

**Cobb County Board of Education
Board Meeting Agenda
Thursday, October 15, 2020**

WORK SESSION – 1:00 p.m.

1. Call to Order and Pledge of Allegiance

2. Public Comment

3. Approval of Minutes

- Thursday, September 17, 2020, Virtual Board Meeting
- Thursday, September 24, 2020, Virtual Whole Board Governance Training Minutes

4. Superintendent's Report

- General Fund Proforma Financial Report – June 30, 2020
- Superintendent's Remarks

5. BOARD AGENDA ITEMS

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

AGENDA ITEM #2 – Recommendation for the Approval of a Board Resolution Certifying the FY22 State Capital Outlay Project Application

AGENDA ITEM #3 – Recommendation for Approval of an Amendment to Easement with William Ronald Quarles as Executor of the Estate of Madge Turner Quarles at 6975 International Blvd

6. Administrative Rule Modifications

INDEX	ADMINISTRATIVE RULE TITLE
EBBG-R	Risk Management
JBC-R	School Admissions/Withdrawals
JCD-R	Student Conduct
JGCD-R	Medication

7. Board Business

- Public Comment (For Potential Action) – Mrs. Davis
- Upcoming Board Meetings – Mrs. Davis
- Mask Policy (For Potential Action) – Mrs. Davis
- Parliamentary Procedures (For Potential Action) – Mrs. Davis
- Substitute Teachers and Teacher Supports – Dr. Howard

8. Approval of Agenda

9. Recess to Executive Session

**Cobb County Board of Education
Board Meeting Agenda
Thursday, October 15, 2020**

VOTING SESSION – 7:00 p.m.

10. Reconvene from Executive Session

11. Pledge of Allegiance

12. Public Comment

13. Items Requiring Action following Executive Session (if any)

- Personnel
- Land
- Legal

14. ACTION AGENDA

The following Action Agenda Items will be presented for a vote at the Thursday, October 15, 2020, Board Meeting:

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

ACTION AGENDA ITEM #2 – Recommendation for the Approval of a Board Resolution Certifying the FY22 State Capital Outlay Project Application

ACTION AGENDA ITEM #3 – Recommendation for Approval of an Amendment to Easement with William Ronald Quarles as Executor of the Estate of Madge Turner Quarles at 6975 International Blvd

15. Adjourn

**THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE BOARD OF
EDUCATION AND SIGNED BY THE
CHAIRMAN AND EXECUTIVE SECRETARY**

**BOARD MEETING
THURSDAY, SEPTEMBER 17, 2020**

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: www.cobbk12.org

WORK SESSION

The Cobb County Board of Education convened for a regularly scheduled Board Meeting on Thursday, September 17, 2020, at 10:00 a.m. The meeting was conducted via teleconference due to the COVID-19 crisis, and the following members were present: Messrs. Banks, Chastain, Scamihorn, Wheeler, Mrs. Davis, Dr. Howard, Mr. Ragsdale, Executive Secretary, and Mr. Doyle, Board Attorney. Mr. Morgan was absent for the meeting.

PUBLIC COMMENT

The Board, Superintendent, and Executive Cabinet received comments from the public. There were five (5) public speakers.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Wheeler, Board Chair, called the meeting to order at 10:21 a.m. and led the group in the Pledge of Allegiance.

APPROVAL OF MINUTES

Without objection, the Board approved the minutes of the Thursday, August 20, 2020, Virtual Budget Public Forum and the August 20, 2020, Virtual Board Meeting.

SUPERINTENDENT'S REPORT

- SPLOST Performance Audit – Mr. Bradley Reuben Johnson, Chief Financial Officer
 - Mr. Christian Hatch of Williamson & Company, CPA's from Cartersville, GA, presented the performance audit of the Cobb County School District's SPLOST IV & V Programs as of December 31, 2019. The primary objective of a performance audit of educational sales tax expenditures is to determine that sales tax dollars are being disbursed efficiently and economically ensuring the school district receiving the funds is obtaining the maximum benefit possible from the tax dollars collected. Based on the results of the auditor's procedures, the auditor determined that for the year ended December 31, 2019, the Cobb County School District's SPLOST IV & V Programs operated within the guidelines set forth by the State of Georgia, as well as the local resolution passed by voters and approved by the School Board. The independent audit was a "clean" audit with no audit findings.

SUPERINTENDENT'S REMARKS

The Superintendent commented on various items occurring throughout the Cobb County School District.

The Board took a 5-minute recess at 11:03 a.m. The Board reconvened at 11:12 a.m.

BOARD AGENDA ITEMS

The Board discussed the Agenda Items listed below. These items will be brought forth for a vote during the Voting Session of the Thursday, September 17, 2020, Board Meeting:

AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, September 17, 2020, Board Meeting.

AGENDA ITEM #2 – Recommendation for Approval of the Local Plan for Vocational Education and One-Year Funding Application for FY2021

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, September 17, 2020, Board Meeting.

AGENDA ITEM #3 – Recommendation for Approval of Expenditure of Funds from District's Risk Management Fund for Repairs and Temporary Power at Mountain View Elementary School

- Without objection, this item was placed on the **Consent Agenda** for the Voting Session of the Thursday, September 17, 2020, Board Meeting.

BOARD BUSINESS

- Annual Board Governance Training Plan (For Potential Action) – Mr. Wheeler
 - Without objection, the Board approved the FY21 Board Governance Training Plan. The plan provides that the Board receive their required six-hours of individual training at the GSBA pre-conference scheduled for Wednesday, December 2, 2020, in Atlanta. The plan also provides for the Board to receive the required three-hours of Whole Board Governance Team Training prior to June 30, 2021, presented by Gregory, Doyle, Calhoun and Rogers at a date to be determined.
- Whole Board Governance Training - Gregory, Doyle, Calhoun, and Rogers – Mr. Wheeler
 - Mr. Wheeler informed the Board that the training scheduled for today was being postponed. Mr. Doyle will contact the Board to reschedule.
- Facilities & Technology Citizens Oversight Committee Report – Mr. Chastain
 - Mr. Chastain informed the Board the F&T Committee met on Tuesday, August 25, 2020, and the committee reviewed and affirmed the previous Board approved SPLOST projects.
- Virtual Learning – Mrs. Davis
 - Mrs. Davis facilitated a conversation regarding many aspects of virtual learning. The Board received information from the Superintendent and his staff on the CTLS platform, device distribution, the return of face-to-face instruction, safety protocols in place, and a variety of ways that schools and staff are increasing parent and student engagement.
- School Reopening for Special Needs and Elementary – Dr. Howard
 - Dr. Howard requested information on what a typical day in the classroom would be like once face-to-face resumes.

- The Superintendent informed the Board that a video is forthcoming that will paint a better picture of what a school day may look like. Mr. Ragsdale cautioned that there is not a one-size-fits-all description to a school day because each school/classroom will look differently due to the numbers of families choosing full-remote vs. face-to-face. Information was shared concerning the safety protocols in place, level of teaching all students would receive whether they choose face-to-face or remote, increased technology support for students and families, the prioritization of K-12 low-incidence special needs students, and accommodations on the mask requirement for staff/students with medical conditions.
- Mrs. Davis made a motion, seconded by Dr. Howard, to amend the dress code to include effective masks against COVID-19. Discussion followed.
- Without objection Mrs. Davis removed her motion.
- Dr. Howard made a motion, seconded by Mrs. Davis, to schedule a special meeting on October 1, 2020, to discuss dress code policy and safety initiative. Discussion followed. Motion failed 4-2. Messrs. Banks, Chastain, Scamihorn, and Wheeler voted “Nay,” and Mrs. Davis and Dr. Howard voted “Yea.” Mr. Morgan was absent for the vote.

The Board took a five-minute break at 12:43 p.m. and reconvened at 1:05 p.m.

- Student Connection Strategy – Dr. Howard
 - Dr. Howard facilitated a conversation regarding the connections of students including digital connection, emotional connection, and student-to-student connection.
 - Chief Academic Officer Jennifer Lawson and Chief School Leadership Officer Sherri Hill shared with the Board the variety of ways students continue to be connected during remote learning.
- District Communication – Dr. Howard
 - The Superintendent and staff shared with the Board the methods in which the District continues to communicate information with various stakeholders during the pandemic.

APPROVAL OF AGENDA

Without objection, the Board approved the agenda.

RECESS TO EXECUTIVE SESSION

A motion was made by Mr. Scamihorn, seconded by Mr. Chastain, and unanimously approved by the Board to convene to Executive Session at 1:59 p.m. Mr. Scamihorn amended his motion, seconded by Mr. Chastain, to include discussion of land, legal, and personnel matters during Executive Session. Motion carried 6-0. Mr. Morgan was absent for the vote.

VOTING SESSION

The Cobb County Board of Education met via teleconference for a regularly scheduled Board Meeting on Thursday, August 20, 2020, with the following members present: Messrs. Banks, Chastain, Scamihorn, Wheeler, Mrs. Davis, Dr. Howard, Mr. Ragsdale, Executive Secretary, and Mr. Doyle, Board Attorney. Mr. Morgan was absent for the meeting.

RECONVENE

Without objection, the Board reconvened virtually at 2:22 p.m.

ITEMS REQUIRING ACTION FOLLOWING EXECUTIVE SESSION

Personnel Report

Administration recommended approval of the identified employment actions of the individuals listed on the Personnel Action Report as discussed in Executive Session.

Section I – Position Recommendations Above Principal Level

- Sprayberry, Charles, Director, SPLOST Management, Operations Division, Retirement Effective January 1, 2021
- A motion was made by Mr. Chastain, seconded by Mr. Scamihorn, and unanimously approved by the Board to approve the Personnel Action Report as presented in Executive Session. Motion carried 6-0. Mr. Morgan was absent for the vote.

Legal

Mr. Wheeler entertained a motion to approve the settlement of E.G., student matter as discussed in executive session.

- Mr. Scamihorn made a motion, seconded by Dr. Howard, to approve as read. Motion carried 6-0. Mr. Morgan was absent for the vote.

ACTION AGENDA:

CONSENT AGENDA

ACTION AGENDA ITEM #1 – Recommendation for Authorization of School Properties Disposal per District Administrative Rule DO-R

ACTION AGENDA ITEM #2 – Recommendation for Approval of the Local Plan for Vocational Education and One-Year Funding Application for FY2021

ACTION AGENDA ITEM #3 – Recommendation for Approval of Expenditure of Funds from District's Risk Management Fund for Repairs and Temporary Power at Mountain View Elementary School

- Without objection, the Board approved the **Consent Agenda** as presented.

ADJOURN

Without objection, the Board adjourned the meeting at 2:25 p.m.

CHAIRMAN

EXECUTIVE SECRETARY

PENDING BOARD APPROVAL

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE BOARD OF EDUCATION AND SIGNED
BY THE CHAIRMAN AND EXECUTIVE SECRETARY**

**WHOLE BOARD GOVERNANCE TRAINING
THURSDAY, SEPTEMBER 24, 2019**

All official meetings of the Cobb County Board of Education conform to state law and are open to the public. The minutes of this meeting are available for public review anytime during the regular office hours or on our website: www.cobbk12.org

The Cobb County Board of Education met for Whole Board Governance Training on September 24, 2020, at 9:30 a.m. Due to COVID-19, the training was held virtually with the following members present: Messrs. Banks, Scamihorn, Wheeler, Mrs. Davis, Dr. Howard, Mr. Ragsdale, Executive Secretary, and Mr. Doyle, Board Attorney. Messrs. Chastain and Morgan were not present for the training.

CALL TO ORDER

Mr. Wheeler, Board Chair, called the meeting to order at 9:37 a.m.

WHOLE BOARD GOVERNANCE TRAINING

The Board received the required 3 (three) hours of Whole Board Governance Training presented by the office of Gregory, Doyle, Calhoun and Rogers. The Board received training covering School Law in the following areas: E-Cigarette Litigation, DOE Appeals, Title IX and Gender Issues, NAACP v. DeVos, New Public Comment Law, Assumption of Risk Signage, OCR Case Manual, and Student Tribunals.

The Board took a 10-minute break at 10:46 a.m. and reconvened at 10:56 a.m.

ADJOURN

Mr. Scamihorn made a motion, seconded by Mr. Banks, to adjourn the training. Without objection, the Board adjourned the meeting at 12:08 p.m.

CHAIRMAN

EXECUTIVE SECRETARY

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
October 15, 2020

TOPIC:

AGENDA ITEM #1 – Recommendation for Approval of School Properties Disposal per District Administrative Rule DO-R

BACKGROUND/RATIONALE:

Through normal operations, the district generates surplus property and equipment due to damage and obsolescence on a regular basis. Items that are no longer needed by a school or department but are still in good condition and re-usable are made available to other schools and departments at no charge. Items that are no longer usable in the District are declared surplus. **State Law requires School Board approval for District Property to be designated as surplus under §20-2-520 of the Georgia Code of Laws.** The need to dispose of these items in an efficient, cost effective and expeditious manner is imperative to the district. Items are currently stored in the District warehouse that have been deemed surplus. A complete list of current surplus items is on file in the Superintendent's office or on the District's website under Meeting Agenda Items. All items listed are no longer of use by the District.

Methods available to dispose of surplus items include:

Public auction

Sealed bid or private sale

The State of Georgia Department of Administrative Services on-line and public auction services

Sale to other public-school districts at costs equal to previous auction results

On line auctions

Negotiated contracts

Upon Board approval of the attached lists, the Business Services Division will dispose of this surplus in a manner that is the most cost effective and efficient for the district as outlined in Administrative Rule DO-R. Acceptable methods of disposal will be continually reviewed to maximize our return on investment.

SUPERINTENDENT'S RECOMMENDATION:

Approve the recommendation for authorization of School Properties Disposal as detailed in the lists on file in the Superintendent's office.

COST:

The District will receive revenue for the disposal of these items. The revenues received will assist in deferring labor costs for management of the disposal process

Account Charge code: N/A

Budgeted: N/A

DATA SOURCES:

Marc Smith

Jill Vestal

Stephen Cochran

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	1819194	C3QNRC1	04/23/07
1	COMPUTER- DESKTOP	1825724	C1PQWC1	06/05/07
1	COMPUTER- DESKTOP	1825726	9JNQWC1	06/05/07
1	COMPUTER- DESKTOP	1840084	9L7VBD1	09/17/07
1	COMPUTER- DESKTOP	1849123	HFD4KD1	10/24/07
1	COMPUTER- DESKTOP	1860487	DMRXLF1	03/07/08
1	COMPUTER- DESKTOP	1868880	2GH33H1	09/11/08
1	COMPUTER- DESKTOP	1871431	6CGKQH1	12/09/08
1	COMPUTER- DESKTOP	1878912	39JXCK1	08/14/09
1	COMPUTER- DESKTOP	1878913	39JTCK1	08/14/09
1	COMPUTER- DESKTOP	1883867	41H8DK1	10/06/09
1	COMPUTER- DESKTOP	1890888	3ND7HN1	08/16/10
1	COMPUTER- DESKTOP	1890889	2MD7HN1	08/16/10
1	COMPUTER- DESKTOP	1893753	4G9JWN1	10/08/10
1	COMPUTER- DESKTOP	1893760	FD9JWN1	10/08/10
1	COMPUTER- DESKTOP	1893767	109JWN1	10/08/10
1	COMPUTER- DESKTOP	1895841	5XZS2P1	11/02/10
1	COMPUTER- DESKTOP	1896190	858BQN1	03/01/11
1	COMPUTER- DESKTOP	1896743	HJ4CNN1	12/02/10
1	COMPUTER- DESKTOP	1896749	HJ4DNN1	12/02/10
1	COMPUTER- DESKTOP	1899445	2BD6XQ1	09/13/11
1	COMPUTER- DESKTOP	1902282	8D59NS1	05/02/12
1	COMPUTER- DESKTOP	1902968	GCS9KQ1	08/09/11
1	COMPUTER- DESKTOP	1SGXTR1	1SGXTR1	12/22/11
1	COMPUTER- DESKTOP	234RWR1	234RWR1	01/10/12
1	COMPUTER- DESKTOP	37VLVR1	37VLVR1	05/03/13
1	COMPUTER- DESKTOP	3FRBFX1	3FRBFX1	06/27/13
1	COMPUTER- DESKTOP	3G3DFX1	3G3DFX1	06/27/13
1	COMPUTER- DESKTOP	3G9BFX1	3G9BFX1	06/27/13
1	COMPUTER- DESKTOP	4442N02	4442N02	06/18/14
1	COMPUTER- DESKTOP	45J2N02	45J2N02	06/26/14
1	COMPUTER- DESKTOP	4BMVRW1	4BMVRW1	05/08/13
1	COMPUTER- DESKTOP	4RFYTV1	4RFYTV1	10/16/12
1	COMPUTER- DESKTOP	4RJWTV1	4RJWTV1	10/16/12
1	COMPUTER- DESKTOP	4S6YTV1	4S6YTV1	10/16/12
1	COMPUTER- DESKTOP	4SPYTV1	4SPYTV1	10/16/12
1	COMPUTER- DESKTOP	4XNWTV1	4XNWTV1	10/19/12
1	COMPUTER- DESKTOP	53ZRW12	53ZRW12	08/01/14
1	COMPUTER- DESKTOP	5KGZZQ1	5KGZZQ1	09/30/11
1	COMPUTER- DESKTOP	5KJXZQ1	5KJXZQ1	09/30/11
1	COMPUTER- DESKTOP	5KMWZQ1	5KMWZQ1	09/30/11
1	COMPUTER- DESKTOP	5KPXZQ1	5KPXZQ1	09/30/11
1	COMPUTER- DESKTOP	5KQZZQ1	5KQZZQ1	09/30/11
1	COMPUTER- DESKTOP	5KWWZQ1	5KWWZQ1	09/30/11

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	5NCVR22	5NCVR22	01/30/15
1	COMPUTER- DESKTOP	5TYK5V1	5TYK5V1	08/01/12
1	COMPUTER- DESKTOP	5TYL5V1	5TYL5V1	08/01/12
1	COMPUTER- DESKTOP	5TYM5V1	5TYM5V1	08/01/12
1	COMPUTER- DESKTOP	5TYN5V1	5TYN5V1	08/01/12
1	COMPUTER- DESKTOP	5TZ95V1	5TZ95V1	08/01/12
1	COMPUTER- DESKTOP	5TZC5V1	5TZC5V1	08/01/12
1	COMPUTER- DESKTOP	5TZJ5V1	5TZJ5V1	08/01/12
1	COMPUTER- DESKTOP	5TZK5V1	5TZK5V1	08/01/12
1	COMPUTER- DESKTOP	5TZL5V1	5TZL5V1	08/01/12
1	COMPUTER- DESKTOP	5TZM5V1	5TZM5V1	08/01/12
1	COMPUTER- DESKTOP	5TZN5V1	5TZN5V1	08/01/12
1	COMPUTER- DESKTOP	5V0H5V1	5V0H5V1	08/01/12
1	COMPUTER- DESKTOP	5V0M5V1	5V0M5V1	08/01/12
1	COMPUTER- DESKTOP	5V0N5V1	5V0N5V1	08/01/12
1	COMPUTER- DESKTOP	5V0P5V1	5V0P5V1	08/01/12
1	COMPUTER- DESKTOP	5V1F5V1	5V1F5V1	08/01/12
1	COMPUTER- DESKTOP	5V1G5V1	5V1G5V1	08/01/12
1	COMPUTER- DESKTOP	5V1J5V1	5V1J5V1	08/01/12
1	COMPUTER- DESKTOP	5V1K5V1	5V1K5V1	08/01/12
1	COMPUTER- DESKTOP	5V1L5V1	5V1L5V1	08/01/12
1	COMPUTER- DESKTOP	5V1N5V1	5V1N5V1	08/01/12
1	COMPUTER- DESKTOP	5V1P5V1	5V1P5V1	08/01/12
1	COMPUTER- DESKTOP	5V2K5V1	5V2K5V1	08/01/12
1	COMPUTER- DESKTOP	6X0D4V1	6X0D4V1	06/26/12
1	COMPUTER- DESKTOP	6X184V1	6X184V1	06/26/12
1	COMPUTER- DESKTOP	6X274V1	6X274V1	06/26/12
1	COMPUTER- DESKTOP	6X374V1	6X374V1	06/26/12
1	COMPUTER- DESKTOP	82KTT12	82KTT12	06/09/14
1	COMPUTER- DESKTOP	88DFM02	88DFM02	06/19/14
1	COMPUTER- DESKTOP	899FM02	899FM02	06/19/14
1	COMPUTER- DESKTOP	8F69M02	8F69M02	06/19/14
1	COMPUTER- DESKTOP	8GKDM02	8GKDM02	06/30/14
1	COMPUTER- DESKTOP	8J1DM02	8J1DM02	06/30/14
1	COMPUTER- DESKTOP	8JM8M02	8JM8M02	06/30/14
1	COMPUTER- DESKTOP	8SVTW12	8SVTW12	08/12/14
1	COMPUTER- DESKTOP	8SVVW12	8SVVW12	08/12/14
1	COMPUTER- DESKTOP	8SWWW12	8SWWW12	08/12/14
1	COMPUTER- DESKTOP	8SYTW12	8SYTW12	08/12/14
1	COMPUTER- DESKTOP	8T0TW12	8T0TW12	08/12/14
1	COMPUTER- DESKTOP	8T3TW12	8T3TW12	08/12/14
1	COMPUTER- DESKTOP	8T5TW12	8T5TW12	08/12/14
1	COMPUTER- DESKTOP	8T7WW12	8T7WW12	08/12/14
1	COMPUTER- DESKTOP	8T9TW12	8T9TW12	08/12/14

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	8TFVW12	8TFVW12	08/12/14
1	COMPUTER- DESKTOP	9ZTMP22	9ZTMP22	10/29/14
1	COMPUTER- DESKTOP	B7XLL02	B7XLL02	06/05/14
1	COMPUTER- DESKTOP	BV6GPS1	BV6GPS1	07/24/12
1	COMPUTER- DESKTOP	BV7DPS1	BV7DPS1	07/24/12
1	COMPUTER- DESKTOP	BV89PS1	BV89PS1	07/24/12
1	COMPUTER- DESKTOP	BVBDPS1	BVBDPS1	07/24/12
1	COMPUTER- DESKTOP	BVBHPS1	BVBHPS1	07/24/12
1	COMPUTER- DESKTOP	BVCGPS1	BVCGPS1	07/24/12
1	COMPUTER- DESKTOP	BVCHPS1	BVCHPS1	07/24/12
1	COMPUTER- DESKTOP	CFNMVV1	CFNMVV1	11/02/12
1	COMPUTER- DESKTOP	CGLMVV1	CGLMVV1	11/02/12
1	COMPUTER- DESKTOP	CGRHVV1	CGRHVV1	11/02/12
1	COMPUTER- DESKTOP	CHD5DX1	CHD5DX1	05/20/13
1	COMPUTER- DESKTOP	CHHNVV1	CHHNVV1	11/02/12
1	COMPUTER- DESKTOP	CHSNVV1	CHSNVV1	10/30/12
1	COMPUTER- DESKTOP	CHVHVV1	CHVHVV1	10/30/12
1	COMPUTER- DESKTOP	CJ1LVV1	CJ1LVV1	10/30/12
1	COMPUTER- DESKTOP	CJBJVV1	CJBJVV1	10/30/12
1	COMPUTER- DESKTOP	CJCPVV1	CJCPVV1	10/30/12
1	COMPUTER- DESKTOP	CJGJVV1	CJGJVV1	10/30/12
1	COMPUTER- DESKTOP	CJKHVV1	CJKHVV1	10/30/12
1	COMPUTER- DESKTOP	CJLJVV1	CJLJVV1	11/07/12
1	COMPUTER- DESKTOP	CJSHVV1	CJSHVV1	11/08/12
1	COMPUTER- DESKTOP	CJSLVV1	CJSLVV1	10/30/12
1	COMPUTER- DESKTOP	CK0KVV1	CK0KVV1	11/08/12
1	COMPUTER- DESKTOP	CK4MVV1	CK4MVV1	10/30/12
1	COMPUTER- DESKTOP	CK4PVV1	CK4PVV1	10/30/12
1	COMPUTER- DESKTOP	CK5MVV1	CK5MVV1	10/30/12
1	COMPUTER- DESKTOP	CK5PVV1	CK5PVV1	11/02/12
1	COMPUTER- DESKTOP	CK7JVV1	CK7JVV1	10/30/12
1	COMPUTER- DESKTOP	CK7PVV1	CK7PVV1	10/30/12
1	COMPUTER- DESKTOP	CK9MVV1	CK9MVV1	10/30/12
1	COMPUTER- DESKTOP	CK9NVV1	CK9NVV1	10/30/12
1	COMPUTER- DESKTOP	CKBHVV1	CKBHVV1	10/30/12
1	COMPUTER- DESKTOP	CKBJVV1	CKBJVV1	10/30/12
1	COMPUTER- DESKTOP	CKBKVV1	CKBKVV1	10/30/12
1	COMPUTER- DESKTOP	CKCJVV1	CKCJVV1	10/30/12
1	COMPUTER- DESKTOP	CKCKVV1	CKCKVV1	10/30/12
1	COMPUTER- DESKTOP	CKFMVV1	CKFMVV1	10/30/12
1	COMPUTER- DESKTOP	CKGHVV1	CKGHVV1	10/30/12
1	COMPUTER- DESKTOP	CKGLVV1	CKGLVV1	10/30/12
1	COMPUTER- DESKTOP	CKHHVV1	CKHHVV1	10/30/12
1	COMPUTER- DESKTOP	CKHLVV1	CKHLVV1	10/30/12

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	CKJHVV1	CKJHVV1	10/30/12
1	COMPUTER- DESKTOP	CKKHVV1	CKKHVV1	10/30/12
1	COMPUTER- DESKTOP	CKLHV1	CKLHV1	10/30/12
1	COMPUTER- DESKTOP	CKLJV1	CKLJV1	10/30/12
1	COMPUTER- DESKTOP	CKLLVV1	CKLLVV1	10/30/12
1	COMPUTER- DESKTOP	CKMJVV1	CKMJVV1	10/30/12
1	COMPUTER- DESKTOP	CKMNVV1	CKMNVV1	10/30/12
1	COMPUTER- DESKTOP	CKNHVV1	CKNHVV1	10/30/12
1	COMPUTER- DESKTOP	CKNJVV1	CKNJVV1	10/30/12
1	COMPUTER- DESKTOP	CKPHVV1	CKPHVV1	10/30/12
1	COMPUTER- DESKTOP	CKQMVV1	CKQMVV1	10/30/12
1	COMPUTER- DESKTOP	CKRLVV1	CKRLVV1	10/30/12
1	COMPUTER- DESKTOP	CKSMVV1	CKSMVV1	10/30/12
1	COMPUTER- DESKTOP	CKTKVV1	CKTKVV1	10/30/12
1	COMPUTER- DESKTOP	CKTLVV1	CKTLVV1	10/30/12
1	COMPUTER- DESKTOP	CKVNVV1	CKVNVV1	10/30/12
1	COMPUTER- DESKTOP	CKWNVV1	CKWNVV1	10/30/12
1	COMPUTER- DESKTOP	CKXHVV1	CKXHVV1	10/30/12
1	COMPUTER- DESKTOP	CKXLVV1	CKXLVV1	10/30/12
1	COMPUTER- DESKTOP	CKYNVV1	CKYNVV1	10/30/12
1	COMPUTER- DESKTOP	CL1LVV1	CL1LVV1	10/30/12
1	COMPUTER- DESKTOP	CL3JV1	CL3JV1	10/30/12
1	COMPUTER- DESKTOP	CL4JV1	CL4JV1	10/30/12
1	COMPUTER- DESKTOP	CL6MVV1	CL6MVV1	10/30/12
1	COMPUTER- DESKTOP	CL6PVV1	CL6PVV1	10/30/12
1	COMPUTER- DESKTOP	CL7LVV1	CL7LVV1	10/30/12
1	COMPUTER- DESKTOP	CL7PVV1	CL7PVV1	10/30/12
1	COMPUTER- DESKTOP	CL9HV1	CL9HV1	10/30/12
1	COMPUTER- DESKTOP	CLFLVV1	CLFLVV1	11/02/12
1	COMPUTER- DESKTOP	CLHHVV1	CLHHVV1	11/02/12
1	COMPUTER- DESKTOP	CLJMVV1	CLJMVV1	11/02/12
1	COMPUTER- DESKTOP	CLKHV1	CLKHV1	11/02/12
1	COMPUTER- DESKTOP	CLKLVV1	CLKLVV1	11/02/12
1	COMPUTER- DESKTOP	CLLHV1	CLLHV1	11/02/12
1	COMPUTER- DESKTOP	CLMLVV1	CLMLVV1	11/02/12
1	COMPUTER- DESKTOP	CLPHVV1	CLPHVV1	11/02/12
1	COMPUTER- DESKTOP	CLQMVV1	CLQMVV1	11/02/12
1	COMPUTER- DESKTOP	CLRJV1	CLRJV1	11/02/12
1	COMPUTER- DESKTOP	CLSMVV1	CLSMVV1	11/02/12
1	COMPUTER- DESKTOP	CLTMVV1	CLTMVV1	11/02/12
1	COMPUTER- DESKTOP	CLVNVV1	CLVNVV1	11/02/12
1	COMPUTER- DESKTOP	CLWLVV1	CLWLVV1	11/02/12
1	COMPUTER- DESKTOP	CLXMVV1	CLXMVV1	11/02/12
1	COMPUTER- DESKTOP	CM2LVV1	CM2LVV1	11/02/12

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	CM4JVV1	CM4JVV1	11/02/12
1	COMPUTER- DESKTOP	CM8MVV1	CM8MVV1	11/02/12
1	COMPUTER- DESKTOP	CMDKV1	CMDKV1	11/02/12
1	COMPUTER- DESKTOP	CMFKVV1	CMFKVV1	11/02/12
1	COMPUTER- DESKTOP	CMGKV1	CMGKV1	11/02/12
1	COMPUTER- DESKTOP	CMMKV1	CMMKV1	11/02/12
1	COMPUTER- DESKTOP	CMNMVV1	CMNMVV1	11/02/12
1	COMPUTER- DESKTOP	CMPHV1	CMPHV1	11/02/12
1	COMPUTER- DESKTOP	CMPLVV1	CMPLVV1	11/02/12
1	COMPUTER- DESKTOP	CMPNV1	CMPNV1	11/02/12
1	COMPUTER- DESKTOP	CMQLVV1	CMQLVV1	11/02/12
1	COMPUTER- DESKTOP	CMQNV1	CMQNV1	11/02/12
1	COMPUTER- DESKTOP	CMRMVV1	CMRMVV1	11/02/12
1	COMPUTER- DESKTOP	CMSJV1	CMSJV1	11/02/12
1	COMPUTER- DESKTOP	CMVMVV1	CMVMVV1	11/02/12
1	COMPUTER- DESKTOP	CMWKVV1	CMWKVV1	11/02/12
1	COMPUTER- DESKTOP	CNNLV1	CNNLV1	11/02/12
1	COMPUTER- DESKTOP	CNQNV1	CNQNV1	11/02/12
1	COMPUTER- DESKTOP	CNRJV1	CNRJV1	11/02/12
1	COMPUTER- DESKTOP	CNRKV1	CNRKV1	11/02/12
1	COMPUTER- DESKTOP	CNYLV1	CNYLV1	11/02/12
1	COMPUTER- DESKTOP	CP2KV1	CP2KV1	11/02/12
1	COMPUTER- DESKTOP	CP4LV1	CP4LV1	11/02/12
1	COMPUTER- DESKTOP	CP7KV1	CP7KV1	11/02/12
1	COMPUTER- DESKTOP	CPLGMS1	CPLGMS1	06/26/12
1	COMPUTER- DESKTOP	CPLHMS1	CPLHMS1	06/26/12
1	COMPUTER- DESKTOP	CPLJMS1	CPLJMS1	06/26/12
1	COMPUTER- DESKTOP	CPMDMS1	CPMDMS1	06/26/12
1	COMPUTER- DESKTOP	CPMFMS1	CPMFMS1	06/26/12
1	COMPUTER- DESKTOP	CPMGMS1	CPMGMS1	06/26/12
1	COMPUTER- DESKTOP	CPMHMS1	CPMHMS1	06/26/12
1	COMPUTER- DESKTOP	CPMJMS1	CPMJMS1	06/26/12
1	COMPUTER- DESKTOP	CPMLMS1	CPMLMS1	06/26/12
1	COMPUTER- DESKTOP	CPNGMS1	CPNGMS1	06/26/12
1	COMPUTER- DESKTOP	CPNHMS1	CPNHMS1	06/26/12
1	COMPUTER- DESKTOP	CPNJMS1	CPNJMS1	06/26/12
1	COMPUTER- DESKTOP	CPPJMS1	CPPJMS1	06/26/12
1	COMPUTER- DESKTOP	CPQGMS1	CPQGMS1	06/26/12
1	COMPUTER- DESKTOP	CPQJMS1	CPQJMS1	06/26/12
1	COMPUTER- DESKTOP	CPRJMS1	CPRJMS1	06/26/12
1	COMPUTER- DESKTOP	CPRKMS1	CPRKMS1	06/26/12
1	COMPUTER- DESKTOP	CPSJMS1	CPSJMS1	06/26/12
1	COMPUTER- DESKTOP	CPSKMS1	CPSKMS1	06/26/12
1	COMPUTER- DESKTOP	CPTGMS1	CPTGMS1	06/26/12

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	CPTJMS1	CPTJMS1	06/26/12
1	COMPUTER- DESKTOP	CPTKMS1	CPTKMS1	06/26/12
1	COMPUTER- DESKTOP	CPVGMS1	CPVGMS1	06/26/12
1	COMPUTER- DESKTOP	CPVJMS1	CPVJMS1	06/26/12
1	COMPUTER- DESKTOP	CPXFMS1	CPXFMS1	06/26/12
1	COMPUTER- DESKTOP	CPXGMS1	CPXGMS1	06/26/12
1	COMPUTER- DESKTOP	CPXHMS1	CPXHMS1	06/26/12
1	COMPUTER- DESKTOP	CPXKMS1	CPXKMS1	06/26/12
1	COMPUTER- DESKTOP	CPYHMS1	CPYHMS1	06/26/12
1	COMPUTER- DESKTOP	CPYKMS1	CPYKMS1	06/26/12
1	COMPUTER- DESKTOP	CPZFMS1	CPZFMS1	06/26/12
1	COMPUTER- DESKTOP	CQ0GMS1	CQ0GMS1	06/26/12
1	COMPUTER- DESKTOP	CQ1GMS1	CQ1GMS1	06/26/12
1	COMPUTER- DESKTOP	CQ1JMS1	CQ1JMS1	06/26/12
1	COMPUTER- DESKTOP	CQ4JMS1	CQ4JMS1	06/26/12
1	COMPUTER- DESKTOP	CQ4LMS1	CQ4LMS1	06/26/12
1	COMPUTER- DESKTOP	CQ8LMS1	CQ8LMS1	06/26/12
1	COMPUTER- DESKTOP	CQ9LMS1	CQ9LMS1	06/26/12
1	COMPUTER- DESKTOP	CQFFMS1	CQFFMS1	06/26/12
1	COMPUTER- DESKTOP	CQFGMS1	CQFGMS1	06/26/12
1	COMPUTER- DESKTOP	CR5MVB1	CR5MVB1	11/12/12
1	COMPUTER- DESKTOP	CR6D1R1	CR6D1R1	01/25/12
1	COMPUTER- DESKTOP	CR7NVV1	CR7NVV1	11/12/12
1	COMPUTER- DESKTOP	CR8R1R1	CR8R1R1	01/27/12
1	COMPUTER- DESKTOP	CR9Z7Y1	CR9Z7Y1	09/12/13
1	COMPUTER- DESKTOP	CRH8HS1	CRH8HS1	01/25/12
1	COMPUTER- DESKTOP	CRHJMS1	CRHJMS1	06/26/12
1	COMPUTER- DESKTOP	CRJDMS1	CRJDMS1	06/26/12
1	COMPUTER- DESKTOP	CRJJMS1	CRJJMS1	06/26/12
1	COMPUTER- DESKTOP	CRKN1R1	CRKN1R1	01/27/12
1	COMPUTER- DESKTOP	CRMHMS1	CRMHMS1	06/26/12
1	COMPUTER- DESKTOP	CRNFMS1	CRNFMS1	06/26/12
1	COMPUTER- DESKTOP	CRNLMS1	CRNLMS1	06/26/12
1	COMPUTER- DESKTOP	CRPDMS1	CRPDMS1	06/26/12
1	COMPUTER- DESKTOP	CRQB1R1	CRQB1R1	01/27/12
1	COMPUTER- DESKTOP	CRQFMS1	CRQFMS1	06/26/12
1	COMPUTER- DESKTOP	CRQGMS1	CRQGMS1	06/26/12
1	COMPUTER- DESKTOP	CRQHMS1	CRQHMS1	06/26/12
1	COMPUTER- DESKTOP	CRQKMS1	CRQKMS1	06/26/12
1	COMPUTER- DESKTOP	CRQLMS1	CRQLMS1	06/26/12
1	COMPUTER- DESKTOP	CRRFMS1	CRRFMS1	06/26/12
1	COMPUTER- DESKTOP	CRRGMS1	CRRGMS1	06/26/12
1	COMPUTER- DESKTOP	CRSFMS1	CRSFMS1	06/26/12
1	COMPUTER- DESKTOP	CRSGMS1	CRSGMS1	06/26/12

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	CRSHMS1	CRSHMS1	06/26/12
1	COMPUTER- DESKTOP	CRSJMS1	CRSJMS1	06/26/12
1	COMPUTER- DESKTOP	CRTDMS1	CRTDMS1	06/26/12
1	COMPUTER- DESKTOP	CRTGMS1	CRTGMS1	06/26/12
1	COMPUTER- DESKTOP	CRVDMS1	CRVDMS1	06/26/12
1	COMPUTER- DESKTOP	CRVHMS1	CRVHMS1	06/26/12
1	COMPUTER- DESKTOP	CRWDMS1	CRWDMS1	06/26/12
1	COMPUTER- DESKTOP	CRWJMS1	CRWJMS1	06/26/12
1	COMPUTER- DESKTOP	CRXDMS1	CRXDMS1	06/26/12
1	COMPUTER- DESKTOP	CRXFMS1	CRXFMS1	06/26/12
1	COMPUTER- DESKTOP	CRXJMS1	CRXJMS1	06/26/12
1	COMPUTER- DESKTOP	CRYDMS1	CRYDMS1	06/26/12
1	COMPUTER- DESKTOP	CRYFMS1	CRYFMS1	06/26/12
1	COMPUTER- DESKTOP	CRYGMS1	CRYGMS1	06/26/12
1	COMPUTER- DESKTOP	CRYHMS1	CRYHMS1	06/26/12
1	COMPUTER- DESKTOP	CRYJMS1	CRYJMS1	06/26/12
1	COMPUTER- DESKTOP	CRYKMS1	CRYKMS1	06/26/12
1	COMPUTER- DESKTOP	CRZDMS1	CRZDMS1	06/26/12
1	COMPUTER- DESKTOP	CRZF1R1	CRZF1R1	01/25/12
1	COMPUTER- DESKTOP	CS3JVV1	CS3JVV1	11/12/12
1	COMPUTER- DESKTOP	CS4MVV1	CS4MVV1	11/12/12
1	COMPUTER- DESKTOP	CS8C1R1	CS8C1R1	01/25/12
1	COMPUTER- DESKTOP	CSDNVV1	CSDNVV1	11/12/12
1	COMPUTER- DESKTOP	CSSLVV1	CSSLVV1	11/12/12
1	COMPUTER- DESKTOP	CSJG1R1	CSJG1R1	11/01/11
1	COMPUTER- DESKTOP	CSMD1R1	CSMD1R1	11/01/11
1	COMPUTER- DESKTOP	CSPHVV1	CSPHVV1	11/12/12
1	COMPUTER- DESKTOP	CSVB1R1	CSVB1R1	01/25/12
1	COMPUTER- DESKTOP	CSXC1R1	CSXC1R1	11/01/11
1	COMPUTER- DESKTOP	CT0G1R1	CT0G1R1	11/01/11
1	COMPUTER- DESKTOP	CTFH1R1	CTFH1R1	01/25/12
1	COMPUTER- DESKTOP	CTJMVV1	CTJMVV1	11/12/12
1	COMPUTER- DESKTOP	CTRNVV1	CTRNVV1	11/12/12
1	COMPUTER- DESKTOP	CV4JVV1	CV4JVV1	11/19/12
1	COMPUTER- DESKTOP	CVTG1R1	CVTG1R1	01/25/12
1	COMPUTER- DESKTOP	CW4LVV1	CW4LVV1	11/08/12
1	COMPUTER- DESKTOP	CWCHVV1	CWCHVV1	11/08/12
1	COMPUTER- DESKTOP	CWGJVV1	CWGJVV1	11/08/12
1	COMPUTER- DESKTOP	CWGNVV1	CWGNVV1	11/08/12
1	COMPUTER- DESKTOP	CZ5RW12	CZ5RW12	06/30/14
1	COMPUTER- DESKTOP	D0RTPW1	D0RTPW1	02/19/13
1	COMPUTER- DESKTOP	DHT8PS1	DHT8PS1	07/24/12
1	COMPUTER- DESKTOP	DHTFPS1	DHTFPS1	07/24/12
1	COMPUTER- DESKTOP	DHVDPS1	DHVDPS1	07/24/12

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	DHWFPS1	DHWFPS1	07/24/12
1	COMPUTER- DESKTOP	DHXGPS1	DHXGPS1	07/24/12
1	COMPUTER- DESKTOP	DJ1BPS1	DJ1BPS1	07/24/12
1	COMPUTER- DESKTOP	DJ2CPS1	DJ2CPS1	07/24/12
1	COMPUTER- DESKTOP	DJ2GPS1	DJ2GPS1	07/24/12
1	COMPUTER- DESKTOP	DJ7DPS1	DJ7DPS1	07/24/12
1	COMPUTER- DESKTOP	DJ89PS1	DJ89PS1	07/24/12
1	COMPUTER- DESKTOP	DJ8DPS1	DJ8DPS1	07/24/12
1	COMPUTER- DESKTOP	DJBGPS1	DJBGPS1	07/24/12
1	COMPUTER- DESKTOP	DJBHPS1	DJBHPS1	07/24/12
1	COMPUTER- DESKTOP	DJCCPS1	DJCCPS1	07/24/12
1	COMPUTER- DESKTOP	F8G9PS1	F8G9PS1	07/24/12
1	COMPUTER- DESKTOP	F8HGPS1	F8HGPS1	07/24/12
1	COMPUTER- DESKTOP	F8JBPS1	F8JBPS1	07/24/12
1	COMPUTER- DESKTOP	F8LFPS1	F8LFPS1	07/24/12
1	COMPUTER- DESKTOP	F8M9PS1	F8M9PS1	07/24/12
1	COMPUTER- DESKTOP	F8NDPS1	F8NDPS1	07/24/12
1	COMPUTER- DESKTOP	F8NFPS1	F8NFPS1	07/24/12
1	COMPUTER- DESKTOP	F8P9PS1	F8P9PS1	07/24/12
1	COMPUTER- DESKTOP	F8QDPS1	F8QDPS1	07/24/12
1	COMPUTER- DESKTOP	F8QFPS1	F8QFPS1	07/24/12
1	COMPUTER- DESKTOP	F8RDPS1	F8RDPS1	07/24/12
1	COMPUTER- DESKTOP	F8RFPS1	F8RFPS1	07/24/12
1	COMPUTER- DESKTOP	F8SCPS1	F8SCPS1	07/24/12
1	COMPUTER- DESKTOP	F8SDPS1	F8SDPS1	07/24/12
1	COMPUTER- DESKTOP	F8SFPS1	F8SFPS1	07/24/12
1	COMPUTER- DESKTOP	F8T8PS1	F8T8PS1	07/24/12
1	COMPUTER- DESKTOP	F8VGPS1	F8VGPS1	07/24/12
1	COMPUTER- DESKTOP	G61D1R1	G61D1R1	01/25/12
1	COMPUTER- DESKTOP	G63J1R1	G63J1R1	01/25/12
1	COMPUTER- DESKTOP	G6GM1R1	G6GM1R1	11/01/11
1	COMPUTER- DESKTOP	G6HC1R1	G6HC1R1	11/01/11
1	COMPUTER- DESKTOP	G6HL1R1	G6HL1R1	11/01/11
1	COMPUTER- DESKTOP	G6HM1R1	G6HM1R1	11/01/11
1	COMPUTER- DESKTOP	G6JP1R1	G6JP1R1	11/01/11
1	COMPUTER- DESKTOP	G6KF1R1	G6KF1R1	11/01/11
1	COMPUTER- DESKTOP	G6KG1R1	G6KG1R1	11/01/11
1	COMPUTER- DESKTOP	G6LG1R1	G6LG1R1	11/01/11
1	COMPUTER- DESKTOP	G6MB1R1	G6MB1R1	11/01/11
1	COMPUTER- DESKTOP	G6MK1R1	G6MK1R1	11/01/11
1	COMPUTER- DESKTOP	G6MQ1R1	G6MQ1R1	11/01/11
1	COMPUTER- DESKTOP	G6NG1R1	G6NG1R1	11/01/11
1	COMPUTER- DESKTOP	G6NL1R1	G6NL1R1	11/01/11
1	COMPUTER- DESKTOP	G7MB1R1	G7MB1R1	01/27/12

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	G7MJ1R1	G7MJ1R1	01/27/12
1	COMPUTER- DESKTOP	G8CG1R1	G8CG1R1	01/27/12
1	COMPUTER- DESKTOP	G9MH1R1	G9MH1R1	01/25/12
1	COMPUTER- DESKTOP	GB2M1R1	GB2M1R1	01/25/12
1	COMPUTER- DESKTOP	GBXH1R1	GBXH1R1	11/01/11
1	COMPUTER- DESKTOP	GBXL1R1	GBXL1R1	11/01/11
1	COMPUTER- DESKTOP	GBYC1R1	GBYC1R1	11/01/11
1	COMPUTER- DESKTOP	GC2R1R1	GC2R1R1	11/01/11
1	COMPUTER- DESKTOP	GCDD1R1	GCDD1R1	11/01/11
1	COMPUTER- DESKTOP	GCGP1R1	GCGP1R1	11/01/11
1	COMPUTER- DESKTOP	GCMK1R1	GCMK1R1	11/01/11
1	COMPUTER- DESKTOP	GD0J1R1	GD0J1R1	01/27/12
1	COMPUTER- DESKTOP	GD1G1R1	GD1G1R1	01/27/12
1	COMPUTER- DESKTOP	GD1P1R1	GD1P1R1	01/27/12
1	COMPUTER- DESKTOP	GD9J1R1	GD9J1R1	01/27/12
1	COMPUTER- DESKTOP	GD9L1R1	GD9L1R1	01/27/12
1	COMPUTER- DESKTOP	GDCK1R1	GDCK1R1	01/27/12
1	COMPUTER- DESKTOP	GDJJ1R1	GDJJ1R1	01/25/12
1	COMPUTER- DESKTOP	GFFQ1R1	GFFQ1R1	11/01/11
1	COMPUTER- DESKTOP	GFG1R1	GFG1R1	11/01/11
1	COMPUTER- DESKTOP	GFGM1R1	GFGM1R1	11/01/11
1	COMPUTER- DESKTOP	GFHD1R1	GFHD1R1	11/01/11
1	COMPUTER- DESKTOP	GFJM1R1	GFJM1R1	11/01/11
1	COMPUTER- DESKTOP	GFKG1R1	GFKG1R1	11/01/11
1	COMPUTER- DESKTOP	GFLM1R1	GFLM1R1	11/01/11
1	COMPUTER- DESKTOP	GFMJ1R1	GFMJ1R1	11/01/11
1	COMPUTER- DESKTOP	GFML1R1	GFML1R1	11/01/11
1	COMPUTER- DESKTOP	GFPQ1R1	GFPQ1R1	11/01/11
1	COMPUTER- DESKTOP	GFRK1R1	GFRK1R1	11/01/11
1	COMPUTER- DESKTOP	GFVK1R1	GFVK1R1	11/01/11
1	COMPUTER- DESKTOP	GG1H1R1	GG1H1R1	11/01/11
1	COMPUTER- DESKTOP	GG3C1R1	GG3C1R1	11/01/11
1	COMPUTER- DESKTOP	GG3K1R1	GG3K1R1	11/01/11
1	COMPUTER- DESKTOP	GG4K1R1	GG4K1R1	11/01/11
1	COMPUTER- DESKTOP	GG4L1R1	GG4L1R1	11/01/11
1	COMPUTER- DESKTOP	GG5C1R1	GG5C1R1	11/01/11
1	COMPUTER- DESKTOP	GG6L1R1	GG6L1R1	11/01/11
1	COMPUTER- DESKTOP	GG7L1R1	GG7L1R1	11/01/11
1	COMPUTER- DESKTOP	GG7P1R1	GG7P1R1	11/01/11
1	COMPUTER- DESKTOP	GG8F1R1	GG8F1R1	11/01/11
1	COMPUTER- DESKTOP	GGBN1R1	GGBN1R1	11/01/11
1	COMPUTER- DESKTOP	GGDC1R1	GGDC1R1	11/01/11
1	COMPUTER- DESKTOP	GGHM1R1	GGHM1R1	11/01/11
1	COMPUTER- DESKTOP	GGVP1R1	GGVP1R1	01/25/12

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP	GH6D1R1	GH6D1R1	01/25/12
1	COMPUTER- DESKTOP	GHDN1R1	GHDN1R1	01/25/12
1	COMPUTER- DESKTOP	GHQJ1R1	GHQJ1R1	01/25/12
1	COMPUTER- DESKTOP	GHQL1R1	GHQL1R1	01/25/12
1	COMPUTER- DESKTOP	GHTC1R1	GHTC1R1	01/25/12
1	COMPUTER- DESKTOP	GHTG1R1	GHTG1R1	01/25/12
1	COMPUTER- DESKTOP	GJDP1R1	GJDP1R1	01/25/12
1	COMPUTER- DESKTOP	GJJP1R1	GJJP1R1	01/25/12
1	COMPUTER- DESKTOP	GJZQ1R1	GJZQ1R1	04/26/12
1	COMPUTER- DESKTOP	GK8J1R1	GK8J1R1	01/25/12
1	COMPUTER- DESKTOP	GKDG1R1	GKDG1R1	11/01/11
1	COMPUTER- DESKTOP	GKRC1R1	GKRC1R1	01/25/12
1	COMPUTER- DESKTOP	GL4D1R1	GL4D1R1	01/27/12
1	COMPUTER- DESKTOP	GL5N1R1	GL5N1R1	01/27/12
1	COMPUTER- DESKTOP	GL7H1R1	GL7H1R1	01/27/12
1	COMPUTER- DESKTOP	GL7M1R1	GL7M1R1	01/27/12
1	COMPUTER- DESKTOP	GLLQ1R1	GLLQ1R1	01/27/12
1	COMPUTER- DESKTOP	GM3N1R1	GM3N1R1	01/27/12
1	COMPUTER- DESKTOP	GM3Q1R1	GM3Q1R1	01/27/12
1	COMPUTER- DESKTOP	GM4D1R1	GM4D1R1	01/27/12
1	COMPUTER- DESKTOP	GMBC1R1	GMBC1R1	01/27/12
1	COMPUTER- DESKTOP	GMDC1R1	GMDC1R1	01/25/12
1	COMPUTER- DESKTOP	GMGM1R1	GMGM1R1	01/25/12
1	COMPUTER- DESKTOP	GMJD1R1	GMJD1R1	01/25/12
1	COMPUTER- DESKTOP	GMKJ1R1	GMKJ1R1	01/25/12
1	COMPUTER- DESKTOP	GMMJ1R1	GMMJ1R1	01/27/12
1	COMPUTER- DESKTOP	GMTM1R1	GMTM1R1	01/27/12
1	COMPUTER- DESKTOP	GMWD1R1	GMWD1R1	01/25/12
1	COMPUTER- DESKTOP	GMZG1R1	GMZG1R1	01/25/12
1	COMPUTER- DESKTOP	GN1K1R1	GN1K1R1	01/27/12
1	COMPUTER- DESKTOP	GN1P1R1	GN1P1R1	01/27/12
1	COMPUTER- DESKTOP	GN2D1R1	GN2D1R1	01/27/12
1	COMPUTER- DESKTOP	GN3N1R1	GN3N1R1	01/25/12
1	COMPUTER- DESKTOP	GNLM1R1	GNLM1R1	01/27/12
1	COMPUTER- DESKTOP	GNLQ1R1	GNLQ1R1	01/27/12
1	COMPUTER- DESKTOP	GNMF1R1	GNMF1R1	01/25/12
1	COMPUTER- DESKTOP	GNQF1R1	GNQF1R1	01/25/12
1	COMPUTER- DESKTOP	GP8N1R1	GP8N1R1	11/01/11
1	COMPUTER- DESKTOP	GP9P1R1	GP9P1R1	11/01/11
1	COMPUTER- DESKTOP	GTS2GZ1	GTS2GZ1	02/20/14
1	COMPUTER- DESKTOP	H36XTV1	H36XTV1	10/10/12
1	COMPUTER- DESKTOP	HNXPHS1	HNXPHS1	02/03/12
1	COMPUTER- DESKTOP	HNYQHS1	HNYQHS1	02/03/12
1	COMPUTER- DESKTOP	JGNBM02	JGNBM02	06/30/14

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- DESKTOP REFRESH	9H4D282	9H4D282	01/12/16
1	COMPUTER- LAPTOP	121F0Q1	121F0Q1	06/30/11
1	COMPUTER- LAPTOP	165F0Q1	165F0Q1	06/30/11
1	COMPUTER- LAPTOP	1844044	HD7RLD1	10/30/07
1	COMPUTER- LAPTOP	1912509	HNZD0Q1	06/30/11
1	COMPUTER- LAPTOP	1944144	5CD5291HWD	09/01/15
1	COMPUTER- LAPTOP	1944146	5CD5291NFC	09/01/15
1	COMPUTER- LAPTOP	1944147	5CD5291Y4Z	09/01/15
1	COMPUTER- LAPTOP	1944148	5CD5291HQ7	09/01/15
1	COMPUTER- LAPTOP	1944150	5CD5291NGZ	09/01/15
1	COMPUTER- LAPTOP	1944151	5CD5291NK2	09/01/15
1	COMPUTER- LAPTOP	1944152	5CD5291NJ0	09/01/15
1	COMPUTER- LAPTOP	1963958	5CD5291NR2	09/01/15
1	COMPUTER- LAPTOP	1963959	5CD5291Y7Z	09/01/15
1	COMPUTER- LAPTOP	1L4F0Q1	1L4F0Q1	06/30/11
1	COMPUTER- LAPTOP	1T2F0Q1	1T2F0Q1	06/30/11
1	COMPUTER- LAPTOP	225F0Q1	225F0Q1	06/30/11
1	COMPUTER- LAPTOP	2L4F0Q1	2L4F0Q1	06/30/11
1	COMPUTER- LAPTOP	2S2F0Q1	2S2F0Q1	06/30/11
1	COMPUTER- LAPTOP	2T2F0Q1	2T2F0Q1	06/30/11
1	COMPUTER- LAPTOP	2Z1TM52	2Z1TM52	10/27/15
1	COMPUTER- LAPTOP	4L3F0Q1	4L3F0Q1	06/30/11
1	COMPUTER- LAPTOP	4VLF262	4VLF262	10/12/15
1	COMPUTER- LAPTOP	5L3F0Q1	5L3F0Q1	06/30/11
1	COMPUTER- LAPTOP	5Y2F0Q1	5Y2F0Q1	06/30/11
1	COMPUTER- LAPTOP	725F0Q1	725F0Q1	06/30/11
1	COMPUTER- LAPTOP	741F0Q1	741F0Q1	06/30/11
1	COMPUTER- LAPTOP	7L3F0Q1	7L3F0Q1	06/30/11
1	COMPUTER- LAPTOP	8D0TM52	8D0TM52	10/27/15
1	COMPUTER- LAPTOP	8G3F0Q1	8G3F0Q1	06/30/11
1	COMPUTER- LAPTOP	905F0Q1	905F0Q1	06/30/11
1	COMPUTER- LAPTOP	9D0TM52	9D0TM52	10/27/15
1	COMPUTER- LAPTOP	B11F0Q1	B11F0Q1	06/30/11
1	COMPUTER- LAPTOP	C15F0Q1	C15F0Q1	06/30/11
1	COMPUTER- LAPTOP	C20F0Q1	C20F0Q1	06/30/11
1	COMPUTER- LAPTOP	CC3F0Q1	CC3F0Q1	06/30/11
1	COMPUTER- LAPTOP	CD0TM52	CD0TM52	10/27/15
1	COMPUTER- LAPTOP	CZ4F0Q1	CZ4F0Q1	06/30/11
1	COMPUTER- LAPTOP	F7QG0Q1	F7QG0Q1	06/13/11
1	COMPUTER- LAPTOP	FCYD0Q1	FCYD0Q1	06/30/11
1	COMPUTER- LAPTOP	FD3F0Q1	FD3F0Q1	06/30/11
1	COMPUTER- LAPTOP	FS4F0Q1	FS4F0Q1	06/30/11
1	COMPUTER- LAPTOP	FV1F0Q1	FV1F0Q1	06/30/11
1	COMPUTER- LAPTOP	GC3F0Q1	GC3F0Q1	06/30/11

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER- LAPTOP	GY2F0Q1	GY2F0Q1	06/30/11
1	COMPUTER- LAPTOP	HD4F0Q1	HD4F0Q1	06/30/11
1	COMPUTER- LAPTOP	HW2F0Q1	HW2F0Q1	06/30/11
1	COMPUTER- LAPTOP - REFRESH	70JKXB2	70JKXB2	08/18/16
1	COMPUTER- LAPTOP - REFRESH	8QKKXB2	8QKKXB2	08/18/16
1	COMPUTER- LAPTOP - REFRESH	JRKKXB2	JRKKXB2	08/18/16
1	COMPUTER- LAPTOP REFRESH	2SZKR32	2SZKR32	06/24/15
1	COMPUTER- LAPTOP REFRESH	63W4M32	63W4M32	05/28/15
1	COMPUTER- LAPTOP REFRESH	71M5M32	71M5M32	05/29/15
1	COMPUTER- LAPTOP REFRESH	CDFBM32	CDFBM32	05/28/15
1	COMPUTER- LAPTOP REFRESH	D0WDR32	D0WDR32	06/25/15
1	COMPUTER- LAPTOP REFRESH	DJTVM32	DJTVM32	05/28/15
1	COMPUTER- LAPTOP REFRESH	H3B8R32	H3B8R32	06/18/15
1	COMPUTER- LAPTOP REFRESH	JNHPM32	JNHPM32	06/24/15
1	COMPUTER- TABLET	1909369	DMQJNF7SF185	12/03/12
1	COMPUTER- TABLET	1917412	F4KLX9ZBFCM5	02/25/14
1	COMPUTER- TABLET	1917685	DMPMF1LNFK12	04/14/14
1	COMPUTER- TABLET	1918919	DLXN48P8FK10	08/12/14
1	COMPUTER- TABLET	1955949	GCGV8DGSHLFD	09/08/17
1	COMPUTER- TABLET	1958660	GCTVRMVVHLFD	01/11/18
1	COMPUTER- TABLET	1960204	DLXXH0DUHND6	12/06/18
1	COMPUTER- TEACHER LAPTOP - REFRESH	G5M8H12	G5M8H12	08/04/14
1	COMPUTER- TEACHER LAPTOP - REFRESH	HXD8H12	HXD8H12	08/04/14
1	COMPUTER-DESKTOP	CT5M1R1	CT5M1R1	11/01/11
1	COMPUTER-DESKTOP	G6HD1R1	G6HD1R1	11/01/11
1	COMPUTER-DESKTOP	G6JH1R1	G6JH1R1	11/01/11
1	COMPUTER-DESKTOP	G6KP1R1	G6KP1R1	11/01/11
1	COMPUTER-DESKTOP	G6LL1R1	G6LL1R1	11/01/11
1	COMPUTER-DESKTOP	GBGP1R1	GBGP1R1	11/01/11
1	COMPUTER-DESKTOP	GBSB1R1	GBSB1R1	11/01/11
1	COMPUTER-DESKTOP	GBWQ1R1	GBWQ1R1	11/01/11
1	COMPUTER-DESKTOP	GBZL1R1	GBZL1R1	11/01/11
1	COMPUTER-DESKTOP	GC3L1R1	GC3L1R1	11/01/11
1	COMPUTER-DESKTOP	GC5D1R1	GC5D1R1	11/01/11
1	COMPUTER-DESKTOP	GC5M1R1	GC5M1R1	11/01/11
1	COMPUTER-DESKTOP	GC6H1R1	GC6H1R1	11/01/11
1	COMPUTER-DESKTOP	GCDQ1R1	GCDQ1R1	11/01/11
1	COMPUTER-DESKTOP	GCFL1R1	GCFL1R1	11/01/11
1	COMPUTER-DESKTOP	GCGK1R1	GCGK1R1	11/01/11
1	COMPUTER-DESKTOP	GCGL1R1	GCGL1R1	11/01/11
1	COMPUTER-DESKTOP	GCNC1R1	GCNC1R1	11/01/11
1	COMPUTER-DESKTOP	GCNN1R1	GCNN1R1	11/01/11
1	COMPUTER-DESKTOP	GFWP1R1	GFWP1R1	11/01/11
1	COMPUTER-DESKTOP	GPBF1R1	GPBF1R1	11/01/11

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Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	COMPUTER-DESKTOP	GPGG1R1	GPGG1R1	11/01/11
1	COMPUTER-DESKTOP	GPHM1R1	GPHM1R1	11/01/11
1	COMPUTER-LAPTOP	1908547	3MQZNG1	09/27/12
1	COMPUTERS	3Z7TBW1	3Z7TBW1	01/30/13
1	COMPUTER-TEACHER LAPTOP	12L1LQ1	12L1LQ1	06/06/11
1	COMPUTER-TEACHER LAPTOP	178YKQ1	178YKQ1	06/14/11
1	COMPUTER-TEACHER LAPTOP	17BLKQ1	17BLKQ1	06/14/11
1	COMPUTER-TEACHER LAPTOP	17NPKQ1	17NPKQ1	06/06/11
1	COMPUTER-TEACHER LAPTOP	187NKQ1	187NKQ1	06/06/11
1	COMPUTER-TEACHER LAPTOP	19JPKQ1	19JPKQ1	06/07/11
1	COMPUTER-TEACHER LAPTOP	1HLWKQ1	1HLWKQ1	06/13/11
1	COMPUTER-TEACHER LAPTOP	1JTNKQ1	1JTNKQ1	06/30/11
1	COMPUTER-TEACHER LAPTOP	1JYVKQ1	1JYVKQ1	07/07/11
1	COMPUTER-TEACHER LAPTOP	1K7LKQ1	1K7LKQ1	06/30/11
1	COMPUTER-TEACHER LAPTOP	1L40LQ1	1L40LQ1	06/29/11
1	COMPUTER-TEACHER LAPTOP	1L8MKQ1	1L8MKQ1	06/29/11
1	COMPUTER-TEACHER LAPTOP	1LLVKQ1	1LLVKQ1	07/08/11
1	COMPUTER-TEACHER LAPTOP	1LVPKQ1	1LVPKQ1	07/08/11
1	COMPUTER-TEACHER LAPTOP	1M02LQ1	1M02LQ1	06/29/11
1	COMPUTER-TEACHER LAPTOP	1MF1LQ1	1MF1LQ1	06/29/11
1	COMPUTER-TEACHER LAPTOP	1MH1LQ1	1MH1LQ1	08/04/11
1	COMPUTER-TEACHER LAPTOP	1MWRKQ1	1MWRKQ1	06/06/11
1	COMPUTER-TEACHER LAPTOP	1P00LQ1	1P00LQ1	06/13/11
1	COMPUTER-TEACHER LAPTOP	1P5MKQ1	1P5MKQ1	06/28/11
1	COMPUTER-TEACHER LAPTOP	1PPLKQ1	1PPLKQ1	07/18/11
1	COMPUTER-TEACHER LAPTOP	1PRRKQ1	1PRRKQ1	07/18/11
1	COMPUTER-TEACHER LAPTOP	1Q0YKQ1	1Q0YKQ1	06/30/11
1	COMPUTER-TEACHER LAPTOP	1QSQKQ1	1QSQKQ1	08/08/11
1	COMPUTER-TEACHER LAPTOP	2CGZKQ1	2CGZKQ1	08/04/11
1	COMPUTER-TEACHER LAPTOP	2Q9VKQ1	2Q9VKQ1	06/22/11
1	COMPUTER-TEACHER LAPTOP	2QM0LQ1	2QM0LQ1	06/15/11
1	COMPUTER-TEACHER LAPTOP	2QMRKQ1	2QMRKQ1	06/15/11
1	COMPUTER-TEACHER LAPTOP	2QSCKQ1	2QSCKQ1	06/21/11
1	COMPUTER-TEACHER LAPTOP	2RVYKQ1	2RVYKQ1	06/22/11
1	COMPUTER-TEACHER LAPTOP	2SV4LQ1	2SV4LQ1	08/04/11
1	COMPUTER-TEACHER LAPTOP	2ZP0LQ1	2ZP0LQ1	06/22/11
1	COMPUTER-TEACHER LAPTOP	30S2LQ1	30S2LQ1	08/08/11
1	COMPUTER-TEACHER LAPTOP	30XRKQ1	30XRKQ1	06/22/11
1	COMPUTER-TEACHER LAPTOP	31KLKQ1	31KLKQ1	06/15/11
1	COMPUTER-TEACHER LAPTOP	49M0LQ1	49M0LQ1	08/03/11
1	COMPUTER-TEACHER LAPTOP	49TPKQ1	49TPKQ1	08/03/11
1	COMPUTER-TEACHER LAPTOP	4B6MKQ1	4B6MKQ1	07/28/11
1	COMPUTER-TEACHER LAPTOP	4B6RKQ1	4B6RKQ1	07/07/11
1	COMPUTER-TEACHER LAPTOP	4B9WKQ1	4B9WKQ1	08/02/11

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1	COMPUTER-TEACHER LAPTOP	4BJLKQ1	4BJLKQ1	07/07/11
1	COMPUTER-TEACHER LAPTOP	4BP2LQ1	4BP2LQ1	08/04/11
1	COMPUTER-TEACHER LAPTOP	4BYTKQ1	4BYTKQ1	07/07/11
1	COMPUTER-TEACHER LAPTOP	4BYZKQ1	4BYZKQ1	07/07/11
1	COMPUTER-TEACHER LAPTOP	54CTKQ1	54CTKQ1	08/04/11
1	COMPUTER-TEACHER LAPTOP	5QKVKQ1	5QKVKQ1	09/13/11
1	COMPUTER-TEACHER LAPTOP	5QLSKQ1	5QLSKQ1	09/13/11
1	COMPUTER-TEACHER LAPTOP	5R9PKQ1	5R9PKQ1	07/12/11
1	COMPUTER-TEACHER LAPTOP	9BFLBT1	9BFLBT1	08/15/12
1	COMPUTER-TEACHER LAPTOP	J8VBCT1	J8VBCT1	06/06/12
1	COPIER	1866300	CQA824493	07/10/08
1	COPIER	1888305	CQB020809	05/12/10
1	COPIER	1911120	CZL214638	03/21/13
1	COPIER	1912891	CZL214675	04/01/13
1	COPIER	1912892	CZL214659	04/01/13
1	COPIER	1934568	CEJD41517	01/27/15
1	COPIER	1943698	CAHE25189	09/28/15
1	E5440 LATITUDE	2V9VL12	2V9VL12	09/11/14
1	PROJECTOR- VIDEO	1873976	W027045	02/27/09
1	PROJECTOR- VIDEO	1875183	W026828	10/22/09
1	PROJECTOR- VIDEO	1886358	8009758	04/15/10
1	PROJECTOR- VIDEO	1895719	0012370	09/27/10
1	PROJECTOR- VIDEO	1907923	PDM6C03182000	02/01/17
1	PROJECTOR- VIDEO	1908102	PDK4D02453000	06/26/13
1	PROJECTOR- VIDEO	1913056	PD34D02868000	06/23/16
1	PROJECTOR- VIDEO	1913784	PDK4D01323000	06/26/13
1	PROJECTOR- VIDEO	1913941	PD85D02211000	07/22/13
1	PROJECTOR- VIDEO	1921068	PDJBD02860000	02/28/14
1	PROJECTOR- VIDEO	1921171	PD8CD01054000	02/28/14
1	PROJECTOR- VIDEO	1921270	PDDCD02208000	02/28/14
1	PROJECTOR- VIDEO	1921298	PDPCD02303000	02/28/14
1	PROJECTOR- VIDEO	1921351	PDDCD02090000	02/28/14
1	PROJECTOR- VIDEO	1921358	PDDCD02102000	02/28/14
1	PROJECTOR- VIDEO	1921483	PDTCD03496000	02/28/14
1	PROJECTOR- VIDEO	1921489	PDDCD02001000	02/28/14
1	PROJECTOR- VIDEO	1921490	PDDCD02014000	02/28/14
1	PROJECTOR- VIDEO	1921491	PDTCD03495000	02/28/14
1	PROJECTOR- VIDEO	1921492	PDDCD01995000	02/28/14
1	PROJECTOR- VIDEO	1921499	PDY8D01372000	03/06/14
1	PROJECTOR- VIDEO	1921680	PDB2E02523000	03/11/14
1	PROJECTOR- VIDEO	1921830	PDW1E01049000	03/18/14
1	PROJECTOR- VIDEO	1922232	PDV2E01503000	04/21/14
1	PROJECTOR- VIDEO	1922281	PDF3E02883000	04/25/14
1	PROJECTOR- VIDEO	1922329	PDF3E02994000	04/25/14

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	PROJECTOR- VIDEO	1922696	PDB3E02545000	06/02/14
1	PROJECTOR- VIDEO	1922807	PDB2E02507000	06/05/14
1	PROJECTOR- VIDEO	1922819	PDB2E02509000	06/05/14
1	PROJECTOR- VIDEO	1923059	PDT3E01071000	06/19/14
1	PROJECTOR- VIDEO	1923085	PDT3E01045000	06/19/14
1	PROJECTOR- VIDEO	1923091	PDT3E01038000	06/19/14
1	PROJECTOR- VIDEO	1923113	PDT3E01013000	06/19/14
1	PROJECTOR- VIDEO	1935045	PD78E0060501L	01/06/15
1	PROJECTOR- VIDEO	1935887	PDL4F01061000	07/28/15
1	PROJECTOR- VIDEO	1935889	PDL4F01076000	07/28/15
1	PROJECTOR- VIDEO	1935892	PDD2F00301L	07/28/15
1	PROJECTOR- VIDEO	1935893	PDE2D03382000	07/28/15
1	PROJECTOR- VIDEO	1936228	PD73F01723000	07/28/15
1	PROJECTOR- VIDEO	1936229	PD73F01737000	07/28/15
1	PROJECTOR- VIDEO	1936230	PD73F01733000	07/28/15
1	PROJECTOR- VIDEO	1936231	PD73F01743000	07/28/15
1	PROJECTOR- VIDEO	1936232	PD73F01728000	07/28/15
1	PROJECTOR- VIDEO	1936233	PD73F01734000	07/28/15
1	PROJECTOR- VIDEO	1936234	PD73F01740000	07/28/15
1	PROJECTOR- VIDEO	1936235	PD73F01738000	07/28/15
1	PROJECTOR- VIDEO	1936236	PD73F01811000	07/28/15
1	PROJECTOR- VIDEO	1936239	PD73F01729000	07/28/15
1	PROJECTOR- VIDEO	1936240	PD73F01732000	07/28/15
1	PROJECTOR- VIDEO	1936241	PD73F01736000	07/28/15
1	PROJECTOR- VIDEO	1936242	PD73F01727000	07/28/15
1	PROJECTOR- VIDEO	1936243	PD73F01730000	07/28/15
1	PROJECTOR- VIDEO	1936244	PD73F01735000	07/28/15
1	PROJECTOR- VIDEO	1936245	PD73F01724000	07/28/15
1	PROJECTOR- VIDEO	1936246	PD73F01720000	07/28/15
1	PROJECTOR- VIDEO	1936247	PD73F01721000	07/28/15
1	PROJECTOR- VIDEO	1936248	PD73F01725000	07/28/15
1	PROJECTOR- VIDEO	1936249	PD73F01739000	07/28/15
1	PROJECTOR- VIDEO	1936250	PD73F01741000	07/28/15
1	PROJECTOR- VIDEO	1943880	PDL4F01078000	07/28/15
1	PROJECTOR- VIDEO	1943881	PDD2F0032001L	07/28/15
1	PROJECTOR- VIDEO	1943882	PDL4F01081000	07/28/15
1	PROJECTOR- VIDEO	1943883	PDL4F01060000	07/28/15
1	PROJECTOR- VIDEO	1944651	PD73F01764000	08/07/15
1	PROJECTOR- VIDEO	1944652	PD73F01745000	08/07/15
1	PROJECTOR- VIDEO	1944653	PD73F01751000	08/07/15
1	PROJECTOR- VIDEO	1944654	PD73F01746000	08/07/15
1	PROJECTOR- VIDEO	1945177	PD73F01748000	08/07/15
1	PROJECTOR- VIDEO	1945236	PDB7F03936000	09/16/15
1	PROJECTOR- VIDEO	1945239	PDD2F0027501L	08/07/15

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Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	PROJECTOR- VIDEO	1945240	PDP3F0016701L	08/07/15
1	PROJECTOR- VIDEO	1946015	PDT6F0175501L	12/17/15
1	PROJECTOR- VIDEO	1946016	PDT6F0174701L	12/17/15
1	PROJECTOR- VIDEO	1946039	PDT6F0176201L	12/17/15
1	PROJECTOR- VIDEO	1946041	PDL4F01039000	12/17/15
1	PROJECTOR- VIDEO	1946051	PDT6F0174301L	12/17/15
1	PROJECTOR- VIDEO	1946067	PDT6F0175601L	12/17/15
1	PROJECTOR- VIDEO	1946081	PDT6F0177101L	12/17/15
1	PROJECTOR- VIDEO	1947931	PDP3F0021701L	10/06/15
1	PROJECTOR- VIDEO	1947935	PDP3F0022001L	10/06/15
1	PROJECTOR- VIDEO	1947960	PDW3E03511000	03/30/16
1	PROJECTOR- VIDEO	1951133	PD6CD01534000	02/28/14
1	PROJECTOR- VIDEO	1951739	PDE1D02503000	02/01/17
1	PROJECTOR- VIDEO	1951748	PD7AC01703000	02/01/17
1	PROJECTOR- VIDEO	1952406	PD41D01324000	02/01/17
1	PROJECTOR- VIDEO	1952409	PDFAD0044700Q	03/08/17
1	PROJECTOR- VIDEO	1952410	PDFAD0018200Q	03/08/17
1	PROJECTOR- VIDEO	1952414	PDFAD0046800Q	03/08/17
1	PROJECTOR- VIDEO	1952416	PDFAD0025400Q	03/08/17
1	PROJECTOR- VIDEO	1952417	PDFAD0015800Q	03/08/17
1	PROJECTOR- VIDEO	1954536	PDE1D02624000	01/31/17
1	PROJECTOR- VIDEO	1956493	PDF9D02114000	07/31/17
1	PROJECTOR- VIDEO	1956511	PD3CC02435000	07/31/17
1	PROJECTOR- VIDEO	1956524	PDJBD02848000	03/06/14
1	PROJECTOR- VIDEO	1958389	PD7AC01749000	12/07/12
1	PROJECTOR- VIDEO	1960106	PDW1E01068000	03/18/14
1	PROJECTOR- VIDEO	1960113	PD3CC02873000	05/15/17
1	PROJECTOR- VIDEO	1960160	PDV2D02183000	03/24/17
1	PROJECTOR- VIDEO	1960812	PDM6C03181000	02/01/17
1	PROJECTOR- VIDEO - REFRESH	1921634	PDR1F0031901L	05/13/15
1	PROJECTOR- VIDEO - REFRESH	1923127	PDX4E01072000	06/26/14
1	PROJECTOR- VIDEO - REFRESH	1923326	PDS3E53604000	06/30/14
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1	PROJECTOR- VIDEO - REFRESH	1923809	PDN3E01594000	08/21/14
1	PROJECTOR- VIDEO - REFRESH	1923850	PDN3E01582000	08/21/14
1	PROJECTOR- VIDEO - REFRESH	1923869	PDW3E03546000	08/25/14
1	PROJECTOR- VIDEO - REFRESH	1923885	PD37E01534000	08/25/14
1	PROJECTOR- VIDEO - REFRESH	1924035	PD74E01300000	09/08/14
1	PROJECTOR- VIDEO - REFRESH	1924036	PD37E01472000	09/08/14
1	PROJECTOR- VIDEO - REFRESH	1924061	PDM2E01802000	09/11/14

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Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	PROJECTOR- VIDEO - REFRESH	1924069	PDM2E01696000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1924070	PDM2E01884000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1924104	PDM2E01898000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1924112	PDM2E01796000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1924114	PDM2E01917000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1924244	PD74E01289000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924245	PD74E01280000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924246	PD74E01296000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924252	PD56E01934000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924253	PD74E01196000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924254	PD74E01277000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924255	PD74E01295000	11/17/14
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1	PROJECTOR- VIDEO - REFRESH	1924261	PD74E01264000	11/17/14
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1	PROJECTOR- VIDEO - REFRESH	1924518	PDW8E02569000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1924551	PDL9E04770000	10/09/14
1	PROJECTOR- VIDEO - REFRESH	1924564	PDL9E04780000	10/09/14

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1	PROJECTOR- VIDEO - REFRESH	1924571	PDL9E04799000	10/09/14
1	PROJECTOR- VIDEO - REFRESH	1924582	PDW8E02628000	10/09/14
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1	PROJECTOR- VIDEO - REFRESH	1924625	PD8BD01040000	10/15/14
1	PROJECTOR- VIDEO - REFRESH	1924683	PDW8E02669000	10/15/14
1	PROJECTOR- VIDEO - REFRESH	1924695	PD9AD02484000	10/16/14
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1	PROJECTOR- VIDEO - REFRESH	1924703	PD9AD02487000	10/16/14
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1	PROJECTOR- VIDEO - REFRESH	1924956	PD58E01295000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1924957	PD58E01163000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1924958	PD58E01298000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1924962	PDD9E02782000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1924963	PDD9E02771000	11/21/14

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1	PROJECTOR- VIDEO - REFRESH	1924974	PD58E01283000	11/21/14
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1	PROJECTOR- VIDEO - REFRESH	1924977	PD58E01324000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1924981	PD58E01286000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1924982	PD58E01288000	11/21/14
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1	PROJECTOR- VIDEO - REFRESH	1925143	PDW8E06024000	01/14/15
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1	PROJECTOR- VIDEO - REFRESH	1925165	PDW8E05979000	02/23/15

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1	PROJECTOR- VIDEO - REFRESH	1925175	PDW8E05981000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1925181	PDW8E05978000	02/23/15
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1	PROJECTOR- VIDEO - REFRESH	1925184	PDW8E05973000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1925186	PDW8E06003000	02/23/15
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1	PROJECTOR- VIDEO - REFRESH	1925407	PD31E02499000	01/08/15

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1	PROJECTOR- VIDEO - REFRESH	1925420	PD5AE51188000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1925423	PD5AE51146000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1925424	PD5AE51164000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1925425	PDBBE03652000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1925426	PD5AE51163000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1925427	PD5AE51145000	01/08/15
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1	PROJECTOR- VIDEO - REFRESH	1925490	PDC9E02553000	01/13/15
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1	PROJECTOR- VIDEO - REFRESH	1925508	PDX4E01224000	01/13/15

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1	PROJECTOR- VIDEO - REFRESH	1925509	PDJ9E02237000	01/13/15
1	PROJECTOR- VIDEO - REFRESH	1925510	PDC9E02494000	01/13/15
1	PROJECTOR- VIDEO - REFRESH	1925512	PDC9E02503000	01/13/15
1	PROJECTOR- VIDEO - REFRESH	1925513	PDC9E02500000	01/13/15
1	PROJECTOR- VIDEO - REFRESH	1925514	PDC9E02510000	01/13/15
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1	PROJECTOR- VIDEO - REFRESH	1925604	PDC9E02299000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925605	PDW8E02608000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925606	PDR9E08068000	01/14/15

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Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	PROJECTOR- VIDEO - REFRESH	1925607	PDR9E08039000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925608	PDC9E02198000	01/14/15
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1	PROJECTOR- VIDEO - REFRESH	1925610	PDDCD01949000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925613	PDR9E07934000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925618	PDW8E05961000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925620	PDR9E07942000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925623	PDW8E05953000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925624	PDC9E02306000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925627	PDJ9E02268000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925628	PDC9E02200000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925629	PDJ9E02243000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1925630	PDR9E07949000	01/14/15
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1	PROJECTOR- VIDEO - REFRESH	1925639	PDJ9E02238000	01/14/15
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1	PROJECTOR- VIDEO - REFRESH	1925761	PDABE01289000	03/03/15

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1	PROJECTOR- VIDEO - REFRESH	1925811	PDEBE53101000	01/21/15
1	PROJECTOR- VIDEO - REFRESH	1925897	PDABE01277000	03/03/15
1	PROJECTOR- VIDEO - REFRESH	1925898	PDABE01291000	03/03/15
1	PROJECTOR- VIDEO - REFRESH	1926975	PDRQF0008401L	03/10/15
1	PROJECTOR- VIDEO - REFRESH	1927013	PDGCE01580000	03/10/15
1	PROJECTOR- VIDEO - REFRESH	1927068	PDGCE01124000	03/17/15
1	PROJECTOR- VIDEO - REFRESH	1927119	PDBBE03521000	03/17/15
1	PROJECTOR- VIDEO - REFRESH	1927165	PDGCE01445000	03/18/15
1	PROJECTOR- VIDEO - REFRESH	1927178	PDE1F01879000	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1927267	PDC1F01867000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1927268	PDC1F01891000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1927270	PDC1F01899000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1927272	PDC1F01853000	04/21/15
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1	PROJECTOR- VIDEO - REFRESH	1927297	PDCF018921000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1927298		04/21/15
1	PROJECTOR- VIDEO - REFRESH	1927417	PDBBE03342000	02/09/15
1	PROJECTOR- VIDEO - REFRESH	1927447	PDABE01405000	02/09/15
1	PROJECTOR- VIDEO - REFRESH	1927482	PDR9E07985000	02/23/15
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1	PROJECTOR- VIDEO - REFRESH	1927496	PDR9E07981000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927500	PDR9E07987000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927504	PDR9E07982000	02/23/15

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1	PROJECTOR- VIDEO - REFRESH	1927511	PDR9E07966000	02/23/15
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1	PROJECTOR- VIDEO - REFRESH	1927517	PDR9E08011000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927518	PDR9E07993000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927519	PDR9E01976000	02/23/15
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1	PROJECTOR- VIDEO - REFRESH	1927531	PD3BE02443000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1927548	PD3BE02419000	02/19/15
1	PROJECTOR- VIDEO - REFRESH	1927566	PDMAE01228000	02/19/15
1	PROJECTOR- VIDEO - REFRESH	1927570	PDMAE01231000	02/19/15
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1	PROJECTOR- VIDEO - REFRESH	1927645	PD3BE02518000	02/23/15
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1	PROJECTOR- VIDEO - REFRESH	1935293	PDC1F01916000	04/21/15
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1	PROJECTOR- VIDEO - REFRESH	1935297	PDC1F01824000	04/21/15
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1	PROJECTOR- VIDEO - REFRESH	1935301	PDC1F01906000	04/21/15
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1	PROJECTOR- VIDEO - REFRESH	1935317	PDC1F01875000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935318	PDC1F01879000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935320	PDC1F01880000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935323	PDC1F01910000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935324	PDC1F01893000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935327	PDC1F01882000	04/21/15

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1	PROJECTOR- VIDEO - REFRESH	1935329	PDC1F01904000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935330	PDC1F01881000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935368	PDR1F0035001L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935374	PDR1F0035301L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935376	PDR1F0043701L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935428	PDR1F0023701L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935432	PDR1F0022101L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935456	PDW1F0044001L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935470	PD32F03957000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935478	PD32F03965000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935481	PD42F03048000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935491	PD32F03988000	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935495	PDW1F0044201L	04/21/15
1	PROJECTOR- VIDEO - REFRESH	1935503	PDW1F0035801L	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935516	PDW1F0036601L	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935522	PDW1F0033601L	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935532	PDW1F0034101L	05/08/15
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1	PROJECTOR- VIDEO - REFRESH	1935552	PDW1F0034901L	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935572	PD42F03006000	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935577	PD42F02995000	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935585	PDD2F0011301L	05/08/15
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1	PROJECTOR- VIDEO - REFRESH	1935615	PD42F03002000	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1935620	PD42F02964000	05/08/15
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1	PROJECTOR- VIDEO - REFRESH	1935738	PD32F03941000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935739	PD32F03951000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935740	PD32F03927000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935742	PD32F03940000	05/04/15
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1	PROJECTOR- VIDEO - REFRESH	1935744	PD32F03935000	05/04/15

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1	PROJECTOR- VIDEO - REFRESH	1935745	PD32F03911000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935747	PD32F03954000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935749	PD32F03949000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935752	PD32F03925000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935753	PD32F03926000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935755	PD32F03938000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935757	PD32F03906000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935758	PD32F03934000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935759	PD32F03928000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935760	PD32F03953000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935761	PD32F03918000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935762	PD32F03924000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935763	PDW1F0051001L	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935764	PDW1F0051701L	05/04/15
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1	PROJECTOR- VIDEO - REFRESH	1935773	PDW1F0043201L	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935774	PDW1F0051501L	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935778	PDW1F0051201L	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1935780	PDD2F0006701L	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935781	PDD2F0003201L	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935788	PD73F01922000	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935789	PD73F01918000	05/06/15
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1	PROJECTOR- VIDEO - REFRESH	1935807	PDD2F0033301L	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935810	PDD2F00033101L	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935811	PDD2F0006501L	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935816	PD73F01879000	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935817	PD73F01892000	05/06/15
1	PROJECTOR- VIDEO - REFRESH	1935851	PDD2F0004601L	05/19/15
1	PROJECTOR- VIDEO - REFRESH	1935853	PD73F01920000	05/19/15
1	PROJECTOR- VIDEO - REFRESH	1936048	PDR1F0039501L	06/08/15
1	PROJECTOR- VIDEO - REFRESH	1936077	PDB3F02202000	06/16/15
1	PROJECTOR- VIDEO - REFRESH	1936095	PK3F0007201L	06/16/15
1	PROJECTOR- VIDEO - REFRESH	1936098	PDP3F0030501L	06/16/15
1	PROJECTOR- VIDEO - REFRESH	1936100	PDP3F0031101L	06/16/15
1	PROJECTOR- VIDEO - REFRESH	1936106	PDP3F0029101L	06/16/15
1	PROJECTOR- VIDEO - REFRESH	1936177	PD64F01074000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936182	PD64F01053000	06/23/15

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	PROJECTOR- VIDEO - REFRESH	1936186	PDGCE01508000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936191	PDGCE01186000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936193	PD64F01082000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936208	PDB3F02162000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936212	PDD2F0030901L	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936213	PDB3F02174000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1936219	PDB3F02181000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1940348	PD55E01066000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1943878	PDD2F0007401L	06/16/15
1	PROJECTOR- VIDEO - REFRESH	1944047	PDGCE01191000	03/23/15
1	PROJECTOR- VIDEO - REFRESH	1945120	PDABE01404000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945124	PDABE01389000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945125	PDABE01402000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945132	PDABE01396000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945135	PDABE01442000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945137	PDABE01406000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945139	PDABE01386000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945142	PDABE01425000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945145	PDABE01420000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945150	PDABE01393000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945156	PDABE01413000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1945159	PDABE01415000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1948755	PD3BE02555000	01/09/15
1	PROJECTOR- VIDEO - REFRESH	1948921	PDB3F02144000	06/08/15
1	PROJECTOR- VIDEO - REFRESH	1949825	PD73F01826000	06/08/15
1	PROJECTOR- VIDEO - REFRESH	1949836	PDB3F02125000	06/08/15
1	PROJECTOR- VIDEO - REFRESH	1951394	PDN3E01453000	09/08/14
1	PROJECTOR- VIDEO - REFRESH	1951395	PDL9E04769000	10/09/14
1	PROJECTOR- VIDEO - REFRESH	1951743	PDGCE01499000	06/23/15
1	PROJECTOR- VIDEO - REFRESH	1951746	PDN3E01568000	08/21/14
1	PROJECTOR- VIDEO - REFRESH	1952263	PD8BD01148000	11/03/14
1	PROJECTOR- VIDEO - REFRESH	1952699	PDD2F0010201L	05/08/15
1	PROJECTOR- VIDEO - REFRESH	1952718	PDW3E03519000	10/01/14
1	PROJECTOR- VIDEO - REFRESH	1952720	PD3BE02548000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1952725	PD37E01748000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1952734	PDL9E04768000	10/09/14
1	PROJECTOR- VIDEO - REFRESH	1952744	PD37E01504000	08/25/14
1	PROJECTOR- VIDEO - REFRESH	1952775	PD37E01594000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1954096	PDM2E01798000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1954106	PDGCE01439000	03/18/15
1	PROJECTOR- VIDEO - REFRESH	1954531	PD5AE51151000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1954569	PDC9E02250000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1955389	PDM2E01783000	10/22/14
1	PROJECTOR- VIDEO - REFRESH	1955563	PD3BE02353000	02/09/15

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	PROJECTOR- VIDEO - REFRESH	1955571	PDAAE02615000	01/05/15
1	PROJECTOR- VIDEO - REFRESH	1955710	PD5AE51190000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1956404	PDBBE03550000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1956407	PDM2E01843000	09/11/14
1	PROJECTOR- VIDEO - REFRESH	1956525	PDC9E02269000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1956538	PDAAE02596000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1956622	PDW8E02657000	10/15/14
1	PROJECTOR- VIDEO - REFRESH	1956759	PD58E01160000	11/17/14
1	PROJECTOR- VIDEO - REFRESH	1956760	PDC9E02308000	12/04/14
1	PROJECTOR- VIDEO - REFRESH	1956830	PDMCF0050801L	03/30/15
1	PROJECTOR- VIDEO - REFRESH	1957492	PD56E01843000	07/21/14
1	PROJECTOR- VIDEO - REFRESH	1958302	PDS3E53398000	08/04/14
1	PROJECTOR- VIDEO - REFRESH	1958675	PDW8E02768000	10/15/14
1	PROJECTOR- VIDEO - REFRESH	1959504	PDD2F0019501L	03/03/15
1	PROJECTOR- VIDEO - REFRESH	1959776	PDC9E02274000	11/21/14
1	PROJECTOR- VIDEO - REFRESH	1960070	PDM2E01896000	10/22/14
1	PROJECTOR- VIDEO - REFRESH	1960074	PD3BE02512000	03/17/15
1	PROJECTOR- VIDEO - REFRESH	1960105	PD32F03944000	05/04/15
1	PROJECTOR- VIDEO - REFRESH	1960128	PDBBE03336000	02/10/15
1	PROJECTOR- VIDEO - REFRESH	1960272	PDGCE01172000	03/17/15
1	PROJECTOR- VIDEO - REFRESH	1960659	PD5AE51142000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1960691	PDBBE03546000	01/08/15
1	PROJECTOR- VIDEO - REFRESH	1960693	PD3BE02534000	02/23/15
1	PROJECTOR- VIDEO - REFRESH	1961609	PDM2E01950000	10/07/14
1	PROJECTOR- VIDEO - REFRESH	1963129	PDN3E01564000	01/14/15
1	PROJECTOR- VIDEO - REFRESH	1963196	PD37E01782000	11/17/14
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1830524	E31140172	10/06/14
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1866290	SB680-R2-339895	01/29/09
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1867341	SB680-R2-489983	06/05/08
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1867346	SB680-R2-491018	06/05/08
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1895957	SB680-R2-A43656	12/15/10
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1942366	E47140175	05/19/15
1	SCREEN/DEVICE-INTERACTIVE WHITE BOARD	1953464	E47140447	05/19/15
1	STUDENT RESPONSE SYSTEM	1926761		01/07/15
TOTAL TECHNOLOGY - 1266				

INSTRUCTIONAL TECHNOLOGY

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	0390-PLANNING DEPARTMENT	1804837	SG55A91049	10/25/05
1	1355-BUSINESS SERVICES	1864902	C2805062R	06/30/08
1	1450-INST-TELEVISION MEDIA PRODUCT	1868481	BPWSC36192	11/13/08
1	1450-INST-TELEVISION MEDIA PRODUCT	1868482	2DZ1NH1	12/11/08
1	1450-INST-TELEVISION MEDIA PRODUCT	1868483	JCZ1NH1	12/11/08
1	1450-INST-TELEVISION MEDIA PRODUCT	1868484	1DZ1NH1	12/11/08

October 2020 Inventoried Surplus
Picked Up and Verified 08/27/20 thru 09/15/20

Total Assets:

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	1450-INST-TELEVISION MEDIA PRODUCT	1868485	3DZ1NH1	12/11/08
1	1450-INST-TELEVISION MEDIA PRODUCT	1868486	4DZ1NH1	12/11/08
	TOTAL INSTRUCTIONAL TECHNOLOGY - 8			

MAINTENANCE

Quantity	ClassDesc	PropertyTag	Serial Number	Purchase Date
1	LAWNMOWER- RIDING	1834804	12037	07/11/07
1	LAWNMOWER- RIDING	1929631	41192	10/13/14
1	LAWNMOWER-RIDING	1947202	11100	06/30/15
	TOTAL MAINTENANCE - 3			

FY 2021 YTD Surplus Sales Revenue

[illegible]

FY 2021 YTD Surplus Sales Revenue

Date	Item GOVDEALS.COM	Gross Sales Price	Actual Revenue	Cost (%)
8/18/2020	PREMIER SURPLUS	\$ 10,532.04	\$ 10,532.04	0.0%
8/26/2020	SA RECYCLING	\$ 407.00	\$ 407.00	0.0%
8/26/2020	SA RECYCLING	\$ 199.00	\$ 199.00	0.0%
9/17/2020	PREMIER SURPLUS	\$ 7,153.15	\$ 7,153.15	0.0%
9/17/2020	CW AUSTIN	\$ 31.64	\$ 31.64	0.0%
9/17/2020	SA RECYCLING	\$ 283.20	\$ 283.20	0.0%
9/17/2020	SA RECYCLING	\$ 170.10	\$ 170.10	0.0%
9/17/2020	SA RECYCLING	\$ 198.90	\$ 198.90	0.0%
9/17/2020	SA RECYCLING	\$ 169.00	\$ 169.00	0.0%
Total All Surplus Sales		\$ 29,915.99	\$ 29,916.00	0.0%

**Surplus Furniture and Equipment for Auction or Disposal
as of 09/15/2020**

#	Description	Qty	Unit	Explanation
1	Misc Furniture	1375	ea	Damaged/Obsolete - reviewed by Warehouse Staff
2	Non-Inventoried Misc Equipment	60	pallets	Damaged/Obsolete - reviewed by Warehouse Staff
3	Non-Inventoried FNS Equipment	5	pallets	Damaged/Obsolete - reviewed by FNS
4	Inventoried Technology**	1266	ea	Damaged/Obsolete - reviewed by Technology Dept
5	Inventoried Maintenance**	6	ea	Damaged/Obsolete - reviewed by Maintenance
6	Inventoried Athletics	4	ea	Damaged/Obsolete - reviewed by Athletics
7	Inventoried Food and Nutrition**	5	ea	Damaged/Obsolete - reviewed by FNS
8	Textbooks/Media Center Books	70	pallets	Off Adoption/Obsolete - reviewed by T&L
9	Misc Instructional Tech	8	ea	Damaged/Obsolete - reviewed by Technology Dept
10	Transportation	24	ea	Damaged/Obsolete - reviewed by Fleet Maintenance

** Detail on file in the Superintendent's office

COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
October 15, 2020

TOPIC:

AGENDA ITEM #2 – Recommendation for the Approval of a Board Resolution Certifying the FY22 State Capital Outlay Project Application

BACKGROUND/RATIONALE:

CCSD SPLOST staff has been working closely with the State Department of Education to prepare an FY22 Capital Outlay Project Application. Based on this application and dependent on the actual cost of the projects, the Department of Education will reimburse CCSD up to \$805,311.00. The State DOE requires that the local Board certify and authorize the Board Chairman and Superintendent to execute the FY22 Capital Outlay Project Application in order to move forward. Approval of this resolution will allow the CCSD to comply with State DOE requirements and move forward with submitting an FY22 Capital Outlay Application.

SUPERINTENDENT'S RECOMMENDATION:

Approve the Resolution certifying the FY22 Capital Outlay Application, have the documents executed by the Superintendent and the Board Chairman, and submit to the State Department of Education.

COST:

N/A

DATA SOURCES:

Marc Smith
Nick Parker
Board Attorney

**COBB COUNTY BOARD OF EDUCATION
AGENDA ITEM
October 15, 2020**

TOPIC:

AGENDA ITEM #3 – Recommendation for Approval of an Amendment to Easement with William Ronald Quarles as Executor of the Estate of Madge Turner Quarles at 6975 International Blvd

BACKGROUND/RATIONALE:

William Ronald Quarles is requesting an amendment to the permanent easement of 2.00 acres and a temporary easement of 2.33 acres for purposes of facilitating the development and operation of the Oakmont project approved by the Cobb County Board of Education on December 12, 2019. The amendment is necessary as the parties originally planned to use and maintain the easement has changed. Cobb County Board of Education will receive \$250,000.00 for the 2.00 acres as approved on December 12, 2019.

SUPER INTENDENT'S RECOMMENDATION:

Approve the amendment for Easements with William Ronald Quarles.

COST:

No Cost

DATA SOURCE:

Marc Smith

Nick Parker

Board Attorney



Cobb County Georgia Online Mapping



400.0 0 200.00 400.0 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Cobb County Georgia

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

1: 2,400



THIS MAP IS NOT TO BE USED FOR NAVIGATION

Map Notes:

GREEN font indicates content recommended by Risk Management

BROWN font indicates conforming/editorial changes

ORANGE font indicates content recommended by GDCR

GRAY highlight indicates contents recommended to be moved to new Administrative Rule EBCA-R



DISTRICT ADMINISTRATIVE RULE

EBBG-R Risk Management

4/22/16 x/x/20

RATIONALE/OBJECTIVE:

The Cobb County School District (District) promotes a safety education and accident prevention program for the purpose of providing a high degree of safety for students and employees of the District. The District's program shall be in compliance with the requirements of the Georgia Education Code, State Safety Orders, Life Safety Codes of Georgia, and other local and state rules and regulations concerning safety and fire prevention.

RULE:

A. GENERAL PROVISIONS:

1. The District strives to provide a safe environment in the instructional and special activities programs.
2. It is the responsibility of every District administrative head to carry out all safety policies set forth in the Emergency Procedures Manual. This will include the delegation of duties to appropriate staff personnel.
3. The District has other requirements for employees driving District-owned/leased vehicles found in Administrative Rule GARA-R (Employee Health Examination/Driving Record).

B. ACCIDENTS:

Employees who operate a District-owned/leased vehicle shall be subject to the following regulation:

1. DEFINITIONS:

- a. **Incident** – Any minor occurrence involving a district owned/leased vehicle in which it is determined by ~~Risk Management and~~ the Transportation Department that the driver failed to do everything he/she reasonably could have done to prevent the occurrence, ~~if~~ and that the occurrence:
 - (1) Results in no bodily injuries; and
 - (2) Causes ~~\$500~~ 1,000 or less monetary damages total to vehicle(s) and/or property.
- b. ~~Preventable Level I Accident~~ Non-Chargeable Incident - Any minor occurrence involving a District-owned/leased vehicle and/or District property in which it is determined by the ~~Risk Manager or~~ Transportation Department designee that ~~the driver/operator in question failed to do everything he/she reasonably could have done to prevent the occurrence, if~~ the occurrence:
 - (1) Results in no bodily injuries; and
 - (2) Causes ~~non-existent or less than~~ between \$500 and \$1500 \$1,000 in monetary damages total to either vehicle(s) and/or District property.
- c. ~~Preventable Level II Accident~~ - Any occurrence involving a District-owned/leased vehicle in which it is determined by the ~~Risk Manager or~~ Transportation Department designee that the driver/operator in question failed to do everything he/she reasonably could have done to prevent the occurrence, ~~if~~ and that the occurrence:
 - (1) Results in ~~personal no~~ injury regardless of who is injured and regardless of property damage amount bodily injuries; or and

- (2) ~~Results in damage over the amount of \$1500.00~~ **Causes over \$1,000 in monetary damages total** to either vehicle(s) or other property.
- d. **Non-Preventable Accident** - Any occurrence involving a District-owned/leased vehicle in which it is determined by the ~~Risk Manager or~~ **Transportation Department** designee that the driver/operator in question did everything he/she reasonably could have done to prevent the **accident occurrence**.
2. **ADMINISTRATION AND PROCEDURE:**
- a. Any employee who is involved in an accident/incident while operating a District-owned/leased vehicle for any reason shall report the accident/incident to his/her immediate supervisor and dispatch immediately regardless whether any **bodily** injury or **property** damage occurred. Should the employee fail to report the accident/incident as required above, he/she may be suspended without pay or be terminated at the discretion of the Administration and the Board of Education (Board).
- b. Attendance at a prescribed traffic school and **/or remedial training administered by the Transportation Department Safety & Training Coordinator and/or designee and/or** other corrective measures described in Section 3 below shall be required of employees of the District whose primary function or job requirements include the operation of a District-owned/leased vehicle.
- c. The ~~Risk Management and~~ Transportation Departments shall determine if an accident was an Incident, ~~Level I, Level II~~ **Non-Chargeable Incident Preventable Accident**, or Non-Preventable Accident. Drivers charged with an **Incident or Preventable** ~~Level I or II~~ Accident will be offered an appeal before the Accident Review Committee consisting of the Safety ~~&~~ Training Coordinator or designee, ~~Executive Director of Public Safety~~ **District Police Department** or designee, ~~a Driver Training Instructor and two~~ **three (3)** employees from the ~~T.E.A.M. Committee~~ **Transportation Department**. A representative from Risk Management may be present to assist in presenting the case, but is not a voting member. A majority vote by the Accident Review Committee shall be required to reclassify an **Incident or Preventable** Accident.
- d. Criteria for determining that an accident was an Incident, ~~Level I, Level II~~ **Non-Chargeable Incident, Preventable Accident**, or Non-Preventable Accident may include, but is not limited to, driver's statement, law enforcement records, insurance records, statements of witnesses, video footage, and estimates of damage as may be appropriate.
- e. The Executive Director of Transportation or designee should supervise and coordinate employee compliance with this regulation. Traffic School attendees shall provide proof of attendance at the traffic school as prescribed by the Executive Director of Transportation.
- f. **Incidents/Preventable** Accidents shall be recorded from date of first occurrence and shall accumulate for purposes of employee discipline from the most recent **Incident or Preventable** Accident counting back five years.
3. **DISCIPLINE:**
- a. An employee who is involved in either an Incident, ~~Level I, Level II~~ **Preventable Accident, or Non-Preventable** accident shall be subject to the following disciplinary action(s):
- (1) **Incidents:**
- (a) **First Incident** - **Documented** conference with the Transportation ~~Training~~ Department ~~and to include a~~ Conference Summary ~~Letter issued~~.
- (b) **Second Incident** - **Documented** conference with the Transportation ~~Training~~ Department ~~and to include a Letter of Concern issued~~ **Conference Summary**. Additional re-training may be recommended.
- (c) **Third and each Subsequent Incident(s)** - Will be treated as a first Preventable ~~Level I~~ Accident.
- (2) **First Preventable Level I Accident** - ~~Letter of warning will be sent on all Level I accidents. Each subsequent Level I Accident will be treated as a First Preventable Level II Accident.~~ **Non-Chargeable Incident - will not be included in the progressive discipline unless deemed necessary by the Transportation Department designee due to an accumulation of said incidents or accidents**

103 at which time they can be considered and will be subject to the disciplinary
104 actions set forth in B.3.a.(1) above. A Documented Conference with the
105 Transportation Department will be required to include a Conference
106 Summary.

107 (3) **Preventable Accidents:**

108 (a) ~~(3)~~ **First Preventable Level-II Accident** – A Letter of Direction **Warning** will
109 be sent **on all Preventable Accidents**, and employees shall be required to
110 attend the Driver Retraining course prescribed and scheduled by the District
111 Transportation Department on his/her own time.

112 (b) ~~(4)~~ **Second Preventable Level-II Accident** – ~~Employee shall be suspended~~
113 ~~without pay. Employees~~ **A Letter of Direction will be sent and employees**
114 shall be required to attend the Driver Retraining course ~~II~~ prescribed and
115 scheduled by the District Transportation Department on his/her own time.

116 (c) ~~(5)~~ **Third Preventable Level-II Accident** - **A Letter of Direction will be**
117 **sent and** employees shall be suspended **one (1) day** without pay.
118 **Employees shall be required to** and attend the ~~prescribed~~ Driver **Retraining**
119 **Module Course II** ~~recommended~~ **prescribed and scheduled** by **the District**
120 **Transportation Department on his/her own time.**

121 (d) **Fourth Preventable Accident** - **A Letter of Direction will be sent and**
122 **Employees shall be suspended three (3) days without pay and attend**
123 **the prescribed Driver Training Module recommended by Transportation.**

124 (4) ~~(6)~~ **Each subsequent Preventable Accident (regardless of level)** - A
125 recommendation will be made to Human Resources for termination of employment.

126 b. **The District may substitute and/or add the following corrective measures in**
127 **lieu of or in addition to the discipline specified in Section 3.a above.**

128 (1) Prescribe a traffic school different from those identified.

129 (2) Suspend with pay until investigation is completed.

130 (3) Suspend without pay.

131 (4) Terminate employment with the school system.

132 (5) Reassign to a non-driving position with the school system.

133 (6) Loss of privilege of driving Board owned/leased vehicles.

134 (7) Invoke any combination of the above.

135 c. Employees covered by the Fair Dismissal Act will be accorded their rights under the
136 **Fair Dismissal** Act prior to any disciplinary action being imposed.

137
138 **C. CITATION OF EMPLOYEE FOR TRAFFIC VIOLATION:**

- 139 1. Any employee who is cited for a traffic violation by a law enforcement agency
140 while operating a District-owned/leased vehicle or while operating a personal vehicle for
141 District purposes for any reason shall report the citation to his/her immediate supervisor
142 and the Employee Relations office as soon as possible, and no later than the beginning of
143 the next business day (Administrative Rule GAGC-R [Employee Ethics]).
- 144 2. Should the employee fail to report the citation the next **working business** day as required
145 above, he/she may be suspended without pay or be terminated at the discretion of the
146 Administration and the Board of Education (Board).
- 147 3. Should the employee enter a plea of guilty, a plea of nolo contendere or be adjudicated
148 guilty by a court regarding the traffic violation charge, or there is other evidence available
149 that the employee committed a traffic violation, the employee may be suspended without
150 pay or terminated at the discretion of the Administration and the Board.
- 151 4. If an employee's primary function job requirements specify a valid driver's license, and
152 he/she enters a plea of nolo contendere or is found guilty of a traffic violation involving the
153 revocation or suspension of the employee's driver's license, even if the violation occurred
154 in a vehicle other than a District owned/leased vehicle, the employee may be terminated.
155 The employee must report the suspension or revocation **to his/her supervisor**
156 **immediately, and in no event later than the next business day following such**
157 **suspension or revocation** ~~to his/her supervisor.~~

158
159 **D. DRIVING UNDER THE INFLUENCE:**

1. District employees who:
 - a. are required to drive a District owned/leased vehicle as part of their job primary function or job requirements, or
 - b. drive a personal vehicle for District purposes, must report any charge of driving under the influence of alcohol or drugs (O.C.G.A. § 40-6-391) to his/her immediate supervisor and the Employee Relations office at the beginning of the next working day regardless of whether the conduct which gave rise to the charge occurred in a personal or District owned/leased vehicle.
2. District employees who are not required to drive a District owned/leased vehicle as part of their job requirements who receive a citation for driving under the influence while driving a District owned/leased vehicle must report this to his/her immediate supervisor and the Employee Relations office at the beginning of the next business day. The employee may be reassigned to a non-driving position, and/or may lose the privilege of driving a District owned/leased vehicle. Employees who drive District transportation, maintenance, warehouse or purchasing vehicles and who are reassigned into a non-driving position will be paid at the new position's prevailing rate of pay.
3. Employees who enter a plea of nolo contendere or are found guilty of driving under the influence of alcohol (DUI) or drugs as prohibited by O.C.G.A. § 40-6-391 while driving a District owned/leased vehicle will be recommended for termination.

E. SELF-REPORTING:

Any employee **that who** operates a District vehicle is required to notify his/her immediate supervisor and the Employee Relations office regarding arrests and/or driver's license/traffic citations as outlined in Administrative Rule GAGC-R (Employee Ethics).

F. COORDINATION:

Penalties outlined in this Rule are in addition to other remedies available to the Board or District through applicable law or other Administrative Rules and shall be imposed unless the imposition of such penalties would be deemed a violation of state or federal laws or regulations.

~~G. EMPLOYEE IDENTIFICATION BADGES:~~

~~The following regulations shall be observed relative to employee identification badges.~~

- ~~1. All employees will be issued an employee identification badge as required. The District will provide the initial badge. The employee will bear the cost of any replacement badge(s) unless replacement is due to normal wear and tear.~~
- ~~2. Employees may not alter, conceal or place unauthorized items or ornaments/pins on their employee identification badge.~~
- ~~3. All employees must wear the badge at all times when on District property. The badge must be worn so that it is easily visible.~~
- ~~4. When an employee leaves employment, he/she must turn in his/her identification badge to his/her immediate supervisor or available administrator. The supervisor/administrator will forward the returned badge to the Fingerprint Specialist Office in Human Resources Division.~~
- ~~5. Employees shall not allow another employee to use their badge to gain unauthorized access to any District facility.~~

Reclassified an Administrative Rule: 9/1/04

Revised: 9/22/05; 9/12/07; 1/9/08; 1/14/11; 1/18/12; 7/19/12

Revised and recoded: 8/23/12 (Previously coded as Administrative Rule EI)

Revised: 7/31/14; 4/22/16; **x/x/20**

GREEN font indicates changes recommended by Student Support

BROWN font indicates conforming/editorial changes

ORANGE font indicates content recommended by GDCR



DISTRICT ADMINISTRATIVE RULE

JBC-R School Admissions/Withdrawals

9/19/19 ~~X/X/20~~

GSBA Reference: JBC (School Admissions)

RATIONALE/OBJECTIVE:

The Cobb County School District (District) serves the students who are eligible to attend the District's schools. The District will adhere to all requirements regarding student enrollment, including those in Georgia law and State Board Rules such as 160-5-1-.28 and 160-5-1-.07.

RULE:

I. ADMISSIONS:

~~The "Student Enrollment Form" (Form JBC 5) shall be used when enrolling students new to the District and the "Student Re-Enrollment Form" (Form JBC 5b) shall be used when students who have previously withdrawn from the District seek to re-enroll.~~

~~Additional information regarding the enrollment of homeless students may be found in Administrative Rule JBC(1)-R (Homeless Students).~~

A. ENROLLMENT ELIGIBILITY:

The District shall admit into its schools students who reside primarily within the District with a parent, guardian, or other person having control or charge of a student (see section D below) and who meet all other qualifications of this rule (enrolling adult). Other than students specifically exempted by rule or by law, these eligible students may include:

1. **Department of Human Services (DHS), Department of Behavioral Health and Development Disabilities (DBHDD), or Department of Juvenile Justice (DJJ):**

Any minor who is in the physical or legal custody of the DHS, DBHDD, or DJJ or any of their divisions and is physically present within the geographical boundaries of the District. The District shall immediately enroll a student in the physical or legal custody of DHS, DJJ, or a student placed by the DHS, DBHDD, or DJJ in a residential facility located within the LEA District's jurisdiction, pursuant to O.C.G.A. § 20-2-133(b).

2. **Foster Care:**

Any minor housed pursuant to court order in a foster care home which is located within the District. If placed by DJJ, the student shall be enrolled in his/her home school, as opposed to an alternative educational setting, unless the Case Management Consultation Team concludes that the best placement for the child would be the alternative setting (see section I(C)(9), below). Any placement made pursuant to an individualized education program team shall take precedence.

3. **Homeless Students:**

Any minor who is a homeless child or youth, including homeless unaccompanied youth. Refer to the Administrative Rule JBC(1)-R (Homeless Students).

4. Any minor whose parent or court-appointed guardian is an employee, other than temporary or substitute employees, of the District (see Administrative Rule JBCD-R [Transfers]).

5. **Emancipated Minors or Students 18+:**

Any student between the age of eighteen and maximum age of enrollment (refer to Section B[6] and B[7]), or minor under the age of eighteen who resides in the

District and who is no longer under the control or authority of his/her parents/guardians by operation of law (validly married or as otherwise prescribed by law) or as granted by a juvenile court judge.

6. **Military Dependents:**

- a. Special power of attorney relative to the guardianship of a child of an active-duty military family and executed under applicable law shall be sufficient for the purposes of enrollment and all other actions requiring parental participation and consent. (This will affect students whose parents are deployed and the military child care plan places the child with someone other than the natural parent.)
 - b. A transitioning military child, placed in the care of a non-custodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent, may continue to attend the school in which he or she was enrolled while residing with the custodial parent. (The person in charge of the child is responsible for transportation to and from school if the school is out of district or the attendance zone.)
7. Other students determined to be eligible for enrollment by the director of student support and the level assistant superintendent.

B. ENTRANCE AGE:

1. All Georgia resident students shall have attained the age of five (5) on or before September 1 in order to be eligible for admission into the kindergarten program (see section C below).
2. All Georgia resident students shall have attained the age of six (6) on or before September 1 in order to be eligible for admission into first grade (see section C below).
3. Upon completion and verification of Form JBC-1 (K-1 Out-of-State/Out-of-Country Verification), students who were legal residents of one or more other states or countries for a period of two years immediately prior to moving to Georgia, were legally enrolled in a public kindergarten or first grade, or a kindergarten or first grade accredited by a state or regional association, or the equivalent thereof, will attain the age of five for kindergarten or six for first grade by December 31 and is otherwise eligible for enrollment under State Board Rule and this Administrative Rule will be eligible for admission.

NOTE: All children enrolled for 20 school days or more prior to their seventh birthday shall become subject to the provisions of the compulsory school attendance law (O.C.G.A. §§ 20-2-690 through 20-2-701) and Administrative Rule JB-R (Student Attendance) and cannot be withdrawn except as provided in Section II, Withdrawals, below. (O.C.G.A. § 20-2-150)

4. Transferring students who are children in the household of a full-time duty status member of the active uniformed services of the United States, including members of the National Guard and Reserve on active duty orders shall be allowed to enroll at the same grade level from an accredited school regardless of age.
5. Students who have been enrolled in and successfully completed first grade at a public school or a private school accredited by a state agency (i.e., SACS/AdvancEd) will be eligible for enrollment in second grade.
6. All youth who have not attained the age of 21 by September 1 are eligible for enrollment in appropriate education programs, unless they have received a high school diploma or the equivalent. Students that have dropped out of school for one quarter or more are eligible to re-enroll unless they attain the age of 20 by September 1.
7. All youth who are classified as a student with disabilities are eligible for enrollment in appropriate education programs from age three (3) until age 22 unless they have received a regular high school diploma, provided they were enrolled during the preceding school year and had an approved Individualized Education Program (IEP) which indicated that a successive year of enrollment was needed.
8. Guidelines for students enrolling from Home Study programs are contained in the Administrative Rule JBC(2)-R (Home Study).

C. ENROLLMENT REQUIREMENTS AND PROCEDURES:

Other than students specifically exempted by rule or by law, all students enrolling for the first time in Cobb County School District shall receive full status as students when the following requirements are fulfilled:

- 106 1. **Health Certifications** (See Administrative Rule JGC-R [School Health Services]):
- 107 a. Georgia Department of Public Health Form 3231 "Certificate of Immunization" is on file.
- 108 The principal or designee will grant the enrolling person a thirty (30) calendar day
- 109 waiver if requested, which will permit the student to be provisionally enrolled in the
- 110 District for thirty (30) calendar days from the date the waiver is granted for a justified
- 111 reason. Upon expiration of the waiver, the student shall not be permitted to attend the
- 112 school unless the student submits a certificate of immunization. It is the responsibility
- 113 of the enrolling adult to have the required form in to the school within the thirty (30)
- 114 day period (Form JBC- 3**b**).
- 115 b. Georgia Department of Public Health Form 3300 "Certificate of Ear, Eye and Dental
- 116 Examinations" for kindergarten and first year students; (first year students include any
- 117 students new to Georgia public schools, including students coming from private
- 118 schools) is on file. The principal or designee will grant the enrolling person a thirty (30)
- 119 calendar day waiver if requested, which will permit the student to be provisionally
- 120 enrolled in the District for thirty (30) calendar days from the date the waiver is granted
- 121 for a justified reason. This waiver may be extended to a total of ninety days pursuant
- 122 to Georgia Department of Public Health Rule 511-5-6-.02. Upon expiration of the
- 123 waiver, the student shall not be permitted to attend the school unless the student
- 124 submits form 3300. It is the responsibility of the enrolling adult to have the required
- 125 form in to the school within the waiver period (Form JBC-3**c**).
- 126 c. Questions concerning religious waivers for immunizations and screenings for dental,
- 127 hearing and vision should be referred to the student support office. Religious waivers
- 128 (Form JGC-4 and/or Form JGC-4b) are to be completed at the school and placed in the
- 129 student's permanent record.

130 2. **Proof of Birth Date:**

131 Unless exempted by law or State Board of Education rules, before admitting any individual

132 to a state-funded Georgia school or program, the principal or designee shall require

133 evidence of the individual's date of birth. Evidence shall be accepted in the order set forth

134 below:

- 135 a. Kindergarten, first grade, and students new to Georgia must present proof of birth date
- 136 prior to entry into the District. This shall also apply to students transferring into the
- 137 District during the year. Once a student has been enrolled in any publicly-funded
- 138 Georgia school, provided one of the following evidences of date of birth has been
- 139 provided and recorded in the Georgia Testing Identifier application, further proof of age
- 140 is unnecessary.

141 b. **Acceptable Evidence:**

142 The school will accept evidence in the order set forth below that shows the student's

143 date of birth:

- 144 (1) A copy of a birth certificate, a certified hospital-issued birth record or birth
- 145 certificate;
- 146 NOTE: For legal identification and diploma/graduation/scholarship requirements, a
- 147 copy of a birth certification is preferred.

- 148 (2) A military ID;
- 149 (3) A valid driver's license;
- 150 (4) A passport;
- 151 (5) An adoption record;
- 152 (6) A religious record signed by an authorized religious official;
- 153 (7) An official school transcript; ~~or~~

- 154 (8) ~~If none of these items can be produced, an~~ **An** affidavit of age sworn to by the
- 155 enrolling adult accompanied by a certificate of age signed by a licensed practicing
- 156 physician, which certificate states that the physician has examined the child and
- 157 believes that the age as stated in the affidavit is substantially correct; ~~or~~ **or**

- 158 (9) **The principal or designee may grant the enrolling person a thirty (30)**
- 159 **calendar day waiver if requested, which will permit the student to be**
- 160 **provisionally enrolled in the District for thirty (30) calendar days from the**
- 161 **date the waiver is granted for a justified reason (Form JBC- 3a). Form JBC-**
- 162 **3a may only be accepted if accompanied by a copy of the request made to**
- 163 **the appropriate agency regarding obtaining documentation of the**
- 164 **student's date of birth. Upon expiration of the waiver, the student shall**

not be permitted to attend the school unless the student submits proof of birthdate. It is the responsibility of the enrolling adult to have the required form in to the school within the thirty (30) day period.

- c. **Record Retention:** Upon presentation of one of the above evidences, a copy of the document shall be placed in the student's record and the original returned to the parent/guardian/person having control or charge of a student.

3. **Proof of Residency:**

Residency, as defined by the Georgia Board of Education rule 160-5-1-.28, shall mean the place where the student lives with the enrolling adult, unless the student is an emancipated minor. The student must be an occupant of a dwelling located within the school system boundaries, and proof of residence in the attendance zone in which the school is located shall be required when a student enrolls in a school and whenever a change of residence occurs unless the student is homeless. (see Board Policy JBC[1])

In order for a student to be admitted in the District, the person enrolling the student shall provide proof of residency within the District.

- a. Proof of residency shall be provided to the principal or designee when the student seeks initial enrollment in the District.
- b. In order to verify residency within the District, two or more of the following items (no more than one from each category) shall be presented to the principal or designee:
- (1) Home ownership documentation. Acceptable documentation may include home ownership title, closing documents, tax statement, mortgage agreement, or monthly mortgage statement, in the name of the enrolling adult or spouse living at the same residence for the location of the legal residence;
 - (2) Lease or rental agreement consisting of written evidence that a current valid agreement exists. Also to be included with this agreement shall be the name, address, and/or telephone number of the lessor;
 - (3) Current utility (gas, power, or water) monthly statement which evidences the location of the legal residence;
 - (4) Any other document(s) that will provide evidence of an intent to remain at the location of legal residence within the geographic boundaries of the District.
- c. In the event none of the above documentation exists or the documentation submitted is insufficient to verify a legal residence within the District, the principal or designee shall require the enrolling adult claiming residency to complete a statement of legal residence (Form JBC-2) which includes an affidavit of enrolling adult. The principal or designee may also require the certification of the residence owner/lessor/legal occupant. The principal may also require proof of residency (see 3.b. above) from the owner/lessor/legal occupant. The statement should be notarized and signed by the enrolling adult and signed by the owner/lessor/legal occupant.
- d. At the discretion of the principal or designee, if evidence of a enrolling adult's residence within the District is still insufficient, the principal or designee shall submit a referral to the school social worker. The School Social Work Department will take whatever legal steps are necessary to verify the enrolling adult's residence within the District. Such steps may include, but are not limited to, investigation by the school social worker, completion of the certification of residence by owner/lessor/legal occupant (Form JBC-2), and report of status of the investigation to the referring school for proper action. Students whose residency cannot be verified may be withdrawn from the school until such time as the parent can provide the required documentation.
- e. Any student whose enrolling adult is not residing within the District at the time the student applies for enrollment shall nonetheless be considered a resident for purposes of enrollment if:
- (1) The enrolling adult provides to the principal or designee documents evidencing that he/she shall be a resident of the District within thirty (30) calendar days from the date of enrollment (Form JBC-3d).
 - (2) The parent or guardian is on active duty in the United State armed forces and has received official military orders to transfer into or within Georgia. Students shall be eligible for enrollment, in the same manner and time as for students residing within the District, in the school of the attendance zone with which he/she will be residing, or in a District school authorized pursuant to O.C.G.A. § 20-2-295, prior to

- physically establishing residency within the District, upon presentation of a copy of the official military order to the District.
- (3) Any student enrolled in a high school pursuant to item 3.e.(1) above shall not receive performance eligibility until the high school principal or designee is provided proof (see item 3.b. above) that the student is living within the geographic boundaries of the District.
- f. **Loss/Change of Residency:**
- (1) The enrolling adult shall notify the school immediately if any change in residence occurs.
- (2) Students who cease to be a resident of the District or move to another school attendance zone within the District may be eligible to submit an application for transfer to remain with their home school for a limited time. Refer to Administrative Rule JBCD-R (Transfers).
4. **Social Security Number:**
- a. No student shall be denied enrollment in the District for failing to provide his/her Social Security number or for declining to apply for a Social Security number. Providing a Social Security number is voluntary.
- b. The enrolling adult will provide an official copy of the student's Social Security number. An enrolling adult who objects to the incorporation of the Social Security number into the school records of a child may waive the requirement by signing a notarized statement objecting to the requirement (Form JBC-4). This statement shall be retained in the student's permanent folder. Additionally:
- (1) The communication of this information will be in a language appropriate for the enrolling adult and student.
- (2) The school shall:
- (a) If needed, provide forms for making application for a Social Security number or for waiving the request; and
- (b) Ensure that student Social Security numbers are treated in the same confidential manner as all other records and in accordance with the Family Educational Rights and Privacy Act (FERPA) which includes withholding student Social Security numbers from the U.S. Citizenship and Immigration Services.
- (c) Assign a temporary identification number to a student who is applying for a Social Security number, or a permanent student identification number if a Social Security number will not be provided.
5. **Transfer Records:**
- a. **Students transferring from another school system:**
- Students enrolling from other school systems shall be admitted upon presentation of a withdrawal form from the previous school and/or verification of academic status and eligibility for enrollment. They shall receive full status as students when:
- (1) A valid transcript of work completed is received directly from the previous school attended. A Form JBC-8 (Authorization to Release Records) is to be completed at the time of enrollment.
- (2) Tests deemed necessary by school officials for proper grade placement have been completed.
- (3) Clearance of the records of the previous school is completed.
- b. **Students transferring from another Cobb County School District school:**
- Students transferring from one CCSD school to another within the District must obtain an official withdrawal form from the previous school if the enrolling adult seeking to enroll the student is different from the enrolling adult from the previous school. However, other records (i.e. health certifications, proof of birth, etc) are not required as this data is accessible in the District's database. Students who do not return books/materials issued from the previous school will be charged for those items until returned in good condition.
6. **Discipline Records/Status:**
- a. Any student desiring to enter the District must be eligible for attendance at the school system where last attended, and not be subject to a current disciplinary order that would prevent enrollment. Form JBC-9 (Disclosures Required for Conditional Admission) shall be completed at the time of enrollment.
- b. The District may request the discipline record of any student entering the District.

- 283 c. Any student who is enrolling in the District for the first time in grades seven or higher
284 must provide a certified copy of his/her scholastic and discipline record from the school
285 previously attended. In lieu of providing a copy of a discipline record and transcript,
286 the student may be admitted on a conditional basis by submitting a properly executed
287 release authorizing the District to obtain such information from the school previously
288 attended.
- 289 d. Students who have been assigned to an alternative school by a public school system or
290 suspended/expelled from another public school in this or any other state, a private
291 school from this state or an alternative school within any public school system may be
292 assessed for acceptance into the District only after their records have been cleared
293 through the student support office. Documentation of the assignment to alternative
294 school or suspension/expulsion from the previous school must be provided to the
295 student support office.

296 **7. Data Entry:**

297 Student entry information should be entered directly into the computer no later than the
298 day after a student enrolls in a District school.

299 **8. Custodial Documents:**

300 The District may request proof of custody in situations involving multiple adults claiming
301 control of the same student.

302 **9. Case Management Consultation:**

- 303 a. A Case Management Consultation (CMC) is a consultation by a school social worker or
304 case manager in which a process is used to discover whether any transition problems
305 exist and whether any services are necessary for a child placed by the DHS or DJJ.
306 b. The CMC process will be utilized each time a DHS or DJJ-placed child enrolls in a new
307 school.

308 **10. End-of-Year Enrollment:**

309 Students may enroll at any time during the school year except the last five days of school.
310 Students who seek to enroll during the last five days of school may be asked to schedule a
311 later appointment to enroll for the following school year.

312
313 **D. PERSON OTHER THAN A PARENT/GUARDIAN ENROLLING A STUDENT:**

314 In order to enroll a child, a person other than the parent or guardian must be an adult of at
315 least 18 years of age or an emancipated minor at least 16 years of age residing within the
316 boundaries of the District. The enrolling person must stand in loco parentis (i.e., to assume
317 the duties and responsibilities of a parent such as providing food, shelter, clothing or medical
318 care).

- 319 1. Although not required for enrollment, guardianship can be obtained by contacting the Cobb
320 County Probate Court (Court) located at 32 Waddell Street, Marietta, Georgia 30090,
321 (770-528-1900). Information regarding this process is also available online at
322 <http://www.gaprobate.org>. The Court may require a fee for this process, but no fee will be
323 required if an affidavit of indigence is filed with the Court (see O.C.G.A. § 15-9-61).
- 324 2. Pursuant to the Supporting and Strengthening Families Act (the "Act"), O.C.G.A. § 19-9-
325 120, *et seq.*, a parent of a child may delegate caregiving authority regarding such child to
326 an individual who is an adult, who resides in Georgia, and who is the grandparent, great-
327 grandparent, stepparent, former stepparent, step-grandparent, aunt, uncle, great aunt,
328 great uncle, cousin, or sibling of such child or is a nonrelative who is approved as an agent
329 by a child-placing agency or a nonprofit entity or faith based organization for a period not
330 to exceed one year, except as provided in O.C.G.A. § 19-9-132, by executing a power of
331 attorney in substantial compliance with the Act.
- 332 3. Under the Caregiver Educational Act, O.C.G.A. § 20-1-14 *et seq.*, a kinship caregiver is
333 authorized to enroll a child whom is residing with the kinship caregiver.
- 334 a. The student must live with the enrolling person full-time due to one of the following
335 reasons applying to the parent or legal guardian:
- 336 (1) Loss or abdication of the ability to care for such child;
 - 337 (2) Being unable to provide care due to the death of the other parent;
 - 338 (3) Serious illness or terminal illness;
 - 339 (4) Physical or mental condition such that proper care and supervision of the child
340 cannot be provided;
 - 341 (5) Incarceration;

- (6) Loss of inhabitability of the student's home as the result of a natural disaster;
- (7) Period of active military duty exceeding 24 months; or
- (8) Cannot be located.

- b. The enrolling party must have control and charge of the child, 24 hours per day and 7 days per week. The request to enroll the student cannot be primarily related to the desire to attend a particular school in the District, nor may the request be for the purpose of participating in athletics at a particular school, or for any other similar purpose.
- c. If the person presenting the student for enrollment is not that student's parent/guardian, the school will require the enrolling person to fully complete a Kinship Caregiver Affidavit (Form JBC-14) as part of the enrollment process. In accordance with State law, the affidavit must be renewed annually (at the beginning of each school year).
- d. Upon submission of a Kinship Caregiver Affidavit, the kinship caregiver shall serve as the school's point of contact.

E. ~~(D)~~ TEMPORARY ADMISSION:

Other than students specifically exempted by rule or by law, students with inadequate proof of birth date or residence will be considered for temporary admission awaiting necessary documentation. Temporary admission may be granted by the principal per the following guidelines:

1. If granted, the temporary admission shall be for thirty (30) calendar days from the date granted;
2. Prior to granting the temporary admission, the adult enrolling the student shall provide the principal or designee a copy of their letter to the appropriate agency requesting a birth certificate or other documentation of the student's date of birth. Parents/guardians who need information concerning local birth certificates should call the local health department the Bureau of Vital Statistics.
3. If acceptable documentation is not submitted to the school within the thirty (30) calendar day temporary admission period, the student shall be subject to withdrawal. The person who enrolled the student will be notified at least ten (10) calendar days prior to withdrawal of the student.
4. Students pre-registering are not eligible for Temporary Enrollment until the beginning of the attendance period of the school term for which the student is enrolling.
5. Provisions regarding transfer of discipline actions or felony convictions for students in grade 7 and above will take precedence over any Temporary Enrollment.

F. IMMIGRANT STUDENTS:

The District is not responsible for making determinations regarding visa and immigration status. Schools shall enroll immigrants/non-visa-holders who meet age and residency requirements and shall not inquire about their legal status. See also Administrative Rules LDD-R (Federal Government) and JQK-R (Exchange Students).

G. HOMELESS STUDENTS:

The District follows the admission and withdrawal requirements for homeless students under the McKinney-Vento Homeless Assistance Act. Refer to Administrative Rule JBC(1)-R (Homeless Students).

II. WITHDRAWALS:

The following procedure shall be used for the withdrawing of students from the District:

A. ENROLLING ADULT:

1. A student should generally be withdrawn by the person who enrolls them.
2. The parent/guardian/person who enrolled the student may provide the school with written permission for another person to withdraw a child.

B. WITHDRAWAL WITHOUT PARENT/GUARDIAN PERMISSION:

The District will withdraw, without parental permission, a student who is not receiving instructional services from the District through hospital/homebound instruction and:

1. Who has accumulated ten (10) or more consecutive days of unexcused absences. The principal or designee will:
 - a. Withdraw the student effective the last day the student was in attendance;
 - b. Will notify the enrolling adult of the planned withdrawal via certified letter, return receipt requested;
 - c. Notify the special education office if the student is in special education;
 - d. Notify the homeless liaison if the student is identified as homeless;
 - e. Notify the school social worker; and
 - f. Allow a student who has been withdrawn for attendance purposes to re-enroll if permitted by applicable authority and he/she seeks to do so.
2. Whom the District learns has been enrolled in another school, school system, private school or home study program. The school will follow the acceptable forms of documentation permitted by State Board Rule 160-5-1-.28 when using withdrawal codes that are associated with students who have been transferred.
 - a. In the event that a child is withdrawn from a public school to attend a home study program and does not have a Home School Program Declaration of Intent filed pursuant to O.C.G.A. §20-2-690 within 45 days of such withdrawal, the school shall refer the matter to the Division of Family and Children Services of the Department of Human Services to conduct an assessment. The purpose of such referral and assessment shall be limited to determining whether such withdrawal was to avoid educating the child. Presentation of a copy of such filed declaration shall satisfy the assessment, and the Division of Family and Children Services shall immediately terminate the assessment under this Code section.;
3. Whom the District has validated no longer resides in the school's attendance zone. (The principal or designee will use his/her best efforts to notify the parent/guardian or other person who has charge of a student if the District plans to withdraw the student. If an address is known, notification shall be by certified mail, return receipt requested.); or
4. Who is not in attendance on the first day of school but was expected based on prior year enrollment (such student shall be withdrawn as a "no-show" student and shall not be included in any enrollment or attendance counts).

C. DATA ENTRY:

1. The principal or designee shall record the reason for withdrawal in the local or state student information system.
2. Schools will adhere to all data entry requirements, as well as documentation of the reasons to support student withdrawal, contained in State Board Rules 160-5-1-.28 and 160-5-1-.07 and associated guidelines and resources.
3. The student's withdrawal date will be the last day of attendance or the day the District validates that the student no longer resides in the school's attendance zone.

D. PROHIBITIONS:

Students shall not be withdrawn:

1. As a consequence for academic performance or disciplinary infractions (unless student is subject to the provisions of O.C.G.A. § 20-2-751.2); ~~or~~
2. As a result of excused absences; or
3. As a result of homelessness (see Administrative Rule JBC(1)-R [Homeless Students]).

E. EIGHTEEN-YEAR-OLDS:

An eighteen-year-old student may withdraw himself/herself from school. An attempt should be made to notify the parent/guardian if the student resides with them.

F. PROCEDURES:

Form JBC-12 (Student Withdrawal Form) and Form JBC-12b (Student Enrollment/Withdrawal Verification) must be completed at the time of withdrawal.

1. The withdrawal form must be signed by designated school personnel to complete the withdrawal process.
2. Teachers, media specialists, and other appropriate persons necessary must sign the form and fill in information in regard to attendance, grades, conduct, and other necessary information. If a student is under suspension on the date of the withdrawal, the terms of the suspension will be noted on the withdrawal form. Students with ongoing disciplinary procedures will not be withdrawn by the school. This includes, but is not limited to, a scheduled (not waived) disciplinary hearing or a pending disciplinary investigation.
Should a student be withdrawn with a pending disciplinary matter, the hearing may go forward with or without student participation.
3. The original copy of the withdrawal form shall be given to the student, and one copy shall be filed in the counselor's office.

G. DROP OUTS:

An un-emancipated minor between the ages of 16 and 18 years old who has not completed the requirements for graduation, may withdraw from enrollment in school, or "drop out", after the following criteria have been met:

1. The child's parent/guardian provides the principal or designee with written notice (Form JBC-10 [Parent/Guardian Permission for Voluntary Student Withdrawal From School]) of his/her agreement with the child's withdrawal.
2. Upon receiving the parent/guardian's written permission to withdraw the child, the principal or designee shall convene a conference with the child and his/her parent/guardian within two (2) school days of the receipt of the written notice.
3. During the conference, the principal or designee shall make a reasonable attempt to share with the student and parent/guardian:
 - a. The educational options available, including the opportunity to pursue a general educational development (GED) diploma.
 - b. The consequences of not having earned a high school diploma, including lower lifetime earnings, fewer jobs for which the student will be qualified, and the inability to avail oneself of higher educational opportunities.

Adopted: 8/10/05

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Revised: 7/1/15; 9/23/16; 10/31/16; 7/20/17; 9/19/19; x/x/20

Legal Reference

O.C.G.A. 20-2-751.2	Students subject to disciplinary orders of other schools
O.C.G.A. 15-11-200	Definitions - Emancipation of minors
O.C.G.A. 15-11-201	Emancipation
O.C.G.A. 15-11-202	Minors seeking emancipation
O.C.G.A. 20-2-294	Permanent classrooms; student commuting distance; reassignment; cost of transportation
O.C.G.A. 20-2-159	Special education services for students in home study programs
O.C.G.A. 20-2-71	Placement of twins or higher order multiples in the same classroom
O.C.G.A. 20-2-2113	Special Needs Scholarship - Annual notification of options available to parents of special needs students
O.C.G.A. 19-9-121	Power of Attorney; Definitions
O.C.G.A. 19-9-122	Delegation of authority; hardship
O.C.G.A. 19-9-127	Violations
O.C.G.A. 19-9-128	Revocation of power of attorney
O.C.G.A. 19-9-129	Power of attorney form
O.C.G.A. 19-9-123	Powers granted by power of attorney
O.C.G.A. 19-9-124	Liability
O.C.G.A. 19-9-125	Protection from criminal or civil liability
O.C.G.A. 19-9-126	Grant of temporary written permission for emergency services
O.C.G.A. 20-2-319.3	Online Clearinghouse Act
O.C.G.A. 20-17-2	Interstate Compact on Educational Opportunity for Military Children
O.C.G.A. 20-2-133	Free public instruction; exceptions; eligibility; transfer and utilization; funding
O.C.G.A. 20-2-150	Eligibility for enrollment
O.C.G.A. 20-2-670	Reqs. for transferring students beyond 6th grade
O.C.G.A. 20-2-690	Requirements for private schools and home study programs
O.C.G.A. 20-2-690.1	Mandatory education for children between 6 and 16
O.C.G.A. 20-2-697	Cooperation of principals and teachers with attendance officers and visiting teachers
O.C.G.A. 20-2-768	Expulsion/suspension for commission of a felony; alternative education system
O.C.G.A. 20-2-770	Rules for nutritional screening and eye, ear, and dental exams of students

526	O.C.G.A. 20-2-771	Immunization of students
527	Rule 160-4-7-.19	Services for Agency-Placed Students
528	Rule 160-5-1-.24	Procedure for Requesting Student Social Security Numbers
529	Rule 160-5-1-.28	Student Enrollment and Withdrawal
530	Rule 160-5-2-.06	Residential Facility Grant
531	Rule 160-5-4-.09	Limited Public School Choice
532	22 USC 2452	Authorization of activities for mutual educational exchange program
533	42 USC 11431	McKinney-Vento Homeless Assistance Act



DISTRICT ADMINISTRATIVE RULE

JCD-R Student Conduct

8/10/16 ??/20

1 RATIONALE/OBJECTIVE:

2
3 The Cobb County School District (District) is dedicated to sound discipline practices in the
4 continuing effort to provide students in the District an effective and safe learning environment, to
5 promote learning, and to encourage maturity during the school day as well as during all school-
6 related activities.

7
8 The District recognizes that parents/guardians are ultimately responsible for the behavior of their
9 children, including their adherence to the District's Student Codes of Conduct and other
10 Administrative Rules. However, the District also recognizes concerns for the welfare of students
11 from their entry on a school bus or school property to their return to the bus stop or when they
12 leave school property. Therefore, schools will take appropriate actions in an effort to provide
13 students and staff a safe and orderly environment.

14 15 RULE:

16 17 A. GENERAL PROVISIONS:

18 Maintaining proper student conduct shall be the joint responsibility of the school principal, the
19 faculty, and the other school employees.

20 21 B. STUDENT SUPPORT TEAM PROCESS:

22 The Student Support Team process is designed to provide alternatives that build on academic
23 and/or behavioral strengths of students rather than focus on academic and/or behavioral
24 deficits.

25 26 C. AGE APPROPRIATE DISCIPLINE:

27 The District follows a policy of age appropriate discipline. To this end, factors to be considered
28 in determining the consequences for students will include, but not be limited to age, the
29 maturity level of the student, willfulness and intent, and other circumstances as are deemed
30 appropriate by the principal or designee.

31 32 D. DIRECTIVES:

33 To maintain proper student conduct, the following directives shall be observed:

- 34 1. Students whose behavior requires the attention of the principal or designee shall be
35 referred to the principal or designee's office immediately. Any violation contemplated by
36 O.C.G.A. § 20-2-1184 ~~(see form JCD-1)~~ must be reported to the principal or designee
37 immediately **as indicated in the District's Student Code of Conduct.**
- 38 2. Corporal punishment shall not be used as a disciplinary procedure in the District.
- 39 3. ~~Groups of students should not be disciplined for the actions of an individual or individuals.~~
40 4. Teachers shall not place students in the halls **without supervision** or **in** other
41 unsupervised areas of the schools as a disciplinary measure.
- 42 4. ~~5.~~ When written work is used as a disciplinary measure, it shall be of an educational
43 nature.
- 44 5. ~~6.~~ Students who are allegedly guilty of misconduct or of violating the District's Student
45 Codes of Conduct and may be subject to out-of-school suspension shall be afforded the
46 following:

- a. The student shall be given oral or written notice of the allegation against him/her and an explanation of the evidence the school authorities have regarding his/her involvement.
 - b. The student shall be given an opportunity to state his/her version of events.
 - c. If circumstances prevent the principal or designee from affording a student the opportunity to discuss his/her version of the events or the evidence:
 - (1) The principal or designee will make a reasonable attempt to contact the student as soon as practicable.
 - (2) If such attempt is made and is unsuccessful, the principal or designee will proceed with assigning the discipline.
6. ~~7.~~ All disciplinary actions shall be in compliance with the District's Student Codes of Conduct and other applicable Administrative Rules.
7. ~~8.~~ Prior to initiating a **criminal** complaint as defined in O.C.G.A. § 15-11-2 regarding a student's disruption or interference with the operation of a school, evidence of progressive discipline must be documented (see O.C.G.A. § 20-2-1181).

E. REASONABLE FORCE

- When, in good faith, reasonable force is used by school personnel to restrain a student who is perceived by school personnel to be a threat to themselves or others and as a result thereof, civil or criminal action is instituted by the student, guardian or parent on behalf of the student, the District will provide legal representation to the personnel involved pursuant to Administrative Rule EGD-R (Indemnification and Protection for District Personnel). Such representation will consist of representation by the Board of Education attorney or designee.
1. It is recommended that whenever reasonable force is used, that each employee involved shall construct an anecdotal report of all facts pertaining to the incident and their role in the incident.
 2. In the event that criminal or civil action may be instituted, the incident shall be reported to the Level Assistant Superintendent and either the Student Support office or Special Student Services Division, as appropriate.
 3. Nothing herein will preclude school personnel from employing their own personal attorney.

F. CHRONIC DISCIPLINARY PROBLEM STUDENTS:

A chronic disciplinary problem student is a student who exhibits a pattern of behavioral characteristics which interfere with the learning process of students around him or her and which are likely to recur.

1. Parental Notification:

- a. If a teacher or a principal identifies a student as a chronic disciplinary problem student, the principal shall notify the student's parent or guardian of the disciplinary problem by a telephone call and by either certified mail, return receipt requested, or first-class mail.
- b. The principal or designee shall:
 - (1) Invite the parent/guardian to observe the student in a classroom situation; and
 - (2) Require at least one parent/guardian to attend a conference with the principal or designee and teacher to devise a disciplinary and behavioral corrective plan.
 - (3) Provide the parent/guardian with contact information for the Prevention/Intervention Center.

2. Suspension/Expulsion:

- a. If a chronic disciplinary problem student is suspended or expelled, the principal shall request at least one parent/guardian attend a conference with the principal or designee to develop a disciplinary and behavioral plan prior to the student's return to school. The request must be made by:
 - (1) Telephone; and
 - (2) Either certified mail, return receipt requested, or first-class mail.
- b. A notation of the conference shall be placed in the student's permanent file. Failure of the parent/guardian to attend the conference shall not prevent the student's return to school.
- c. If the parent/guardian willfully and unreasonably fails to attend the conference required in the preceding paragraphs, the principal may notify the Student Support office which shall, through the Board of Education attorney, petition the Cobb County

106 Juvenile Court to proceed against the parent/guardian. The Court may order the
107 parent/guardian to attend the conference and/or order the parent/guardian to
108 participate in programs or treatment as the Court deems appropriate to improve the
109 student's behavior.
110

111
112 Adopted: 7/22/82
113 Revised: 4/13/83; 8/8/84; 5/25/00; 7/27/00; 9/18/00
114 Reclassified an Administrative Rule: 9/1/04
115 Revised: 2/9/05; 8/10/05; 1/11/06; 1/18/12; 2/8/12
116 Revised and re-coded: 1/7/13 (Previously coded as Administrative Rules JIC and JKG)
117 Revised: 8/10/16; **x/x/20**
118

119 Legal Reference
120 O.C.G.A. 20-2-1126 Written policies and procedures for operation of school buses; receipt of code of conduct by
121 students; acknowledgement by parent or guardians
122 O.C.G.A. 20-2-740 Annual report by LBOE regarding disciplinary and placement action
123 O.C.G.A. 20-2-751.1 Expulsion policy for students bringing weapons to school
124 O.C.G.A. 20-2-751.2 Students subject to disciplinary orders of other schools
125 O.C.G.A. 20-2-751.4 Policies prohibiting bullying; assignment to alternative school; notice
126 O.C.G.A. 20-2-751.5 Required provisions for student code of conduct
127 O.C.G.A. 20-2-751.6 Disciplinary policy for students committing acts of physical violence against school employees
128 O.C.G.A. 20-2-753 Tribunal following allegations of assault and battery or suspension exceeding 10 days
129 O.C.G.A. 20-2-756 Reports to law enforcement officials
130 O.C.G.A. 20-2-766.1 Proceeding against parents for failure to cooperate in educational programs; penalty
131 O.C.G.A. 20-2-705 Parental consent for participation in school clubs and organizations
132 O.C.G.A. 16-11-37 Terroristic threats and acts
133 O.C.G.A. 16-11-37 Terroristic threats and acts; penalties
134 O.C.G.A. 16-11-127.1 Carrying weapons within school safety zones, at school functions or on school property
135 O.C.G.A. 16-13-30 Purchase, possession, manufacture, distribution or sale of controlled substances or marijuana
136 O.C.G.A. 16-5-21 Aggravated assault
137 O.C.G.A. 16-6-1 Rape
138 O.C.G.A. 20-2-1184 Mandatory reporting of students committing certain prohibited acts
139 O.C.G.A. 20-2-735 Adoption of policies by LBOEs to improve student learning environment
140 O.C.G.A. 20-2-736 Student codes of conduct; distribution
141 O.C.G.A. 20-2-737 Reports by teacher of violations of student code of conduct; parental notice
142 O.C.G.A. 20-2-738 Authority of teacher to remove student from classroom; procedures
143 O.C.G.A. 20-2-751 Expulsion/Suspension definitions
144 O.C.G.A. 20-2-752 Establishment of disciplinary hearing officers, panels or tribunals; rules and regs
145 O.C.G.A. 20-2-754 Tribunal procedures
146 O.C.G.A. 20-2-757 Applicability of public inspection and open meeting laws
147 O.C.G.A. 20-2-765 Notice to parents re: chronic disciplinary problem student
148 O.C.G.A. 20-2-766 Students returning from expulsion/suspension; notice, conferences
149 O.C.G.A. 20-2-767 Alternative Education Systems - definitions of expulsion/suspension
150 O.C.G.A. 20-2-768 Expulsion/suspension for commission of a felony; alternative education system
151 Rule 160-4-8-.15 Student Discipline



DISTRICT ADMINISTRATIVE RULE

JGCD-R Medication

9/19/19 7/7/20

RATIONALE/OBJECTIVE:

The Cobb County School District (District) recognizes concerns for the welfare of students from their entry on a school bus or school property to their return to the bus stop or when they leave school property as well as during all school-related activities. Therefore, the District takes measures to provide monitoring, storage and administration of medication to students with medical conditions. Medication is dispensed by a licensed nurse (School Nurse) or other employees who have successfully completed clinic orientation training provided by the District's Consulting Nurses or school employees trained and authorized by the District's county-wide Special Education Nurses (Trained Personnel).

RULE:

Medication shall be maintained and dispensed in accordance with the following provisions and Form JGCD-1 (School Nursing/Clinic Procedures):

A. TRANSPORTATION OF MEDICATION:

1. Controlled substances may not be transported to school or returned home by U.S. mail or other delivery service.
2. A parent, guardian, or designated adult is responsible for transporting prescription medication to and from school in the original container and completing appropriate school clinic forms except as provided in Section D below.
3. School employees and/or bus drivers should not assume responsibility for transporting medication except during school sponsored activities, such as field trips, or as may be required for emergency administration while a student is a passenger on District transportation.
4. A parent/guardian is responsible for transporting medications and completed authorization forms to alternative learning sites, such Alternative Education Program.

B. LABELING/IDENTIFICATION:

1. Medication sent in an unlabeled container will not be given.
2. Prescription Medication shall be sent to school in the original pharmacy container labeled as required in Form JGCD-1.
3. **Over-the Counter (OTC) Medication** shall be sent to school in the original manufacturer's container. The manufacturer's label must include information as required in Form JGCD-1.
 - a. **Elementary and Middle School:**

The original container must be stored in the clinic, unless the OTC medication is specifically allowed to be carried on the student's person as provided in Section C, below.
 - b. **High School:**

High school students may carry OTC medication on their persons for their personal use.
4. Enzymes shall be sent to school in the original pharmacy container or manufacturer's container with information as required in Form JGCD-1.

C. MEDICATION STORAGE:

All medications are required to be stored in the clinic and should be kept in a locked cabinet within a secured area with access limited to authorized personnel at all times.

Exceptions are:

1. Prescribed asthma medication;
2. Prescribed epinephrine auto injectors;
3. Prescribed diabetic medication;
4. **Naloxone;**

5. **4- Elementary and Middle School Students:**

The following are (OTC) medications which elementary/middle school students may transport and carry with parent permission for their own personal use Form JGCD-7 (Authorization to Carry Over-the-Counter Medication):

a. **Elementary School Students:**

Cough and throat lozenges.

b. **Middle School Students:**

- (1) Acetaminophen (generic) and its various brand names, i.e., Tylenol;
- (2) Antacids;
- (3) Aspirin;
- (4) Cough and throat lozenges;
- (5) Ibuprofen (generic) and its various brand names, i.e., Motrin, Advil;
- (6) Midol; and
- (7) Oral antihistamines.

c. All other (OTC) medications not listed must be stored in the clinic and administered by Trained Personnel. (See Section D and Form JGCD-2 (Authorization to Give Medication). This includes nicotine replacement therapies as identified in Form JGCD-1.

6. **5- High School Students:**

High school students may transport and carry any (OTC) medications.

D. MEDICATION ADMINISTRATION DURING THE SCHOOL DAY:

1. Expired medication will not be administered.
2. Written permission from the parent/guardian is required in order for School Nurses or Trained Personnel to administer each medication to the student (Form JGCD-2).

3. **General Provisions:**

- a. Medications, including OTC medications (i.e. Tylenol, Advil, antibiotic ointments, calamine lotion, cough drops, etc.) will not be supplied by the school or school employees.
- b. It is suggested that the first dose of a new medication should be administered at home prior to the child coming to school.
- c. Only medications that have a required dose or that may be required during school hours will be stored and administered.
- d. Changes in dosage or time of assistance with the administration of medication are only permitted with written authorization from:
 - (1) Over-the-Counter: The parent/legal guardian.
 - (2) Prescription: Both the parent/legal guardian and the licensed health care provider.
- e. Parents/legal guardians shall be notified when medication is running low.

4. **Prescription Medication:**

A prescription from a health care provider legally authorized to prescribe medication in Georgia is required for all prescription medication. A health care provider can be any person, agency, department, or other entity that is legally authorized to provide health care services (Legal Prescriber).

- a. The written instructions of the pharmacy label for dosage and administration times will be followed. A new container must be provided for changes in dose or administration time.
- b. Students who are new to the District and bring in prescription medications ordered by legal prescribers from states other than Georgia will be allowed thirty days to obtain new prescriptions from a health care provider licensed to prescribe medication in Georgia.
- c. Medication samples must have a written prescription or Legal Prescriber's written order or note bearing the student's name.

- 106 5. **Over-the-Counter (OTC) Medications:**
107 a. May not be administered in doses that exceed established amounts for age or
108 weight as printed on the manufacturer's label.
109 b. OTC medications will only be given for a maximum of ten consecutive school days.
110 c. Switching to another variation of an OTC medication for treatment of the same
111 symptom will not extend the ten-day limit.
- 112 6. **Administration of Medication:**
113 Only School Nurses or Trained Personnel should provide medication administration or
114 assistance with administration of medication, except as provided below.
115 a. Students should not assist in the administration of any medication nor assist in the
116 clinic under any circumstances. See Form JGCD-1 (School Nursing/Clinic Procedures)
117 for specific prohibitions.
118 b. A student, with the approval of their Legal Prescriber and parent/guardian (Form
119 JGCD-10 [Authorization to Carry Prescription Medication]), may carry and self-
120 administer the following prescription medications:
121 (1) Asthma medication;
122 (2) Epinephrine auto injector; or
123 (3) Diabetic medication.
124 c. Elementary/Middle School students may transport and carry certain specified OTC
125 medication with parent/guardian permission. (See Section C and Form JGCD-7
126 [Authorization to Carry Over-the-Counter Medication].) OTC medications not listed in
127 Section C must be stored in the clinic and administered by Trained Personnel.
128 d. Generally, only nursing personnel are permitted to administer injectable medication.
129 However, epinephrine auto injector(s) may be administered by the student with Legal
130 Prescriber and parent/guardian consent as addressed herein. In the absence of a
131 School Nurse, and in accordance with the request of a parent/guardian and the
132 student's diabetes medical management plan, trained diabetes personnel (pursuant to
133 O.C.G.A. 20-2-779) may administer glucagon, administer insulin, or assist a student in
134 administering insulin through the student's insulin delivery system.
- 135 7. **Off-Label Medication:** Requests to administer off-label medication to students will be
136 reviewed on a case by case basis.
- 137 8. **Experimental Medication:** Requests to administer experimental medication to students
138 will be reviewed on a case by case basis.
- 139 9. **Supplements:** Over-the-counter diet pills, vitamins, and dietary supplements, including
140 but not limited to minerals, herbals, homeopathic medications, or any alternative
141 medications, including any such medications or supplements that are non-FDA approved,
142 will not be given.
- 143 10. **Enzymes:**
144 Enzymes will be administered during the school day upon receipt of a physician's order.

145
146 **E. MEDICATION ADMINISTRATION OUTSIDE REGULAR SCHOOL HOURS AND/OR OFF**
147 **CAMPUS:**

- 148 1. All medications must, unless there is a specific exception noted in this Rule, comply with
149 all other District Rules concerning medication.
- 150 2. **After School Program (ASP):**
151 a. The Principal, with input from the School Nurse, and the After School Program Director,
152 will determine by whom and how medication will be secured and administered.
153 b. The parent/guardian shall supply the school with a separate labeled prescription bottle
154 specifically for ASP.
155 c. All medication is to be brought to ASP directly by a parent/guardian or a school staff
156 member except for those medications listed in Section C. above. The ASP Director
157 must be notified if a student is allowed to carry and self-administer medication.
158 Appropriate paperwork must be completed. Refer to Form JGCD-1 (School
159 Nursing/Clinic Procedures) for specifics.
- 160 3. **School Sponsored Activities, such as Field Trips:**
161 a. **Restrictions:**
162 The Office of the Secretary of State has advised the District that:
163 (1) Only Registered Nurses (RNs) may serve in their professional role as a nurse when
164 accompanying field trips traveling to a destination out of state; and

- (2) RN's accompanying trips traveling outside the State of Georgia must adhere to the laws governing nursing in the state(s) traveled through and to.
- b. The Principal, with input from the School Nurse, and the teacher sponsoring the field trip will designate the school employee (Principal's Designee) who will administer medication during the field trip.
- c. Student information shall be provided by the teacher and Trained Personnel as required in Form JGCD-1.

F. MEDICATION DISTRIBUTION PROHIBITIONS:

Students may not share, sell, distribute, or possess with the intent to distribute any medication. Students allowing another person to use their medications:

1. Will be subject to the consequences specified in the District Codes of Conduct.
2. May have the privilege of carrying their medication revoked.

G. SPECIAL EXCEPTIONS FOR MEDICATIONS:

1. In limited circumstances and for specific medications, the District recognizes exceptions to the provisions of this rule. Required paperwork for each exception listed below must be completed by the parent/guardian. Refer to Form JGCD-1 (School Nursing/Clinic Procedures) for specifics.

- a. ~~1-~~ Diabetic medication;
- b. ~~2-~~ Epinephrine Auto Injector (i.e., Epipens)/Oral Antihistamines;
- c. ~~3-~~ Asthma Medication;
- d. ~~4-~~ Emergency Seizure Medications (including but not limited to Diastat/Diazepam Rectal Gel or Versed/Midazolam).

2. Pursuant to Georgia Law, nurses or other school employees are authorized to administer

- a. Naloxone in the school setting, if available, to any individual who is having an actual or perceived opioid pain reliever (OPR)-related overdose, regardless of whether the individual has a prescription for naloxone. Any school employee who in good faith administers or chooses not to administer naloxone to an individual in such circumstances shall be immune from civil liability.
- b. Epinephrine Auto Injector (i.e., Epipens)/Oral Antihistamines in the school setting, if available, to any individual experiencing an anaphylactic reaction. Any school employee who in good faith administers or chooses not to administer epinephrine auto injector (i.e., Epipens)/oral antihistamines to an individual in such circumstances shall be immune from civil liability.
- c. Asthma Medication (Albuterol/Levalbuterol) in the school setting, if available, to any individual who is believed in good faith to be experiencing respiratory distress. Any school employee who in good faith administers or chooses not to administer asthma medication to an individual in such circumstances shall be immune from civil liability.

H. MEDICATION ADMINISTRATION PURSUANT TO INDIVIDUAL HEALTH PLAN (IHP) OR SPECIFIC MEDICAL ORDER:

1. Medication administration for students that are not able to administer their own medication due to capacity, age, medical, or other disability-related reasons should adhere to the procedures contained in Section VIII of Form JGCD-1 (School Nursing/Clinic Procedures).
2. Students with an IHP or other specific medical order provided by a licensed medical doctor may require exceptions with respect to the requirements of this Rule. Any such exception should be documented utilizing the required District forms.
3. Documentation of student medication protocol that falls within a recognized and properly documented exception to this rule, should further be specifically documented within a student's IHP, IEP and/or 504 plan as applicable and appropriate.

I. MEDICATION DISPOSAL:

1. Any unused portion of a medication shall be destroyed if not personally collected by the parent/guardian:
 - a. Within one week after:
 - (1) Expiration of the Legal Prescriber's order; or

- (2) Discontinuation of the medication.
b. By the end of the last day of school prior to summer vacation.
2. The school should not be responsible for storing any medication or health care equipment over summer vacation.
3. The School Nurse or Trained Personnel shall dispose of the medication and keep a record of all disposed medication as required in Form JGCD-1 (School Nursing/Clinic Procedures).

J. MEDICATION ERRORS:

See Form JGCD-1 (School Nursing/Clinic Procedures).

K. MISSING CONTROLLED SUBSTANCES GUIDELINES:

See Form JGCD-1 (School Nursing/Clinic Procedures).

L. DEFINITIONS:

See Form JGCD-1 (School Nursing/Clinic Procedures).

Adopted: 9/23/04

Revised: 6/1/05; 7/1/06; 12/14/06; 3/14/07; 8/13/08; 1/18/12

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JLCD)

Revised: 4/17/13; 9/19/19; x/x/20

Legal Reference

O.C.G.A. 20-2-774 Self administration of asthma medication

O.C.G.A. 20-2-776 Auto-injectable epinephrine defined; requirements for student retention of medication; liability of school system

O.C.G.A. 20-2-776.1 Administration of auto-injectionable epinephrine by school personnel

O.C.G.A. 20-2-779 Care of students with diabetes

O.C.G.A. 16-13-73 Labeling prescription containers of dangerous drugs

O.C.G.A. 16-13-75 Drugs to be kept in original container

O.C.G.A. 31-1-10 State health officer; duties

O.C.G.A. § 26-4-116.2 Authority of licensed health practitioners to prescribe opioid antagonists; immunity from liability