of accountability within the education profession and to help define unethical conduct justifying disciplinary action.

## **RULE:**

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#### A. CODE OF ETHICS: 10

The District recognizes teaching as a profession and adopts the Code of Ethics for Educators (Code) promulgated by the Georgia Professional Standards Commission.

#### 1. Certified Employees:

The District recognizes that the Code sets appropriate standards for certified employees, and the District expects adherence to the Code by all certified employees.

#### 2. Classified Employees:

The District recognizes that the Code also sets appropriate standards for classified employees and the District expects adherence to the Code by all classified employees.

#### 20 **B. GENERAL PROVISIONS:** 21

#### 1. Notification:

a. Employees shall notify Internal Audit of fraud or other prohibited actions as provided in Administrative Rule DIE-R (Fraud Prevention).

#### 2. **b. Self-reporting:**

a. (1) Arrest:

All employees of the District are required to notify their immediate supervisor and the Employee Relations office by the end of the next business day following their arrest. The term ARREST shall include physical arrest by law enforcement and/or any charges filed against the employee not resulting in a physical arrest.

b. (2) Driver's License/Traffic Citations:

Any employee that operates a District vehicle is required to notify his/her immediate supervisor and the Employee Relations office at the beginning of the next business day following either of the following events:

- (1) (a) The employee receives a traffic citation; or
  - (2) (b) The employee's driver's license is suspended, restricted or revoked for any reason, whether the incident resulting in the suspension, restriction or revocation occurred on personal time or during work hours.

#### 3. 2. Conflict of Interest:

District employees are public employees. As such, they have the responsibility to uphold the public trust and to refrain from using their positions for private benefit.

Therefore, the following provisions apply to all employees:

#### a. Disclosure:

Administrative Rule GAG-R (Staff Conflict of Interest) contains specific, annual reporting requirements for all employees.

### b. Solicitation:

46 47 48 49 50		endor with s (2) The p	oliciting of sales or services, the advertisement of products, or the rsement of one product over another by District employees in their relations students, parents/guardians or employees is prohibited. provisions of Administrative Rule KJ-R (Advertising in the Schools) apply to byees as well as other persons, firms, corporations, or businesses.
51		c. Persona	
52		Employee	es shall refrain from the exploitation of relationships with students, colleagues,
53			s, parents, school patrons, businesses or Board of Education members for
54			gain or private advantage.
55	4.	Media Com	munications:
56		In some ins	stances, a District employee's interaction with media may wrongly
57		appear to r	epresent a District policy or opinion, may contain inaccurate
58		informatior	n, or may wrongly appear to be on behalf of the District. For these
59		<u>reasons, en</u>	nployees should coordinate any such activity through the District's
60			itions Office and clarify with the media outlet that the employee is
61			the personal capacity and not as a representative authorized to
62			ehalf of the District or Board of Education.
63	5.	<del>3.</del> Job Requ	
64			hall fulfill the primary function and all requirements as stated in their job
65			Administrative Rule GBB-R [Professional Personnel Positions]) and as assigned
66		by their imm	iediate supervisor.
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69 70	Deslars		
70 71		11ed an Administi 1: 3/14/07; 8/8/0	rative Rule: 9/1/04 7: 1/18/12
72			/19/12 (Previously coded as Administrative Rule GBEA)
73	Revised	: 8/20/12; 4/22/	16; 12/14/18 <mark>: x/x/21</mark>
74 75		eference	
76	5	A. 20-2-984.1	PSC-Adoption of standards of performance and a code of ethics
77		. 20-2-989.20	Grade Integrity
78	0.C.G.A	. 20-2-207	Online course on educator ethics

79 O.C.G.A. 20-2-982 Georgia Professional Standards Act - purpose

GREEN font indicates content recommended by Human Resources BROWN font indicates conforming/editorial changes. BLUE font indicates content recommended in accordance with HB146 ORANGE font indicates content recommended by Nelson Mullins



# **DISTRICT ADMINISTRATIVE RULE**

## **GARH-R** Leaves and Absences

<del>5/24/19</del> <u>x/x/21</u>

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#### 1 **RATIONALE/OBJECTIVE:**

On occasion, Cobb County School District (District) employees will need to be absent from work due to legitimate reasons. This rule is established to guide employees in the proper actions necessary when absent.

#### **GENERAL PROVISIONS:**

- 1. Daily attendance and punctuality are performance expectations for all employees and are included in each job description as a primary responsibility.
- In the event that absence is necessary, employees are responsible for contacting their supervisor prior to the start of the workday. The specific call in the protocol for each school or department will be discussed and provided in writing to all employees.
- 3. Employees are expected to call in for each day of absence unless they are otherwise notified by their supervisor, or unless they are placed on an approved leave of absence.
- 4. Sick Leave is provided under state law to provide pay during absences related to medical issues for the employee or immediate family member, as well as for certain other absences.
- 5. Leaves of Absence may be approved for extended periods of absence that are required for medical or certain other reasons.

#### I. AVAILABLE LEAVE

#### 24 A. SICK LEAVE:

#### 1. Accrual and Use of Sick Leave:

- a. Sick leave is accrued at 1 ¼ days per working month, provided that at least half the scheduled workdays of the month are worked.
- b. New employees who do not transfer any sick leave time to the district will be advanced five (5) days of leave. Due to this advance, the new employee earns no additional leave until the end of the fourth month of service.
- c. Any new employee who has previously worked at another Georgia school district may transfer up to 45 days of unused sick leave to District with verified documentation from the previous district when such documentation is provided within the first 90 days of employment.
- d. Terminated employees do not earn sick leave for the final month unless they work all the scheduled days of the month.
- e. The maximum accrual is 120 days of sick leave.
- f. Employees are not paid for unused sick leave when they separate from employment.
- g. Unused sick leave will lapse when an employee separates from employment with the district unless the employee is re-employed within 12 months. However, if the employee's work schedule was less than 12 months, s/he will regain the sick leave if s/he returns to employment by the beginning of the work calendar following 12 months. (For example: The employee separated at the end of school in May; returns at the beginning of school in August 15 months later.)
  - h. Employees in positions that are paid on an hourly basis may take sick leave in ¼-hour increments. All other employees may take sick leave in ¼-day increments.

i. The Report of Absence form (FS 348) should be used to report absences due to personal or family illness or injury. This form should be completed and submitted to the employee's supervisor as soon as the absence is anticipated, or as soon as practical in the case of an unforeseen emergency.

## 2. Use of Sick Leave for Personal or Family Illness:

- a. Personal illness is defined as an illness or injury of the employee or exposure of the employee to a contagious disease which would endanger other persons if the employee were on the job.
- b. Family illness is defined as an illness or injury of any member of the employee's immediate family.
- c. For purposes of this section, "immediate family" includes the employee's spouse, child, grandchild, grandparent, parent, the in-law and step equivalents of same, or any dependents as shown in the employee's most recent tax return.

#### d. Provisions:

- (1) The employee is responsible for notifying the principal/supervisor immediately and for each successive day of absence as required by the principal/supervisor.
- (2) Employees whose jobs require a substitute must take appropriate action to secure a substitute through the district's automated contact system.
- (3) Absences which continue for ten or more consecutive workdays must be documented as a Leave of Absence under the FMLA as noted in Administrative Regulation GBRIG-R. It is the employee's responsibility to contact the Employment Office for forms and information.
- (4) During any absence for personal illness, available leave must be used for the first 60 consecutive days of illness or disability which is considered to be the period of FMLA eligibility. Employees who have additionally available leave beyond the 60 days may continue the leave of absence until all available leave has been used.
- (5) Employees are expected to return to work on the first workday after the physician determines that no medical disability exist.

#### 3. Use of Sick Leave when Adopting a Child:

The district allows the use of up to 30 days of sick leave when an employee qualifies for leave under the Family and Medical Leave Act due to the adoption of a minor child. In cases where both parents are employed by the district, the combined amount of sick leave for the adoption is limited to 30 days. See Administrative Regulation GBRIG-R for details of applying for leave, required documentation, etc.

#### 4. Required Documentation for the Use of Sick Leave:

The District may require a physician's statement attesting that the employee was absent due to illness if the employee is absent:

- a. Five (5) or more consecutive work days within a school year;
- b. Seven (7) or more non-consecutive workdays within a school year; or
- c. On a series of workdays that appear to occur in a pattern, such as a series of Monday and/or Friday absences; or
- d. Other such circumstances as the District believes necessitates a physician's statement.

When non-FMLA leave is taken, the District reserves the right to designate a physician, at the District's expense, to confirm the reason for an absence. The employee will have the right to participate in the selection of this physician to the extent that the employee can choose from a list of District approved physicians given to the employee. In the event of unusual circumstances, the employee may utilize the services of a mutually agreed upon physician approved by Human Resources.

#### 5. Donation of Sick Leave to Spouse:

Under specific circumstances, a district employee may donate up to ten (10) sick leave days to his/her spouse when that spouse is also a District employee. No other donations of sick leave are allowed by the district.

- a. Both spouses must be District employees and both must participate in the Catastrophic Illness Leave Bank.
  - b. The receiving spouse must have exhausted all available sick leave before being eligible for the donation from his/her spouse.
- 104 c. The receiving spouse must need the sick leave due to personal illness, maternity,
   105 family illness, or the death of a family member.

106d. The employee must be able to provide medical certification or other appropriate107documentation of the need if required.

### 108 6. Absence Due to Physical Violence:

Employees absent due to an injury resulting from physical violence by a student while the
employee is engaged in the performance of his/her duties shall not be charged with sick
leave for the first seven (7) work days of absence resulting from a single injury.
Immediate notification of the injury by the principal/supervisor to Human Resources/Risk
Management is required.

## 115 **B. PERSONAL LEAVE:**

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- Employees have Personal Leave which allows them to be absent with pay for up to three days per school year for any reason. The District allows employees with 15 or more years of service to be absent four days per school year.
- Personal Leave is deducted from available Sick Leave. If no Sick Leave is available,
   Personal Leave may not be taken.
- Employees are required to give as much advance notice as possible for Personal Leave.
   Requests for Personal Leave will be approved unless the day requested is considered a
   "critical needs" day at the school or work site and, therefore, attendance is crucial for
   effective operations. These days normally include pre- and post-planning, the initial and
   final work days of the semester, days immediately before and after a holiday break, and
   standardized testing dates. The Leadership and Learning Division will declare which days
   are district-wide Critical Days.
- a. Principals may declare school-specific Critical Days when faculty/staff attendance is
  deemed critical for the well-being of students, the academic success of the school, or in
  response to emergencies. Examples include, but are not limited, to:
  (1) Special events which create unstructured days for students (such as field days)
  - (1) Special events which create unstructured days for students (such as field days) and/or bring large numbers of parents/guardians or other non-employees into the building;
  - (2) State or District mandated testing; and
  - (3) School, regional or national disasters.
  - b. Principals/Supervisors may differentiate Critical Days for various employee groups such as certificated or classified.
  - c. School-specific critical days may not be declared in an effort to reduce the number of employee absences on days routinely characterized by high absenteeism, such as Mondays or Fridays.
    - d. Principals are to submit their non-emergency school-specific Critical Days to the appropriate Level Assistant Superintendent for approval. These days should be part of the annual plan for covering classes when substitutes are not available.
      - e. In emergency situations, principals should confer with the appropriate Level Assistant Superintendent prior to declaring a school-specific Critical Day.
    - f. When emergency situations arise, which necessitate an employee's absence for personal/professional reasons on district-wide or school-specific Critical Days, the Principal/Supervisor will approve or deny the request.
  - g. The Superintendent/Principal/Supervisor or designee may deny all requests for personal leave at any time that the actual or anticipated absences of a specific school/department/division on a given date reach 10% of the total staff.
- Requests for Personal Leave cannot be denied due to failure to disclose the reason for the absence.
- Absences due to religious observances on a scheduled workday are considered Personal
   Leave.

#### 157 **C. BEREAVEMENT:**

- 158 In the event of the death of a family member, employees may use up to five (5) days of 159 available Sick Leave for purposes related to the bereavement.
- For purposes of this section, "family member" includes the employee's spouse, children, mother, father, brother, sister, grandmother, grandfather, grandchildren, the in-law and step equivalents of same, and also any other relative living in the household of the employee for whom the employee is legally responsible.
- While the district is sensitive to these situations, employees are requested to take no more
   time off than is necessary for travel, funeral services, and related activities.

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  3. If more than five (5) days of absence is necessary due to the death of a family member –
  167 such as for extended travel or estate duties an extension may be requested for up to a
  168 total of 20 days. If days are not consecutive, the employee must make reasonable
  169 attempts to schedule the days to minimize the impact on their work and to avoid being
  170 absent on Critical Days.
- 4. In the event of a death of someone outside the family members defined above, the
  employee may use up to one (1) day of Sick Leave for purposes related to the
  bereavement as well as any remaining Personal Leave.
- 174 5. If no sick leave is available, the absence is unpaid.

# 175176 **D. OTHER ABSENCES:**

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## 1. Jury or Legal Service Duty:

- a. Employees will receive regular pay when absent due to a jury duty summons.
- b. Employees who are subpoenaed in a case arising out of their duties as a teacher will be allowed to be absent and will receive regular pay.
- c. Absences for jury or legal service duty will be excused and will not be used in any disciplinary process.

#### 2. Administrative Leave:

- During investigations or other situations, the district may direct that an employee remains off work. This administratively required leave will be paid at the employee's regular rate of pay.
- b. State law must be followed concerning administrative leave for certificated employees.

## 3. Professional Leave:

- a. Employees may attend work-related conferences, seminars or training sessions at the direction of their supervisor. Time away from the workplace to attend these events is considered professional leave and is paid as regular work time.
  - b. Employees who wish to attend conferences of their own choice would use Personal Leave as noted above.

#### 4. Extended Medical Leave For Employees Not Eligible for FMLA Paid Parental Leave: <u>Eligible full-time employees are eligible to request paid parental leave in</u> <u>accordance with O.C.G.A. § 45-20-17 and applicable Human Resources</u> <u>implementation guidelines.</u>

- a. For employees not eligible for a Leave of Absence under the FMLA, the district will allow a one-time leave due to a medical disability of the employee or immediate family member (as defined in Section I.A.2.c. above). Paid parental leave shall run concurrently with any other leave provided under federal law.
  - b. The allowable time off is limited to the period of disability as certified by the attending physician but no more than thirty (30) days. Documentation shall be required to establish the existence of a qualifying event in accordance with applicable Human Resources guidelines.
  - c. Principals or directors may choose to replace the employee during this absence if medical documentation indicates that the employee will not be able to return to work within 30 days.
  - d. At the conclusion of the thirty (30) day period, the employee will be required to either return to work, establish eligibility for approved leave, or resign his/her position.
  - e. Continued employee absence beyond the thirty (30) day period will be considered job abandonment (See Part II, Section B below).

#### 5. Short-term Military Leave:

- a. District employees are extended the right to short-term military leave of absence upon receipt of official notification of a call to active duty (includes National Guard, or Reserve, and Georgia State Defense Force). This leave is not a part of the employee's sick leave accrual.
- b. Upon receipt of official documentation, the employee shall be approved and granted up 218 to eighteen (18) days of paid leave. The total number of approved short-term military 219 220 leave days shall not exceed eighteen (18) days in any given federal fiscal year 221 (October – September). Each leave approval requires new leave orders (official 222 documentation and notification) to accompany the leave request. The employee will provide written documentation as to the duty being required, and the required dates of 223 224 duty should be submitted via submission of a completed Report of Absence Form. (FS 225 348).

#### 6. Family Medical Leave:

- See Administrative Rule GBRIG-R (Federal Family and Medical Leave Act).
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## 230 II. OTHER ISSUES RELATED TO ABSENCES

#### 232 A. MEDICAL DOCUMENTATION TO PERFORM (FITNESS FOR DUTY):

To ensure the safety of students, employees and co-workers, the District may require an employee returning from extended leave after the expiration of FMLA leave to gain physician's confirmation that s/he is physically and mentally able to perform essential functions of the employee's job as noted in the job description and further explained by the employee.

- The District may designate a physician to confirm the employee's ability to perform the
   job. This evaluation would be performed at district expense. The district will follow the
   determination of this physician.
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  24. At the district's discretion, employees may be required to remain off work until the results
  241 of the evaluation are available. In such event, the employee may use available sick leave
  242 or annual leave to pay for the time off work.
  - 3. In the event that the employee is determined to be "unfit for duty," the employee must present a full duty medical release from the treating physician for the condition causing that determination before he/she returns to work.

#### 247 **B. PERFORMANCE EXPECTATIONS:**

Employees who had been placed on a Remediation Plan or other type of performance
 improvement plan prior to the leave of absence will continue under the requirements of that
 plan following the leave of absence, even if in a new position and/or at a different school or
 department.

#### 254 III. PERFORMANCE DOCUMENTATION GUIDELINES:

#### 256 **A. GENERAL PROVISIONS:**

District supervisors are expected to monitor attendance and promote high attendance
 standards among their staff. Recognizing the health and welfare needs of our employees and
 their families and in conformance with applicable state and federal laws, the District provides
 designated categories of leave for which employees may seek approval when circumstances
 dictate:

- 1. Administrative Rule GBRIG-R (Federal Family and Medical Leave Act)
- 263 2. Administrative Rule GARH-R (Leaves and Absences)
- 264 3. Administrative Rule GARK-R (Vacations)

#### 266 **B. IMPLEMENTATION:**

267 Supervisors are expected to implement and enforce the District attendance rules in 268 accordance with the following provisions:

269 1. Ethics:270 Leave a

Leave approved for a designated purpose may not be used for any other purpose (Standard 4, Georgia Professional Standards Commission Code of Ethics). (See Administrative Rule GAGC-R [Employee Ethics])

#### 2. Approved Absences:

The following types of approved absences will not be counted against an employee's annual attendance evaluation:

- a. Administrative leave (see Part I, Section D.2. above).
- b. Bereavement leave (see Part I, Section C. above);
- c. FMLA: Leave granted under the Family Medical Leave Act (see Administrative Rule GBRIG-R [Federal Family and Medical Leave Act]);
- d. Jury duty (see Part I, Section E.1. above);
- e. Military leave (see Part I, Section E.5. above);
- 282 f <u>Paid Parental Leave (see Part I, Dection D.4. above);</u>
- 283 g. f. Professional leave (see Part I, Section E.3. above);
- h. g. Vacation leave (Administrative Rule GARK-R [Vacations]);

i. h. Worker's Compensation leave (Administrative Rule EGAA-R [Workers' Compensation]).

#### 3. Acceptable Absences:

Other than and in addition to the absences listed in Section 2 above, the following chart defines what may be considered a reasonable level of absence from the job:

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Employee's Annual Work Calendar	Number of Work Days*
178-187 days	6.5
188-192 days	7
193-207 days	7.5
208-237 days	8
238/258 days	9

292 \*Supervisors of hourly employees shall convert the above number of work days to 293 equivalent work hours.

#### 4. Unauthorized Absences:

- a. Absences for reasons other than those listed above, as well as absences without proper notification to management and absences after time has been denied or approved leave has expired, may be considered a violation of this Rule unless the absences are approved in advance by the Superintendent or designee.
  - b. Unauthorized absences may result in the deduction from the employee's pay of a full working day's pay for each day absent.
    - c. The District may require acceptable proof of the reason for an employee's absence when there is a question as to whether the absence is acceptable.
  - d. As permitted by federal and Georgia law, unauthorized absences may be deemed job abandonment. For classified employees, unauthorized absences and/or absences without notification which last three or more consecutive work days are deemed to be job abandonment and such abandonment will be considered a voluntary resignation of employment. For certified employees, such abandonment shall be considered grounds for termination.

#### 310 **C. GUIDELINES:**

1. Refer to Part I, (Available Leave) above for specific requirements regarding requesting, approval and required documentation of leave.

#### 2. Leave Category:

Employees may not change an absence to a different leave category after the absence has occurred unless approved by authorizing supervisor within the same pay period.

#### 3. Discipline:

#### a. Excessive Absences:

Absences in excess of the number of days identified in the above table within a fiscal year may result in corrective action consistent with progressive discipline (see Administrative Rule GBK-R). Supervisors should exercise discretion in the assignment of progressive discipline.

#### b. Tardiness:

- Unexcused tardiness may also result in corrective action consistent with progressive discipline (Administrative Rule GBK-R [Professional Personnel Suspension]). Supervisors should exercise discretion in the assignment of progressive discipline.
- 325 326
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- 328 Adopted: 8/10/77
- 329 330 Revised: 7/10/79; 7/1/81; 9/23/82; 5/26/83; 8/8/84; 2/13/86
- Reviewed: 6/19/86
- 331 Revised: 2/28/91; 6/27/91; 9/22/94; 6/9/04
- 332 Reclassified an Administrative Rule: 9/1/04
- 333 Revised: 10/13/04; 7/1/05; 11/14/07; 2/13/08; 6/11/08; 2/10/10; 3/10/10; 4/13/11; 9/14/11
- 334 Revised and recoded: 7/19/12 (Previously coded as Administrative Rules GCC and GBEBD)
- 335 Revised: 7/24/13; 1/31/14; 2/16/17; 5/5/17; 10/11/17; 7/1/18; 1/18/19; 5/24/19: x/x/xx 336

337 Legal Reference:

338 O.C.G.A. 20-2-853

339	O.C.G.A. 20-2-182	Program weights to reflect funds for payment of salaries and benefits
340	O.C.G.A. 20-2-850	Sick leave for teachers and other personnel
341	O.C.G.A. 20-2-852	Maternity leave
342	O.C.G.A. 20-2-870	Right to leave for jury duty or when subpoenaed
343	O.C.G.A. 21-2-404	Affording employees time off to vote
344	O.C.G.A. 34-1-3	Discrimination against employee for attending judicial proceeding in response to subpoena
345		prohibited
346	O.C.G.A. 38-2-279	Rights of public officers and employees absent on military duty
347	O.C.G.A. 45-20-30	Leave of absence for blood donation
348	O.C.G.A. 47-3-92	Absence from employment due to sick leave; TRS creditable service
349	<u>O.C.G.A. 45-20-17</u>	Paid Parental Leave
350	29 CFR Part 825	The Family and Medical Leave Act of 1993 - Regulations
351	29 USC 2601	Family and Medical Leave Act



#### **GARI-R** Employee Evaluation 7/1/18 7/1/21

#### **RATIONALE/OBJECTIVE:** 1

2 Employee evaluations seek to: 3

- Ensure high-quality instruction;
- Comply with state law, State Board of Education Rules, Cobb County Board of Education (Board) Policy, and Cobb County School District (District) Rules;
- Recognize outstanding performance;
- Provide opportunities for two-way communication about goals and performance; and
- Document objective information needed for decisions about employee retention, promotion, compensation, dismissal, transfer, placement and preference in the event of a reduction in force.

#### 12 RULE:

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13 All personnel employed for 30 days or more shall have their performance evaluated annually. All 14 such performance evaluation records shall be part of the personnel evaluation file and shall be 15 confidential. 16

#### A. EVALUATIONS: 18 19

- 1. Annual evaluations shall be completed by a deadline established by Human Resources.
- 2. All teachers of record evaluated under the Teacher Keys Effectiveness System shall be evaluated according to the requirements of state law and State Board of Education rules.
  - 3. All local administrators shall be evaluated under the Leader Keys Effectiveness System according to the requirements of state law and State Board of Education Rules.
- 4. Teachers who are not evaluated under the Teacher Keys Effectiveness System shall be evaluated by their supervisor using the District approved evaluation instrument and completed by a deadline established by Human Resources.
- 5. All other District employees shall be evaluated annually by their supervisor using the 27 District approved evaluation instrument and completed by a deadline established by 28 Human Resources. 29
  - 6. A copy of the annual evaluation results shall be made available to each employee.

#### 32 **B. GUIDELINES:**

The following regulations will be observed regarding the evaluation of employees:

- 1. Supervisors will be provided training in evaluation techniques;
- 2. Supervisor shall provide training on District approved evaluation instruments along with the employee's job description within the first 30 days of employment;
  - 3. Evaluation results will be reviewed with employees annually;
  - 4. Evaluations will be written, based in part on job descriptions, and staff development will be provided to address identified needs.

#### C. REMEDIATION PLANS: 41

- 42 1. At the end of any school year, a certified employee who receives an overall 43 "unsatisfactory" rating on their annual evaluation shall be placed on a Remediation Plan the following year. 44
- 2. During the course of the school year, if a classified employee with three full years of 45 District experience or a tenured employee's performance or behavior is less than 46
- satisfactory, the principal or supervisor should consider placing the employee on a 47
- 48 Remediation Plan to address specific area(s) of concern. The purpose of the plan is to help

- 49 the employee achieve satisfactory performance or behavior using a structured approach 50 within a specific time frame.
- 3. Employees shall be allowed to have a representative (as defined in Administrative Rule 51 GBK-R) present at the final meeting of a Remediation Plan so long as their presence does 52 not obstruct or disrupt the meeting. 53
- 4. Except in rare cases involving prior approval from Human Resources, an employee should 54 be given written feedback regarding the specific area(s) of concern prior to being placed 55 56 on a Remediation Plan, and the employee should be given a reasonable opportunity for professional improvement prior to the initiation of a Remediation Plan. 57
  - 5. At a minimum, a Remediation Plan shall last at least four (4) weeks. The Remediation Plan should be extended if necessary.
  - 6. While on a Remediation Plan, a certified employee may request an external review of the plan by the appropriate Level Assistant Superintendent.
    - 7. Formal classroom observations shall be limited to no more than (2) per week during the Remediation Plan. Post-observation conferences should be held with the employee prior to the next formal classroom observation taking place.
      - 8. Failure to successfully complete a Remediation Plan may result in disciplinary action.

#### 67 **D. TEACHER EVALUATION APPEALS:**

68 1. Employees may appeal summative performance ratings contained in personnel 69 evaluations if there were any procedural deficiencies that substantially and materially affected the performance rating. 70

2. Teachers who have accepted a full-time, full school year contract with the 71 72 District for the fourth or subsequent consecutive school year may appeal summative performance ratings of "Unsatisfactory" or "Ineffective" contained in 73 74 personnel evaluations conducted pursuant to O.C.G.A. § 20-2-210.

- 3. Appeals:
  - a. Level 1:
  - (1) A copy of the Annual Evaluation Appeal Form, a copy of the employee's annual evaluation, and any supporting documentation must be submitted to the Principal/Supervisor within 10 calendar days of the Annual **Evaluation Conference.** 
    - (2) The Principal/Supervisor shall respond in writing within 10 calendar days of receipt of the Appeal.
- b. Level 2:
  - (1) If the original evaluation is upheld, a Level 2 Appeal may be submitted to the Supervisor of Evaluations.
- (2) The employee should submit a new Annual Evaluation Appeal Form along with all required documentation (original Appeal Form, annual evaluation, response letter from Principal/Supervisor) to the Supervisor of Evaluations within 5 calendar days of the Principal/Supervisor response.
- 90 (3) The Supervisor of Evaluations, the Chief Human Resources Office, and 91 Level Assistant Superintendent (if applicable) will review the appeal and 92 provide a written response within 10 calendar days. 93
  - (4) The decision of this body is final.
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- - Adopted: 9/23/82
- 95 96 97 Revised: 7/1/88; 6/27/91; 9/22/94; 3/28/96; 07/25/96; 2/22/01
- 98 Reclassified an Administrative Rule: 9/1/04
- 99 Revised: 11/14/07; 8/13/08; 1/13/10
- 100 Revised and re-coded: 7/19/12 (Previously coded as Administrative Rule GCO)
- 101 Revised: 7/16/14; 4/15/15; 1/26/17; 10/11/17; 7/1/18; 7/1/21
- 102
- 103 Legal Reference
- 104 O.C.G.A. 20-2-200 Regulation by Professional Standards Commission (PSC); certification requirements; effect of 105 unsatisfactory evaluation
- 106 Annual Performance Evaluation O.C.G.A. 20-2-210
- 107 Rule 160-5-1-.37 Teacher and Leader Evaluations



**GARK-R** Vacations

<del>5/24/19</del> <u>x/x/21</u>

#### 1 **RATIONALE/OBJECTIVE:**

The Cobb County School District (District) is aware that time away from one's job rejuvenates employees physically and attitudinally, resulting in a positive impact on productivity and quality of work. In acknowledgement of this awareness, District employees who work an annual employment year are eligible to earn vacation leave.

#### **RULE:**

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#### 10 A. VACATION:

1. Out-of-District Service:

Employees who have job related experience outside of the District will be granted credit for up to five (5) years of service towards vacation accrual (see \* in table below).

#### 2. Vacation Leave Accrual:

- a. The rate of accrual of vacation leave is credited on the anniversary date of employment.
- b. An employee's vacation leave accrual rate is determined by a combination of his/her years of employment in both education <u>(or a related field)</u> and the District <u>in accordance with applicable Human Resources guidelines</u>. Employees who have been employed in the field of education <u>(or a related field)</u> or the District:
  - (1) Fewer than ten (10) years earn vacation leave at the rate of <sup>5</sup>/<sub>6</sub> day per complete month of service up to an annual maximum of ten (10) vacation days per year (see \*\* in table below);
  - (2) Ten (10) years with a minimum of five (5) years in the District earn vacation leave at the rate of 1 and ¼ days per complete month of service up to an annual maximum of fifteen (15) vacation days per year;
  - (3) Twenty (20) years of service with a minimum of fifteen (15) years in the District will earn vacation leave at the rate of 1 and <sup>2</sup>/<sub>3</sub> days per complete month of service up to an annual maximum of twenty (20) days of vacation leave \*\*\* in table below).

VACATION LEAVE ACCRUAL							
COBB EXPERIENCE (5 years minimum for prior years to count) +	PRIOR JOB RELATED EXPERIENCE (5 years maximum) =	TOTAL EXPERIENCE (20 years maximum) =	ACCRUAL RATE PER MONTH				
<sup>5</sup> / <sub>6</sub> of Day Per Month Accrual Rate							
1 year	N/A	1 year	<sup>5</sup> /6 of day				
2 years	N/A	2 years	<sup>5</sup> /6 of day				
3 years	N/A	3 years	⁵/6 of day				
4 years	N/A	4 years	5/6 of day				

*5 years	0	5 years	5/6 of day
5 years	1 year	6 years	<sup>5</sup> /6 of day
5 years	2 years	7 years	<sup>5</sup> /6 of day
5 years	3 years	8 years	5/6 of day
5 years	4 years	9 years	⁵∕6 of day
	1¼ Days Per Moi	nth Accrual Rate	
5 years	5 years	10 years	1¼ days
6 years	5 years	11 years	1¼ days
7 years	5 years	12 years	1¼ days
8 years	5 years	13 years	1¼ days
9 years	5 years	14 years	1¼ days
**10 years	N/A	10 years	1¼ days
10 years	5 years	15 years	1¼ days
11 years	5 years	16 years	1¼ days
12 years	5 years	17 years	1¼ days
13 years	5 years	18 years	1¼ days
14 years	5 years	19 years	1¼ days
1 <sup>2</sup> / <sub>3</sub> Days Per Month Accrual Rate			

#### $1^2/_3$ days 15 years 5 years 20 years $1^2/_3$ days 16 years 5 years 21 years 17 years 5 years 22 years $1^2/_3$ days 1²/3 days 18 years 5 years 23 years $1^2/_3$ days 19 years 5 years 24 years \*\*\*20 vears $1^2/_3$ days N/A 20 years

#### 3. Accumulation:

#### a. Maximum Accumulation:

An employee may accumulate up to four (4) times the amount of vacation leave he/she earns annually.

#### b. Excess Accumulation:

- (1) Employee vacation leave accounts will be evaluated at the end of the fiscal year;
- (2) Employees will be notified if their vacation leave account exceeds the maximum accumulation allowed; and
- (3) Any excess days not used by September 30 will be deducted from the employee's vacation leave account.

#### 4. Use:

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An employee may take accumulated vacation days at any time subject to the following guidelines and with the approval of his/her supervisor or the Superintendent or designee.

#### a. Minimum Use Requirements:

- (1) Each employee is expected to use half (1/2) of the number of vacation leave days earned each year, following this guideline. Employees earning:
  - (a) 10 vacation days per year must use a minimum of 5 of those days within the fiscal year in which they are earned;
  - (b) 15 vacation days per year must use a minimum of 7 of those days within the fiscal year in which they are earned; and
  - (c) 20 vacation days per year must use a minimum of 10 of those days within the fiscal year in which they are earned.
- (2) If an employee does not fulfill the above minimum use requirement, the appropriate number of days will be deducted from his/her vacation leave account to equal the required minimum. Such deduction from the employee's vacation leave account will be reflected in the employee's July paycheck.
- (3) Employees who have not been in a position earning vacation for one full fiscal year (July 1 through June 30) will not have their vacation leave account reduced for failure to fulfill the minimum use requirement.

62		b.	Maximum Use Limitation:
63			An employee may not:
64			(1) Exceed the number of vacation days accumulated in their vacation leave account;
65			(2) Use more vacation days in a fiscal year than he/she earns in the same fiscal year,
66			unless he/she makes prior arrangements with his/her supervisor and the
67			Superintendent to use additional days accumulated in the employee's vacation
68			leave account; nor
69			(3) Combine two years' vacation maximum uses with the first scheduled at the end of
70			one fiscal year and the second at the beginning of another fiscal year without the
71			prior approval of the Superintendent.
72		c.	Critical Days:
73			Approval for an employee to take vacation leave can be withheld for those days
74			identified as critical days (Administrative Rule GARH-R [Leaves and Absences]), except
75			with the advance approval of the immediate supervisor and the Superintendent or
76			designee.
77	5.	Re	imbursement:
78			Unused Vacation Leave:
79			An employee who resigns, retires, or changes from annual employment (238 days/258
80			days) to less-than-annual employment status (less than 238 days) will be reimbursed
81			for accumulated vacation leave at the rate of 1/238 <sup>th</sup> or 1/258 <sup>th</sup> of the annual salary for
82			each day of vacation accumulated up to the maximum described above.
83		b.	Re-employment:
84		2.	A District employee who:
85			(1) Was previously compensated for accumulated, unused vacation leave days at the
86			time of a voluntary interruption of service; and
87			(2) Has returned to annual service in the District;
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89			may again earn and accumulate vacation leave days as provided in this Rule.
90			
91	в. но	DLI	DAYS:
92	1.	Но	lidays are identified on the appropriate District calendar (Board Policy AEA [School
93			lendar]).
94	2.		8-day annual employees receive thirteen (13) paid holidays per year as indicated on the
95			strict holiday schedule/calendar.
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97			
98	Approve		
99			34/74 Reviewed: 7/74
100 101			L3/75 Reviewed: 7/28/77 10/77; 7/27/78; 9/23/82; 5/26/83; 8/8/84 Reviewed: 6/19/86
101			27/91; 5/10/95; 07/25/96; 6/28/01
103	Reclass	ified	an Administrative Rule: 9/1/04
104	Revised		,
105 106			recoded: 7/19/12 (Previously coded as Administrative Rule GCD)
100	Revised	. 9/	23/16; 7/1/18; 5/24/19 <mark>: x/x/21</mark>



# **DISTRICT ADMINISTRATIVE RULE**

# **GBA-R** Compensation Guides and Contracts

<del>8/10/16</del> <u>x/x/21</u>

# 1 **RATIONALE/OBJECTIVE:** 2

It is the intent of the Cobb County School District (District) to compensate all certificated and classified employees fairly and consistently.

# RULE:

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#### A. SALARIES:

Salaries of certificated personnel will be determined by the type of Georgia certificate held and the number of years of experience approved by the appropriate authority. Proper procedures for salary payments will be established by the Superintendent and designated personnel.

## 13 **B. EXTENDED DAY/YEAR:**

#### 1. Extended Day:

- Extended day shall be defined as additional time available (a maximum of one period/ segment per day with additional salary) for teachers at elementary, middle, and high school levels to work/teach:
  - a. Beyond the regular eight-hour day to provide instruction to students; or
  - b. An additional period/segment during the regular eight-hour day with planning made up beyond the eight-hour day.

### 2. Extended Year:

Extended year shall be defined as the additional time available (a maximum of 40 days per school year with additional salary) for elementary, middle, and high school level teachers to provide instruction to students.

## 3. Guidelines:

#### a. Additional Pay:

- (1) Additional pay must be provided to professional personnel whose academic duties require them to work an extended school day or school extended year. Work for which additional pay is provided will be adequately described and appropriate payment schedules established.
  - (2) The Superintendent is authorized to determine job descriptions, payment schedules, and payment procedures for the implementation of this Rule.

#### b. Staff Selection and Responsibilities:

- (1) Extended day/year teachers must be approved by the Principal based on their meeting the approved criteria and activities.
- (2) The base salaried teacher is to perform such tasks as teaching and teacher preparation, staff meetings, conference with students and parents/guardians, planning conferences and related school activities in the community and extra class responsibilities.

#### c. Qualifying:

The extended day/year salary time must be scheduled to meet program responsibilities and student needs beyond tasks expected to be performed by teachers during the regular eight hours.

#### 45 C. SUPERVISION IN ABSENCE OF A SUBSTITUTE:

 In extraordinary circumstances and only after a Principal or designee has used every effort to secure a substitute with no success, the Principal or designee may assign a teacher or teachers to cover classes during the teacher's planning time.

## 49 2. Annual Plan:

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- a. Principals shall annually develop a written plan to:
  - (1) Assure fairness and equity in the assignment of teachers to cover classes when a substitute cannot be secured; and
  - (2) Identify school-specific critical days as provided in Administrative Rule GARH-R (Leaves and Absences).
- b. These plans shall be submitted to the appropriate Leadership Assistant Superintendent for approval.

#### 58 **D. OATH OF ALLEGIANCE:**

Employees must have on file an Oath of Allegiance.

# 61 E. EMPLOYEE EXTENDED DAY/YEAR SALARIES: 62 The District establishes the following criteria that a

The District establishes the following criteria that apply to all instructors receiving extended day/year salaries:

- The extended time required will be beyond the employee's normal workday and year as defined in Board Policy GBRC (Professional Personnel Work Loads) and Board Policy AEA (School Calendar);
- All approved extended instructional activities will relate to instructional student competencies approved in Board Policy IA (Performance Standards and Expectations);
- 3. Instructors will be limited to teaching one segment out of field;
- 4. Payments will be made only for work actually performed;
- 5. Monthly/yearly documentation of extended salary time and program responsibilities will be maintained and reported to the Georgia Department of Education.

#### 74 **F. CONTRACTS:**

- Employment contracts of certificated professional personnel shall be in writing and be signed by such personnel on their own behalf and by the Superintendent on behalf of the Cobb County Board of Education (Board).
  - 2. By April May 15 of each year, (or later, if allowed by law) the Board shall tender new contracts for the ensuing school year to all certificated personnel who were on the District's payroll at the beginning of that school year, except personnel who have resigned, or who have been terminated, or by June 1 of that year notify such personnel that they will not be rehired for the ensuing school year. Such notification shall be in writing.
    - 3. All contracts will contain the following statement:

#### 90 G. SALARY DETERMINATION/PAYMENT:

Salary determination and payment will be as follows:

#### 1. Human Resources:

- The following items will be properly processed in the Human Resources Division:
- a. Valid Georgia in-field certificate and/or license;
- b. Information Data Sheet;
- c. Process employment eligibility verification (I-9);
- 97 d. Oath of Allegiance;
  - e. Retirement System number or application form, if applicable;
  - f. Copy of military discharge, if applicable (DD-214);
- 100 g. College transcripts (undergraduate and graduate) and/or other appropriate educational 101 credentials;
  - h. Experience verification form, if applicable; and
  - i. Consent form for background check.
- 104 2. Required Employee Information:

105 106 107 108 109	2	All employees of the District will be responsible for reporting any change in name (must be accompanied by new Social Security Card reflecting employee's current name), home address or withholding tax information. This information must be submitted in writing, using the proper forms, to the appropriate division. <b>Payment:</b>
109	э.	a. Personnel, other than annual employees, who are employed on the beginning date of
110		the contract year will be paid in equal monthly installments from August through July.
112		b. Personnel, other than annual employees, who are employed after the beginning date of
113		the contract year may have their first check adjusted. The remainder of their salary will
114		be paid in equal monthly installments through July. Employees can request to receive
115		<sup>1</sup> /12 of their annual salary through the month of May and receive the balance due paid
116		in two equal installments in June and July.
117		c. Personnel whose employment ends before the May service report period ending date
118		will be paid salary due at the next scheduled payday.
119	4.	Payroll Deductions:
120		Deductions from employees' salaries will be made for:
121		a. Federal and state taxes as provided by law;
122		b. Appropriate retirement systems (Teachers' Retirement System [TRS] or Public Schools
123		Employees' Retirement Systems [PSERS]) and supplemental retirement program;
124		c. Social Security;
125		d. Medical, cancer, life and dental insurance, if authorized by the employee;
126		e. Salary for days absent in excess of allowable leave;
127 128		<ul><li>f. Repayment of money the employee owes to the District;</li><li>g. Other deductions approved by the Board and authorized by the employee.</li></ul>
128	5	Credit for Experience Out of the District:
130	5.	Certificated employees new to the District will be placed at step one of the appropriate
131		salary and certification level. Upon receipt of verified experience and a valid in-field
132		certificate, the salary will be appropriately adjusted. Teaching experience gained outside
133		the District in an accredited, Georgia-recognized program will be credited year for year in
134		accordance with applicable Human Resources implementation guidelines
135	6.	Inability to Obtain Certificate:
136		a. If the employee is unable to be properly certified as specified by the Georgia
137		Professional Standards Commission, the employment contract shall be terminated.
138		b. In the event the District was unaware of the employee's inability to be certified in
139		Georgia, or to maintain necessary certification, the employee's daily rate of pay shall
140		be adjusted to that of a supply teacher retroactive to the beginning date of
141		employment under this contract or to the date the certificate became invalid,
142		whichever is more recent.
143	7	c. Salary adjustments can be made only during the current fiscal year.
144 145	/.	Student Teacher Supervision: a. Payment:
143		Certificated employees directly supervising student teachers may receive remuneration
140		from colleges/universities for the supervision and evaluation of student teachers. Such
148		payments should comply with the following procedures:
149		(1) Funds will be submitted to the District's Financial Services Division. In addition, the
150		college/university should include each teacher's name, Social Security number and
151		the amount to be disbursed.
152		(2) The Financial Services Division will disburse appropriate payment to the specified
153		teachers.
154		b. Qualifications:
155		The supervising teacher must meet the following qualifications:
156		(1) Hold a valid Georgia certificate in the field(s) in which the supervised student
157		teacher will be practicing;
158		(2) Meet all requirements as prescribed by the college or university;
159		(3) Have demonstrated successful teaching experience; and
160	0	(4) Have the approval of the Principal and the appropriate District administrator.
161 162	õ.	Special Pay Provisions: All categories of special pay require the prior approval of the employee's
102		An eacegories of special pay require the prior approval of the employee's

163 164	principal/supervisor. See Administrative Rule GCRD-R (Classified Personnel Overtime Pay) for additional information.		
165	a. Overtime:		
166	The District has approved the use of overtime as provided in Administrative Rule		
167	GCRD-R (Classified Personnel Overtime Pay).		
168	b. Holiday Pay:		
169 170	<ul> <li>(1) Definitions:</li> <li>(a) Holiday pay is defined as the non-exempt employee's regular pay rate times</li> </ul>		
170	$1\frac{1}{2}$ .		
171	(b) Holidays are defined as the holidays recognized on the District's "Hourly		
173	Employee Holidays' calendar.		
174	(2) Eligibility/Qualifying Circumstances:		
175	During holidays, the District will make every effort to limit the occasions in which a		
176	non-exempt employee may be requested to perform work for the District. However,		
177	the District recognizes that in certain extenuating circumstances, which are		
178	typically beyond the control of the District, it may have to call on certain employees		
179	to assist with District operations.		
180			
181	In light of those circumstances, non-exempt employees will be eligible to be paid at		
182	the holiday rate of pay for all hours worked during a holiday when the employee is		
183	directed to report to work on one of the District's paid holidays.		
184	(3) Holiday Pay:		
185	In order to be paid an hourly holiday pay for working on a scheduled holiday, an		
186	eligible non-exempt employee who is directed to report to work on the scheduled		
187	holiday must:		
188	(a) Have worked the workday before said holiday; and		
189	(b) Work the workday after said holiday.		
190 191	(4) Unauthorized/Unapproved Work: An employee who reports to work on a holiday situation without prior authorization		
191	from his/her principal/supervisor may be subject to disciplinary action for violating		
193	this Rule's requirement for prior direction/approval.		
194	9. Withholding Salary Step:		
195	The District shall withhold a step increase for any employee who receives an unsatisfactory		
196	annual evaluation. Unsatisfactory performance ratings include any annual summative		
197	performance rating of "Unsatisfactory-" Or "Ineffective" (TKES/LKES Level I), "Needs		
198	Development" (TKES/LKES Level II), or the equivalent. If the employee is on a step		
199	plateau at the time the step increase is withheld, that employee will remain on the step		
200	plateau an additional year.		
201	10. New Teacher Orientation		
202	All certified employees who are given a 194 192 - day contract may be required to attend		
203 204	up to four new teacher orientation days.		
204			
205	Adopted: 6/15/66		
207	Revised: 5/74; 8/13/75		
208 209	Reviewed: 7/28/77		
209	Revised: 8/10/77; 7/27/78; 9/23/82; 5/26/83 Reviewed: 8/8/84		
211	Revised: 6/19/86; 8/28/86; 11/25/86; I/28/88; 1/10/90; 6/27/91; 9/22/94; 3/28/96; 06/10/96; 05/14/97; 07/09/97;		
212 213	08/13/97; 07/22/99; 12/09/99; 2/22/01		
213	Reclassified an Administrative Rule: 9/1/04 Revised: 12/9/04; 11/14/07; 5/14/08		
215	Revised and recoded: 7/19/12 (Previously coded as Administrative Rule GBC)		
216	Revised: 8/10/16 <u>: x/x/21</u>		
217 218	Legal Peference		
218	Legal Reference O.C.G.A. 20-2-212.2 National Board Certification		
220	O.C.G.A. 47-3-127.1 Employment of retired teachers		
221 222	O.C.G.A. 20-2-212.3 Increasing teachers' salaries in areas of shortage; criteria for determining shortage O.C.G.A. 20-2-212.4 Teacher Salary Increase Based on Student Performance		
222	O.C.G.A. 20-2-212.4 Teacher Salary Increase Based on Student Performance O.C.G.A. 20-2-213 Career Ladder Programs		
224	O.C.G.A. 20-2-213.1 Pay-for-performance for rewarding group activity		
225	O.C.G.A. 20-2-214.1 High Performance Principals program		
	Page 4 of 5		

- 226 O.C.G.A. 20-2-212.5 227 O.C.G.A. 20-2-205 228 O.C.G.A. 20-2-212.6 228 229 230 231 232 233 234 O.C.G.A. 16-10-21 O.C.G.A. 20-2-182 O.C.G.A. 20-2-211 O.C.G.A. 20-2-212 O.C.G.A. 20-2-212.1 O.C.G.A. 20-2-214 235 O.C.G.A. 20-2-218 236 237 238 239 O.C.G.A. 20-2-833 Rule 160-4-3-.9
- Additional compensation for teachers in mathematics or science

Georgia Master Teacher Program

- Limitation on salary increase for school superintendent or administrators
- Conspiracy to defraud the state
  - Program weights to reflect funds for payment of salaries and benefits
  - Annual contract; disqualifying acts; fingerprinting; criminal record checks
- Salary schedules
  - Georgia Teacher of the Year raise
    - Salary schedule for principals; supplements
      - Duty free lunch period for teachers in grades K-5
      - Additional payments to supervisors of student teachers
      - Extended-Year Technology/Career (Vocational) Education Projects
  - Extended Day Grant Program
  - Experience for Salary Purposes
- Rule 160-4-3-.11 Rule 160-5-2-.5



# **DISTRICT ADMINISTRATIVE RULE**

<del>7/19/12</del> <u>x/x/21</u>

#### **RATIONALE/OBJECTIVE:**

The Superintendent and his/her staff will develop job descriptions for each area of employment. Approved job descriptions will be maintained by the Human Resources Division.

## **RULE:**

The immediate supervisor shall annually provide each employee a copy, written or electronic, of his/her job description no later than the last day of pre-planning, within the first week of their reporting to work if hired following pre-planning, or as soon as reasonably practical thereafter. Job descriptions are available at any time from the Human Resources Division <u>website</u>.

5		
4	Adopted: 5/8/74	
5	Reviewed: 7/74	
6	Revised: 8/13/75	
7	Reviewed: 7/28/77	
8	Revised: 8/10/77; 9/23/8	2; 5/26/83; 8/8/84
9	Reviewed: 6/19/86	
0	Revised: 6/27/91; 2/22/0	1
1	Reclassified an Administra	ative Rule: 9/1/04
2	Revised: 11/14/07	
3	Revised and recoded: 7/1	9/12 (Previously coded as Administrative Rule GBO)
4	Revised: x/x/21	
5		
6	Legal Reference:	
7	O.C.G.A. 20-02-0180	Essential educational resources as basis for base amount and program weights
8	O.C.G.A. 20-02-0181	Calculation of program weights to reflect base school size
9	O.C.G.A. 20-02-0184	Program weights to reflect funds for media specialists
0	O.C.G.A. 20-02-0240	Powers and duties of SBOE
1	O.C.G.A. 20-02-0695	Employing attendance officers in addition to visiting teachers
2	Rule 160-4-805	Guidance Counselors
<b>^</b>		

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NEW Administrative Rule with content recommended by Human Resources and reviewed by **Nelson Mullins** 



# **DISTRICT ADMINISTRATIVE RULE**

# **IFBGC-R** Employee Use of Social Media

x/x/21

GSBA Refence: IFBGC (Employee Computer and Internet Use)

#### **RATIONALE/OBJECTIVE:** 1

2 3 The Cobb County School District (District) recognizes the educational value inherent in the responsible use of Social Media. The District also recognizes, however, that District employees 4 5 must use Social Media respectfully and ethically to avoid harming the reputations and careers of themselves and colleagues, as well as the reputation of the District and the education profession 6 7 as a whole. Accordingly, the District takes the use of Social Media seriously and expects all 8 faculty and staff to use Social Media in the personal and professional capacities with great care 9 and consideration for the privacy and safety of others.

#### **RULE:** 11

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#### 13 A. GENERAL PROVISIONS:

14 This Administrative Rule (Rule) establishes rules and guidelines for the acceptable use of 15 Social Media by District employees in their professional and personal capacities. This Rule 16 sets forth regulations governing:

- the use and management of Professional Social Media Accounts by authorized users on 17 • behalf of a School or the District; and 18
  - the use of Personal Social Media Accounts by District employees. ٠
- In addition to the rules and quidelines contained within, an employee's use of Social Media 20 21 may also be subject to other District policies, laws, rules, or regulations.

#### 22 **B. DEFINITIONS:**

- 1. "Social Media" means any internet-based technology or website that facilitates or 23 24 promotes interactive communication, participation, collaboration, or the submission of user-generated content. Examples of Social Media include, but are not limited to: blogs, 25 wikis, microblogging sites, such as Twitter™; social networking sites, such as Facebook™ 26 and LinkedIn<sup>™</sup>; video sharing sites, such as YouTube<sup>™</sup>; and the interactive tools and 27 functions they provide to users. 28 29
  - 2. "Social Media Content" refers to any statements, materials, documents, photographs, graphics, and other information that is created, posted, or transmitted using Social Media.
- 31 3. "Social Media Account" refers to account, or other method of private access, which allows the creation or posting of Social Media Content to any Social Media website or application. 32
- 4. "Professional Social Media Account" refers to a Social Media Account created and used for 33 34 the sole purpose of creating Social Media Content related to District/School activities and 35 consistent with requirements and standards contained herein.
- 5. "Personal Social Media Account" refers to a Social Media Account which is created and used 36 by an individual for personal use or any other use unrelated to District/School activities. 37 38 Such accounts are not sanctioned, monitored, or approved by the District, nor is the 39 District responsible for any of the Social Media Content posted on employee Personal Social Media Accounts. 40

#### C. PROFESSIONAL SOCIAL MEDIA ACCOUNTS: 42

43 1. Creation, Use, and Management of District-wide or School-wide Professional 44 Social Media Accounts:

- 45 a. The District may create, use, and maintain Professional Social Media Accounts for the purpose of releasing general District news and information. Schools, at the discretion 46 of the principal, may also create and maintain Professional Social Media Accounts for 47 school-related purposes. 48 49 b. District employees who are charged with creating or managing district-wide or school-50 wide Professional Social Media Accounts are prohibited from using said accounts to share Social Media Content containing personal or political viewpoints, or any 51 52 information unrelated to the District or school it was created to serve. Employees are expected to post only important and relevant District/School information which will be 53 54 useful to and appreciated by the public. Employees should use proper spelling and 55 grammar in creating any such Social Media Content and refrain from using "text talk" unless necessary to meet character limits. District-wide or school-wide Professional 56 Social Media Accounts require commitment to ensure that such accounts remain a 57 reliable and up-to-date source of information. Therefore, such employees are 58 59
  - encouraged to post often. Examples of appropriate and post-worthy information and materials include, but are not limited to:
    - Good news/What's happening at your school/site;
    - Picture of the Day/Other school-related pictures (with appropriate consent if students are depicted);
    - Event reminders;

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- Congratulations on big accomplishments;
- Notifications related to school bus operations; or
- Emergency notifications (weather or otherwise).
- c. District employees are prohibited from making statements on crisis situations or emergencies on behalf of the District without appropriate permission from the District's Communications department or District leadership.
- d. District employees charged with the management of any Professional Social Media Account may:
  - (1) Block subscribers who post abusive or inappropriate content or otherwise post content which would constitute a violation of any provision contained herein if posted by a District employee; or
  - (2) Delete comments that contain inappropriate Social Media Content or would otherwise constitute a violation of any provision contained herein if posted by a District employee.
- e. Any employee-imposed restriction on content posted by public users on a Professional Social Media Account should be made using the employee's reasonable judgment and shall not be made due to the employee's personal or political viewpoints. All restrictions must be viewpoint-neutral, i.e., the employee should not delete comments expressing only one side of an issue but not the other.
  - f. As representatives of the District, District employees must respond professionally and politely to comments posted by public users on Professional Social Media Accounts.
- g. District employees must abide by laws governing copyright and fair use of copyrighted material owned by others when posting to Professional Social Media Accounts. Employees should not reprint whole articles or publications without first receiving written permission from the publication owner or quote more than a short excerpt of someone else's work. If possible, provide a link to the original or the author's information.
- h. The District does not expressly approve of or ensure the accuracy of any Social Media Content. No Social Media Content shall constitute a binding representation, agreement, offer, or endorsement on behalf of the District. Liking, linking, retweeting, or subscribing to another post or "fan page" does not constitute an endorsement on the part of the District of that post or "fan page's" creator, or of his or her opinion, product, or service; the same applies to comments posted by others to any Professional Social Media Accounts.
- 992. Creation and Management of other Professional Social Media Accounts by100Teachers:
- 101 In cases where an employee desires to use Social Media as an enhancement to his or her 102 instructional or school-based responsibilities, the use of a Personal Social Media account is 103 prohibited. Instead, the creation and use of a Professional Social Media Account may be

- 104 appropriate for such purposes. Employees who desire to engage with students via a Professional Social Media Account must notify their administrator and provide a link to 105
- such Professional Social Media Account for review. 106
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#### **D. PERSONAL SOCIAL MEDIA ACCOUNTS:** 108

- 109 1. District employees are expected to comply with the standards set out herein when using a Personal Social Media Account. 110
- 111 2. District employees are personally responsible for the Social Media Content they post 112 online.
- 3. In some instances, a District employee's use of a Personal Social Media Account may 113 114 reflect poorly on the District, may wrongly appear to represent a District policy or opinion, or may wrongly appear to be on behalf of the District. For these reasons, Social Media 115 Content posted on Personal Social Media Sites: 116
  - a. Shall not contain the District logo or any likeness thereto;
- b. Shall not suggest or imply in any manner that such content is made or published on 118 119 behalf of the District; and
  - c. Shall not contain any information which refers to individual or groups of students.
- 4. District employees are prohibited from each of the following activities with respect to a 121 Personal Social Media Account. 122
  - a. Accepting or initiating invitations to "friend" students (family and relatives excluded) by otherwise providing students with direct access to an employee's Personal Social Media Account;
- b. Engaging in private messaging with students (family and relatives excluded). All online 126 127 conversations between a District employee and a student should be carried out on the Social Media Account's public messaging or public comment area; and 128
- c. Displaying any pictures or videos of students on the employee's Personal Social Media 129 Account. 130
  - 5. Employees should refrain from using Personal Social Media Accounts during student contact hours and the workday.

#### 134 E. PROHIBITED USES OF SOCIAL MEDIA FOR BOTH PROFESSIONAL AND PERSONAL 135 ACCOUNTS: 136

District employees are prohibited from using Social Media in any manner which:

- 1. Publishes or re-publishes any racial or ethnic slur, profanity, personal insult, or similar 137 language; 138
- 2. Displays any pictures or videos of students or fellow District employees without 139 140 appropriate consent;
- 3. Involves any District employee in any dispute or conflict with other District employees; 141
- 4. Interferes with the work or duties of any District employee; 142
- 143 5. Disrupts the smooth and orderly operation of the District;
- 144 6. Creates or contributes to a harassing, demeaning, or hostile working environment for any District employee; 145
- 7. Places in doubt the reliability, trustworthiness, or sound judgment of the District, the Cobb 146 147 County Board of Education, or any of its employees;
- 8. Harms the reputation of or discredits the District; 148
- 9. Discloses any information about the District or its employees which might reasonably be 149 considered private or confidential; 150
- 10. Discloses any student information in violation of the Family Educational Rights and Privacy 151 152 Act ("FERPA") and the regulations promulgated thereunder;
- 153 11. Displays inappropriate personal information, videos, or pictures that impair the employee's professionalism and reputation: 154
- 12. Impairs or compromises the employee's ability to interact with the public and/or to carry 155 156 out the functions of their job; or
- 157 13. Otherwise violates any applicable law, rule, regulation, or District policy.

#### 158 F. EMPLOYEE DISCIPLINE: 159

- 160 In the event that any District employee violates any provision contained herein, such
- employee may be subject to disciplinary action up to and potentially including termination. 161

162 Any person with questions regarding the application or meaning of this Rule should seek 163 clarification from appropriate management.

#### 164 165 **G. GOVERNING LAW:**

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166 If any provision of the Policy is inconsistent with any applicable State or Federal law, rule, or 167 regulation, then such provision shall yield, and the applicable law shall govern. 168

170 171 172 173	Approved: x/x/21	
174	Legal Reference	
175	O.C.G.A. 10-1-912	Notification required upon breach of security regarding personal information
176	O.C.G.A. 16-9-90	Georgia Computer Systems Protection Act
177	O.C.G.A. 16-9-91	Computer Related Crime
178	O.C.G.A. 16-9-92	Computer Crimes: Definitions
179	O.C.G.A. 16-9-93	Computer crimes defined
180	O.C.G.A. 16-9-93.1	Misleading transmittal
181	O.C.G.A. 16-9-94	Violations
182	O.C.G.A. 16-9-122	Attempting or conspiring to attempt identity fraud
183	O.C.G.A. 16-11-37.1	Dissemination of information relating to terroristic acts
184	O.C.G.A. 16-12-100.1	Electronically furnishing obscene material to minors
185	O.C.G.A. 16-12-100.2	Computer or electronic pornography and child exploitation prevention